

REGIONAL DISTRICT OF BULKLEY-NECHAKO



**RURAL DIRECTORS COMMITTEE
AGENDA
Thursday, March 12, 2015**

<u>PAGE NO.</u>	<u>SUPPLEMENTARY AGENDA</u>	<u>ACTION</u>
	<u>AGENDA- March 12, 2015</u>	Approve
	<u>MINUTES</u>	
4-9	Rural Directors Committee Meeting Minutes - February 12, 2015	Receive
	<u>DELEGATION</u>	
	<u>ABC COMMUNICATIONS</u> Falko Kadenbach, Director of Wireless Development RE: Rural Connectivity	
	<u>REPORTS</u>	
10-34	Deborah Jones-Middleton, Protective Services Manager – Discussion Regarding Cost of Implementing the “British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook” Regulations	Direction
35-40	Cheryl Anderson, Manager of Administrative Services – Yellowhead West 4-H Regional Council – Request for Grant in Aid – Electoral Areas “A” (Smithers Rural), “B” (Burns Lake Rural), “C” (Fort St. James Rural), “E” (Francois/Ootsa Lake Rural) “F” (Vanderhoof Rural) Electoral Areas “D” (Fraser Lake Rural) and “G” (Houston Rural) Optional	Recommendation (Page 35)
41-47	Cheryl Anderson, Manager of Administrative Services – Access Smithers Request for Grant in Aid – Electoral Area “A” (Smithers Rural)	Recommendation (Page 41)
48-53	Cheryl Anderson, Manager of Administrative Services – LDSS Senior Girls Basketball Team Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 48)

<u>PAGE NO.</u>	<u>REPORTS (CONT'D)</u>	<u>ACTION</u>
54-59	Cheryl Anderson, Manager of Administrative Services – Luck Bay Community Association - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 54)
60-63	Cheryl Anderson, Manager of Administrative Services – Fort St. James 4-H Club - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 60)
64-67	Cheryl Anderson, Manager of Administrative Services – Fort St. James Secondary School Ski and Board Team - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 64)
68-73	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Elementary Secondary School – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 68)
74-77	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Minor Hockey Association - Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 74)
78-81	Cheryl Anderson, Manager of Administrative Services – Dry Grad Committee - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 78)
82-85	Cheryl Anderson, Manager of Administrative Services – Vanderhoof Children’s Theatre - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 82)
86-89	Cheryl Anderson, Manager of Administrative Services – Nechako Lake Speedskating Club - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 86)
90-96	Deborah Jones-Middleton, Protective Services Manager – Revised Bylaw No. 1729 Regional District of Bulkley-Nechako Bylaw to Establish Rules for the Provision of Fire Protection in the Regional District of Bulkley-Nechako Established Rural Fire Protection Areas	Recommendation (Page 90)
97	Deborah Jones-Middleton, Protective Services Manager – BC Fire Training Officers Association Training and Evaluation Program	Recommendation (Page 97)

<u>PAGE NO.</u>	<u>REPORTS (CONT'D)</u>	<u>ACTION</u>
98	Janine Dougall, Director of Environmental Services - NWIPC Funding for 2015	Recommendation (Page 98)
99-101	Gail Chapman, CAO – Access to Affordable High Speed Internet and Cell Coverage (Regional Connectivity)	Receive
<u>DEVELOPMENT SERVICES</u> <i>(All Directors)</i>		
<u>Referrals</u>		
102-106	Land Referral File No. 6408793 Smithers Snowmobile Club Electoral Area “A”	Recommendation (Page 103)
<u>CORRESPONDENCE</u>		
107-110	BC Broadband Conference 2015 - April 28-29, 2015 – Richmond, B.C.	Receive
<u>SUPPLEMENTARY</u>		
<u>NEW BUSINESS</u>		
<u>ADJOURNMENT</u>		

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, February 12, 2015**

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Director Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Alternate Director Bob Hughes, Electoral Area "C" (Fort St. James Rural)

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Deborah Jones-Middleton, Protective Services Manager
– left at 3:05 p.m.
Jason Llewellyn, Director of Planning – left at 3:09 p.m.
Wendy Wainwright, Executive Assistant

Others Taylor Bachrach, Town of Smithers – arrived at 2:57 p.m.
Dwayne Lindstrom, Village of Fraser Lake – left at 2:28 p.m.
Darcy Repen, Village of Telkwa – left at 2:09 p.m., returned at 2:57 p.m.

CALL TO ORDER

Chair Benedict called the meeting to order at 2:25 p.m.

SUPPLEMENTARY AGENDAMoved by Director Fisher
Seconded by Alternate Director Hughes**RDC.2015-2-1**

"That the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**AGENDA**Moved by Director Petersen
Seconded by Director Miller**RDC.2015-2-2**

"That the Rural Directors Committee Agenda for February 12, 2015 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee Meeting Minutes -January 15, 2015**Moved by Director Miller
Seconded by Director Petersen**RDC.2015-2-3**

"That the minutes of the Rural Directors Committee meeting of January 15, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Request for Grant in Aid

Moved by Director Miller
 Seconded by Director Fisher

RDC.2015-2-4

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid applications:

-Burns Lake Minor Hockey Association Midget Team be given \$500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural and "E" (Francois/Ootsa Lake Rural) to assist with costs for the Midget Team to attend the Provincials in Clearwater, B.C. from March 15-20, 2014;

-Stuart Lake Outreach Group Society be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Hot Lunch Program/Food Bank;

-Fort St. James Sled Dog Association be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the Caledonia Classic Dog Sled Races;

-Fort St. James Secondary School be given \$350 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for an "End Gang Life" evening presentation;

-District of Fort St. James be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Canada Day 2015 celebrations;

-Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Scholarship;

-Nechako Valley Rodeo Association be given \$2,500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the 3rd Annual Nechako Valley Rodeo."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

REFERRALS (All Directors)

**Mines File No.14675-20/
 1650866 Radley Contracting
 Electoral Area "B"**

Moved by Director Miller
 Seconded by Alternate Director Hughes

RDC.2015-2-5

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 14675-20/1650866" be provided to the Province as the Regional District's comments on Mines File No. 1475-20/1650866."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

6

DEVELOPMENT SERVICES (CONT'D)

REFERRALS (All Directors) (CONT'D)

MoTi File No.2014-06076 Moved by Director Miller
Lillian and Donald Tychowsky Seconded by Director Parker
Uncha Lake Road
Electoral Area "E"

RDC.2015-2-6 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on MoTi Referral 2014-06076" be provided to the Province as the Regional District's comments on MoTi Referral 2014-06076."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Bylaw RE: RDBN Administration and Regulation for the Provision of Fire Protection in RDBN Established Rural Fire Protection Areas

Discussion took place regarding the regulations outlined by the Office of the Fire Commissioner and the provincial government and the responsibilities being downloaded to Regional Districts in regard to rural fire departments. Concerns were brought forward regarding the involvement required by Regional Districts in the administration and oversight of rural fire departments. A Regional District is responsible to manage the training and evaluation of all fire departments as the authority that oversees the jurisdiction.

Director Miller noted the struggle that rural fire departments are having in maintaining adequate levels of capacity and meeting the guidelines being brought forward from the Office of the Fire Commissioner. He noted concerns in regard to rural fire departments being able to fund the administrative component of operations. Director Petersen spoke to a past referendum held for the Cluculz Lake Fire Protection area and the residents' decision to decline increasing taxation. Without the necessary funding small rural fire departments may not be able to continue to function in the future.

Director Newell noted that Topley Fire Protection is investigating the option to expand its boundaries. All other fire protection service areas within the RDBN have been extended to the limit allowed for a fire protection boundary. The Topley Fire Protection Society is researching options to enable them to continue to operate under the budget constraints that they face.

Director Miller and Gail Chapman, CAO mentioned that in the past the RDBN has brought its concerns forward to the provincial government.

Alternate Director Hughes suggested amendments to the draft bylaw for further clarification.

Discussion took place regarding the fire departments meeting necessary requirements in order for the Regional District, in writing, to authorize one or all of the following: Medical First Response, Road Rescue and Extrication, Mutual Aid to other Fire Services, and Hazardous Material Incidents.

Discussion took place regarding the hard work and dedication of the volunteer firemen and women wanting to better the communities they live in and help their neighbors but the challenges in doing so may prevent future small fire departments from continuing to operate.

Chair Miller and Gail Chapman, CAO will be bring the issues and concerns regarding small rural fire departments forward for discussion at the CAO/CEO Meeting they will be attending on March 24-25, 2015 in Victoria, B.C. It may be beneficial to also bring concerns forward at the North Central Local Government Association Annual Convention, May 6-8, 2015 in Prince George, B.C.

DISCUSSION ITEM (CONT'D)

Letter to the Ministry of
 Justice RE: Rural Fire
 Departments

Moved by Director Petersen
 Seconded by Director Parker

RDC.2015-2-7

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter to the Ministry of Justice outlining concerns regarding funding and responsibility for rural fire departments."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The draft bylaw for the RDBN Administration and Regulation for the Provision of Fire Protection in RDBN Established Rural Fire Protection Areas is based on the RDBN's legislated requirements from the Ministry of Justice.

Draft Bylaw RE: RDBN
 Administration and Regulation
 for the Provision of Fire
 Protection in RDBN Established
 Rural Fire Protection Areas

Moved by Director Petersen
 Seconded by Director Parker

RDC.2015-2-8

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to amend the draft bylaw to meet legislative requirements and provide clarification in regard to when a fire department may respond to an "Incident", the use of "Occupier", and "Conduct of Incidents" number 8 to read "No person shall maliciously damage or destroy the Fire Department Apparatus or Equipment; and further, that a second draft be brought forward to the Rural Directors Committee for consideration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORT

Pacific Northwest Regional
 Science Fair – Request for
 Grant in Aid – Electoral
 Area "A" (Smithers Rural)

Moved by Director Fisher
 Seconded by Director Newell

RDC.2015-2-9

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve Pacific Northwest Regional Science Fair be given \$4,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Pacific Northwest Regional Science Fair."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

REFERRALS (All Directors)

MoTi File No.2014-06070 Moved by Director Fisher
Canyon Creek Resources Ltd. Seconded by Director Miller
Electoral Area "A"

RDC.2015-2-10 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on MoTi Referral 2014-06070 be provided to the Province as the Regional District's comments on MoTi Referral 2014-06070."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No.7409756 Moved by Director Petersen
Crystal Lake Resort Ltd. Seconded by Director Parker
Electoral Areas "D" & "F"

RDC.2015-2-11 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409756" be provided to the Province as the Regional District's comments on Crown Land Referral 7409756."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No.7409759 Moved by Director Petersen
Tyrol Craig Forfar Seconded by Director Newell
Electoral Area "F"

RDC.2015-2-12 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409759" be provided to the Province as the Regional District's comments on Crown Land Referral 7409759."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Letter of Support for
4 Wheel Drive Ambulances

Director Newell mentioned that he brought forward an issue to the Northwest Regional Hospital District Board of Directors to write a letter to the Minister of Health regarding the need for 4 wheel drive ambulances in northern B.C. He noted an incident wherein an ambulance was stuck on a rural road in the Houston area attending a call out.

Moved by Director Newell
 Seconded by Director Fisher

RDC.2015-2-13 "That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Northwest Regional Hospital District regarding the need to have 4 wheel drive ambulances in northern B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS (CONT'D)

BC Broadband Conference
April 28-29, 2015, Richmond,
B.C.

Director Newell spoke of the BC Broadband Conference being held on April 28-29, 2015 in Richmond, B.C. He noted that the theme for the conference is "Bringing Urban Internet to Rural Canada" and he felt that it may be beneficial for the RDBN to have a representative attend.

Chair Benedict mentioned that the information that the RDBN has gathered will be brought forward at a future RDBN Board Meeting for further discussion. Director Newell will provide staff with the information in regard to the conference.

ADJOURNMENT

Moved by Director Miller
Seconded by Director Newell

RDC.2015-2-14

"That the meeting be adjourned 3:12 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant



**Regional District of Bulkley-Nechako
Rural Directors Memorandum
MARCH 12, 2015**

To: Chair Benedict and the Rural Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: March 2, 2015
Regarding: Discussion regarding Cost of implementing the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' Regulations

Staff has prepared the current cost of implementing the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' Regulations and has attached the following for your review:

- British Columbia Fire Service Minimum Training Standards - Structure Firefighters Competency and Training PLAYBOOK;
- UBCM Firefighter Training Linked to Service Level article; and
- Rural Fire Protection Services Taxation Capacity implementing the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' Regulations.

Recommendation

AII /DIRECTORS/MAJORITY

Direction

11

**British Columbia
Fire Service
Minimum Training Standards**

*Structure Firefighters
Competency and Training*

PLAYBOOK



September 2014

Pursuant to section 3(b) of the *Fire Services Act* of B.C.

Acknowledgements

The Office of the Fire Commissioner wishes to acknowledge the contributions of the following organizations in the compilation, consultation, evaluation and drafting of the B.C. Fire Service Minimum Training Standards:

Fire Chiefs Association of British Columbia

British Columbia Fire Training Officers Association

Justice Institute of British Columbia

Vancouver Island Emergency Response Agency

College of the Rockies

It was through the efforts of these organizations as well as staff and other individuals within the fire service that this Playbook was created. In moving forward, the Playbook is intended to be a living document that will be periodically reassessed with a view to enhancing or clarifying aspects identified by the fire service.

1. Purpose:

To establish minimum standards of training required for fire services personnel in British Columbia. This Playbook sets out a competency-based ladder that provides for a minimum level of sequential training and operational requirements that must be met by each fire department. The level of minimum standards that must be met by each fire department is determined by the Service Level provided by a fire department as determined by the Authority Having Jurisdiction that is responsible for that fire department.

2. Scope:

This **Playbook** and establishment of the **Service Level** requirement are intended to provide an industry recognized minimum standard of training that utilizes, and bridges to, the current National Fire Protection Association (NFPA) Firefighter qualifications. It is not intended to change or nullify any requirements or training related to other roles or functions in the fire service.

This Playbook establishes the minimum standards of training that must be met and does not encompass all roles or functions of the fire service. Some roles and functions will require additional training. This **Playbook** does not preclude the need for fire services to obtain and maintain training in these other roles or functions (example: pump operator).

This document is applicable to any fire service/department in British Columbia that provides fire services and includes municipal fire departments, volunteer fire departments, and fire departments established as a society under the *Society Act* of BC. For the purpose of this document, the term “Authority Having Jurisdiction” or “AHJ” correctly describes local or regional government. It does not apply to provincial Wildfire Management Branch (WMB) resources.

This document and program establishes the minimum standards for the skills and training necessary to perform the role of a firefighter and team leader at each designated level of competency.

This document and program does not cover the minimum standards for the skills and training necessary to perform other advanced or specific functions/roles such as, but not limited to: Incident Commander, Driver/Operator, Incident Safety Officer, or Rapid Intervention Team. **The competencies and/or requirements of these and other specific fire operations functions should be addressed through other applicable training programs and standards.**

3. Principles:

Each AHJ must select and declare its firefighting **Service Level** in order for the AHJ to determine which set of minimum standards are to be met. This declared **Service Level** needs to be fully reflected in the fire department’s operating guidelines and policies. The AHJ’s decision should be based upon:

- local conditions;
- consultation with representatives of local fire service delivery organization;
- availability of resources and the ability of those resources to respond;

- the realities of the community in terms of demographics, travel distances, fire hall locations, and staffing models; and
- the ability of the jurisdiction or organization to financially support the operations and meet all applicable safety and operational requirements.

There are three (3) **Service Level** options available under this **Playbook**. Each AHJ must carefully examine what level of service its department is mandated to provide and then meet the appropriate training and operations identified in the competency ladder. Ensuring compliance with minimum standards established in this **Playbook** is the responsibility of the AHJ.

It is the responsibility of each AHJ to immediately take steps to ensure implementation of the training requirements associated to the **Service Level** selected. The AHJ is responsible to ensure that any training provided internally or by an outside agency, meets the competencies and minimum standards identified in this **Playbook**. As a competency-based program, formal accreditation, while encouraged, is not required by this **Playbook**. Each firefighter must be provided training and evaluation in all competencies, both theoretical classroom and hands-on practical skills, that are identified in the curriculum. Assessments/evaluations of competencies can be carried out by the AHJ so long as the evaluation instruments follow the criteria of this **Playbook** and that detailed records of firefighter training and evaluation are maintained.

4. Competencies

The **Playbook** establishes and describes the minimum competencies required of firefighter roles in the following three (3) categories:

- Exterior Operations Level Firefighter
- Interior Operations Level Firefighter
- Full-Service Operations Level Firefighter

In addition, the **Playbook** establishes three new fire ground supervisory descriptions related to training competencies. These are:

- Exterior Operations Level Team Leader
- Exterior Operations Level Risk Management Officer
- Interior Operations Level Team Leader

The fire service has a number of well-established officer ranks within its structure. However, use of departmental officer rank identification is not included within this **Playbook** as they do not necessarily signify an operational role on the fire ground. The supervisory descriptions identified above do not require new “positions” in the department; they simply reflect specific skills and training required to lead a functional crew. Each department must determine the number of these trained individuals required for their AHJ/department.

5. Terminology:

Team Leader:

In this **Playbook** the term **Team Leader** is applied to identify the individual, whether they be a firefighter or officer, responsible for a specific crew function at an emergency incident.

*Background: On the fire ground most departments operate in a manner whereby not all activities are supervised by an officer; commonly there are simply not enough officers for all the functions being performed. Usually a functional role being performed, such as ventilation, results in the identification and assignment of a **Team Leader**. This individual may commonly be referred to as the **Ventilation Team Leader**, or some other functional description. Frequently a senior or more qualified firefighter will lead the team, even if they are not of officer rank. This reality is identified and accounted for in this **Playbook**. This terminology also recognizes the reality of elected officers in some department structures who may/may not have advanced operational qualifications or skills.*

Team Leaders require a higher degree of competency than those they are supervising. This is a worker safety requirement of WorkSafeBC as well as being operationally sound. This **Playbook** therefore identifies the minimum training competencies required for those individuals who will be assuming **Team Leader** roles within Exterior and Interior Operations Service Level departments.

Risk Management Officer:

The Incident Commander (IC) manages a specific incident in a safe and effective manner, while the Risk Management Officer role ensures that the department has in place Operational Guidelines, training programs and other administrative processes that ensure safe and effective operations at all incidents. In this **Playbook** the term **Risk Management Officer** is applied to identify the individual, usually a senior officer, responsible for ensuring administrative processes are followed to ensure an Exterior Operations Level department practices safe and effective fire ground operations as a matter of principle. This position does not replace either the Incident Commander (IC) or Safety Officer (ISO) role at a scene.

The **Risk Management Officer** may be the Fire Chief, or they may be another senior officer depending on the composition and structure of the department. Regardless of who performs the role, it is not a single incident function. Individuals may be trained, or assume, multiple diverse roles within a department or during fire ground operations.

6. Instruction and Evaluation:

The instruction and evaluation components of this Playbook are detailed within the document. There are clear expectations identified related to training materials, lesson plans, instructional qualifications, evaluation instruments, and training records database management. Training and evaluation can occur via either a 3rd party accredited training organization, or “in-house” using non-accredited instructors and evaluators. The decision on the most appropriate method for each department rests with the AHJ.

It is the responsibility of all fire departments/AHJ's to be able to accurately identify, record, edit and report out on a complete list of training records for each individual firefighter including specific training subjects covered at each training session. All training records must be kept in accordance with WorkSafeBC Regulations and any other regulatory requirements.

7. Maintenance Training:

This Playbook identifies the minimum training competencies required of all firefighters at each service level. The maintenance of training competencies is the responsibility of the Authority Having Jurisdiction and it is expected that this will be accomplished through ongoing skills maintenance training and education.

8. Authority to Amend:

The Fire Commissioner is empowered to make minor amendments in the form of corrections or clarifications to the content of the Playbook without approval of the Minister, providing there is no substantive change to the minimum standards outlined. Any other amendments are subject to the approval of the Minister pursuant to section 3 of the *Fire Services Act*. Amendments shall be posted to the Office of the Fire Commissioner (OFC) website.

Definitions

For the purpose of this Playbook, the following definitions apply:

Appliances – various purpose-designed and built devices which can be deployed, to assist in the acquisition and delivery of water flows (e.g. nozzle, wye, gate valve).

Authority Having Jurisdiction (AHJ) – for the purpose of this document the AHJ is any local government or other entity or organization that provides fire services in British Columbia

Basic Firefighter Training Program – This was a “made in British Columbia” training program designed for firefighters working in fire services that provide only exterior fire suppression practices. The program is based upon the NFPA 1001 training curriculum involving those components which specifically address skills relevant to exterior firefighting only. Firefighters only trained in the Basic Firefighter Training Program are not trained to undertake offensive, interior attacks at structural or other fires and never should do.

Certification/Accreditation – is awarded to firefighters trained or qualified to meet or exceed a specific operational standard AND who are successfully evaluated by a third party organization, or by an agency on their behalf.

Competency/Requirement – is achieved by firefighters trained or qualified and evaluated to meet the operational requirements of a given standard or program but not necessarily certified by an accredited agency to that standard. Competency is recognized if full training and evaluation records for a given skill performed by the individual firefighter can clearly demonstrate that all identified competency requirements of the standard have been met.

Exterior Operations – is the **Service Level** that includes firefighting activities restricted to the control and/or extinguishment of fire from a position external to the building or object in question, and outside of any IDLH environment.

Full Service Operations – is the **Service Level** that includes activities that are undertaken by firefighters trained in the full spectrum of competencies outlined in the NFPA 1001 *Standard for Fire Fighter Professional Qualifications*.

Hose – water hose which is purpose-designed and built for structural firefighting. Size and type must be appropriate to the hazards and intended use.

IDLH (Immediately dangerous to life and health) - Is a descriptor commonly used to describe incident conditions that present an immediate threat to a person’s safety through inhalation or exposure (e.g. smoke, noxious vapor, super-heated air).

Incident Commander – is a designated and specifically trained individual responsible for safety, strategies and tactics during any fire service operation.

Incident Safety Officer (ISO) – is a trained firefighter with fire ground experience and education in identification of incident hazards before they become issues and capability of generating solutions or direct actions to avoid such hazards.

Interior Operations – is the **Service Level** that includes firefighting activities that include entry into structures and objects with the purpose of control and/or extinguishment of fire. This requires use of specialized protective equipment and procedures not covered by the training provided in relation to Exterior Operations **Service Level**.

Maintenance Training – ongoing training provided to firefighters to ensure previously acquired skills, abilities and knowledge are retained at a level sufficient to meet the associated competencies.

NFPA 1001 - National Fire Protection Association *Standard for Fire Fighter Professional Qualifications*. Pursuant to the *Fire Services Act* (BC) and this **Playbook**, NFPA standards have been identified in British Columbia as the standards upon which all firefighter competency training will be based and evaluated. The most current version of NFPA 1001 must be used.

PASS Alarm – Personal Alert Safety System. A purpose-designed and built device worn by a firefighter during operations that quickly identifies and sounds an alarm should the firefighter become incapacitated. PASS Alarms may be incorporated into an SCBA device by manufacturers.

Personal Protective Equipment (PPE) – Typically consists of purpose-made and regulated garments for structural firefighting including: protective boots, turn-out coat and pants, balaclava, helmet and firefighting gloves.

Pumping Apparatus – a purpose-designed built structural firefighting engine/pumper originally designed and built based upon NFPA 1901 and/or ULC S-515. This vehicle must be capable of delivering water flows to a fire hose and nozzle which are suitable for the hazards present in the community. It must have an on-board initial water supply and capability of drawing water from external sources for extended periods.

Rapid Intervention Team (RIT) – a dedicated crew of firefighters, at a minimum trained to conduct Interior Operations as set out in this **Playbook** and assembled within the time frames required under s. 31.23(4) of the *Occupational Health and Safety Regulation* under the *Workers Compensation Act*, ready to engage in firefighter rescue operations.

Risk Management Officer – an administrative position created within this **Playbook** framework to ensure that External Operations Level fire services are identifying and managing the risk and safety aspects of their operation. Areas of concern include: training program design, training records management, Bylaw management, Operational Guidelines, adherence to applicable regulations and standards, and other non-fire ground administrative matters related to safety and risk.

SCBA (Self-contained breathing apparatus) - is purpose-designed and built for firefighters to allow for operations in and around dangerous atmospheres.

Service Level – means Exterior Operations, Interior Operations or Full Service Operations

Team Leader – a firefighter or officer trained/qualified to lead a team of firefighters in the undertaking of a fire ground task, or set of tasks, as applicable to the operational **Service Level** provided by the department. Team Leader qualifications are not based, nor necessarily applicable, to a department rank. Requirements are set out in the Standards and Requirements sections of this document.

Instruction and Evaluation Requirements

Training and evaluation may be administered via 3rd party accredited providers, or be done “in-house” by qualified department personnel. The following describes the requirements for “In-House” delivery of **Playbook** training related requirements. If departments choose to utilize a 3rd party, providers will facilitate all training and evaluation instruments. It is recommended that departments ensure compliance when organizing training with any 3rd party provider to ensure compliance with the competencies required, at minimum.

1. Training Materials for departments choosing to train “In-House”

Exterior Operations Level:

- Exterior Operations Level training materials will be those included as part of the Exterior Operations Level Train-the-Trainer curriculum package, as provided by the OFC. Lesson plans, instructional techniques and evaluation tools and instruments are included as part of the curriculum package

Interior and Full-Service Operations Levels:

- Interior and Full-Service Level training materials must be obtained by the fire department from recognized third party instructional material providers such as IFSTA (Essentials), Jones & Bartlett (Fundamentals), or other organizations recognized by the OFC. These comprehensive materials include detailed reference articles, lesson plans, and skill sheets that can be used as a portion of the overall evaluation.

2. Instructor Qualification requirements for “In-House” training delivery

Exterior Operations Level:

- The fire service member responsible for the delivery of Exterior Operations Level training to firefighters must be a graduate of a current Train-the-Trainer for the Exterior Operations Level from a program recognized by the Office of the Fire Commissioner of BC. Contact the OFC for a list of qualifying programs.

Interior Operations Level:

- The fire service member responsible for the delivery of Interior Operations Level training programs must possess current NFPA 1001-FF2 Certification. It is optionally recommended that they also be certified as a Fire Service Instructor 1. In addition the individual responsible must ensure the training meets the requirements of *the Occupational Health and Safety Regulation* under the *Workers Compensation Act, Part 31*:

31.4 Instruction and direction

The employer must ensure the adequate instruction and direction of firefighters in the safe performance of their duties.

Full-Service Operations Level:

- The fire service member responsible for the delivery of Full-Service Operations Level training programs must possess current NFPA 1001-FF2 Certification and certification as a Fire Service Instructor 1. In addition the individual responsible must ensure the training meets the requirements of the *Occupational Health and Safety Regulation* under the *Workers Compensation Act*, Part 31:

31.4 Instruction and direction

The employer must ensure the adequate instruction and direction of firefighters in the safe performance of their duties.

3. Evaluator Qualification requirements for “In-House” training delivery

Exterior Operations Level:

- Evaluations for the Exterior Operations Level must be conducted as part of the training program and under the direct responsibility of a graduate of a current BC Fire Training Officers Association (BCFTOA) Train-the-Trainer (TTT) program. Evaluation instruments for firefighter skill competencies are included as part of the Train-the-Trainer curriculum.

Interior and Full-Service Operations Levels:

- Evaluations for the Interior Operations and Full-Service Levels must be conducted as part of the training program and under the direct responsibility of a qualified instructor. Evaluation checklists can be obtained from the British Columbia Fire Training Officers Association (BCFTOA). Skill sheets and other basic evaluation tools included within the curriculum materials should be used. In addition, relevant competency evaluations based upon the current NFPA 1001 Standard should be utilized.

4. Student Tracking

Training providers and individual departments are required by WorkSafeBC to track training. Globally, the BCFTOA will voluntarily track all departments utilizing this Playbook as best they can. Departments are strongly encouraged to update the BCFTOA on a regular basis.

5. Exams and Skill Sheets

The BCFTOA can assist in the creation of evaluation tools for all service levels contained within this Playbook. Skills sheets will be available for all levels as well. Evaluation packages will be distributed to individual departments for “in-house” delivery upon request. Third party provider agencies, whose programs have been vetted as compliant with program competencies by the OFC and BCFTOA, are expected to utilize their own internal training and evaluation instruments.

6. Bridging and Prior Learning Assessment

Bridging from one level to a higher one within the Playbook is possible.

Provider agencies have agreed to recognize all graduates of training programs from other providers that meet, or exceed, the core competencies as described in this Playbook and as determined by the OFC. Only the core competencies will be universally recognized. Any materials covered above the core competencies can be evaluated for equivalency by the provider being considered.

Departments that train in-house and complete one of the accredited provider agencies evaluation processes will also be accepted by alternative providers.

In terms of Prior Learning Assessment for firefighters who may have previous training, at whatever level, the onus is on the Fire Chief to put in place any processes whereby the department determines, to their satisfaction, whether the prior learning and competencies of a firefighter meet the required training of that department.

7. Important Considerations for local decisions on Service Level and Training

It is important to recognize that a number of the certification components may not be applicable for all jurisdictions (e.g. fire hydrants). Therefore, the AHJ must identify the competencies that do not have application in their jurisdiction. These areas must be identified in the Service Level Policy Statement and must be reflected in the training program description and evaluation processes.

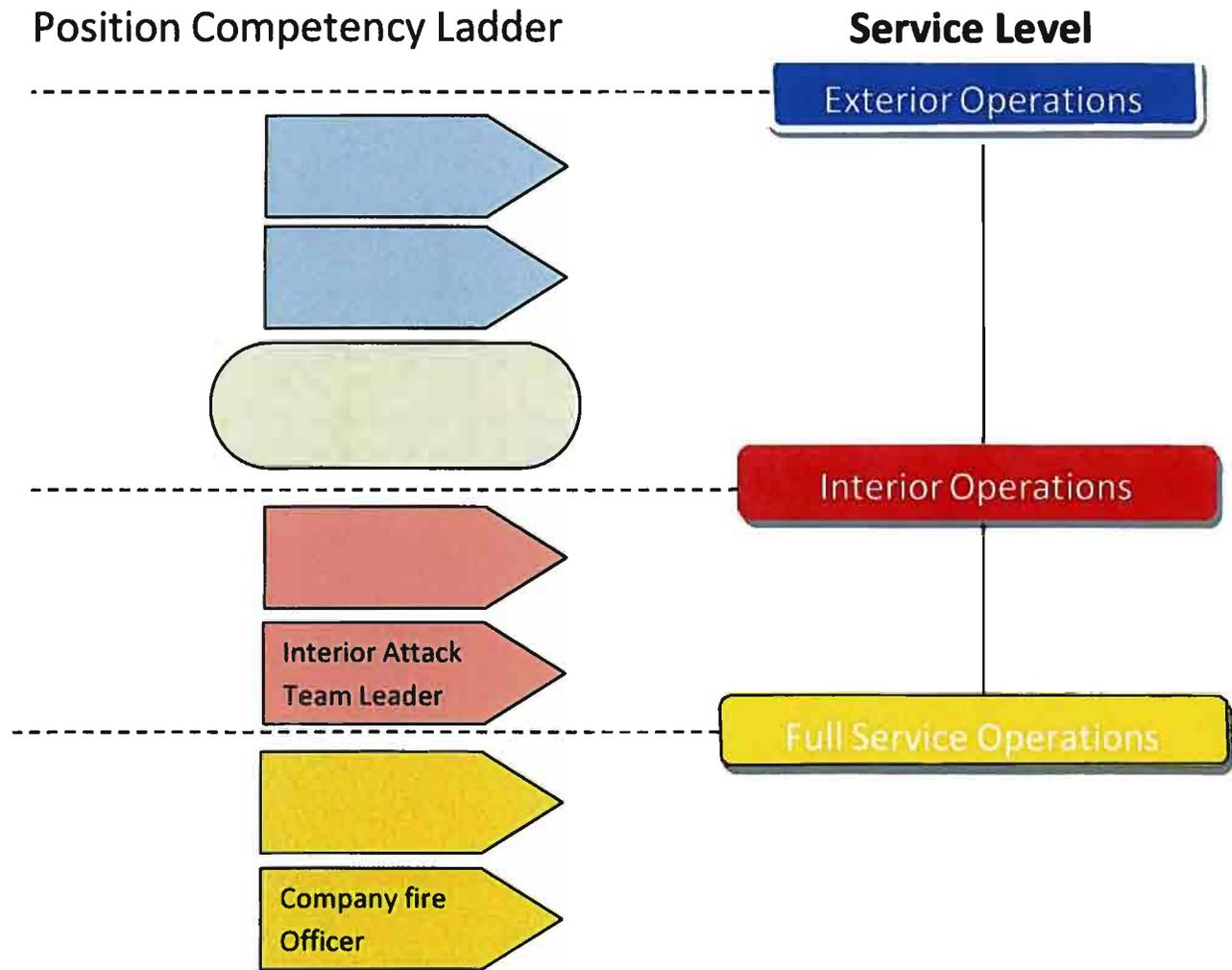
In addition, this Playbook is not an “all encompassing” program: additional training and competency in specific skill areas is required for a department to operate at an emergency incident such as driver training, pump operations, rapid intervention team, incident safety officer and others. These aspects of fire service function are beyond the scope of this Playbook, but are nonetheless still critical areas that must be addressed through training and operational procedure.

BC Firefighter Competency Matrix

Requirements

- Determination by the AHJ of the Service Level appropriate to community needs
- Policy Statement describing fire department's authority and Service Level
- WorkSafeBC firefighter coverage in place
- WorkSafeBC safety and functional requirements in place (*Eg. firefighter fitness records, Employer/Worker OH&S program representatives, Rapid Intervention Team OG*)
- A Training Record recording and retention process which permits ready identification of the current training level and/or certification of each firefighter. It must also provide for retention of all records previously undertaken by every firefighter and kept indefinitely, regardless if they leave the department
- Appropriate equipment and apparatus available to meet the declared Service Level requirements

Position Competency Ladder



**** Each level in the Competency Ladder has identified requisite minimum training requirements described within this document that must be met.**

	<p>The following competencies extracted from NFPA 1001 – FF1 must be met to achieve the requirements for Exterior Ops Firefighter (specific competency lesson plans and evaluations are available from the OFC and partner training provider agencies)</p>	<p>Job Performance Requirements (Exterior Firefighter competencies)</p>	<p>External Operations - Firefighter</p>
	<p>Emergency Scene Traffic NFPA 1001 5.3.3</p>		
	<p>Safety & Communications NFPA 1001 5.1.1, 5.1.2, 5.2, 5.2.1, 5.2.2, 5.2.3, 5.3.2, 5.3.17, 5.3.18</p>		
	<p>PPE and Self Contained Breathing Apparatus NFPA 1001 5.1.2, 5.2, 5.3, 5.3.1, 5.3.2, 5.5.1</p>		
	<p>Ropes and Knots NFPA 1001 5.1.2, 5.3.20, 5.5.1</p>		
	<p>Fire Streams, Hose and Appliances NFPA 1001 5.3.7, 5.3.8, 5.5.1, 5.5.2</p>		
	<p>Ventilation NFPA 1001 5.3.11, 5.5.1</p>		
	<p>Water Supply NFPA 1001 5.3.15, 5.5.1, 5.5.2</p>		
	<p>Ladders NFPA 1001 5.3.6, 5.5.1</p>		
	<p>Rehabilitation Area (REHAB) NFPA 1001 5.1.1, NFPA 1500, NFPA 1584</p>		
	<p>Introduction to Basic Fire Behavior and Building Construction NFPA 220, NFPA 921, NFPA 1001 5.3.11, 5.3.12, 5.3.13 NFPA 5000</p>		
	<p>Dangerous Goods or Hazmat Awareness (from NFPA 472)¹</p>		
	<p>Gas & Electrical Safety for Firefighters (supplied by a BC Utility utilizing an evaluation mechanism)²</p>		
	<p>Incident Command System 100 (from BCEMS curriculum)³</p>		
	<p>All of Exterior Operations Firefighter PLUS completion of the following competencies from NFPA 1001 – FF1</p>	<p>Job Performance Requirements (NFPA 1001 – FF1 competencies)</p>	<p>Interior Operations - Firefighter</p>
	<p>Organization, Safety and Communications NFPA 1001 5.2.4</p>		
	<p>RIT Training – pertinent to jurisdictional hazards NFPA 1001 5.3.9 NFPA 1407, NFPA 1500</p>		
	<p>Self Contained Breathing Apparatus NFPA 1001 5.3.1, 5.3.5, 5.3.9</p>		
	<p>Search and Rescue NFPA 1001 5.3.9</p>		
	<p>Fire Behavior NFPA 1001</p>		
	<p>Fire Extinguishers NFPA 1001 5.3.16</p>		
	<p>Building Construction NFPA 1001 5.3.11, 5.3.12 (not sure how far the exterior takes the Building Construction)</p>		
	<p>Forcible Entry NFPA 1001 5.3.4</p>		
	<p>Ventilation NFPA 1001 5.3.12</p>		
	<p>Loss Control NFPA 1001 5.3.13, 5.3.14</p>		
	<p>Live Fire Exterior NFPA 1001 5.3.7, 5.3.8, 5.3.10, 5.3.19</p>		

	All of NFPA 1001 – FF2 competencies (except Hazmat and Medical Response) and with the addition of:	Job Performance Requirements (NFPA 1001 – FF2 competencies)	Full Service Operations
	Live Fire Exterior and Interior		
	Hazmat Operations (NFPA core competencies plus 6.6)		

	Completion of the Operational Firefighter requirements for either the Exterior or Interior Service Level PLUS the following competencies from NFPA 1021:⁴	Job Performance Requirements (NFPA 1021 – (operational))	Team Leader Exterior & Interior
	- Incident Command and Fire Attack NFPA 1021 4.1.1, 4.2.1, 4.2.2, 4.2.3		
	- Pre-Incident Planning, Size-up and Incident Action Planning NFPA 1021 4.5.2, 4.5.3, 4.6, 4.6.1, 4.6.2		
	- Fire ground Accountability NFPA 1021 4.6.1, 4.6.2		
	Live Fire – Exterior (Recommended for Exterior Operations)NFPA 1001 5.3.7, 5.3.8, 5.3.19		
	Live Fire Exterior and Interior (Recommended for Interior Operations)		
	Completion of the Team Leader requirements for the Exterior Operations level PLUS the following courses (1 from each area):		Risk Management Officer
	Incident Action Planning (operational)⁵	On	
	Incident Safety Officer NFPA 1521 6.1 – 6.7.2 (operational)	On	
	FCABC/LGMA Chief Officer Orientation (administrative)	On	
	Beyond Hoses and Helmets, or equivalent (administrative)		
	Fire Officer 1 (NFPA 1021)	Job Performance Requirements (competencies)	Company Fire Officer
	Incident Command 200		
	Fire Service Instructor 1		
	Emergency Scene Management (Fireground control)		

Footnotes:

1. Can utilize any training provider, including internal, that meets the competencies of NFPA 472 – Awareness Level
2. Can utilize any program, developed by a registered Gas or Electrical Utility within the Province of BC, which includes an evaluation instrument based upon current recommended practice
3. Can utilize any training provider, including internal, using certified training and evaluation based upon the BCEMS model
4. Can utilize any training provider, including internal, that meets the competencies of NFPA 1021 – Fire Officer Professional Qualifications
5. Recognized program with subject matter covering areas such as strategies and tactics, fire ground command, emergency scene management, or other program acceptable to the OFC

Exterior Operations Service Level Definition

Exterior Operations Level fire service firefighters shall not enter any building, vehicle, dumpster or other object if an IDLH atmosphere is present. If an IDLH atmosphere is present, Exterior Operation firefighters shall only engage in external fire suppression activities. Operational Guidelines that restrict them to Exterior Operations must be written and enforced by the department, even though they may possess equipment that would otherwise permit them to respond at a higher level.

On occasions where the department responds to a simple incident, such as a pot on the stove or electrical outlet fire and an IDLH atmosphere does not yet exist, it is reasonable to address the issue from inside the structure. However, if an IDLH atmosphere develops or the fire progresses beyond the object of origin, or the environment or structure become compromised in any way, all firefighters must immediately withdraw to the exterior and combat the situation from the outside.

Exterior Operations require at least three personnel to be carried out safely and effectively. A target response time, as applicable and acceptable to the AHJ, should be established.

Exterior Operations Team Leaders are trained to supervise safe exterior operations only. The Exterior Operations Risk Management Officer is an administrative role focused on ensuring departmental safe work practices and adherence to the relevant regulations and standards.

The External Operations Level applies to all external fire ground operational functions except support positions such as, but not restricted to: rehab/first aid, first medical responder, vehicle driver. Specific training for these roles, and applicable to the hazards involved, is still required for these positions and must be addressed elsewhere in departmental training programs.

Exterior Operations Requirements

Administration

- Policy Statement from governing organization describing authority to operate and mandated service level
- WorkSafe BC coverage in place
- The AHJ must create and retain records of the training taken by each firefighter
- Completion of Exterior Attack Training Requirements

Equipment

- Personal Protective Equipment (as required by WSBC/NFPA)
- Pumping Apparatus, hose and appliances
- Adequate water supply and flow

Fire Ground Requirements (WorksafeBC)

- Incident Commander (Supervision)
- SCBA worn for any IDLH atmospheres
- A firefighter must be trained and provided with the appropriate resources/PPE in order to perform the work expected

Interior Operations Service Level Definition

Interior Operation Fire Departments may engage in internal fire suppression activities within simple structures or objects such as a vehicle, single family dwelling or other small structure. Interior Operations may also include other structures that the AHJ has assessed and pre-planned for such that they determine the structure to be safe for Internal Operations qualified firefighters. Firefighters must be trained specific to the risks associated with these structures.

Interior Operations Level fire services will have Operational Guidelines, that must be written and enforced by the department, that describe advanced training in fire operations activities that allow for a calculated fire attack within permitted structures and objects.

Interior operations must be undertaken in accordance with the requirements of WorkSafeBC (including, in particular, s. 31.23 of the *Occupational Health and Safety Regulation* made under the *Workers Compensation Act* (BC)).

Before any entry to a fire-involved structure is made, the fire department must have qualified Team Leaders on scene and ensure that the correct requirement for water and suppression activities can be maintained at all times as per the Incident Action Plan.

Interior Operations require a contingent of personnel on scene to meet the WorkSafeBC *Occupational Health and Safety Regulation* requirements. A target response time, as applicable and acceptable to the AHJ, should be established.

Interior Operations Team Leaders are trained to supervise safe interior operations. Team Leaders must follow established Operational Guidelines or Procedures for safety during all fire ground operations.

The Incident Commander must recognize the need, and staff appropriately, for a Rapid Intervention Team (RIT) with trained firefighters following the requirements of WorkSafe BC Regulations.

Interior Operations Requirements

Administration

- Policy Statement from governing organization describing authority to operate and service level
- WorkSafe BC coverage in place
- The AHJ must create and retain records of the training taken by each firefighter
- Completion of Interior Attack Training Requirements

Equipment

- Personal Protective Equipment (as required by WSBC/NFPA)
- Pumping Apparatus, hose and appliances
- Adequate water supply and flow

Fire Ground Requirements (WorkSafe BC)

- Incident Commander (Supervision)
- SCBA worn
- Rapid Intervention Team (RIT) capability (s. 31.23(4) OS&H Reg.)
- PASS Alarm (may be integrated into SCBA)
- A firefighter must be trained and provided with the appropriate resources/PPE in order to perform the work expected

Full Service Level Definition

Full Service Operations Fire Departments are equipped and have completed the appropriate training identified in this **Playbook** to provide a full spectrum of fire services. These services are based on the competencies included within the NFPA Firefighter and Fire Officer Standards.

Full service fire departments will have Operational Guidelines that must be written and enforced by the department, that describe advanced training in fire operations activities.

These fire departments are organized such that the suppression activities that occur are based on response protocols which include the appropriate staffing levels, and number and type of apparatus on scene.

Full-service level fire services should utilize Incident Action Plans based on standardized responses for all types of fire suppression activities matched against an established benchmark.

Full Service Operational Requirements

Administration

- Policy Statement from governing organization describing authority to operate and service level
- Worksafe BC coverage in place
- The AHJ must create and retain records of the training taken by each firefighter
- Completion NFPA 1001 Firefighter 2 training competencies
- Completion of NFPA 1021 Level 1 Fire Officer training competencies

Equipment

- Personal Protective Equipment (as required by WSBC/NFPA)
- Pumping Apparatus, hose and appliances
- Adequate water supply and flow

Fire Ground Requirements (WorksafeBC)

- Incident Commander (Supervision)
- SCBA worn
- Rapid Intervention Team (RIT) capability (s. 31.23(4) OS&H Reg.)
- PASS Alarm (may be integrated into SCBA)
- A firefighter must be trained and provided with the appropriate resources/PPE in order to perform the work expected

Playbook Compliance Checklist

(Fire Department Internal Use)

Department Name: _____

Date: _____

Fire Fighter Competency and Training Playbook Checklist		
<p>1. Does your local government have a bylaw to establish the fire department or if you are a registered society, do your constitution and bylaws provide the mandate to establish a fire department? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>Note: If the answer is "no" the fire department will not be considered by the Office of the Fire Commissioner for deployments under the Provincial Mobilization Plan. If "yes", identify the functions that the fire department is authorized by the local authority to deliver?</i></p>		
<p>2. Is your local authority/registered society registered with WorkSafe BC? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>Note: If the answer is "no" the fire department will not be considered by the Office of the Fire Commissioner for deployments under the Provincial Mobilization Plan.</i></p>		
<p>3. Is there a policy statement determining if the fire department will provide either a defensive/exterior or an offensive/interior structure fire attack type for fire suppression? Yes <input type="checkbox"/> No <input type="checkbox"/></p>		
<p>4. Is there a policy statement determining the training standards to which the fire department will train? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>Note: If the answer is "no" the fire department will not be considered by the Office of the Fire Commissioner for deployments under the Provincial Mobilization Plan. If "yes", what standards have been adopted for the fire department?</i></p>		
<p>5. Who coordinates your department's firefighter training? Please list positions:</p>		
<p>6. Is there a Training Records database and records management system that provides detailed records for the training of each firefighter? Yes <input type="checkbox"/> No <input type="checkbox"/></p>		
<p>7. Does the training records system maintain records for every members training in perpetuity (their lifetime)? Yes <input type="checkbox"/> No <input type="checkbox"/></p>		
Fire Department Service Level Identification	Yes	No
Exterior Operations – Buildings, Vehicles, Dumpsters		
Interior Operations – Simple structures		
Full Service		
Other Comments		

Name of Individual completing the Checklist

Title/Position

Training Organizations

(Information only)

The following professional organizations can assist with agency direction and training provider contacts:

FCABC – Fire Chiefs Association of BC www.fcabc.ca

BCFTOA – BC Fire Training Officers Association www.bcftoa.com

OFC – Office of the Fire Commissioner of BC <http://embc.gov.bc.ca/ofc/index.htm>

BC Wildfire Management Branch www.bcwildfire.ca

FPOABC – Fire Prevention Officers Association of BC www.fpoabc.bc.ca

FNESS – First Nations Emergency Services Society of BC www.fness.bc.ca



Firefighter Training Linked To Service Level

Feb 18, 2015

Under new Provincial policy, local governments that are responsible for a fire department, volunteer or full-time, will be expected to establish the service level for the fire department. The level of service will determine the training requirements that the firefighters will need to have.

Local government, as the Authority Having Jurisdiction (AHJ) for the provision of fire services in the community, will need to carefully assess the needs of the community (i.e. exterior and/or interior firefighting) and establish in a bylaw or policy outlining the level of firefighting training that is required to deliver the level of service. Local government as a result of the policy change may face additional firefighting training costs depending on the level of service chosen for the community.

Local government has been given some flexibility in implementing the changes, in recognition of the fact that achieving initial compliance will require differing amounts of time in each community. No deadline has been established for compliance with the new rules, although the new standards are effective immediately. Local governments will need to show that they are taking measures to meet the new requirements or they could face potential liability problems in the future.

The Office of the Commissioner established a new minimum fire training standard for the Province and it is outlined in the *Structure Firefighters Competency and Training Playbook*. The new policy replaces the training standard that was previously established on January 1, 2003.

Follow Us On

- Twitter: @ubcm

Rural Fire Protection Services
Taxation Capacity

DRAFT

	Current Tax Limit	2014 Taxation		Allocated Costs			Total 2014 Taxation		25% Tax Increase			
		Amount	Per \$1,000	All Fire Depts	Rural Fire Depts	Total	Amount Including Allocation	Including Allocation Per \$1,000	Tax Increase Needed?	Last Tax Limit Increase	Tax Limit Increase Possible?	Possible New Tax Limit
Fort Fraser	\$45,000	\$34,098	\$1.31	\$ 952	\$ 8,626	\$ 9,578	\$ 43,676	\$1.68	Yes	2003	Yes	\$ 56,250
Southside	Greater of \$30,000 or \$1.29 per \$1,000	\$32,450	\$1.24	\$ 952	\$ 8,626	\$ 9,578	\$ 42,028	\$1.61	Yes	2008	Yes	\$ 37,500
Cluculz Lake	\$18,750	\$18,750	\$0.12	\$ 952	\$ 8,626	\$ 9,578	\$ 28,328	\$0.18	Yes	2012	2017	\$ 23,438
Topley	\$18,750	\$18,750	\$0.64	\$ 952	\$ 8,626	\$ 9,578	\$ 28,328	\$0.97	Yes	2008	Yes	\$ 23,438
Burns Lake	Greater of \$70,000 or \$1.22 per \$1,000	\$105,850	\$1.20	\$ 181		\$ 181	\$ 106,031	\$1.20	Yes	2000	Yes	
Fort St. James	\$2.00 per \$1,000	\$150,714	\$1.28	\$ 181		\$ 181	\$ 150,895	\$1.28	No	1993	Yes	
Luck Bay	\$3.00 per \$1,000	\$48,522	\$2.23	\$ 181		\$ 181	\$ 48,703	\$2.24	No	2005	Yes	
Houston	\$2.25 per \$1,000	\$15,323	\$1.21	\$ 181		\$ 181	\$ 15,504	\$1.22	No	2002	Yes	
Smithers	\$1.05 per \$1,000	\$170,798	\$0.50	\$ 181		\$ 181	\$ 170,979	\$0.50	No	2000	Yes	
Telkwa	\$1.30 per \$1,000	\$94,874	\$1.04	\$ 181		\$ 181	\$ 95,055	\$1.04	No	2006	Yes	
Vanderhoof	\$35,500	\$29,686	\$0.67	\$ 181		\$ 181	\$ 29,867	\$0.67	No	2010	Yes	
				\$ 5,077	\$ 34,504	\$ 39,580						

19



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 5, 2015

SUBJECT: Yellowhead West 4-H Regional Council – Request for Grant in Aid – Electoral Areas “A” (Smithers Rural) “B” (Burns Lake Rural), “C” (Fort St. James Rural), “E” (Francois/Ootsa Lake Rural), “F” (Vanderhoof Rural) (Areas “D” (Fraser Lake Rural) and “G” (Houston Rural) Optional)

Attached is a request for Grant in Aid monies from the Yellowhead West 4-H Regional Council.

The Council is seeking \$3,600 grant in aid monies from each of Electoral Areas “A” (Smithers Rural), “B” (Burns Lake Rural), “C” (Fort St. James Rural), “E” (Francois/Ootsa Lake Rural), “F” (Vanderhoof Rural) with the option of Electoral Areas “D” (Fraser Lake Rural) and “G” (Houston Rural) contributing for costs associated with the 2015 Yellowhead West Junior Camp.

I have received confirmation from Directors of the following:

Electoral Area “A” - \$720
 Electoral Area “B” – Amount to be determined
 Electoral Area “C” - \$0
 Electoral Area “D” – Amount to be determined
 Electoral Area “E” - \$500
 Electoral Area “F” - \$720

RECOMMENDATION: (All/Directors/Majority)

Direction.

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Yellowhead West 4-H Regional Council

Mailing Address: 23001 Tatalrose Rd.

Burns Lake, BC V0J 1E4

E-mail Address: cdlambert6@gmail.com

Contact(s): Michelle Kulchar 250-567-9497
Name, Telephone/Fax Number

Deanna Lambert 250 694-3811
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: 2015 Yellowhead
West Junior Camp

Amount of Grant Requested \$ 3600.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Deanna Lambert
(signature of authorized signatory)

Lakes District 4-H Council
Representative on
(title) the Yellowhead West Regional
4-H Coun
Board

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The camp is offered to 4-H members age 9-12 each year. The camp offers a non-religious camp that focus on friendship, respect, communication, cooperation, caring, sharing, and being helpful. ⁽¹⁾

2. Describe the geographic area that receives services or benefits from your organization.

This camp involves 4-H members from Terrace through to Vanderhoof, including Southside and Fort. St. James.
The camp is hosted at Tachick Lake in Vanderhoof yearly.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

Only food or supply costs associated with the camp are available for reimbursement to and officer or volunteer.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

Approx. 12-30 members are expected to attend in 2015 with 5 facilitators, 1 lifeguard, 2 chaperones, + 3 cooks.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

We are applying for this grant in aid from electoral area A-Smithers Rural, B-Burns Lake Rural, C-Fort St. James Rural, E-Francois-Cotsa Rural, and F-Vanderhooft Rural.

With the option of having area D-Fraser Lake Rural and G-Houston Rural being able to contribute if they so desire.

Please see 2015 Budget attached.

3. Describe how this proposal will benefit the community.

The junior camp benefits the region by providing an opportunity for members to participate in an enriching camp.

If the camp ceased to run it would not provide an opportunity for future members for the different areas an opportunity to attend in the future.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 _____ YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

_____ YES NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? ___ YES NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? ___ YES NO
- c) Provide an opportunity for individuals to make direct contributions? YES ___ NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? ___ YES NO

Don't forget to attach the required financial report.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

**SUBJECT: Access Smithers– Request for Grant in Aid – Electoral Area
“A” (Smithers Rural)**

Attached is a request for Grant in Aid monies from the Access Smithers.

Access Smithers is seeking \$3,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the “Get Benched in a Restful Place” project.

Director Fisher has indicated that he is supportive of providing \$2,500 grant in aid monies toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Access Smithers be given \$2,500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the “Get Benched in a Restful Place” project.

REGIONAL DISTRICT OF BULKLEY-NECHAKO ELECTORAL AREA REQUEST
FOR GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Access Smithers

Mailing Address: P.O. Box 2935
Smithers, BC V0J 2N0

E-mail Address: access.smithers@telus.net

Contact(s): LORRAINE DOIRON – SECRETARY – 250.847.4797
Name, Telephone/Fax Number

CARMEN NIKAL – CHAIRPERSON - 250.847.9511
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance:
" 2015 - Get Benched in a Restful Place"

Amount of Grant Requested: \$3,000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Lorraine Doiron
(Signature of authorized signatory) (Title)

SECRETARY

Amount Approved: _____

Date: _____
Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Access Smithers is committed to creating liveable, age-friendly, universally- designed, inclusive communities that benefit all citizens and visitors.

We encourage and support incentives & initiatives to benefit all - seniors, people with disabilities, families, health care providers, educational institutes, First Nations individuals, environmental organizations, community groups, local residents, visitors, and tourists.

Access Smithers advocates improving and providing accessible experiences in the community and natural environment and assisting with evaluation of our town and adjacent areas.

With this knowledge we recommend opportunities to provide equal access for all people in areas including, but not exclusively, housing, transportation, and recreation, to improve individuals and the community's health and wellbeing.

Access Smithers is a unique group of dedicated volunteers. It grew out of the 2010LegaciesNow – “Measuring up the North” program that initiated an awareness and commitment by communities and regional districts to become more inclusive and accessible.

Access Smithers maintains these principles and works with other community members and leaders to ensure implementation for inclusion through the use of a disability lens in the decision making process. The committee's expertise is available throughout the community, complementing the Town's and other organization's/agencies' initiatives.

2. Describe the geographic area that receives services or benefits from your organization.

Access Smithers works to improve accessibility to services and facilities in the regional and municipal areas of Smithers and Telkwa.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

Executive of Access Smithers: 7 (meets monthly)

Members: 20 plus associate members such as BV Naturalists Society, Bulkley Valley Social Planning Society, L.E.A.F. (Landscapes, Environment, Access, Freedom)

Access Smithers has been operating since 2011 when it grew out of the Measuring up the North program that ran for 4 years previously.

RDBN Application for
Grant in Aid Assistance
Page 3 of 5

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

capital project and/or equipment

special event

other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

The "Get Benched in a Restful Place" project responds to an identified need and opportunity to enhance and improve the infrastructure of one centrally located area of the Smithers Perimeter Trail for people with limited physical ability. The project will increase accessibility by creating pullouts and installing seating benches adjacent to the trail that circles a natural Marsh at Pacific and 19th Avenues. (See attached map).

This site is a popular and easily accessible area in Town, which many people with disabilities, seniors and families frequent throughout the year. It offers an all-season site with bird viewing and plant identification opportunities in the summer, snow shoeing and cross country skiing in the winter, and a place to sit, walk and hike, dependent on the level of ability of the person.

The project will provide increased access in an aesthetically pleasing and very functional manner. *Access Smithers* aims to place four (4) high quality accessible benches strategically around the radius of the trail. The benches will be anchored for permanent use on concrete pads, and suitable space surrounding them will be constructed to meet access standards for wheelchair and scooter users.

3. Describe how this proposal will benefit the community.

The “*Get Benched in a Restful Place*” project will not only fulfill the need for rest areas along this section of the unique wetland trail, but also allow greater interaction and increased inclusion of people with disabilities with the broader community through involvement in the project planning and execution.

As part of *Access Smithers’* mandate includes research and evaluation of the physical accessibility in the community, the Perimeter trail was studied and this section around the Marsh was determined to be a long route where people can become fatigued, having nowhere to sit, rest, catch their breath, and replenish energy.

Seniors and people with disabilities frequently participate in visits to the Marsh, either on an individual basis, or while attending other local group venues like nature walks or birding events, with school groups, and as attendants and persons in the health care field taking special needs individuals on outings. Seniors and people with disabilities have reported that they may not attend events at the Marsh or go on outings on their own, because of these limitations.

Access Smithers’ vision and commitment supports upgrades to the Perimeter Trail for inclusive access, since with increased urban development (such as the adjacent new development of Ambleside Park) and tourism there is higher usage from a more diverse consumer group for the trail. The Chamber of Commerce will refer individuals to this area’s natural experience – including visitors and local citizens with mobility restrictions.

Due to a very limited number of easily accessible natural spaces in Smithers, it is important to develop this site for everyone’s benefit.

Funding and Financial Information

1. Attach supporting financial information, ie. budget/financial report. Ensure the following information is clearly itemized:

- Total cost of project/proposal;
- Grants/funding from other sources;
- Funding contributed by applicant through funding raising activities or other sources of revenue;
- Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?

YES NO

If yes, complete the following chart. If not, please comment.

Each bench area will meet Provincial accessibility standards, being large enough to accommodate a mobility device and an accessible bench, and will cost \$2,293.75 (approx.).

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
BC Rehab Foundation	3040.00			Y
Northern Health – Healthier Communities Project	735.00	Y		
Businesses and Service Club Donations	1200.00	Y		
Machinery/labour in kind	1100.00	Y		
Individual InKind Donation	100.00	Y		

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

_____ YES ___X___ NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

a) Offer direct financial assistance to individuals or families? _____ YES ___X___ NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? _____ YES ___X___ NO

c) Provide an opportunity for individuals to make direct contributions? ___X___ YES _____ NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? _____ YES ___X___ NO

Don't forget to attach the required financial report.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

**SUBJECT: LDSS Senior Girls Basketball Team – Request for Grant in Aid
– Electoral Areas “B” (Burns Lake Rural) and “E”
(Francois/Ootsa Lake Rural)**

Attached is a request for Grant in Aid monies from the LDSS Senior Girls Basketball Team.

The Team is seeking \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with representing the Lakes District at the Single A Provincial High School Girls Basketball Championship in Lumby, B.C.

Directors Miller and Benedict have indicated their support of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the LDSS Senior Girls Basketball Team be given \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with representing the Lakes District at the Single A Provincial High School Girls Basketball Championship in Lumby, B.C.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: LDSS Senior Girls Basketball Team

Mailing Address: Box 12, Burns Lake, B.C., V0J 1E0

E-mail Address: lakeselectric@hotmail.com

Contact(s): Bob Watts, 250-692-9406
Name, Telephone/Fax Number

Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Representing the Lakes District at the Single A Provincial High School Girls Basketball Championships

Amount of Grant Requested \$ 500 From Area E / \$ 500 From Area B

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Bob Watts

(signature of authorized signatory)

(title) Coach

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

- Healthy recreation activity for youth.

2. Describe the geographic area that receives services or benefits from your organization.

Lakes District

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

No remuneration

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

9 players 1 coach

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

The LDSS Senior Girls Basketball Team is ranked 4th in the Province, and have qualified for the Provincial championships. This achievement has taken much effort and travel, and has depleted the teams resources.

Funding is requested to help cover the food and lodging costs associated with the championships.

3. Describe how this proposal will benefit the community.

The teams participation in the Provincial Championships will benefit the community by:

- supporting community pride and exposure
- providing an opportunity for local youth to benefit from the positive lessons learned through high level competition.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
LDM	\$500.00			✓
Alcan	\$500.00			✓
Industrial Transforms	\$500.00			✓
Hampton Affiliates	\$500.00			✓

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

_____ YES NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? _____ YES NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? _____ YES NO
- c) Provide an opportunity for individuals to make direct contributions? YES _____ NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? _____ YES NO

Don't forget to attach the required financial report.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

**SUBJECT: Luck Bay Community Association – Request for Grant in Aid –
Electoral Area “C” (Fort St. James Rural)**

Attached is a request for Grant in Aid monies from the Luck Bay Community Association.

The Association is seeking \$300 grant in aid monies from Electoral Area “C” (Fort St. James Rural) to host an Open House.

Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Luck Bay Community Association be given \$300 grant in aid monies from Electoral Area “C” (Fort St. James Rural) to host an open house.”

55

RECEIVED

FEB 20 2015

REGIONAL DISTRICT OF
BULKLEY NECHAKO

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: LUCK BAY COMMUNITY ASSOCIATION

Mailing Address: Box 33
FORT St James, BC V0J 1P0

E-mail Address: jbuennison@sd91.bc.ca

Contact(s): JOHN BUENNISON 996-7882
Name, Telephone/Fax Number

GAIL HILL 996-7707
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: OPEN HOUSE WITH
REFRESHMENTS, TO PROMOTE AND INCREASE AWARENESS

Amount of Grant Requested \$ \$300⁰⁰

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

[Signature]

(signature of authorized signatory)

(title)

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

WE WERE FORMED AS A NON-PROFIT ASSOCIATION FOR 2 PURPOSES:
 - USING A DONATED COMMUNICATIONS TOWER, TO PROVIDE BETTER
INTERNET SERVICE AND CELL-PHONE RECEPTION FOR THE
RESIDENTS IN THE IMMEDIATE AREA (LUCK BAY SUBDIVISION).
 + TO PROVIDE A WINTER SKATING RINK, AND FOR SUMMERTIME, A
BASEBALL DIAMOND, PLAYGROUND FOR KIDS, AND OTHER OUTDOOR ACTI
NO OTHER GROUP DUPLICATES THESE FUNCTIONS IN THE AREA.

2. Describe the geographic area that receives services or benefits from your organization.

- INTERNET AND CELLPHONE: LUCK BAY SUBDIVISION RESIDENTS -
APPROX 73 YEAR-ROUND RESIDENCES + ABOUT 10-15 SUMMER
 - SKATING RINK AND OTHERS: PRIMARILY ALL RESIDENTS OF ALL E
LOWCHER ROAD (APPROX 250 RESIDENCES) + ALL OTHER
FOR ST JAMES AREA RESIDENTS ARE WELCOME

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

TOTALLY VOLUNTEER, NO PAY.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

FORMED DEC. 2012

2013 - 35 MEMBERS

2012 - 23 MEMBERS

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

HOSTING AN OPEN HOUSE

- BEGIN PREPARATIONS FOR OUR ANNUAL YARD SALE, WHICH IS OUR MAIN FUND-RAISING ACTIVITY
- BRING EVERYONE UP TO SPEED ON OTHER ACTIVITIES RECENTLY:
 - AGREEMENT FOR CO-USE OF THE TOWER
 - GRANT APPLICATION FOR PLAYGROUND/BALLPARK EQUIPMENT
- SUPPORT ~~FOR~~ OUR LOCAL FIRE HALL AND POSSIBLY ATTRACT NEW MEMBERS

3. Describe how this proposal will benefit the community.

ALL THE OUTDOOR EQUIPMENT AND ACTIVITIES SUPPORT OUR COMMITMENTS TO HEALTHY LIVING. THE YARD SALE HAS BEEN A HUGE HELP IN GATHERING EVERYONE TOGETHER TO DONATE / HELP OUT / DELIVER GOODS. WE ALSO NOW HAVE HIGH-SPEED INTERNET, USING THE TOWER. WE BELIEVE CELL PHONE SERVICE SHOULD COME THIS YEAR - WE ONLY HAVE "1-BAR" MARGINAL SERVICE AT PRESENT. AND, AS AN IMPORTANT SIDE-ISSUE, WE HOPE TO ATTRACT MORE CANDIDATES LOCALLY FOR THE LUCK BAY BRANCH OF THE FORT ST. JAMES FIRE DEPARTMENT

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 _____ YES NO

If yes, complete the following chart. If not, please comment.

TO DATE, ALL OF OUR YARD SALE PROFITS HAVE GONE TOWARDS THE INSURANCE THAT WE ARE REQUIRED TO CARRY, LEAVING VIRTUALLY NOTHING FOR FENCING NEEDED (15,000) NOR BALL PARK / PLAYGROUND EQUIPMENT (15-20,000)

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

_____ YES NO If **yes**, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? ___ YES NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? ___ YES NO
- c) Provide an opportunity for individuals to make direct contributions? YES ___ NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? ___ YES NO

Don't forget to attach the required financial report.

60



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

SUBJECT: Fort St. James 4H Club – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Attached is a request for Grant in Aid monies from the Fort St. James 4H Club.

The Club is seeking \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) to purchase a shade tent for 4H events.

Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James 4H Club be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) to purchase a shade tent for 4H events.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-23-15 8:32 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"!



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Fort St James 4H Club

Mailing Address:

Box 2101 Fort St James, BC V0J1P0

Email:
Contact Person:

ntdchaos@gmail.com
Jamie Fraser 2509961484

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Purchase a shade tent for 4H events

Amount Requested:

1000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

62

*Youth organization, we promote our youth participating in community events.
Young people learn about agriculture and caring for animals*

Describe the geographic area that receives services or benefits from your organization.

Fort St James and area

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

All vounteer based

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*10 members, 4 leaders
Club was formed 11 years ago*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

A shade tent to protect our 4H members when we attend events for fundraising. Also we can make it available to other small groups to use

Describe how this proposal will benefit the community:

By allowing our members to be more visible within the community

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2008, \$2000, money was used to improve our fairgrounds for a presentation of the RCMP musical ride

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

64



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

**SUBJECT: Fort St. James Secondary School Ski and Board Team –
Request for Grant in Aid – Electoral Area “C” (Fort St. James
Rural)**

Attached is a request for Grant in Aid monies from the Fort St. James Secondary School Ski and Board Team.

The Team is seeking \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Ski and Board Provincials in Whistler, B.C.

Director Greenaway has indicated that he is supportive of providing \$1,500 grant in aid monies toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary School Ski and Board Team be given \$1,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Provincial Championships in Revelstoke, B.C.”

65

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-17-15 7:39 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 54e4094769e2e-Grant Budget.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Fort St. James Secondary School Ski and
Board Team***

Mailing Address:
3936 Russell Rd

Email:
Contact Person:

khaki4@hotmail.com
Sarah Grill, 2509961428

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Provincial Championships in Revelstoke BC

Amount Requested:

\$2000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The team environment provides a safe competitive avenue for students/athletes to experiences other communities and ski areas in the Province. The age range of the team is 13 to 18, males and females combined and thus the team also provides an environment to build on team work as well as communication skills within differing social groups. It also provides students with a sense of pride and helps foster lasting involvement in further school/community activities.

Describe the geographic area that receives services or benefits from your organization.

Enrolment in the team is limited to Fort St. James Secondary High School Students as well as home schooled/Ebus students within our area.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Zero

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

The high school team was established in approx 1998 and has run on and off since then. Recently, in the last 6 years the team has run annually. This year the team is made up of 29 athletes grade 8-12, male and female with two volunteer coaches.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event other purpose

Other Assistance Requested:

Provincial Championships

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

We are requesting assistance with, travel costs, accommodations, and registration fees.

Describe how this proposal will benefit the community:

It will help alleviate some of the finical strain put on the families of the athletes going to Provincials.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

54e4094769e2e-Grant
Budget.docx

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

District of Fort St. James

Amount Applied for 1:

1000

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

Nak'azdli Band Council

Amount Applied for2:

\$700

Status of Grant Application2:

Approved

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2013- \$2000 Provincials

Year, Amount and Purpose for assistance

2014 -\$2000 Provincials

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

Yes

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising
campaign?:*Yes*

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

**SUBJECT: Fraser Lake Elementary Secondary School – Request for Grant
in Aid – Electoral Area “D” (Fraser Lake Rural)**

Attached is a request for Grant in Aid monies from Fraser Lake Elementary Secondary School.

The School is seeking \$2,400 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the Boys Highschool Curling Provincials and the Boys and Girls Tim Hortons Juvenile Provincials.

Director Parker has indicated that he is supportive of providing \$2,000 grant in aid monies toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Fraser Lake Elementary Secondary School be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the Boys Highschool Curling Provincials and the Boys and Girls Tim Hortons Juvenile Provincials.”

69

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

RECEIVED

FEB 23 2015

APPLICATION SUBMITTED BY:

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Applicant Name:

Fraser Lake Elementary Secondary School

Mailing Address:

Bag 1002

Fraser Lake, BC V0J 1S0

E-mail Address:

pplowman@sd91.bc.ca

Contact(s):

Patti Ann Plowman, 250-699-6233 (W) 8983 (H)
Name, Telephone/Fax Number

Kathy Chmelyk, 250-699-6233 (W) 8921 (H)
Name, Telephone/Fax Number 250-699-7753 (Fax)

APPLICATION SUMMARY

Project or purpose for which you require assistance: Boys Highschool Curling Provincials; Boys & Girls Tim Hortons Juvenile Provincials

Amount of Grant Requested \$ 2400 (\$800/team)

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

P. Plowman

(signature of authorized signatory)

(title)

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Fraser Lake Elementary Secondary School runs a youth curling program for students in Grades 4-12 from October to March. The program is run by a Learning Support Worker, Diana Lindstrom, with help from 4 other members of the curling club. These services are not available from another organization.

2. Describe the geographic area that receives services or benefits from your organization.

Fraser Lake, Fort Fraser, Endako, Coreyville,
northshore of Fraser Lake, Francois Lake.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

The curlers have been fundraising through bake sales, BBQs, silent auctions, and craft fair set up over the past year. To date, they have raised \$3000.00.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

Diana Lindstrom has been running Jr. Curling at FLESS for 10 years. Diana runs the program with 4 other volunteers. There are 30 curlers for the 2014-15 season.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

The boys curling team has qualified for Highschool Provincial finals in Creston, BC.

The juvenile boys and juvenile girls teams have qualified for the Tim Hortons Juvenile Provincial Finals in Lake Cowichan, BC.

3. Describe how this proposal will benefit the community.

Curlers will be ambassadors for our community. They will hand out a card with team pictures with regional district and village pins attached, to other curlers. We are developing a love of sport, which can continue into adulthood and keep curling alive. It is developing healthy community members and are developing relationships between volunteer adults and youth.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

Organization Name	Amount Applied for	Status	Applicant
Village of Fraser Lake	unknown - Village decides		Y
PAC & PLESS	\$1500		Y

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

_____ YES NO If yes, complete the following chart.

Year	Amount	Purpose for which assistance was used

4. Does your organization:

a) Offer direct financial assistance to individuals or families? _____ YES NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? _____ YES NO

c) Provide an opportunity for individuals to make direct contributions? YES _____ NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? _____ YES NO

Don't forget to attach the required financial report.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

SUBJECT: Fraser Lake Minor Hockey Association – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

Attached is a request for Grant in Aid monies from Fraser Lake Minor Hockey Association.

The Association is seeking \$3,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the 2015 Bantam Tier 4 Championship.

Director Parker has indicated that he is supportive of providing \$2,000 grant in aid monies toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Fraser Lake Minor Hockey Association be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the 2015 Bantam Tier 4 Championship.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-11-15 5:05 PM
To: Cheryl Anderson
Subject: ***SPAM***New submission from "Grant in Aid Application"!



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Fraser Lake Minor Hockey Association

Mailing Address:
Box 99 Fraser Lake BC

Email:
Contact Person:

par3@bcgroup.net
Craig LePoidevin 250-699-1137

APPLICATION SUMMARY

Project or purpose for which you require assistance:

2015 Bantam Tier 4 Championship

Amount Requested:

\$3000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Championships will bring the players and families from 6 hockey teams around BC to our community. The local businesses will benefit greatly with higher traffic through the stores, restaurants and hotels during the Championships.

Describe the geographic area that receives services or benefits from your organization.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

This is a volunteer committee.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Approx. 15-20 volunteers.
FLMHA has been operating for 30+ years.*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

We are requesting a grant of \$3000 to assist with the funds and services needed to create an event that is beneficial to our community and to our association.

Describe how this proposal will benefit the community:

The local businesses will benefit greatly with higher traffic through the stores, restaurants and hotels during the Championships.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

We have distributed donation letter. We are fundraising as an association.

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:
Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:
Provide an opportunity for individuals to make direct
contributions?:
OR, is your organization: Part of a provincial or national fund
raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

SUBJECT: Dry Grad Committee 2015– Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)

Attached is a request for Grant in Aid monies from the Dry Grad Committee 2015.

The Committee is seeking \$1,500 from Electoral Area “F” (Vanderhoof Rural) grant in aid monies for Dry Grad Night June 13, 2015.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Dry Grad Committee 2015 be given \$1,500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with Dry Grad Night June 13, 2015.”

79

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-17-15 4:20 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 54e3daac74cbf-Dry Grad Finances.pdf



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Dry Grad 2015 Commitee

Mailing Address:
Box 950

Email:
Contact Person:

tasilver@telus.net
Taya Silver 250-570-1740

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Dry Grad Night June 13, 2015.

Amount Requested:

1500.

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

No

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these

services/benefits available to the community from another organization or agency?

We provide a fun safe night for all the Graduates and their guests that wish to attend. This is an alcohol-free function that takes place at the highschool, which insures our Grads will celebrate safely and create many fun memories

Describe the geographic area that receives services or benefits from your organization.

Vanderhoof, B.C.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

The Dry Grad Committee is strictly volunteer and is only made possible due to the businesses who donate and the fundraising done by the Grads and their parents.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

We are a volunteer parent organization that has been operating 20+ years. Our numbers fluctuate every year depending on the amount of Grads and their parents that wish to volunteer

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Describe how this proposal will benefit the community:

This function will benefit the community because it insures our Grads are safe and continue to contribute back to our community through work or volunteering in the future.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

54e3daac74cbf-Dry Grad Finances.pdf

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

We havent applied for another grant but we have asked for donations from companies/businesses

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

2014 \$1500.00 Dry Grad 2014

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

**SUBJECT: Vanderhoof Children's Theatre– Request for Grant in Aid –
Electoral Area "F" (Vanderhoof Rural)**

Attached is a request for Grant in Aid monies from the Vanderhoof Children's Theatre.

The Theatre group is seeking \$4,000 from Electoral Area "F" (Vanderhoof Rural) grant in aid monies for traveling to Prince George for performances.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Children's Theatre be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with traveling to Prince George, B.C. for performances."

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-17-15 3:12 PM
To: Cheryl Anderson
Subject: ***SPAM***New submission from "Grant in Aid Application"!



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Vanderhoof Children's Theater

Mailing Address:
box 1701, Vanderhoof, BC, V0J 3A0

Email:
Contact Person:

r_wruth@hotmail.com
Richard Wruth 2505670949

APPLICATION SUMMARY

Project or purpose for which you require assistance:

prince george trip in may 2015

Amount Requested:

\$4000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Vanderhoof Children's Theater strives to give school age children a chance to participate in live theater. VCT is the only after school activity that is available to students to experience acting, music, dance and teamwork

Describe the geographic area that receives services or benefits from your organization.

Registration for VCT is open to all students between grades 2-12 with no experience needed. When the show is ready to perform schools from Vanderhoof, Fort Fraser, Fraser Lake and Fort St. James are invited. As well as several public performances. VCT also travels to Prince George to perform for the schools.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

N/A

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

VCT started in 1999 and has had up to 100 student per year and up to 40 volunteers per production

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

to help with hotel costs in prince George may 12,13,14,15, 2015

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Each production is performed in Vanderhoof and in Prince George. Travelling to Prince George can be costly with such costs as the hotel, transportation, playhouse rental. VCT trips to PG cost an average of about \$10,000.00 per production. VCT members help reduce some of these costs in fundraising. the rest is through financial support. With your assistance VCT will be able to provide an amazing an educational experience for those involved as well as those watching.

Describe how this proposal will benefit the community:

VCT productions are open to all schools in the surrounding area. Such as Fraser Lake, Fort Fraser, Fort St. James, Vanderhoof and Prince George as well as the public. VCT works hard at trying to provide a great experience for all involved but also to bring live theater to our communities.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *Innergex*
Amount Applied for 1: *\$2500.00*
Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *2014- Disneyland Work Shops,*
Year, Amount and Purpose for assistance *2014 - Little Mermaid - PG*
Hotel Costs

Does your organization:
Offer direct financial assistance to individuals or families?:
Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:
Provide an opportunity for individuals to make direct contributions?:
OR, is your organization: Part of a provincial or national fund raising *Yes*
campaign?:

86



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 4, 2015

**SUBJECT: Nechako Lake Speedskating Club – Request for Grant in Aid –
Electoral Area “F” (Vanderhoof Rural)**

Attached is a request for Grant in Aid monies from the Nechako Lake Speedskating Club.

The Club is requesting \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with hosting the BC Short Track Speedskating Provincials and Regionals.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee Recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Lake Speedskating Club be given \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with hosting the BC Short Track Speedskating Provincials and Regionals.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-13-15 11:31 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 54de50d718a7a-BCST_Regional_FUNale Budget 1.xls



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Nechako Lake Speedskating club

Mailing Address:
3348 Hospital Rd Vanderhoof BC

Email:

nebert@telus.net
*Nicole Ebert 2505702010
2505675160*

Contact Person:

APPLICATION SUMMARY

Project or purpose for which you require assistance:

BC Short Track speedskating provincials and regionals meet

Amount Requested:

\$500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

NLSSC is a not for profit sports club that teaches speedskating to people from age 4-60. We host meets that bring skaters from other clubs to town. Our goal is "sport for life" with a focus on participation and fun.

Describe the geographic area that receives services or benefits from your organization.

Vanderhoof and Fort St James

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

money from skaters pays for ice time and equipment

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

approximately 70 skaters and 100 volunteers. We have been around for 10 years.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

We are hosting the BC Short Track Speedskating Provincials and Regionals for the first time. It has not been hosted in the north for a number of years. There will be over 100 skaters from around the province attending.

Describe how this proposal will benefit the community:

With so many skaters from around the province it is a chance to showcase our town. They will be staying in Vanderhoof for 3 days and it exposes skaters from the north to a higher level of skating a wider range of competition.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

*54de50d718a7a-
BCST Regional FUNale*

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

local businesses

Amount Applied for 1:

2000

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

City of Vanderhoof

Amount Applied for2:

ice time donated

Status of Grant Application2:

Approved

Name of Grant or Funding Agency3:

BCSSA

Amount Applied for3:

1000

Status of Grant Application3:

Approved

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:



**Regional District of Bulkley-Nechako
Rural Directors Memorandum
MARCH 12, 2015**

To: Chair Benedict and the Rural Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: February 26, 2015
Regarding: Revised Bylaw No. 1729 Regional District of Bulkley-Nechako Bylaw to Establish Rules for the Provision of Fire Protection in the Regional District of Bulkley-Nechako Established Rural Fire Protection Areas

Attached is Bylaw No. 1729 Regional District of Bulkley-Nechako Bylaw to Establish Rules for the Provision of Fire Protection in the Regional District of Bulkley-Nechako Established Rural Fire Protection Areas with the revisions requested at the February 6, 2015 Rural Directors Committee made, which are shown in red.

Recommendation

AII /DIRECTORS/MAJORITY

1. The Rural Directors Committee receive the amended 'Bylaw No. 1729 Regional District of Bulkley-Nechako Bylaw to Establish Rules for the Provision of Fire Protection in the Regional District of Bulkley-Nechako Established Rural Fire Protection Areas' from Deborah Jones-Middleton, Protective Services Manager.
2. The Rural Directors Committee recommend that the Board of Directors give three readings and adoption to Bylaw No. 1729 Regional District of Bulkley-Nechako Bylaw to Establish Rules for the Provision of Fire Protection in the Regional District of Bulkley-Nechako Established Rural Fire Protection Areas as amended.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1729

91

**A BYLAW TO ESTABLISH RULES FOR THE ADMINISTRATION AND REGULATION
FOR THE PROVISION OF FIRE PROTECTION
IN THE REGIONAL DISTRICT OF BULKLEY-NECHAKO
ESTABLISHED RURAL FIRE PROTECTION AREAS**

- A. **WHEREAS** by Section 798 of the *Local Government Act*, the Board has all necessary powers to do anything incidental or conducive to the exercise or performance of any power, duty or function conferred on a board or regional district;
- B. **AND WHEREAS** under Section 522 of the *Local Government Act* a Board may by bylaw, make rules respecting the authority of the fire chief and deal with any matter within the scope of the *Fire Services Act* in a manner not contrary to that Act or the regulations under it;
- C. **AND WHEREAS** the Board of the Regional District of Bulkley-Nechako deems it necessary to make rules for the provision, operation and administration of the service established for fire protection, prevention and suppression and the provision of assistance in response to other classes of circumstances that may cause harm;
- D. **NOW, THEREFORE**, the Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

TITLE

This bylaw may be cited as the "The Regional District of Bulkley-Nechako Administration and Regulation for the Provision of Fire Protection in the Regional District of Bulkley-Nechako established Rural Fire Protection Areas Bylaw No. xxxx, 2015".

INTERPRETATION

1. In this bylaw unless the context otherwise requires:

"**Apparatus**" means any vehicle provided with machinery, devices, equipment or materials for the purpose of fire protection and assistance response as well as vehicles used to transport fire fighters or supplies.

"**Equipment**" includes any hoses, tools, contrivances, devices or materials used by the fire department to combat an Incident.

"**Fire Chief**" refers to the person designated by the Management Committee and ratified at the discretion of the Regional District as defined by this bylaw.

"**Fire Protection**" means all aspects of fire safety including, but not limited to, fire prevention, firefighting or suppression, pre-planning, fire investigation, public education and information, training or other staff volunteer development and advising and response to Incidents.

"**Fire Department**" means a fire department operating within the Service Area under the direction of a Management Committee that by contract with the Regional District provides Fire Protection within an established Fire Protection Service Area.

"**Incident**" includes fire protection, prevention and suppression and the provision of assistance in response to other classes of circumstances that may cause harm that are dispatched via the 9-1-1 System or Ministry of Forests, Lands, and Natural Resource Operations – Wildfire Management Branch.

"Member" means a person that is so designated in accordance with the rules established for the selection and appointment of Members by an operating Society providing Fire Protection services under contract to the Regional District.

"Mutual Aid Services" means assistance response pursuant to an agreement between the Regional District and another public authority.

~~**"Occupier"** includes a person having a right to use land or a building under a license or permit.~~

"Officer" means a Member that is so designated in accordance with the rules established for the selection and appointment of Officers by a Society providing Fire Protection services under contract to the Regional District and who is given specific authority to assist the Fire Chief in his/her duties.

"Playbook" refers to the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' issued by the Office of the Fire Commissioner of British Columbia in September 2014 and any amendments thereto.

"Level of Service Policy" refers to the 'Regional District of Bulkley-Nechako Rural Fire Department Firefighting Service Level & Training' Policy.

"Regional District" means the Board of the Regional District of Bulkley-Nechako or any committee or commission established by the Board of the Regional District of Bulkley-Nechako with responsibility for fire services matters.

"Service" means the service of fire protection and assistance response established by Regional District of Bulkley-Nechako Bylaw and all subsequent amendments.

"Service Area" means the boundaries of the Service(s) established under Regional District of Bulkley-Nechako Bylaw(s) and all subsequent amendments.

"Standard Operating Guidelines" refers to the Regional District of Bulkley-Nechako Fire/Rescue Service Standard Operating Guidelines, Regional District of Bulkley-Nechako Fire/Rescue Service Occupational Health and Safety Program, and Regional District of Bulkley-Nechako Fire/Rescue Service Respiratory Protection Program as amended from time to time.

"Management Committee" "means a society incorporated under the laws of British Columbia and in good standing, having as its purposes fire protection and suppression and response to other classes of Incidents.

ADMINISTRATION

The Chief Administrative Officer, or his/her designate of the Regional District will administrate this Bylaw.

JURISDICTION

1. The jurisdiction of a Fire Department is restricted to the boundaries of the Fire Protection Service Area. The Fire Department shall not respond to any calls for Fire Protection under this Bylaw outside of the boundaries of the Fire Protection Service Area except as follows:
 - a. when, in the opinion of the Fire Chief, or his/her designate at an Incident that occurred outside of the Fire Protection Service Area that is considered to be a threat to persons or property within the Fire Protection Service Area; or

- b. without the express authorization of a signed Mutual Aid Agreement, providing for the supply of firefighting and assistance response services outside the boundaries of the Fire Protection Service Area; or
- c. when there is a conscription of Apparatus and manpower during declaration of a provincial or local state of emergency under the *Emergency Program Act*.

FALSE REPRESENTATION

1. No person who is not a Member of the Fire Department shall represent himself or herself as being a Member.

AUTHORITY OF FIRE DEPARTMENT MEMBERS

1. Officers and Members shall carry out duties and responsibilities assigned by the Management Committee in accordance with its agreement with the Regional District.

FIRE CHIEF

1. The Fire Chief appointed by the Management Committee and ratified at the discretion of the Regional District.
2. The Fire Chief shall have complete operational responsibility and authority over the Fire Department, subject to the administrative direction and control of the Management Committee and the Chief Administrative Officer, or his/her designate of the Regional District:
 - a. the Fire Chief will ensure this bylaw is adhered to by all members of the Fire Department and the Fire Department Society;
 - b. the Fire Chief will adhere to the Standard Operating Guidelines and the Level of Service Policy at all times;
 - c. the Fire Chief shall ensure that all Members adhere to the Standard Operating Guidelines and the Level of Service Policy at all times; and
 - d. the Fire Chief shall organize or establish programs on matters regarding fire safety through education, and containment or suppression of fires or other circumstances that may cause harm to persons or property; and
 - e. the Fire Chief may establish committees necessary for the proper organization and administration of the fire department, including but not limited to:
 - use, care and protection of fire department property;
 - conduct and discipline of officers and Members of the fire department;
 - efficient operations of the fire department; and
 - safety of the firefighters.
 - f. the Fire Chief shall not permit response to any of the following services unless authorized by the Regional District in writing, including but not limited to:
 - Medical First Response;
 - Road Rescue and Extrication;
 - Mutual Aid to other Fire Services; and
 - Hazardous Material Incidents.

CONDUCT AT INCIDENTS

1. The Fire Chief, or his/her designate at an Incident is authorized during the Incident to enter, pass through or over buildings or property adjacent to an Incident and to cause Members of the Fire Department, Apparatus or Equipment of the Fire Department to enter or pass through or over buildings or property, where he or she considers it necessary or advisable to gain access to the Incident or to protect any person or property.
2. The Fire Chief, or his/her designate at an Incident is empowered to enter the premises or property where the Incident occurred, and to cause any Member, Apparatus, or Equipment of the Fire Department to enter, as they deems necessary, in order to combat, control or deal with an Incident. No person at an Incident shall impede, obstruct, or hinder a Member of the Fire Department or other person assisting or acting under the direction of the Fire Chief.
3. The Fire Chief, or his/her designate at an Incident is empowered to enter, pass through or over a building or property adjacent to an Incident, and to cause Members of the Fire Department and the Apparatus and Equipment of the Fire Department to enter, pass through or over a building or property, where they deem it necessary to gain access to protect a person or property.
4. The Fire Chief, or his/her designate, will have control direction and management of all the Fire Department Apparatus, Equipment or manpower assigned to an Incident.
5. The Fire Chief, or his/her designate at an Incident shall assign a Team Leader and Risk Management Officer as defined in the Playbook.
6. The Fire Chief, or his/her designate at an Incident may at their discretion establish boundaries or limits at an Incident and keep persons from entering the area within the prescribed boundaries or limits of the Incident unless authorized to enter by them.
7. The Fire Chief, or his/her designate at an Incident may remove any obstruction, such as vehicles, if it interferes with fire operations at an Incident.
8. No person shall damage or destroy the Fire Department Apparatus or Equipment.
9. No person at an Incident shall drive a vehicle over any equipment without the permission of the Fire Chief, or his/her designate at an Incident.
10. No person shall obstruct or otherwise interfere with access roads or streets or other approaches to any fire Incident, fire hydrant, cistern or body of water designated for firefighting purposes.
11. Where the Fire Chief, or his/her designate at an Incident is of the opinion that there is imminent and serious danger to life or property, or that panic is imminent in an emergency arising from an Incident, they are authorized to do one or more of the following:
 - a. order or cause people to be removed from a building or an area;
 - b. order or cause the evacuation of a building or area;
 - c. call upon a peace officer to assist and to provide security to an evacuated area;

- d. obtain assistance from other persons as they consider necessary or advisable in order to discharge their duties and responsibilities under this bylaw;
 - e. make one or more orders or take one or more steps they consider necessary or advisable to remove a hazard or risk;
 - f. establish lines marked by tape, rope, guards, barricade or similar means;
 - g. request persons who are not Members to assist in whatever manner they considers necessary to deal with the Incident, including removing furniture, goods and merchandise from any building on fire or in danger of catching fire and in guarding and securing a building, in demolishing a building structure at or near the fire or other Incident;
 - h. assume control of privately owned Equipment that is considered necessary to deal with an Incident without the consent of the owner;
 - i. enter onto or order Members to enter onto any property or into any premises and damage, break up, remove or destroy any part or parts of any premises including any buildings, structures, improvements or vegetation on any premises, when the Fire Chief, or his/her designate at an Incident is of the opinion that there is imminent and serious danger to life or property arising from a fire, fire hazard, or risk of explosion if deemed necessary to prevent the spread of fire to other building structures or things; and/or
 - j. request assistance from the Chief Administrative Officer, or his/her designate of the Regional District, or his/her designate, if they deem necessary in order to discharge their duties and responsibilities under this bylaw.
12. No person shall be permitted to enter any burning building or structure, or within the lines established by the Fire Chief, or his/her designate at an Incident which are marked by tape, rope, guards, barricades or similar means.
13. No person shall drive, push or pull a vehicle of any kind over Fire Department Equipment without the permission of the Fire Chief, or his/her designate at an Incident.
14. No person shall damage, destroy, obstruct or interfere with, impede or obstruct or interfere with the operation of any Fire Department Apparatus or Equipment.
15. No person shall place or maintain any object or matter which interferes with free access or approach to any fire hydrant, dry hydrant, cistern, or body of water designated for firefighting purposes, for a distance of 7.6 metres (25 feet) on either side of the fire hydrant, dry hydrant, cistern or body of water.

PARKING PROHIBITION

1. No person shall park or leave a vehicle within 7.6 meters (25 feet) of a Standpipe.

OFFENCE

1. Any person who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this bylaw, or who neglects to do or refrain from doing anything required to be done by any of the provisions in this bylaw will be deemed to have committed an offence, and upon a summary conviction is liable to a penalty in accordance with the *Offence Act* of British Columbia.

96

Bylaw NO. 1729, a Bylaw to Establish Rules for the Administration and Regulation of Fire Protection in the Regional District of Bulkley-Nechako Established Rural Fire Services

READ A FIRST TIME this day of , 2015

READ A SECOND TIME this day of , 2015

READ A THIRD TIME this day of , 2015

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1729 at third reading.

Corporate Administrator

ADOPTED THIS _____ day of _____, 2015

Chair

Corporate Administrator



**Regional District of Bulkley-Nechako
Rural Directors Memorandum
MARCH 12, 2015**

To: Chair Benedict and the Rural Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: March 2, 2015
Regarding: BC Fire Training Officers Association Training and Evaluation Program

Staff has received a copy of the British Columbia Fire Training Officers Association Training and Evaluation Program. The program provides 10 training and evaluation modules including the relevant written exams for the 'Exterior Only Firefighter Service Level as outlined in the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' Regulations.

A full copy of the British Columbia Fire Training Officers Association Training and Evaluation manual is available from Deborah Jones-Middleton, Protective Services Manager if desired.

Recommendation

AII /DIRECTORS/MAJORITY

1. The Rural Directors Committee receive the BC Fire Training Officers Association Training and Evaluation Program' memorandum from Deborah Jones-Middleton, Protective Services Manager.
2. The Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize staff to use the BC Fire Training Officers Association Training and Evaluation Program as the training material for all Rural Fire Departments.



REGIONAL DISTRICT OF BULKLEY-NECHAKO
MEMORANDUM

To: Chair Benedict and Rural Directors Committee (March 12, 2015)
 From: Janine Dougall
 Director of Environmental Services
 Date: March 2, 2015
 Subject: NWIPC Funding for 2015

In 2014, the annual funding amount provided to the Northwest Invasive Plant Council (NWIPC) was increased from \$37,000 to \$43,000 for invasive plant management on rural private property within the RDBN. This increase resulted from a request for additional funding from the NWIPC as there was not sufficient funding for on-the-ground work in the previous 3 years (2011-2013).

To make management of invasive plant control more efficient, the NWIPC divides the RDBN into three invasive plant management areas (IPMAs): Nechako IPMA (Areas C, D and F), Lakes District IPMA (Areas B & E) and the Bulkley IPMA (Areas A & G).

In 2014, a total of \$40,715 was provided by the RDBN to the NWIPC for invasive plant management services. This funding was divided equally between the three IPMAs. An amount of \$35,162 was spent completing on-the-ground inventory and treatment activities. The remaining contribution was spent on supplies, data entry, education and administration costs.

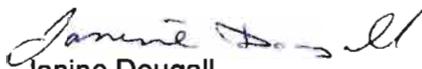
Following discussions with representatives from the NWIPC, it is recommended that the funding level of \$43,000 be continued for the 2015 year. Further that the funding be distributed equally among the three IPMAs and that the distribution of funds be 85% for on-the-ground work and a maximum of 15% for administration.

RECOMMENDATION

(All/Directors/Majority)

1. That the Rural Directors Committee receive the memorandum titled, "NWIPC Funding for 2015" and dated March 2, 2015.
2. Further, that the Rural Directors Committee recommend to the Board of Directors that the 2015 funding contribution to the NWIPC be continued at a value of \$43,000, that the funding be divided equally between each IPMA and that the distribution of funds be 85% for on-the-ground work and a maximum of 15% for administration.

Respectfully submitted,


 Janine Dougall
 Director of Environmental Services



REGIONAL DISTRICT OF BULKLEY-NECHAKO

**Rural Directors Committee
Memorandum**

TO: Chair Benedict and Rural Directors

FROM: Gail Chapman, CAO

**SUBJECT: Access to Affordable High Speed Internet
and Cell Coverage (Regional Connectivity)**

DATE: March 3, 2015

Staff have been requested to put together a chronology of what has taken place regarding RDBN connectivity initiatives over the last three years in the region. The following is the requested information:

2014

- Letter of support “in principle” to ABC Communications in regard to its application to the Digital Canada Connecting Canadians Program;
- Letter of support to the Village of Granisle for its application To the Connecting Canadians Fund;
- Staff communications with ABC Communications via telephone and in person regarding its rural broadband initiatives and consideration of support (\$250,000-\$350,000 for a base station, 500-600 people capacity 50 mb, 20 kms. distance);
- 2014 UBCM – no local government resolutions regarding improved rural connectivity.

2013

- RDBN requests Telus provide mapping re existing cell service across the region. Telus mapping shows coverage in all areas even though signals are too weak to provide adequate cell coverage;
- Conference calls scheduled with representatives from Telus, Network BC and Ministry of Citizens’ Services and Open Government to discuss connectivity within RDBN;

Rural Directors Committee
Regional Connectivity
March 3, 2015
Page 2

2013 (Cont'd)

- Discussed Building Canada Fund – Economic Action Plan 2013 - \$14 b over 10 years to support Infrastructure including connectivity and broadband;
- RDBN initiates a region-wide survey to residents to inquire if they have cell/internet coverage, average of 360 responses were received from residents that do not have service either cell or internet;
- RDBN maps are developed which identify areas throughout the region that do not have coverage;
- Meeting scheduled with Ministry of Technology, Innovation, and Citizens' Services and with Network BC to discuss lack of coverage and provide the RDBN mapping;
- Network BC shares the RDBN gap analysis with Telus and other carriers regarding connectivity in the RDBN;
- Under the Connecting BC Agreement between the Province and Telus plans are in place to improve cell coverage along corridors of HW 16;
- 2013 UBCM – two resolutions went forward regarding expansion of broadband services and telephone and internet service during an emergency event;
- RDBN writes a letter to the Federal Minister of Industry re: Industry Canada's 700 MHz Spectrum Auction be reinvested in connectivity for rural and remote communities in northern BC including RDBN;

Rural Directors Committee
Regional Connectivity
March 3, 2015
Page 3

2012

- Telus/Wireless Network appeared as a delegation to speak to the Regional Board regarding the Connecting BC Agreement;
- The agreement is to increase internet in BC communities and expand cell service along provincial highways;
- RDBN meets with Minister Ben Stewart, Minister of Citizens' Services and Open Government re Rural Access to affordable high speed internet;
- 2012 UBCM Resolution re Wireless High Speed Internet (Hudson Hope)

RECOMMENDATION:

(All/Directors/Majority)

Receive



MEMORANDUM

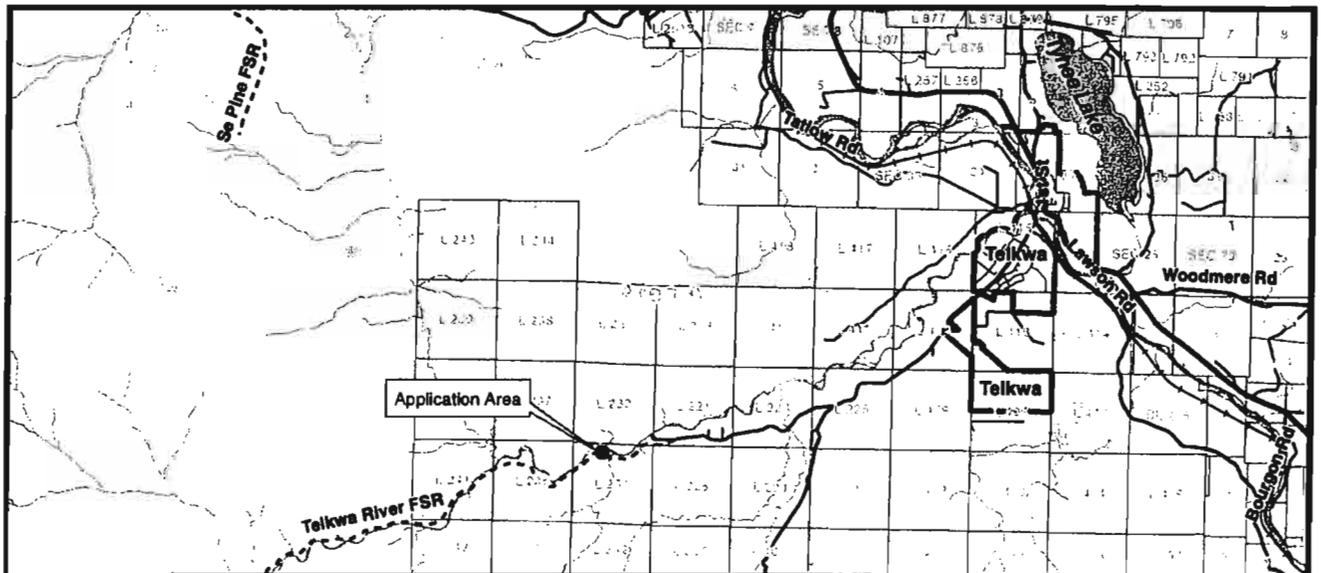
To: Rural Directors
 From: Maria Sandberg
 Date: March 4, 2015
 Re: **Land Referral File No. 6408793 (Smithers Snowmobile Club)**

This application is for a Licence of Occupation for community purposes. The application area is 0.39 ha in size, and located along the Telkwa River FSR, approximately 7 kilometres southwest of the Village of Telkwa.

The purpose of the application area is to build a new staging and parking area to access the Microwave-Sinclair Snowmobile trails. These trails are managed by the Smithers Snowmobile Association through a partnership agreement with Recreation Sites and Trails BC (RSTBC). The applicants state that the new staging area will improve public safety and reduce operating costs and that the area falls within a larger pending recreation site that the RSTBC intends to establish due to the broad recreational values in the area. It is noted that to date, the RDBN Planning Department has not been asked for input regarding the RSTBC's intention to establish a larger recreation site in the area.

The applicant and RSTBC will monitor usage for the season and may later add fire pits, picnic tables, outhouses, horse corals and information kiosks. The area was cleared and an outhouse put on-site in the fall of 2014.

The application area is zoned Rural Resource (RR1). According to our mapping, the nearest residence is located one kilometre away on Aveling Coalmine Rd.

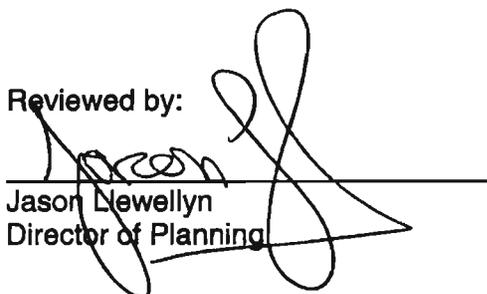


Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6408793.

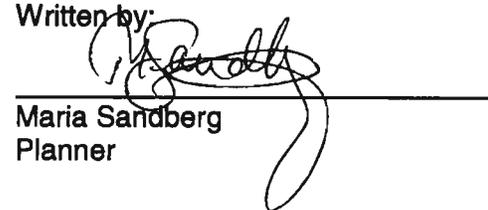
Rural Directors – All Directors/Majority

Reviewed by:



Jason Newellyn
Director of Planning

Written by:



Maria Sandberg
Planner



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 6408793**

Electoral Area:	A
Applicant:	Smithers Snowmobile Club
Existing Land Use:	Road
Zoning:	Rural Resource (RR1)
Plan Designation	Resource (RE)
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Telkwa River FSR
Archaeological Site:	Not according to our mapping
Building Inspection:	Outside of the building inspection area
Fire Protection:	Outside of Rural Fire Protection area
Other comments:	<p>To date, the RDBN Planning Department has not been asked for input regarding the RSTBC's intention to establish a larger recreation site in the area.</p> <p>According to our mapping, the nearest residence is located one kilometre away from the application area, on Aveling Coalmine Rd.</p>



105

Image © 2016, Province of British Columbia

Google earth

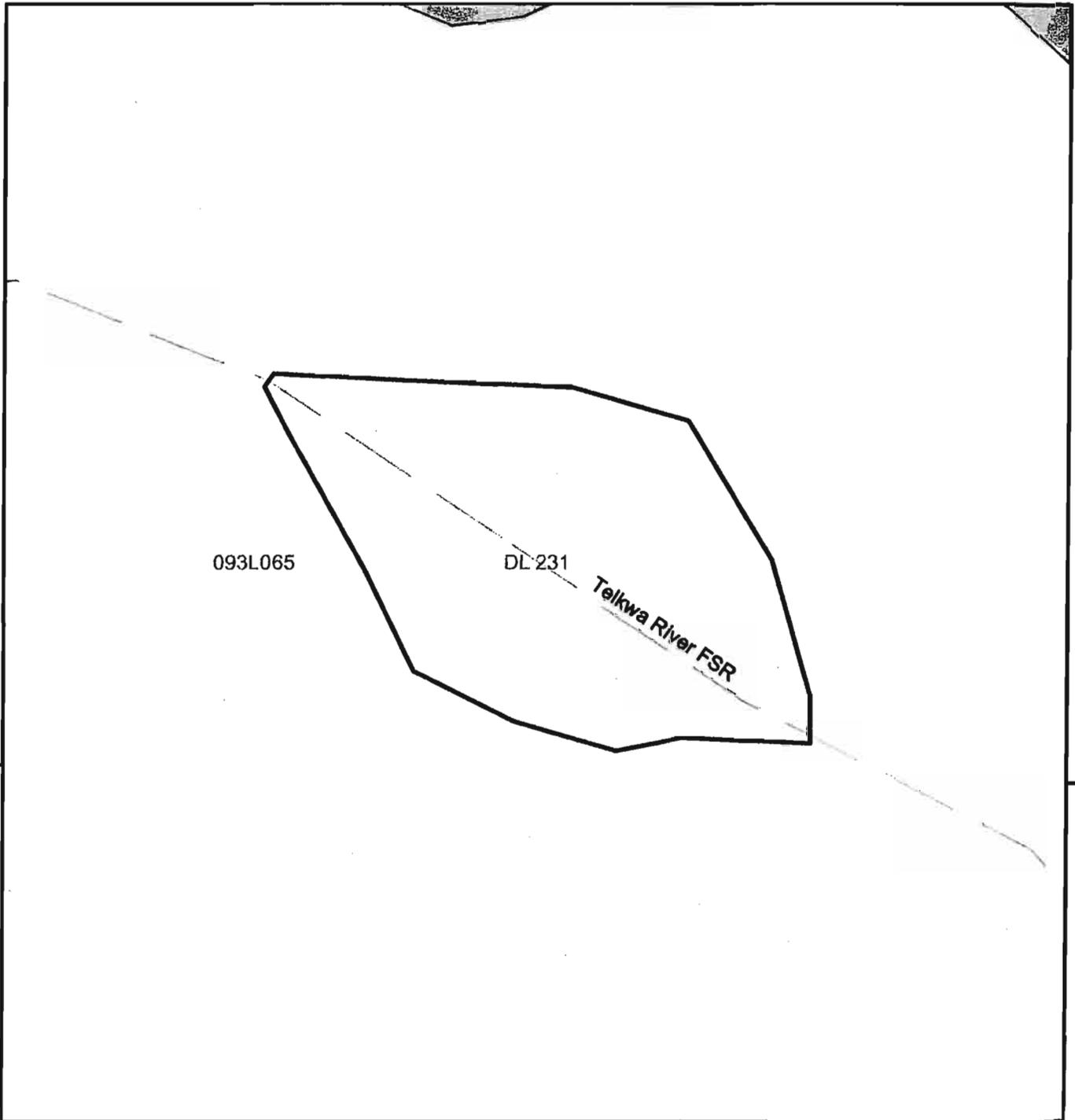
54°39'00.93" N, 127°11'07.36" W, elev: 1592 m, eye: all, 05/11/10

2016

106

Interest Holder: SMITHERS SNOWMOBILE ASSOCIATION

File No: 6408793



Scale: 1:1,000
Purpose: COMMUNITY
Subpurpose: COMMUNITY FACILITY
Type: LICENCE
Subtype: LICENCE OF OCCUPATION

-  Application Area
-  Indian Reserves
-  Parks and Protected Areas



Referral Map

Date: 30 Jan 2015
Tantalis Area: 0.39 ha

As per the request for information at the Rural Directors Committee meeting on the BC Broadband Conference 2015 I have provided the following information:

April 28, 2015 - April 29, 2015

Tuesday 8:00 AM - Wednesday 5:00 PM
Radisson Hotel Vancouver Airport

8181 Cambie Road
Richmond, British Columbia V6X 3X9

The theme for our conference this year is "Bringing Urban Internet to Rural Canada".

"Today all Canadians require fast access to the Internet regardless of where they live. New technologies and business models have made urban Internet speeds possible for rural Canada. With the support of Industry Canada's Digital 150 Program rural ISPs can bring these new services to their customers.

Join us at the 2015 BC Broadband Conference to learn how BC is planning to grow its regional networks."

Bob Allen, President BCBA

Contact Yvonne Wentzel or Rey Sonico at 1.888.235.1179 ; or email them at info@bcba.ca.

Hi Rob,

It was nice talking to you last Monday.
Apologies for the late reply to your email.

Regarding your questions, which companies, government agencies etc. will be present?

Companies and Government agencies that have registered so far:

1. Minister Amrik Virk – Minister of Technology, Innovation and Citizens' Services
2. Wilf Bangert and Howard Randall of Network BC
3. Commissioner Stephen Simpson - CRTC
4. Industry Canada
5. Members of the BC Broadband Association

As of this writing below are the confirmed Sponsors & Exhibitors

1. Sponsors
 - a. Platinum Sponsor - TELUS

- b. Gold Sponsors – Huawei, Knowledge Computer and MBSI/Cambium
- c. Silver Sponsors – Xplornet, ABC Comm and BCNET
- d. Bronze – Solimedia, AEBC and Teraspan
- 2. Exhibitors – Huawei, WinnCom, Xplornet, CipherTV, Teraspan, Solimedia, Knowledge Computer, Radwin, Star Solutions and ABC Comm

If you wish, we can include you in our mailing list so we can give you updates.

Regards,
Rey Sonico



Search for events

Browse Events

Sign up

Log in

Help

Create Event

BC Broadband Conference 2015

BC Broadband Association

Tuesday, April 28, 2015 at 8:00 AM - Wednesday, April 29, 2015 at 5:00 PM (PDT)

Richmond, BC



British Columbia Broadband Conference

Ticket Information					
TICKET TYPE	SALES END	PRICE	FEE	GST/PST	QUANTITY
Registration Fee (BCBA Member)	Apr 28, 2015	CA\$300.00	CA\$0.00	CA\$15.00	0
Registration Fee (Non-BCBA Member)	Apr 28, 2015	CA\$350.00	CA\$0.00	CA\$17.50	0
Day Pass (BCBA Member)	Apr 28, 2015	CA\$150.00	CA\$0.00	CA\$7.50	0
Day Pass (Non-BCBA Member)	Apr 28, 2015	CA\$175.00	CA\$0.00	CA\$8.75	0
Dinner Only (BCBA Member)	Apr 28, 2015	CA\$60.00	CA\$4.59	CA\$3.00	0
Dinner Only (Non-BCBA Member)	Apr 28, 2015	CA\$75.00	CA\$0.00	CA\$3.75	0

When & Where

Radisson Hotel Vancouver Airport
 8181 Cambie Rd
 Richmond, BC V6X 3X9
 Canada
 Tuesday, April 28, 2015 at 8:00 AM -
 Wednesday, April 29, 2015 at 5:00 PM (PDT)

Who's Going

Connect to see which of your Facebook friends are going to BC Broadband Conference 2015.

Share BC Broadband Conference 2015

Sign Up to see what your friends like.

Event Details

The theme for our conference this year is "Bringing Urban Internet to Rural Canada".

"Today all Canadians require fast access to the Internet regardless of where they live. New technologies and business models have made urban Internet speeds possible for rural Canada. With the support of Industry Canada's Digital 150 Program rural ISPs can bring these new services to their customers.

Join us at the 2015 BC Broadband Conference to learn how BC is planning to grow its regional networks."

Bob Allen, President BCBA

FAQs

Organizer

BC Broadband Association

The British Columbia Broadband Association (BCBA) is a not for profit group established in 2009. The group is composed of telecommunications service providers, equipment suppliers and infrastructure constructors committed to building and delivering advanced networking services and infrastructure throughout all regions of Western Canada.

[View organizer profile](#)

<http://bcba.ca>

BC BC 2015

British Columbia Broadband Conference



CONFERENCE

11th Annual BC Broadband Conference - BCBC 2015

When: April 28th and 29th, 2015

Where: Radisson Hotel Vancouver Airport, Richmond BC

Conference Theme : "Bringing Urban Internet to Rural Canada"

Today all Canadians require fast access to the Internet regardless of where they live. New technologies and business models have made urban Internet speeds possible for rural Canada. With the support of Industry Canada's Digital 150 Program rural ISPs can bring these new services to their customers.

Join us at the 2015 BC Broadband Conference to learn how BC is planning to grow its regional networks.

Bob Allen, President BCBA