



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
COMMITTEE OF THE WHOLE  
**AGENDA**

Thursday, April 3, 2014

PAGE NO.

ACTION

SUPPLEMENTARY AGENDA

Receive

AGENDA – April 3, 2014

Approve

MINUTES

2-7

Committee of the Whole Meeting  
Minutes – March 6, 2014

Receive

DELEGATIONS

COASTAL GASLINK

Karen Etherington, Director, Environment and Regulatory  
Kiel Giddens, Land, Community and Aboriginal Relations  
Liaison

RE: Project Update

NORTHWEST INVASIVE PLANT COUNCIL

Andrea Eastham – Field Coordinator

RE: Update

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKOCOMMITTEE OF THE WHOLE MEETINGThursday, March 6, 2014

**PRESENT:**

Chair	Bill Miller
Directors	Taylor Bachrach Stephen Freeman Carman Graf Tom Greenaway Bill Holmberg – arrived at 10:39 a.m. Dwayne Lindstrom Rob Newell Jerry Petersen Ralph Roy Stoney Stoltenberg Luke Strimbold Gerry Thiessen - arrived at 10:34 a.m.
Directors Absent	Thomas Liversidge, Village of Granisle Rob MacDougall, District of Fort St. James
Alternate Director	Linda McGuire, Village of Granisle
Staff	Gail Chapman, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Hans Berndorff, Financial Administrator Janine Dougall, Director of Environmental Services – arrived at 11:07 a.m. Jason Llewellyn, Director of Planning – arrived at 11:44 a.m. Corrine Swenson, Manager of Regional Economic Development Wendy Wainwright, Executive Assistant
Others	Frederick Clarke, General Manager, Babine Lake Community Forest Society – left at 11:00 a.m. Sonia Clarke, Babine Lake Community Forest Society – left at 11:00 a.m. Joan Graf, Telkwa

CALL TO ORDER

Chair Miller called the meeting to order at 10:30 a.m.

AGENDAMoved by Director Stoltenberg  
Seconded by Director PetersenC.W.2014-3-1

"That the agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of March 6, 2014 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES**

Committee of the Whole  
Minutes – February 6, 2014

Moved by Director Roy  
Seconded by Alternate Director McGuire

C.W.2014-3-2

"That the Committee of the Whole meeting minutes of February 6, 2014 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DELEGATION**

**BABINE LAKE COMMUNITY FOREST SOCIETY, Frederick Clarke, General Manager**  
**RE: Update**

Chair Miller welcomed Frederick Clarke, General Manager, Babine Lake Community Forest Society.

Mr. Clarke provided a PowerPoint Presentation.

**1 and 2 Industry Towns**

- Mining, Forestry and Petroleum Operations are highly energy intensive. Smart betting says that the cost of energy is in an upward trend. What will this do to our regional economy?

**Rural Communities at Risk**

- Rural communities may be supported by one or two large industries;
- More small business will enhance the region both economically and socially;
- New small businesses must be different, innovative, efficient and know their market.

**Chasing Smoke Stacks is Over**

- Attracting large companies, on their terms;
- When the business is not profitable they leave;
- The big trans nationals will not build small business for us;
- It has to be a regional DIY (do it yourself).

**First Know What We Have**

- Survey small and medium manufacturing and export industry;
- Find out who failed and why;
- Organizations are present but none who have a hands on approach to innovation.

**From the Mind to the Product**

- Some businesses are easy to start;
- Original ideas are hard to turn into a product;
- Let's look at the steps.

**Required, an Innovation Centre**

- Innovation, research and development can take place;
- A place where products can be manufactured and trial marketed;
- A place where business mentoring is available.

**Getting the Genie out of the Bottle**

- Ideas need to be given systematic examination to verify their worth;
- Universities and corporations know that group thinking solves problems best;
- Identify the need or opportunity; it is the seed from which innovation will grow.

**DELEGATION (CONT'D)**

**BABINE LAKE COMMUNITY FOREST SOCIETY, Frederick Clarke, General Manager**  
**RE: Update (CONT'D)**

**The Babine Lake Community Forest Society**

- Has a mandate that the only way surplus funds can be spent is on innovative small business;
- The society will invest in a regional innovation centre;
- A centre whose mission will be innovative business.

**Practitioner's Innovation Centre**

- Practitioner's innovation centre is not about quarks or leptons or cold fusion;
- A practitioner figured out how to get a gill net under the ice;
- Focus on the practical.

**The school at Topley is for Sale**

- Think of the School as a garden where innovative seeds are cultivated;
- Can a Practitioner's Innovation Centre be a reality?
- Essential is a regional structure, policy direction and a management plan.

**Make a Resolution**

- That indicates that the Board of the Regional District of Bulkley-Nechako will support and attend a formative meeting;
- To form the foundation of an organization that will preside over a regional practitioner's innovative centre.

**Attend a Formative Meeting**

- Bring your thoughts to the table;
- See if you can make it work for your community;
- Push to make a regional success story.

Discussion took place regarding other options considering that the Topley School may be sold. Mr. Clarke noted that other considerations need to be determined prior to the acquisition of a building.

The potential of having the innovation centre working within the framework of a community college was brought forward for discussion. Chair Miller noted that the Omineca Beetle Action Coalition (OBAC) is moving forward in a similar direction in relation to innovation. OBAC is also working with UNBC (University of Northern B.C.) and schools in regard to innovation and programs in post-secondary.

Director Bachrach spoke of the challenges of creating a culture of innovation in small northern communities and the possible ways it can be brought forward.

Mr. Clarke requested the potential to meet in an open forum that focuses on innovation. A forum for future discussion could take place at a future Business Forum.

Chair Miller thanked Mr. Clarke for attending the meeting.

**ADMINISTRATION REPORTS**

RDBN Board of Directors  
Remuneration

Moved by Director Roy  
Seconded by Director Greenaway

C.W.2014-3-3

"That the Committee of the Whole receive the Chief Administrative Officer's February 26, 2014 memo titled "RDBN Board of Directors Remuneration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the timing of conducting a remuneration review and whether it should be completed prior to an election or whether a review should be conducted when a new term begins. Further discussion took place regarding a third party conducting a remuneration review.

Moved by Director Roy  
Seconded by Director Lindstrom

C.W.2014-3-4

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate and prepare a report regarding Regional District Board Compensation for consideration in May, 2014."

Opposed: Director Strimbold CARRIED  
Director Stoltenberg  
Director Thiessen

(All/Directors/Majority)

2014 Draft Budget No. 3

Janine Dougall, Director of Environmental Services spoke of possible deferral of projects in the Environmental Services budget due to an incorrect revenue generation in regard to incorrect charges for clean soils being disposed of at the Clearview Landfill. The Regional District of Bulkley-Nechako Contaminated Soil Tipping Fee Bylaw No. 1109 was referenced in regard to fees being charged for clean soils brought to RDBN Solid Waste Management facilities.

Discussion took place regarding the possibility of structuring a Bylaw Enforcement Officer position similar to the structure in place for Building Inspection where services are provided on a contract basis to municipalities at the request of the municipality.

2014 Draft Budget No. 3

Moved by Director Stoltenberg  
Seconded by Director Holmberg

C.W.2014-3-5

"That the Committee of the Whole receive the Financial Administrator's February 26, 2014 memo titled "2014 Draft Budget No. 3."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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**ADMINISTRATION REPORTS (CONT'D)**

Minerals North Conference  
-May 21-23, 2014  
-Vanderhoof, B.C.

Moved by Director Graf  
Seconded by Director Lindstrom

C.W.2014-3-6

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize attendance of the Chair and two Directors, to Minerals North Conference on May 21-23, 2014 in Vanderhoof, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Climate Action Revenue  
Incentive (CARIP) Public  
Report 2013

Moved by Director Roy  
Seconded by Director Graf

C.W.2014-3-7

"That the Committee of the Whole receive the Sustainability Assistant's February 24, 2014 memo titled "Climate Action Revenue Incentive (CARIP) Public Report 2013."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

Correspondence

Moved by Director Stoltenberg  
Seconded by Director Greenaway

C.W.2014-3-8

"That the Committee of the Whole receive the following correspondence:

-Union of B.C. Municipalities – Province Announces Four Year terms;  
-Ministry of Community, Sport and Cultural Development – Local Elections Reform to Include Four-Year Terms."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Concerns were discussed regarding elections reform to include four-year terms and the implications to small communities.

Letter to Ministry of  
Community, Sport and  
Cultural Development  
-Local Elections Reform to  
Include Four-Year Terms

Moved by Director Roy  
Seconded by Director McGuire

C.W.2014-3-9

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako write a letter to the Ministry of Community, Sport and Cultural Development indicating its desire to continue a three year election term and the concerns associated with a longer term."

Opposed: Director Freeman CARRIED  
Director Lindstrom

(All/Directors/Majority)

**NEW BUSINESS**

**Proposed Date for Business  
Forum in Fort St. James**

Moved by Director Greenaway  
Seconded by Director Stoltenberg

C.W.2014-3-10

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors approve June, 2014 for the District of Fort St. James to host the Business Forum."

Moved by Director Holmberg  
Seconded by Director Stoltenberg

C.W.2014-3-11

"That Motion C.W.2013-3-10 be deferred until a time that Director MacDougall is in attendance."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**Federation of Canadian  
Municipalities Conference  
-May 30-June 2, 2014  
-Niagara Falls, Ontario**

Moved by Director Stoltenberg  
Seconded by Roy

C.W.2014-3-12

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of Chair Bill Miller and Director Petersen at the Federation of Canadian Municipalities Conference May 30 to June 2, 2014 in Niagara Falls, Ontario; and further, that Director Stoltenberg be Chair Miller's Alternate."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Director Stoltenberg

C.W.2014-3-13

"That the meeting be adjourned at 12:03 p.m."

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant