

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 1

Thursday, January 28, 2016

PRESENT: Chair Bill Miller

Directors Eileen Benedict
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Mark Parker
Jerry Petersen
Darcy Repen
Luke Strimbold
Gerry Thiessen

Directors Absent Taylor Bachrach, Town of Smithers
Shane Brienen, District of Houston
Rob Newell, Electoral Area "G" (Houston Rural)

Alternate Directors Gladys Atrill, Town of Smithers
Andrea Newell, Electoral Area "G" (Houston Rural)
Dawn Potvin, District of Houston

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services – left at 11:24 a.m.
Deborah Jones-Middleton, Protective Services Manager – left at 11:54 a.m.
Jason Llewellyn, Director of Planning – arrived at 11:30 a.m., left at 1:30 p.m.
Jennifer MacIntyre, Planner 1 – arrived at 12:49 p.m., left at 1:22 p.m.
Wendy Wainwright, Executive Assistant

Others Gary Huxtable, Smithers – left at 1:22 p.m.
Geoffrey Mercer, MSC, Environmental Consultant – left at 11:24 a.m.
Elaine and Randy Rogers, Smithers – arrived at 11:16 a.m., left at 1:22 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:47 a.m.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Benedict
Seconded by Director MacDougall

2016-1-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of January 28, 2016 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OATH OF OFFICE

Gail Chapman, Chief Administrative Officer administered the Oath of Office to Dawn Potvin, Alternate Director, District of Houston and Gladys Atrill, Alternate Director, Town of Smithers.

MINUTES

Board Meeting Minutes

Moved by Director Petersen
Seconded by Director Parker

2016-1-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of December 10, 2015 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting Minutes

Moved by Director MacDougall
Seconded by Director Benedict

2016-1-3

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- RDBN Planning Session – January 12-13, 2015;
- Committee of the Whole Meeting Minutes
 - January 14, 2016 (Unapproved);
- Committee of the Whole Meeting Minutes
 - November 5, 2015;
- Forestry Committee Meeting Minutes
 - January 14, 2016 (Unapproved);
- Forestry Committee Meeting Minutes
 - November 5, 2015 (Unapproved);
- Waste Management Committee Meeting Minutes
 - January 14, 2016 (Unapproved);
- Rural Directors Committee Meeting Minutes
 - December 10, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

Geoffrey Mercer, MSC, Environmental Consultant RE: Pilot Project – Hydrothermal Liquefaction

Chair Miller welcomed Geoffrey Mercer, MSC, Environmental Consultant.

Mr. Mercer provided a PowerPoint Presentation.

Waste Utilization for the Regional District of Bulkley-Nechako RDBN Waste Composition

- Organic Waste – 32%;
- Paper – 20%;
- Plastic – 15%;
- Construction & Demolition – 8%;
- Composite Material - 8%;
- Metal - 7%;
- Other - 5%;
- Glass – 2%;
- Textiles – 2%.

DELEGATION (CONT'D)

Geoffrey Mercer, MSC, Environmental Consultant RE: Pilot Project – Hydrothermal Liquefaction

RDBN Waste Composition

- 32% Organic;
- 44% Recyclable:
 - Glass;
 - Metal;
 - Paper;
 - Plastic;
- 24% Other.

What does this mean?

- 21,004 Tonnes per year of waste;
- 6,721 t/a Organics;
- 9,242 t/a Recyclables;
- 5,041 t/a Other.

Objectives

- To reduce the amount of material going to landfills and the environment to below **10%** of total waste generated;
- To recycle or reuse the material diverted from the landfills;
- To reduce the financial burden on the RDBN.

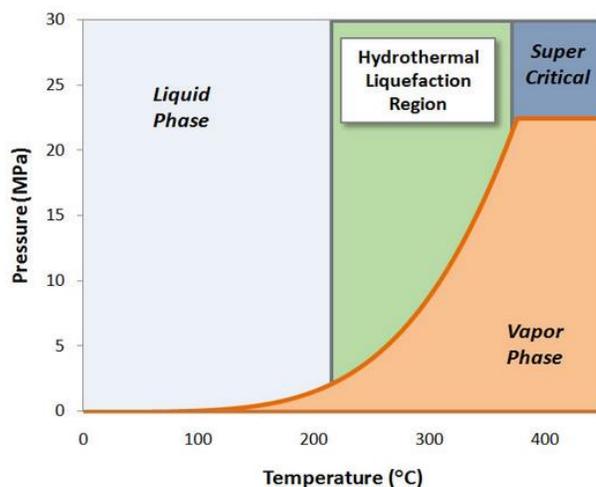
How can this be accomplished?

- By using a combination of emerging technologies in addition to older established technologies:
 - Hydrothermal Liquefaction (HTL);
 - Composting;
 - Anaerobic Digestion (AD);
 - Gasification;
 - Carbon Capture and Utilization.

Hydrothermal Liquefaction (HTL)

- What is HTL?
 - Using high temperature and pressure to produce a biocrude oil;
 - Conditions mimic those that formed fossil fuels;
 - Oil may be used to produce energy or upgrade to produce diesel for vehicle use.

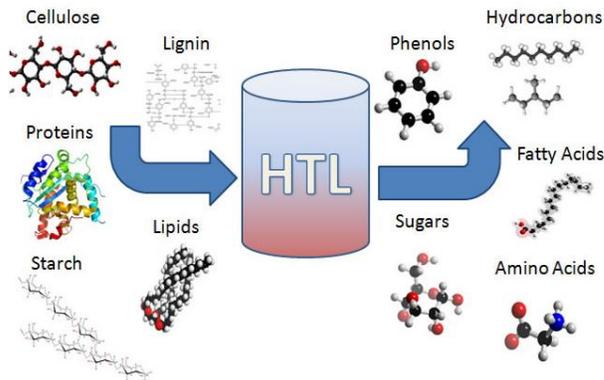
How Does HTL Work?



DELEGATION (CONT'D)

Geoffrey Mercer, MSC, Environmental Consultant RE: Pilot Project – Hydrothermal Liquefaction

How Does HTL Work? (Cont'd)



What can HTL do for the RDBN?

- Can convert >3 million m³ of sewage and septage into valuable oil products;
- Conversion of 6,700 t of organic solid waste into oil products;
- Generation of Biochar and Organic material that is safe and stable for composting purposes.

Composting

- 6,700 t of organic solid waste;
- Fraction of material directed to compost will depend on demand for compost.

Anaerobic Digestion (AD)

- What is AD?
 - Bacteria convert organic material from one form to another in the absence of oxygen;
 - Used to obtain 'natural gas' for energy generation;
 - Can be used on solid waste as well as liquid waste.

How does AD work?

- Bacteria break down organic material;
- 4 step process;
- Fats, proteins, and carbohydrates are broken down into simple acids (hydrolysis, acidogenesis & acetogenesis);
- Acids are converted into methane and carbon dioxide (methanogenesis).

What can AD do for the RDBN?

- AD developed as an environmental tool;
- Reduces GHG emissions;
- Generates renewable energy:
 - Electrical;
 - Heat;
- Produces near odourless digestate;
- Can be upgraded to produce sellable natural gas.

DELEGATION (CONT'D)

Geoffrey Mercer, MSC, Environmental Consultant RE: Pilot Project – Hydrothermal Liquefaction

Gasification

- What is Gasification?
 - Using extremely high temperatures (>700°C) to heat carbon based material and produce a synthetic gas known as syngas;
 - Produces a mixture of hydrogen, carbon monoxide, methane, and carbon dioxide.

How does Gasification Work?

- Reacts material at high temperatures without combustion;
- Breaks materials containing carbon down into combustible gases (CO, CH₄, H₂);
- Gases may be combusted to produce electricity or improved to produce fuels.

What does this all mean?

- Production of almost 2 million L of oil products!
 - Will be directly available for use as automotive fuel;
 - No upgrades to vehicles required;
- Generation of enough electricity to power ~400 homes;
- Production of compost for use in the area;
- ~90% of material kept out of landfills;
- 2500t of 'unsafe' organic material kept out of the environment;
- Reduction of fuel costs;
- Reduction of material transported from transfer stations;
- Potentially as much as \$2 million dollars generated annually!

Proposal

- To establish composting facilities at each of the transfer stations and landfills;
- To initiate a pilot project to demonstrate the benefits of these technologies to the RDBN;
- Within 5 years to have one transfer station keeping 90% of material out of landfills;
- Following successful demonstration at the pilot plant to establish similar facilities across the RDBN;
- Project will involve Professional Engineers, Environmental Professionals, and persons experienced in implementing initiatives of this nature.

Costs

Deliverable	Time	Cost
Management Plan	3 months	\$65,000
Pilot Project	3 years	\$450,000
Complete Transfer Station	5 years	\$1.2 million

Mr. Mercer spoke of the low grade heat released through anaerobic digestion and the transfer of the heat in applications near where the anaerobic digestion takes place as it loses heat as it travels. Green house facilities could possibly utilize the low grade heat.

Mr. Mercer investigated facilities near the Vanderhoof Transfer Station to determine feasibility.

Mr. Mercer mentioned that he has the majority of data for Vanderhoof as that is where he resides but the information could be transferable to any of the RDBN Transfer Station facilities. He noted that in working with the RDBN the most suitable location could be determined.

Discussion took place regarding the scalability of the project and the ability to adapt to have the project meet affordability and economics of the region.

Provincial regulations in regard to waste to energy projects was discussed. Mr. Mercer mentioned that anaerobic digestion is not deemed a form of waste to energy.

DELEGATION (CONT'D)

Geoffrey Mercer, MSC, Environmental Consultant RE: Pilot Project – Hydrothermal Liquefaction

Discussion took place regarding details of specific cases where the technology is being utilized to reduce waste and the heating source is also utilized. Director Repen spoke of the timeliness of the presentation with the current costs and pending increase in costs for landfilling waste.

Chair Miller spoke of the Federation of Canadian Municipalities (FCM) Green Municipal Fund that an application could potentially be submitted.

Mr. Mercer noted that his preliminary study does not include cost savings in regard to reducing the need to transport waste as well as the savings in regard to the energy that could be potentially sold.

Director Fisher noted the importance of having a management plan developed prior to moving forward with a pilot project. Discussion took place regarding funding for the development of a management plan. Janine Dougall, Director of Environmental Services noted that the project review could be part of the RDBN Solid Waste Management Plan review. The SWMP review budget allocation is currently \$50,000 for the 2016 year and an additional \$50,000 is allocated for 2017. The project investigates both solid waste and liquid waste management.

Chair Miller mentioned possible grant opportunities moving forward.

Chair Miller thanked Mr. Mercer for attending the meeting.

ADMINISTRATION REPORTS

Minerals North 2016

Moved by Director Benedict
Seconded by Director Greenaway

2016-1-4

“That the Regional District of Bulkley-Nechako Board of Directors authorize all rural directors attendance to Minerals North in Smithers on May 18-20, 2016; and further, that the Chair and two directors, as per RDBN policy, costs be allocated to general government, and further that any additional Rural Directors attending Minerals North in Smithers, costs be allocated to rural government.”

Opposed: Director Fisher **CARRIED**

(All/Directors/Majority)

Beyond the Market - Project Funding Request

Moved by Director MacDougall
Seconded by Director Parker

2016-1-5

“That the Regional District of Bulkley-Nechako Board of Directors authorize a contribution of \$5,000 for the Beyond the Market 2016-2017 operating year.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ADMINISTRATION REPORTS (CONT'D)

Committee Meeting Recommendations -January 15, 2016

Moved by Director Benedict
Seconded by Director Repen

2016-1-6

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 7 as written:

Committee of the Whole – January 14, 2016

Recommendation 1:

Re: Staff Salaries and Directors Remuneration

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to provide information on the dollar amount of the inflation increase for staff salaries and Directors' remuneration."

Recommendation 2:

Re: Recruitment and Marketing Strategy Budget

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to analyze the Regional Economic Development Budget and determine if funds can be targeted for a recruitment and marketing strategy."

Recommendation 3:

**Re: Price Increase for Construction and Demolition
Tipping Fees at RDBN Solid Waste Management Facilities**

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to include in the next draft budget a reasonable price increase in Construction and Demolition tipping fees; and further, that an annual percentage incremental increase be included."

Forestry Committee Meeting – January 14, 2016

Recommendation 4:

Re: Kluskus Road Connector

"That the Regional District of Bulkley-Nechako Board of Directors write a letter in regard to:

- a. the RDBN's investments in the area of the Kluskus Forest Service Road currently;
- b. the RDBN's awareness of the Kluskus Forest Service Road/Nazko Road connector project by the City of Quesnel;
- c. that the RDBN requests engagement in moving forward with the said project; and
- d. further, that the letter be sent to Premier Christy Clark, the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations, City of Quesnel, the Honourable John Rustad, MLA Nechako Lakes and the Honourable Coralee Oakes, MLA Cariboo North."

ADMINISTRATION REPORTS (CONT'D)

Waste Management Committee Meeting – January 14, 2016

Recommendation 5:

Re: New Landfill Criteria for Municipal Solid Waste – Second Edition

“That the Regional District of Bulkley-Nechako Board of Directors bring forward the issues associated with the New Landfill Criteria for Municipal Solid Waste – Second Edition to the North Central Local Government Association Annual General Meeting Agenda.”

Recommendation 6:

Re: Knockholt Landfill Development Plan

“That the Regional District of Bulkley-Nechako Board of Directors approve the Knockholt Landfill Original Phase 3A Development Plan; and further that staff move forward with the Original Phase 3A Development plan at \$350,000 for 2016.”

Recommendation 7:

Re: Smithers-Telkwa Transfer Station Re-Use Shed Proposal – Submitted by Mark Fisher, Darcy Repen and Taylor Bachrach

“That the Regional District of Bulkley-Nechako Board of Directors authorize moving forward with the Smithers-Telkwa Transfer Station Re-Use Shed Proposal Process and Timeline contingent on Town of Smithers and Village of Telkwa Council’s approval as follows:

1. January, 2016: staff to develop RFP outlining expectations of contractor;
2. February, 2016:
 - a. Logistics and cost of infrastructure changes finalized, Gas Tax funds secured;
 - b. RFP reviewed and published (Feb 29 deadline);
3. March 2016:
 - a. Options for safety audit presented to Regional Board;
 - b. Develop site specific “safety protocol” if it does not exist;
 - c. Waste-based economic development project proposal finalized;
4. March 31, 2016: Re-use shed management contract awarded;
5. April, 2016: Infrastructure changes made to facility;
6. May 1, 2016: Re-use shed re-opened;
7. In consultation with staff and Chair Bachrach and Directors Fisher and Repen in moving forward with the Smithers-Telkwa Transfer Station Re-Use Shed Proposal Process and Timeline.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

North Central Local
Government Association
Convention – May 4-6, 2016
-Dawson Creek, B.C.

Moved by Director Greenaway
Seconded by Director Parker

2016-1-7

“That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of Rural Directors to the North Central Local Government Association Conference on May 4-6, 2016 in Dawson Creek, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher requested yearly costs associated with Rural Director attendance to conferences and conventions. Staff will bring forward the information at the February 11, 2016 Committee of the Whole Meeting.

Request for Sponsorship:
Glenwood Women’s Institute in
Electoral Area “A” Smithers Rural

Moved by Director Fisher
Seconded by Alternate Director Atrill

2016-1-8

“That the Regional District of Bulkley-Nechako Board of Directors approve of the RDBN acting as a sponsoring agency for the Glenwood Women’s Institute funding application to Rudolpho and Marianne Bianco, thus entering into an agreement with Glenwood Women’s Institute and issuing a tax receipt to Rudolpho and Marianne Bianco.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional Tradeshow
Partnership 2016

Moved by Director Greenaway
Seconded by Alternate Director Newell

2016-1-9

“That the Regional District of Bulkley-Nechako Board of Directors support the *Travel Northern BC* partnership to attend the 2016 Vancouver Outdoor Adventure Show.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds
-Electoral Area "E" (Francois/
Ootsa Lake Rural) Grassy
Plains Community Hall
Association

Moved by Director Benedict
Seconded by Director Greenaway

2016-1-10

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$50,000 of Electoral Area "E" Federal Gas Tax allocation monies for the Grassy Plains Community Hall for an energy efficiency improvement project at the Grassy Plains Hall;

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost; and further

(All/Directors/Majority)

CARRIED UNANIMOUSLY

3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$50,300 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

Luck Bay Rural Fire Protection
Agreement with District of
Fort St. James

Moved by Director MacDougall
Seconded by Director Greenaway

2016-1-11

"That the Regional District of Bulkley-Nechako Board of Directors defer the Luck Bay Rural Fire Protection Agreement with the District of Fort St. James."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

B.C. – Prepared and Resilient
-A discussion paper on the
Legislative Framework for
Emergency Management in
British Columbia

Moved by Director Petersen
Seconded by Director Repen

2016-1-12

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's January 19, 2016 memo titled "British Columbia – Prepared and Resilient – A discussion paper on the Legislative Framework for Emergency Management in British Columbia."

2. That the Regional District of Bulkley-Nechako Board of Directors submit a response to the Minister of State for Emergency Preparedness outlining the Regional District's concerns with the proposed changes as identified in the *Emergency Program Act* and the potential impacts to the Emergency Program Regulations, Local Authority Emergency Management Regulation, and the Compensation and Disaster Financial Assistance Regulation changes to the *Emergency Program Act* may have."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Regional District of Bulkley-
Nechako – 2016 Appointments Moved by Director Repen
Seconded by Director Strimbold

2016-1-13

“That the Regional District of Bulkley-Nechako Board of Directors ratify the RDBN 2016 Appointments as amended to include the Agriculture Committee as a Committee of the Whole; and further; that the Bulkley-Nechako Resource Committee be removed:

Executive Committee

- Chair Tom Greenaway
- Rob MacDougall
- Luke Strimbold
- Gerry Thiessen
- Mark Fisher
- Bill Miller (ex-officio)

Agriculture Committee (Committee of the Whole)

-Chair Mark Parker

Forestry Committee (Committee of the Whole)

- Chair Rob MacDougall

Waste Management Committee (Committee of the Whole)

- Chair Taylor Bachrach

Rural Directors Committee

- Chair Eileen Benedict
- All Rural Directors

Northern BC Tourism Association

- Rob Newell

Yellowhead Highway Association

- Jerry Petersen
- Eileen Benedict, Alternate

Municipal Finance Authority

- Bill Miller

Federation of Canadian Municipalities

- (FCM Conference – June 3-5, 2016, Winnipeg Manitoba)
- Chair plus one Director

Municipal Insurance Association

- Chair Bill Miller

Fraser Basin Council

- Tom Greenaway

Nechako Watershed Roundtable

- Tom Greenaway

Bulkley Valley Regional Pool

- Darcy Repen
- Taylor Bachrach
- Mark Fisher

North Central Local Government Association

- (presently, Luke Strimbold) – Nomination by the RDBN Board

Parcel Tax Roll Review Panel (5)

- Eileen Benedict
- Tom Greenaway
- Jerry Petersen
- Mark Parker
- Mark Fisher
- Chair Bill Miller (ex-officio member)

ADMINISTRATION REPORTS (CONT'D)

Northern Development Initiative

- Prince George RAC – Bill Miller
 - Jerry Petersen, Alternate
- Northwest RAC – Mark Fisher
 - Rob Newell, Alternate

Omineca Beetle Action Coalition

- Bill Miller.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for lunch 12:11 p.m.

Reconvened 12:45 p.m.

Topley Rural Fire Protection
Temporary Borrowing

Moved by Director Fisher
Seconded by Alternate Director Newell

2016-1-14

“That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator’s January 20, 2016 memo titled “Topley Rural Fire Protection Temporary Borrowing;”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Reports

Moved by Director Benedict
Seconded by Director Parker

2016-1-15

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

- Financial Administrator’s January 15, 2016 memos titled” Southside Fire Protection Repairs and Maintenance Reserve” and “Amendment to the 2015 Financial Plan”;
- Protective Services Manager memos:
 - December 7, 2015 “Monthly 9-1-1 Call Report -November 2015”;
 - January 19, 2016 memos titled “Monthly 9-1-1 Call Report- December 2015” and “Annual 9-1-1 Call Report”;
- Chief Administrative Officer’s - Certificate of Alternative Approval Process Results – Fort St. James Seniors Helping Seniors Transportation Establishment Bylaw No. 1750, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

ALR APPLICATIONS

ALR Application No. 1187
Elaine and Randy Rogers
Subdivision within the ALR
Electoral Area “A”

Moved by Director Fisher
Seconded by Alternate Director Atrill

2016-1-16

“That Agricultural Land Reserve Subdivision Application No. 1187 (Rogers) be recommended to the Agricultural Land Commission for approval.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

ALR APPLICATIONS (CONT'D)

Jason Llewellyn, Director of Planning noted that staff had recently been informed that the applicant of ALR Application No. 1187 intends to sell proposed Lot 1 to an adjacent property owner and the applicant will keep proposed Lot 2 and use ± 8 ha of the approximate ± 23 ha for a haskap berry plantation.

Director Fisher requested the Regional Board's approval for Elaine and Randy Rogers to provide comment.

Ms. Rogers provided a history of the haskap berry and its cross breeding by the University of Saskatchewan. In 2010, they purchased plants, the supplies and equipment required to plant a 2 ha haskap plantation. In 2014, they sold 600 lbs of berries to Okanagan Spirits Craft Distillery in Vernon, B.C. who in turn used the berries to produce a liqueur that won a double gold medal award at the 2015 World Spirits Awards in Denmark. In 2015, 1800 lbs of berries were picked by hand. Ms. Rogers noted that they hire local people to assist with picking and it takes six weeks.

Ms. Rogers mentioned that Highway 16 bisects the property and she noted the challenges associated with crossing Highway 16 due to traffic volume and growth in the area. ALR Application No. 1187 proposes to allow the subdivision of the property along Highway 16. She also spoke of the benefits of moving the haskap plantation to proposed Lot 2 where there are two seasonal creeks and the Bulkley River.

APC Member Appointment
Area "G"

Moved by Alternate Director Newell
Seconded by Director Greenaway

2016-1-17

"That the Regional District of Bulkley-Nechako Board of Directors appoint Jeff Schering to the Advisory Planning Commission for Electoral Area "G" (Houston Rural)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ALC Reconsideration of
Panel Decision

Moved by Director Repen
Seconded by Director MacDougall

2016-1-18

"That the Regional District of Bulkley-Nechako Board of Directors send the letter attached to the January 18th, 2016 report from the Director of Planning to the ALC Executive Committee and the Minister of Agriculture."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Benedict suggested sending the letter to John Rustad, MLA Nechako Lakes.

Mr. Llewellyn provided an overview of Bill 24 that divided the province into two zones of protection. He noted that the ALC Executive Committee has recently overturned 4 North panel decisions. Three of these applications are regarding land in the Peace River Regional District and one is in the RDBN.

DEVELOPMENT SERVICES (All Directors) (CONT'D)

Concerns were brought forward in regard to the overturning of decisions made by the North Panel by the ALC Executive Committee.

Blackwater Gold
Environmental Assessment

Moved by Director Petersen
Seconded by Director Thiessen

2016-1-19

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to send a letter to the Environmental Assessment Office stating that the Regional District Board has no objections to the application for an Environmental Assessment Certificate for the Blackwater Gold Project, as proposed.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING - (All Directors)

Supplementary Agenda Planning Correspondence

Supplementary
Planning Correspondence

Moved by Director Fisher
Seconded by Director Petersen

2016-1-20

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Hudson Bay Mountain Prairie Village Cabin Inventory (Preliminary) Electoral Area “A”
- DVP A-08-15 Gary and Stephanie Huxtable Letter of Support (DVP A-08-15 Electoral Area “A”
- Terri Dawson (for Dr. Wouter Morkel) Letter of Support (DVP A-08-15) Electoral Area “A”.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Development Variance Permit
A-08-15 Gary and Stephanie
Huxtable, 233 Prairie Road,
Smithers, Electoral Area “A”

Moved by Director Fisher
Seconded by Alternate Director Atrill

2016-1-21

“That the Regional District of Bulkley-Nechako Board of Directors deny Development Variance Permit Application A-08-15.”

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

Moved by Director Fisher
Seconded by Director Repen

2016-1-22

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to initiate a review of the Hudson Bay Mountain Recreation Residential (R8) Zone in “Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993”.”

Opposed: Director Benedict

CARRIED

(Participants/Directors/Majority)

DEVELOPMENT SERVICES (All Directors) (CONT'D)

The Smithers and Telkwa Rural Official Community Plan Bylaw No. 1704, 2014 was reviewed in 2014/2015 and no issues were brought forward in regard to the "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" Hudson Bay Mountain Recreation Residential (R8) Zone.

Discussion took place regarding the gross floor area (GFA) restriction. The benefit of consulting with the property owners located in Prairie Village was discussed and staff is mailing a survey to property owners.

Director Fisher requested the Regional Board's approval to allow Gary Huxtable, applicant of Development Variance Permit Application A-08-15 to provide comment.

Mr. Huxtable thanked the Regional Board for the opportunity to provide comment. Mr. Huxtable mentioned that he felt that "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" Hudson Bay Mountain Recreation Residential (R8) Zone developed 23 years ago may have been suitable for development of Hudson Bay Mountain Prairie Village at that time but may no longer fully apply. He spoke to the need for the bylaw to align with the current development and future development of the area.

Mr. Huxtable reported that he has chosen to build his addition to a green standard and be more energy efficient. He is building 14" insulated walls on the bottom floor and 12" insulated walls on the top floor and ½ loft. By doing so he has taken up 154 sq/ft of usable floor space in the cabin. This has also increased the cost of building by approximately 25%. Mr. Huxtable also spoke of the concrete cistern that he has installed in the mechanical room.

He has been going to Hudson Bay Mountain since 1976 and he spoke of the importance to him and his family. He has been in discussions with the Prairie Village Cabin Association in regard to "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" Hudson Bay Mountain Recreation Residential (R8) Zone.

DEVELOPMENT SERVICES (All Directors) (CONT'D)

Chair Miller called for comments from the gallery.

Development Variance Permit Moved by Director Fisher
A-07-15 Raymond & Aurelia Seconded by Alternate Director Atrill
Spronk, 14655 Round Lake Road,
Telkwa, Electoral Area "A"

2016-1-23

"That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit Application A-07-15 for the property located at 14665 Round Lake Road to vary Section 14.04 (1) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the front parcel setback from 7.5 metres (24.6 ft.) to 4.87 metres (16 ft.) for a garage developed in general compliance with Schedule A of the permit."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

MEMO

OCP Review Processes for
Village of Burns Lake and
Electoral Area B and E

Moved by Director Benedict
Seconded by Director Strimbold

2016-1-24

1. "That the Regional District of Bulkley-Nechako Board of Directors approve the work plan and consultation checklist identified in Appendices A and B of the January 18, 2016 report titled "OCP Review Process for the Village of Burns Lake and Electoral Areas B and E."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

2. "That the Regional District of Bulkley-Nechako Board of Directors approve the contract for the planning services to be provided to the Village of Burns Lake as in Appendix C outlined in the "OCP Review Process for the Village of Burns Lake and Electoral Area B and E" report."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BYLAW FOR THIRD READING

Rezoning and OCP Amendment Moved by Alternate Director Newell
File No. G-03-15 Bylaw Seconded by Director Fisher
1757 & 1758 Pauline Watson
(HBH) Electoral Area "G"

2016-1-25

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaws No. 1757 & 1758."
2. That "Houston, Topley, Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015" be given third reading this 28th day of January, 2016."

(All/Directors/Majority) CARRIED UNANIMOUSLY

OTHER (All Directors)

Planning Department Reports

Moved by Director MacDougall
Seconded by Director Greenaway

2016-1-26

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Planning Department’s Year – End Report 2015;
- Planning Department Enquiries Report – December, 2015;
- Action List – December, 2015.”

Correspondence:

- Burns Lake Community Forest Ltd. RE: Proposed Harvest Activity for 2015 – 2016 season;
- Prince Rupert Gas Transmission Project RE: Activity Update #31 December 2015-January 2016;
- Coastal Gaslink Pipeline Project RE: Activity Update # 36. December 2015 – February 2016;
- Coastal Gaslink Pipeline Project RE: Activity Update # 37;
- Coastal Gaslink Pipeline Project - Response to Regional District of Bulkley- Nechako File Number: 12-3313.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Village of Telkwa Water Tower Project

Director Repen reported that the Village of Telkwa’s application for Federal Gas Tax for its water tower project was denied. He stated that they are revisiting the plan as it is their number one priority. Future development is not able to move forward due to the lack of water storage.

Job Creation Projects

Alternate Director Newell spoke of citizens returning to the region after working elsewhere thus the importance of job creation and supporting projects throughout the region that will create jobs.

District of Vanderhoof Celebrates its 90th Birthday

Director Petersen mentioned that the District of Vanderhoof began its 90th Birthday celebrations on January 22, 2016. Director Petersen spoke on behalf of the RDBN at the opening event.

Houston WinterFest February 5-8, 2016

Alternate Director Potvin commented that the District of Houston is hosting its WinterFest February 5-8, 2016. For the third year, the District of Houston Council and Northern Health have utilized a Healthy Communities Grant for the WinterFest initiative.

District of Houston Council Met with Town of Smithers Council

Alternate Director Potvin mentioned that the District of Houston and Town of Smithers Council met in Houston on January 14, 2016. This was the first time the two councils have met. Discussion took place regarding Highway 16 transportation and strengths and concerns of the two communities.

Northwest Community College -Houston

Alternate Director Potvin noted that the Northwest Community College in Houston is seeing low enrollment due to having to charge tuition. There are concerns as to the future of the college.

VERBAL REPORTS (CONT'D)

Primary Care Model and New Doctor in Houston

Alternate Director Potvin reported that the Primary Care Clinic in Houston is moving forward and a new doctor has moved to the community and will begin work mid-February, 2016.

Electoral Area "A" (Smithers Rural)-Community Halls

Director Fisher mentioned that the community halls in Electoral Area "A" (Smithers Rural) have been very busy hosting various events. It emphasizes the activities in rural communities that occur outside of a municipality.

Economic Development Building Blocks Workshop in Fraser Lake -January 9, 2016

Director Parker spoke of attending an Economic Development Building Blocks Workshop in Fraser Lake on January 9, 2016. Director Parker anticipates implementing some of the initiatives moving forward.

Director Lindstrom mentioned that the representatives that presented at the Economic Development Building Blocks Workshop will be in Fraser Lake February 9, 2016 to meet with Village of Fraser Lake Council and various organizations within the community to discuss initiatives.

Premier's BC Natural Resources Forum-Prince George, B.C., January 19-21, 2016

Director Lindstrom reported that he attended the Premier's BC Natural Resources Forum in Prince George, B.C. on January 19-21, 2016. He noted that the speakers were very good and interesting. One of the topics was in regard to the need for all stakeholders utilizing the land base to work together, such as agriculture, forestry and trapping, etc.

Fort St. James Seniors Helping Seniors Service

Director Greenaway commented that the Fort St. James Seniors Helping Seniors Service has two vans that provide transportation to assist seniors and others in need within the community and outside the community for appointments and grocery pickup. In the past 6 months they have had 155 in town trips, 62 out of town trips, 409 clients and 14 clients were picked up in Vanderhoof for appointments in Prince George. The two vans have travelled 28,000 kms. in the 6 month time period.

Village of Granisle Town Hall Meeting with BC Ambulance Service

Director Liversidge mentioned that the Village of Granisle held a Town Hall Meeting with BC Ambulance Service. There were 68 residents in attendance. The meeting was in regard to having a community ambulance service wherein paramedics live in the community and provide a home service as well as being on call with BC Ambulance Service. The pilot project has been initiated in Hazelton and three other BC communities and Granisle is currently on the list to also be a part of the pilot project.

Village of Granisle Federal Gas Tax Grant Funding

Director Liversidge noted that the Village of Granisle was also denied Federal Gas Tax Funding for its water upgrade project but received funding for a bioenergy heat source project that will also provide heating to the Babine Lake Elementary Secondary School.

VERBAL REPORTS (CONT'D)

Update – Chair Miller

Premier's BC Natural Resource Forum in Prince George, January 19-21, 2016

- Has attended the forum the past three years and noted that it is one of the better forums he attends;
- Good networking and excellent speakers;
- Opportunity to learn about the junior achievers, the business leaders of the future;
- One key presentation provided an overview of the commodities market and the relatively stable markets in Agriculture and Forestry in comparison to the uptakes and downturns in the metal markets. He noted the importance of focusing on the fundamental core industries such as agriculture and forestry to support regional communities.

- New Gold Chief Executive Officer

- met with the new Chief Executive Officer for New Gold:

- Discussed: emergency planning and response and environmental planning;
 - Ensuring that RDBN is a participant in the discussions;
 - New Gold is committed to working with the RDBN regarding long term responsibility to communities and legacy funding;

- Northwest Resource Benefit Alliance (NWRBA)

- Rio Tinto Alcan

- Discussions with Rio Tinto Alcan (RTA) regarding its taxes and revenue paid to the Provincial Government;
 - RTA is intending to speak with the Provincial Government in regard to more of the revenue the province receives from RTA being contributed to communities directly impacted by Rio Tinto Alcan;
 - RTA agreed to engage with NWRBA.

- Mining Association of B.C.

- met in Vancouver, B.C.;
 - MABC has indicated their support for the NWRBA's initiatives. - very positive meeting.

-Discussion with Al Richmond, Chair, Union of B.C. Municipalities

- Province amending fire inspection requirements for rural areas;
 - First Nations working group re: impacts of Tsilhqot'in First Nations (Williams) case decision;
 - First Nations wanting to partner with local government in regard to resource revenue sharing;

- Northern Development Initiative Trust

- Met with Janine North, Chief Executive Officer;
 - NDIT working with the RDBN to assist Non-Profit groups in regard to non-profit Board of Directors roles and responsibilities.

VERBAL REPORTS (CONT'D)

Receipt of Verbal Reports

Moved by Director Parker
Seconded by Director Petersen

2016-1-27

“That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

North Central Local Government Association - Call for Resolutions, NCLGA Executive Nomination Procedure

Moved by Director Repen
Seconded by Director Petersen

2016-1-28

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the North Central Local Government Association in regard to the Call for Resolutions and NCLGA Executive Nomination Procedure.’

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional Board will bring forward possible resolutions to RDBN staff for the February 11, 2016 RDBN Committee of the Whole Meeting for Regional Board consideration. Discussion took place regarding changes to the Provincial Solid Waste Management Plans, *Landfill Management Act*, *Emergency Response Act* and victim services funding.

Administration Correspondence

Moved by Director MacDougall
Seconded by Director Thiessen

2016-1-29

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- North Central Local Government Association - Call for Resolutions, NCLGA Executive Nomination Procedure;
- Ministry of Transportation and Infrastructure - Thank You for Meeting at UBCM Convention;
- Ministry of Transportation and Infrastructure - Office of the Minister of State for Emergency Preparedness – Thank You for Meeting at UBCM Convention;
- Ministry of Forests, Lands and Natural Resource Operations – Investment Agreement Between Canfor Corporation and Conifex Timber Inc.;
- Telkwa Museum – Thank you;
- Ministry of Forests, Lands and Natural Resource Operations – Snow Survey and Water Supply Bulletin – January 1st, 2016;
- District of Squamish – Transit Funding Concerns;
- Ministry of Transportation and Infrastructure - B.C. Unveils Five Point Action Plan for Safe Transportation Options Along Highway 16;
- BV Farmers’ Market Association – Letter from Doug Donaldson, MLA re: BC Farmers’ Market Coupon Program;
- Ministry of Transportation and Infrastructure Letter to Peace River Regional District – New Approach to Fire Safety in BC;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- City of Burnaby Letter to Minister of Community, Sport & Cultural Development – Anticipated Property Assessment Changes in 2016;
- Auditor General For Local Government
 - Improving Local Government Procurement Process Through: Procurement Policy Enhancements, Procurement Performance Metrics and Reporting, and Vendor Performance Management
 - Performance Audit Report – City of New Westminster
 - Policing Services Performance Assessment
 - Performance Audit Report – City of Port Alberni;
- Nechako-Kitamaat Development Fund Society - NKDF Approves \$422,436 in Funding for Six New Projects;
- Union of B.C. Municipalities – Update on Syrian Refugee Settlement Plans;
- Union of B.C. Municipalities – Follow Up - Syrian Refugees;
- Northern Gateway – Community Advisory Boards – Northern Gateway Update – January 14, 2016;
- Species at Risk Recovery Unit, Canadian Wildlife Service – Notification of Updates to the Species at Risk Public Registry;
- Fire Prevention Officers Association of B.C.- Support for Advertisement in Conference Magazine;
- Fort Fraser Cemetery Commission Meeting Minutes – May 25, 2015;
- Federation of Canadian Municipalities- Speech from the Throne, December 4, 2015;
- Resource Works – Newsletter: Something in Our BC Water?
- Union of B.C. Municipalities:
 - Funding & Resources Update
 - Evaluation: Healthy Families BC Communities
 - Liquor Policy Consultations with Local Government
 - Missing & Murdered Indigenous Women Inquiry
 - Partnership, Collaboration Watchwords for Leadership Forum
 - Long Serving Staffer Receives UBCM Life Membership
 - Proposed Local Government Act Revision Available
 - Highlights of the November 26-27 Executive Meeting
 - Province Releases Climate Leadership Team Recommendations
 - Child Care Major Capital Funding Program
 - UBCM Calls on Province to Reverse Cost Shift to Local Governments
 - Funding & Resources Update
 - Leadership Forum Will Explore “3 Dimensional Leadership;

INVITATIONS:

- BC Broadband Conference – May 3-4, 2016 - Vancouver, B.C.
- International Bioenergy Conference & Exhibition - June 15-17, 2016 – Prince George, B.C.
- 2016 COFI Convention – April 6-8, 2016 - Kelowna, B.C.
- Northern BC Citizen Series Webinar – Nothing About Us Without Us: Practices and Tools to Build Community Engagement and Participation - February 4, 2016.”

ADMINISTRATION CORRESPONDENCE (CONT'D)

Director Thiessen will be attending the 2016 COFI Convention, April 6-8, 2016 in Kelowna, B.C. on behalf of the District of Vanderhoof and will also represent the RDBN interests.

International Bioenergy
Conference & Exhibition
- June 15-17, 2016
- Prince George, B.C.

Moved by Director Fisher
Seconded by Director Parker

2016-1-30

"That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller's attendance at the International Bioenergy Conference & Exhibition June 15-17, 2016 in Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-December, 2015

Moved by Director Benedict
Seconded by Director Greenaway

2016-1-31

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid December, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAWS

Bylaws for First, Second, Third Reading and Adoption

No. 1761– Topley Rural
Fire Protection Temporary
Borrowing

Moved by Alternate Director Newell
Seconded by Director Petersen

2015-10-32

"That "Topley Rural Fire Protection Temporary Borrowing Bylaw No. 1761, 2016" be given first, second, third reading and adoption this 28th day of January, 2016."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

No. 1762 – Southside Rural Fire
Protection Service Repairs
and Maintenance Reserve
Establishment

Moved by Director Benedict
Seconded by Director Greenaway

2015-10-33

"That "Southside Rural Fire Protection Capital Service Repairs and Maintenance Reserve Establishment Bylaw No. 1762, 2016" be given first, second, third reading and adoption this 28th day of January, 2016."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

BYLAWS (CONT'D)

Bylaws for First, Second, Third Reading and Adoption (Cont'd)

No. 1763 – RDBN Financial
Plan Amendment

Moved by Director Benedict
Seconded by Director Fisher

2015-10-34

“That “Regional District of Bulkley-Nechako Financial Plan Amendment Bylaw No. 1763, 2016” be given first, second, third reading and adoption this 28th day of January, 2016.”

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

Bylaw for Adoption

No. 1750– Fort St. James
Seniors Helping Seniors
Transportation Service
Establishment

Moved by Director Greenaway
Seconded by Director MacDougall

2015-10-35

“That “Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015” be adopted this 28th day of January, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Repen
Seconded by Alternate Director Atrill

2016-1-36

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS:

-International BioEnergy Conference & Exhibition – June 15-17, 2016 Prince George, B.C.;

CORRESPONDENCE:

-Blackwater Gold Project Environmental Assessment – Public Comment Period and Information Sessions – Submit comments from January 20, 2016 to February 19, 2016;

-BC Chamber of Commerce – Public Affairs Update –

- January 18, 2016 – New BC Cabinet Working Group Focuses on Climate Change

- January 11, 2016 – Provincial By-Elections Called in Vancouver, Coquitlam; Rising Property Assessments Prompt Provincial Action

- December 14, 2015 – BC Boosts Tech Sector with \$100 Million Venture Capital Fund; Mike Morris appointed Minister of Public Safety

- Federal Throne Speech Sets Ambitious Agenda; Premier Christy Clark on Senate Appointment Process;

-British Columbia Community Forest Association – December 2015 Newsletter;

-BC Healthy Communities – December 2015 e-News;

-Canfor News Release – Canfor Corporation and Canfor Pulp Products Inc. Announce Fourth Quarter Results Conference Call;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D):

- Clean Energy Canada – Clean Energy Review:
 - January 18, 2016 – From Pipes to Power
 - January 11, 2016 – A Breakout Year Starts Now
 - December 14, 2015 – The World Knuckles Down
 - December 11, 2016 – Climate Negotiations Enter the Homestretch
 - December 7, 2016 – Four for the Global Win
 - December 4, 2015 – A Big Week for Clean Energy as a Climate Solution;
- Federation of Canadian Municipalities - FCM News Week of:
 - January 11, 2016
 - January 4, 2016
 - December 14, 2015
 - December 7, 2015
 - November 30, 2015;
- Federation of Canadian Municipalities – Request for Proposals to Host Either the March 6-9 or September 11-14, 2018 Meetings of FCM's Board of Directors;
- Federation of Canadian Municipalities – Highlights from 2015;
- Federation of Canadian Municipalities – FCM's Corporate Partners –Helping Deliver Strong Communities;
- Federation of Canadian Municipalities – President's Corner Update;
- Infrastructure News – Millions of Canadians Drinking Bad Tap Water?
- Ministry of Children and Family Development – BC Early Years Strategy – Third Application Intake for the Child Care Major Capital Funding Program;
- Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink – Season's Greetings;
- Ministry of Forests, Lands and Natural Resource Operations – Update from Minister Thomson;
- Ministry of Technology, Innovation and Citizens' Services – #BCTECH Summit Delivers Unprecedented Tech Collaboration;
- Municipal Finance Authority of BC – Appointment and MFA AGM Notice;
- Nechako Reservoir Update - Flow Facts:
 - January 20, 2016
 - January 6, 2016
 - December 30, 2015
 - December 16, 2015
 - December 8, 2015
 - December 2, 2015;
- New Gold Blackwater Project – Winter 2015 Newsletter;
- North Central Local Government Association – December, 2015 Newsletter;
- Northern BC Tourism Association – January, 2016 News from Northern BC Tourism;
- Northern Health News Release – December 31, 2015 – Tips for Having a Safe and Healthy Winter Season;
- Northern Health Update – Work Completed on Planned Partial Power Outages at UHNBC and Region Wide ITS Network Outage;
- Office of the Premier and Ministry of Environment – Province Seeks Input From British Columbians for Next Climate Plan;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D):

- Real Estate Foundation British Columbia – Winter eNews: Season's Greetings; Grants Approved; New Governor; Project Updates: Food & Built Environment;
- Regional District of Bulkley-Nechako Newspaper Advertisements;
- Resource Works:
 - January 14, 2016 – Pipeline Plan 'Not Dead Yet'
 - January 7, 2016 – Newsletter: Hackathon for Resources?
 - December 17, 2015 – Newsletter: An Idea Whose Time Has Come
 - December 10, 2015 – Newsletter: Lessons in Resource Leadership;
- Seniors BC – e-Newsletter December, 2015;
- Union of British Columbia Municipalities – Building Act; Livestock Policy & Regulation; Integrated Pest Management Regulation VI & Coast Conservation Society – Update, re: Request – Declare “A Day For Our Common Future” December 11th, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORT

Rural Directors Committee
Meeting Recommendations
-January 21, 2015

Moved by Director Benedict
Seconded by Director Fisher

2016-1-37

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 3 as written:

Rural Directors Committee Meeting – January 21, 2016

Recommendation 1:

Re: Allocation Schedule for Rural Fire Protection Services Taxation Capacity

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to provide an allocation schedule based on assessments for municipal and rural administration costs for Rural Fire Protection Services Taxation Capacity.”

Recommendation 2:

Re: Nechako Valley Secondary School – Request for Grant in Aid – Electoral Area ‘F’ (Vanderhoof Rural)

“That the Regional District of Bulkley-Nechako Board of Directors authorize that the Nechako Valley Secondary School be given \$1,500 from Electoral Area “F” (Vanderhoof Rural) for costs associated with its 2016 Dry Grad Event.”

ADMINISTRATION REPORT (CONT'D)

**Rural Directors Committee Meeting – January 21, 2016
(Cont'd)**

Recommendation 3:

Re: Village of Granisle-Request for Grant in Aid-Electoral Area "G" (Houston Rural)

"That the Regional District of Bulkley-Nechako Board of Directors authorize that the Village of Granisle be given \$2,500 grant in aid monies from Electoral Area "G" (Houston Rural) for the Babine Lake Tourism Marketing & Branding Project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

Land Referral File No. 7409817 Moved by Director Petersen
Jeffrey & Valerie Johnson Seconded by Director Parker
Electoral Area 'F'

2016-1-38

"That the Regional District of Bulkley-Nechako Board of Directors provide the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409817" to the Province as the Regional District's comments on Crown Land Application No. 7409817."

Moved by Director Thiessen
Seconded by Director Repen

2016-1-39

"That Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409817 be amended as follows:

Other comments: The Province should not support the Crown Grant.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

"That the question be called on Motion 2016-1-38 as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Elaine and Randy Rogers Moved By Director Fisher
Letter of support (ALR 1187) Seconded by Director Repen
Electoral Area "A"

2016-1-40

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Elaine and Randy Rogers – Letter of Support (ALR 1187) in Electoral Area "A"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Geoffrey Mercer, MSC,
Environmental Consultant
RE: Pilot Project
– Hydrothermal Liquefaction

Discussion took place regarding the presentation by Geoffrey Mercer, MSC, Environmental Consultant regarding a Pilot Project in regard to Hydrothermal Liquefaction. Chair Miller will bring the presentation to Director Bachrach, Chair, RDBN Waste Management Committee for further discussion at a future RDBN Waste Management Committee Meeting.

SPECIAL IN-CAMERA MEETING MOTION

Moved by Director Thiessen
Seconded by Director MacDougall

2016-1-41

“In accordance with Section 90 (1)(c)(g) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako that matters pertaining to labour relations or other employee relations (CAO replacement) and litigation or potential litigation affecting the local government (Tersago v. RDBN et al) or information received relating to the matter must be closed to the public therefore exercise their option of excluding the public for this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director MacDougall
Seconded by Director Greenaway

2016-1-42

“That the meeting be adjourned at 2:06 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant