



37 – 3rd AVENUE

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BUILDING PERMIT APPLICATION

FOR THE CONSTRUCTION, ALTERATION, DEMOLITION AND RELOCATION OF A *BUILDING*, INCLUDING *MANUFACTURED HOMES*, AND ALL WOOD BURNING APPLIANCE INSTALLATIONS

Pursuant to the requirements of the **Regional District** of Bulkley-Nechako Building Bylaw No. 1634, 2012, I, being the **owner** or acting with the consent of the **owner**, hereby make application to:

Describe Project:.....Estimated Construction Value \$.....

Registered Owner:.....

Mailing Address:

Postal Code: Phone:..... Email.....

Legal description of property:

Street address of property: Lot Size:

Is the property adjacent to a body of water or watercourse? If yes, describe:

Are there any other buildings occupying this property? If yes, describe:

Proposed heating system: Will a wood or pellet stove/furnace be installed?

Proposed ventilation system (ie HRV, ERV):.....

Total number of bedrooms Do you intend to install a basement suite? (if yes, obtain secondary suite regulations):

Contractor:.....

Mailing Address:

Postal Code: Phone:..... Fax:.....

Designer: Phone:

PLEASE READ THE FOLLOWING CAREFULLY

- 1) Please note that the **Regional District** is not responsible for ensuring correct siting with regard to minimum setbacks. It is the **owner's** responsibility to establish the property lines of the **site** and to maintain all required setbacks.
- 2) The applicant is responsible for checking the title of the above noted property and verifying that there are no encumbrances or restrictions against the property that would prevent a **building permit** being issued.
- 3) **When required by the building official this application must be accompanied by the following information:**
 - a) Proof of property ownership, in the form of the Certificate of Title (from within the last 30 days)
 - b) Any covenants, easements, right of ways that are registered on the Certificate of Title.
 - c) A valid **permit** to construct a sewage disposal system for the **building**; or evidence that an Authorized Person has filed plans and specifications pursuant to section 8 of the *B.C. Sewage Regulations*; or details of connection to a community sewage disposal system.
 - d) A **site** Plan, indicating setbacks from property lines, roads, adjacent **buildings**, and bodies of water / watercourses.
 - e) **Building** Plans, drawn to scale, and specifications (as applicable). For example:
 - i) foundation plan,
 - ii) floor plans of each level, including proposed and / or existing uses of all rooms,
 - iii) exterior elevations, and
 - iv) cross sections showing all structural details and finishes.
 - f) For new residential **construction**, submit completed form from BC Housing "Licensing & Consumer Services". Call 1-800-407-7757 or visit website at <https://www.bchousing.org/licensing-consumer-services>.
 - g) Schedule "C" Owner's Undertaking of Building Foundation and Schedule "D" Owner's Undertaking of Building Siting from Building Bylaw No. 1634, 2012.

- 4) For any **building** designed beyond Part 9 "Housing and Small Buildings" of the B.C. **Building Code**, all applicable design schedules **must** be received prior to issuance of the **building permit**.
- 5) The Building Inspection Department **must** be informed in advance of the following required inspections:

a) footing forms (prior to pouring concrete)	e) plumbing rough-in
b) foundation (prior to backfill)	f) soil gas control
c) framing (prior to insulating)	g) heating system rough-in
d) insulation and vapour barrier	h) prior to occupancy
- 6) In consideration of the granting of this **permit**, I/we agree to release and indemnify the **Regional District** of Bulkley-Nechako, its **Board** members, employees and **agents** from and against all liability, demand claims, causes or actions, suits, judgments, losses, damages, costs, and expenses of whatever kind which I/we or any other **person**, partnership, or corporation or our respective heirs, successors, administrators or assignees may have or incur in consequence of or incidental to the granting of this **permit** or any representation, advice, inspection, failure to inspect, certification, approval, enforcement or failure to enforce the **Regional District** of Bulkley-Nechako Building Bylaw or the British Columbia **Building Code**, including negligence, on the part of the **Regional District** of Bulkley-Nechako, its **Board** members, employees and **agents** and I/we agree that the **Regional District** of Bulkley-Nechako owes me/us no duty of care in respect to these matters.
- 7) I acknowledge that if I am granted a **building permit** pursuant to this application I am responsible for compliance with the current edition of the British Columbia **Building Code**, the Building Bylaw of the **Regional District** of Bulkley-Nechako, and any other applicable enactment, code, regulation or standard relating to the **work** in respect of which the **permit** is issued, whether or not the said **work** is undertaken by me or by those whom I may retain or employ to provide design and/or **construction** services.
- 8) I acknowledge that the issuance of a **permit** under this bylaw, the acceptance or review of plans, specifications, drawings or supporting documents, or inspections made by or on behalf of the **Regional District** do not constitute a representation, warranty, assurance or statement that the current edition of the British Columbia **Building Code**, the Building Bylaw of the **Regional District** of Bulkley-Nechako or any other applicable enactment, code, regulation or standard has been complied with.
- 9) I acknowledge that the issuance of a **permit** under this bylaw, the acceptance or review of plans, specifications, drawings or supporting documents, or inspections made by or on behalf of the **Regional District** do not constitute a representation, warranty, assurance or statement that the building site is safe for the intended or proposed use, and is not subject to flooding, mud flows, debris flows, debris torrents, erosion, land slip, rock falls, subsidence or avalanche.
- 10) Where the **Regional District** requires that letters of assurance be provided by a **registered professional**, I confirm that I will rely only on the said **registered professional** for the adequacy of the plans, drawings, specifications and supporting documents submitted with this application.
- 11) I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a **building permit** by the **Regional District** of Bulkley-Nechako pursuant to this application and in respect of the execution of this acknowledgement.

I have read the above agreement, release and indemnity and understand it.

.....
SIGNATURE OF OWNER OR AUTHORIZED AGENT

PRINT NAME

DATE

PHONE

THIS IS NOT A PERMIT

PERMIT FEE WILL BE CALCULATED UPON RECEIPT OF THIS APPLICATION AND SUPPORTING DOCUMENTS, AS PER SCHEDULE "A" OF THE **REGIONAL DISTRICT OF BULKLEY-NECHAKO BUILDING BYLAW NO.1634, 2012.**

APPLICANT TO SUBMIT WHITE COPY OF THIS APPLICATION, KEEP COLOURED COPY

BUILDING PERMIT APPLICATION FORM



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