

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 1**

**Thursday, January 23, 2014**

**PRESENT:** Chair Bill Miller

Directors Stephen Freeman  
Carman Graf  
Bill Holmberg – arrived at 11:00 a.m.  
Rob MacDougall  
Rob Newell  
Jerry Petersen  
Ralph Roy  
Stoney Stoltenberg  
Luke Strimbold  
Gerry Thiessen

Directors Absent Taylor Bachrach, Town of Smithers  
Tom Greenaway, Electoral Area “C” (Fort St. James Rural)  
Dwayne Lindstrom, Village of Fraser Lake  
Thomas Liversidge, Village of Granisle

Alternate Directors Bob Hughes, Electoral Area “C” (Fort St. James Rural)  
Kerry Jantz, Village of Fraser Lake  
Charlie Northrup, Town of Smithers

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services – arrived at 11:41 a.m., left at 12:12 p.m.  
Jason Llewellyn, Director of Planning – left at 11:02 a.m., returned at 11:10 a.m.  
Corrine Swenson, Manager of Regional Economic Development – left at 11:44 a.m.  
Deneve Vanderwolf, Regional Economic Development Assistant – left at 10:49 a.m.  
Wendy Wainwright, Executive Assistant

Others Henry Guenter, Vanderhoof  
Randy Holubosh, Cluculz Lake  
Jillian Merrick, Program Coordinator, Community Futures Fraser Fort George Beyond the Market – left at 11:19 a.m.  
Trudy Parsons, Director, Workforce Development, Millier  
Dickinson Blais Inc. – Via Teleconference at 10:37 a.m. – 10:49 a.m.

Media Walter Strong, Lakes District News – left at 12:12 p.m.

**CALL TO ORDER** Chair Miller called the meeting to order at 10:35 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**

Moved by Director Stoltenberg  
Seconded by Director Roy

2014-1-1

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of January 23, 2014 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES**

Board Meeting  
Minutes

Moved by Director Stoltenberg  
Seconded by Director Petersen

2014-1-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of December 12, 2013 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee  
Meeting Minutes

Moved by Director Graf  
Seconded by Director MacDougall

2014-1-3

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
  - January 9, 2014 (Unapproved);
- Committee of the Whole Meeting Minutes
  - November 7, 2013;
- Rural Directors Committee Meeting Minutes
  - January 9, 2014 (Unapproved);
- Rural Directors Committee Meeting Minutes
  - November 7, 2013.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DELEGATIONS**

**MILLIER DICKINSON BLAIS INC. – Trudy Parsons, Director, Workforce Development,  
RE: Regional Skills Gap Analysis**

Chair Miller welcomed Trudy Parsons, Director, Workforce Development, Millier Dickinson Blais Inc.

Ms. Parsons spoke to the Regional Skills Gap Analysis Final Report in that it investigated the supply and demand in the region and the results and research provided an evidence based report. Outreach to the communities within the region was significant with interviews, employer/employee surveys and surveys specific to fly in/fly out work. The analysis is intended to be owned by the communities and stakeholders within the region.

The role of the Regional District of Bulkley-Nechako:

- Facilitating to bring together organizations and individuals to launch the strategy;
  - Organizations may have priorities that match the strategies identified in the Regional Skills Gap Analysis and may be able to take the initiative moving forward.
- Monitoring of the strategy:
  - Annual report card – check list.

Chair Miller thanked Ms. Parsons for her overview and work completed on the project.

## DELEGATIONS

### COMMUNITY FUTURES FRASER FORT GEORGE BEYOND THE MARKET – Jillian Merrick, Program Coordinator RE: Project Update

Community Futures Fraser  
Fort George – Beyond the  
Market

Moved by Director Roy  
Seconded by Director Stoltenberg

2014-1-4

“That the Regional District of Bulkley-Nechako Board of Directors receive the Community Futures Fraser Fort George – Beyond the Market Regional Agriculture Knowledge Network Proposal Outline.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Miller welcomed Jillian Merrick, Program Coordinator, Community Futures Fraser Fort George Beyond the Market.

Ms. Merrick provided a PowerPoint Presentation.

The **Beyond the Market** program was established in 2011 to address economic development challenges in the food and agriculture sector. The program was created in response to a demand for economic diversification in rural communities and renewed interest in local food systems. It was guided by OBAC's agriculture strategy.

**Community Futures Fraser Fort George** volunteered as the hosting organization:

#### **In-kind Provisions:**

- Office, phone, equipment;
- Meeting rooms;
- Accounting, project management, and reporting systems;

#### **Complimentary Services:**

- Business financing;
- Business coaching;
- Self-Employment Services;
- Conference & Meeting Facilities;
- Events & Workshops;
- Community Based Initiatives.

#### **Beyond the Market - Vol. 1: Growing the North**

To **build, strengthen, and diversify** the agriculture and food service industries from Valemount to Terrace, linking **farmers, ranchers, and consumers** in the region in an effort to identify the barriers to the local food industry and encourage **collaboration** and **entrepreneurial development** to overcome them.

#### **New Activities**

- The **Beef Value Chain Initiative** will provide more opportunities for local ranchers to develop value-added components of their business model;
- The **New Farm Development Initiative** will support new entrants into the agriculture industry;
- Direct Farm Marketing, Agricultural Advisory, and Farm-to-Chef** support –continuation of Growing the North.

## **DELEGATIONS (CONT'D)**

### **COMMUNITY FUTURES FRASER FORT GEORGE BEYOND THE MARKET – Jillian Merrick, Program Coordinator RE: Project Update (CONT'D)**

#### **Partners**

- Government of Canada;
- BC Provincial Government;
- Investment Agriculture Foundation of British Columbia;
- Regional District of Bulkley-Nechako;
- Regional District of Fraser-Fort George;
- Regional District of Kitimat-Stikine;
- Ominec Beetle Action Coalition (OBAC);
- Real Estate Foundation of British Columbia.

#### **Beyond the Market Beef Value Chain Initiative**

##### **New Activities:**

- The **Beef Value Chain Initiative** will provide more opportunities for local ranchers to develop value-added components of their business model;
- The **New Farm Development Initiative** will support new entrants into the agriculture industry;
- **Direct Farm Marketing, Agricultural Advisory, and Farm-to-Chef** support-continuation of Growing the North;
- Provide producers with tools and resources needed to pursue direct sales;
- Encourage buyers to pilot local purchasing arrangements;
- Build better dialogue and awareness across all parties.

##### **Goals:**

- Training and mentoring opportunities;
- Create and distribute information on 'northern' agriculture;
- Improve land access.

#### **Future Farm Connect: Feb/Mar 2013**

- Smithers;
- Vanderhoof;
- Southbank;

#### **Joel Salatin Seminars**

- Three days;
- Live broadcasted from Calgary;
- Six Hwy 16 communities (Vanderhoof and Smithers within the RDBN).

#### **Land Access Seminars**

- A series exploring opportunities for farmland in the region.
- Burns Lake, Smithers, Fort St. James, Vanderhoof.

#### **Branding & Marketing Workshops**

- Vanderhoof Jan 20, 2014;
- Fort St. James Jan 22, 2014;
- Burns Lake Feb 3, 2014;
- Smithers - Feb 4, 2014.

#### **Website:**

- 52,000 views;
- +/-75 views a day;
- Region-wide calendar;
- 60 RDBN farms in directory.

## **DELEGATIONS (CONT'D)**

### **COMMUNITY FUTURES FRASER FORT GEORGE BEYOND THE MARKET – Jillian Merrick, Program Coordinator RE: Project Update (CONT'D)**

#### **Facebook:**

- 813 fans;
- +/-200 views per post;
- +/-2 posts/day.

#### **Newsletter:**

- 600 subscribers;
- +/-1 newsletter per month.

#### **Phone and email enquiries daily!**

#### **Still to Come:**

- A-Z Guide for New Northern Farmers;
- Report on Land Access;
- Real Estate Brochure;
- Presentation at UBC Farm;
- Keynote speech at Ag & Hort Leap;
- Article for Small Farm Canada;
- Open House wrap-up event;
- Beef in Northern BC Report
- Open House wrap-up events
- Editorial for Country Life in BC

#### **Total Contribution**

**\$10,000 –7%**

Big thank you to the RDBN staff and directors for their support!

#### **What's next?**

##### **The Regional Agriculture Knowledge Network**

Three main goals:

1. Training opportunities;
2. Central info desk;
3. Fundraising and financial sustainability.

Two-year program with three main goals:

1. Training, learning and networking opportunities;
2. Centralize info desk, large network of partnerships;
3. Fundraising and financial sustainability.

#### **Quick glance:**

- Part-time coordinator (3 days/ week);
- Nine communities (Smithers, Vanderhoof, Burns Lake, Fort St. James within the RDBN);
- Three learning events per year per community;
- Mobile resource library;
- Digital resource library;
- Fall fair displays;
- Continued outreach;
- Continued cross-regional networking;
- Representation in larger arenas;
- Fundraising and sponsorship;
- Room to grow as opportunities arise.

## **DELEGATIONS (CONT'D)**

### **COMMUNITY FUTURES FRASER FORT GEORGE BEYOND THE MARKET – Jillian Merrick, Program Coordinator RE: Project Update (CONT'D)**

#### **Request to RDBN: \$15,000 per year for two years 17% of project budget**

Ms. Merrick noted that the nature of farming in the north is land extensive and the value retained from the land is low. The northern region requires more land for its product in comparison to the orchards in the southern part of the province. Due to the economic difficulty in the beef industry in the past there has not been a lot of revenue. It is a matter of scale the smaller producers can build a local customer base but due to costs aren't able to move to the middle range and mid-size operations have a difficult time expanding to outside markets due to costs and economies of scale. Most agriculture in the north is commodity based.

Discussion took place regarding conversations with First Nations. Ms. Merrick mentioned that discussions have taken place with Nak'azdli First Nations regarding its green house project. Most dialogue is with actual operators and business development is through the entrepreneurs.

If funds aren't raised for the project to continue, the Regional District of Fraser-Fort George has identified the Beyond the Market Strategy for the Robson Valley, thus funding may be region based. If other funds are not made available the project will need to be scaled back.

Chair Miller thanked Ms. Merrick for attending the meeting.

## **DISCUSSION ITEM**

### **Pre-Planning – Topics for Discussion when John Rustad, MLA Nechako Lakes appears as Delegation on February 6, 2014**

Topics for Discussion:

1. Frameworks:
  - a. processes for First Nations/Local Governments to work together/partner:
    - i. Programs in place?
    - ii. Support to build and develop programs if not in place?
  - b. Provincial Government/First Nations consultation;
2. Additions to Reserve Policy;
3. Grants - funding for the replacement of water system for Fort Fraser;
4. Community Forest AAC allotments.

Director Holmberg spoke to the timeline for the Morice Timber Supply review and the delays that seem to be occurring.

## **ADMINISTRATION REPORTS**

### **Committee Meeting Recommendations -January 9, 2014**

Moved by Director Stoltenberg  
Seconded by Director MacDougall

2014-1-5

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 6 as written:

#### **Committee of the Whole – January 9, 2014**

##### **Recommendation 1:**

**Re: 2014 Draft Budget – Environmental Services  
Contribution to Landfill Closure Reserve**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to include \$75,000 in the RDBN – 2014 Draft Budget Environmental Services Contribution to Landfill Closure Reserve.”

##### **Recommendation 2:**

**Re: 2014 Draft Budget – Regional Economic  
Development Economic Development Workshops**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to include \$7,500 in the RDBN – 2014 Draft Budget Regional Economic Development Economic Development Workshops.”

##### **Recommendation 3:**

**Re: Regional Skills Gap Analysis – Approval of Strategic  
Actions**

“That the Regional District of Bulkley-Nechako Board of Directors adopt the Strategic Actions for the Regional Skills Gap Analysis Project in the Final Report.”

#### **Rural Directors Committee – January 9, 2014**

##### **Recommendation 4:**

**Re: Request for Grant in Aid**

“That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid monies:

-CNC Vanderhoof Campus be given \$5,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with a Youth Support Worker for the Vanderhoof Youth Centre;  
-Nechako Valley Rodeo Association be given \$2,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with a B.C. Rodeo Association Sanctioned Rodeo in Vanderhoof on April, 2014.”

**ADMINISTRATION REPORTS (CONT'D)**

**Rural Directors Committee – January 9, 2014 (CONT'D)**

**Recommendation 5:**

**Re: Land Referral File No. 6408631 & 6408624 Enerfin Development BC Inc. Electoral Areas “B”/”G”**

“That the Rural Directors Committee defer Land Referral File Nos. 6408631 and 6408624 Enerfin Development BC Inc. in Electoral Areas “B” and “G” to a future RDBN Board Meeting.”

**Recommendation 6:**

**Re: Search and Rescue Teams of Bulkley-Nechako**

“That the Regional District of Bulkley-Nechako Board of Directors invite Search and Rescue representatives to a future Regional District of Bulkley-Nechako Board Meeting to provide a presentation regarding mapping technology and software and funding options.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**RDBN Directors’ Remuneration  
Bylaw No. 1689, 2014**

Moved by Director Stoltenberg  
Seconded by Director Thiessen

2014-1-6

“That the Regional District of Bulkley-Nechako Board of Directors receive the Manager of Administrative Services’ January 15, 2014 memo titled “RDBN Procedure Bylaw No. 1689, 2014.” Further, that the Regional District of Bulkley-Nechako Board of Directors consider giving three readings and adoption to Bylaw No. 1689, 2014 further in the agenda.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Vanderhoof Rural Fire  
Protection Agreement**

Moved by Director Petersen  
Seconded by Director Thiessen

2014-1-7

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager’s January 16, 2014 memo titled “Vanderhoof Rural Fire Protection Agreement.”  
2. That the Regional District of Bulkley-Nechako Board of Directors approve the Vanderhoof Rural Fire Protection Agreement as presented and authorize entering into and signing the agreement.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds  
-Electoral Area "A", Smithers  
Rural, Bulkley Valley Child  
Development Centre Society

Moved by Director Stoltenberg  
Seconded by Alternate Director Northrup

2014-1-8

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$22,548 of Electoral Area "A" Federal Gas Tax allocation monies for the purchase of energy efficient furnaces at the BV Child Development Centre.
2. That the Regional District of Bulkley-Nechako Board of Directors authorize entering into an agreement with the Bulkley Valley Child Development Centre Society for the disbursement of \$22,548 in Federal Gas Tax Funds for the installation of energy efficient furnaces and further,
3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$22,548 from the Federal Gas Tax Reserve Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional Skills Gap Analysis  
-Final Report

Moved by Director Stoltenberg  
Seconded by Director Holmberg

2014-1-9

"That the Regional District of Bulkley-Nechako Board of Directors approve and adopt the final report for the Regional Skills Gap Analysis project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the best direction moving forward with the Regional Skills Gap Analysis. Community stakeholders, educators, First Nations, industry from the entire region, along with representatives from the Minister of Jobs, Tourism and Skills Training and Responsible for Labour were participants on the working group. The cost associated with implementation of some of the strategies was brought forward for discussion, and that some of the strategies may be in line with what organizations may already be working on. The opportunity to access grant funding for the strategies was mentioned. The document will be a useful tool in discussions with the provincial government regarding regional skills gaps throughout the region. Discussion took place regarding the provincial and federal government providing funding assistance to the region to address the needs brought forward.

Discussion took place regarding the importance of having support and dedication from all stakeholders. In approving the document the Regional Board of the RDBN also provide a level of commitment. The Regional Skills Gap Analysis was completed for the benefit of the entire region and it is a regional plan.

The RDBN Executive Committee will further discuss implications to the RDBN work plan.

**ADMINISTRATION REPORTS (CONT'D)**

Federal Gas Tax Funds  
-Electoral Area "B", Burns  
Lake Rural, Immaculate  
Heart of Mary Parish

Moved by Director Stoltenberg  
Seconded by Director Petersen

2014-1-10

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$27,750 of Electoral Area "B" Federal Gas Tax allocation monies for the purchase of energy efficient boilers at the Immaculata Parish.
2. That the Regional District of Bulkley-Nechako Board of Directors authorize entering into an agreement with the Immaculate Heart of Mary Parish for the disbursement of \$27,750 in Federal Gas Tax Funds for the installation of energy efficient boilers and further,
3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$27,750 from the Federal Gas Tax Reserve Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Licenses of Use – Luck Bay  
Community Association

Moved by Director Stoltenberg  
Seconded by Director MacDougall

2014-1-11

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's January 13, 2014 memo titled "Licenses of Use – Luck Bay Community Association"; and
2. Approve the Licenses of Use attached to the above memo and authorize them for signature."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

Regional Board  
Appointments -2014

Moved by Director Graf  
Seconded by Director Stoltenberg

2014-1-12

"That the Regional District of Bulkley-Nechako Board of Directors ratify the 2014 Regional District of Bulkley-Nechako Appointments."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Reports

Moved by Director Roy  
Seconded by Director Stoltenberg

2014-1-13

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

- Financial Administrator's January 10, 2014 memo titled "2014 Property Assessments – Completed Roll";
- Financial Administrator's January 15, 2014 memo titled "2013 Taxation Analysis";
- Protective Services Manager's January 7, 2014 memo titled "Monthly 9-1-1 Call Report – December 2013 and November, 2013";

## **ADMINISTRATION REPORTS (CONT'D)**

-Protective Services Manager's January 13, 2014 memo titled "Snow Survey and Water Supply Bulletin – January 1, 2014";  
-Bill Miller, Chair, RDBN – Cumulative Effects Symposium – Prince George, B.C. – January 10, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ENVIRONMENTAL SERVICES**

### **CORRESPONDENCE**

Comments Regarding Stewardship Agencies of BC -Action Plan to Enhance Extended Producer Responsibility in BC (2013 Action Plan)

Moved by Director Holmberg  
Seconded by Director MacDougall

2014-1-14

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' January 13, 2014 memo titled "Comments Regarding Stewardship Agencies of BC – Action Plan to Enhance Extended Producer Responsibility in BC (2013 Action Plan)."  
2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to submit the comment document to the Stewardship Agencies of BC and the BC Ministry of Environment as drafted."

Moved by Director Northrup  
Seconded by Director Holmberg

2014-1-15

"That Motion 2014-1-14 be amended to include:  
3. And further, that RDBN Chair Bill Miller and Janine Dougall, Director of Environmental Services sign the comment document."

Opposed: Director Stoltenberg  
Director Newell

(All/Directors/Majority)

CARRIED

"The question was called on Motion 2014-1-14 as amended

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **CORRESPONDENCE**

RDBN Letter to BC Ministry of Environment – Response to Inspection of Manson Creek Landfill on September 6, 2013

Moved by Director Roy  
Seconded by Director Stoltenberg

2014-1-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the RDBN Letter to BC Ministry of Environment titled "Response to Inspection of Manson Creek Landfill on September 6, 2013."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES**  
**(All Directors)**

**ALR Applications**

Application No. 1155 Moved by Director Stoltenberg  
Jane Koldyk, Glacier View Farm Seconded by Alternate Director Northrup  
Ltd Inc. No. BC0466149 (HBH)  
Homesite Severance within the ALR  
Electoral Area "A"

2014-1-17 "That Agricultural Land Reserve Subdivision Application No. 1155 (Koldyk/HBH) be recommended to the Agricultural Land Commission for approval, and that the ALC approval, and that the ALC approval accommodates the relocated parcel boundary as necessary to accommodate the building setback from the property line."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Application No. 1154 Moved by Director Stoltenberg  
Massimiliano Pelotti (HBH) Seconded by Alternate Director Northrup  
Subdivision within the ALR  
Electoral Area "A"

2014-1-18 "That Agricultural Land Reserve Subdivision Application No. 1154 (Pelotti/HBH) be recommended to the Agricultural Land Commission for denial."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**ELECTORAL AREA PLANNING - (All Directors)**

**BYLAW FOR FIRST AND SECOND READING**

Rezoning File No. RDBN-01-13 Moved by Director Roy  
RDBN Zoning Bylaw Seconded by Director Stoltenberg  
Amendments to Address  
the New Medical Marihuana  
Regulations - All RDBN Electoral Area

2014-1-19 1. "That the Regional District of Bulkley-Nechako Zoning Bylaw Amendment Bylaw No. 1683, 2013" be given first and second reading this 23<sup>rd</sup> day of January, 2014, and proceed to a Public Hearing.  
2. And, that the Public Hearing for Bylaw No. 1683 be delegated to Chairperson Miller, or the alternate Chairperson, and that the Public Hearing be held in Burns Lake at the Regional District Office."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

**BYLAW FOR THIRD READING**

OCP Amendment and  
Rezoning File No. F-01-13  
Bylaws 1671 &1672 Heinrich  
and Gertrude Eva Guenter  
Electoral Area "F"

Moved by Director Petersen  
Seconded by Director Roy

2014-1-20

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Vanderhoof Rural Official Community Plan Amendment Bylaw No. 1671, 2013" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1672, 2013".
2. That Bylaw No. 1671 and 1672 be given third reading this 23<sup>rd</sup> day of January, 2014.
3. And that should Bylaws No. 1671 and 1672 be supported at 3<sup>rd</sup> reading, final reading not be considered until:
  - a. the property owner has upgraded the existing building containing the sawmill to the standard necessary for an industrial building, to the satisfaction of the Building Inspector;
  - b. the property owner has provided an on-site water supply system for fire-fighting purposes to the satisfaction of the District of Vanderhoof;
  - c. the wood fibre has been removed from the lands outside of the 0.78 ha application area, to the satisfaction of the Director of Planning; and
  - d. the property owner has constructed a noise abatement berm along the southern boundary of the area proposed for rezoning to the satisfaction of the Director of Planning.
4. And that if Bylaws No. 1671 and 1672 have not received final reading by January 1, 2015, staff shall initiate the process to obtain a B.C. Supreme Court injunction to seek compliance with zoning, which may include a clean-up order to remove wood fibre from the property, if necessary."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**REPORTS**  
**(All Directors)**

Planning Department Reports

Moved by Director Stoltenberg  
Seconded by Director MacDougall

2014-1-21

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Director of Planning's Year-End Report for 2013;
- Planning Department Action List – November, 2013."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **VERBAL REPORTS**

### Village of Telkwa

Director Graf noted that the Village of Telkwa is working on its 2014 Budget and is moving forward with planning for 2014.

### Town of Smithers

Alternate Director Northrup noted that the new Smithers Arena is moving forward and the footings are poured. The Town of Smithers is also in budget deliberations and a key factor is the increased cost of the new arena.

The Town of Smithers is hosting its Winter Carnival on January 29 to February 2, 2014.

Alternate Director Northrup spoke of the Rotary Club of Smithers requesting support from the Town of Smithers Council for its Bulkley River Pedestrian Bridge Project that will reconnect Main Street with Lower Viewmont Road. The north-end of the bridge is within the RDBN so Alternate Director Northrup brought the information forward.

### New Gold – Blackwater Project

Director Petersen mentioned that New Gold has hired a new community liaison who will be in attendance at the Community Liaison meeting in February, 2014.

Director Petersen spoke of New Gold putting the construction of the mine on hold but will continue with investigation and pre development stages due to the price of gold.

### District of Houston Transition Teams

Director Holmberg indicated that there was some miscommunication between the provincial transition team assisting the District of Houston regarding the Houston Sawmill closure. He spoke with the Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training and Responsible for Labour and his concerns have been addressed.

### YMCA of Northern BC Makes Announcement for Vanderhoof

Director Thiessen reported that the YMCA of Northern BC announced a new program for Vanderhoof on January 10, 2014. They will be providing 46-48 childcare spaces and will be overseeing the recreation program in Vanderhoof.

### Highway 16 – Reclassification

Director Roy noted that the Minister of Transportation and Infrastructure announced that it is changing the classification of Highway 16 from a Class B Highway to a Class A Highway. This will provide a higher level of maintenance and response to snowfall on the road.

### Tour of the New Lakes District Hospital and Health Centre

Director Roy had mentioned that the Village of Burns Lake Council and staff attended a tour of the new Lakes District Hospital and Health Centre and he intended to organize a tour for the Stuart-Nechako Regional Hospital District Board of Directors and the RDBN Board of Directors in the near future.

### 2014 Minerals Roundup -January 27-30, 2014 -Vancouver, B.C.

Alternate Director Jantz spoke of partnering with the RDBN at the tradeshow booth at Minerals Roundup in Vancouver, B.C. on January 28, 2014.

## **VERBAL REPORTS (CONT'D)**

### NCLGA Meeting

Director Strimbold attended a North Central Local Government Association (NCLGA) meeting on January 21, 2014. They met with the Honourable Todd Stone, Minister of Transportation and Infrastructure and discussed the changes to Highway 16.

### Babine Mill Explosion – Crown not to Proceed with Charges

Director Strimbold noted that the Crown has announced that it will not be proceeding with charges regarding the Babine Mill explosion. The BC Coroners Service has announced it will hold a public inquest into the deaths of the two workers who died as a result of the explosion at the Babine Forest Products sawmill.

### New Patient Transfer Ambulance Service Starts in Burns Lake

Director Freeman reported that the first run of the new patient transfer ambulance service in Burns Lake was on January 20, 2014. It is a low acuity bus service that will transfer low-risk patients between Prince George, Burns Lake, and communities in between and will operate Monday to Friday except statutory holidays.

### North Road Near Fort St. James

Alternate Director Hughes spoke of attending a meeting regarding improvements needed to the North Road from Fort St. James to Mt. Milligan.

### Chairs Report

Chair Miller mentioned that he attended an Omineca Beetle Action Coalition (OBAC) meeting and Albert Nussbaum, Director, Forest Analysis and Inventory Branch, Ministry of Forests, Lands and Natural Resource Operations provided a presentation that was well received.

Chair Miller also attended a Northern Development Initiative Trust (NDIT) meeting. Discussions took place regarding NDIT's proposal to provide a planning service to local governments.

Chair Miller expressed his disappointment that the RDBN does not have representation on the NDIT Board of Directors. He noted the importance for members to attend the NDIT meetings to provide a vote.

Chair Miller spoke of the public meetings regarding the Burns Lake and Area Victims' Services Service Establishment Alternative Approval Process also currently taking place.

### District of Vanderhoof OCP

Director Thiessen noted that the District of Vanderhoof is having a meeting this evening (January 23, 2014) regarding its Official Community Plan (OCP).

### Receipt of Verbal Reports

Moved by Director Graf  
Seconded by Director Holmberg

2014-1-22

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Break for Lunch at 12:12 p.m.**  
**Reconvened at 12:43 p.m.**

## ADMINISTRATION CORRESPONDENCE

North Central Local  
Government Association  
-Resolution Submission  
Deadline: March 7, 2014

Discussion took place regarding Regional Board members wishing to have a resolution brought forward to the NCLGA should have their resolution to staff by February 12, 2014 in order to be on the February 20, 2014 Regional Board Agenda.

Ministry of Community, Sport  
and Cultural Development  
-White Paper on Local  
Government Elections Reform

Moved by Director Stoltenberg  
Seconded by Director Holmberg

2014-1-23

“That the Regional District of Bulkley-Nechako Board of Directors receive the Ministry of Community, Sport and Cultural Development’s White Paper on Local Government Elections Reform.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Alternate Director Northrup noted that the Town of Smithers Council had submitted a letter to the Ministry of Community, Sport and Cultural Development regarding concerns with its Local Government Elections Reform. Discussion took place regarding issues with the reform and Director Strimbald also mentioned that discussion took place at an NCLGA meeting with the Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development.

Administration  
Correspondence

Moved by Director MacDougall  
Seconded by Director Freeman

2014-1-24

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Ministry of Transportation and Infrastructure- Thank you;
- Ministry of Transportation and Infrastructure- Highway 16 Litter Pickup;
- Bulkley Valley Historical and Museum Society - Thank You for Assistance in Preparing Grant Application;
- Granisle Public Library Association - Area “G” Grant in Aid;
- Lakes District Film Society – Thank you for Grant Writing Assistance;
- Minister of Industry – Rural Broadband Access;
- North Central Local Government Association - White Paper Consultation on Disability Guidelines;
- TransCanada – Geotechnical Assessments - Middle River Compressor Station;
- Alberni-Clayoquot Regional District – Municipal Pension Plan;
- Omineca Beetle Action Coalition – Meeting Minutes  
– December 13, 2013;
- Fort St. James T.V. Society – Financial Statements  
– November 30, 2013;
- BC Hydro – Northwest Transmission Line Update;
- Edmonton Journal – Joint B.C. - Alberta Report Looks at Whether Oil-by-Rail a Viable Option;
- HQ Prince George – January 14, 2014 – MLA Doug Donaldson Says Province Should be Reclassifying Highway 16;
- Trans Canada Yellowhead Highway Association – Update;

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

### -Union of B.C. Municipalities

- Results of Gas Tax Fund Consultations;
- Order of British Columbia Call for Nominations;
- Elections Legislation, Core Review, ALC and Strong Fiscal Futures Report Feature at Minister's Meeting with Executive;
- Taking Action on Endorsed Resolutions;
- Executive Decisions on Referred Resolutions;
- UBCM Testifies on Revised Additions to Reserve Policy."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The administrative correspondence from the Edmonton Journal – Joint B.C. - Alberta Report titled "Looks at Whether Oil-by-Rail a Viable Option" was brought forward for discussion. Concerns were brought forward regarding information sharing from CN in regard to hazardous goods being transported through the region on freight trains and the lack of consultation with local government. The Federal Government oversees the regulations on rail traffic and safety.

## **INVITATIONS**

### Invitations

Moved by Director Stoltenberg  
Seconded by Director Graf

2014-1-25

"That the Regional District of Bulkley-Nechako Board of Directors receive the following invitations:

- Council of Forest Industries Convention - April 2-3, 2014, Kelowna, B.C.;
- BC Healthy Communities – Northern BC Citizen Series Webinars: A Drop in the Bucket: Storytelling for Health and Place in the North- January 30, 2014;
- NorthWorks! – CNC/UNBC Northworks Job Fair - March 4-5, 2014 – Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Council of Forest Industries  
Convention- April 2-3, 2014,  
Kelowna, B.C.

Moved by Director MacDougall  
Seconded by Director Roy

2014-1-26

"That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller or Director Thiessen, Chair, RDBN Forestry Committee to attend the Council of Forest Industries Convention on April 2-3, 2014 in Kelowna, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ACTION LIST**

### Action List

Moved by Director Stoltenberg  
Seconded by Director MacDougall

2014-1-27

“That the Regional District of Bulkley-Nechako Board of Directors receive the Action List for December, 2013.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **FINANCIAL**

### Operating Accounts -December, 2013

Moved by Director Roy  
Seconded by Director Strimbold

2014-1-28

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid December, 2013.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **BYLAW**

### **Bylaws for First, Second, Third Reading & Adoption**

#### No. 1689 – RDBN Directors’ Remuneration

Moved by Director Roy  
Seconded by Director Stoltenberg

2014-1-29

“That “Regional District of Bulkley-Nechako Directors’ Remuneration Bylaw No. 1689, 2014” be given first, second, third reading and adoption this 23<sup>rd</sup> day of January, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **READING FILE**

### Reading File

Moved by Director Newell  
Seconded by Director Graf

2014-1-30

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

#### **INVITATIONS:**

-Federation of Canadian Municipalities – 2014 Sustainable Communities Conference Opens in One Month, Register Now February 11-13, 2014 in Charlottetown, PE - Keynote Speaker Now Confirmed – Alex Steffen;  
-Industrial Pellet Trade & Transport Summit February 19-21, 2014 - Hyatt Regency Atlanta Georgia;  
-15<sup>th</sup> Annual Privacy & Security Conference  
– February 6-7, 2014 - Victoria Conference Center;  
-Zero 2014 Cleantech Canada – A Conference for a Low Carbon Future – April 15-17, 2014 – Shaw Conference Center, Edmonton Alta;

**READING FILE (CONT'D)**

**CORRESPONDENCE:**

- BC Chamber of Commerce – Business Groups Back New Prosperity: Northern Gateway Support Growing; Site C Hearings; BC Chamber Supports 10-year BC Hydro Plan: BC Chamber's Insight Newsletter (November Edition);
- BC Chamber of Commerce – Public Affairs Update
  - January 7, 2014
  - December 16, 2013
  - December 12, 2013;
- British Columbia Healthy Communities Newsletter
  - December 2013;
- Canadian Wind Energy Association – 2014 Faces of Wind Calendar;
- Clean Energy Canada at Tides Canada:
  - January 13, 2014 – A New Solar Leader Looms
  - December 23, 2013 – A Clear and Present Danger
  - December 16, 2013 – Return of the Czar
  - December 9, 2013 – The Love Affair is Ending;
- Enbridge Northern Gateway Pipelines – Joint Review Panel Recommends Approving Northern Gateway;
- Enbridge Northern Gateway Pipelines – Connections Report of the Joint Review Panel for the Enbridge Northern Gateway Project – Volume 1 & 2;
- Federation of Canadian Municipalities NEWS - week of December 2, 2013;
- Federation of Canadian Municipalities – Honouring Nelson Mandela's Life and Legacy;
- Federation of Canadian Municipalities – Canada Post to Phase Out Home Delivery;
- Initiative Prince George –
  - On the Move Monthly Publication December, 2013
  - Economic Update December, 2013;
- Ministry of Forests, Lands and Natural Resource Operations
  - Update from Minister Thomson;
- Nechako River Flow Facts:
  - January 16, 2014
  - January 8, 2014
  - January 2, 2014
  - December 18, 2013
  - December 11, 2013;
- Northern Gateway Pipelines – Northern Gateway Reinforces Commitment to Building a Safer, Better Pipeline;
- Northern Health News Release – January 6, 2014– Prince Rupert and Area Residents Benefit from Student Led Rehabilitation Clinic;
- School District #54 (Bulkley Valley) 2014 Trustee Appointments;
- Prince Rupert Gas Transmission – December 17, 2013 - Project Activity Update #7;
- Skeena-Nass Centre for Innovation in Resource Economics
  - Be Sincere Editorial;
- TransCanada – Coastal GasLink Pipeline Project – Project Activity Update #12 – December 2013- January 2014.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **SUPPLEMENTARY AGENDA**

### **ADMINISTRATION REPORT**

Invest in BC Advertising  
Opportunity

Moved by Director Stoltenberg  
Seconded by Director Roy

2014-1-31

1. "That the Regional District of Bulkley-Nechako Board of Directors approve placing a half page advertisement in the 2014 Invest in BC publication at a cost of \$2,195, and further,
2. That the municipalities are invited to partner in the advertisement at a cost of \$200 each."

(All/Directors/Majority)

DEFEATED

Discussion regarding being a united region in advertising was brought forward.

Invest in BC Advertising  
Opportunity

Moved by Director Strimbold  
Seconded by Director Newell

2014-1-32

"That the Regional District of Bulkley-Nechako Board of Directors approve placing a half page advertisement in the 2014 Invest in BC publication at a cost of \$2,195."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **DEVELOPMENT SERVICES (All Directors)**

Agricultural Land Commission  
Decision for ALR Application  
1133 (Canadian Reformed  
School)

Moved by Director Stoltenberg  
Seconded by Director Graf

2014-1-33

- "That the Regional District of Bulkley-Nechako Board of Directors inform the Agricultural Land Commission that:
1. There is no practical reason to believe that school activities will not be contained on the school property, and there is no practical reason to believe that agricultural lands will be negatively impacted by school activities; and
  2. Exclusion Application 1133 be approved with the condition that the fencing separating the school from adjacent uses be maintained."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NDIT Proposal to Provide  
Planning Services to  
Local Governments

Moved by Director Graf  
Seconded by Director Freeman

2014-1-34

"That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Planning's January 22, 2014 memo titled "NDIT Proposal to Provide Planning Services to Local Governments."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES (All Directors) (CONT'D)**

Chair Miller mentioned that he had discussed with Northern Development Initiative Trust (NDIT) its proposal to provide planning services to local governments. NDIT had expressed its apologies for not initially speaking with planners within the region regarding the proposal. NDIT indicated there are communities within the region that do not have a planning department and have requested support from the Provincial Government. The Provincial Government has approached NDIT to possibly assist with capacity in the form of a pilot project. NDIT indicated that there would be an opportunity for University of Northern B.C. (UNBC) graduates to intern and assist in the project. It is not intended to move planning to a centralized location.

Discussion took place regarding the need for planners for communities within the region and to assist in the industrial activity occurring in the north. Capacity is an important consideration and having one planner and two interns to assist the number of communities within the north may not provide the best capacity for those in need. Discussion regarding the option to provide the funding to local governments directly to hire additional staff to address the specific issues facing each local government was brought forward.

As a pilot project NDIT intends to look at the needs of six communities to try and address the immediate needs brought forward.

The importance of having discussions with local government planners throughout the north was identified.

**CORRESPONDENCE**

Union of B.C. Municipalities Moved by Director Holmberg  
– UBCM/FCM Presentation to Seconded by Director Roy  
the House of Commons Standing  
Committee on Aboriginal Affairs  
and Northern Development – UBCM  
Comments Regarding Proposed  
Revisions to the Federal Policy  
on Additions to Reserve/Reserve Creation

2014-1-35

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Union of B.C. Municipalities regarding UBCM/FCM Presentation to the House of Commons Standing Committee on Aboriginal Affairs and Northern Development – UBCM Comments Regarding Proposed Revisions to the Federal Policy on Additions to Reserve/Reserve Creation.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director Graf met with the Honourable Nathan Cullen, MP Skeena-Bulkley Valley and he indicated that his staff in the Canadian Legislature would research and determine the implications to municipalities regarding the revisions to the Federal Policy Additions to Reserve/Reserve Creation. Director Graf expressed concerns regarding the lack of information regarding the exact impacts of the revisions.

## **NEW BUSINESS**

### **CN Safety in Smithers on March 4, 2014**

Alternate Director Northrup mentioned that a meeting with CN Rail regarding safety will be held in Smithers on March 4, 2014. Invitations are being sent to neighbouring communities.

### **Bulkley Valley Cross Country Ski Club**

Alternate Director Northrup spoke of the Bulkley Valley Cross Country Ski Club requesting a letter of support for an underground pass to traverse under the Hudson Bay Mountain Road at the Bulkley Valley Nordic Centre to connect its trails without having to cross the road.

Moved by Alternate Director Northrup  
Seconded by Director Graf

2014-1-36

“That the Regional District of Bulkley-Nechako Board of Directors provide a letter of support in principal to the Bulkley Valley Cross Country Ski Club for its grant funding requests for an underground pass project to build a tunnel under the Hudson Bay Mountain Road to connect trails on both sides of the road.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **SPECIAL IN-CAMERA MEETING MOTION**

Moved by Director Stoltenberg  
Seconded by Director MacDougall

2014-1-37

“In accordance with Section 90 (1)(c)(g)(b) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako that matters pertaining to labour relations or other employee relations specific to RDBN staff compensation. Also, litigation or potential litigation affecting the RDBN, and negotiations and related discussions (Chinook Comfor legal documentation) including communications necessary for that purpose must be closed to the public therefore exercise their option of excluding the public for this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADJOURNMENT**

Moved by Director Stoltenberg

2014-1-38

“That the meeting be adjourned at 1:34 p.m.”

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant