



REGIONAL DISTRICT
OF BULKLEY-NECHAKO

AGENDA

MEETING NO. 3

February 22, 2018

P.O. BOX 820
BURNS LAKE, BC V0J 1E0
PHONE: (250) 692-3195 OR 1-800-320-3339
FAX: (250) 692-3305
www.rdbn.bc.ca

"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

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VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

Strategic Priorities 2017-2019

Now

- Revenue Sharing (Northwest Resource Benefits Alliance (RBA))
- Waste Management Strategy – Board reading/reviewing
- Internet Connectivity
- Transportation – moving people between communities; First Nations relations; Community to Community Forum

Next

- Attraction/Retention – Residents, Businesses, Organisations, Communities

Board Advocacy

- Health Services (Regional Health Services Access – Local Access, Hospital construction)
- Wildfire Mitigation
- Nechako Watershed
- CN Emergency Meeting and Exercise
- Three Phase Power

AGENDA

Thursday, February 22, 2018



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – February 22, 2018</u>	Approve
	<u>MINUTES</u>	
12	Special Board Meeting Minutes - February 8, 2019	Adopt
13-49	Board Meeting Minutes – January 25, 2018	Adopt
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	
	<u>DISCUSSION ITEM</u>	
	Fraser Basin Council – Request for Funding/ Service Establishment	
	<u>ADMINISTRATION REPORTS</u>	
50-53	Melany de Weerd, Chief Administrative Officer - Canada Summer Jobs Attestation	Direction
54-67	Corrine Swenson, Manager of Regional Economic Development – Connecting Consumers and Producers	Direction
68-69	Corrine Swenson, Manager of Regional Economic Development – Rural Connectivity Project	Direction
70	Cheryl Anderson, Manager of Administrative Services – Minerals North 2018	Direction
71-96	Cheryl Anderson, Manager of Administrative Services – Federation of Canadian Municipalities 2018 – May 31-June 3, 2018, Halifax, NB	Direction
97-98	Cheryl Anderson, Manager of Administrative Services – North Central Local Government Association – Regional Representative Positions	Direction

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<u>PAGE No.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
99-108	Cheryl Anderson, Manager of Administrative Services – North Central Local Government Association Convention – May 8-10, 2018 - Fort Nelson, B.C.	Recommendation (Page 99)
109	Cheryl Anderson, Manager of Administrative Services – Annual UBCM Convention - September 10-14, 2018 – Whistler, B.C.	Recommendation (Page 109)
110-111	Cheryl Anderson, Manager of Administrative Services – Items to be Brought Forward to the Public Agenda from Special (In-Camera) Meeting	Recommendation (Page 110)
112-113	Cheryl Anderson, Manager of Administrative Services – NCLGA Resolution re: Limited Response Time for Input	Recommendation (Page 112)
114-118	Cheryl Anderson, Manager of Administrative Services – Lakes District Festival Association - Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 114)
119-130	Cheryl Anderson, Manager of Administrative Services – Lakes District Fair Association - Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 119)
131-134	Cheryl Anderson, Manager of Administrative Services – Nechako Valley Rodeo Association - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 131)
135-138	Cheryl Anderson, Manager of Administrative Services – Vanderhoof Children’s Theatre - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 135)
139-145	Cheryl Anderson, Manager of Administrative Services – Houston Minor Hockey Association - Request for Grant in Aid – Electoral Area “G” (Houston Rural)	Recommendation (Page 139)

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<u>PAGE No.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
146-150	Cheryl Anderson, Manager of Administrative Services – Houston Mountain Bike Association - Request for Grant in Aid – Electoral Area “G” (Houston Rural)	Recommendation (Page 146)
151	Nellie Davis, Proposal Writer – Lakes District Fall Fair Association – Northern Development Application – North West RAC	Recommendation (Page 151)
152-153	Nellie Davis, Proposal Writer – RDBN – Northern Development Marketing Initiatives Application	Recommendation (Page 153)
154	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “A” (Smithers Rural) Smithers Curling Club	Recommendation (Page 154)
155	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “B” (Burns Lake Rural) Tweedsmuir Park Rod & Gun Club	Recommendation (Page 155)
156	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “C” (Fort St. James Rural) Fort St. James Curling Club	Recommendation (Page 156)
157	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “D” (Fraser Lake Rural) RDBN – Fort Fraser Water Supply Generator	Recommendation (Page 157)
158	John Illes, Chief Financial Officer - Service 10102 Vanderhoof Pool Reserve	Recommendation (Page 158)
159-161	John Illes, Chief Financial Officer - Service 7403 Lakes District Emergency Service	Recommendation (Page 159)
162-163	John Illes, Chief Financial Officer – North Central Local Government Association 2018 Invoice	Recommendation (Page 162)
164-186	John Illes, Chief Financial Officer - Budget for Major Services for Five Year Financial Plan	Receive
187-188	Nellie Davis, Proposal Writer – New Northern Development Initiative Trust Funding Programs	Receive

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<u>PAGE No.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
189	John Illes, Chief Financial Officer – Tax Implications of Possible Nechako Watershed Service (updated February 6, 2018)	Receive
190-195	John Illes, Chief Financial Officer – Fort Fraser Services Budget Update	Receive
196-247	John Illes, Chief Financial Officer – Services Budget Update	Receive
248-249	Kristi Rensby, Finance/Administration Coordinator – Electoral Area Allocations of Federal Gas Tax Funds – Fourth Quarter 2017	Receive
	<u>DEVELOPMENT SERVICES</u>	<u>ACTION</u>
	<u>Memo</u>	
250-262	Jennifer MacIntyre, Planner I - Referral File Prince Rupert Gas Transmission Project (PRGT) Permit Expiry Extension (TransCanada)	Recommendation (Page 250)
263-292	Jennifer MacIntyre, Planner I - Removal of Covenant CA 1634238 and Modification Covenant CA 3788958	Recommendation (Page 265)
293	Jennifer MacIntyre, Planner I RE: Recent Agricultural Land Commission Decisions	Receive
	<u>ELECTORAL AREA PLANNING (All Directors)</u>	
	<u>Development Variance Permit Application</u>	
294-301	Development Variance Permit A-01-18 Maria Anna Kolnberger (Markus Kolnberger) Electoral Area “A” <i>(call for comments from the gallery)</i>	Recommendation (Page 297)
	<u>Bylaw for First and Second Reading</u>	
302-312	OCP Amendment & Rezoning File No. F-01-17 Bylaws No. 1825 & 1826 Terry and Marianne Arndt Electoral Area “F”	Recommendation (Page 305)

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<u>PAGE No.</u>	<u>RURAL FIRE PROTECTION</u>	<u>ACTION</u>
	<u>Memo</u>	
313-316	Jason Blackwell, Regional Fire Chief RE: Road Rescue in the RDBN	Recommendation (Page 315)
317-323	Jason Llewellyn, Director of Planning & Protective Services RE: Equity Mine Emergency Preparedness and Response Plan	Recommendation (Page 319)

OTHER

Building Inspector's Report

324	For January, 2018	Receive
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Planning Department Enquiries Report

325	For January, 2018	Receive
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Correspondence

326-329	UBCM Local Government Program Services RE: 2017 Emergency Social Services - Approval Terms and Conditions	Receive
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330	Lori Egli, CO, District of Vanderhoof RE: Vanderhoof Fire Department Extrication Services	Receive
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331-340	Sheryl Worthing, CAO, Village of Burns Lake RE: Invitation to Participate in Consultations For Amendment of Official Community Plan	Receive
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341-342	Union of B.C. Municipalities – Cannabis Regulations Safeguard Local Choice, Jurisdiction	Receive
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VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

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<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE</u>	<u>ACTION</u>
	(All grey highlighted items may be received as a block)	
343-344	Vanderhoof International Airshow – Request for Letter of Support	Direction
345	Office of the Premier – Northern Mayors and Regional District Chairs Meeting	Receive
346-347	Ministry of Transportation and Infrastructure - UBCM Meeting – Thank You	Receive
348	Ministry of Children and Family Development - Response to Letter re: Timelines	Receive
349-350	Ministry of Municipal Affairs and Housing - Response to Letter re: Timelines	Receive
351-352	Ministry of Environment and Climate Change Strategy – Response to Letter re: Timelines	Receive
353	Ministry of Social Development and Social Innovation – Response to Letter re: Timelines	Receive
354	District of Vanderhoof – Vanderhoof Fire Department Extrication Services	Receive
355	Northern Development Initiative Trust - 2018 Business Façade Improvement Program	Receive
356	Northern Development Initiative Trust - Trout Creek Hall Storage Addition	Receive
357	Northern Development Initiative Trust - Cluculz Lake Community Hall Bathroom Renovation	Receive
358-359	Houston Christian School – Thank you for Grant in Aid	Receive
360-362	Metro Vancouver Regional District – GVS&DD Commercial Waste Hauler Licensing Bylaw No. 307, 2017	Receive
363-367	Stan Kania – Letter to the Honourable Doug Donaldson re: 2017 Flooding in Telkwa	Receive

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<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
368	Canadian Union of Public Employees - Request for Donation for Spring School	Receive
369-376	Tri Council Meeting: Stellat'en First Nation, Nadleh Whut'en First Nation, Village of Fraser Lake Meeting Minutes – November 16, 2017	Receive
377-383	B.C. Utilities Commission – An Inquiry into the Regulation of Electric Vehicle Charging Service <ul style="list-style-type: none"> • Establishment of Inquiry – Panel Appointment • Establishment of Regulatory Timetable and preliminary scope 	Receive
384-385	City of New Westminster – Prevention of Quagga and Zebra Mussels	Receive
386	Township of Spallumcheen – Letter of Support for the Adoption of a Flexible Ride-Sharing Regulation in the Province of BC	Receive
387	Township of Spallumcheen – Cannabis Sales Revenue Sharing	Receive
388-390	Crime Watch Canada – Wounded Warriors Canada Sponsorship Magazine	Receive
391-392	Canadian Wildlife Service – Pacific Region - Consultation on Amending the List of Species under the Species at Risk Act: Terrestrial Species	Receive
393-403	The Cumulative Impacts Research Consortium - CIRC 2017 Annual Report	Receive
404-409	BC Natural Resources Forum – Thank You!	Receive
410-415	BC Community Forest Association – BCCFA Newsletter – January 2018	Receive
416-418	Northern Development Initiative Trust - Strategic Initiatives Fund	Receive
419-420	NCLGA Community Leadership Awards 2018	Receive
421	NCLGA – NCLGA Call for Resolutions, Board Nominations & AGM Bids	Receive

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PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION

422-440	Union of B.C. Municipalities	Receive
	<ul style="list-style-type: none"> • BC Poverty Reduction Strategy Consultation • Province Changes Liquor Event Policy • In Memoriam – Ray Brady • RCMP Contract Management Committee update • Minutes of the 2017 Annual Convention • Smart Communities Challenge Webinars • Cannabis Regulations Safeguard Local Choice, Jurisdiction • Revitalization of the ALR and ALC • Proposed Spill Response Regulations • Funding & Resources Update • Rural Development Engagement • Electric Vehicle Charging Inquiry 	

INVITATIONS

441-448	- BC Chamber of Commerce – 2018 BC Chamber AGM – May 24-26, 2018	Receive
449-450	Minerals North Conference Association - Apply to Host Minerals North 2020	Receive
451-452	Revitalizing our Communities Together - February 27, 2018, New Hazelton, B.C.	Receive
453-455	ICLEI Canada – Local Government for Sustainability – World Congress 2018: -June 19-22, 2018 – Montréal, Quebec	Receive

ACTION LIST

456-473	Action Lists	Receive
	<ul style="list-style-type: none"> • November, 2017 • December, 2017 • January, 2018 	

FINANCIAL

474-482	Operating Accounts - Accounts Paid January, 2018	Ratify
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<u>PAGE NO.</u>	<u>ADMINISTRATION BYLAWS</u>	<u>ACTION</u>
	<u>Bylaws for First, Second, and Third Reading</u>	
483-484	<u>No. 1822</u> – RDBN Electoral Area “D” (Fraser Lake Rural) Emergency Extrication Service Area Establishment Repeal Bylaw (All/Directors/Majority)	1 st , 2 nd , & 3 rd Reading
485-486	<u>No. 1823</u> – Area “F” Emergency Extrication Contribution Local Service Area Establishment Repeal Bylaw (All/Directors/Majority)	1 st , 2 nd , & 3 rd Reading
487-488	<u>No. 1824</u> – Lakes District (Electoral Areas “B” and “E”) Emergency Response Contribution Local Service Establishment Repeal Bylaw (All/Directors/Majority)	1 st , 2 nd , & 3 rd Reading
	<u>Bylaw for First, Second, Third Reading & Adoption</u>	
489-490	<u>No. 1821</u> – Vanderhoof Pool Capital Purchases and/or Major Capital Repairs Reserve Establishment Bylaw (All/Directors/Two-thirds)	1 st , 2 nd , 3 rd Reading & Adoption
	<u>Bylaw for Adoption</u>	
491-492	<u>No. 1819</u> – Fort St. James Arena Local Service Establishment Amendment (All/Directors/Majority)	Adopt

READING FILE

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO

SPECIAL MEETING NO. 2

Thursday, February 8, 2018

PRESENT: Directors Taylor Bachrach
 Absent Chris Beach
 Eileen Benedict
 Shane Brienon
 Mark Fisher
 Tom Greenaway
 Dwayne Lindstrom
 Thomas Liversidge
 Rob MacDougall
 Bill Miller
 Rob Newell
 Mark Parker
 Jerry Petersen
 Darcy Repen
 Gerry Thiessen

 Staff Melany de Weerd, Chief Administrative Officer
 Cheryl Anderson, Manager of Administrative Services
 Wendy Wainwright, Executive Assistant

CALL TO ORDER Melany de Weerd, CAO called the meeting to order at 10:30 a.m.

ADJOURNMENT "There being no quorum the meeting was adjourned at 11:00 a.m."

Melany de Weerd, CAO

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKOMEETING NO. 1Thursday, January 25, 2018

PRESENT:

Chair	Bill Miller
Directors	Taylor Bachrach – left at 2:11 p.m., via Teleconference 2:12 p.m.- 2:16 p.m. Chris Beach Eileen Benedict Shane Brien Mark Fisher – left at 2:11 p.m., via Teleconference 2:12 p.m.- 2:16 p.m. Tom Greenaway Dwayne Lindstrom Mark Parker Jerry Petersen Darcy Repen – left at 2:11 p.m., via Teleconference 2:12 p.m.- 2:16 p.m. Gerry Thiessen
Directors Absent	Thomas Liversidge, Village of Granisle Rob MacDougall, District of Fort St. James Rob Newell, Electoral Area "G" (Houston Rural)
Alternate Director	Andrea Newell, Electoral Area "G" (Houston Rural)
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Jason Blackwell, Regional Fire Chief, arrived at 11:41 a.m., left at 1:19 p.m. Janette Derksen, Deputy Director of Environmental Services, left at 11:26 a.m. Debbie Evans, Agriculture Coordinator, left at 11:26 a.m. John Illes, Chief Financial Officer Haley Jeffrey, Emergency Services Manager - arrived at 11:41 a.m., left at 12:14 p.m., returned at 1:49 p.m. Jason Llewellyn, Director of Planning – arrived at 10:56 a.m. Rory McKenzie, Director of Environmental Services, left at 11:26 a.m. Corrine Swenson, Manager of Regional Economic Development, -left at 11:45 a.m. Wendy Wainwright, Executive Assistant
Others	Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Fraser Basin Council, via teleconference 10:04 a.m.-10:55 a.m. Terry Robert, Senior Regional Manager, Upper Fraser, Fraser Basin Council, via Teleconference 10:04 a.m.-10:55 a.m. Carey McIver, Carey McIver & Associates, left at 11:26 a.m. Lauren Quan, Project Engineer, Tetra Tech Canada Inc., left at 11:26 a.m.
Media	Flavio Nienow, Lakes District News left at 10:50 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:34 a.m.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Petersen
Seconded by Director Beach

2018-1-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of January 25, 2018 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-December 14, 2017

Moved by Director Bachrach
Seconded by Director Brien

2018-1-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of December 14, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Benedict
Seconded by Director Parker

2018-1-3

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-January 11, 2018 (Unapproved);
- Agriculture Committee Meeting Minutes
-November 9, 2017;
- Committee of the Whole Meeting Minutes
-January 11, 2018 (Unapproved);
- Committee of the Whole Meeting Minutes
-November 9, 2017;
- Rural Directors Committee Meeting Minutes
-January 11, 2018 (Unapproved);
- Rural Directors Committee Meeting Minutes
- December 14, 2017;
- Waste Management Committee Meeting Minutes
-December 14, 2017 (Unapproved);
- Waste Management Committee Meeting Minutes
-October 12, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities

Chair Miller welcomed Theresa Fresco, Regional Manager Greater Vancouver Sea to Sky and Terry Robert, Senior Regional Manager Upper Fraser, Fraser Basin Council.

Ms. Fresco and Mr. Robert provided a PowerPoint Presentation.

DELEGATIONS (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities (CONT'D)

Nechako Watershed Roundtable: Progress and Update on Activities

Nechako Watershed Roundtable – Timeline

- October, 2015
 - o Launch of the Nechako Watershed Roundtable
- October, 2015
 - o Nechako Watershed Health Report
 - o Nechako Watershed Health Atlas
- October, 2016
 - o Nechako Watershed Strategy
- 2016-2017
 - o Recruitment of new Core Committee members
 - o Implementation of the Nechako Watershed Strategy
 - o Sustainable funding for Watershed Governance Project

Core Committee Membership

- Local Government
 - o Brian Frenkel, Councillor, District of Vanderhoof (Chair)
 - Alternate – Michael Riis-Christenson, Councillor, Village of Burns Lake
 - o Director Tom Greenaway, Regional District of Bulkley-Nechako
 - o Director Lara Beckett, Regional District of Fraser-Fort George
- First Nations (seeking Chair)
 - o Mike Robertson, Cheslatta Carrier Nation
 - o Christina Ciesielski, Carrier Sekani Tribal Council
 - o Harold Prince, Councillor, Nak'azdli Whut'en
- NGO/Civil Society
 - o Steve Litke, Fraser Basin Council
 - o Dr. Margot Parkes, UNBC
 - o Wayne Salewski, Nechako Environment and Water Stewardship Society (NEWSS)
 - o Adam Thomas, Youth Representative

Sustainable Funding for Watershed Governance Initiative (SFWGI)

Project Objective

- Research, test and implement sustainable local funding mechanism(s) to support the operational and project expenses for the Nechako Watershed Roundtable

Major Outputs:

- Literature Review
- Business Case
- Successful BC Case Studies
- Comparative Analysis
- Feasibility Study

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DELEGATIONS (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities (CONT'D)

NWR Funding Needs	Expenses	Cost
Operational Expenses	Coordinator labour Core Committee and Roundtable meetings Watershed queries Relationship building Administration expenses	\$90,000
Project Expenses	Coordinator labour Strategy implementation Consultant fees Travel Administration expenses	\$110,000
Total Annual Expenses		\$200,000

5-Year Sustainable Funding Proposal

Year	Local % (Total from FFGRD and BNRD for Operations)	Provincial % (For Project Based Work)	Other (E.G. Community Grants, Private Sector, etc.)
1	35% (\$70k)	35% (\$70k)	30% (\$60k)
2	35% (\$70k)	35% (\$70k)	30% (\$60k)
3	30% (\$60k)	30% (\$60k)	40% (\$80k)
4	25% (\$50k)	25% (\$50k)	50% (\$100k)
5	25% (\$50k)	25% (\$50k)	50% (\$100k)

Examples of Local Government Mechanisms

- Establishment of a Water/Watershed Service Bylaw (Regional District)
 - Examples: Shuswap Watershed Council, Regional District of Nanaimo, Shawnigan Basin Authority, Cowichan Valley Regional District
- Establishment of a Conservation Fund
 - Example: Columbia Valley Conservation Fund
- Funding the service
 - Parcel Tax (flat rate per parcel, \$ per assessed value)
 - Per Capita or Per Household levy (\$0.70/resident or \$1.73/household annually)

Revenues for 2018

Secured Revenues	
Secured	
Real Estate Foundation of BC	\$35,000
Fraser Basin Council	\$12,550
Local governments	\$8,500
-FFGRD EA A & C,	
-Prince George	
-Vanderhoof	
-Fort St. James	
Province of BC	\$10,000
Total	\$66,050

DELEGATIONS (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities (CONT'D)

Proposed Revenue Sources	
Proposed Sources	
Local governments (\$1700 x 7 remaining communities)	\$11,900
Other (Private Sector and other grants)	\$32,100
Total	\$44,000

2018 Workplan

NWR Core Operations

- 2 Roundtable meetings
- 4 Core Committee meetings
- Up to 6 Technical or Project Committee meetings

NWR Project Delivery (Strategy Implementation)

- **Engaging Decision-Makers** – To explore priorities and alignment with jurisdictions, organizational mandates, capacity and resources
- **Implementation of Priority Actions** – Actions will be identified as decision-makers are engaged. The NWR will provide financial support to leverage resources to enable implementation (e.g. beneficial management practices, environmental restoration projects, voluntary stewardship projects, supporting citizen science initiatives, etc.)
- **Public Education and Awareness Raising** – Building the capacity and “watershed IQ” of residents within the watershed
- **Total Cost of Delivery \$110,000**

Why is the NWR Important?

- **COORDINATE** initiatives at the **watershed scale** for **efficiencies** and to **avoid duplication**
- **ENGAGE** local groups in 26 communities to establish **mutual interests** through a ‘safe table’ and to explore **leveraging opportunities through collaboration**
- Provide an **INFORMATION HUB** – e.g. watershed health reports, ecosystem value of the Nechako, actions to improve watershed health, public inquiries
- **‘GO TO’ GOVERNANCE STRUCTURE** for provincial processes and priorities – Water Use Plan, Water Sustainability Plan, Landscape Level Planning, *Water Sustainability Act*

Alignment with Local Government Objectives (5 municipalities, 7 Electoral Areas)

1. Protection and enhancement of watersheds and water resources
2. Collaboration with First Nations, residents and community groups
3. Enhancing environmental awareness
4. Connection between a healthy environment and economic development

Alignment with Regional District of Bulkley-Nechako Strategic Priorities

1. Nechako Watershed as a Board Advocacy Priority
2. First Nations Relations
3. Attraction / Retention – residents, businesses, organizations, communities

Next Steps

- Working with Regional District staff to investigate sustainable funding mechanisms that could be applied
- Present to Regional District boards for approval and implementation.

DELEGATIONS (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities (CONT'D)

Discussion took place in regard to First Nations currently contributing in-kind works in regard to the Nechako Watershed Roundtable. There may be potential opportunities to utilize different funding options. Chair Miller noted that there may be an opportunity to utilize Federal Gas Tax Funding to support the roundtable. He mentioned that the Regional Board will consider the Nechako Watershed Roundtable request for funding at the February 8, 2018 Committee of the Whole meeting.

Chair Miller thanked Ms. Fresco and Mr. Robert for attending the meeting.

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview

Chair Miller welcomed Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc.

Agenda

1. Project Team
2. Planning Process
3. Workplan and Schedule

Project Team

- RDBN Staff
- Consulting Team
 - o Lauren Quan
 - Engineer specializing in solid waste management planning with Tetra Tech.
 - Landfills/infrastructure, diversion planning, reduction programs, solid waste master plans and management plans.
 - o Carey McIver
 - Principal, Carey McIver and Associates
 - Former Manager of Solid Waste at the Regional District of Nanaimo
 - Plans, programs and facilities

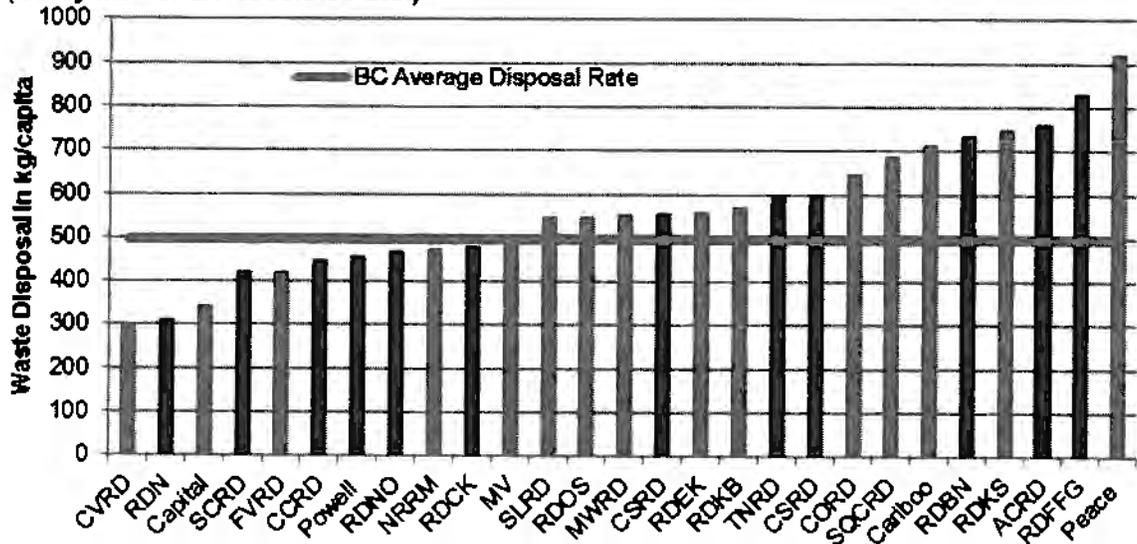
RDBN SWMP

- > Prepared 1988
 - Disposal - Landfills
- > Amended 1996
 - 3R's Plan
- > Amended 2004
 - Zero Waste Plan (75%)
 - Residual Waste Management Plan
- > Plan Update – 2012-2018

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

**BC Experience
(Carey McIver & Associates Ltd.)**



What is "Solid Waste"

- It is discards from residential, commercial, institutional, demolition and construction activities
 - Garbage, recyclable materials, compostable materials
- It does not include heavy industrial waste, hazardous waste, biomedical waste and agricultural or forestry waste

Waste Generation

- We generate solid waste at home, at work, and at play
 - Total Waste Disposal in British Columbia
 - Residential Sources – 35%
 - Non-residential Sources 65%
- (based on 2014 data from Statistics Canada Environmental Accounts and Statistics Division)

Solid Waste Management Planning

- All regional districts in BC required to have Solid Waste Management Plans
- The Plan is comprehensive for next 10 years, with vision for next 20-30 years
- Include all material streams and aspects of solid waste management
 - Collection
 - Recycling and composting
 - Waste reduction
 - Disposal
 - Financing
 - Education

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Provincial Targets for 2020

Organics

- 75% of BC's population covered by organic waste disposal restrictions

EPR Materials

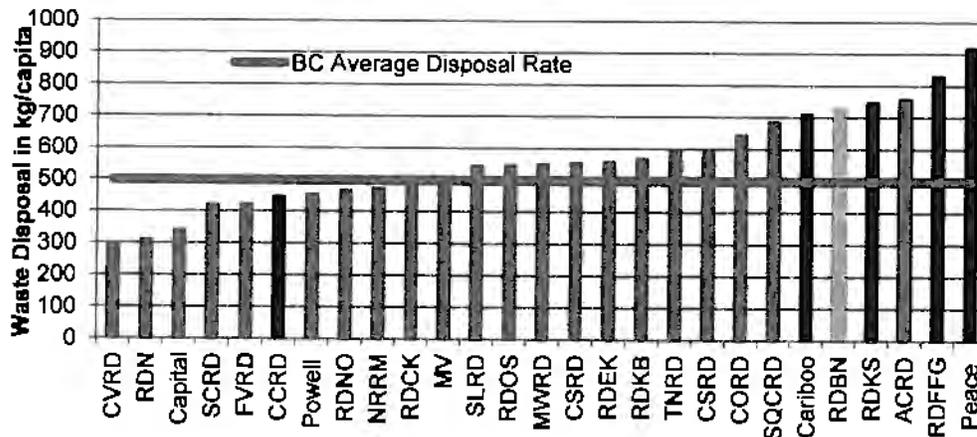
- 75% recovery of materials covered by extended producer responsibility programs (EPR)

Disposal

- Lower the provincial Municipal Solid Waste (MSW) disposal rate to 360 kg per capita

Per Capita Disposal

- RDBN has a high disposal rate compared to the province but is similar to other northern regions and neighbouring regions.



Solid Waste Management Planning Process

- Four step process
- Elements of consultation can be included throughout the plan

Step 1: Initiate the Planning Process

- Establishment of planning team
- Identify scope of work
- Identify planning and consultation process
- Establish Regional Solid Waste Advisory Committee

Step 2: Set the Plan Direction

- Prepare current system review
- Consider current trends
- Determine information gaps to fill
- Identify principles goals and targets
- Develop options for consideration

Step 3: Evaluate Options

- Develop strategies and options
 - Enhance residual waste management (Tech Memo 1)
 - Options to increase waste diversion (Tech Memo 2)
- Assess financial and administrative impacts (Tech Memo 3)
- RSWAWG (Regional Solid Waste Advisory Working Group) Committee to review and provide feedback along the way

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Step 4: Prepare and Adopt the Plan

- Prepare draft plan
- Confirm preferred strategies with the Advisory Committee
- Consult the public on options
- Prepare plan for submission
- Submit to RDBN Board for review
- Submit to Ministry of Environment and Climate Change Strategy for approval

Solid Waste Planning in the RDBN

- First plan completed in 1996
 - Transformed solid waste management in the RDBN (many disposal sites to transfer stations with two sub-regional landfills and one modified landfill)
 - Review of existing solid waste management system and completion of a waste composition study in 2009
- The 2018 update will:
 - Review existing solid waste management policies and programs
 - Identify and evaluate options for
 - reduction and diversion
 - residual management
 - financing
 - Set the RDBN's waste management guiding principles, targets and strategies for the next ten years.

Regional Solid Waste Advisory

Regional District of Bulkley-Nechako Board

- Staff and Consultants – 3
- Advisory Committee
- Board of Directors - 3
 - Communities and Businesses - 5
 - Solid Waste Industry -4
 - First Nations – 5
 - Local Government - 5

Advisory Committee Terms of Reference

- **Authority:** The RSWAC makes recommendations on the proposed plan to the RDBN Board of Directors via the Waste Management Committee. The RDBN Board of Directors is the final decision-making authority.
- **Membership Composition:**
 - 25 members representing a diversity of backgrounds, interests and geographical location
 - Technical, political and community representation
 - RSWAC elected Board member as Chair

Solid Waste Management in RDBN

- Waste Prevention
- Waste Generation
- Waste Collection
- Waste Diversion
- Waste Disposal

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Solid Waste Management

Waste Prevention

- Backyard Composting
- Buying/Selling Used Goods
- Repair and Upcycling

Waste Generation

- Homes
- Businesses
- Construction & Demolition
- Industry

Collection

- Municipal Curbside Collection
- Commercial Collection Services
- Self-Haul

Diversion

- Recycling
- Yard Waste Composting
- Extended Producer Responsibility

Disposal

- Transfer Stations
- Landfills
- Closed Landfills

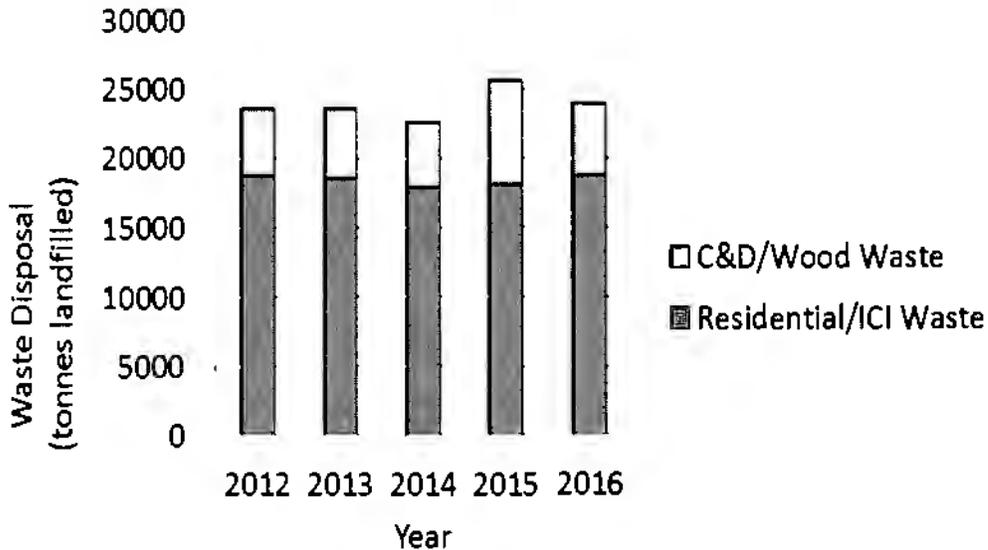
Waste Prevention

- Backyard composting
- Reuse facilities at transfer stations
 - o Reuse Sheds

RDBN Population

- Population decreased slightly from 2006 to 2016

Tonnes Disposed



DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

What is in RDBN garbage?

RDBN Waste Composition (by weight) *Based on 2008 AECOM Study

- Organics – 37%
- Paper - 20%
- Plastic – 13%
- Composite – 8%
- Metal – 6%
- Textiles – 2%
- C&D (Construction and Demolition) – 2%
- Pet Waste – 2%
- Glass – 2%
- Wood – 2%
- Electronic Waste – 1%
- Household Hazardous Waste – 1%
- Fires – 1%
- Other – 1%
- Rubber - <1%

Waste Collection

Residential

- Municipal Curbside Programs (Recycle BC)
- Self-Haul
- Private Hauler

Industrial/Commercial/Institutional (ICI)

- Municipal Curbside
- Self-Haul
- Private Hauler

Construction, Renovation & Demo

- Self-Haul
- Private Hauler

Waste Collection

<u>Municipality</u>	<u>Total Households (StatsCan 2016)</u>	<u>Curbside Collection Availability</u>	
		<u>Garbage</u>	<u>Recycling</u>
<u>Town of Smithers</u>	<u>2,389</u>	<u>EOW*</u>	<u>EOW*</u>
<u>Village of Telkwa</u>	<u>539</u>	<u>Weekly</u>	<u>EOW*</u>
<u>District of Houston</u>	<u>1,402</u>	<u>Weekly</u>	<u>N/A</u>
<u>Village of Granisle</u>	<u>176</u>	<u>Weekly</u>	<u>N/A</u>
<u>Village of Burns Lake</u>	<u>748</u>	<u>Weekly – Residential</u> <u>Twice Weekly – ICI</u>	<u>N/A</u>
<u>Village of Fraser Lake</u>	<u>551</u>	<u>Weekly</u>	<u>N/A</u>
<u>District of Fort St. James</u>	<u>761</u>	<u>Weekly</u>	<u>EOW*</u>
<u>District of Vanderhoof</u>	<u>850</u>	<u>Weekly</u>	<u>N/A</u>
<u>Electoral Areas</u>	<u>7,892</u>	<u>N/A</u>	<u>N/A</u>

***Every-other-week**

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Transfer Station Facilities

Transfer Station	Hours	2016 Tonnage (metric tonnes)
Smithers/Telkwa Transfer Station	Monday – Friday 8:00am-6:00pm Weekends 10:00am-6:00pm	5,831
Granisle Transfer Station	Monday, Thursday, Saturday 8:00am-6:00pm Closed Tuesday, Wednesday, Friday and Sunday	261
Burns Lake Transfer Station	Monday – Friday 8:00am-6:00pm Weekends 10:00am-6:00pm	2,509
Fort St. James Transfer Station	Monday – Friday & Sunday 10:00am-6:00pm Saturday 8:00am-6:00pm	1,959
Area D Transfer Station – Fraser Lake Rural	Monday-Wednesday and Friday 8:00am-6:00pm Weekends 10:00am-6:00pm Closed Thursdays	1,078
Southside Transfer Station	Wednesday, Friday, Weekends 10:00am-4:00pm Closed Monday, Tuesday and Thursday	271
Vanderhoof Transfer Station	Monday – Friday 8:00am-6:00pm Weekends 10:00am-6:00pm	3,892
Takla Landing Transfer Station	Operated by Takla Lake First Nation	Unknown

Disposal Facilities

Landfill and Location	Communities/Areas Served
Knockholt Landfill	Western Region Burns Lake, Granisle, Houston, Telkwa, Smithers, Electoral Area A, Electoral Area B, Electoral Area E, Electoral Area G
Clearview Landfill	Eastern Region Vanderhoof, Fort St. James, Fraser Lake, Electoral Area C, Electoral Area D, Electoral Area F
Manson Creek Landfill	Northeast Manson Creek

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Industry Funded (Stewardship) Programs

- Programs provided through drop-off depots

Electronics	Hazardous Waste
Outdoor Power Equipment Institute of Canada	Call2Recycle
LightRecycle	Canadian Battery Association
The TELUS Return and Recycle Program	ReGeneration
Electro Recycle Small Appliance Recycling Program	BC Used Oil Management Association
Recycle My Cell	Thermostat Recovery Program
Electrical Equipment Manufacturers Association	AlarmRecycle
Electronic Products Recycling Association	
Materials	
Tire Stewardship BC	Recycle BC
Health Products Stewardship Association	BC Brewers' Recycled Container Collection Council
Encorp Pacific (Canada)	Major Appliance Recycling Roundtable

Stewardship Program for Packaging and Printed Paper

- Recycle BC was originally launched in 2014 as Multi-Material BC (MMBC)
- Recycle BC is a non-profit organization responsible for residential packaging and printed paper recycling throughout British Columbia
- Recycle BC provides recycling services either directly to communities or by working in partnership with local governments, First Nations and private companies
- Program is funded by businesses, like retailers, manufacturers and restaurants that supply packaging and printed paper to BC residents

Promotion and Education

- RDBN
- Municipalities
- Local Non-Profits
- Waste Management Companies

Finance and Administration – 2017 Cost

- Budget \$6.2 million
- Half of revenue is from taxation
- Significant surplus was carried over several years
- Tipping fees only 4% of revenue
- Majority of costs from administration and transfer station operations
- Active landfill operations are not covered by tipping fees

Guiding Principles

1. **Zero Waste** – Promote zero waste approaches and support a circular economy
2. **3 Rs** - Promote the first 3 Rs (Reduce, Reuse and Recycle)
3. **Beneficial Use** - Maximize beneficial use of waste materials and manage residuals appropriately
4. **Pay As You Throw (PAYT)** - Support polluter and user-pay approaches and manage incentives to maximize behaviour outcomes
5. **Minimize Disposal** - Prevent organics and recyclables from going into the garbage wherever practical
6. **Collaborate** - Collaborate with other regional districts wherever practical

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

7. **Partner** - Develop collaborative partnerships with interested parties to achieve regional targets set in plans
8. **Level the Playing Field** - Level the playing field within regions for private and public solid waste management facilities

RSWAC Meeting Schedule

- Workshop (Feb 21, 2018)
 - o Options Overview
 - o Webinar
- Meeting #2 (March 7, 2018)
 - o Options Selection
 - o RDBN Office
- Meeting #3 (March 28, 2018)
 - o Financial Analysis
 - o Webinar
- Meeting #4 (April 18, 2018)
 - o Draft Plan
 - o Consultation Plan
 - o Submit to Board for approval to go to consultation
 - o RDBN office
- Meeting #5 (June TBA)
 - o Consultation Results
 - o Final Plan
 - o RDBN Office
- July/August
 - o Submit to Board
 - o Submit to Ministry of Environment.

Discussion took place in regard to the 2009 Waste Composition Study and if the study would be updated to better understand the current waste stream. Ms. McIver noted that waste composition studies are a snapshot of the situation at that time and since the study in 2009 there have been notable changes such as the cardboard ban that was implemented. That snapshot and the knowledge of what has occurred during 2009 to 2017 will allow for considerations to be made without having to complete a new study. With considerations and constraints to the budget conducting another study at this time may not be required.

Discussion took place in regard to the inequitable differences between some of the guidelines for residential and ICI (Industrial, Commercial, Institutional) packaging and printed paper (PPP). Ministry of Environment has indicated that including ICI and the business sector is a very complicated process. Chair Miller commented that it would be beneficial to include ICI with residential recycling in order to balance inequities in recycling between northern BC and southern BC. The need to continue to raise the issue in discussions with the Ministry of Environment and Recycle BC was discussed.

Chair Miller thanked Mmes. McIver and Quan for attending the meeting.

ADMINISTRATION REPORTS

Director Brienen removed himself from the meeting at 11:26 a.m. due to a conflict of interest in regard to Minerals North Tradeshow Booth as he is a member of the Minerals North Organizing Committee.

Minerals North Tradeshow Booth

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-4

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to exhibit at Minerals North and invite municipalities to partner at a cost of \$100."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Brienen returned at 11:27 a.m.

RDBN Economic Development Capacity Building - Workshop Opportunity

Moved by Director Bachrach
Seconded by Director Benedict

2018-1-5

"That the Regional District of Bulkley-Nechako Board of Directors will provide the opportunity for up to 15 economic developers in the region to attend the *Michael Shuman Revitalizing Our Communities' Together Workshop* taking place in Hazelton, B.C. for a maximum cost of \$1,750."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting Recommendations -December 14, 2017 & January 11, 2018

Moved by Director Parker
Seconded by Director Greenaway

2018-1-6

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 16 as written:

Waste Management Committee Meeting – December 14, 2017

Recommendation 1:

Re: Advocacy for Recycling Initiatives

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to contact the Regional District of Kitimat-Stikine and the North Coast Regional District to explore opportunities for joint advocacy in regard to recycling initiatives."

Recommendation 2:

Re: Tipping Fees

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to discuss with Tetra Tech Canada (Consultants) to explore options in regard to tipping fees during the Solid Waste Management Plan review process."

ADMINISTRATION REPORTS (CONT'D)

Committee of the Whole Meeting – January 11, 2018

Recommendation 3:

Re: Houston Smithers Rebroadcasting Society

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward to the RDBN Board of Directors a draft amendment bylaw to "Smithers/Houston/Telkwa Television Rebroadcasting Local Service Establishment Bylaw 630, 1990" to increase the maximum taxation by 25%; and further, that the annual grant for the Houston-Smithers Rebroadcast Society be increased by 20% and that this amount be included in the 2018 RDBN Budget."

Recommendation 4:

**Re: UNBC Cumulative Impacts Research Consortium –
2018 CIRC Forum – Jan 18-19, 2018 – Prince George,
B.C.**

"That the Regional District of Bulkley-Nechako Board of Directors authorize Director Fisher's attendance at the UNBC Cumulative Impacts Research Consortium re: 2018 CIRC Forum on January 18-19, 2018 in Prince George, B.C."

Recommendation 5:

**Re: Northern Development Initiative Trust - #TrueNorth
Business Forum - Jan 16, 2018 – Prince George, B.C.**

"That the RDBN Board of Directors authorize Chair Miller and Director Newell's attendance at Northern Development Initiative Trust's #TrueNorth Business Forum on January 16, 2018 in Prince George, B.C."

Recommendation 6:

**Re: BC Chamber of Commerce-Cabinet Ministers
Breakfast Series Presents: The Honourable Melanie
Mark – Jan 30, 2018 -Vancouver, B.C.**

"That the Regional District of Bulkley-Nechako Board of Directors authorize Director Fisher's attendance at the BC Chamber of Commerce re: Cabinet Ministers Breakfast Series presents: The Honourable Melanie Mark on January 30, 2018 in Vancouver, B.C."

Agriculture Committee Meeting – January 11, 2018

Recommendation 7:

Re: Fraser Lake Biomass Ash Project

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support for the Fraser Lake Biomass Ash Project's application to the Rural Dividend Application."

ADMINISTRATION REPORTS (CONT'D)

Agriculture Committee Meeting – January 11, 2018 (CONT'D)

Recommendation 8:

Re: Invitation to FPInnovations to Attend a Future RDBN Board Meeting

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to FPInnovations BC Provincial Leader inviting them to attend a future Regional District of Bulkley-Nechako Board meeting to provide an update in regard to the Fraser Lake Biomass Ash Project."

Recommendation 9:

Re: Regional Beef Producers Strategic Planning Workshop – March 2, 2018

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with planning the Regional Beef Producers Strategic Planning Workshop March 2, 2018; and further, that the Regional District of Bulkley-Nechako Board of Directors authorize applying for grant opportunities to contribute funding toward the cost of this event."

Recommendation 10:

Re: Agriculture More Than Ever

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with registering the RDBN as a Partner with Agriculture More Than Ever."

Recommendation 11:

Re: Climate Change Regional Adaptation Program

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to prepare an RDBN Expression of Interest for the Climate Change Regional Adaptation Program for the April 1, 2018 funding intake for Canadian Agricultural Partnership program funding."

Recommendation 12:

Re: BC Ministry of Agriculture – Agriculture Advisory Committee Workshops

"That the Regional District of Bulkley-Nechako Board of Directors authorize registering for the BC Ministry of Agriculture Agricultural Advisory Committee Kelowna Workshop; and further, that, staff proceed with booking flights and hotels for the Chair and Agriculture Coordinator."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting – January 11, 2018

Recommendation 13:

Re: Bulkley Valley Christian School- Request for Grant in Aid– Electoral Area “A” (Smithers Rural)

“That Bulkley Valley Christian School Society be given \$2,600 grant in aid monies from Electoral Area “A” (Smithers Rural) for the purchase of an Automated External Defibrillator (AED).”

Recommendation 14:

Re: Fort St. James Secondary Sr. Girls Soccer Team- Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Fort St. James Secondary Sr. Girls Soccer Team be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Hawaii Soccer Tour 2018.”

Recommendation 15:

Re: Houston Christian School Society - Request for Grant in Aid – Electoral Area “G” (Houston Rural)

“That the Houston Christian School Society be given \$2,500 grant in aid monies from Electoral Area “G” (Houston Rural) for the purchase of playground equipment.”

Recommendation 16:

Re: Vanderhoof Clippers/Fort St. James Falcons Speed Skating - Request for Grant in Aid – Electoral Areas “C” (Fort St. James Rural) and “F” (Vanderhoof Rural)

“That the Vanderhoof Clippers/Fort St. James Falcons Speed Skating Club be given \$750 grant in aid monies from each of Electoral Areas “C” (Fort St. James Rural) and “F” (Vanderhoof Rural) for costs associated with purchasing safety equipment for the Zone 7 Speed Skating Team travelling to the 2018 BC Winter Games in Kamloops, B.C.”

(All Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Items to be brought Forward to the Public Agenda from Special (In-Camera) Meeting Moved by Director Repen
Seconded by Director Brienen

2018-1-7

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendation 1 as written:

**Recommendation 1:
RE: RDBN Solid Waste Management Plan Advisory
Committee Recommendation**

"That the Board of Directors approve the recommended appointments to the Solid Waste Management Planning Advisory Committee Membership as listed:

	Name:	Area	Sector	Function
1	Richard Burkholder	East	Rural Committee Member (Recycling)	Operations
2	Genevieve Paterson	West	Rural Committee Member	Operations
3	Garth Schienbien	Central	Rural Committee Member	Management (CNC)
4	Sheila McCutcheon	East (Lg)	Local Government (District of Vanderhoof)	Finance
5	Dale Ross	Central	Local Government (Village of Burns Lake)	Operations
6	Roger Smith	West	Local Government (Town of Smithers)	Operations
7	Sharon Smith if available	West (Sm)	Local Government (Village of Granisle)	Management
8	Dave Christie	East (Sm)	Local Government (Village of Fraser Lake)	Management
9	Bernard Patrick	Central	First Nations (Lake Babine Nation)	Management
10	Shelly Wall	Central	First Nations (Cheslatta Carrier Nation)	Management
11	Ernie French-Downey	East	Takla First Nation	Operations
12	Mickey Philips	East	Saik'uz First Nation	Operations
13	George Halem	East	Nak'azdli Whut'en First Nation	Operations
14	Trinda Elwert	East	Recycling Group	Management
15	Earnest Harding	West	Recycling Groups	Management
16	Cindi Pohl	Regional	Waste Hauler	Finance
17	Darren Wahl	Regional	Waste Hauler/Processor	Management
18	Tim Bancroft	Regional	Large Waste Producer (SD91 &54)	Management
19	TBA	Regional	Northern Health(Smithers)	Management
20	Mark Fisher	West	Rural Director	W M Comm
21	Eileen Benedict	Central	Rural Director	W M Comm.
22	Jerry Peterson	East	Rural Director	W M Comm
23	Jon Solecki	Regional	Agricultural Sector	Operations
	Rory Mckenzie	NA	Staff	Operations
	Janette Derksen	NA	Staff	Operations
	Melany DeWeerd	NA	Staff	Management

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

**FCM Membership Invoice
2018-2019**

Moved by Director Bachrach
Seconded by Director Beach

2018-1-8

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 15, 2018 memo titled "FCM Membership Invoice 2018-2019"; and,
2. That the Board authorize staff to pay the annual FCM membership invoice in the amount of \$3,861.03;" and,
3. That the Board direct staff to pay for the optional Legal Defense Fund in the amount of \$540.18;" and,
4. That the Board direct staff to pay for the optional Small Communities Travel Fund in the amount of \$234.86."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Federal Gas Tax Funds
-Electoral Area "G"
(Houston Rural) Topley
Fire Protection Society**

Moved by Alternate Director Newell
Seconded by Director Brienens

2018-1-9

1. That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$9,480 plus GST of Electoral Area "G" Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Topley Fire hall; and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$9,480 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

**Service 9105 Goetjen Road
Street Lighting Service**

Moved by Director Greenaway
Seconded by Director Benedict

2018-1-10

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Service 9105 Goetjen Road Street Lighting Service;" and further,
2. That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1817 three readings further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Service 10501 Smithers,
Telkwa, Houston Television
Rebroadcasting

Moved by Director Repen
Seconded by Director Bachrach

2018-1-11

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Service 10501 Smithers, Telkwa, Houston Television Rebroadcasting;" and further,
2. That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1818 three readings further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Service 10201 Fort St. James
Arena Grant

Moved by Director Greenaway
Seconded by Director Benedict

2018-1-12

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 Supplementary memo titled "Service 10201 Fort St. James Arena Grant;" and further,
2. That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1819 three readings further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Service 10504 Burns Lake and
Area Television, Radio and
Internet Connectivity Reserve

Moved by Director Benedict
Seconded by Director Beach

2018-1-13

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Service 10504 Burns Lake and Area Television, Radio and Internet Connectivity Reserve;" and further,
2. That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1820 three readings further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Landfill Post-Closure Period
Increase

Moved by Director Petersen
Seconded by Director Bachrach

2018-1-14

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Landfill Post-Closure Period Increase."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

**Report on Federal Gas Tax
Projects Approved in 2017**

Moved by Director Parker
Seconded by Director Repen

2018-1-15

"That the Regional District of Bulkley-Nechako Board of Directors receive the Finance/Administration Coordinator's January 11, 2018 memo titled "Report on Federal Gas Tax Projects Approved in 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Regional District of Bulkley-
Nechako Board Voting**

Moved by Director Fisher
Seconded by Director Repen

2018-1-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Administrative Officer's January 11, 2018 memo titled "Regional District of Bulkley-Nechako Board Voting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the lack of accuracy in regard to Statistics Canada community population information.

ENVIRONMENTAL SERVICES REPORT

**Fort St. James Transfer
Station-Bobcat Skid-steer
Loader Purchase Request**

Moved by Director Greenaway
Seconded by Director Beach

2018-1-17

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' January 11, 2018 memo titled "Fort St. James Transfer Station Bobcat Skid-steer Loader Purchase Request."

2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to proceed with the immediate purchase of a new Bobcat Skid-steer Loader for use at the Fort St. James Transfer Station prior to formal adoption of the 2018 budget, is contingent on the total cost being equal to or less than \$65,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

Referrals

**Land Referral File No. 6409021
Carbon Development Corp./
Telkwa Coal Ltd. – Electoral
Area "A"**

Moved by Director Fisher
Seconded by Director Repen

2018-1-18

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 6409021" be provided to the Province as the Regional District's comments on Crown Land Application 6409021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

Referrals (Cont'd)

Mines File No. 13755-02-030
Carbon Development Corp./
Telkwa Coal Ltd. – Electoral
Area "A"

Moved by Director Repen
Seconded by Director Fisher

2018-1-19

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 13755-02-030" be provided to the Province as the Regional District's comments on Mines Application 13755-02-030; and further, that Supplementary Agenda Correspondence from Telkwa Coal – clarification regarding Mines Referral No. 13755-02-030, from Dan Farmer, P.Eng. Allegiance Coal be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7407646
Lonore Reimer- Electoral
Area "F"

Moved by Director Petersen
Seconded by Director Thiessen

2018-1-20

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7407646 be provided to the Province as the Regional District's comments on Crown Land Application 7407646."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Subdivision Referral File No.
A-01-18 (Dahlie Rd.) Ministry
of Transportation and
Infrastructure – Electoral Area
"A"

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-21

"That the Regional District of Bulkley-Nechako Board of Directors not require the property owner to provide parkland dedication as part of the subdivision of Lot 5, District Lot 4266, Range 5, Coast District, Plan 2094, Except Plans PRP13594 and PRP13870."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMO

Recent Agricultural Land
Commission Decisions

Moved by Director Parker
Seconded by Director Lindstrom

2018-1-22

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planner 1's January 5, 2017 memo titled "Recent Agricultural Land Commission Decisions."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

EMERGENCY SERVICES

Regional Emergency Support Services (ESS)

Moved by Director Benedict
Seconded by Director Greenaway

2018-1-23

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with negotiations with municipalities for a regional Emergency Support Services (ESS) model that involves joint municipal/RDBN ESS Teams."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Bachrach mentioned that the Town of Smithers Council received the Regional Emergency Support Services (ESS) report at its last council meeting. He spoke of the Town of Smithers Council potentially considering the report for further discussion.

Discussion took place in regard to having joint municipal/RDBN ESS teams and what future agreements could look like. Discussion took place that the ESS system and structure requires more resources to respond adequately throughout the region at both a regional and municipal level. Tasks which benefit from economies of scale could be performed by the RDBN and tasks which are more efficiently and effectively performed at a local level could be performed by municipalities. Director Repen brought forward the challenges of small municipalities having the capacity to provide ESS staffing allocations. Director Bachrach spoke to bringing agreements forward at municipal council meetings in the future.

The importance of having volunteer recruitment and retention, along with the ESS Director (ESSD) at a local community level was discussed. Director Bachrach identified the need to take into consideration the responsibility of an ESS volunteer in regard to regional responses similar to Fire Department Memorandums of Understanding. He also noted that volunteer recruitment is often based on local relationships and communications and that trying to develop a volunteer base at the Regional District level would be challenging. Jason Llewellyn, Director of Planning and Protective Services noted that options could be established for ESSD's for localized sub-regional teams and potentially working with Red Cross or Victims Services teams at the discretion of each local government.

Mr. Llewellyn noted that staff intends to work with member municipalities to determine specific details and potential cost allocations moving forward at the Regional Board's discretion. The importance of consulting with current ESS volunteers in moving forward with agreements was also discussed.

Director Fisher mentioned that in moving forward a more detailed cost analysis and options would need to be discussed. He also spoke of the possibility of having an ESSD Coordinator. Discussion took place in regard to the potential options for the provision of a municipal ESSD and the roles and responsibilities at both the Regional District level and the municipal level in line with the recommendations outlined by Mr. Llewellyn's January 15, 2018 staff report titled "Regional Emergency Support Services (ESS)".

Break for lunch at 12:14 p.m.

Reconvened at 12:52 p.m.

RURAL FIRE PROTECTION

Road Rescue Bylaw

Moved by Director Repen
Seconded by Director Beach

2018-1-24

"That the Regional District of Bulkley-Nechako Board of Directors receive the Regional Fire Chief's January 16, 2018 memo titled "Road Rescue Bylaws."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen brought forward concerns in regard to the impact to the Vanderhoof Fire Department with the recent announcement from EMBC not issuing task numbers to reimburse fire departments for road rescue services in areas covered by a local government road rescue service. The original intent of the Road Rescue Service Bylaw was to provide a small compensation to the Vanderhoof Fire Department for the heating of the building and storage for the road rescue vehicle. Director Petersen noted that it also provided the ability for rural areas to provide small compensation to road rescue. Director Thiessen also noted that the cost for equipment damaged while on scene can be quite substantial. He spoke of the need to change the bylaw to allow for Vanderhoof Fire Department to submit reimbursement to EMBC for road rescue services.

Jason Llewellyn, Director of Planning noted that staff will work with Topley Fire, Fort St. James Fire, Fraser Lake and Vanderhoof Fire Departments to develop recommendations for Board consideration regarding the amendment or repeal of the three road rescue bylaws.

Mr. Llewellyn reported that in 2017 EMBC awarded funding to the Fire Chiefs' Association of British Columbia to develop a proposed governance framework for road rescue services in B.C. Staff are seeking clarification in regard to the scope of the review and to identify opportunities for local government to provide input into the review of road rescue services.

Discussion took place in regard to the absence of an identifiable provincial government agency being responsible for road rescue in B.C. and the need to encourage the Provincial Government to review the issue. Chair Miller commented that road rescue service is provided to whomever may need it. Travelers from all parts of the world utilize provincial roadways not just local residents/taxpayers and there needs to be a provincial solution to address the issue.

Director Repen mentioned that the Ministry of Transportation and Infrastructure identifies that having Highway 16 travel through communities in the region is a benefit but he noted that there is a significant cost and liability associated with having roadways and there isn't adequate compensation for road response.

RURAL FIRE PROTECTION (CONT'D)

Emergency Extrication Moved by Director Thiessen
Contribution Local Service Area Seconded by Director Lindstrom
Establishment

2018-1-25

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to work with the District of Vanderhoof staff and other communities wanting to draft an amendment or repeal Bylaw(s) for road rescue services; and further, that staff bring forward the information to the February 8, 2018 RDBN Committee of the Whole Meeting; and further, that the RDBN Board of Directors direct staff to schedule a meeting with the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General in regard to road rescue service."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen spoke of the urgency in needing to move forward with the issue. Cheryl Anderson, Manager of Administrative Services stated that a referendum was conducted to establish the RDBN Road Rescue Bylaws and changes to the bylaw would require approval of the participants, the RDBN Board of Directors would need to provide three readings of an amendment or repeal bylaw, consent would be required by the Service Area Directors, and the bylaw would be forwarded to the Inspector of Municipalities for approval prior to being brought back for adoption by the RDBN Board of Directors. Discussions took place in regard to the time line and challenges to complete potential changes to the bylaws.

Discussion took place regarding the importance of bringing the road rescue issue forward to the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General.

Staff contacted EMBC in regard to reasons for establishing the road rescue service bylaws. EMBC clearly indicated that if a service establishment bylaw exists with the RDBN the responding fire departments do not qualify for EMBC reimbursement. EMBC has also indicated that they will only accept a formal process to either amend or repeal the bylaw before they will consider issuing task numbers to reimburse fire departments for road rescue services.

Director Lindstrom indicated Fraser Lake Fire Department is experiencing similar issues. Director Brienien will follow-up with the Houston Fire Department to determine if they are experiencing issues.

Director Brienien spoke of forwarding resolutions to NCLGA and/or UBCM in regard to road rescue service. Chair Miller noted that the issue is a very important safety matter and needs to be addressed.

Staff will have further discussions with Electoral Area Directors in regard to road rescue services.

BUILDING INSPECTION

MEMO

Building Inspection Service to
the District of Houston

Moved by Director Repen
Seconded by Director Brien

2018-1-26

"That the Regional District of Bulkley-Nechako Board of Directors
1. Authorize the RDBN to enter into an agreement with the
District of Houston for the provision of building inspection
service, as outlined in the Director of Planning's January 15,
2018 staff report; and,
2. That 75% of the Building Inspector/Bylaw Enforcement Officer
position be allocated to the Building Inspection function."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OTHER (All Directors)

Planning Department
Reports

Moved by Director Bachrach
Seconded by Director Brien

2018-1-27

"That the Regional District of Bulkley-Nechako Board of Directors
receive the Planning Department Reports:
-Planning Department Enquiries Report – December, 2017;
- Action List – January, 2018

CORRESPONDENCE

- Kiel Giddens, Regional Manager, Public Affairs Coast GasLink
Pipeline Project RE: CGL Presentation to RDBN Board: Sept
21, 2017;
-Dave Kmet, Team Leader – BC LNG Land Coast GasLink
Pipeline Ltd. RE: Notification Letter – Permit Extension;
-Planning Department – Year-end Report 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Meeting with Nathan Cullen
MP, Skeena Bulkley Valley
February 21, 2018 – Telkwa,
B.C., RE: CN Rail Operations
and Issues

Director Repen announced that on February 21, 2018 Telkwa
is hosting a meeting arranged by a community member with
Nathan Cullen, MP, Skeena Bulkley-Valley to discuss issues with
CN Rail and its operations. He invited the Regional Board to
attend and encouraged any reports from the region be brought
forward to himself or Village of Telkwa staff. He will provide the
meeting information to staff to forward to the Regional Board of
Directors. Director Beach noted that he will be in attendance.

Village of Telkwa Water Tower

Director Repen mentioned that the Village of Telkwa continues to
work on its water tower issues.

VERBAL REPORTS (CONT'D)

UNBC Cumulative Impacts
Research Consortium - 2018
CIRC Forum – Jan 18-19, 2018
-Prince George, B.C.

Director Fisher attended the UNBC Cumulative Impacts Research Consortium (CIRC) 2018 Forum on January 18-19, 2018 in Prince George, B.C. He mentioned that it was a good session and beneficial to have a local government voice at the forum. Director Fisher noted that there were sessions in regard to youth, incorporating First Nations values in planning along with health and health indicator considerations. The youth from Vanderhoof and Fraser Lake in attendance expressed their wish to be engaged in local government and Director Fisher encouraged them to visit the Regional District in the future. He also spoke of connecting the group with the Youth Action Network at Smithers Secondary School and assisting in bringing youth across the region together.

Director Fisher attend the Forum to network with people to assist in determining the cumulative impacts on the Bulkley River. He noted that a representative from Simon Fraser University may be able to assist researching funding options to conduct a study and the Bulkley Valley Research Centre and Community Resource Board have expressed an interest in partnering as well.

Northern Voice – Waste
Management Recycling
Initiatives

Director Fisher will be meeting with Regional District of Kitimat-Stikine and North Coast Regional District January 26, 2018 and the Regional District of Fraser-Fort George, Cariboo and Peace River Regional Districts at the Electoral Area Directors Forum January 30-31, 2018 to discuss partnerships and collaboration in regard to ICI recycling and advocacy in regard to general recycling initiatives in the north.

Meeting with Doug Donaldson
In March, 2018

Director Fisher also noted he will be meeting with the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development in March, 2018.

Lakes District Cattlemen's
Association Meeting
-January 20, 2018 – Burns
Lake

Directors Parker and Benedict attended the Lakes District Cattlemen's Association Meeting January 20, 2018 in Burns Lake. Debbie Evans, RDBN Agriculture Coordinator was also in attendance and provided presentation. Director Parker noted that the event was well attended and Ms. Evans provided a good presentation. Director Benedict commented that she received numerous positive comments from the attendees in regard to Miss Evans, Agriculture Coordinator.

Fraser Lake Community Van

Director Lindstrom mentioned that the Fraser Lake Community Van has been scheduled to take its first trip of seniors from the community to Prince George Friday, January 26, 2018 for Dr. Kelly's memorial service. The van is fully booked for the trip.

Village of Burns Lake By-
Election

Director Beach reported that the Village of Burns Lake held its By-Election for a new Councillor on January 20, 2018 and Charile Rensby was elected.

VERBAL REPORTS (CONT'D)

Event in Hudson's Hope
RE: Solar Project

Director Beach spoke of an event being hosted in Hudson's Hope in June, 2018 to showcase their Solar Project. Hudson's Hope received grant funding to install grid-tied solar to the roofs of six municipal buildings including its curling rink and arena. He noted that there may be potential benefits in Burns Lake and other communities in the region to install solar panels. He commented that the Village of Burns Lake may consider sending a representative to the event.

FCM Climate Action Staff
Funding

Director Beach brought forward for consideration the Federation of Canadian Municipalities grant funding opportunity to fund 80% of a Climate Action staff member for Municipalities and Regional Districts.

BC Natural Resources Forum
-January 16-18, 2018
-Prince George, B.C.

Chair Miller attended the BC Natural Resources Forum January 16-18, 2018 in Prince George, B.C. He spoke of having the opportunity to network and meet with a number of individuals and he will provide a report at a future meeting. He met with the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development and has been in contact with his staff to schedule a future meeting.

Northwest BC Resource
Benefits Alliance Meeting
-January 23, 2018
-Terrace, B.C.

Chair Miller attended a RBA strategy meeting in Terrace, B.C. on January 23, 2018. Discussion took place regarding the strategy and refocus needing to take place moving forward along with the budget.

RDBN Letter to Provincial
Minister's RE: Provincial
Government Input Timelines

Chair Miller reported that he has received a number of calls from Provincial Government Assistant Deputy Ministers and Deputy Ministers in response to the RDBN Letter that was sent to Provincial Minister's in regard to Provincial Government Input Timelines December 20, 2017. He spoke to the feedback and follow-up that the RDBN is receiving in regard to issues brought forward during UBCM 2017 and the letter sent.

Receipt of Verbal
Reports

Moved by Director Brien
Seconded by Director Repen

2018-1-28

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Regional District Chairs/CAO
Forum – March 20-21, 2018
-Victoria, B.C. – Request for
Agenda Topics

Moved by Director Repen
Seconded by Director Brien

2018-1-29

"That the Regional District of Bulkley-Nechako Board of Directors authorize the Chair and Chief Administrative Officer's attendance at the Regional District Chairs/CAO Forum March 20-21, 2018 in Victoria, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Staff will forward the following Agenda Topics for the RD Chairs/CAO Forum: Building Inspection – Homeowner Builds and Road Rescue Extrication.

Voices for Good Air- Request for Letter of Support

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-30

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to Voices of Good Air for its grant applications for a proposed Slash to Biochar: Colloquium & Workshop."

(All/Directors/Majority) CARRIED UNANIMOUSLY

District of West Kelowna Request for Letter of Support Re: Cannabis Tax Sharing Formula

Moved by Director Beach
Seconded by Director Brienen

2018-1-31

"That the Regional District of Bulkley-Nechako Board of Directors receive the District of West Kelowna's Request for a Letter of Support re: Cannabis Tax Sharing Formula."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BC/Yukon Command Royal Canadian Legion-Request for Sponsorship

Moved by Director Bachrach
Seconded by Director Thiessen

2018-1-32

"That the Regional District of Bulkley-Nechako Board of Directors receive the BC/Yukon Command Roayl Canadian Legion – Request for Sponsorship."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Administration Correspondence

Moved by Alternate Director Newell
Seconded by Director Thiessen

2018-1-33

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Ministry of Municipal Affairs and Housing - Building Officials Qualifications;
- Ministry of Public Safety and Solicitor General - Follow-up re: UBCM Convention;
- Office of the Premier – Follow-up – RDBN Letter re: Limited Response Time for Input;
- Burns Lake Community Forest Ltd. – Support of the Northwest BC Resources Benefits Alliance;
- Lakes Animal Friendship Society – Thank you for Support;
- Nechako-Kitamaat Development Fund Society - NKDF Grants \$283,975 for New Projects in Kitamaat, Fraser Lake and Vanderhoof;
- North Central Local Government Association- NCLGA Resolution Package 2018 & Bid Reminder;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- North Central Local Government Association - NCLGA Board Report;
- Minister of Municipal Affairs and Housing- Holiday Greetings from the Honourable Selina Robinson, Minister of Municipal Affairs and Housing;
- Town of Smithers – Houston/Smithers Commuter Service;
- The Plant and Animal Health Strategy Team- Update;
- Village of Harrison Hot Springs – Prevention of Quagga and Zebra Mussels;
- District of Clearwater – Prevention of Quagga and Zebra Mussels;
- Town of Oliver – Prevention of Quagga and Zebra Mussels;
- City of Parksville – Prevention of Quagga and Zebra Mussels;
- City of Dawson Creek – Prevention of Quagga and Zebra Mussels;
- Town of Smithers – Letter to Minister of Environment and Climate Change Strategy re: Open Burning Smoke Control Regulations;
- District of Kent – Cannabis Sales Revenue Sharing;
- Canadian Wildlife Service – Pacific Region- Changes to Schedule 1 of the Species at Risk Act;
- Stellat'en First Nation Hockey Group – Request Receive for Sponsorship;
- Cathy Peters – Sex Trafficking;
- BC Chamber of Commerce – News Release - Site C Will Energize BC for the Next Hundred Years;
- Cycle 16 November 2017 Newsletter;
- FCM Voice December 22: 2017 Year in Review;
- New Gold Blackwater Project – Winter 2017-18 Newsletter;
- Union of B.C. Municipalities
 - Initial 2018 Strategic Wildfire Prevention Initiative Intake Announced
 - Abandoned and Wrecked Vessels
 - Former Kamloops Councillor Passes Away
 - Register for the 2018 LGLA Leadership Forum
 - Representative Sought for Road Safety Committee
 - bc211 Expands Access to Community Services
 - Community Energy Preparedness Fund;

INVITATIONS

-Canadian Bioeconomy Conference & Exhibition - June 6-8, 2018 – Prince George, B.C.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ACTION LIST

Action Lists – September & October, 2017

Moved by Director Benedict
Seconded by Director Repen

2018-1-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the Action Lists for September and October, 2017.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

FINANCIAL

Operating Accounts
-December, 2017

Moved by Director Benedict
Seconded by Director Repen

2018-1-35

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid December, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAW

Bylaw for First, Second and Third Reading

No. 1817 – Goetjen Road
Street Lighting Local Service
Establishment Repeal Bylaw

Moved by Director Greenaway
Seconded by Director Beach

2018-1-36

"That "Goetjen Road Street Lighting Local Service Establishment Repeal Bylaw No. 1817, 2018" as presented on the Supplementary Agenda be given first, second, and third reading this 25th day of January, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1818 – Smithers/Houston
Telkwa Television Rebroad-
casting Local Service
Establishment Amendment

Moved by Director Repen
Seconded by Director Fisher

2018-1-37

"That "Smithers/Houston/Telkwa Television Rebroadcasting Local Service Establishment Amendment Bylaw No. 1818, 2018" be given first, second, and third reading this 25th day of January, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1819 – Fort St. James
Arena Local Service
Establishment Amendment

Moved by Director Greenaway
Seconded by Director Petersen

2018-1-38

"That "Fort St. James Arena Local Service Establishment Amendment Bylaw No. 1819, 2018" be given first, second, and third reading this 25th day of January, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaw for First, Second, Third Reading & Adoption

No. 1820 – Burns Lake and
Area Television Radio and
Internet Connectivity Capital Reserve

Moved by Director Benedict
Seconded by Director Beach

2018-1-39

"That "Burns Lake and Area Television, Radio and Internet Connectivity Capital Reserve Bylaw No. 1820, 2018" be given first, second, third reading and adoption this 25th day of January, 2018."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Thiessen
Seconded by Director Bachrach

2018-1-40

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS:

- Federation of Canadian Municipalities – Elected Officials: Join our Webinar on Climate Change Action – January 31, 2018;
- Federation of Canadian Municipalities – Register for Training to Help You Make Better Infrastructure Decisions – February 15 & 16, 2018;
- AE Today – Issue #4 – December 2017;
- City of Prince George Economic Update – November 2017;
- Clean Energy Review:
 - January 15, 2018 – Canadians: What do They Really Think?
 - December 18, 2018 – Alberta Breaks a Record
 - December 10, 2018 – Tis the Deadline;
- Communities in Bloom – Enhancing Green Spaces in Communities;
- Federation of Canadian Municipalities – Connect Update:
 - December 21, 2018 – Changes to Call for Applications for Climate Change Grants;
- Federation of Canadian Municipalities – The Voice
 - January 12, 2018 – New Year for Municipal Advocacy/Webinar on Climate Change Action/FCM Roll of Honour
 - January 5, 2018 – FCM's 2018 SCC/FCM Membership/Electric Vehicle Infrastructure
 - December 15, 2018 – Fair Cannabis Revenue-Sharing/Women in Local Government/SCC 2018;
- Rio Tinto Alcan - Nechako Reservoir Flow Facts:
 - January 6 to 12, 2018
 - December 23 to January 5, 2018
 - December 16 to December 22, 2017
 - December 18, 2017 – Nechako River Ice Warning
 - December 9 to December 15, 2017
 - December 2 to 8, 2017;
- Resource Works
 - January 9, 2018 - Some Resource Events Worth Checking Out
 - January 4, 2018 – BC Natural Resources in 2018 December 14, 2018- Newsletter;
- Smithers Exploration Group – Details for SEG's Rock Talk 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

March 22, 2018 Board Meeting Moved by Director Beach
Seconded by Director Bachrach

2018-1-41 "That the Regional District of Bulkley-Nechako Board of Directors authorize changing the March 22, 2018 RDBN Board Meeting to March 15, 2018."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Resource Benefits Alliance
2017 Costs Moved by Director Bachrach
Seconded by Director Benedict

2018-1-42 "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Resource Benefits Alliance 2017 Costs"; and further, that the Regional District of Bulkley-Nechako Board of Directors reaffirms its commitment to the Northwest B.C. Resource Benefits Alliance (RBA) for the year 2017 in the amount of \$140,000."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Discussion took place in regard to the Resource Benefits Alliance (RBA) 2017 Costs. Concerns were brought forward in regard to the RBA budget.

Director Benedict brought forward concerns in regard to the potential impacts of local government elections in October, 2018 to the RBA. Chair Miller commented that in discussions with a consultant, she encouraged that the RBA refine its information provided to the province and that the politicians take it forward to the Provincial Government as soon as possible. He also spoke of the importance of having industry support. NewGold has indicated its support through its efforts with the Association for Mineral Exploration (AME) and have been promoting the RBA in other discussions.

Chair Miller mentioned that in meeting with the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development, Minister Donaldson reiterated and confirmed the promise made by the Provincial Government in August, 2017 and again at UBCM 2017.

CORRESPONDENCE

**Passive House Canada
-Request for Support**

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-43

"That the Regional District of Bulkley-Nechako Board of Directors authorize Passive House Canada be given \$500 grant in aid monies from each of Electoral Areas "A" (Smithers Rural) and "B" (Burns Lake Rural) for costs associated with hosting a workshop and outreach activities in Smithers subject to the project proceeding; and further, that other Electoral Area Directors provide direction to staff if they wish to contribute grant in aid monies."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

Referrals

**Referral File Pacific Trail
Pipeline (PTP) Permit Expiry
Extension (Chevron)**

Moved by Director Thiessen
Seconded by Director Lindstrom

2018-1-44

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the January 26, 2018 letter titled "Regional District Comments regarding Pacific Trail Pipeline Project (Chevron Canada Ltd.) Expiry Extension for Permit #9706458 and Permit #9706505" to the BC Oil and Gas Commission and Chevron Canada as the RDBN's response to the Permit Expiry Extension Notification dated January 10, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

EMERGENCY SERVICES

Memo

**Ebenezer Flats/Kidd Road
Flood Mitigation Study and
Approval**

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-45

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with Ebenezer Flats/Kidd Road Flooding Mitigation Study and proceed with issuing the Request for Proposal for the study."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Transportation Trade Network Moved by Director Thiessen
Seconded by Director Parker

2018-1-46 "That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Transportation Trade Network RE: TTN study overview and request for involvement."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Mr. Llewellyn mentioned that the RDBN has been invited by the Ministry of Transportation and Infrastructure to attend a meeting February 1, 2018 with the Town of Smithers in Smithers to discuss the four at-grade rail crossings (West and East) of Smithers identified as a Transportation Trade network priority. There is also opportunity for the Regional Board to forward additional areas of concern to the Ministry of Transportation and Infrastructure (MoTI). Discussion took place in regard to the intent of the Transportation Trade Network Analysis and its review of long-term efficiencies and movement of goods along the transportation corridor including both rail and truck.

Director Brien brought forward concerns regarding cost implications to municipalities in regard to crossing upgrades within communities. In the past there were very few trains that travelled through communities and now there is an average of 26 trains a day travelling through Houston. Director Brien spoke of the increased traffic that may take place with industrial development in the northwest region. He also raised concerns in regard to the safety of communities with the number of trains travelling through municipalities. Discussion took place in regard to the need and importance of mitigating the impacts to communities. Frustrations were expressed regarding the lack of responsibility and open communication with the companies using and responsible for the railway system.

Director Thiessen and Brien expressed the need to have further discussions in regard to the issue of railway safety issues and mitigating impacts to communities.

SPECIAL IN-CAMERA MEETING MOTION

Moved by Director Beach
Seconded by Director Brien

2018-1-47 "In accordance with Section 90 (1)(i) of the *Community Charter*, matters pertaining to the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Information Technology Services), it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that the meeting must be closed to the public and therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ADJOURNMENT

Moved by Director Beach
Seconded by Director Thiessen

2018-1-48

"That the meeting be adjourned at 2:16 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chairperson Miller and Board of Directors

FROM: Melany de Weerd, Chief Administrative Officer

DATE: February 13, 2018

SUBJECT: Canada Summer Jobs Attestation

The Regional District of Bulkley-Nechako Board generally applies each year to the federal government under the Canada Summer Jobs program for funding to hire summer students. These funds are important in enabling us to create student employment for young people interested in exploring opportunities in the field of local government and completing prioritized organizational projects.

New this year, the federal government requires signature of an attestation before an application will be considered; no funding is available unless the applicant signs the attestation. Given the contentious nature of the wording of the attestation, and the Board not having taken a position in relation to the content in relation to the Regional District's core mandate, staff is seeking a decision of the Board with respect to this year's application. The wording of the attestation is as follows:

Attestation

- I have read and understood the Canada Summer Jobs Articles of the Agreement and referred to the Applicant Guide as needed;
- The job would not be created without the financial assistance provided under a potential contribution agreement;
- Both the job* and my organizations core mandate* respect individual human rights in Canada, including the values underlying the *Canadian Charter of Rights and Freedoms* as well as other rights. These include reproductive rights and the right to be free from discrimination on the basis of sex, religion, race, national or ethnic origin, colour, mental or physical disability or sexual orientation, or gender identity or expression;
- I have all the necessary authorities, permissions and approvals to submit this application on behalf of myself and the organization.

* Please refer to the Applicant Guide for further information regarding eligible activities and organization's mandate.

A copy of the 'eligible activities and 'organization's mandate' sections are attached to this report. Staff is seeking a resolution of the Board on the organization's core mandate and whether Staff is authorized to sign the attestation.

Should the Board be supportive of the content of the attestation, a resolution is required as follows:

That the RDBN Board of Directors agree to enter into a contract with Employment and Social Development Canada for Summer Student wage subsidies, should the funding be approved.

RECOMMENDATION:

(All/Directors/Majority)

Direction.

3.4.2 Mandatory Employment Related Costs

Employers are required by law to pay the Mandatory Employment Related Costs (MERCs) for their employees. These costs include Employment Insurance premiums, Canada or Quebec Pension Plan contributions, vacation pay, Workers' Compensation premiums or equivalent liability insurance (if applicable), health insurance and parental insurance premiums in Quebec and Ontario, the Health and Post-Secondary Education Tax in Newfoundland and Labrador, and the Health and Education Levy in Manitoba.

For your information, payroll deductions tables can be found on the [CRA](#) website. Check with the appropriate provincial or territorial authorities to ensure that you have the most updated rate information.

Not-for-profit employers are eligible for reimbursement of Mandatory Employment Related Costs for up to 100% of the minimum hourly wage in the province or territory where the activities will take place. All other employers are not eligible for funding to cover Mandatory Employment Related Costs, in whole or in part.

3.4.3 Overhead Costs - Students with Disabilities

All employers may be eligible for additional funding of up to \$3,000 per student with disabilities to accommodate the student within the workplace. However, only personal tools and adaptations and professional support services (e.g. visual language interpreters) that the student requires to accomplish tasks covered under the agreement will be considered eligible.

3.5 Eligible Activities

The job must provide meaningful work experience for the student. It must not contribute to the provision of a personal service to the employer (e.g. the job must not involve gardening, domestic services, child care services, etc., for the employer).

To be eligible, the job must respect individual human rights in Canada, including the values underlying the [Canadian Charter of Rights and Freedoms](#) (Charter) as well as other rights. These include reproductive rights and the right to be free from discrimination on the basis of sex, religion, race, national or ethnic origin, colour, mental or physical disability, sexual orientation, or gender identity or expression.

The students must work in Canada for the entire duration of the approved funding period; work that takes place outside of Canada is ineligible.

10. Organization's Mandate

Indicate your organization's mandate and also provide a summary of its main activities.

The core mandate of your organization must respect individual human rights in Canada, including the values underlying the [Canadian Charter of Rights and Freedoms](#) as well as other rights. These include reproductive rights and the right to be free from discrimination on the basis of sex, religion, race, national or ethnic origin, colour, mental or physical disability, sexual orientation, or gender identity or expression.

11. Number of Full-Time Employees Working in Canada

Indicate the total number of full-time employees working for your organization across the country (not only those working in your branch). Full-time employees are those who work 30 hours or more per week.

If there are only part-time employees working for your organization, enter "0".

12. Mailing Address of Employer

Indicate your organization's mailing address to which all correspondence will be sent, including any payments.

13. Address of the Location of the Proposed Activities

Indicate the main address where the student will be working if this address is different from the mailing address. This address cannot be a post office box (PO Box); it must be a civic address.

If the proposed activities will take place in multiple locations, you must ensure that these locations are in the same constituency. To determine the constituency, consult the [Elections Canada](#) website. Indicate all the other addresses where the student will be working. These addresses cannot be post office boxes (PO Box); they must be civic addresses. If the locations of the proposed activities are in multiple constituencies, a separate application must be submitted for each constituency.

Important: The employer must offer the job within the constituency for which the application is submitted. This includes cases where the student will work remotely, at a personal premises (e.g. employer's home), or away from the supervisor's location, or from somewhere else outside of a traditional workplace. Essentially, the location where the student will perform the job duties must be within the constituency for which the application is submitted. If the location of the proposed activities changes after you submit your application or after you are approved for funding (e.g. once the student is recruited and the remote work location can be confirmed), you must inform Service Canada. If the change occurs after you are approved for funding, Service Canada and the employer must both agree on the change, otherwise the job may be considered ineligible for funding.

If the work will be performed remotely, at a personal premises (e.g. employer's home), or away from the supervisor's location, or from somewhere else outside of a traditional workplace, the employer is responsible for ensuring that the location respects provincial



**Regional District of Bulkley-Nechako
Board of Directors
February 22, 2018**

To: Chair Miller and the Board of Directors
 From: Corrine Swenson, Manager of Regional Economic Development
 Date: January 30, 2018
 Regarding: Connecting Consumers and Producers

Please find attached the 2017 Connecting Consumers and Producers Report.

The recommended 2018 Connecting Consumers and Producers Project Plan includes:

Activity	Description	Timeline	Person Responsible
Community Events	Provide \$1,100 in funding to support community events that connect consumers and producers	Advertise Event Funding April – August Community Events held August - November	Nellie Davis, Proposal Writer Debbie Evans to assist with promotion
Agriculture Brochure	Regional Guide to eating local	Gather contact information and update content April – June Printed in July Distributed August - November	Debbie Evans, Agriculture Coordinator Reg Ec Dev Summer Student to assist with updating contact information
Opportunities. rdbn.bc.ca /agriculture	Ensure content is current and relevant	Review webpage February Update content/layout March - April	Debbie Evans, Agriculture Coordinator Lindsey Larsen, Regional Economic Development Coordinator

Social Media	Monitor, post and engage with the Connecting Consumers and Producers Facebook account	January - December	Lindsey Larsen, Regional Economic Development Coordinator Debbie Evans will provide content
Promo Materials	Request availability of local produce in the region – April Purchase local produced promo materials – May Distribute at Community Events August - November	April - July	Nellie Davis, Proposal Writer

Last year the Regional District of Kitimat-Stikine (RDKS) requested Hazelton and area be included in the Farmers Markets and Producer listings. The extra cost to produce the pages and printing of the brochures was covered by the RDKS. The RDKS has requested that Hazelton be included in the brochure again this year. The feedback they received was positive.

The benefits of including Hazelton are the added exposure for the producers, especially for Electoral Area A, Smithers and Telkwa. Working with the RDKS also strengthens relationships between the two regional districts. The concern with including producers and farmers markets outside of the RDBN is the confusion about boundaries and the need to clarify the services the Agriculture Coordinator can offer. There is also the possibility that the benefit to the RDBN producers may be diluted with including out of region producers in the directory.

Does the Board wish to include Hazelton and area producers and farmers markets in the brochure?

RECOMMENDATION:	(All/Directors/Majority)
Direction.	

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Connecting Consumers and Producers

2017 Final Report



Regional District of Bulkley-Nechako
Regional Economic Development Department
37 3rd Ave, PO Box 820, Burns Lake, BC V0J 1E0
250-692-3195

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Introduction

Agriculture continues to play an important role in the region's economy. Due to increased globalization of the agriculture industry and increased health regulations, the agriculture sector has been identified by the RDBN as an area of focus. The 2012 RDBN Agriculture Plan addressed the need to create a marketing campaign for locally produced food. Section 3.5.1 of the RDBN Agriculture Plan states:

"The RDBN should undertake a long-term low level marketing campaign to maintain public awareness of the benefits of purchasing local food products. This may include the development of information posters and brochures, the purchase of local food products for events, and the inclusion of reminders notes in newsletters and other promotional materials"

The Connecting Consumers & Producers project was developed to address this direct action. This marketing project supports local agriculture by connecting consumers with producers in the eight municipalities and seven rural areas within the RDBN.

In the first year of the project (2014) three activities were completed; purchase of agriculture resources for libraries, sponsorship of community events, and development of an agriculture brochure. The second, third and fourth years of the project (2015, 2016, 2017) have seen the completion of community event sponsorships and updates and reprinting of the agriculture brochure.



Project Inputs <i>Human and physical resources</i>	Project Activities <i>The things you "do" with your inputs – the actions</i>	Project Outputs <i>Product or service stemming from a completed group of activities</i>	OUTCOMES		
			Short-term <i>Results emerging from the outputs that often represent a change in knowledge or skill</i>	Medium-term <i>Results emerging from immediate outcomes that usually represent a change in behavior or practice</i>	Long-term <i>Results emerging from the intermediate outcomes that the project is working towards</i>
Agriculture					
<ul style="list-style-type: none"> Regional Economic Development Action Plan (2014) Regional Economic Development Staff RDBN Agriculture Plan (2012) Funding Sources Agriculture resource and producer lists Beyond the Market Project Nechako Valley Food Network Smithers Farmers' Institute Agriculture producers RDBN Residents Connecting Consumers & Producers Community Event Partners Regional Image Bank Economic Developers Web Master Facebook 	Beyond the Market Advisory Committee		<ul style="list-style-type: none"> Increased consumer awareness about local producers in region Increased consumer knowledge about eating locally produced food year round Increased short-term producer sales Promotion of region's producers Promotion of community events Increased attendance by RDBN Board of Directors Increase engagement with online community Increase marketing of producers businesses on social media 	<ul style="list-style-type: none"> Increased knowledge about the benefits of eating locally produced food Increased number of consumers purchasing locally produced food Increased short-term and long-term producer sales Increased number of producers listed in regional directories Increased and strengthened relationships with stakeholders Increased resident awareness in RDBN's commitment to the agriculture industry Increased social media presence 	<ul style="list-style-type: none"> To have producers who know how to grow and promote their products To create a culture of people who value locally produced food Increased agriculture revenue The agriculture sector is supported to grow and prosper in the RDBN Increased number of producers Increased agriculture production To have an engaged social media network
	<ul style="list-style-type: none"> Participate on conference calls Provide \$5,000 sponsorship *Beyond the Market did not provide services in 2017. The RDBN Board Provided \$5,000 to hire an Agriculture Coordinator 	<ul style="list-style-type: none"> Input on the Beyond the Market project 			
	Connecting Consumers and Producers Events				
	<ul style="list-style-type: none"> Create application process for community events Evaluate and approve applications Establish partnerships Assist partners with development of event Promote events Prepare and distribute event kits Connecting Consumers & Producers Community Events take place Receive and evaluate final report Provide funding for community events Project reporting and distribution Invite RDBN Board of Directors to community events in their area 	<ul style="list-style-type: none"> Community event guide and application package Connecting Consumers & Producers community event partnerships (8) Event kits (750) Attendees at Connecting Consumers & Producers Community events (750) Invitations to RDBN Board of Directors 			
	Connecting Consumers and Producers Brochure				
<ul style="list-style-type: none"> Collaborate with project partners including: <ul style="list-style-type: none"> Nechako Valley Food Network Beyond the Market Smithers Farmers Institute Research agriculture content for brochure Review Regional Image Bank for brochure images Design agriculture brochure Brochure content reviewed by agricultural community Print brochures Distribute brochures at community events Display brochure on website Survey producers to measure impact 	<ul style="list-style-type: none"> Agriculture brochure (1000) Number of producers listed in directory (100) 				
Facebook					
<ul style="list-style-type: none"> Create Facebook page to promote program Promote Facebook page on Community Facebook pages 	<ul style="list-style-type: none"> Likes on page (200) Post three times weekly Share other pages posts on page 				

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Connecting Consumers & Producers Agriculture Brochure

This project activity involved research, updates, printing, and distribution of the Agriculture Brochure designed by the Regional Economic Development Department in 2014. The intent of the brochure is to provide a resource for consumers that encourages preservation of food as a means to eat local all year round and provide a directory of local producers inclusive of all communities in the RDBN.

In 2017, research for the brochure was done in-house by RDBN staff, and design of the brochure was done by local graphic designer Erin Martens of EM2. Content was reviewed by the Lakes District 4-H Senior Council, and the Regional District of Kitimat-Stikine. The brochure was distributed at Connecting Consumers and Producers Community Events and Farmers Markets throughout the region. The brochure is also available on the project website. Feedback from community groups on the design and relevance of information in the brochure was very positive. New to the 2017 brochure was the participation of Producers from the Hazelton area, as requested by the Regional District of Kitimat-Stikine, who partnered with the RDBN for production of the 2017 Brochure.



"Showcasing local producers is a win-win for everyone involved. The producers can have a sustainable business, and consumers have access to local and healthy options." Houston Link to Learning



Contact is made with each producer listed in the directory during the design phase of the brochure to ensure accuracy. In 2017 producers were contacted by phone in May with follow-up emails. Producer lists were reviewed for omissions. Any producers not listed were asked to contact the Regional Economic Development Department if they wished to be listed in the directory.

Interest in listing in the directory is anticipated to increase among producers in the region with engagement created through the Regional District of Bulkley-Nechako's Agriculture Coordinator position.

See Attachment A: Financials
Attachment C: Statistics

Connecting Consumers & Producers Community Events

This project activity involved a funding application process for community groups to host events in their communities that facilitated connecting consumers with the producers. This activity identifies sponsorship monies in 15 areas in the region (8 municipalities and 7 electoral areas). In 2017 a total of seven applications were received from potential host partners (6 were approved) and events included partnerships between 20 additional organizations. Events included workshops on preserving local products, harvest celebrations, and extended farmers' markets. In addition to grant funded events, the Bulkley Valley and Fraser Lake Farmer's Markets distributed Brochures and Local Promo Items. Mayor McDougall also delivered Brochures for distribution at the Fort St. James Community Market.

The community events provide opportunity for "face-to-face" exposure with producers and as a long term outcome they will increase producer's long-term sales. Short-term sales were increased through the products purchased to host the events. There was an increase in community spirit for those participating in the Connecting Producers & Consumers Community Events. By providing opportunities for producers and consumers to meet, the project supported the long-term viability of the local agriculture industry. Promotional items for events were purchased from three local producers; Blue Mountain Honey provided flavored honey samples, Wild Thyme Farm provided a powdered hot pepper spice, and Tilted Heart Gifts provided wild tea. Spin-offs from this project will support the food producers and will encourage others to sell their locally produced products.



We were really happy to be able to provide fresh vegetables for the Children's Festival this year, and the exposure to our new market garden was fantastic."

-Leanna Miranda from Honeysuckle Farm

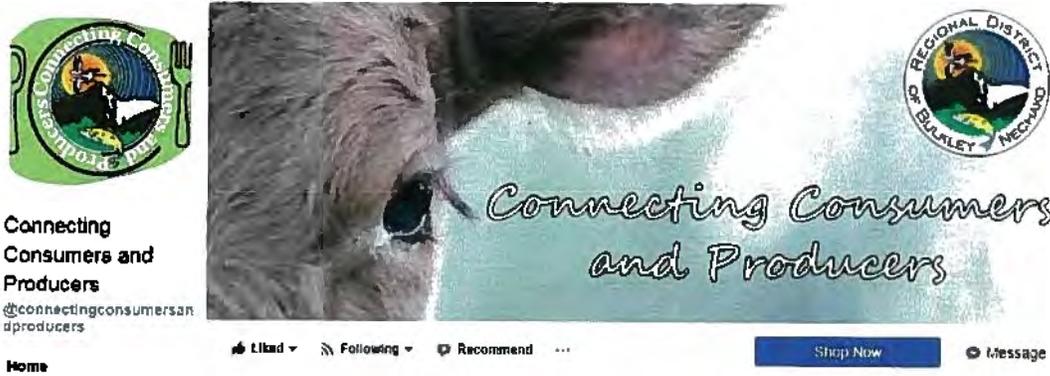
Community events exposed producers to a large number of consumers. Consumer demand for local food products is on the rise, however, many consumers do not know where to purchase locally produced goods. This project was designed to make initial contacts to be followed by continued consumer purchases.

The challenge in 2017 was with community event participation in multiple areas of the region. Electoral Area 'D' (Fraser Lake Rural), Fort St. James, Electoral Area 'C' (Fort St. James Rural), Telkwa, Smithers, Electoral Area "E" and Electoral Area 'G' (Houston Rural) did not host events. The Houston Public Library was approved to host a Locavore Dinner, but due to challenges securing caterers for local produce in time, the event did not occur. The Fraser Lake Community Garden was also approved to host a Garden Tour and Lunch, but due to scheduling conflicts with partner organizations, the event was unable to occur. The Agriculture Coordinator will be a valuable resource for promoting the Community Event Funding, and an increase in Community Events is expected for 2018.

See Attachment A: Financials , Attachment B: Community Events

Connecting Consumers & Producers Social Media

A Facebook Page was added to the project in 2016. The short-term goal of the page was to engage with an online community. The page currently has 144 likes, and engagement with posts continues to improve.



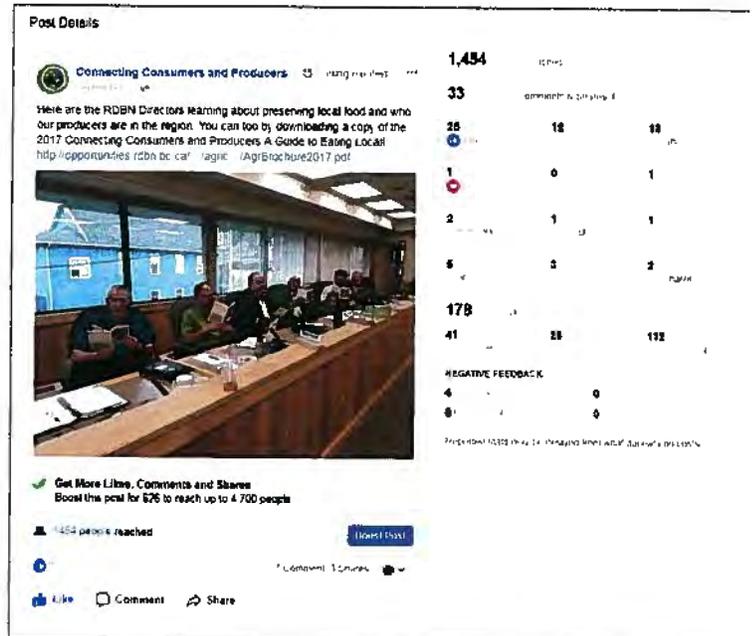
Posts were focused on connecting consumers with producers in the region. They included posts about the following:

- Agricultural event information
- Interesting facts about agriculture in the region
- Promotion of local producers
- Farmers' Market information
- Tips on preserving locally produced food

All of the Farmers' Markets in the region use Facebook and posts were shared on the Connecting Consumers and Producers page. Agricultural events and workshops shared from other Facebook pages received the most engagement.

Through the winter months the Connecting Consumers and Producers page will continue to share posts of interest and promote our local producers.

See: Attachment C: Statistics



Results of the Connecting Consumers and Producers Project

The Connecting Consumers and Producers project has been an initiative of the Regional Economic Development Department for four years. The project has promoted the region's producers and increased awareness of locally produced food.

There appeared to be a decrease in overall attendance at community events over 2016, which was mainly due to unusually high numbers in 2015 and 2016 reported from attendance at the Bulkley Valley Fall Fair and Exhibition. The number of producers involved in providing food for community events increased from 62 in 2016 to 63 in 2017.

We are excited about the anticipated increase in engagement with local producers in 2018 with the participation of the new RD Agriculture Coordinator. It will be highly beneficial to have the additional contact and relationship that the Ag Coordinator position fosters, which we anticipate will result in increased engagement with all aspects of the Connecting Consumers and Producers Program, including Brochure listings, Community Event participation, and overall increased sales in the industry.

By assisting marketing of small scale agriculture in the region through the Agriculture Brochure, the project increased consumer knowledge about eating locally produced food year round. The four-year total for Agriculture Brochures distribution is 4,290.

There were positive supports and feedback for the Connecting Consumers and Producers project in 2017. Community groups hosting events continue to be appreciative and feel the project makes a positive impact on increasing consumer's awareness of purchasing locally produced food. The Facebook page created a following on social media that will further engage producers and make connections with consumers.

The RDBN's commitment to the agriculture sector is evident through the success of the Connecting Consumers & Producers Project. Continued support of the agriculture industry will increase public awareness of the benefits of purchasing locally produced food.

"Many consumers tried these local foods for the first time and were surprised at the diversity of products available locally. Some participants wanted contact info for these local producers, so the Connecting Consumers and Producers guide came in handy!"

Waneta Nealis, Lakes District Fall Fair Association

Financials

EXPENSES 2017		
Activity	Budget	Actual Project Costs
Agriculture Brochure	13,070	11,283
Community Events	16,500	3,910.50
Promotional Items	1,500	1,410
	\$31,070	\$16,603.50

REVENUE 2017		
Source	Item	Amount
Regional District of Kitimat-Stikine	Brochure	755.42
Northern Development Initiative Trust*	Brochure	3,223.46
Regional District of Bulkley-Nechako	Brochure	7,304.12
Regional District of Bulkley-Nechako	Community Events	3,910.50
Regional District of Bulkley-Nechako	Promotional Items	1,410
		\$16,603.50

*NDIT provided one-time funding to update the Agriculture Brochure, which will be updated in-house for subsequent editions.

Connecting Consumers and Producers Community Events

Attachment B

Name of Event	Partners	Area	Description	Attendees	\$ to Producers
Harvest Festival 2017	<i>Nechako Valley Food Network*</i> Nechako Healthy Community Alliance W.L. McLeod Farm 2 School Program District of Vanderhoof YMCA of Northern BC Riverside Place (Seniors Connected)	Vanderhoof Electoral Area F	<ul style="list-style-type: none"> Table to hand out Brochures and offer gift baskets and draw to showcase locally grown food. A free meal was provided highlighting locally grown food Live music and speakers provided information and entertainment T-shirts were provided to local producers to increase producer participation 	300	\$460
Houston Harvest Festival	<i>Houston Link to Learning</i> District of Houston Houston Public Library Houston Farmers Market Houston Community Garden	Houston Electoral Area G	<ul style="list-style-type: none"> A festival to celebrate the end of the season for the Community Garden & Farmers' Market. 24 vendors promoted their products A canning demonstration was done using locally produced food 	200	\$396
Taste the Local Harvest	<i>Lakes District Fall Fair Association</i> Burns Lake Community Garden	Burns Lake Electoral Area B Electoral Area E	<ul style="list-style-type: none"> Products were purchased from local producers. Samples of products were provided to attendees at the Lakes District Fall Fair 	800	\$529
Granisle Fall Festival	<i>Village of Granisle</i> Granisle Seniors Association	Granisle Electoral Area G	<ul style="list-style-type: none"> Information and Brochures were distributed at both the Town Hall Meeting and the Seniors AGM and Potluck at the Granisle Seniors Hall Events were scaled down due to time constraints 	100	\$0**
4 Events				1,300	\$1,385

*Host partner in Italics

**Event hosted with no expenses

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Statistics

Agriculture Resource Purchase (2014)

Short-term outcomes: Increase in the number of resources available to producers
 Increase in libraries knowledge of the available agriculture resources
 Strengthened relationship with local libraries and agricultural community.

Agriculture Resource Lending Numbers			
Location	2015	2016	2017
Vanderhoof Public Library	74	93	143
Houston Public Library	71	74	18
Telkwa Reading Centre	n/a	n/a	n/a
Burns Lake Public Library	121	121	12
Fraser Lake Public Library	n/a	42	24
Granisle Public Library	n/a	5	7
Smithers Public Library	199	35	17
Fort St. James Public Library	30	37	14
Total	495	407	235

Agriculture Brochure

Short-term outcomes: Agriculture brochure created and distributed
 Increase in consumer awareness about local producers in region
 Increase in consumer knowledge about eating locally produced food year round

Year	Distribution	Producers Listed
2014	920	70
2015	950	82
2016	920	80
2017	1500	77

Directory Listings	2014	2015	2016	2017
Electoral Area 'A' Smithers Rural	38	37	32	28
Electoral Area 'B' Burns Lake Rural	4	4	5	6
Electoral Area 'C' Fort St. James Rural	2	3	3	2
Electoral Area 'D' Fraser Lake Rural	7	6	6	4
Electoral Area 'E' Francois/Ootsa Lake Rural	3	6	8	5
Electoral Area 'F' Vanderhoof Rural	15	24	23	21
Electoral Area 'G' Houston Rural	1	2	3	2
Hazelton and Area *new in 2017	n/a	n/a	n/a	9
Total Producers	70	82	80	77

Community Events

Short-term outcomes: Increase in short-term producer sales
 Promotion of regions producers
 Increase in resident awareness of RDBN

Year	Local Food Purchased	Attendance	Participating Producers
2014	\$6,486	1,694	not available
2015	\$7,393	20,182	60
2016	\$6,565	24,276	62
2017	\$1,385	1,299	63

Webpage

Year	Hits on Agriculture Page	Hits on C&P Page
2014	109	25
2015	636	339
2016	442	220
2017	420	44

Facebook

Year	Likes	Total Reach	Total Impressions
2016	114	8,476	23,293
2017	144	16,699	26,616



**Regional District of Bulkley-Nechako
Board of Directors
February 22, 2018**

To: Chair Miller and the Board of Directors
From: Corrine Swenson, Manager of Regional Economic Development
 Kendra Kinsley, Management Intern
Date: January 30, 2018
Regarding: Rural Connectivity Project

Staff have been working on the Rural Connectivity Project and are providing a status update and requesting direction to assist with the report.

Project deliverables:

1. Identification of the regional gaps in connectivity including the current coverage, infrastructure, internet speeds and rates. Recommendations for appropriate and affordable broadband within the RDBN.
2. Identification and understanding of the economic and social benefits of increased broadband connectivity in the RDBN.
3. Identification of key stakeholders and their roles to create a Regional Connectivity Advisory Group.
4. Develop a shared vision and identify next steps to determine the existing and future needs for connectivity in the Region.

To date, Staff have been completing research, consulting with Internet Service Providers (ISP), Northern Development and NetworkBC as well as working on mapping.

Areas of Research include:

- Board, Provincial and Federal Policy
- Current state of connectivity in the region
 - Current service providers in the region, their coverage and services offered
 - Identify the gaps
 - Current coverage, infrastructure, internet speed, rates
 - Mapping
- Case Studies – how other local governments are addressing the issue
- What is broadband? Provide definitions
- Opportunities
 - Funding

- Partnerships - between ISPs (shared infrastructure) and ISPs and local government
- What will happen with increased connectivity?

Staff will provide an overview of research completed to date and share some of the challenges identified.

Discussion items:

- Identify further research required
- Advisory Committee
- Engagement of the public

Staff will be happy to answer any questions the Committee may have.

RECOMMENDATION:	(All/Directors/Majority)
Direction.	

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 6, 2018

SUBJECT: Minerals North 2018

Minerals North 2018 is taking place in Houston April 25-27, 2018.

RDBN Policy states that the Chair plus 2 Directors may attend (paid for from general government). In the past, when Minerals North has been hosted within the RDBN, all RDBN Directors, as well as the CAO (or designate), have been authorized to attend.

At this time, staff is seeking direction as to which Directors and staff will be attending in order that registration may be completed prior to the Early Bird Deadline of February 28, 2018 and accommodations may be confirmed.

Recommendation: (all/directors/majority)

Direction

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 7, 2018

**SUBJECT: Federation of Canadian Municipalities 2018 – May 31-June 3,
2018, Halifax, NB**

The Federation of Canadian Municipalities Convention and Trade Show is taking place in Halifax, NB May 31-June 3, 2018.

RDBN Policy states that the Chair plus 1 Director may attend (paid for from general government).

At this time, staff is seeking direction as to which Directors will be attending in order that registration may be completed.

Recommendation: (all/directors/majority)

Direction

geraldine.craven

From: FCM Conference <communiqué@fcm.ca>
Sent: January 23, 2018 10:38 AM
To: inquiries
Subject: 2018 Annual Conference: Registration now open!

RECEIVED
 JAN 23 2018
 REGIONAL
 BU

FCM January 23, 2018

f in  

2018 Annual Conference and Trade Show in Halifax

May 31 to June 3, 2018



Registration is now open for AC 2018 in Halifax

Registration is now open for Canada's largest gathering of municipal leaders: FCM's 2018 Annual Conference and Trade Show!

This year, more than 2,000 people will head to the East Coast, to Nova Scotia's beautiful capital of Halifax. There they'll experience four days of can't-miss plenaries, workshops industry-led seminars and networking opportunities.

The conference will be held in the newly renovated, state-of-the-art Halifax Convention Centre, May 31 to June 3.

At FCM's 2018 Annual Conference, you will:

- **LEARN** best practices and gain new insights to solve your municipality's challenges.
- **NETWORK** with more than 2,000 municipal leaders from across the country.
- **INFLUENCE** the municipal agenda while hearing from federal party leaders.
- **EXCHANGE** and share knowledge that can help strengthen your community.
- **ACHIEVE** your municipality's full potential and raise your community's profile.

Here are some of things you won't want to miss:

- A dedicated rural content stream, including a rural plenary.
- More than 180 exhibitors presenting the newest services and products tailored for the municipal sector at our popular trade show.
- Exciting study tours allowing you to discover Halifax and learn innovative local solutions.
- Child-minding services for registered delegates.

Canada's local governments are making history, and you can be part of it.

Register today!

Find us: [f](#) [in](#) [t](#) [v](#)

FCM

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To opt-out, follow this link: [Unsubscribe](#) | [Privacy Policy](#)
[Change your language](#) | [View email in your browser](#)

ACTIVITY SCHEDULE

IMPORTANT REGISTRATION INSTRUCTIONS

Please ensure you read the appropriate instructions before continuing with your registration. Click on the event for which you are registering.

2018 Annual Conference and Tradeshow - Halifax

2018 Sustainable Communities Conference - Ottawa

2018-05-31

11h00
- 13h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

**Cost :\$0.
00***

STUDY TOUR: SERVICE THROUGH ACCESSIBILITY: HALIFAX TRANSIT'S NEW FEATURES

Discover how new buses and transit infrastructure are making transit more accessible and improving the customer experience for all. In this multi-modal tour, you will see new ferry and bus facilities that are moving the city forward.

11h00
- 14h00

(GMT-
12:00)
Internatio
nal Date
Line West

STUDY TOUR: A HISTORY OF SERVICE: A LOOK AT THE HALIFAX FIRE SERVICE

Learn the history and evolution of fire services in Halifax including a visit to historic Station #2 (1908), the story of the Halifax Explosion at Fort Needham Memorial Park and the Line of Duty Death monument. Learn how a combined staff and volunteer...

Available
e

Cost :\$0.
00*

11h00
- 14h30

(GMT-
12:00)
Internatio
nal Date
Line West

**STUDY TOUR: RURAL RESOURCEFULNESS: HOW
COMMUNITY PARTNERSHIPS ARE SUPPORTING
DYNAMIC RURAL CENTRES**

Take a trip to Musquodoboit Harbour on HRM's rural Eastern Shore. Hear about HRM's community-driven rural planning approach, joint library and rec centre service delivery, and partnerships with local groups to enable rural transit and economic develo...

Available
e

Cost :\$0.
00*

11h30
- 13h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**STUDY TOUR: ON THE WATERFRONT: HOW
DOWNTOWN SEWAGE TREATMENT IS CHANGING
HALIFAX**

The \$330 million Harbour Solutions project brought Halifax into the 21st century with its wastewater management. Hear more about the lessons learned from this major project, as well as the benefits the city has seen and the potential for environment...

Available
e

Cost :\$0.
00*

11h30
- 13h45

(GMT-
04:00)
Atlantic
Time
(Canada)

**STUDY TOUR: WORKING TOGETHER WHEN EVERY
MOMENT COUNTS: 911 & EMO**

Tour the Emergency Management Office, 911 Call Centre and Integrated Dispatch, all under one roof, with a presentation of the Incident Command System and discussion of Integrated Model - Halifax Police and RCMP. Learn how climate change is leading to...

Available
e

Cost :\$0.
00*

11h30
- 15h00

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

Cost :\$0.
00*

**STUDY TOUR: A NEW WAY FORWARD: THE
EVOLUTION OF HALIFAX'S RELATIONSHIP WITH
THE AFRICAN NOVA SCOTIAN COMMUNITY**

Hear about the rich history of Black settlement in the Halifax area and the evolution of HRM's relationship with the African Nova Scotian community at the historic Africville museum. On Thursday, tour the Black Cultural Centre and Preston, one of Can...

12h30
- 14h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

Cost :\$0.
00*

**STUDY TOUR: LET THEM BUILD IT AND THEY
WILL COME: EXPLORING THE HALIFAX CENTRAL
LIBRARY**

Tour the Halifax Central Library and learn how public participation influenced the award-winning design and how people have embraced this new public space, making it a focal point for those of all ages and interests.

12h30
- 14h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

Cost :\$0.
00*

**STUDY TOUR: THE TRIUMPH OF THE COMMONS:
RESHAPING HALIFAX'S CENTRAL GREEN SPACE**

Learn about the evolving role of the Halifax Commons as a central public space. Hear how the Canada Games skating oval went from a temporary structure to an unintended legacy — changing transportation patterns around the Commons — and what lies next ...

12h30
- 15h30

**STUDY TOUR: DISRUPTING TRADITIONAL SOLID
WASTE TECHNOLOGY**

Presented by Sustane Technologies Inc. Municipalities across Canada deal with the universal challenge of disposing of municipal solid waste (MSW) while the public

(GMT-
04:00)
Atlantic
Time
(Canada)

increasingly demands sustainable solutions. Join us on a tour to explore the transition ...

12h30
- 16h00
(GMT-
12:00)
Internatio
nal Date
Line West

**STUDY TOUR: RURAL RESOURCEFULNESS: HOW
COMMUNITY PARTNERSHIPS ARE SUPPORTING
DYNAMIC RURAL CENTRES**

Take a trip to Musquodoboit Harbour on HRM's rural Eastern Shore. Hear about HRM's community-driven rural planning approach, joint library and rec centre service delivery, and partnerships with local groups to enable rural transit and economic develo...

**Availabl
e**
Cost :\$0.
00*

2018-06-01

08h30
- 14h00
(GMT-
04:00)
Atlantic
Time
(Canada)

COMPANION TOUR: EXPLORE FISHERMAN'S COVE

Fisherman's Cove is a quaint, restored 200-year-old fishing village located in Eastern Passage just 30 minutes from downtown Halifax. It offers visitors a peek into the past along with a variety of modern day activities. Stroll the picturesque boardw...

**Availabl
e**
Cost :\$4
0.00*

08h30
- 16h30
(GMT-
04:00)
Atlantic
Time
(Canada)

**COMPANION TOUR: CULTURAL TOUR OF HALIFAX
REGIONAL MUNICIPALITY**

The cultural life of Halifax Regional Municipality is rich and varied, reflecting both the diversity of its citizens and the strong sense of its past. Embark on an unforgettable journey through cultural gathering places that tell the story of our pas...

Available
e

Cost :\$1
70.00*

08h45
- 16h45

(GMT-
04:00)
Atlantic
Time
(Canada)

**COMPANION TOUR: EVANGELINE TRAIL AND
WINE TASTING**

Meet your kilted guide and travel to the lush Annapolis Valley, the land of the Acadians, where you will visit Grand Pré National Historic Park. Learn about Longfellow's tragic heroine "Evangeline" and of the recent UNESCO World Heritage Site designa...

Available
e

Cost :\$1
50.00*

09h00
- 12h00

(GMT-
04:00)
Atlantic
Time
(Canada)

**COMPANION TOUR: HISTORICAL HALIFAX CITY
TOUR**

Join your kilted guide and immerse yourself in the unique history and maritime culture of Halifax on an informative and fun tour to learn the history and culture of our city. Hear of Halifax's war years and the exploits and heroism of the citizens wh...

Available
e

Cost :\$4
5.00*

09h15
- 12h45

(GMT-
04:00)
Atlantic
Time
(Canada)

COMPANION TOUR: EXPERIENCE PEGGY'S COVE

Join your kilted guide, depart the city via the Northwest Arm, and travel along the Lighthouse Route to Peggy's Cove, an artists' and explorers' paradise for over 200 years. This village is located right on the rugged Atlantic shoreline, standing on ...

Available
e

Cost :\$5
9.00*

09h30
- 15h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

Cost :\$8
1.00*

COMPANION TOUR: DISCOVER LUNENBURG

Join your kilted guide and head to Nova Scotia's delightful South Shore where you will experience Lunenburg, one of the prettiest towns in Canada and a UNESCO World Heritage Site. Settled in the mid-1750s by Germans and Swiss, the locals still retain...

11h00
- 13h15

(GMT-
12:00)
Internatio
nal Date
Line West

**Availabl
e**

Cost :\$0.
00*

STUDY TOUR: COMMUNITY FOOD PARTNERSHIPS: HOW FOOD IS BRINGING PEOPLE TOGETHER IN DARTMOUTH

Visit the Dartmouth Commons to see the pizza oven built in partnership between HRM and the local community. Continue on to the Dartmouth Community Food Centre where inner city residents have opportunities to grow and prepare food, and visit a nearby ...

11h00
- 13h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

Cost :\$0.
00*

STUDY TOUR: SERVICE THROUGH ACCESSIBILITY: HALIFAX TRANSIT'S NEW FEATURES

Discover how new buses and transit infrastructure are making transit more accessible and improving the customer experience for all. In this multi-modal tour, you will see new ferry and bus facilities that are moving the city forward.

11h00
- 14h00

STUDY TOUR: A HISTORY OF SERVICE: A LOOK AT THE HALIFAX FIRE SERVICE

Learn the history and evolution of fire services in Halifax including a visit to historic Station #2 (1908), the story of the Halifax Explosion at Fort Needham Memorial Park and

(GMT-
12:00)
Internatio
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Line West

**Availabl
e**

**Cost :\$0.
00***

11h30
- 13h45

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
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**Cost :\$0.
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11h30
- 14h00

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
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**Cost :\$0.
00***

11h30
- 14h00

(GMT-
04:00)
Atlantic
Time
(Canada)

the Line of Duty Death monument. Learn how a
combined staff and voluntee...

STUDY TOUR: WORKING TOGETHER WHEN EVERY MOMENT COUNTS: 911 & EMO

Tour the Emergency Management Office, 911 Call Centre
and Integrated Dispatch, all under one roof, with a
presentation of the Incident Command System and
discussion of Integrated Model - Halifax Police and RCMP.
Learn how climate change is leading to...

STUDY TOUR: ON THE LOOKOUT: WHAT'S NEW IN THE HISTORIC CITY OF HALIFAX

On this walking tour, see recent developments in
downtown Halifax and how the city is working to bring
individuals and families back to the downtown area. See
how a variety of changes that mix the old and the new is
making the downtown area more enj...

STUDY TOUR: PUTTING IT TOGETHER: DARTMOUTH'S 4-PAD ARENA AND RECREATION CAMPUS

In replacing aging ice surfaces, Halifax is offering its new
services in larger regional facilities. To find out why
"Bigger is Better," join a tour of Halifax's newest 4-ice

Available
e

Cost :\$0.
00*

11h30
- 14h00

(GMT-
04:00)
Atlantic
Time
(Canada)

Available
e

Cost :\$0.
00*

12h30
- 14h30

(GMT-
12:00)
Internatio
nal Date
Line West

Available
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Cost :\$0.
00*

12h30
- 14h30

(GMT-
04:00)
Atlantic
Time
(Canada)

Available
e

Cost :\$0.
00*

surface facility and the developing regional sports campus, including all-w...

STUDY TOUR: WHAT'S OLD IS NEW AGAIN: HOW DARTMOUTH'S FUTURE DEVELOPMENT FLOWS FROM ITS PAST

Take the ferry across the harbour for a walking tour of Dartmouth's burgeoning downtown, including residential and commercial waterfront developments at a variety of stages. See new public spaces and amenities for this growing area, such as the Sawmil...

STUDY TOUR: A NEW WAY FORWARD: THE EVOLUTION OF HALIFAX'S RELATIONSHIP WITH THE AFRICAN NOVA SCOTIAN COMMUNITY

Hear about the rich history of Black settlement in the Halifax area and the evolution of HRM's relationship with the African Nova Scotian community at the historic Africville museum. On Thursday, tour the Black Cultural Centre and Preston, one of Can...

STUDY TOUR: LET THEM BUILD IT AND THEY WILL COME: EXPLORING THE HALIFAX CENTRAL LIBRARY

Tour the Halifax Central Library and learn how public participation influenced the award-winning design and how people have embraced this new public space, making it a focal point for those of all ages and interests.

12h30
- 14h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

Cost :\$0.
00*

STUDY TOUR: THE TRIUMPH OF THE COMMONS: RESHAPING HALIFAX'S CENTRAL GREEN SPACE

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12h30
- 14h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

Cost :\$0.
00*

STUDY TOUR: TREES AT WORK: SERVICES OF HALIFAX'S URBAN FOREST

Explore Halifax's ecological infrastructure: the benefits that trees provide in our city and the challenges the city has faced in the implementation of HRM's Urban Forest Master Plan over the last five years. Visit Point Pleasant Park to discuss pres...

12h30
- 16h45

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

Cost :\$4
5.00*

COMPANION TOUR: TOUR OF ICONIC HALIFAX MUSEUMS

Immerse yourself in Halifax's rich heritage with a visit to three historical museums. Visit Canada's oldest and largest Maritime Museum, the Maritime Museum of the Atlantic, located in the heart of Halifax's waterfront, to discover relics of Canada's...

13h00
- 16h00

COMPANION TOUR: HISTORICAL HALIFAX CITY TOUR

Join your kilted guide and immerse yourself in the unique history and maritime culture of Halifax on an informative and fun tour to learn the history and culture of our city.

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

**Cost :\$4
5.00***

13h15
- 16h45

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

**Cost :\$5
9.00***

13h30
- 16h00

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

**Cost :\$6
8.00***

15h30
- 17h30

(GMT-
04:00)
Atlantic
Time
(Canada)

Hear of Halifax's war years and the exploits and heroism of the citizens wh...

COMPANION TOUR: EXPERIENCE PEGGY'S COVE

Join your kilted guide, depart the city via the Northwest Arm, and travel along the Lighthouse Route to Peggy's Cove, an artists' and explorers' paradise for over 200 years. This village is located right on the rugged Atlantic shoreline, standing on ...

COMPANION TOUR: HARBOUR CRUISE ON THE TALL SHIP SILVA

Join your kilted host at the Halifax Convention Centre for a short walk to the waterfront to board the Tall Ship Silva. On this 130 foot schooner you'll experience the unforgettable delight of cruising Halifax harbour in classic style and comfort. En...

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Available
e

Cost :\$0.
00*

15h30
- 17h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**STUDY TOUR: THE TRIUMPH OF THE COMMONS:
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Learn about the evolving role of the Halifax Commons as a central public space. Hear how the Canada Games skating oval went from a temporary structure to an unintended legacy — changing transportation patterns around the Commons — and what lies next ...

Available
e

Cost :\$0.
00*

15h30
- 17h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**STUDY TOUR: URBAN FOREST MANAGEMENT AND
HALIFAX'S GREEN NETWORK**

Presented by Tree CanadaExplore Halifax's ecological infrastructure: the benefits that trees provide in our city and the challenges the city has faced in the implementation of HRM's Urban Forest Master Plan over the last five years. Visit Point Pleas...

Available
e

Cost :\$0.
00*

15h30
- 18h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**STUDY TOUR: FROM HARBOUR TO SUPPLY CHAIN
ENABLER: WATERSIDE TOUR OF THE PORT OF
HALIFAX**

Presented by CN, in collaboration with the Port of Halifax and Halifax GatewayWith the world's largest shipping lines calling on the Port and direct access to CN's transcontinental rail network, the Port of Halifax is the busiest container port in At...

2018-06-02

01h30

- 04h00

(GMT-
04:00)Atlantic
Time

(Canada)

**Availabl
e**Cost :\$6
8.00***COMPANION TOUR: HARBOUR CRUISE ON THE
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07h45
- 11h45(GMT-
04:00)Atlantic
Time

(Canada)

**Availabl
e**Cost :\$3
4.00***COMPANION TOUR: HALIFAX SEAPORT FARMERS'
MARKET**

The Halifax Seaport Farmers' Market is the oldest continuously operating farmers' market in North America having been founded in 1750. With the sweeping views of the Halifax Harbour, the Market is an award-winning, eco-friendly building and offers Ea...

08h45
- 13h00(GMT-
04:00)Atlantic
Time

(Canada)

**Availabl
e**Cost :\$4
5.00***COMPANION TOUR: TOUR OF ICONIC HALIFAX
MUSEUMS**

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08h45
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(GMT-04:00)
Atlantic
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(Canada)

Available

Cost :\$1
50.00*

Longfellow's tragic heroine "Evangeline" and of the recent UNESCO World Heritage Site designa...

09h00
- 12h00

(GMT-04:00)
Atlantic
Time
(Canada)

Available

Cost :\$4
5.00*

COMPANION TOUR: HISTORICAL HALIFAX CITY TOUR

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09h15
- 12h45

(GMT-04:00)
Atlantic
Time
(Canada)

Available

Cost :\$5
9.00*

COMPANION TOUR: EXPERIENCE PEGGY'S COVE

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Atlantic
Time
(Canada)

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Available

Cost :\$8
1.00*

10h30
- 14h00

(GMT-
04:00)
Atlantic
Time
(Canada)

COMPANION TOUR: LOCAL CULINARY EXPERIENCE AT FRESH 21

The Nova Scotia Community College (NSCC) Waterfront Campus located in Dartmouth is an environmentally-friendly campus with incredible views of the Halifax harbour. Modern design, open spaces, state-of-the-art technology, along with exciting clusters ...

Available

Cost :\$5
7.00*

11h00
- 13h00

(GMT-
04:00)
Atlantic
Time
(Canada)

STUDY TOUR: A GROWING STORY: HOW HALIFAX'S COMMUNITIES ARE CONNECTING WITH FOOD IN NEW WAYS

This tour profiles HRM's growing involvement in supporting local food initiatives. Visit the Hope Blooms garden, an inner city youth-led initiative to grow herbs & vegetables. Hear about Halifax's community gardens program and visit the mobile food b...

Available

Cost :\$0.
00*

11h00
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(GMT-
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Time
(Canada)

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Available

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00*

11h00
- 13h30

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
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Cost :\$0.
00*

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11h00
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(GMT-
12:00)
Internatio
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Line West

**Availabl
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00*

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11h30
- 13h45

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
e**

Cost :\$0.
00*

STUDY TOUR: WORKING TOGETHER WHEN EVERY MOMENT COUNTS: 911 & EMO

Tour the Emergency Management Office, 911 Call Centre and Integrated Dispatch, all under one roof, with a presentation of the Incident Command System and discussion of Integrated Model - Halifax Police and RCMP. Learn how climate change is leading to...

11h30
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The Halifax Seaport Farmers' Market is the oldest continuously operating farmers' market in North America having been founded in 1750. With the sweeping views

(GMT-
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Atlantic
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**Availabl
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Cost :\$3
4.00*

11h30
- 14h00

(GMT-
04:00)
Atlantic
Time
(Canada)

**Availabl
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Cost :\$0.
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11h30
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(GMT-
04:00)
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(Canada)

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Cost :\$0.
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11h30
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(GMT-
12:00)
International Date
Line West

Available
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12h30
- 14h30

(GMT-
04:00)
Atlantic
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(Canada)

Available
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12h30
- 14h30

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04:00)
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(Canada)

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Cost :\$0.
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STUDY TOUR: TREES AT WORK: SERVICES OF HALIFAX'S URBAN FOREST

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12h30
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04:00)
Atlantic
Time
(Canada)

**Availabl
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Cost :\$4
5.00*

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13h00
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(Canada)

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Atlantic
Time
(Canada)

Available

Cost :\$5
9.00*

15h30
- 17h30

(GMT-04:00)
Atlantic
Time
(Canada)

Available

Cost :\$0.
00*

15h30
- 17h30

(GMT-04:00)
Atlantic
Time
(Canada)

Available

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Available
e

Cost :\$0.
00*

15h30
- 19h30

(GMT-
04:00)
Atlantic
Time
(Canada)

STUDY TOUR: FROM THEIR FARM TO YOUR TABLE

Presented by Egg Farmers of Canada, Chicken Farmers of Canada, Turkey Farmers of Canada and Canadian Hatching Egg Producers For more than 150 years, generations of farmers have provided Canadians with fresh, local and high-quality food. Please join us...

Available
e

Cost :\$0.
00*

2018-06-03

01h30
- 04h00

(GMT-
04:00)
Atlantic
Time
(Canada)

COMPANION TOUR: HARBOUR CRUISE ON THE TALL SHIP SILVA

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Available
e

Cost :\$6
8.00*

07h00
- 08h15

(GMT-
04:00)
Atlantic
Time
(Canada)

BREAKFAST FUNDRAISER: FCM WOMEN IN MUNICIPAL GOVERNMENT SCHOLARSHIP

Join us to recognize women in municipal government. Hear inspiring leadership stories by women in public service and celebrate the accomplishments of FCM's Standing Committee for Increasing Women's Participation in Local Government. All proceeds go to...

Available
e

Cost :\$5
0.00*

08h30
- 14h00

(GMT-
04:00)
Atlantic
Time
(Canada)

Availabl
e

Cost :\$4
0.00*

09h00
- 12h00

(GMT-
04:00)
Atlantic
Time
(Canada)

Availabl
e

Cost :\$4
5.00*

09h15
- 12h45

(GMT-
04:00)
Atlantic
Time
(Canada)

Availabl
e

Cost :\$5
9.00*

12h00
- 14h30

COMPANION TOUR: EXPLORE FISHERMAN'S COVE

Fisherman's Cove is a quaint, restored 200-year-old fishing village located in Eastern Passage just 30 minutes from downtown Halifax. It offers visitors a peek into the past along with a variety of modern day activities. Stroll the picturesque boardw...

COMPANION TOUR: HISTORICAL HALIFAX CITY TOUR

Join your kilted guide and immerse yourself in the unique history and maritime culture of Halifax on an informative and fun tour to learn the history and culture of our city. Hear of Halifax's war years and the exploits and heroism of the citizens wh...

COMPANION TOUR: EXPERIENCE PEGGY'S COVE

Join your kilted guide, depart the city via the Northwest Arm, and travel along the Lighthouse Route to Peggy's Cove, an artists' and explorers' paradise for over 200 years. This village is located right on the rugged Atlantic shoreline, standing on ...

(GMT-04:00)
Atlantic
Time
(Canada)

Available

Cost :\$0.
00*

12h00
- 14h30

(GMT-04:00)
Atlantic
Time
(Canada)

Available

Cost :\$0.
00*

12h00
- 15h00

(GMT-12:00)
International
Date
Line West

Available

Cost :\$0.
00*

12h30
- 14h30

(GMT-12:00)
International
Date
Line West

STUDY TOUR: PUTTING IT TOGETHER: DARTMOUTH'S 4-PAD ARENA AND RECREATION CAMPUS

In replacing aging ice surfaces, Halifax is offering its new services in larger regional facilities. To find out why "Bigger is Better," join a tour of Halifax's newest 4-ice surface facility and the developing regional sports campus, including all-w...

STUDY TOUR: SERVICE THROUGH ACCESSIBILITY: HALIFAX TRANSIT'S NEW FEATURES

Discover how new buses and transit infrastructure are making transit more accessible and improving the customer experience for all. In this multi-modal tour, you will see new ferry and bus facilities that are moving the city forward.

STUDY TOUR: A HISTORY OF SERVICE: A LOOK AT THE HALIFAX FIRE SERVICE

Learn the history and evolution of fire services in Halifax including a visit to historic Station #2 (1908), the story of the Halifax Explosion at Fort Needham Memorial Park and the Line of Duty Death monument. Learn how a combined staff and volunteer...

STUDY TOUR: A NEW WAY FORWARD: THE EVOLUTION OF HALIFAX'S RELATIONSHIP WITH THE AFRICAN NOVA SCOTIAN COMMUNITY

Hear about the rich history of Black settlement in the Halifax area and the evolution of HRM's relationship with the African Nova Scotian community at the historic

Available

Cost :\$0.
00*

12h30
- 14h30

(GMT-
04:00)
Atlantic
Time
(Canada)

Africville museum. On Thursday, tour the Black Cultural Centre and Preston, one of Can...

STUDY TOUR: LET THEM BUILD IT AND THEY WILL COME: EXPLORING THE HALIFAX CENTRAL LIBRARY

Tour the Halifax Central Library and learn how public participation influenced the award-winning design and how people have embraced this new public space, making it a focal point for those of all ages and interests.

Available

Cost :\$0.
00*

12h30
- 14h45

(GMT-
04:00)
Atlantic
Time
(Canada)

STUDY TOUR: WORKING TOGETHER WHEN EVERY MOMENT COUNTS: 911 & EMO

Tour the Emergency Management Office, 911 Call Centre and Integrated Dispatch, all under one roof, with a presentation of the Incident Command System and discussion of Integrated Model - Halifax Police and RCMP. Learn how climate change is leading to...

Available

Cost :\$0.
00*

12h30
- 16h45

(GMT-
04:00)
Atlantic
Time
(Canada)

COMPANION TOUR: TOUR OF ICONIC HALIFAX MUSEUMS

Immerse yourself in Halifax's rich heritage with a visit to three historical museums. Visit Canada's oldest and largest Maritime Museum, the Maritime Museum of the Atlantic, located in the heart of Halifax's waterfront, to discover relics of Canada's...

Available

Cost :\$4
5.00*

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 7, 2018

**SUBJECT: North Central Local Government Association
- Regional Representative Positions**

Regional Representatives to the NCLGA shall be appointed by the respective Regional District by March 23, 2018.

At this time, staff is requesting that the RDBN Board of Directors appoint a Regional Representative in order that the appointment may be submitted prior to the March 23rd deadline.

RECOMMENDATION: (All/Directors/Majority)

Direction.

NCLGA EXECUTIVE NOMINATION PROCEDURES

This document provides an explanation of the NCLGA Executive Nomination process.

The deadline for advance nominations is **March 23rd, 2018**. Nominations received by the deadline will be included in the Annual Report. The NCLGA also accepts nominations from the floor of the Convention.

Positions Open to Nomination:

- President
- 1st Vice President
- 2nd Vice President
- Director at Large (3 Positions)

Regional Representatives:

In regards to the NCLGA **Regional Representative** positions, our bylaws were revised in 2011 and under the revised bylaw Regional Representatives shall be **appointed** by their respective Regional District or Regional Municipality. NCLGA requests that the names of these appointees be submitted by the March 23rd, 2018 deadline.

Regional Representative Appointee Nominations for Executive Positions:

NCLGA accepts nominations for Regional Representative Appointees who would like to run for any of the Table Officer positions or Director at Large positions. If a Regional District or Municipality chooses to nominate their appointee for one of the other Executive Positions, they should appoint a **substitute representative** and notify NCLGA of their choice prior to our AGM in May.

In the event that the Regional Representative is successfully elected to a Table Officer or Director at Large position, the substitute appointee will automatically step into the position.

Please note: Only those nominated for executive positions by the deadline for advance nominations will have their biography and photograph included in the Annual Report Book.

Process for Elections (2 Ballots will be held)

If there is more than one nomination received for any Table Officer Position, there will be an election for that position. All other Table Officer Positions will be filled by acclamation.

The **first ballot** will be for:

- President
- First Vice-President
- Second Vice-President

Any unsuccessful candidate from the first ballot may choose to put their name forward for the **second ballot**, which will be for the three (3) Director at Large positions.

Information on the responsibilities and commitment of NCLGA Executive members is attached as Appendix A.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 7, 2018

SUBJECT: North Central Local Government Association Convention
- May 8-10, 2018 – Fort Nelson, B.C.

This year's NCLGA Conference will be held in Fort Nelson, B.C. from May 8-10. A draft conference agenda is attached.

At this time, formal authorization is being requested for attendance at the conference for the CAO and those rural directors wishing to attend.

RECOMMENDATION: (All/Directors/Majority)

That the Board of the Regional District of Bulkley-Nechako authorize attendance of Rural Directors and the CAO to the North Central Local Government Association Conference on May 8-10, 2018 in Fort Nelson, B.C.



Draft Schedule of Events

2018 NCLGA Annual Conference
Fort Nelson, BC

“The Road Ahead”

May 8 - 10, 2018

Monday, May 7		
Time	Event	Location
3:00 - 6:00 PM	<p>Rural Roundtable</p> <p>Roughly 90% of the NCLGA region is “rural”, and these areas hold so much of our economic development potential, have internationally recognized environmental value and include some of the most culturally significant places in Canada. Listen in and take notes as rural directors discuss their priorities and perspectives, best practices and identify common opportunities....all in real time! All delegates are welcome to attend. Only Electoral Area Directors will be speaking, although there will be an opportunity following the session to network, ask questions and offer suggestions.</p> <p>Snacks and refreshments included.</p>	<p>Northern Rockies Regional Recreation Centre</p> <p>Upstairs Fitness Room</p>
6:00 - 9:00 PM	<p>NCLGA Strategy Session:</p> <p>This is your opportunity to be part of shaping your area associations future. Be part of creating the NCLGA’s strategic plan for the next four years.</p> <p>All delegates are welcome, snacks and refreshments provided.</p> <p>Casual Supper included.</p>	<p>Northern Rockies Regional Recreation Centre</p> <p>Upstairs Fitness Room</p>

Tuesday, May 8		
Time	Event	Location
8:00 AM - 4:00 PM	<p>Registration</p>	<p>Northern Rockies Regional Recreation Centre</p> <p>Main Lobby</p>
8:30 AM - 4:30 PM	<p>Innovative Agriculture Tour</p> <p>Tour some of the unique Northern Rockies agricultural based businesses and initiatives. This tour will visit the Northern Rockies' vermicomposting project at our local landfill, a large successful local farm, and one of Young Living's essential oil processing facilities of the highly sought after Black Spruce Oil.</p> <p>A bag lunch will be provided.</p>	<p>Participants will meet at the Recreation Centre front entrance and board a coach for the tour.</p>
7:30 AM - 5:30 PM	<p>Alaska Highway Experience</p> <p>Enjoy some of the sights and stops along the world famous Alaska Highway. This tour will take you up the Alaska Highway with stops at historic and scenic places of interest. The tour will turn around at Mile 496 of the highway but not before you have a chance to soak in the amazing Liard River Hot Springs.</p> <p>A light breakfast snack will be provided on the bus and lunch will be provided along the way.</p> <p>If you would like to experience the hot springs, please bring a swimsuit and towel.</p>	<p>Participants will meet at the Recreation Centre front entrance and board a coach for the trip north.</p>
8:00 AM - 4:30 PM	<p>Jet Boat Tour</p> <p>Hop on board a jet boat to experience some of the amazing northern outdoors. This tour will only be offered if logistics, river and weather conditions permit. In the event of cancellation, participants will be given their choice to sign-up for the Alaska Highway Experience or other tours.</p> <p>A bag lunch will be provided. Participants are encouraged to dress in warm layers with sturdy shoes.</p>	<p>Participants will meet at the Recreation Centre and be driven to the boat launch area.</p>

8:30 AM - 4:30 PM	First Nations Cultural Experience Spend some time with members of Fort Nelson First Nation to share and celebrate some of the places and stories significant to their success. Tour their innovative Health and Wellness Centre, Chalo School, Dance Arbor, and others. Share in an opportunity to learn about their plans for the future and how they honour their past.	Off-site
1:00 - 4:30 PM	Infrastructure Tour Several "designed in the north" infrastructure items are on the agenda for this tour including water and waste water systems, behind the scenes tour of the Northern Rockies Regional Recreation Centre, and some unique mobile equipment solutions.	Off-site
1:00 - 5:00 PM	Tradeshow Setup	Northern Rockies Regional Recreation Centre Main Lobby, second level at south arena entrances
5:30 - 9:00 PM	Welcome Reception This is the event where all delegates network, reconnect, enjoy great food, and more!	Northern Rockies Regional Recreation Centre Curling Lounge

Wednesday, May 9		
Time	Event	Location
7:00 - 8:00 AM	<p>Walk & Talk with the Mayor & CAO</p> <p>Join Mayor Streeper and CAO Scott Barry at the Walking Track for a few laps and to learn more about Fort Nelson, the Northern Rockies, or have your questions answered!</p>	<p>Northern Rockies Regional Recreation Centre</p> <p>Walking Track, Upper Lobby</p>
8:00 - 8:30 AM	<p>Morning Kickstart</p> <p>Coffee and light breakfast. Enjoy a smoothie bar, specialty coffees and other light breakfast selections.</p>	<p>Northern Rockies Regional Recreation Centre</p> <p>Upper Lobby</p>
8:30 - 9:00 AM	<p>Opening Ceremonies & Address from UBCM President</p>	<p>Northern Rockies Regional Recreation Centre</p>
9:00 - 9:30 AM	<p>Annual General Meeting Session 1</p> <ul style="list-style-type: none"> • NCLGA President's Report • Adoption of Minutes • Financial Statements • Nominations Committee Report • Nominations from the floor for NCLGA Board Members • Speeches for First Slate (if necessary) 	<p>Northern Rockies Regional Recreation Centre</p>
9:30 - 10:30 AM Concurrent Session	<p>Asset Management: Best Practices</p> <p>Asset Management is here to stay and local governments are quickly seeing requirements for robust asset management systems. Learn some best practices from Ministry representatives and hear about the NRRM's award winning asset management program.</p> <p>Moderator: Liam Edwards, Ministry Community, Sport & Cultural Development Keynote: Colwyn Sunderland, KWL</p>	<p>Northern Rockies Regional Recreation Centre</p>

9:30 – 10:30 AM Concurrent Session	<p>Local Government Communications; the Small Town PR Playbook</p> <p>Learn more about the summaries, case studies and tools included in the Small Town PR Playbook, written and designed by small town, local government and First Nations community P.R. professionals from across B.C.</p> <p>Keynote: Joel McKay, NDIT</p>	Northern Rockies Regional Recreation Centre
10:30 – 10:45 AM	Refreshment Break	Various Locations
10:45 – 11:00 AM	MIA Update/MFA Update	Northern Rockies Regional Recreation Centre
11:00 – 12:00 PM	<p>Annual General Meeting Session 2</p> <ul style="list-style-type: none"> • Resolutions Procedures Briefing • Resolutions Debate • Voting Booth Opens 	Northern Rockies Regional Recreation Centre
12:00 – 1:00 PM	<p>Lunch</p> <p>First Nations Priorities and Perspectives Keynote</p> <p>Keynote: TBD</p>	Northern Rockies Regional Recreation Centre
1:00 – 2:00 PM	<p>Annual General Meeting Session 3</p> <ul style="list-style-type: none"> • Results of the First Ballot • Nominations from the floor for Directors at Large • Candidate Speeches for Directors at Large (if necessary) • Additional Resolutions Debate (if necessary) 	
2:00 – 2:15 PM	<p>Northern Development Update</p> <p>From Joel McKay, CEO</p>	Northern Rockies Regional Recreation Centre
2:15 – 2:30 PM	<p>Refreshment Break</p> <p>CAO Forum</p>	Various Locations

<p>2:30 - 4:00 PM Concurrent Session</p>	<p>Legalized Marijuana</p> <p>What does this mean for local governments. Hear from panel participants on how other local governments address this upcoming change.</p>	<p>Northern Rockies Regional Recreation Centre</p>
<p>2:30 - 4:00 PM Concurrent Session</p>	<p>Increasing Revenues</p> <p>This session is all about thinking outside the box, looking at cost saving measures and new revenue streams. You're richer than you think!</p> <p>Moderator - TBD</p>	<p>Northern Rockies Regional Recreation Centre</p>
<p>6:30 - 11:00 PM</p>	<p>Annual NCLGA Banquet</p> <p>Community Leadership Awards (Social Responsibility, Environmental Stewardship, Economic Development)</p> <p>Keynote address by Mayor Bill Streeper</p>	

Thursday, May 10

Time	Event	Location
7:00 - 8:00 AM	<p>Walk & Talk with the Mayor & CAO</p> <p>Join Mayor Streeper and CAO Scott Barry at the Walking Track for a few laps and to learn more about Fort Nelson, the Northern Rockies, or have your questions answered!</p>	<p>Northern Rockies Regional Recreation Centre</p> <p>Walking Track, Upper Lobby</p>
8:00 - 8:30 AM	<p>Morning Kickstart</p> <p>Coffee and light breakfast. Enjoy a smoothie bar, specialty coffees and other light breakfast selections.</p>	<p>Northern Rockies Regional Recreation Centre</p> <p>Upper Lobby</p>
8:30 - 9:30	<p>Regional Municipality - How, What, & Why</p> <p>What is a regional municipality and why does it work for the most northern 10% of the Province?</p> <p>Moderator: Gerry Tonn</p>	<p>Northern Rockies Regional Recreation Centre</p>
9:30 - 10:30 AM Concurrent Session	<p>Northern Health: Making The Most of Limited Health Resources</p> <p>How prevention, education and collaboration are the essential ingredients</p> <p>CEO - Cathy Ulrich</p>	<p>Northern Rockies Regional Recreation Centre</p>
9:30 - 10:30 AM Concurrent Session	<p>Infrastructure Funding in BC: More Than One Way To Slice The Pie</p> <p>Hear from representatives from the NRRM, the Peace (PRRD, City of FSJ, City of DC), and the Northwest in how their formula to fund infrastructure through agreements with the Province work for them.</p>	<p>Northern Rockies Regional Recreation Centre</p>
10:30 - 10:45 AM	<p>Refreshment Break</p>	<p>Various Locations</p>

<p>10:45 - 11:45 AM Concurrent Session</p>	<p>Emergency Management: How do you manage the unexpected and unthinkable?</p> <p>Hear from local government and emergency management professionals how they've managed through the some of the most challenging emergency situations in BC history and how they've handled issues and situations that no one could have planned for.</p> <p>Moderator - TBD</p>	<p>Northern Rockies Regional Recreation Centre</p>
<p>10:45 - 11:45 AM Concurrent Session</p>	<p>B.C. Ideas- The Possibilities of Tech & Innovation</p> <p>Technology and innovation are driving a re-imagination and reshaping of the economic development landscape in B.C. and throughout the world. On a global scale, countries and communities that develop regionally-based innovation ecosystems have seen the greatest successes. This session will discuss economic development opportunities related to technology and innovation including in the smart communities realm. Panelists from communities that have successfully embraced technology and innovation will share their experiences and illustrate what innovation can mean in a B.C. context. Technology and innovation driven economic development is possible for communities for all sizes!</p> <p>Moderator: Stefanie Cepeda, Ministry of Jobs, Trade & Technology</p>	<p>Northern Rockies Regional Recreation Centre</p>
<p>12:00 - 1:00 PM</p>	<p>Lunch & Prize Draw</p> <p>Address from Member of Parliament, Bob Zimmer and MLA Dan Davies Hello from 2019 Convention Host Community</p>	<p>Northern Rockies Regional Recreation Centre</p>
<p>1:00 - 3:00 PM Concurrent Session</p>	<p>Northern Medical Programs Trust AGM</p>	<p>TBD</p>

<p>1:00 - 3:00 PM Concurrent Session</p>	<p>A Regional Dialogue on the Opportunities in Technology, Innovation and Smart Communities</p> <p>Join together with local government innovators, the tech community, entrepreneurs and the curious of heart to envision the future of the regional innovation ecosystem. On a global scale, countries and communities that develop regionally-based innovation ecosystems have seen the greatest successes. How connected are you? This creative engagement event explores the unique opportunities and challenges of the tech and innovation in the region; and uncovers the hidden networks of innovators and technologists creating the economic future. Come network with key players in technology, innovation, and the smart communities movement; and don't miss a hosted dialogue session to explore a hot topic of the regional innovation ecosystem.</p> <p>The event will focus on:</p> <ul style="list-style-type: none"> • Understanding the technology & innovation ecosystem in the region, including key sectors, opportunities, challenges and stakeholders; • Understanding the role of local governments, economic development officers and other stakeholders/service providers in promoting/supporting technology & innovation; • Highlighting opportunities related to Smart Community initiatives; and discussion & engagement related to issues of regional interest and importance, as identified by regional stakeholders. <p>Moderator: Ministry of Jobs, Trade and Technology (Wavefront Accelerator)</p>	<p>Northern Rockies Regional Recreation Centre</p>
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Regional District of Bulkley-Nechako Memo

TO: Chair Miller and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: February 6, 2018

SUBJECT: ANNUAL UBCM CONVENTION
- September 10-14, 2018
- Whistler, B.C.

This year's Union of B.C. Municipalities Convention is being held in Whistler, B.C. from September 10-14.

At this time, formal authorization is being requested for attendance at the Convention for those Rural Directors wishing to attend, as well as the Chief Administrative Officer, Manager of Administrative Services, and Agriculture Coordinator.

RECOMMENDATION

(ALL/DIRECTORS/MAJORITY)

"That the Board of the Regional District of Bulkley-Nechako authorize attendance of Rural Directors, the Chief Administrative Officer, Manager of Administrative Services, and Agriculture Coordinator at the UBCM Convention from September 10-14, 2018 in Whistler, B.C."



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: January 31, 2018

**SUBJECT: Items to be brought forward to the public agenda from Special
(In-Camera) Meeting**

As per the Regional Board recommendation and the staff report, the following motion is being brought forward from the Special (In-Camera) meeting of July, 20, 2018:

Recommendation 1:

RE: Bylaw Enforcement File 2012-G-01

"1. That the Regional District of Bulkley-Nechako Board of Directors approve the direction provided in the Bylaw Enforcement Direction Form, advising staff to take no further action and close Bylaw Enforcement File 2012-G-01."

2. That staff report back to the Regional District of Bulkley-Nechako Board of Directors should the condition of the subject property notably deteriorate."

A copy of the Bylaw Enforcement Direction Form is attached for your reference.

Recommendation: (All/Directors/Majority)

Recommendation 1 as written.



Bylaw Enforcement Direction Form

(The following section to be completed by the Bylaw Enforcement Officer prior to submission by the Electoral Area Director)

Electoral Area G Electoral Area Director Rob Newell

Bylaw Enforcement File Number 2012-G-01

Subject Property Address and Legal Description 15944 Balsam Rd.

Description of Bylaw Contravention Unruly premises. John Bayless has multiple vehicles, equipment, cars, scrap metal, tires, etc. stored in and around his shop area. Some stuff stored on Highway ROW, and adjoining property lines.

Description of Enforcement Action Taken Multiple letters have been written. Bylaw officer met with property owner, and owner promised to clean up property before work was done, but nothing more for a substantial time frame. Appears more material (see Jason Sawell's for updated photos) has been brought to the sight.

Date provided to Electoral Area Director Aug 4, 2017

(The following section to be completed by the Electoral Area Director)

As Director for Electoral Area G I hereby recommend that staff proceed as indicated below in regards to Bylaw Enforcement File Number _____

(Please check one of the following)

- Staff take no further action and close the Bylaw Enforcement File.
- Staff continue to work with the property owner to gain compliance, and resubmit a new "Bylaw Enforcement Direction Form" to the Director in ___ months.
- Staff submit a detailed report to the Regional District Board seeking direction regarding enforcement action.
- Other action. Please describe. _____

Date completed Nov 11 2017

Electoral Area Director signature [Signature]

(This following section to be completed by the Bylaw Enforcement Officer)

Date considered by the Regional District Board _____ Resolution Number _____

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chairperson Miller and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: January 31, 2018

SUBJECT: NCLGA Resolution re: Limited Response Time for Input

At its October 26, 2017 Board meeting, the Regional District of Bulkley-Nechako Board of Directors passed the following motion:

“That the Regional District of Bulkley-Nechako Board of Directors submit a resolution to the North Central Local Government Association and Union of B.C. Municipalities (UBCM) requesting that a change be made to the current practice of short timelines being provided to the Regional Board for recommendation and response to requests; and further that the timelines be extended to allow sufficient time for Regional Boards to consider the matter and respond effectively.”

Attached is a resolution for the Board’s consideration.

RECOMMENDATION: (All/Directors/Majority)

“That the Regional District of Bulkley-Nechako Board of Directors submit the resolution titled “Limited Response Time for Input” to the North Central Local Government Association.”

**Limited Response Time
for Input**

Regional District of Bulkley-Nechako

WHEREAS the Provincial Government, from time to time, provides Local Government and stakeholders with various correspondence wherein feedback is being requested within a specified timeframe;

AND WHEREAS the deadline to provide input does not always align with the meeting dates of local government eliminating the opportunity to provide comment;

THEREFORE BE IT RESOLVED that the Province of British Columbia be requested to review its current practice and develop policies and procedures to allow sufficient time for local governments to consider the matter, engage in meaningful dialogue, and respond effectively.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 8, 2018

**SUBJECT: Lakes District Festival Association – Request for Grant in Aid
– Electoral Areas “B” (Burns Lake Rural) and “E”
(Francois/Ootsa Lake Rural)**

Attached is a request for Grant in Aid monies from the Lakes District Festival Association.

The Association is seeking \$2,500 grant in aid monies from Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with its annual festival.

Director Miller has indicated that he will support \$1,000 from Electoral Area “B” grant in aid funds and Director Benedict has indicated that she will support \$1,500 from Electoral Area “E” grant in aid funds toward the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Lakes District Festival Association be given \$1,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) and \$1,500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Lakes District Festival Association’s annual festival.”

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: January 31, 2018

**SUBJECT: Lakes District Festival Association – Request for Grant in Aid
– Electoral Areas “B” (Burns Lake Rural) and “E”
(Francois/Ootsa Lake Rural)**

Attached is a request for Grant in Aid monies from the Lakes District Festival Association.

The Association is seeking \$2,500 grant in aid monies from Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with its annual festival.

Director Miller has indicated that he will support \$1,000 from Electoral Area “B” grant in aid funds and Director Benedict has indicated that she will support \$1,500 from Electoral Area “E” grant in aid funds toward the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Festival Association be given \$1,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) and \$1,500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Lakes District Festival Association’s annual festival.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January 20, 2018 12:42 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5a63a9a62e90a-2017 Financial Statements.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Lakes District Festival Association

Mailing Address:

16743 Gardner Road, Burns Lake, V0J 1E2

Email:

juanitamcfee@alumni.unbc.ca

Contact Person:

Juanita McFee 692-7624, Lois
Koop 695-6699

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Lakes District Festival of the Performing Arts

Amount Requested:

\$2,500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

_____	_____	_____
(signature of authorized signatory)	(title)	Signature of Electoral Area Director
Amount Approved: _____		
Date: _____		

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Lakes District Festival Association (LDFA) organizes an annual festival with provision of the best adjudication services possible. The annual Festival helps to stimulate and encourage the development of the performing arts and increases and broadens the opportunities for citizens in the area to participate in cultural activities.

Describe the geographic area that receives services or benefits from your organization.

The annual festival sees participation from Smithers to Prince George, with a majority of entrants residing in the Burns Lake, Francois Lake areas.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

No remuneration is received by the LDFA.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

LDFA has 8 registered Directors. There are 30 volunteers that help with the festival annually. LDFA has been in operation for 61 years.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

The LDFA is requesting \$2,500 for the 2018 LD Festival of the performing Arts. With the increased adjudicator costs and venue rental fees the LDFA is finding that each year the cost to host the Festival is increasing.

Describe how this proposal will benefit the community:

The benefits of this proposal to the community is the continuation of the LD Festival of the Performing Arts with the high standards that the association has maintained for 61 years.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:
Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:
Provide an opportunity for individuals to make direct contributions?:
OR, is your organization: Part of a provincial or national fund raising
campaign?:

Yes

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 8, 2018

**SUBJECT: Lakes District Fair Association – Request for Grant in Aid –
Electoral Area “E” (Francois/Ootsa Lake Rural)**

Attached is a request for Grant in Aid monies from the Lakes District Fair Association.

The Society is seeking \$5,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for upgrading its BC Hydro service to the concession and replacing old and inefficient appliances.

Director Benedict has indicated that she is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Lakes District Fair Association be given \$5,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for upgrading its BC Hydro service to the concession and replacing old and inefficient appliances.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Lakes District Fair Association

Mailing Address: Box 1172
Burns Lake, B.C. V0J 1E0

E-mail Address: jmftee1@xplornet.ca

Contact(s): Joan McFee 695-6381
Name, Telephone/Fax Number

Karen Hutton - (250) 251-7281
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: To upgrade our
Hydro service to the Concession & replace old & inefficient
Appliances.

Amount of Grant Requested \$ 5000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Joan M. Fee

(signature of authorized signatory)

(title) President

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Fall Fair Association plans & hosts the annual Fair each Sept. in Burns Lake. It is the largest family event held in the Lakes District that no longer showcases our local agriculture, but also has many activities & events for all ages.
These services are not available from another organization in our area.

2. Describe the geographic area that receives services or benefits from your organization.

The whole of the Lakes District including B. Lake & points east & west. We also draw folks to our Fair from along the Highway 16 corridor... from Haida Gwaii through to Quesnel, & points north to Pink Mountain near Ft. St. John.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

No one receives any remuneration.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

Our Board consists of 18 members who plan & organize the Fair... besides we have over 300 volunteers we call on to host this large event.

This is our 75th year!

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

Our electrical service to our Concession is at capacity! We are blowing breakers while trying to service the public. B.C. Hydro has quoted us a basic upgrade to our service - their quote is 838.00 + taxes.

We need to replace some of our very old & inefficient refrigerators & purchase a "cooler." Our Deep Fat Fryer is no longer reliable & needs to be replaced. The pilot light keeps going out & the temperature does not stay consistent. All of these old appliances were handed down from either individuals or from a business over 10 years ago.

3. Describe how this proposal will benefit the community.

We will better be able to serve the public from our Concession. With over 2000 consistently coming through our gates in the past several years --- We need to be efficient & be ready & able to serve our many participants & visitors. The lineups for the concession are long so with the Hydro upgrade & replacement of some appliances, we will have speedier service & more worker friendly environment.

NB

We are very pleased that we have been selected to host the world famous RCMP Musical Ride here this summer. This will be their first time to B. Lake. Many of our capital projects in the past couple of years have been done so that we would be eligible to host this special event. The projects in this application will finalize these requirements.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
2. Have you applied for a grant/funding from other source(s)?
 _____ YES NO

If yes, complete the following chart. If not, please comment.

We are planning on applying to NDI for funds to upgrade the electrical (electrician's quote), construction costs for renovation of the concession. This will make the working space in the concession more efficient & worker friendly.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

Please call if you have any questions.

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year.	\$ Amount	Purpose for which assistance was used
2017	\$7500 (from B+E)	Total project \$112,120 - Construction of new washroom
2013	\$2000 (from B+E)	Total project \$107,588 - 1) Small animal Barn 2) cattle pens 3) 3 sets of bleachers 4) Hydro upgrade, campground upgrade expansion & extension of water to campground.
2012	\$1000 (from B+E)	Sponsor of loggers Sports event.

new lawn mow painting of grandstands

4. Does your organization:

- (we give some complimentary passes at Fair gate)*
- a) Offer direct financial assistance to individuals or families? YES NO
 - b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO
 - c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

125 Capital

①

LAKES DISTRICT FAIR ASSOCIATION

YEAR END FINANCIAL STATEMENTS – NOV.1/16 – DEC.31/17 (14 MONTHS)

FAIR INCOME:

CORPORATE & PERSONAL SPONSORSHIP	\$27,600.00
GATE	14,052.64
KITCHEN	11,813.98
LD 4H COUNCIL (SHARE OF ADVERTISING)	190.00
MEMBERSHIP	44.00
ENTRIES	7,721.00
VENDORS	2,980.25
BANK INTEREST	54.06
SALE OF DONATED GIFT CARDS	480.00
EAGLE CREEK RECR. – DONATION TOWARDS NEW LAWN MOWER	2,000.00
WRITE OFF STALE DATED CHEQUES	49.00
BIKE RAFFLE	167.00
CANADA DAY DONATIONS	119.35
HELICOPTER RIDES	5,310.00
CHEQUE DONATED BACK BY JUDGE	50.00
INDIVIDUAL DONATION	28.00
REGIONAL DISTRICT – CONNECTING CONSUMERS & PRODUCERS	1,846.85
VILLAGE OF BURNS LAKE – COMMUNITY FOUNDATION	2,500.00
OFF ROAD TRUCKERS	3,800.00
BULKLEY VALLEY CHILD DEVELOPMENT	1,650.00

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Income

(2)

CANADIAN HERITAGE GRANT	12,800.00
GAMING GRANT	13,222.00
REGIONAL DISTRICT – GAS TAX GRANT	35,805.00
REGIONAL DISTRICT – GRANT IN AID – WASHROOMS	7,500.00
NKDF – GRANT	18,892.50
NDI - GRANT SOUND BOOTH	14,277.00
CHINOOK COMMUNITY FOREST – GRANT	4,820.00
NDI – GRANT	2,500.00
NKDF – GRANT WASHROOMS	18,892.50
NDI - GRANT	45,000.00
HORN LEVY (CATTLEMEN'S) GRANT	2,500.00
CHINOOK COMMUNITY FOREST - GRANT	10,000.00
TOTAL INCOME	\$268,665.13

NET INCOME.....6,089.63

FAIR EXPENSES262,575.50

The Lakes District Fair Association has restricted funds of \$40,000 to contribute to General Improvement projects which include:

Kitchen Renovations - \$20,000

10' X 12' addition to First Aid/Office Building - \$20,000

LAKES DISTRICT FAIR ASSOCIATION

YEAR END FINANCIAL STATEMENTS – NOV.1/16 – DEC.31/17 (14 MONTHS)

GENERAL EXPENSES:

ADMINISTRATION	\$874.35
ADVERTISING	2,824.37
CHILDREN'S FESTIVAL	16,087.28
DUES/FEEES	1,493.66
EXHIBIT HALL	23.93
FAIR BOOK	32.00
GARBAGE/BATHROOMS/WASTE MANAGEMENT	2,419.88
GATE	2,000.00
GROUNDS	6,196.43
SMALL ANIMAL PENS AND INFO BOOTH (FIORE MILINAZZO)	3,040.00
ARENA & BLEACHER REPAIRS (KARL WELLER)	3,880.00
GYMKANA	684.56
HEAVY HORSE	7,000.00
INSURANCE	2,435.00
ENTERTAINMENT	3,900.00
JACKPOT BARREL RACES	1,425.00
JUDGES	5,761.56
KITCHEN	7,912.34
LIVESTOCK SHOW	4,646.00
LOGGERS SPORTS	1,257.76

FARM BOYS – TUG OF WAR	100.00
YOUTH PERFORMERS	120.00
MEETING ROOM	275.00
PARKING	400.00
SMALL ANIMALS	3,047.18
PETTING ZOO	315.55
PHOTOGRAHPY	400.00
PRIZES (MISC.)	4,815.88
SECURITY	500.00
SHUTTLE BUS	400.00
SIGNS	3,199.36
SOUND	1,600.00
STOCK DOGS	4,775.12
TABLE SET UP AND REMOVAL	400.00
TEAM ROPING	750.00
WEBSITE	670.88
VENDORS	460.81
REPLACE TENT FOR GRASSY PLAINS	649.59
PURCHASE TENTS	1,931.47
CANADA DAY	130.83
ARTISANS HONORARIUMS	800.00
HAULING SHEEP TO FAIR GROUNDS	500.00
SILVERKING HELICOPTERS	5,130.00
ANNOUNCER (FRANK PEEBLES)	150.00

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EXPENSES

③

CAPITAL EXPENSES:

LAGOON AND SEPTIC SYSTEM	35,805.00
WASHROOMS	80,064.71
WASHROOMS – ELECTRICAL	10,395.00
HUBER FARM EQUIPMENT – LAWN MOWER	12,880.00
GRAVEL FOR LIVESTOCK ENTRY ROAD	5,000.00
SMALL ANIMAL CAGES & INFORMATION BOOTH	3,040.00
GRANDSTANDS – SCRAPING & REPAINTING	9,975.00
TOTAL EXPENSES	\$262,575.50

Expense Item	Amount
Appliance Replacement	\$3,990.00
Hydro Service Upgrade	\$838.00
Electrical Upgrades	\$8,900.00
Construction Costs	\$22,768.00
Disposal Fees	\$140.00
Pre - Tax Total	\$36,636.00
GST	\$1,825.00
PST	\$279.00
Total	\$38,740.00

Partner	Amount
Northern Development Initiative Trust	\$15,000.00
Grant In Aid	\$5,000.00
LDFFA	\$18,740.00
Total	\$38,740.00



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 8, 2018

**SUBJECT: Nechako Valley Rodeo Association – Request for Grant in Aid
– Electoral Area “F” (Vanderhoof Rural)**

Attached is a request for Grant in Aid monies from the Nechako Valley Rodeo Association.

The Association is requesting \$3,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with its 2018 rodeo.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Nechako Valley Rodeo Association be given \$3,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with its 2018 rodeo.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January 11, 2018 11:35 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Nechako Valley rodeo Association

Mailing Address:
PO Box 1635

Email:

sfergie@hotmail.com

Contact Person:

Sandy Ferguson 250-570-9917

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Help support the 2018 rodeo in Vanderhoof

Amount Requested:

3000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

No

(signature of authorized signatory) (title)

Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

This event is going onto it's 6th year in the Buckley Nechako area. we ore the only group that brings in a full BCRA Rodeo.

Describe the geographic area that receives services or benefits from your organization.

This event brings competitors and contestants from all over BC and Alberta. It brings family's from around the province to watch there loved ones compete in o sport that they love.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

none

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

At this time we have 10 members ond about 25 volunteers that help bring this event to Vanderhoof

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

Without the support of groups like yourself helping with the funding we would nat be able to poy the cost of the event. This money will be uses to poy for the cost.

Describe how this proposal will benefit the community:

This event brings in hundreds of competitors and spectators from all over, which in turn help the community as they are staying in our hotels eating in our restourants and shopping in our local stores.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?: **Yes**

If not, please comment.:

Name of Grant or Funding Agency1: *Village of Vanderhoof*
 Amount Applied for 1: *2500.00*
 Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2: *Enbridge*
 Amount Applied for2: *1000.00*
 Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3: *Northland Dodge*
 Amount Applied for3: *2500.00*
 Status of Grant Application3: *Pending*

Name of Grant or Funding Agency4: *Innergex*
 Amount Applied for4: *1500.00*
 Status of Grant Application4: *Pending*

Have you received assistance before from us. **Yes**

Year, Amount and Purpose for assistance *2017 Local rodeo and BCRA
 finals rodeo*
 Year, Amount and Purpose for assistance *2016 Local rodeo*

Does your organization:
 Offer direct financial assistance to individuals or families?:
 Duplicate services that fall within the mandate of either:
 a senior government or a local service agency?:
 Provide an opportunity for individuals to make direct contributions?:
 OR, is your organization: Part of a provincial or national fund raising
 campaign?: **Yes**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 8, 2018

SUBJECT: Vanderhoof Children's Theatre – Request for Grant in Aid –
Electoral Area "F" (Vanderhoof Rural)

Attached is a request for Grant in Aid monies from the Vanderhoof Children's Theatre.

The group is requesting \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its *Once Upon a Mattress* production.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

"That the Vanderhoof Children's Theatre be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its *Once Upon a Mattress* production."

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: November 8, 2017 9:59 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Vanderhoof Children's Theater

Mailing Address:
Box 1701, Vanderhoof, BC, V0J 3A0

Email:
Contact Person:

r_wruth@hotmail.com
Richard Wruth, 2505670949

APPLICATION SUMMARY

Project or purpose for which you require assistance:
assistance for Once Upon A Mattress Production

Amount Requested: \$4000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory)	(title)	Signature of Electoral Area Director
Amount Approved: <u> </u>		
Date: <u> </u>		

APPLICATION PROFILE

Is your organization voluntary and non-profit? Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Vanderhoof Children's Theater strives to give school age children a chance to participate in live theater. VCT is the only after school program that is available to students to experience acting, music, dance.

Describe the geographic area that receives services or benefits from your organization.

Registration for VCT is open to all students in grades 2-12. with no experience need. When the show is ready to perform schools from Vanderhoof, Fraser Lake, Fort St. James are invited. As well as several public shows. VCT also travels to Prince George to perform for the schools.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

n/a

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

VCT started in 1999 and has had up to 100 students per year and up to 40 volunteers per production

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

Assistance for Once Upon A Mattress Production

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

VCT is requesting assistance in helping us provide our members with an educational experience.

Describe how this proposal will benefit the community:

With assistance VCT will be able to provide an amazing and educational experience for those involved with the production. This will help provide a great live theater experience for the families of Vanderhoof and surrounding area.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2017, \$4000.00, assistance for Seussical

Year, Amount and Purpose for assistance

2016, \$4000.00, assistance for Wizard of OZ

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

Yes



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 8, 2018

**SUBJECT: Houston Minor Hockey Association – Request for Grant in Aid
– Electoral Area “G” (Houston Rural)**

Attached is a request for Grant in Aid monies from the Houston Minor Hockey Association.

The Association is seeking \$1,000 from Electoral Area “G” (Houston Rural) grant in aid monies for costs associated with the 2018 BC Hockey Midget Tier 4 Championships.

Director Newell has indicated that he is supportive of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Houston Minor Hockey Association be given \$1,000 grant in aid monies from Electoral Area “G” (Houston Rural) for costs associated with the 2018 BC Hockey Midget Tier 4 Championships.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January 31, 2018 10:43 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5a720e37ba6ab-sponsorship_opportunities_official_2.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Houston Minor Hockey Association

Mailing Address:
Box 53

Email:
Contact Person:

mkenzle@telus.net
Melanie Kenzle 250-845-4424

APPLICATION SUMMARY

Project or purpose for which you require assistance:

2018 BC Hockey Midget Tier 4 Championships

Amount Requested: \$1,000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title) _____
Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit? Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Houston Minor Hockey Association allows for the development of endurance, strength, coordination and social skills for youth in our community.

Describe the geographic area that receives services or benefits from your organization.

District of Houston, Electoral Area "G" (Houston Rural), Village of Burns Lake (there are currently 2 children from Burns Lake on the Houston Midget Team)

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

This is a volunteer committee.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

There are 19 volunteers. The association has been in existence for 45 years or more.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Houston Minor Hockey is hosting the BC Hockey Midget Tier 4 Championships March 18,22, 2018.

Describe how this proposal will benefit the community:

The local business including stores, restaurants, and hotels will benefit from increased traffic over the duration of the Championships.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

[5a720e37ba6ab-sponsorship_opportunities_official_2.pdf](#)

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Have you applied for a grant/funding from other source(s)?: Yes

If not, please comment.:

Name of Grant or Funding Agency1: BC Hockey
Amount Applied for 1: \$5,000
Status of Grant Application1: Approved

Name of Grant or Funding Agency2: Terrace Rewind
Amount Applied for2: \$1,000
Status of Grant Application2: Approved

Name of Grant or Funding Agency3: Pretivm
Amount Applied for3: \$2,500
Status of Grant Application3: Approved

Name of Grant or Funding Agency4: Motion Industries
Amount Applied for4: \$5,000
Status of Grant Application4: Approved

Have you received assistance before from us. No

Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:
Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:
Provide an opportunity for individuals to make direct
contributions?:

OR, is your organization: Part of a provincial or national fund
raising campaign?:

Yes



BC HOCKEY MIDGET TIER 4 CHAMPIONSHIPS
Houston Minor Hockey Association
 Box 53
 Houston, BC
 V0J 1Z0

Dear prospective sponsor,

I am contacting you to ask for support of the **BC HOCKEY MIDGET TIER 4 CHAMPIONSHIPS** hosted by the **HOUSTON MINOR HOCKEY ASSOCIATION MIDGET** team. The event will be held in **Houston, BC MARCH 18-22 2018** and we would like you to be a part of this unique community event.

The Championships will be run by volunteers. These volunteers will come from the parent group of the midgets, parents from other divisions in Houston Minor Hockey Association, and from many people in the town of Houston. There will be one other team from the Northwest attending as well, and several of the referees will be from communities like Smithers and Burns Lake. This will not only be a community event for Houston, but a regional event for the Bulkley Valley and Northwest British Columbia.

The **BC HOCKEY MIDGET TIER 4 CHAMPIONSHIPS** will bring at least 6 teams, and over 150 players, coaches and officials to Houston for the event. It will also bring families, friends and fans to Houston for 5 days in March to cheer on their team. The Championships will provide an opportunity for your business to be promoted and recognized as a leader in support of community events. The **BC HOCKEY MIDGET TIER 4 CHAMPIONSHIPS** provides an opportunity for Houston to host an event on the provincial stage. The Championships will be an opportunity for Houston to showcase itself as a vibrant place to live, work, play and do business.

With hosting an event such as this, there will be costs. Ice time, referee costs, and the players Banquet are some of our major expenditures. Our projected costs for hosting the 5 day event will be approximately \$30,000. With your company's sponsorship you can help offset some of these costs, and help us to host a memorable Championships in Houston.

Please see attached sponsorship opportunities. These opportunities give your company specific ways that you will receive recognition for your support during the **BC HOCKEY MIDGET TIER 4 CHAMPIONSHIPS**. Your support in any form would be greatly appreciated. If there are opportunities that we have not thought of or you think are missing, please contact us to see if we can make something work. As a sponsor, you will receive recognition during the promotion of the event and at the event itself.

Please consider your company's involvement in the **BC HOCKEY MIDGET TIER 4 CHAMPIONSHIPS**. If you have any questions please contact us.

Thank you for your time and consideration. We look forward to having you and your company join us in hosting and making the **BC HOCKEY MIDGET TIER 4 CHAMPIONSHIPS**.

Sincerely,

HOST COMMITTEE
 2018 BC HOCKEY MIDGET TIER 4 CHAMPIONSHIPS
 HOUSTON MINOR HOCKEY ASSOCIATION

T4_CHAMPIONSHIPS@HOUSTONMHA.COM

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Houston Minor Hockey Association

Box 53
Houston, BC
V0J 1Z0

SPONSORSHIP OPPORTUNITIES T4 MIDGET CHAMPIONSHIPS

BASED on 6 teams / 16 games / 48 periods *potential for up to 10 teams*

PLATINUM - \$5000

1. FULL BANNER IN ARENA w/ company logo and recognizing as platinum sponsor, hangs in arena for remainder of 2017/2018 season and full 2018/2019 season, potential of 14 months exposure
2. HOSPITALITY ROOM NAMING
3. Full Page Inside Cover or Back Cover page in SOUVENIR program
4. HMHA Website Ad
5. Prominent placement in Radio and Newspaper ads for MIDGET T4 CHAMPIONSHIP
6. Announced at 48 periods as Platinum Sponsor for Midget T4 championship

GOLD - \$2500

1. 1/2 BANNER IN ARENA w/ company logo and recognizing as Gold sponsor, hangs in arena for remainder of 2017/2018 season and full 2018/2019 season, potential of 14 months exposure
2. FULL PAGE AD in PROGRAM
3. HMHA WEBSITE AD
4. PROMINENT PLACEMENT IN Radio and newspaper ads for Midget T4 Championship
5. Announced at 24 periods as period sponsor for Midget T4 Championship

SILVER - \$1000

1. 1/4 BANNER IN ARENA w/ company logo and recognizing as Silver sponsor, hangs in arena for remainder of 2017/2018 season and full 2018/2019 season, potential of 14 months exposure
2. 1/4 page ad in program
3. HMHA WEBSITE AD
4. Announced @ 12 periods as period sponsor

BRONZE - \$500

1. 1/8 BANNER IN ARENA w/ company logo and recognizing as Bronze sponsor, hangs in arena for remainder of 2017/2018 season and full 2018/2019 season, potential of 14 months exposure
2. 1/4 page ad in program
3. HMHA WEBSITE AD
4. Announced at 6 periods during T4 Championship as period sponsor

COMMUNITY SUPPORTER - \$250

1. 1/12 BANNER IN ARENA w/ company logo and recognizing as Community Sponsor, hangs in arena for remainder of 2017/2018 season and full 2018/2019 season, potential of 14 months exposure
2. 1/4 page ad in program
3. Announced at 4 periods as period Sponsor

DONATIONS IN KIND -

1. Donors list in souvenir program

MIDGET T4 CHAMPIONSHIPS - HOUSTON

> Expenses

Total Expenses			Estimated	Actual	
			\$31,954.75	\$0.00	
SITE	Estimated	Actual	HOSPITALITY/SECURITY	Estimated	Actual
ARENA	\$4,294.50	\$0.00	FOOD	\$250.00	
VIEWING ROOM	\$1,181.25	\$0.00	JACKETS	\$300.00	
COMMUNITY HALL	\$389.00		BCHOCKEY REP	\$1,200.00	
				\$0.00	
Total	\$5,864.75	\$0.00	Total	\$1,750.00	\$0.00
OFFICIATING	Estimated	Actual	SPECIAL EVENTS	Estimated	Actual
REFEREES (80\$ per/16game)	\$1,280.00	\$0.00	BANQUET	\$2,000.00	
LINESMEN	\$960.00		SPEAKER	\$250.00	
HOTEL (4 x 4 nights)	\$2,400.00		TRAVEL	\$500.00	
KMS	\$1,000.00		HOTEL	\$150.00	
			FAIR PLAY AWARD	\$200.00	
Total	\$5,640.00	\$0.00	CHAMPIONSHIP BANNERS	\$850.00	
			PARENT WELCOME	\$1,200.00	
PUBLIC RELATIONS	Estimated	Actual	Total	\$5,150.00	\$0.00
PROGRAM SETUP	\$500.00	\$0.00			
PROGRAM PRINTING (250x\$ per)	\$1,250.00		GAMING LICENCE	Estimated	Actual
NEWSPAPER	\$500.00		RAFFLE	\$800.00	
RADIO	\$500.00		50/50 payout	\$2,000.00	
CLOTHING (asst items 35% disc)	\$1,950.00		Total	\$2,800.00	\$0.00
SPONSOR BANNERS	\$5,000.00				
Total	\$9,700.00	\$0.00			
Miscellaneous	Estimated	Actual			
office/postage	\$550.00				
Transportation	\$250.00				
Stationery supplies	\$250.00				
Total	\$1,050.00	\$0.00			

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 8, 2018

**SUBJECT: Houston Mountain Bike Association – Request for Grant in Aid
– Electoral Area “G” (Houston Rural)**

Attached is a request for Grant in Aid monies from the Houston Mountain Bike Association.

The Association is seeking \$2,500 from Electoral Area “G” (Houston Rural) grant in aid monies for costs associated with promoting signage for the promotion of its trail system.

Director Newell has indicated that he is supportive of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Houston Mountain Bike Association be given \$1,000 grant in aid monies from Electoral Area “G” (Houston Rural) for costs associated with signage for the promotion of its trail system.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February 6, 2018 10:58 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5a79fabb88f4a-HMBA PR budget.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Houston Mountain Bike Association

Mailing Address:
1007 Estates Dr

Email:
Contact Person:

houstonmountainbikeassociation@gmail.com
Miake Elliott 250-844-1140 Fax 250-845-0022

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Promote and easy of information for Houston and area biking trails

Amount Requested: 2500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?: Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The purpose of the Houston Mountain Bike Association is to:

- *Encourage Mountain Biking as a healthy activity for people of all ages and abilities*
- *Promote responsible off-road cycling*
- *Participate in the planning process for, and the management of, recreational lands as it relates to Mountain Bike access and use*
- *Organize volunteers to aid in restoration, development, and maintenance of legitimate Mountain Bike trail systems*
- *Create and maintain a working relationship between each of the Northern Mountain Bike Associations, in order to help create a "Mountain Bike Corridor" within our Region*

Describe the geographic area that receives services or benefits from your organization.

As of 2017 our operational area is currently Mount Harry Davis, East of Radio Rd and North of North Rd. We currently have 6 Trails completed, that require regular seasonal maintenance

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

All of our members and directors are volunteers. We do have gift certificate rewards for our top volunteer contributors over 20 hours of volunteer work. These rewards are given out during our annual volunteer appreciation dinner

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

HMBA has been operating since 2017. We have 29 members who paid our membership fees. 17 volunteers with 173 hours of volunteer time on and off the trail.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

To purchase our first set of trail signs, maps and promotional materials.

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Our trail network is just starting to get diverse. This diversity needs to be advertised to the our community as well as neighboring communities. Our diversity has also expanding into beginner and novice trails, these will allow our community to attempt, train and build our cycling community.

Describe how this proposal will benefit the community:

The signage will allow even the newest cyclists to navigate the trail system safely depending on their experience. The Promotional products will entice more riders to experience the benefits of cycling.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

5a79fabb88f4a-HMBA PR budget.pdf

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Other applications are for bigger capital projects like trail completions

Name of Grant or Funding Agency1:

Houston Chamber of Commerce

Amount Applied for 1:

2500

Status of Grant Application1:

Denied

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct

contributions?:

OR, is your organization: Part of a provincial or national fund

raising campaign?:

Yes

HMBA Promotional and Tourist Info Budget

Promotions Budget	\$2,500.00		\$2,500.00
Estimated Promo Expenses	\$2,591.04		\$2,591.04
You're over budget by	(\$91.04)		

Item	Description	Cost	Qty	Amount	Notes
6" x 6" Signs	Symbol signs	\$10.00	15	\$150.00	New trail and ratings signs
12" x 12" Signs	Caution Signs	\$15.00	13	\$195.00	Caution or warning signs
24" x 12" Signs	Entrance signs	\$25.00	12	\$300.00	Parking lot distance and trail entrance signs
36" x 36" Signs	Map signs	\$113.00	4	\$452.00	Chamber, Store and lot maps
11" x 17" Maps	Paper trail maps	\$2.60	200	\$520.00	Full colour maps with trails and sponsorships
Membership Cards	Business cards	\$0.75	100	\$75.00	Annual Membership cards colour both sides
2" x 2" Stickers	Helmet	\$4.00	50	\$200.00	Promotional HMBA helmet stickers
4" x 4" Stickers	Veichile	\$8.00	50	\$400.00	Promotional HMBA vechile stickers
				\$299.04	12% tax
				\$0.00	
Total				\$2,591.04	



**Regional District of Bulkley-Nechako
Board of Directors
February 22, 2018**

To: Chair Miller and the Board of Directors
From: Nellie Davis, Proposal Writer
Date: February 8, 2017
Regarding: Lakes District Fall Fair Association- Northern Development Application- North West RAC

The Lakes District Fall Fair is submitting an application to Northern Development Initiative Trust's (Northern Development) Community Halls and Recreation Facilities, North West Regional Advisory Committee Account. An RDBN Board resolution is required in order for the Northern Development Board to approve the application.

The Lakes District Fall Fair Association is requesting \$15,000 for a Concession Renovation project at the Eagle Creek Fair Grounds located in Electoral Area 'B'.

The \$38,739 Renovation Project includes:

- Replacement of failing appliances
- Electrical service upgrade and associated interior improvements
- Interior renovations to improve workflow and accommodate adequate volunteers

Funding Organization	Amount	Status
Lakes District Fall Fair Association	\$18,739	Confirmed
Grant in Aid – Electoral Area "E"	\$5,000	Pending
Northern Development	\$15,000	Pending
Total	\$38,739	

A copy of the application with attachments will be available at the Board meeting should Directors wish to review the information in greater detail.

Recommendation:

(All/Directors/Majority)

That the Regional District of Bulkley-Nechako Board of Directors supports the Lakes District Fall Fair Association's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities.



Regional District of Bulkley-Nechako Board of Directors February 22, 2018

To: Chair Miller and the Board of Directors
From: Nellie Davis, Proposal Writer
Date: February 8, 2018
Regarding: RDBN- Northern Development Marketing Initiatives Applications

Staff are working on two applications to Northern Development Initiative Trust's (Northern Development) Marketing Initiatives Program for 2018 Tourism Initiatives. These applications are leveraging dollars for previously applied to funding programs. An RDBN Board resolution is required in order for the Northern Development Board to approve the applications.

The first application is for a Content Generation Project. The \$32,500 project includes:

- Partnership in the Route 16 Motorcycle Initiative
- Partnership in the Ride North Mountain Bike Initiative
- Collaboration with Northern BC Tourism on video and photo content production
- Creation of an Investment Readiness Package for Tourism Operators

Funding Organization	Amount	Status
Destination BC Cooperative Marketing Partnership	\$5,000	Confirmed
RDBN Contribution	\$11,250	Confirmed
Northern Development	\$16,250	Pending
Total	\$32,500	

The second application is for a Program Development Project. The \$80,000 project includes:

- Production of 360° Virtual Reality Video to market the Region
- Purchasing Virtual Reality Equipment for VIC's in the Region to display the video
- Creation of a mobile version of the visitbulkleynechako Discovery App for download on itunes and the Google Play Store

Funding Organization	Amount	Status
BC Rural Dividend Fund	\$60,000	Pending
Northern Development	\$20,000	Pending
Total	\$80,000	

As the RDBN is located within two RACs, the applications will likely be going forward to both North West and Prince George. A copy of the applications with attachments will be available at the Board meeting should Directors wish to review the information in greater detail.

Recommendation:**(All/Directors/Majority)**

- 1) That the Regional District of Bulkley-Nechako Board of Directors supports the Regional District of Bulkley Nechako's application to the Northern Development Initiative Trust's Marketing Initiatives Program for a Content Generation Project, and
- 2) That the Regional District of Bulkley-Nechako Board of Directors supports the Regional District of Bulkley Nechako's application to the Northern Development Initiative Trust's Marketing Initiatives Program for a Program Development Project.
- 3) That the Regional District of Bulkley-Nechako Board of Directors agree to enter into contracts with Northern Development Initiative Trust for the Marketing Initiatives projects, should the funding be approved.



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
February 22, 2018**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: February 15, 2018
Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
 Smithers Curling Club

The Smithers Curling Club has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds for a recreation infrastructure improvement project related to Worksafe BC compliance at the Curling Club building located in Smithers.

The Club plans to install emergency washing facilities, an emergency shut down device, an ammonia leak detection system, an exhaust fan and ventilation system, and guarding around the compressor as part of their upgrades. The current cost for this project has been estimated at \$35,000 including a contingency.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$892,826.05. Director Fisher is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$35,000 from the Area 'A' allocation for this Recreation Infrastructure project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$35,000 of Electoral Area 'A' Federal Gas Tax allocation monies to the Smithers Curling Club for recreation infrastructure upgrades; and further,
(All/Directors/Majority)
2. That the RDBN Board of Directors authorize the withdrawal of up to \$35,000 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
February 22, 2018**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: February 1, 2018
Regarding: Federal Gas Tax Funds – Electoral Area 'B' (Burns Lake Rural)
Tweedsmuir Park Rod & Gun Club

The Tweedsmuir Park Rod & Gun Club has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to assist with replacing the flooring and sub-flooring at the Rod & Gun Club's hall, located in Electoral Area 'B' (Burns Lake Rural).

The budget for this project has been estimated at \$45,000. The Club has been successful with funding applications from several other funders, as well as having club fundraising dollars going into the project.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'B' allocation is \$290,300.15. Director Miller is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$10,000 from Area 'B' for this Recreation Infrastructure project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:	
1. That the RDBN Board of Directors authorize contributing up to \$10,000 of Electoral Area 'B' Federal Gas Tax allocation monies to the Tweedsmuir Park Rod & Gun Club for the flooring renovation project at the Rod & Gun Club hall; and further,	(All/Directors/Majority)
2. That the RDBN Board of Directors authorize the withdrawal of up to \$10,000 from the Federal Gas Tax Reserve Fund.	(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
February 22, 2018**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: February 7, 2018
Regarding: Federal Gas Tax Funds – Electoral Area 'C' (Fort St. James Rural)
 Fort St. James Curling Club

The Fort St. James Curling Club has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to complete a Sport Infrastructure improvement project at the Curling Rink, located in Fort St. James.

The refrigeration compressor at the Curling Rink needs to be replaced in order to continue to provide sport and recreation facilities for the residents of Fort St. James and Area 'C'. The cost has been quoted at \$9,752.40.

Total uncommitted Gas Tax Funds remaining in the Electoral Area 'C' allocation is \$260,949.39. Director Greenaway is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$9,752.40 for this Sport Infrastructure improvement project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing \$9,752.40 of Electoral Area 'C' Federal Gas Tax allocation monies to the Fort St. James Curling Club for a Sport Infrastructure improvement project at the Curling Rink, and further,
(All/Directors/Majority)

2. That the RDBN Board of Directors authorize the withdrawal of up to \$9,752.40 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
February 22, 2018**

To: Chair and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: February 6, 2018
Regarding: Federal Gas Tax Funds – Electoral Area 'D', Fraser Lake Rural
 RDBN – Fort Fraser Water Supply Generator

The Environmental Services Department has requested the Regional District's assistance in the form of Federal Gas Tax Funds to purchase and install a backup generator for the Fort Fraser Water Supply.

The power outages to the community water supply have become more frequent in past years. To prevent potential damage to the water supply infrastructure and to minimize the delay in providing potable water to the residents both for drinking and firefighting purposes, the backup generator has been identified as a priority.

The cost of the purchase and installation of the generator has been estimated at \$65,000 plus GST, and we have allowed a 10% contingency to allow for fluctuations in the pricing.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'D' allocation is \$350,231.45. Director Parker is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$71,500 (plus recoverable GST). A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:	(All/Directors/Majority)
<p>1. That the RDBN Board of Directors authorize contributing up to \$71,500 (plus recoverable GST) of Electoral Area 'D' Federal Gas Tax allocation monies for the purchase and installation of a backup generator for the Fort Fraser Water Supply, and further,</p>	(All/Directors/Majority)
<p>2. That the RDBN Board of Directors authorizes the withdrawal of \$71,500 from the Federal Gas Tax Reserve Fund.</p>	(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Memo Board Agenda – Feb 22, 2018

To: Chair Miller and Board of Directors
From: John Illes, Chief Financial Officer
Date: January 29, 2018
Re: Service 10102 Vanderhoof Pool Reserve

Bylaw 1821 proposes to establish a reserve fund that would be utilized to provide capital purchases and/or major capital repairs to the Vanderhoof Pool.

This reserve fund is being established in order to provide tax payers with a predictable amount of taxation through any period of capital equipment replacement and to begin saving for the eventual replacement of the pool.

I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

“That the Board of the Regional District of Bulkley-Nechako receive the Chief Financial Officer’s memo dated January 29, 2018 titled ‘Service 10102 Vanderhoof Pool Reserve’, and further

“That the Board of Directors consider giving bylaw 1821 three readings and adoption later in the agenda.”



Regional District of Bulkley-Nechako Memo Board Agenda – Feb 22, 2018

To: Chair Miller and Board of Directors
From: John Illes, Chief Financial Officer
Date: January 31, 2018
Re: Service 7403 Lakes District Emergency Service

Service 7403 was established in 1993 to contribute to the provision of emergency response services in the rural areas "B" and "E" to a maximum of \$1000.

Since the establishment of this bylaw the Regional District has created an Emergency Services department to respond to emergencies in its rural areas. The administrative expense in managing this service in terms of time spent by both directors and staff are estimated to be half the requisition amount every year.

Under section 349 of the *Local Government Act* the Regional District can repeal an establishment bylaw.

Directors Miller, Benedict and Beach are supportive of repealing this bylaw.

The Regional District can repeal this bylaw if 2/3 of the directors are supportive as well as the Municipal Inspector.

I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

"That the Board of the Regional District of Bulkley-Nechako receive the Chief Financial Officer's memo dated January 16, 2018 titled 'Service 7403 Lakes District Emergency Response', and further

"That the Board of Directors consider giving bylaw 1824 three readings later in the agenda."

5. This By-law may be cited for all purposes as the "Lakes District (Electoral Areas "B" and "E") Emergency Response Contribution Local Service Establishment By-law No. 736, 1993".

READ A FIRST TIME this 18th day of February, 1993

READ A SECOND TIME this 18th day of February, 1993

READ A THIRD TIME this 18th day of February, 1993

I hereby certify that the foregoing is a true and correct copy of By-law No. 736.

A. Throver
Deputy Secretary

COUNTER PETITIONS REPRESENTING 18 OF THE ELECTORS
obtained this 21 day of June, 1993

APPROVED BY THE INSPECTOR OF MUNICIPALITIES
this 16th day of March, 1993

RECONSIDERED and FINALLY ADOPTED
this 15th day of July, 1993

[Signature]
Chairperson

A. Throver
Deputy Secretary

FILED WITH THE INSPECTOR OF MUNICIPALITIES
this 20th day of July, 1993

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Regional District of Bulkley-Nechako Memo Board Agenda – Feb 8, 2018

To: Chair Miller and Board of Directors
From: John Illes, Chief Financial Officer
Date: February 7, 2018
Re: North Central Local Government Association 2018 Invoice

The North Central Local Government Association has provided an invoice for 2018 of \$8473.95, an increase of \$1062.59 over last year's invoice of \$7411.36.

I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

"That the Board of the Regional District of Bulkley-Nechako receive the Chief Financial Officer's memo dated February 8, 2018 titled 'North Central Local Government Association 2018 Invoice', and further

"That the Board direct the staff to renew the NCGLA membership at a cost of \$8473.95 for 2018."

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Invoice #: 1802

INVOICE

January 29, 2018

In account with: **Regional District of Bulkley Nechako**
Box 820
Burns Lake, BC V0J 1E0

RECEIVED
FEB 01 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

NCLGA Annual Membership Dues – Regional District of Bulkley Nechako

Based on a \$500.00 flat fee + 50% population + 50% assessment

Total Owing: \$8,473.95

Please note that effective January 2009, the NCLGA annual membership fee is calculated on a formula of a flat fee + 50% population + 50% assessment; and the flat fee will be determined annually by the Board of Directors as approved by the membership at the General Meeting held September 24, 2008 at the UBCM Convention.

Since this method of determining membership dues began in 2009, NCLGA has not increased the total financial request from our members.

In order to ensure voting privileges, please pay dues prior to the Annual General Meeting, May 8-10th, 2018.

Please make cheques payable to:

North Central Local Government Association
#206 - 155 George Street
Prince George, BC V2L 1P8

601801-1101



Regional District of Bulkley-Nechako Committee of the Whole Feb 8, 2018

To: Chair Miller and Directors
From: John Illes, Chief Financial Officer
Date: February 13, 2018
Re: Budget for Major Services for Five Year Financial Plan

The budget has been updated from the first draft budget presented on January 12, 2018.

The 2017 financial year is closed and staff have updated the budget with actual surplus (or deficit) amounts. The proposed budget for shared major services currently is \$5,949,393 (an increase of \$134,614 from the 2017 budget). This is a 2.3% increase over last year's budget.

The non-market change for the Regional District this year was 2.1%. Therefore, about 90% of the increase in the overall budget is expected to be recovered from new (taxable) construction that happened between July 1 of 2016 to July 1 of 2017.

Due to the increase in overall assessments (both market assessments and non-market assessments) in 2018, the tax rate will drop this year from \$119.32 to \$116.15 for a \$100,000 assessment for rural taxpayers and from \$93.02 to \$91.87 for a \$100,000 assessment for municipal taxpayers.

Changes in the rural budget from last year include \$49,000 for the 2018 elections, an allowance of \$7,000 for Director's electronic devices and a contingency of \$21,700 for special projects (including an allowance to investigate liability issues with Licenses of Occupation held by the Regional District).

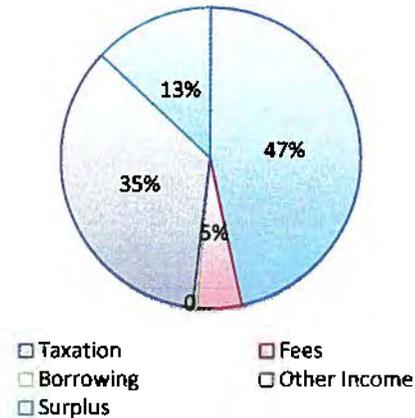
In addition this budget reflects greater staff time allocated to emergency services to implement the ESS strategy.

The Regional Wide Services include increases in taxation to cover the new Agricultural Service (much of the total cost of this service is recovered through grants). In the general government administration budget, new costs include \$13,000 for the new internet fibre, \$25,000 for new software including \$12,000 budgeted for board agenda software (that staff are currently investigating), and \$40,000 for information technology hardware replacement (that is expected to last between four and six years). In the general government finance budget, new costs include two new previously approved staff positions – an accounts receivable clerk and a ½ time position dedicated to information technology (IT tech).

The complete budget for 2018, including the local services (but excluding the non-cash amortization), is \$20.600 million.

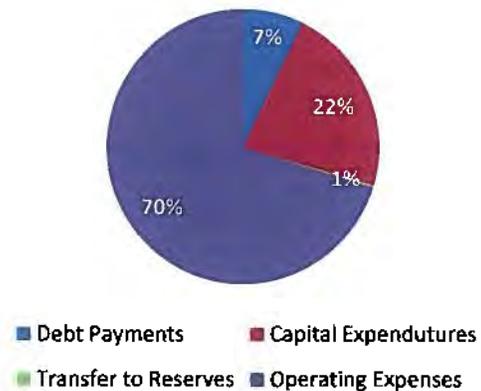
The sources of revenue for 2018 are mostly property taxes but also includes fees and charges (for such things as building permits and landfilling fees) and the surplus from 2017. Other sources of income labelled as 'Other Income' in the chart is mostly made up of grants in lieu of taxes and competitive grants such as the capital grant used to fund the Fort Fraser water system but also include other income such metal recycling and transfers from municipalities for debt financing.

Sources of Revenue
 Total \$20,600,660



Expenditures for 2018 are 70% operational expenses including transfers to other organizations such as those providing many of the local services. Capital expenditures this year are largely made up of landfill related expenditures in Environmental Services and the construction of the Fort Fraser Water System. Debt payments make up 7% of the budget (891K in municipal debt and \$588K in Regional District debt).

Expenditures for 2018
 \$20,600,660



The full details of the revenue and expenses are in the attached schedule.

Several local services still require to be finalized but should be completed in the following two weeks. The budget should move forward for formal approval at the next board meeting

If you have any questions please do not hesitate to get in touch with me.

Recommendation:

(all/directors/majority)

"That the Chief Financial Officers 'Budget for Major Services for Five Year Financial Plan dated February 13, 2018 be received."

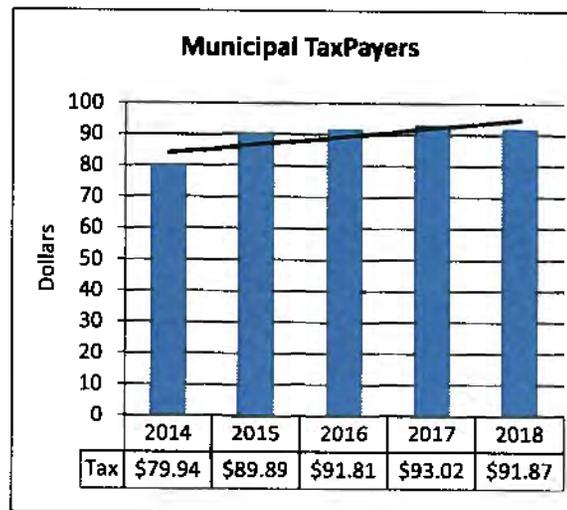
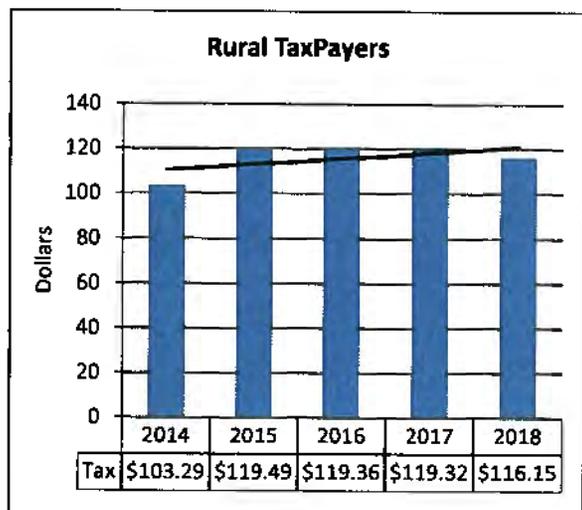
Regional District of Bulkley-Nechako
2016 to 2022 Financial Plan - Bylaw No. 1837

Schedule "A"

Service	2018 Financial Plan:						TRANSFERS From/(To)				EXPENDITURES:					Total Expenditures
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity In TCA's	Total Transfers	Debt Pmt. Int. & P'pal.	Capital Expenditures	Amortization of TCA's	Other Expenses	Deficit from Prior Year	
1101 Rural Government Services	289,468				1,045,778	1,335,246	(182,821)	252,514		69,843				1,405,137	1,405,137	
1200 General Government Services	1,212,255		15,900		341,757	1,569,922	(21,184)	314,077	70,000	362,943	7,800	71,000	70,000	1,784,097	1,932,867	
1301 Feasibility Studies	0				2,332	2,332		17,427		17,427				19,759	19,759	
1501 Local Community of Fort Fraser	8,014				5,000	11,014		2,686		2,686				13,700	13,700	
1701 Chinook Community Forest	441					441		16,239		16,239				16,239	16,239	
2100 Lakes Economic Development	98,580				1,000	97,580		27,064		27,064				124,644	124,644	
2200 Area "E" Economic Development	5,283				5,000	10,283	(1,000)	18,981		18,981				28,244	28,244	
2300 Stuart-Nechako Economic Development								10,218		10,218				10,218	10,218	
2400 Area "A" Economic Development	10,000					10,000								10,000	10,000	
2600 Regional Economic Development	180,784				478,992	659,776	(3,253)	213,363		210,110				869,896	869,896	
3101 Member Place Services					861,287	861,287					891,287				891,287	
4101 Planning	183,241		12,250		27,768	223,259	6,412	61,822	5,500	63,324		11,000	5,500	270,293	286,793	
4201 Building Inspection	131,367		217,961			349,328	(11,953)	73,431	12,485	73,963			12,485	410,836	423,321	
4301 Development Services	231,127		3,600		37,247	271,874	(4,781)	89,026	5,000	90,245			8,000	356,119	362,119	
4401 Building Numbering Extended Service	6,537				1,661	8,496	(420)	2,654		2,434				10,932	10,932	
4501 Unlawful Premises Regulatory Control	23,130				2,698	26,028	(3,296)	14,504		11,585				37,623	37,623	
5101 Environmental Services	3,133,310		448,000		509,582	4,079,892	154,487	1,185,493	950,000	1,870,980	479,362	805,000	950,000	4,115,600	6,050,852	
5901 Weeds	37,100		5,029		15,035	57,164		13,274		13,274				70,438	70,438	
5902 Lake Kathryn Aquatic Weed Harvesting		8,272	544		150	8,966		9		9				9,975	9,975	
5903 Glacier Gulch Water Diversion		2,662	180		25	2,867		13,485		13,485				16,362	16,362	
6101 Ft. Fraser Sewer System		30,355	26,600		20,000	84,855	(41,093)	38,530	15,200	12,637		15,200		82,292	97,492	
6201 Ft. Fraser Water System		57,945	42,129	100,000	3,009,041	3,219,115	524,794	48,857	50,000	821,651		3,684,266	50,000	106,496.90	3,640,786	
6301 Clusquiz Lake - Somerset Estates Sewer								3,358		3,358				3,358	3,358	
6401 Pump & Haul Sewer Disposal			500			500								500	500	
6402 Liquid Waste Disposal			5,000			5,000		4,839		4,839				9,839	9,839	
7101 Ft. Fraser Fire Protection	50,458				5,000	55,458	(3,613)	3,423	10,800	10,610	14,617	10,800	40,851	66,088	66,088	
7102 Southside Rural Fire Protection	40,588					40,588	(4,114)	315	16,000	14,201		18,000	36,796	64,789	64,789	
7103 Topley Rural Fire Protection	71,587					71,587	(8,071)	243	19,700	11,872	17,741	19,700	46,028	83,499	83,499	
7201 Burns Lake Rural Fire Protection	105,473					105,473	5,000			5,000			110,473	110,473		
7202 Ft. St. James Rural Fire Protection	148,538					148,538							138,538	138,538		
7203 Houston Rural Fire Protection	25,026					25,026							25,026	25,026		
7204 Luck Bay Rural Fire Protection	42,287					42,287	(5,000)	10,162	9,300	14,462	10,732	9,300	36,217	56,749	56,749	
7205 Smithers Rural Fire Protection	191,789					191,789	(10,000)			(10,000)			161,789	161,789		
7206 Telkwa Rural Fire Protection	109,002					109,002							109,002	109,002		
7207 Vanderhoof Rural Fire Protection	36,353					36,353							36,353	36,353		
7208 Round Lake Fire Protection	7,981					7,981		3,607	400	4,007	1,025	400	10,563	11,988		
7301 Clusquiz Lake Emergency Response	18,750					18,750							18,750	18,750		
7401 Area "A" Emergency Services	5,000					5,000							5,000	5,000		
7402 Area "P" Extrication Services																
7403 Lakes District Emergency Services								185		185				185	185	
7404 Area "D" Extrication	1,592				2,000	3,592		2,408		2,408				6,000	6,000	
7405 Area "C" Road Rescue Service	18,084					18,084		89		89			18,173	18,173		
7406 Topley Road Rescue/First Responders	6,883					6,883	(10)	100	1,000	1,000		1,000	6,983	7,983		
7501 9-1-1 Service	187,924		135,404		23,092	346,420	(52,097)	43,857	70,000	81,850		1,000	336,270	406,270		
7600 Emergency Pharmaceuticals Planning	267,895				548,073	795,968	5,695	74,797	1,800	81,992		11,000		822,278	837,900	
7701 Burns Lake & Area Victim Services	13,960				1,539	15,499		7,172		7,172				22,671	22,671	
7702 Smithers Victim Services	35,348					35,348		1,625		1,625				36,973	36,973	
8101 Lakes District Airport	114,808				37,868	152,676	(35,000)	6,521	(26,479)	39,025				90,000	129,025	
8201 Smithers Para-Transit	5,000					5,000								5,000	5,000	
8202 F&S Seniors Helping Seniors Transportation &	43,000					43,000		700		700				43,700	43,700	
8203 Regional Public Transit & Para Transit Service	52,102		53,935		67,846	209,883		64,315		64,315				264,198	264,198	
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000	1,000	
9101 Decade Lake Street Lighting		0,415	350			7,655		328		328				10,091	10,091	
9102 Endako Street Lighting	3,157		224			3,381		221		221				3,602	3,602	
9103 Ft. Fraser Street Lighting	7,304		353			7,657		805		805				8,462	8,462	
9104 Garow Island Street Lighting	4,055					4,055		121		121				4,176	4,176	
9105 Goeijen Road Street Lighting								504		504				504	504	
9106 Colony Point Street Lighting	3,884					3,884								3,884	3,884	
9107 Laidlaw Street Lighting	1,486					1,486								1,486	1,486	
10101 Bulkley Valley Regional Pool and Rec. Centre	920,027				19,135	939,162	(262,836)	48,416	65,000	(119,520)	1,200	95,000	723,442	819,942		
10102 Vanderhoof Pool	280,203					280,203	(48,000)			(48,000)				232,203	232,203	
10201 Ft. St. James Arena Grant	30,000					30,000								30,000	30,000	
10202 Burns Lake Arena	243,251				2,500	245,751	(64,371)	150		(64,221)	19,030			162,500	181,530	
10301 Smithers Rural Recreation/Culture	295,851					295,851								295,851	295,851	
10302 Vanderhoof Recreation & Culture	95,985					95,985								95,985	95,985	
10401 Ft. Fraser Cemetery Grant	1,968		35			2,003								2,003	2,003	
10402 Topley Cemetery Grant	1,500					1,500								1,500	1,500	
10501 Smithers, Telkwa, Houston TV Rebroadcast	59,424				600	60,024								60,024	60,024	
10502 Fraser Lake and Area TV Rebroadcasting	28,687				30,557	59,244		12,756		12,756				72,000	72,000	
10503 Ft. St. James and Area TV Rebroadcasting	161,290				2,200	163,490		552		552				164,012	164,012	
10504 Burns Lake and Area TV Rebroadcasting	39,233					39,233		7,795		7,795				58,600	58,600	
10601 Burns Lake and Area Library Grant	181,129				95,000	277,129		3,153		3,153				230,279	230,279	
10602 Fraser Lake Rural Library Grant	9,861		90		13,585	23,506		4,235		4,235				27,741	27,741	
10603 Fort St. James Library	13,683					13,683		67		67				13,750	13,750	
10701 Burns Lake Museum Society	26,084				10,419	36,503		2,571		2,571				39,074	39,074	
10801 Fort Fraser Community Hall	2,458		48			2,506								2,506	2,506	
10801 Bulkley Community Hall	5,000					5,000								5,000	5,000	
Total for all Departments	9,462,862	127,849	694,930	100,000	7,224,379	17,909,720	(68,348)	2,864,342	1,034,985	3,680,878	1,478,600	4,582,268	1,034,985	14,471,237	21,670,690	

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RDBN 2018 Budget - Tax on a \$100,000 Property (excludes local services)



- Includes:
- General Government
 - Regional Economic Development
 - Agriculture
 - Feasibility Studies
 - Planning
 - Development Services
 - Environmental Services
 - 9-1-1 Service
 - Rural Government
 - Rural Grants in Aid
 - Building Inspection
 - Building Numbering
 - Unightly Premises
 - Noxious Weed Control
 - Emergency Preparedness

- General Government
- Regional Economic Development
- Agriculture
- Feasibility Studies
- Planning
- Development Services
- Environmental Services
- 9-1-1 Service
- Regional Public Transit

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RDBN - 2018 Budget
Projected Tax Rates for Regional Services
 (excludes local services)

Dept	Service	Taxation			Converted Assessments		Tax on a \$100,000 Residential Property					
		2017 Tax	2018 Tax	2017 vs 2018	2017 Completed Roll	2018 Completed Roll	Rural Taxpayers			Municipal Taxpayers		
							2017	2018	2018 vs 2017	2017	2018	2018 vs 2017
Region-Wide Services												
1201	General Govt - Legislative	285,420	288,835	3,415	556,270,095	574,509,358	5.13	5.03	(0.10)	5.13	5.03	(0.10)
1202	General Govt - Administration	469,989	557,015	87,026	556,270,095	574,509,358	8.45	9.70	1.25	8.45	9.70	1.25
1203	General Govt - Finance	284,926	366,406	81,480	556,270,095	574,509,358	5.12	6.38	1.26	5.12	6.38	1.26
	SUBTOTAL GENERAL ADMINISTRATION	1,040,335	1,212,255	171,920	556,270,095	574,509,358	18.70	21.10	2.40	18.70	21.10	2.40
1301	Feasibility Studies	-	0	0	556,270,095	574,509,358	-	0.00	0.00	-	0.00	0.00
1401	Agriculture	-	72,842	72,842	556,270,095	574,509,358	-	1.27	1.27	-	1.27	1.27
2500	Regional Economic Development	263,021	180,794	(82,227)	556,270,095	574,509,358	4.73	3.15	(1.58)	4.73	3.15	(1.58)
4301	Development Serv	281,039	231,127	(59,912)	556,270,095	574,509,358	5.23	4.02	(1.21)	5.23	4.02	(1.21)
5000	Environmental Serv.	3,099,240	3,133,310	34,070	556,270,095	574,509,358	55.71	54.54	(1.18)	55.71	54.54	(1.18)
7501	9-1-1 Service	199,613	187,924	(11,689)	556,270,095	556,270,095	3.59	3.38	(0.21)	3.59	3.38	(0.21)
8203	Regional Public Transit	65,188	52,102	(13,086)	280,194,467	280,194,467	-	-	-	2.33	1.86	(0.47)
	Total Region-Wide Services	4,958,436	5,070,355	111,918	556,270,095	556,270,095	87.97	87.48	(0.51)	90.28	89.32	(0.96)
Regional Rural Services												
1101	Rural Govt - Legislative	78,428	86,284	7,856	276,075,628	286,938,937	2.84	3.01	0.17			
1102	Rural Govt - Administration	63,072	90,685	27,613	276,075,628	286,938,937	2.28	3.16	0.88			
	SUBTOTAL RURAL ADMINISTRATION	141,500	176,969	35,469	276,075,628	286,938,937	5.13	6.17	1.04			
1103	Rural Grant in Aid	102,519	112,519	10,000	276,075,628	286,938,937	3.71	3.92	0.21			
4101	Rural Planning	189,686	183,241	(6,445)	276,075,628	286,938,937	4.10	3.83	(0.27)	2.73	2.55	(0.18)
4201	Building Inspection	197,523	131,367	(66,156)	166,685,030	172,825,335	11.85	7.60	(4.25)			
4401	Building Numbering	7,153	6,837	(316)	276,075,628	286,938,937	0.26	0.24	(0.02)			
4501	Unightly Premises	20,531	23,130	2,599	255,735,484	264,771,671	0.80	0.87	0.07			
5901	Weed Control	37,760	37,100	(660)	276,075,628	286,938,937	1.37	1.29	(0.07)			
7601	Emergency Preparedness	107,997	131,818	23,821	276,075,628	286,938,937	3.91	4.59	0.68			
7602	Emergency Response	6,176	5,131	(1,045)	276,075,628	286,938,937	0.22	0.18	(0.04)			
7603	Rural Fire Dept Training & Eval & Compliance	45,498	71,146	25,648	276,075,628	286,938,937	1.65	2.48	0.83			
	SUBTOTAL EMERGENCY SERVICES	159,671	207,895	48,224								
	Total Regional Rural Services	856,343	879,038	22,695			31.35	28.69	(2.66)			
	Total Combined Services	5,814,779	5,949,393	134,614			119.32	116.15	(3.17)	93.02	91.87	(1.16)

Percentage Change - Region-wide Services	2.3%
Percentage Change - Regional Rural Services	2.7%
Percentage Change - Total	2.3%

Tax Rate \$\$/1000 Assessment	1.19	1.16	(0.03)	0.93	0.92	(0.01)
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RDBN - 2018 Budget
Initiatives for 2018

Administration & Finance

Northwest Resource Benefit Alliance	100,000
Internet/Cell Connectivity	10,000
Record Management Software	25,000
Asset Management/Budget Software	40,000
Computer Network Upgrading	40,000

215,000

Regional Economic Development

Bulkley Nechako Directory	10,000
Regional Skills Gap Analysis Implementation (Funded 99% with grants)	148,550
Connecting Consumers and Producers - Events/Brochures	23,900
Tourism Sector Investment Package (Funded 78% with grants)	25,000
VR/360 Project and Bulkley Nechako Discovery App (Funded 100% with grants)	80,000
Business Façade Program	20,000

307,450

Planning

Property Database (funded from contingency built up in previous years)	50,000
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50,000

Environmental Services

Increase contingency for carbon emission reduction initiatives	13,250
Update the Solid Waste Management Plan	90,359
Final Closure at Fraser Lake Landfill (Topsoil and seed funded by capital reserve)	15,000
Post Closure activities at Former Smithers/Telkwa Landfill (Funded by capital reserve)	50,000
Environmental Services Vehicle Purchase (funded by capital reserve)	75,000
2 Tractor Units for Western Waste Haul	330,000
Lowbed Purchase for Landfill Equipment	60,000
Knockholt - Mitigate Lechate Breakout	50,000
Knockholt - Scale Upgrade	45,000
Clearview Design Operation Closure Plan (DOC Plan)	30,000
Clewarview - Scale Upgrade	45,000
Clearview Landfill Lechate Collection	50,000
Skidsteer purchase - Smithers/Telkwa TS	65,000
Skidsteer purchase - Fort St. James TS	65,000

983,609

1,556,059

Surplus Comparison

<u>Dept</u>	<u>Service</u>	<u>Surplus from Prior Year</u>		
		2017	2018	2017 vs 2018
<u>Region-Wide Services</u>				
1201	General Govt - Legislative	64,024	80,009	15,985
1202	General Govt - Administration	230,943	180,398	(50,545)
1203	General Govt - Finance	65,163	53,670	(11,493)
		360,130	314,077	(46,053)
1301	Feasibility Studies	8,217	17,427	9,210
2500	Regional Economic Development	145,463	213,363	67,900
4301	Development Serv	67,623	89,026	21,403
5000	Environmental Serv.	1,257,249	1,166,493	(90,756)
7501	9-1-1 Service	16,792	43,857	27,065
	Total Region-Wide Services	1,855,474	1,844,243	(11,231)
<u>Regional Rural Services</u>				
1101	Rural Govt - Legislative	56,115	53,906	(2,209)
1102	Rural Govt - Administration	3,780	9,981	6,201
		59,895	63,887	3,992
1103	Rural Grant in Aid	210,494	188,627	(21,867)
4101	Rural Planning	53,650	51,622	(2,028)
4201	Building Inspection	21,317	73,431	52,114
4401	Building Numbering	2,729	2,854	125
4501	Unsightly Premises	13,840	14,804	964
5901	Weed Control	16,697	13,274	(5,423)
7601	Emergency Preparedness	42,228	51,122	8,896
7602	Emergency Response	-	-	-
7603	Rural Fire Dept Traing & Eval & Compliance	9,025	23,675	14,650
		51,251	74,797	23,546
	Total Regional Rural Services	431,873	483,296	51,423
		2,287,347	2,327,539	40,192

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Rural Government

	<u>(\$000s)</u>
2017 Taxation	142
2018 Taxation	<u>177</u>
Increase (Decrease)	<u><u>35</u></u>

	<u>(\$000's)</u>		
<u>Item</u>	<u>2017</u>	<u>2018</u>	<u>Increase</u>
	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>
<u>Revenue</u>			
Grant in lieu of Alcan taxes	33	33	-
Transfer from Rural Elections Reserve	-	49	(49)
Federal Gas Tax Revenue	839	923	(84)
Rural Dividend Fund	70	-	70
Surplus from Prior Year	60	64	(4)
			<u>(67)</u>
<u>Expenditures</u>			
Directors remuneration	81	82	1
Directors travel	60	55	(5)
Computer Network	-	7	7
Liability Insurance	11	12	1
Special Projects	86	49	(37)
Elections Expense	-	49	49
Contribution to Gas Tax Reserve	839	923	84
Other			2
			<u>102</u>
			<u><u>35</u></u>

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
General Government

	(\$000s)
2017 Taxation	1,040
2018 Taxation	1,212
Increase (Decrease)	172

	(\$000's)		
Item	2017 Budget	2018 Budget	Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	360	314	46
Investment Income	12	20	(8)
Other Grant Revenue	5	10	(5)
Rural Dividend Fund	-	10	(10)
Transfer from Capital Reserve	-	10	(10)
Transfer from Vehicle Reserve	-	11	(11)
Grant in lieu of Alcan taxes	119	119	-
NDI Grants	25	12	13
Misc Revenue	-	9	(9)
			6
<u>Expenditures</u>			
Directors remuneration	284	291	7
Directors Travel	91	94	3
Salaries & Benefits	827	859	32
Staff Education	24	29	5
Staff Travel	10	14	4
Allocated Building Occupancy Costs	49	63	14
Computer Systems	3	17	14
Communications	24	36	12
Sponsorship	-	3	3
Promotional Items	7	14	7
Liability Insurance	11	13	2
Special Projects	255	264	9
First Nations Dialogue	10	15	5
Capital Expenditures	21	71	50
Contribution to Vehicle Reserve	3	5	2
Other			(3)
			166
			172

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Feasibility Studies

			<u>(\$000s)</u>
2017 Taxation			-
2018 Taxation			-
Increase (Decrease)			-
<u>Item</u>	<u>2017</u>	<u>2018</u>	<u>Increase</u>
	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>
 Feasibility Studies			 -

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Regional Economic Development

	(\$000s)
2017 Taxation	263
2018 Taxation	181
Increase (Decrease)	<u>(82)</u>

	(\$000's)		
<u>Item</u>	<u>2017</u>	<u>2018</u>	<u>Increase</u>
	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>
Revenue			
Surplus from Prior Year	145	213	(68)
Grants in Lieu of Alcan Taxes	30	30	-
Business Forum Registration	5	-	5
Project Grants	194	288	(94)
			<u>(157)</u>
Expenditures			
Salaries & Benefits	259	261	2
Contribution to Vehicle Reserve	2	3	1
Staff Education	11	15	4
Allocated Building Occupancy Costs	27	28	1
			<u>8</u>
Projects			
- Tourism	74	171	97
- Bulkley Nechako Directory	7	15	8
- Opportunities Website	5	6	1
- Agriculture Project	30	26	(4)
- Marketing Initiatives	7	11	4
- Business Forum	32	1	(31)
- Business Contest	11	8	(3)
- Economic Development Workshops	8	8	-
- Regional Partner Tradeshow	3	6	3
- Regional Skills Gap Analysis	122	151	29
- Action Plan	46	5	(41)
- Minerals North & Roundup	3	3	-
- Grant Search Engine	2	2	-
- Image Bank	24	5	(19)
- Business Façade Program	-	20	20
			<u>64</u>
Other			<u>3</u>
Total Expenditures			<u>75</u>
			<u>(82)</u>

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Rural Planning

	(\$000s)
2017 Taxation	190
2018 Taxation	183
Increase (Decrease)	(7)

Item	(\$000's)		
	2017 Budget	2018 Budget	Increase (Decrease)
<u>Revenue</u>			
Grants in lieu of Alcan taxes	26	26	-
Transfer from Vehicle Reserve	-	11	(11)
Surplus from Prior Year	54	52	2
			(9)
<u>Expenditures</u>			
Salaries & Benefits	191	177	(14)
Staff Education	4	4	-
Building Occupancy Costs	17	21	4
Capital Expenditures	-	11	11
Contribution to Vehicle Reserve	2	4	2
Other			(1)
			2
			(7)

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Building Inspection

	<u>(\$000s)</u>
2017 Taxation	198
2018 Taxation	131
Increase (Decrease)	<u>(67)</u>

	<u>(\$000's)</u>		
<u>Item</u>	<u>2017</u>	<u>2018</u>	<u>Increase</u>
	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>
<u>Revenue</u>			
Surplus from Prior Year	21	73	(52)
Building Permit Fees	55	60	(5)
Cost Sharing by Municipalities	104	158	(54)
			<u>(111)</u>
<u>Expenditures</u>			
Salaries & Benefits	273	301	28
Staff Travel	15	19	4
Allocated Occupancy Costs	19	25	6
Liability Insurance	23	27	4
Other			2
			<u>44</u>
			<u>(67)</u>

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Development Services

	(\$000s)
2017 Taxation	291
2018 Taxation	231
Increase (Decrease)	(60)

Item	(\$000's)		
	2017 Budget	2018 Budget	Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	68	89	(21)
Transfer from Plotter Reserve	31	-	31
Grants in Lieu of Alcan Taxes	35	35	
ALR Fees	4	3	1
			11
<u>Expenditures</u>			
Salaries & Benefits	266	234	(32)
Computer Systems	71	60	(11)
Capital Expenditures	31	-	(31)
Contribution to Equipment Reserve	-	3	3
Other			-
			(71)
			(60)

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Unightly Premises Regulatory Control

	(\$000s)
2017 Taxation	21
2018 Taxation	23
Increase (Decrease)	2

	(\$000's)		
Item	2017 Budget	2018 Budget	Increase (Decrease)
<u>Revenue</u>			
Grants in Lieu of Alcan Taxes	3	3	-
Surplus from Prior Year	14	15	(1)
			(1)
<u>Expenditures</u>			
Salaries & Benefits	23	22	(1)
Staff Travel	2	2	-
Contribution to Vehicle Reserve	2	3	1
Building Occupancy Costs	1	4	1
Other			2
			3
			2

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Environmental Services

	<u>(\$000s)</u>
2017 Taxation	3,099
2018 Taxation	<u>3,133</u>
Increase (Decrease)	<u><u>34</u></u>

<u>Item</u>	<u>(\$000's)</u>		
	<u>2017</u> <u>Budget</u>	<u>2018</u> <u>Budget</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Revenue</u>			
Surplus from Prior Year	1,257	1,166	91
Transfer from Vehicle Reserve	48	75	(27)
Transfer from Landfill Closure Reserve	114	109	5
Transfer from Capital Reserve	405	210	195
Grants in lieu of Alcan Taxes	359	376	(17)
Paint & Solvent Recovery	7	7	-
Ozone Fees	18	18	-
Metal Recycling Revenues	-	200	(200)
Construction & Demolition Waste	240	200	40
Bobcat/Truck Trade In Revenue	-	90	(90)
			<u>(3)</u>
<u>Administration Expenditures</u>			
Salaries & Benefits	512	486	(26)
Staff Education	13	20	7
Hiring Expense	15	10	(5)
Liability Insurance	18	22	4
Update of SWMP	50	90	40
Carbon Emission Reduction Initiatives	66	80	14
Allocated Building Occupancy Costs	36	28	(8)
Debt Repayment	495	479	(16)
Contingency	25	260	235
Other			(5)
			<u>240</u>
<u>Operations</u>			
- Landfills	655	664	9
- Transfer Stations	1,674	1,672	(2)
- Operating Contingencies	23	11	(12)
- Landfill Closure Costs	124	124	-
- Recycling Expenditures	936	524	(412)
- Capital Expenditures	593	805	212
- Contributions to Reserves	241	239	(2)
- Other			4
			<u>(203)</u>
Total Expenditures			<u><u>37</u></u>
			<u><u>34</u></u>

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Weed Control

	(\$000s)
2017 Taxation	38
2018 Taxation	37
Increase (Decrease)	(1)

	(\$000's)		
Item	2017 Budget	2018 Budget	Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	12	13	(1)
Grant in Lieu of Alcan Taxes	9	9	-
			(1)
<u>Expenditures</u>			
Salaries & Benefits	10	11	(1)
Other			1
			-
			(1)

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
9-1-1 Service

	<u>(\$000s)</u>
2017 Taxation	200
2018 Taxation	188
Increase (Decrease)	<u>(12)</u>

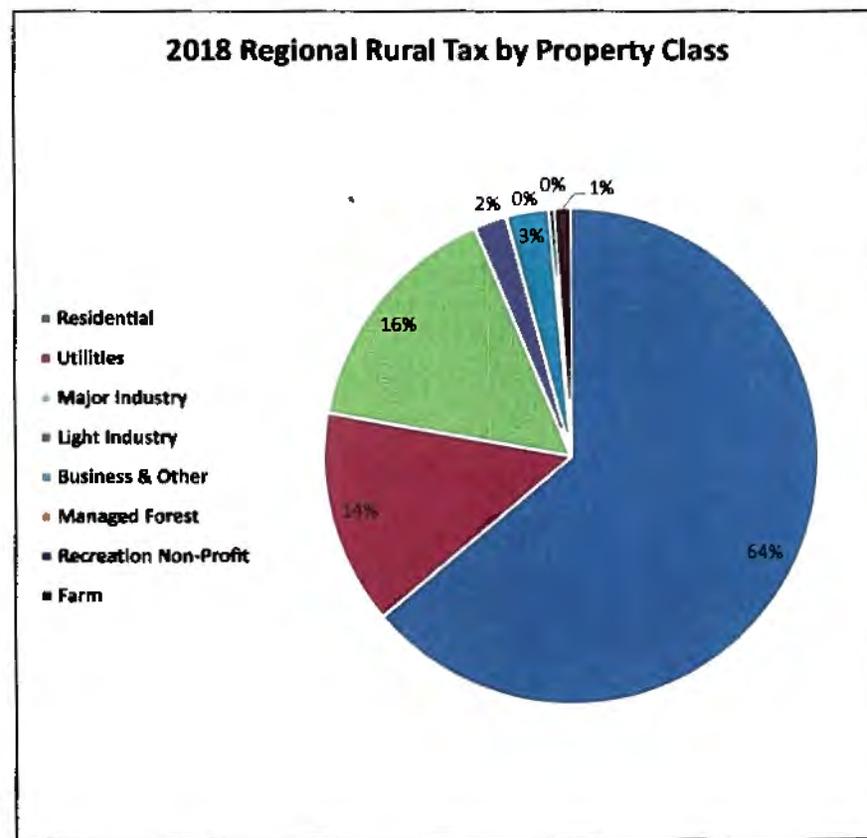
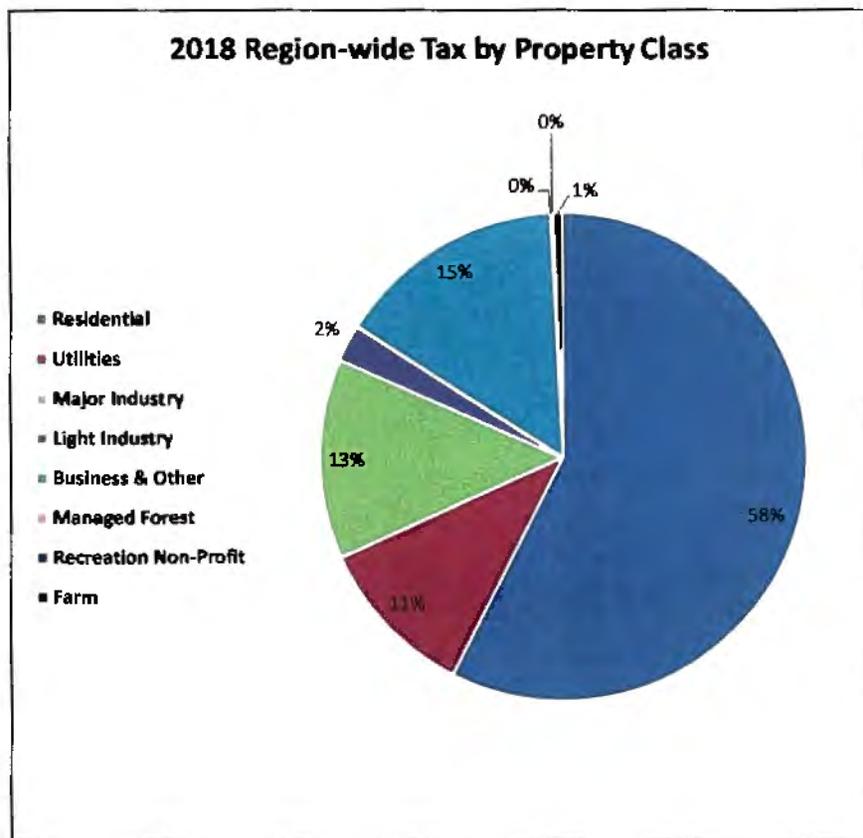
	<u>(\$000's)</u>		
<u>Item</u>	<u>2017</u>	<u>2018</u>	<u>Increase</u>
	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>
<u>Revenue</u>			
Surplus from Prior Year	17	44	(27)
Grants in Lieu of Alcan Taxes	21	21	-
User Fees - Telus Land Lines	110	105	5
			<u>(22)</u>
<u>Expenditures</u>			
Salaries & Benefits	37	31	(6)
Repairs & Maintenance	52	61	9
Kindergarten/Grade 1 Program	1	-	(1)
PSAP FOCC Costs	205	209	4
Contribution to Vehicle Reserve	1	2	1
Other			3
			<u>10</u>
			<u>(12)</u>

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Emergency Preparedness Planning

	(\$000s)
2017 Taxation	160
2018 Taxation	208
Increase (Decrease)	48

Item	(\$000's)		
	2017 Budget	2018 Budget	Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	51	75	(24)
Grants in Lieu of Alcan Taxes	37	37	-
Transfer from Vehicle Reserve	-	11	(11)
Other Grant Revenue	-	50	(50)
Donation Revenue	15	10	5
UBCM Grant	-	151	(151)
Misc Revenue	-	-	-
			(231)
<u>Expenditures</u>			
Salaries & Benefits	172	262	90
Staff Education	15	11	(4)
Allocated Building Occupancy Costs	19	25	6
Computer Systems	-	3	3
Exercises	-	11	11
Emergency Volunteer Program	14	45	31
NESST Program	15	10	(5)
Consulting Fees	-	106	106
Legal Fees	4	8	4
Supplies	5	21	16
Communications	2	5	3
Capital Expenditures	-	11	11
Prior Years Deficit	-	4	4
Other			3
			279
			48

2018 Taxation by Property Class



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**Taxation for Regional Services
By Property Class**

Dept	Service	2017 Tax	Class 1	Class 2	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9
			Residential	Utilities	Major Industry	Light Industry	Business & Other	Managed Forest	Recreation Non-Profit	Farm
Region-Wide Services										
1201	General Govt - Legislative	288,835	166,078	31,111	38,487	7,059	43,886	33	604	1,577
1202	General Govt - Administration	557,015	320,279	59,998	74,221	13,613	84,633	63	1,165	3,042
1203	General Govt - Finance	366,406	210,681	39,467	48,823	8,955	55,672	42	767	2,001
		1,212,255	697,038	130,575	161,531	29,627	184,191	138	2,536	6,620
1301	Feasibility Studies	0	0	0	0	0	0	0	0	0
2500	Regional Economic Development	180,794	103,955	19,474	24,091	4,418	27,470	21	378	987
4301	Development Serv	231,127	132,898	24,895	30,797	5,849	35,118	28	484	1,262
5000	Environmental Serv.	3,133,310	1,801,630	337,497	417,508	76,576	476,077	358	6,555	17,111
7501	9-1-1 Service	187,924	108,055	20,242	25,041	4,593	28,553	21	393	1,026
	Total Region-Wide Services	5,070,355	2,915,416	546,141	675,616	123,916	770,392	576	10,608	27,690
Regional Rural Services										
1101	Rural Govt - Legislative	86,264	55,063	12,085	13,695	1,809	2,385	20	290	917
1102	Rural Govt - Administration	90,685	57,885	12,705	14,397	1,902	2,507	21	305	964
		176,949	112,948	24,790	28,092	3,711	4,891	40	596	1,880
1103	Rural Grant in Aid	112,519	71,822	15,763	17,864	2,360	3,110	26	379	1,198
4101	Rural Planning	183,241	116,964	25,871	29,091	3,843	5,065	42	617	1,947
4201	Building Inspection	131,367	83,853	18,404	20,856	2,755	3,631	30	442	1,396
4401	Building Numbering	6,837	4,384	958	1,086	143	189	2	23	73
4501	Unsanitary Premises	23,130	14,764	3,240	3,672	485	639	5	78	246
5901	Weed Control	37,100	23,681	5,198	5,890	778	1,026	6	125	394
7601	Emergency Preparedness	131,618	84,013	18,439	20,896	2,760	3,638	30	443	1,399
7602	Emergency Response	5,131	3,275	719	815	108	142	1	17	55
7603	Rural Fire Dept Training & Eval & Comp	71,146	45,413	9,967	11,295	1,492	1,967	16	239	756
		207,895	132,701	29,125	33,005	4,360	5,747	47	700	2,209
	Total Regional Rural Services	879,038	561,087	123,149	139,556	18,438	24,299	200	2,959	9,342
		5,949,393	3,476,513	669,290	815,172	142,352	794,692	776	13,566	37,032

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Regional District of Bulkley-Nechako
2018 Completed Roll
Total Assessments

	Class 1	Class 2	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Total
	Residential	Utilities	Major Industry	Light Industry	Business & Other	Managed Forest	Recreation Non-Profit	Farm	
Houston	172,636,160	6,281,800	21,753,377	7,772,713	20,346,223	-	344,400	511,190	229,645,863
Smithers	549,929,350	8,826,710	13,453,644	6,630,816	92,341,620	-	713,000	-	671,895,139
Burns Lake	81,410,600	3,200,831	-	1,155,306	18,625,005	-	62,600	-	104,454,342
Fort St. James	108,976,100	34,579,129	14,613,112	2,628,860	13,990,806	-	159,400	-	174,947,406
Fraser lake	47,001,700	13,075,643	25,481,708	-	2,897,662	-	134,800	-	88,591,513
Granisle	14,303,900	478,118	-	319,172	497,607	-	-	-	15,598,796
Telkwa	126,870,900	1,562,229	-	29,131	2,796,173	-	-	6,300	131,264,732
Vanderhoof	370,701,860	7,886,967	30,091,258	8,740,632	42,935,282	-	947,700	363,150	461,666,848
	1,471,830,570	75,891,424	105,393,098	27,276,629	194,430,378		2,361,900	880,640	1,878,064,639
Percentage	78.4%	4.0%	5.6%	1.5%	10.4%	0.0%	0.1%	0.0%	100.0%
Area "A"	654,027,810	29,309,963	-	2,023,231	4,999,455	-	1,222,800	6,975,730	698,558,989
Area "B"	153,874,400	30,161,264	3,398,640	10,422,843	2,166,823	-	430,400	869,740	201,323,910
Area "C"	198,238,270	23,558,000	130,882,898	2,579,730	4,387,975	-	1,262,600	1,113,190	362,022,662
Area "D"	173,436,840	22,056,409	4,436,381	553,105	2,637,986	27,360	3,347,200	3,570,710	210,065,991
Area "E"	154,869,610	1,216,600	15,177,124	1,142,244	2,365,718	-	1,471,800	4,201,120	180,444,215
Area "F"	412,424,240	22,669,948	-	1,359,803	1,088,658	149,850	403,000	12,483,480	450,578,978
Area "G"	84,683,780	11,723,138	989,883	2,380,435	1,786,810	18,540	1,519,800	1,279,980	104,382,366
	1,831,554,950	140,695,321	154,884,926	20,461,390	19,433,224	195,750	9,657,600	30,493,950	2,207,377,111
Percentage	83.0%	6.4%	7.0%	0.9%	0.9%	0.0%	0.4%	1.4%	100.0%
Total	3,303,385,520	216,586,745	260,278,024	47,738,020	213,863,602	195,750	12,019,500	31,374,590	4,085,441,750
Percentage	80.9%	5.3%	6.4%	1.2%	5.2%	0.0%	0.3%	0.8%	100.0%

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Regional District of Bulkley-Nechako
2018 Completed Roll
Converted Assessments

	Class 1	Class 2	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	
	Residential	Utilities	Major Industry	Light Industry	Business & Other	Managed Forest	Recreation Non-Profit	Farm	Total
Houston	17,263,616	1,794,800	6,398,052	2,286,092	8,304,581		34,440	51,119	36,132,700
Smithers	54,992,935	2,521,917	3,956,954	1,950,240	37,690,457		71,300		101,183,803
Burns Lake	8,141,060	914,523		339,796	7,602,043		6,260		17,003,682
Fort St. James	10,897,610	9,879,751	4,297,974	773,194	5,710,533		15,940		31,575,002
Fraser Lake	4,700,170	3,735,898	7,494,620		1,182,719		13,480		17,126,887
Granisle	1,430,390	136,605		93,874	203,105				1,863,974
Telkwa	12,687,090	446,351		8,568	1,141,295			630	14,283,934
Vanderhoof	37,070,186	2,253,419	8,850,370	2,570,774	17,524,605		94,770	36,315	68,400,439
	147,183,057	21,683,264	30,997,970	8,022,538	79,359,338		236,190	88,064	287,570,421
Percentage	51.2%	7.5%	10.8%	2.8%	27.6%		0.1%	0.0%	100.0%
Area "A"	65,402,781	8,374,275		595,068	2,040,594		122,280	697,573	77,232,571
Area "B"	15,387,440	8,617,504	999,600	3,065,542	884,336		43,040	86,974	29,084,436
Area "C"	19,823,827	6,730,857	38,494,970	758,744	1,791,010		126,260	111,319	67,836,987
Area "D"	17,343,684	6,301,831	1,304,818	162,678	1,076,729	9,120	334,720	357,071	26,890,651
Area "E"	15,486,961	347,600	4,463,860	335,954	965,599		147,180	420,112	22,167,266
Area "F"	41,242,424	6,477,128		399,942	444,350	49,950	40,300	1,248,348	49,902,442
Area "G"	8,468,378	3,349,468	291,142	700,128	729,310	6,180	151,980	127,998	13,824,584
	183,155,495	40,198,663	45,554,390	6,018,056	7,931,928	65,250	965,760	3,049,395	286,938,937
Percentage	63.8%	14.0%	15.9%	2.1%	2.8%	0.0%	0.3%	1.1%	100.0%
Total	330,338,552	61,881,927	76,552,360	14,040,594	87,291,266	65,250	1,201,950	3,137,459	574,509,358
Percentage	57.5%	10.8%	13.3%	2.4%	15.2%	0.0%	0.2%	0.5%	100.0%

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**Regional District of Bulkley-Nechako
Board of Directors
February 22, 2018**

To: Chair Miller and the Board of Directors
From: Nellie Davis, Proposal Writer
Date: January 18, 2018
Regarding: **New Northern Development Initiative Trust Funding Programs**

This memo is to provide the RDBN Board of Directors with information about the new funding programs recently announced by Northern Development Initiative Trust (Northern Development).

Northern Development recently announced three new funding programs to support innovation projects in traditional northern B.C. industries, key community based strategic economic priorities and support First Nations Internships in northern B.C. The programs are:

Northern Industries Innovation Fund

The Northern Industries Innovation Fund will support applied research and development, new or improved products and services and testing of innovative equipment or technologies to support capital investment decisions.

Eligible Applicants: Privately owned businesses with less than 500 employees operating in the NDIT region, and Not-for-Profit organizations whose sole purpose is to create jobs and economic benefit in the industrial sectors.

Objective: The program's objective is to support the diversification and expansion of the northern B.C. economy as measured through increased business competitiveness, incremental revenue and job creation.

Maximum Grant: Up to \$50,000 in rebate funding to a maximum of 50% of the total project budget.

Applicant Contribution: The applicant must contribute a minimum 25% of the project budget.

Strategic Initiatives Fund

The purpose of Strategic Initiatives Fund is to diversify and enhance the economies of central and northern B.C. communities, particularly those communities impacted by Mountain Pine Beetle.

Eligible Applicants: Local Governments, Registered First Nations Bands, Partnerships with not-for-profit or private sector where either the Local Government or First Nation Band is the lead applicant.

Objective: To diversify and enhance the economies of central and northern B.C. communities, particularly those communities impacted by Mountain Pine Beetle. The Strategic Initiatives Fund is a flexible program that aims to capitalize on the unique

opportunities and strengths that exist in these communities to invest in projects that strengthen innovation, partnerships, and diversification of economic activities.

Maximum Grant: No Maximum. The total available in the program in 2018 is \$900,000. Maximum 80% of total project budget.

Applicant Contribution: Preference will be given to projects that leverage incremental funding from local government, First Nations, the provincial government, federal government, the private sector and other non-government sources.

First Nations Government Internship

This program is meant to parallel the success of Northern Development's existing Local Government Internship Program by allowing rural, indigenous communities to recruit and retain talented young professionals in the north.

Eligible Applicants: First Nations bands, national governments or tribal councils within the NDIT region.

Objective: To prepare young people for an exciting career in First Nations government, while supporting capacity building and succession preparation in smaller, indigenous communities.

Maximum Grant: \$40,000

Applicant Contribution: Statutory Benefits, Training and Travel expenses

RECOMMENDATION

(All/Directors/Majority)

Receive.



Regional District of Bulkley-Nechako Memo Board Agenda – February 22, 2018

To: Chair Miller and Board of Directors
From: John Illes, Chief Financial Officer
Date: January 29, 2018
Re: Tax Implications of Possible Nechako Watershed Service
 [updated February 6, 2018]

At the January 25, 2018 Board Meeting the Nechako Watershed Committee made a request for the Regional District to investigate a service encompassing four municipalities and five electoral areas to provide ongoing funding to support the Nechako Watershed Committee. The request is a total of \$70,000 shared between the Regional Districts of Fraser-Fort George and Bulkley-Nechako.

This service would require electoral assent for the participating rural areas.

The Nechako Watershed Society indicated that the taxation amount could be based on hospital assessments, population or a parcel tax. If the \$70,000 was to be shared equally between the regional districts and the collection was based on hospital assessments, the estimated tax rate for the \$35,000 request would be \$0.0141/\$1000 for improvements only and \$0.0106/\$1000 for land and improvements.

The cost per \$100,000 improvements would be \$1.41 for the example for improvements only and for \$100,000 in total assessment would be \$1.06 for the example of land and improvements.

I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

“That the Committee of the Whole of the Regional District of Bulkley-Nechako receive the Chief Financial Officer’s memo dated January 29, 2018 titled ‘Tax Implications of Possible Nechako Watershed Service’.



Regional District of Bulkley-Nechako Memo Board Agenda Feb 22, 2018

To: Chair Miller and Directors
From: John Illes, Chief Financial Officer
Date: January 31, 2018
Re: Fort Fraser Services Budget Update

Please find attached to this memo a summary of services for the Local Community of Fort Fraser.

These services include the local community budget (1501) for governmental services; Fort Fraser Sewer Services (6101) and Fort Fraser Water Services (6201).

The Fort Fraser Water Services budget is significant for the Regional District (3.8 M in 2018) due to the replacement of the water system.

The Fort Fraser Local Community Commission has made a motion to move these budgets to the Board of the Regional District for consideration. Director Parker agrees with this recommendation.

These service budgets are included in the Financial Plan bylaw later in the agenda

If you have any questions please do not hesitate to get in touch with me.

Recommendation:

(all/directors/majority)

"That the Chief Financial Officers 'Fort Fraser Services Budget Update' memo of January 31, 2018 be received."

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LOCAL COMMUNITY OF FORT FRASER**

(1501)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2018	2019			
REVENUE:									
400004 Taxation Portion of Electoral Area "D"									
Converted Hoospital Assessments (Completed Roll)	1,012,886	1,016,090	993,459		1,045,448				
Estimated Residential Tax Rate (Cents per \$1,000)	0.00	0.0000	0.3071		0.5753				
			3,051	3,051	6,014	4,700	4,700	4,700	5,700
443001 Province of BC - Administration Grant	5,757	4,941	5,000	5,000	5,000	5,000	5,000	5,000	5,000
499999 Prior Year's Surplus	5,564	4,183	1,141	1,142	2,686				
TOTAL REVENUE:	11,321	9,124	9,192	9,193	13,700	9,700	9,700	9,700	10,700
EXPENDITURE:									
600101 Commissioners Remuneration	4,400	4,300	4,800	3,200	4,800	4,800	4,800	4,800	4,800
600201 Comissioners Travel	359	78	400	0	400	400	400	400	400
601001 Salary for secretary	1,780	2,640	2,640	2,640	2,640	2,640	2,640	2,640	2,640
601101 Employee Benefits	70	110	110	109	110	110	110	110	110
601401 Staff Travel	26	183	350	167	350	350	350	350	350
606003 Advertising									
607001 Legal Expense									
609001 Supplies	15	152	400	31	400	400	400	400	400
609011 Meeting Expenses	509	520		360					
610001 Election Expenses					5,000	1,000	1,000	1,000	2,000
612701 Fort Fraser Beautification Project									
612801 Special Projects Contingency			492						
799999 Prior Year's Deficit									
TOTAL EXPENDITURE:	7,139	7,983	9,192	6,507	13,700	9,700	9,700	9,700	10,700
Revenues minus Expenditures	4,182	1,141	-	2,686	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER SEWER SYSTEM**

(6101)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400003 Frontage Tax									
2018 Est. Tax Rate per foot (15,689 feet)				2.50					
2017 Est. Tax Rate per foot (15,689 feet)				1.89					
2016 Est. Tax Rate per foot (15,689 feet)				2.76					
Bylaw 286 No Limitation	43,308	43,285	29,653	29,853	39,256	59,007	58,244	59,436	58,582
442101 Other Grant Revenue (2018 IPG \$10 Gas Tax \$10)			20,000		20,000				
450001 Connection Fees									
450002 User Fees (EST 1676 Latest Rates 1770) 2015 increase Residential Rate to \$139 2016 increase Residential Rate to \$142.80	25,516	25,705	25,500	25,706	25,500	26,010	26,530	27,061	27,602
480001 Miscellaneous		781							
490001 Transfer from Equity in TCA	15,196	15,196	15,200	15,200	15,200	15,200	15,200	15,200	15,200
499999 Prior Year's Surplus	6,660	14,977	43,883	43,884	38,629				
TOTAL REVENUE	90,680	99,954	134,236	114,443	138,585	100,217	99,974	101,689	101,384
EXPENDITURE:									
601001 Salaries (split 1/2 of operator with water)	9,991	5,707	12,583	6,681	13,561	13,832	14,109	14,391	14,679
601101 Benefits (split 1/2 of operator with water)	1,329	432	1,707	523	1,881	1,919	1,957	1,996	2,036
601301 Staff Education (split 1/2 with water)	1,185		2,500	1,161	1,500	2,500	1,500	2,500	1,500
601401 Staff Travel	1,034	784	1,500	642	1,500	1,500	1,500	1,500	1,500
601801 Association Dues	130	125	125	115	150	150	150	150	150
602001 Utilities	8,486	7,292	8,129	10,613	10,750	11,073	11,515	11,918	12,276

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER SEWER SYSTEM**

(6101)

	2018	2015	2016	2017	2017	Five Year Financial Plan:				
		Actual	Actual	Budget	Actual	2018	2019	2020	2021	2022
603008 R & M System	2018	17,665	6,282	73,600	22,216	50,000	35,000	35,000	35,000	35,000
Northside Flushing	5,000									
Sewer Line Repairs	12,000									
Manhole Maintenance	8,000									
Other Repairs and Maintenance	10,000									
Contingency	15,000									
	<u>50,000</u>									
605301 Environmental Monitoring		655	688	750	805	750	750	750	750	750
606001 Communications - (split 1/2 office phone/fax with water)		636	639	700	643	700	700	700	700	700
606003 Advertising		130	130	250	130	250	250	250	250	250
608001 Property Insurance		26	27	26	28	30	30	30	30	30
608002 Liability Insurance		562	744	748	748	895	895	895	895	895
608003 Permits/Fees		316	216	325	218	325	325	325	325	325
780101 Amortization Expense		15,196	15,196	15,200	15,200	15,200	15,200	15,200	15,200	15,200
781001 Contribute to Capital Reserve		18,000	16,000	16,000	16,000	41,000	16,000	16,000	16,000	16,000
781004 Contribute to Insurance Reserve		58	83	93	93	93	93	93	93	93
Debt Repayment Interest & Principal (Issue 74 to 2016)										
783001 Debt Interest		915	458							
784001 Debt Principal		1,390	1,390							
799999 Prior Year's Deficit										
TOTAL EXPENDITURE		75,704	56,071	134,236	75,814	138,585	100,217	99,974	101,699	101,384
Revenues minus Expenditures		14,976	43,883	-	38,629	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER WATER SYSTEM**

(6201)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2018	2019			
REVENUE:									
400003 Frontage Tax									
Est. 2018 Tax Rate per foot (18,445 feet)			3.66						
Est. 2017 Tax Rate per foot (18,445 feet)			3.20						
Est. 2016 Tax Rate per foot (18,445 feet)			0.00						
Service Establishment Bylaw No. 285/1243 \$78,125 Tax Limit as per Bylaw No. 1789 Previous bylaws 1593	51,064	51,045	58,976	56,978	67,845	65,845	83,030	62,176	60,784
420001 Transfer From Capital Reserve			75,725		525,000				
430003 Debenlure Proceeds (Borrow at 3% from Sewer Reserves)					100,000				
442101 Other Grant Revenue (2018 GIA infrastructure)					10,000				
443200 Infrastructure Grant			302,901	102,343	2,999,041				
450001 Connection Fees				10					
450002 User Fees (Est 1575 Latest update 1769) 2014 \$247.20 2015 increase in residential rate to \$252.14 2016 increase in residential rate to \$257.18	41,013	41,359	42,129	41,185	42,128	42,972	43,831	44,708	45,802
480001 Miscellaneous Income	85	25		45					
490001 Transfer from Equity in TCA	28,045	28,045	28,100	28,100	50,000	50,000	50,000	50,000	50,000
499999 Prior Year's Surplus	35,847	41,988	30,711	30,710	46,957				
TOTAL REVENUE.....	158,054	162,462	538,544	261,371	3,840,972	158,617	156,862	156,866	156,388
EXPENDITURE:									
601001 Salaries (split 1/2 with sewer)	9,575	5,617	9,426	7,383	15,000	10,000	10,200	10,404	10,612
601101 Benefits (split 1/2 with sewer)	1,320	422	1,000	591	2,000	2,040	2,081	2,122	2,165
601201 Overtime	447								
601301 Staff Education (split 1/2 with sewer)	1,185		2,500	1,161	1,500	2,500	1,500	2,500	1,500
601401 Staff Travel	1,034	784	1,500	734	1,500	1,500	1,500	1,500	1,500
601801 Association Dues	60	125	125	115	150	150	150	150	150
602001 Utilities	4,535	4,778	6,529	4,579	6,700	7,102	7,386	7,845	7,874
603008 R & M System Covenant Survey	3,584	27,224	45,000	3,316	74,000	27,000	27,000	27,000	27,000
		2018 7,000							

hbt

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER WATER SYSTEM**

(6201)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2018	2019			
Well #2 Repairs		22,000							
Waterline Breaks and Repairs		20,000							
Contingency		25,000							
		<u>74,000</u>							
608001 Communications - (control line & 1/2 phone/fax)	1,560	1,503	1,500	1,502	1,500	1,500	1,500	1,500	1,500
608003 Advertising	130	198	500	921	500	350	350	350	350
608001 Property Insurance	847	883	871	927	960	979	999	1,019	1,039
608002 Liability Insurance	1,248	1,854	1,881	1,661	1,990	1,990	1,990	1,990	1,990
608004 Permits, Licenses & Fees	385	334	500	718	500	500	500	500	500
609001 Supplies									
609011 Meeting Expenses			500	156	200				
779999 Miscellaneous Expense (Repayment of Loan + interest from Sewer)						53,000	51,500		
780001 Capital Expenditures - New Water System			378,626	102,343	3,684,266				
780101 Amorlization Expense	28,045	28,045	28,100	28,100	50,000	50,000	50,000	50,000	50,000
781001 Contribute to Capital Reserve	80,000	60,000	80,000	60,000	0	0	0	50,000	50,000
781004 Contribute to Insurance Reserve	129	184	208	206	208	208	206	206	206
Debt Repayment Interest & Principal (Issue No ___ Until 2022)									
783001 Interest Expense MFA									
784001 Sinking Fund Payments MFA									
785001 Debenture Issue Costs									
799999 Prior Year's Deficit			-						
TOTAL EXPENDITURE.....	114,084	131,751	538,544	214,414	3,840,972	158,817	156,862	158,868	158,386
Revenues minus Expenditures	41,990	30,711	-	48,957	-	-	-	-	-

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Regional District of Bulkley-Nechako Board Memo February 22, 2018

To: Chair Miller and Directors
From: John Illes, Chief Financial Officer
Date: February 9, 2018
Re: Services Budget Update

Please find attached to this memo a summary of services the rural areas fund. Most of the services will see their funding levels nearly static for 2018. For most of the services year end is complete and the surplus (or deficit) has been verified.

There are some services for which we are still collecting budget information and therefore may be changed in future presentations of the budget. This includes the rural fire protection services in Fort St. James and Telkwa that are still undergoing council review. The Smithers Rural Recreation and Culture budget and Fire Protection are included but still require final approval by Smithers Council. In addition, staff are still working on the Bulkley Valley Pool budget. This budget is expected to be provided to the advisory committee for review on February 15. These final service budgets will be included on the supplemental agenda for the February 22 meeting.

If you have any questions or changes required please do not hesitate to get in touch with me.

Recommendation:

(all/directors/majority)

"That the Chief Financial Officers service budget update memo of February 9, 2018 be received."

Service Name	Service	Location	Taxed 2017	Tax for 2018
Area A Economic Development	2400	All of Area A	\$ 40,000	\$ 10,000
Lake Kathlyn Aquatic Weed Control	5902	Portion of Area A	\$ 7,472	\$ 8,272
Glacier Gulch Water Diversion	5903	Portion of Area A	\$ 2,420	\$ 2,662
<i>Glacier Gulch Reserve</i>	5903			
Smithers Rural Fire Protection	7205	Portion of Area A	\$ 181,597	\$ 191,789
<i>Smithers Rural Fire Reserve</i>	7205			
Telkwa Rural Fire Protection	7206	Portion of Area A	\$ 108,124	As per Contract
<i>Telkwa Rural Fire Reserve</i>	7206			
Round Lake Rural Fire Protection	7208	Portion of Area A	\$ 10,304	As per Contract
Area A Emergency Services	7401	All of A	\$ 5,000	\$ 5,000
Smithers Victim Services	7702	Smithers, Telkwa, A	\$ 41,825	\$ 35,348
Smithers Para Transit	8201	All of A	\$ 5,000	\$ 5,000
Telkwa Pedestrian Crosswalk	8301	Portion of Area A	\$ 1,000	\$ 1,000
Smithers Rural Recreation and Culture	10301	Portion of Area A	\$ 296,703	\$ 295,851
Smithers, Telkwa, Houston Television Rebroadcasting	10501	Portion of Area A, Portion of Area G, Smithers, Telkwa, Houston	\$ 49,396	\$ 59,424
Bulkeley Valley Pool and Recreation Centre	10101	Area A, Telkwa and Smithers	\$ 862,569	In progress
<i>Bulkeley Valley Pool Reserve</i>	10101			
Laidlaw Street Lighting	9107	Portion of A		\$ 1,496
Burns Lake Rural Fire Protection	7201	Portion of B	\$ 107,042	\$ 105,473
<i>Burns Lake Rural Fire Equipment Reserve</i>	7201			
Topley Rural Fire Protection	7103	Portion of B and G	\$ 72,000	\$ 71,597
	7103			
Topley Road Rescue	7406	Portion of B and G	\$ 6,883	\$ 6,863
Gerow Street Lighting	9104	Portion of B	\$ 3,954	\$ 4,055
Decker Lake Street Lighting	9101	Portion of B	\$ 9,536	\$ 9,415
Topley Cemetary Grant	10402	Portion of B and G	\$ 1,500	\$ 1,500
Fort St. James Rural Fire Protection	7202	Portion of C	\$ 46,755	As per Contract
<i>Ft. St. James Fire Reserve</i>	7202			
Luck Bay Fire Protection	7204	Portion of C	\$ 44,277	As per Contract
<i>Luck Bay Fire Reserve</i>	7204			
Area C Road Rescue	7405	All of C	\$ 18,153	\$ 18,084
Fort St. James Seniors Helping Seniors	8202	Ft. St. James and Portion of C	\$ 42,364	\$ 43,000
Colony Point Street Lighting	9106	Portion of C	\$ 3,616	\$ 3,884
Fort St. James Arena Grant	10201	Portion of C	\$ 30,000	\$ 30,000
Fort St. James Rebroadcasting	10503	Ft. St. James and Portion of C	\$ 161,150	\$ 161,260
Fort St. James Library	10603	All of C	\$ 13,679	\$ 13,683
Fort Fraser Rural Fire Protection	7101	Portion of D	\$ 49,171	\$ 50,458
<i>Fort Fraser Rural Fire Protection Reserve</i>	7101			
Area "D" Extrication Service	7404	All of D	\$ 2,036	\$ 1,592

Endako Street Lighting	9102	Portion of D	\$ 3,207	\$ 3,157
Fort Fraser Street Lighting	9103	Portion of D	\$ 7,292	\$ 7,304
Fort Fraser Cemetary Grant	10401	Portions of D and F	\$ 1,958	\$ 1,968
Fraser Lake and Area Television Rebroadca	10502	All of D Village of Fraser Lake	\$ 36,338	\$ 28,687
Fraser Lake Library	10602	Portion of D	\$ 9,966	\$ 9,861
Fort Fraser Community Hall	10801	Portion of D	\$ 2,448	\$ 2,458
South Side Rural Fire Protections	7102	Portion of E	\$ 40,137	\$ 40,586
<i>South Side Rural Fire Protection Reserve</i>	7102			
<i>South Side Rural Fire Protection Reserve</i>	7102			
Area E Economic Development	2200	All of E	\$ 8,249	\$ 5,263
Area B VBL Economic Development	2100	All of Area B/VBL	\$ 97,593	\$ 96,580
Lakes District Emergency Response	7403	B & E	\$ 619	\$ -
Burns Lake and Area Victim Services	7701	60% VBL 20% E 20% B	\$ 5,646	\$ 13,960
Lakes District Airport	8101	B & E & VBL	\$ 100,997	\$ 114,806
<i>Lakes District Airport Capital Reserve</i>	8101			
Burns Lake Arena	10202	BVL & B & Portion of E	\$ 243,086	\$ 243,251
<i>Burns Lake Arena Capital Reserve</i>	10202			
Burns Lake and Area Television Rebroadca	10504	B & E & VBL	\$ 24,528	\$ 39,233
<i>Burns Lake and Area Television Reserve</i>	10504	B & E & VBL		
Burns Lake and Area Library Grant	10601	B & E & VBL	\$ 126,838	\$ 161,126
Burns Lake Museum Society	10701	B & E & VBL	\$ 25,966	\$ 26,084
Vanderhoof Rural Fire Protection	7207	Portion of F	\$ 35,700	\$ 36,353
<i>Vanderhoof Rural Fire Protection Reserve</i>	7207			
Area F Extrication Service	7402	Portion of F	\$ 3,021	\$ -
Cluculz Lake Emergency Response	7301	Portion of F	\$ 18,750	\$ 18,750
Vanderhoof Recreation and Culture	10302	Portion of F	\$ 95,985	\$ 95,985
Cluculz Lake Somerset Sewer	6301	Portion of F	\$ -	not active
Vanderhoof Swimming Pool Contribution	10102	Portion of F	\$ -	\$ 260,203
<i>Vanderhoof Swimming Pool Reserve</i>	10102	Portion of F		
Braeside Community Recreation Commissi	10802	Portion of F		\$ 5,000
Houston Rural Fire Protection	7203	Part of Area G	\$ 16,157	\$ 25,028
<i>Reserve</i>	7203	Part of Area G		

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA "A" ECONOMIC DEVELOPMENT**

(2400)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
<u>Taxation</u>									
400004 Electoral Area "A"									
Taxation on Improvements Only									
Converted Hospital Assessments - Improvements Only (Completed Roll)	49,551,273	52,129,319	51,854,682		51,854,682				
Estimated Residential Tax Rate on Improvements Only (cents per \$1,000)	0.08	0.08	0.0771		0.0193				
Total Assessments - Land and Improvements (Completed Roll)	658,726,732	676,192,354	883,203,263		683,203,263				
Estimated Residential Tax Rate on Land and Improvements (cents per \$)	0.06	0.06	0.06		0.01				
Bylaw 1566, 2010, tax limit \$0.11 per \$1,000	40,000	40,000	40,000	40,000	10,000	10,000	10,000	10,000	10,000
499999 Prior Year's Surplus									
TOTAL REVENUE	40,000	40,000	40,000	40,000	10,000	10,000	10,000	10,000	10,000
EXPENDITURE:									
612220 Monthly Grants									
Bulkley Valley Economic Development Association	40,000	40,000	40,000	40,000	-	-	-	-	-
612801 Special Projects					10,000	10,000	10,000	10,000	10,000
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	40,000	40,000	40,000	40,000	10,000	10,000	10,000	10,000	10,000
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LAKE KATHLYN AQUATIC WEED HARVESTING**

(5902)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
Taxation									
400003 Parcel Tax									
Number of Parcels	54	54	54	54	54				
Parcel Tax per Parcel	149	138	138	153					
400004 Portion of Electoral Area "A" By-law No. 998, 1996 - No limitation	7,472	7,472	7,472	7,472	8,272	8,281	8,256	8,258	8,256
450002 Fees from Watson's Landing	544	544	544	544	544	544	544	544	544
450001 Payment in lieu of taxes - Town of Smithers	150	150	150	150	150	150	150	150	150
499999 Prior Year's Surplus	9	9	9	9	9				
TOTAL REVENUE	8,175	8,175	8,175	8,175	8,975	8,975	8,950	8,950	8,950
EXPENDITURE:									
606003 Advertising - parcel tax local court of revision	166	166	175	166	175	175	150	150	150
612201 Annual Contribution to Society	8,000	8,000	8,000	8,000	8,800	8,800	8,800	8,800	8,800
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	8,166	8,166	8,175	8,166	8,975	8,975	8,950	8,950	8,950
Revenues minus Expenditures	9	9	-	9	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY NECHAKO
GLACIER GULCH WATER DIVERSION**

(5903)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2018	2019			
REVENUE:									
Taxation									
400003 Parcel Tax									
Number of Parcels	54	54	54		54				
Parcel Tax per Parcel	45	45	45		49				
400004 Portion of Electoral Area "A" By-law No. 1816, 2017 - \$6,250 Limitation	2,420	2,420	2,420	2,420	2,662	2,662	2,662	2,662	2,662
420001 Transfer from Capital Reserve Fund									
450002 Fee from Watson's Landing	180	180	180	180	180	180	180	180	180
450001 Fees in lieu of taxes - Town of Smithers	25	25	25	25	25	25	25	25	25
499999 Prior Year's Surplus	16,487	17,230	16,573	18,573	13,485				
TOTAL REVENUE	19,112	19,855	19,198	19,198	16,352	2,867	2,867	2,867	2,867
EXPENDITURE:									
603004 Maintenance/Reconstruction of Water Diversion	1,716	3,116	18,890	3,942	16,044	2,559	2,559	2,559	2,559
606003 Advertising - parcel tax local court of revision	166	166	175	166	175	175	175	175	175
607001 Legal				1,805					
608004 Water Licence			133		133	133	133	133	133
TOTAL EXPENDITURE	1,882	3,282	19,198	5,713	16,352	2,867	2,867	2,867	2,867
Revenues minus Expenditures	17,230	16,573	-	13,485	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SMITHERS RURAL FIRE PROTECTION**

(7205)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2016	2019			
REVENUE:									
400004 Taxation	Portion of Electoral Area "A"								
Converted Hospital Assessments (Completed Roll)	35,141,746	36,180,537	36,419,511		36,770,887				
Estimated Residential Tax Rate (cents per \$1,000)	0.48	0.48	0.4986		0.5218				
Total Assessments	341,797,139	352,125,535	354,455,881		357,651,790				
Tax Rate on Total Assessments	0.50	0.50	0.51		0.538				
By-law No. 1184, 2000 Limitation: \$1.05/\$1,000 (Total Assessments)	169,839	169,839	181,597	181,597	191,789	195,313	198,907	202,573	208,313
480001 Miscellaneous Revenue									
499998 Surplus			0	0					
TOTAL REVENUE	169,839	169,839	181,597	181,597	191,789	195,313	198,907	202,573	208,313
EXPENDITURE:									
605001 Contingencies									
Contract with Town of Smithers									
Converted Hospital Assessment - Improvements Only (Completed Roll)									
Town of Smithers	92,519,742	92,519,742	96,543,351		101,183,803				
Rural LSA #15	35,141,746	35,141,746	36,419,511		36,770,887				
Total	127,661,488	127,661,488	132,962,862		137,954,690				
Rural Share	27.8%	27.6%	27.4%		26.7%	26.7%	26.7%	26.7%	26.7%
Projected Net Operating Budget	564,289	578,774	608,043		661,026	674,247	687,731	701,486	715,518
Rural Share of Operating Budget	155,333	159,321	166,000		176,192	178,716	183,310	188,976	190,716
Rural share of small tools (until end of 2005)									
Rural share of Fire Hall (for life of agreement)	4,506	4,506	4,506		4,506	4,506	4,506	4,506	4,506
Rural Share of Prior year Deficit (Surplus)									
Total	159,839	163,827	170,506		180,698	184,222	187,816	191,482	195,222
612250 Annual Grant to Town of Smithers	159,839	159,839	170,506	170,506	180,698	184,222	187,816	191,482	195,222
601208 RDBN Administration			1,091	1,091	1,091	1,091	1,091	1,091	1,091
781001 Contribute to Capital Reserve	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
799989 Prior Year's Deficit									
TOTAL EXPENDITURE	169,839	169,839	181,597	181,597	191,789	195,313	198,907	202,573	208,313
Revenues minus Expenditures	(0)	0	0	-	0	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
AREA "A" - EMERGENCY SERVICES**

(7401)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2018	2019			
REVENUE:									
400004 Taxation									
Electoral Area "A"									
Taxation on Improvements Only									
Converted Hospital Assessments (Completed Roll)	49,551,273	52,129,319	51,854,882		5,269,062				
Estimated Residential Tax Rate (cents per \$1,000)	0.01	0.01	0.0096		0.0949				
Total Assessments	656,726,732	461,760,962	459,601,664		465,543,729				
Tax Rate on Total Assessments	0.01	0.01	0.01		0.01				
Bylaw 853, 1995									
Limitation \$0.03/\$1,000 on Total Assessments	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
446001 Grants in Lieu of Taxes									
499999 Surplus			0		-				
TOTAL REVENUE:	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
EXPENDITURE:									
612201 Annual Grants to Municipalities:									
Town of Smithers	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Village of Telkwa	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
799999 Prior Year's Deficit									
TOTAL EXPENDITURE:	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
Smithers Victim Services**

(7702)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:			2020	2021	2022
					2018	2019				
REVENUE:										
Taxation on Land and Improvements										
400004 Electoral Area "A"										
400005 Town of Smithers and Village of Telkwa										
Converted Hospital Assessments (Completed Roll)			185,967,874		185,967,874					
Estimated Tax Rate (cents per \$1,000)										
		Telkwa	0.0225		0.0190					
		Smithers	0.0225		0.0190					
		Area A	0.0225		0.0190					
Bylaw 1776, 2016										
Tax Limit \$45,000										
			41,825	41,825	35,348	37,333	37,696	38,063	38,434	
446001 Grants in Lieu of Taxes				625						
499999 Prior Year's Surplus			0		1,625					
TOTAL REVENUE	-	-	41,825	42,450	36,973	37,333	37,696	38,063	38,434	
EXPENDITURE:										
611001 Repayment of Alternative Approval Costs			4,852	4,852						
612240 Annual Grant to Nothern Society for Domestic Peace			35,973	35,973	35,973	36,333	36,696	37,063	37,434	
605999 Special Projects Contingency			1,000		1,000	1,000	1,000	1,000	1,000	
799999 Prior Year's Deficit										
TOTAL EXPENDITURE	-	-	41,825	40,825	36,973	37,333	37,696	38,063	38,434	
Revenues minus Expenditures	-	-	-	1,625	-	-	-	-	-	

2014

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SMITHERS PARA-TRANSIT**

(8201)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2018	2019			
REVENUE:									
TAXATION									
400004 Electoral Area "A"									
Taxation on Improvements only									
Converted Hospital Assessments (Completed Roll)	49,551,273	52,129,319	51,854,682		52,569,062				
Estimated Residential Tax Rate (cents per \$1,000)	0.0101	0.0101	0.0096		0.0095				
Bylaw No.656, 1992: Limitation \$5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
446001 Grants in Lieu of Taxes									
499999 Prior Year's Surplus									
TOTAL REVENUE:	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
EXPENDITURE:									
612201 Annual Grant to Town of Smithers	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
799999 Prior Year Deficit									
TOTAL EXPENDITURE:	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

205

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TELKWA PEDESTRIAN CROSSWALK**

(8301)

	2015 Actual	2016 Actual	2014 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
Taxion on Improvements Only									
400004 Electoral Area "A"									
Converted Hospital Improvements Only (Completed Roll)	49,551,273	52,129,319	51,854,682		52,569,062				
Estimated Residential Tax Rate (cents per \$1,000)	0.0020	0.0018	0.0018		0.0019				
Bylaw 646, 1991: Limitation \$1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
446001 Grants in Lieu of Taxes									
499999 Prior Year's Surplus			0		0				
TOTAL REVENUE:	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
EXPENDITURE:									
612201 Annual Grant to the Village of Telkwa	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
799999 Prior Year's Deficit									
TOTAL EXPENDITURE:	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

2016

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SMITHERS RURAL RECREATION AND CULTURE**

(10301)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation									
Portion of Electoral Area "A"									
Converted Hospital Assessments (Completed Roll)	35,141,746	36,160,537	36,419,511		36,668,737				
Estimated Residential Tax Rate (cents per \$1,000)	0.74	0.60	0.8147		0.8068				
Total Assessments	341,797,139	352,125,535	354,455,861		356,630,290				
Tax Rate on Total Assessments	0.78	0.82	0.84		0.83		178,315.15		
Bylaw No. 1185, 2000 - Limitation \$0.85 per \$1,000 on total assessments	259,312	288,078	296,703	296,703	295,851	301,768	307,804	313,960	320,239
499999 Surplus									
TOTAL REVENUE	259,312	288,078	296,703	296,703	295,851	301,768	307,804	313,960	320,239
EXPENDITURE:									
Converted Hospital Assessment (Completed Roll)									
Town of Smithers	92,519,742	95,470,946	96,543,351		101,183,803				
Rural	36,160,537	36,160,537	36,419,511		36,668,737				
Total	128,680,279	131,631,483	132,962,862		137,852,540				
Rural Share	28.1%	27.5%	27.4%		26.6%	26.6%	26.6%	26.6%	26.6%
Net shareable Rec/Culture Budget	552,667	569,282	635,032		678,955	692,534	706,385	720,512	734,923
Rural share	155,305	156,388	173,940		180,602	184,214	187,898	191,856	195,489
612201 Annual Grant to Town of Smithers	156,708	174,450	182,268	182,268	180,602	184,214	187,898	191,656	195,489
Library Operating Costs			308,829		313,079	319,341	325,727	332,242	338,887
612220 Monthly Grant to Smithers Public Library	79,206	84,234	84,804	84,804	83,279	84,945	86,643	88,376	90,144
Museum Operating Costs			71,000		82,385	84,033	85,713	87,428	89,176
612203 Annual Grant to BV Museum & Historical Society	18,443	19,504	19,661	19,661	21,914	22,353	22,800	23,256	23,721
Arts Council Operating Costs			4,000		5,000	5,100	5,202	5,306	5,412
612204 Annual Grant to BV Community Arts Council	4,955	1,099	1,108	1,108	1,330	1,357	1,384	1,411	1,440
812205 Art Gallery Operating Costs			32,000		32,805	33,461	34,130	34,813	35,509
Annual Grant to Smithers Art Gallery		8,791	8,861	8,661	8,726	8,901	9,079	9,260	9,445
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	259,312	288,078	296,703	296,702	295,851	301,768	307,804	313,960	320,239
Revenue minus Expenditures	0	0	(0)	1	0	-	-	-	-

207

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SMITHERS, TELKWA, HOUSTON
TELEVISION REBROADCASTING**

(10501)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2018	2019	2020	2021
REVENUE:									
Taxation - (Municipalities Converted Assessments -Rural Improvements Only)									
400004	Portions of Electoral Areas "A" & "G"								
400005	Houston, Smithers, Telkwa &								
	Municipal Converted Assessments	140,159,182	144,015,331	146,585,590	151,600,437				
	Estimated Municipal Residential Tax Rate	0.02	0.02	0.0200	0.0234				
	Rural Converted Assessments	71,511,661	73,133,494	73,280,009	75,392,412				
	Estimated Rural Residential Tax Rate	0.03	0.0277	0.0274	0.0318				
	Bylaw 630, 1990								
	Limitation \$ 60,000 to 1993; \$50,000 thereafter	49,503	49,406	49,386	49,396	59,424	59,400	59,400	59,400
446001	Grants in Lieu of Taxes	592	604	625	601	600	600	600	600
499999	Prior Year's Surplus								
TOTAL REVENUE		50,095	50,010	50,021	49,997	60,024	60,000	60,000	60,000
EXPENDITURE:									
612201	Annual Grant to Rebroadcasting Society	50,000	50,000	50,000	50,000	60,000	60,000	60,000	60,000
611001	Repayment of Feasibility Study Costs								
799999	Prior Year's Deficit	126	31	21	21	24			
TOTAL EXPENDITURE		50,126	50,031	50,021	50,021	60,024	60,000	60,000	60,000
Revenues minus Expenditures		(31)	(21)	-	(24)	-	-	-	-

208

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LIDLAW STREET LIGHTING SERVICE**

(9107)

	2015 Actual	2016 Actual	2017 Actual	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation - Land and Improvements Specified Portion of Electoral Area "A"									
Converted Hospital Assessments (Completed Roll)					5,048,400				
Estimated Residential Tax Rate (cents per \$1,000)					0.0286				
Bylaw 1809 - 2017 Tax Limit \$1,500 on Total Assessments					1,496	1,387	877	921	967
480001 Miscellaneous Revenue									
499999 Prior Year's Surplus									
TOTAL REVENUE	-	-	-	-	1,496	1,387	877	921	967
EXPENDITURE:									
611001 Repayment of Alternative Approval Costs					700	552			
602001 Utilities - Hydro There are 3 x 150 Watt street lights @ \$19.73/mo + 5% rate rider + 7% PST/mo +5% per year cushion for possible rate increases Contingency					796	835	877	921	967
780101 Amortization Expense									
779999 Miscellaneous Expenditures (Street Light Installation)									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	-	-	-	-	1,496	1,387	877	921	967
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

609

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BURNS LAKE RURAL FIRE PROTECTION**

(7201)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation									
Portion of Electoral Area B									
Converted Hospital Assessments (Completed Roll)	9,601,614	10,188,937	10,080,993		10,403,177				
Estimated Residential Tax Rate (cents per \$1,000)	1.07	1.05	1.06		1.0139				
Total Assessments (Completed Roll)	87,244,803	92,727,533	91,802,988		94,411,855				
Tax rate on total assessments	1.18	1.16	1.17		1.12				
Limitation = Greater of \$70,000 or \$1.22% \$1,000 per Bylaw 1151, 2000									
	103,017	107,466	107,042	107,042	105,473	113,091	113,091	103,212	103,880
480001 Miscellaneous Revenue									
Transfer From Capital Reserve					5,000				
499999 Prior Year's Surplus									
TOTAL REVENUE.....	103,017	107,466	107,042	107,042	110,473	113,091	113,091	103,212	103,880

EXPENDITURE:									
Converted Hospital Assessment (Completed Roll)									
Village of Burns Lake	15,565,172	15,704,897	16,045,421		17,003,682	17,003,682	17,003,682	17,003,682	17,003,682
Lake Babine Band (Improvements Only)	2,298,670	2,298,670	2,603,289		2,457,243	2,457,243	2,457,243	2,457,243	2,457,243
Burns Lake Band	187,955	187,955	454,395		644,435	644,435	644,435	644,435	644,435
Rural Area	9,601,614	10,188,937	10,080,993		10,403,177	10,403,177	10,403,177	10,403,177	10,403,177
Total	27,653,411	28,380,459	28,184,098		30,508,537	30,508,537	30,508,537	30,508,537	30,508,537
Rural Share	34.7%	35.8%	34.5%		34.1%	34.1%	34.1%	34.1%	34.1%
Projected Fire Department Budget									
Operating	288,312	291,300	266,429		257,737	256,094	259,441	281,835	266,286
Capital Expenditures	18,300	5,000	5,120		395,375	5,650	85,930	6,255	3,753
Transfer from Capital Reserve					(215,000)				
Proceeds from Borrowing					(150,000)				
Debt Financing					18,001	35,727	31,383 00	31,383	31,393
Contribution to Capital Reserve	23,000	23,000	43,700		23,000	23,000	23,000	23,000	23,000
Other Revenues Service Contracts	(23,000)	(23,000)	(23,000)		(23,000)	(23,000)	(23,000)	(23,000)	(23,000)
Reconciliation of budget to actual expense, capital reserves, rev.	(9,914)	-	-		-	-	-	-	-
	296,698	296,300	282,249		306,113	297,471	376,764	299,483	301,442
Rural Share	103,017	106,375	100,951		104,382	101,436	128,474	102,121	102,789
612250 Annual Contribution to the Village of Burns Lake Rural share	103,017	106,375	100,951	100,951	104,382	112,000	112,000	102,121	102,789
601209 RDBN Administration		1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091
781009 Contribution to Capital Reserve			5,000	5,000					
Capital Grant to the Village of Burns Lake					5,000				
783001 Interest expense - MFA									
784001 Sinking Fund payment - MFA									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	103,017	107,466	107,042	107,042	110,473	113,091	113,091	103,212	103,880

Revenues minus Expenditures

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TOPLEY RURAL FIRE PROTECTION (7103)**

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:																								
					2018	2019	2020	2021	2022																				
REVENUE:																													
400004 Taxation																													
Portion of Electoral Area "G and Portion of Area B" SRVA #35																													
<table border="1" style="width: 100%;"> <tr> <td>Converted Hospital Assessments (Completed Roll)</td> <td>3,780,960</td> <td>3,207,450</td> <td></td> <td>3,700,703</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Estimated Residential Tax Rate (cents per \$1,000)</td> <td>1.9043</td> <td>2.2448</td> <td></td> <td>1.9347</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>										Converted Hospital Assessments (Completed Roll)	3,780,960	3,207,450		3,700,703						Estimated Residential Tax Rate (cents per \$1,000)	1.9043	2.2448		1.9347					
Converted Hospital Assessments (Completed Roll)	3,780,960	3,207,450		3,700,703																									
Estimated Residential Tax Rate (cents per \$1,000)	1.9043	2.2448		1.9347																									
By-law No. 1743, 2015 - \$72,000	64,500	72,000	72,000	71,597	71,531	71,531	71,531	71,531	71,531																				
420099 Transfer from Gas Tax Reserve	70,000		19,556																										
430002 Interim Borrowing																													
430003 Debenture Proceeds	366,348																												
441001 Donations	32,500		10,638																										
490001 Transfer from Equity in TCA	19,653	19,700	19,700	19,700	19,700	19,700	19,700	19,700	19,700																				
499999 Prior Year's Surplus				243																									
TOTAL REVENUE	553,001	91,700	121,896	91,540	91,231	91,231	91,231	91,231	91,231																				
EXPENDITURE:																													
601206 Training, assessment & governance	810	13,782	13,782	13,782	15,973	15,973	15,973	15,973	15,973																				
601102 Accident Insurance WCB/TOS	967	1,000	1,099	1,000	1,000	1,000	1,000	1,000	1,000																				
601801 Association Dues (Fire Chiefs)	107	107	109	110	110	110	110	110	110																				
608001 Property Insurance	380	750	921	950	950	950	950	950	950																				
608002 Liability Insurance (MIA)	230	914	914	1,095	1,095	1,095	1,095	1,095	1,095																				
608003 Vehicle Insurance	1,530	2,863	2,348	2,941	2,941	2,941	2,941	2,941	2,941																				
611001 Repayment of Referendum Costs	8,902																												
612220 Monthly Grant to Topley Volunteer Fire Dept	26,150	26,150	26,150	26,150	26,150	26,150	26,150	26,150	26,150																				
780001 Capital Expenditures	485,287	-	30,196																										
780101 Amortization Expense	19,653	19,700	19,700	19,700	19,700	19,700	19,700	19,700	19,700																				
781003 Contribution to Capital Reserve				8,000	5,500	5,500	5,500	5,500	5,500																				
781004 Contribute to Insurance Reserve	71	71	71	71	71	71	71	71	71																				
Debt Repayment Interest & Principal (Issue No ___ Until 2041)																													
783001 Interest Expense MFA	2,639	7,693	7,693	7,693	7,693	7,693	7,693	7,693	7,693																				
784001 Sinking Fund Payments MFA		10,048	10,048	10,048	10,048	10,048	10,048	10,048	10,048																				
785001 Debenture Issue Costs	3,663	-	-	-	-	-	-	-	-																				
799999 Prior year's deficit	34	8,622	8,622																										
TOTAL EXPENDITURE	561,623	91,700	121,653	91,540	91,231	91,231	91,231	91,231	91,231																				
Revenues minus Expenditures	(8,622)	-	243	-	-	-	-	-	-																				

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
GEROW ISLAND STREET LIGHTING**

(9104)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation									
Specified Portion Electoral Area "B"									
Converted Hospital Assessments (Completed Roll)	720,650	796,154	790,057		788,432				
Estimated Residential Tax Rate (cents per \$1,000)	0.56	0.46	0.5005		0.5157				
Bylaw 456, 1985 No Limitation	4,080	3,655	3,954	3,954	4,055	4,385	4,605	4,835	5,076
499999 Prior Year's Surplus		521	222	222	121				
TOTAL REVENUE	4,080	4,176	4,176	4,178	4,176	4,385	4,605	4,835	5,076
EXPENDITURE:									
802001 Utilities - Hydro									
There are 15 x 150 Watt street lights @ \$19.73 + 5% rate rider + 7% PST/mo +5% per year cushion for possible rate increases	3,479	3,954	4,176	4,055	4,176	4,385	4,605	4,835	5,076
799999 Prior Year's Deficit	60								
TOTAL EXPENDITURE	3,539	3,954	4,176	4,055	4,176	4,385	4,605	4,835	5,076
Revenues minus Expenditures	521	222	-	121	-	-	-	-	-

213

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
DECKER LAKE STREET LIGHTING**

(9101)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400003 Taxation									
Specified portion of Electoral Area B									
Parcel Tax									
Number of Parcels	58	58	58		58				
Parcel Tax per Parcel	153.55	146.16	164.42		162.33				
Bylaw 123, 1976 No limitation	8,906	8,477	9,538	9,536	9,415	10,231	10,745	11,285	11,851
450001 School District # 91									
Charge for 2 lights on School's driveway	350	350	350	350	350	350	350	350	350
499999 Prior Year's Surplus	34	788	195	195	328				
TOTAL REVENUE	9,290	9,615	10,081	10,081	10,091	10,581	11,095	11,835	12,201
EXPENDITURE									
602001 Utilities - Hydro									
35 x 150 Watt Street Lights @ \$18.61mo	8,089	9,126	9,791	9,461	9,791	10,281	10,795	11,335	11,901
+ 5% rate rider + 7%PST/mo									
+ 5% cushion for possible rate increase									
606003 Advertising	294	294	290	294	300	300	300	300	300
Parcel Tax Local Court of Revision									
799999 Prior Year's Deficit	85								
TOTAL EXPENDITURE	8,468	9,420	10,081	9,755	10,091	10,581	11,095	11,635	12,201
Revenues minus Expenditures	822	195	-	326	-	-	-	-	-

214

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TOPLEY CEMETERY GRANT**

(10402)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation									
Portion of Electoral Areas "B" & "G"									
Taxation on Improvements Only									
Converted Hospital Assessments (Completed Roll)	2,727,962	2,383,520	2,312,180		2,482,715				
Estimated Residential Tax Rate (cents per \$1,000)	0.0550	0.0835	0.0849		0.0804				
By-law No. 805 - \$2,500 limitation	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
499999 Prior Year's Surplus					0				
TOTAL REVENUE	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
EXPENDITURE:									
612201 Annual Grant to Topley Cemetery Society	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
799999 Prior Years Deficit									
TOTAL EXPENDITURE	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

215

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
Area "C" ROAD RESCUE SERVICE**

(7405)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation Electoral Area "C"									
Taxation on Land and Improvements									
Converted Hospital Assessments	70,450,081	68,717,956	68,727,121		67,838,987				
Estimated Residential Tax Rate (cents per \$1,000)	0.02	0.02	0.0272		0.0267				
Total Hospital Assessments	345,981,138	342,714,838	338,988,956		342,607,435				
Estimated Tax Rate on Total Assessments (cents per \$1,000)	0.05	0.05	0.05		0.05				
By-law No. 1851 - Tax limit is the greater of \$0.08 per \$1,000 or \$11,000	17,568	17,033	18,153	18,153	18,084	18,173	18,173	18,128	9,985
448001 Grants in Lieu of Taxes	98	89		89					
499999 Surplus	47	98	89	89	89				
TOTAL REVENUE.....	17,711	17,218	18,242	18,331	18,173	18,173	18,173	18,128	9,985

EXPENDITURE:

Converted Hospital Assessment (Completed Roll)									
District of Fort St. James Area "C"	19,731,264	22,063,155	30,688,807		31,575,002				
Total	70,450,081	68,717,956	68,727,121		67,838,987				
Rural Share	78.1%	75.7%	68.5%		68.2%	68.2%	68.2%	68.2%	68.2%
Projected Operating Budget	16,200	17,500	19,200		19,200	19,200	19,200	18,200	7,200
Capital (Debenture Payments until 2028)	9,932	9,932	9,932		9,932	9,932	9,932	9,932	9,932
Less: EMBC Revenue	(3,000)	(3,000)	(2,500)		(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
Total	23,132	24,432	26,632		26,632	26,632	26,632	23,632	14,632
Rural share	18,071	18,494	18,242		18,173	18,173	18,173	18,128	9,985

611001 Repayment of Alternative Approval Costs									
612201 Annual Grant to District of Fort St. James	17,815	17,129	18,242	18,242	18,173	18,173	18,173	18,128	9,985
779999 Miscellaneous Expenditures									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	17,815	17,129	18,242	18,242	18,173	18,173	18,173	18,128	9,985
Revenues minus Expenditures	98	89	-	89	-	-	-	-	-

218

REGIONAL DISTRICT OF BULKLEY-NECHAKO
Fort St. James Seniors Helping Seniors Transportation Service

(8202)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:					
					2018	2019	2020	2021	2022	
REVENUE:										
400004 Taxation - Land and Improvements District of Fort St. James and a Portion of Electoral Area "C"										
Converted Hospital Assessments		44,629,121	44,629,121		53,781,078					
Estimated Residential Tax Rate (cents per \$1,000)		0.09	0.09		0.0800					
By-law No.1750 Tax limit \$43,000		38,771	42,364	42,364	43,000	39,500	39,500	39,500	39,500	39,500
446001 Grants in Lieu of Taxes		738		700						
499999 Surplus			738	738	700					
TOTAL REVENUE	-	-	39,509	43,102	43,802	43,700	39,500	39,500	39,500	39,500

EXPENDITURE:

ANNUAL COST ESTIMATE										
Operating Expenses		13,500	35,500		59,000	59,000	59,000	59,000	59,000	59,000
Capital - New Van		-	-		35,000					
Honorarium		12,000	11,000							
Contractor		10,500								
Contribution to Reserve		15,000	15,000							
Less Fees Collected		(3,000)	(2,000)		(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
Less UWLM		(10,000)	(16,500)		(16,500)	(16,500)	(16,500)	(16,500)	(16,500)	(16,500)
Less Grants										
Less transfer from reserve					30,000					
Total		38,000	43,000		44,500	39,500	39,500	39,500	39,500	39,500

612201 Grant to District of Fort St. James		38,000	43,000	43,000	43,700	39,500	39,500	39,500	39,500	39,500
611001 Repayment of Alternative Approval Costs		771	102	102						
799999 Prior Year's Deficit										
TOTAL EXPENDITURE	-	38,771	43,102	43,102	43,700	39,500	39,500	39,500	39,500	39,500

217

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
COLONY POINT STREET LIGHTING**

(9106)

	2015 Actual	2016 Actual	2017 Actual	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation - Land and Improvements Portion Electoral Area 'C'									
Converted Assessments (Completed Roll)	1,127,270	1,214,440	1,178,100		1,267,850				
Estimated Residential Tax Rate (cents per \$1,000)	0.23	0.20	0.3069		0.3063				
Total Assessments (Completed Roll)	11,272,700	12,144,400	11,781,000		12,678,500				
Tax Rate on Total Assessments	0.23	0.20	0.31		0.31				
Bylaw 1792, 2017 Tax Limit \$0.36/\$1,000 on Total Assessments	2,586	2,439	3,616	3,616	3,884	3,780	3,969	4,167	4,376
480001 Miscellaneous Revenue									
499999 Prior Year's Surplus		251							
TOTAL REVENUE.....	2,586	2,690	3,616	3,616	3,884	3,780	3,969	4,167	4,376
EXPENDITURE:									
602001 Utilities - Hydro There are 10 x 150 Watt street lights @ \$18.61/mo + 5% rate rider + 7% PST/mo +5% per year cushion for possible rate increases	2,311	3,078	3,230	3,514	3,600	3,780	3,969	4,167	4,376
Contingency									
780101 Amortization Expense									
779999 Miscellaneous Expenditures (Street Light Installation)									
799999 Prior Year's Deficit	24		386	386	284				
TOTAL EXPENDITURE.....	2,335	3,078	3,616	3,900	3,884	3,780	3,969	4,167	4,376
Revenues minus Expenditures	251	(386)	-	(284)	-	-	-	-	-

218

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT ST. JAMES ARENA GRANT**

(10201)

2015 Actual 2016 Actual 2017 Budget 2017 Actual **Five Year Financial Plan:**
2018 2019 2020 2021 2022

REVENUE:

400004 Taxation

Portion of Electoral Area C LSA #24

Converted Hospital Assessments (Completed Roll)	18,250,025	18,190,839	18,838,206	19,585,241					
Estimated Residential Tax Rate (cents per \$1,000)	0.15	0.1319	0.1583	0.1531					
Total Assessments	148,523,808	168,625,159	171,328,328	178,119,251					
Tax Rate on Total Assessments	0.18	0.14	0.18	0.17					

Limitation: \$0.096/\$1,000 for Operating Costs plus 24,000 24,000 30,000 30,000 30,000 30,000 30,000 30,000 30,000
\$0.096/\$1,000 for Capital Costs per Bylaw No. 1120, 1999

448001 Grants in Lieu

499999 Surplus from Prior Year

0 0

TOTAL REVENUE..... 24,000 24,000 30,000 30,000 30,000 30,000 30,000 30,000 30,000

EXPENDITURE:

812201 Annual Grant to District of Fort St. James

For operation of arena

14,000 14,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000

For capital improvements at arena

10,000 10,000 15,000 15,000 15,000 15,000 15,000 15,000 15,000

799999 Prior Year's Deficit

TOTAL EXPENDITURE..... 24,000 24,000 30,000 30,000 30,000 30,000 30,000 30,000 30,000

Revenues minus Expenditures

- - - - - - - - -

219

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT ST. JAMES AND AREA
TELEVISION REBROADCASTING**

(10503)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
Taxation									
400004	Portion of Electoral Area "C" LSA #9								
400005	District of Ft. St. James								
	Converted Hospital Assessments (Completed Roll)	40,253,994	47,747,198	49,289,225	50,922,405				
	Estimated Residential Tax Rate (cents per \$1,000)	0.32	0.3180	0.3271	0.3187				
	Bylaw No 1785, 2016 - Limitation \$164,062	129,702	151,853	161,150	161,150	161,260	161,812	161,812	161,812
446001	Grants in Lieu of Taxes	4,069	2,862	2,200	2,752	2,200	2,200	2,200	2,200
499999	Prior Year's Surplus		1,869	662	662	552			
TOTAL REVENUE.....	133,771	158,584	164,012	164,564	164,012	164,012	164,012	164,012	164,012
EXPENDITURE:									
612220	Monthly Grant to Fort St. James Television Society	131,650	155,922	164,012	164,012	164,012	164,012	164,012	164,012
611001	Repayment of Feasibility Study Costs								
799999	Prior Year's Deficit	252							
TOTAL EXPENDITURE.....	131,902	155,922	164,012	164,012	164,012	164,012	164,012	164,012	164,012
Revenues minus Expenditures	1,869	662	-	552	-	-	-	-	-

022

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT SAINT JAMES LIBRARY**

(10603)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation									
Electoral Area "C"									
Converted Hospital Assessments (Completed Roll)	70,450,081	68,717,958	68,727,121	67,836,987					
Estimated Residential Tax Rate (cents per \$1,000)	0.02	0.0199	0.0205	0.0205					
Bylaw 1691, 2014: Limitation \$13,750	13,685	13,675	13,679	13,679	13,683	13,750	13,750	13,750	13,750
446001 Grants in Lieu of Taxes	75	71		67					
499999 Prior Year's Surplus	65	75	71	71	67				
TOTAL REVENUE:	13,825	13,821	13,750	13,817	13,750	13,750	13,750	13,750	13,750
EXPENDITURE:									
612220 Monthly Grant to the Fort St. James Library	13,750	13,750	13,750	13,750	13,750	13,750	13,750	13,750	13,750
799999 Prior Year's Deficit									
TOTAL EXPENDITURE:	13,750	13,750	13,750	13,750	13,750	13,750	13,750	13,750	13,750
Revenues minus Expenditures	75	71	-	67	-	-	-	-	-

2018

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER RURAL FIRE PROTECTION**

(7101)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400001 Taxation & Service Agreement	8,195	8,195	5,000	8,336	5,000	5,000	5,000	5,000	5,000
400004 Taxation Portion of Electoral Area "D"									
Parcel Tax									
Converted Hospital Assessments (Completed Roll)	2,648,426	2,626,914	2,675,486		2,777,997				
Estimated Residential Tax Rate (cents per \$1,000)	1.31	2.01	1.64		1.6163				
Bylaw 1742, 2015: Limitation \$58,250	34,816	52,874	49,171	49,171	50,458	53,900	50,802	50,821	50,841
480001 Miscellaneous Revenue	40,000								
490001 Transfer from Equity in TCA	10,801	10,800	10,800	10,800	10,800	10,800	10,800	10,800	10,800
499999 Prior Year's Surplus	856	862	4,359	4,359	3,423				
TOTAL REVENUE.....	92,486	70,561	69,330	72,668	89,681	89,700	86,802	86,821	86,841
EXPENDITURE:									
601208 Training, Assessment and Governance		17,526	17,526	17,526	17,526	17,526	17,526	17,526	17,526
601102 Accident Insurance - Volunteers	920	913	950	798	950	950	950	950	950
601601 Association Dues	104	107	107	109	110	110	110	110	110
608001 Property Insurance - Fire Hall	824	863	864	906	935	953	972	982	1,012
608002 Liability Insurance (MIA)	837	1,160	914	914	1,095	1,095	1,065	1,065	1,065
608003 Vehicle Insurance	1,603	1,674	1,738	1,760	1,835	1,835	1,835	1,835	1,835
612220 Monthly Grant to Fort Fraser Fire Department	18,200	18,200	18,200	18,200	18,200	18,200	18,200	18,200	18,200
779999 Miscellaneous Expense									
780101 Amortization Expense	10,801	10,800	10,800	10,800	10,800	10,800	10,800	10,800	10,800
781003 Contribute to Capital Reserve	43,500	3,500	3,500	3,500	3,500	3,500	15,000	15,000	15,000
781004 Contribute to Insurance Reserve	71	101	113	113	113	113	113	113	113
783001 Debt Interest (Issue No. 81 until 2019)	7,798	7,798	7,798	7,798	7,798	7,798			
784001 Debt Principal	6,819	6,819	6,819	6,819	6,819	6,819			
799999 Prior year's deficit									
TOTAL EXPENDITURE.....	91,577	69,481	69,330	69,243	89,681	69,700	86,802	86,821	86,841
Revenues minus Expenditures	891	1,100	-	3,423	-	-	-	-	-

222

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
Area "D" EXTRICATION SERVICE**

(7404)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2018	2019			
REVENUE:									
400004 Taxation Electoral Area "D"									
Taxation on Improvements Only									
Converted Hospital Assessments - Improvements Only (Completed F	17,718,688	15,733,530	16,695,434		16,640,293				
Estimated Residential Tax Rate on Improvements Only	0.01	0.0244	0.0122		0.0086				
Total Assessments (land and improvements)	207,995,613	197,720,254	204,573,315		207,101,373				
Estimated Residential Tax Rate on Total Assessments (cents per \$1,	0.010	0.019	0.010		0.008				
By-law No. 1516, 2010 Tax Limit \$0.05 per \$1,000 on total assessments	2,174	3,835	2,036	2,036	1,592	2,750	2,750	2,750	2,750
448002 Grant in Lieu of Alcan Taxes	2,764	5,329	2,775	2,908	2,000	3,250	3,250	3,250	3,250
499999 Surplus	2,362	2,300	2,484	2,464	2,406				
TOTAL REVENUE.....	7,300	11,464	7,275	7,408	6,000	6,000	6,000	6,000	6,000
EXPENDITURE:									
611001 Repayment of Referendum Costs									
612201 Annual Grant to Village of Fraser Lake	5,000	9,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
779999 Miscellaneous Expenditures			2,275		1,000	1,000	1,000	1,000	1,000
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	5,000	9,000	7,275	5,000	6,000	6,000	6,000	6,000	6,000
Revenues minus Expenditures	2,300	2,464	-	2,408	-	-	-	-	-

223

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ENDAKO STREET LIGHTING**

(9102)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:					
					2018	2019	2020	2021	2022	
REVENUE:										
400004 Taxation										
Specified Portion of Electoral Area D										
Converted Hospital Assessments (Completed Roll)	185,429	182,569	173,207		175,906					
Estimated Residential Tax Rate (cents per \$1,000)	1.65	1.5853	1.8513		1.7644					
Bylaw 130, 1976 No limitation	3,068	2,894	3,207	3,207	3,157	3,558	3,747	3,945	4,154	
460001 Ministry of Highways Cost Recovery	229	316	224	316	224	224	224	224	224	
499999 Prior Year's Surplus		311	171	171	221					
TOTAL REVENUE	3,297	3,521	3,602	3,694	3,802	3,782	3,971	4,169	4,378	
EXPENDITURE:										
602001 Utilities - Hydro										
There are 7 x 150 Watt street lights @ \$18.61/mo and 7 x 100 Watt street lights @ \$15.61/mo. + 5% rate rider + 7% PST/mo + 5% cushion for possible rate increase	2,960	3,350	3,602	3,473	3,602	3,782	3,971	4,169	4,378	
799999 Prior Year's Deficit		25								
TOTAL EXPENDITURE	2,965	3,350	3,602	3,473	3,602	3,782	3,971	4,169	4,378	
Revenue minus Expenditures	312	171	-	221	-	-	-	-	-	

224

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER STREET LIGHTING**

(9103)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation									
Converted Hospital Assessments (Completed Roll)	1,012,886	1,016,090	993,459		1,045,446				
Estimated Residential Tax Rate (cents per \$1,000)	0.740	0.7042	0.7340		0.8987				
Specified Portion of Electoral Area D "Letters Patent", Land & Improvements, No limit	7,492	7,155	7,292	7,292	7,304	8,000	8,418	8,857	9,318
460001 Ministry of Highways Cost Recovery	358	494	353	494	353	360	360	360	360
499999 Prior Year's Surplus		648	817	817	805				
TOTAL REVENUE.....	7,850	8,297	8,462	8,603	8,462	8,360	8,778	9,217	9,678
EXPENDITURE:									
602001 Utilities - Hydro	6,657	7,480	7,962	7,798	7,962	8,360	8,778	9,217	9,678
There are 23 x 150 Watt street lights @ \$20.52/mo and 7 x 100 Watt street lights @ \$17.21/mo. + 5% rate rider + 7% PST +5% per year cushion for possible rate increases									
779999 Misc. Expense			500		500	-	-	-	-
799999 Prior Year Deficit	545								
TOTAL EXPENDITURE.....	7,202	7,480	8,462	7,798	8,462	8,360	8,778	9,217	9,678
Revenue minus Expenditures	648	817	-	805	-	-	-	-	-

225

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER CEMETERY GRANT**

(10401)

	2015 Actual	2018 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400001 Taxation & Service Agreement	45	42	40	37	35	40	40	40	40
400004 Taxation									
Portions of Electoral Areas "D" & "F" LSA #6									
Taxation on Improvements Only									
Converted Hospital Assessments (Completed Roll)	4,931,267	5,173,959	5,459,297		5,785,084				
Estimated Residential Tax Rate (cents per \$1,000)	0.04	0.0378	0.0359		0.0340				
By-law No. 712, 1992 Limitation \$5,000.	1,959	1,955	1,958	1,958	1,968	1,960	1,960	1,960	1,960
499999 Prior Year's Surplus	1	5	2	2					
TOTAL REVENUE	2,005	2,002	2,000	1,997	2,003	2,000	2,000	2,000	2,000
EXPENDITURE:									
612201 Annual Grant to Ft Fraser Cemetary Society	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
799999 Prior Year's Deficit					3				
TOTAL EXPENDITURE	2,000	2,000	2,000	2,000	2,003	2,000	2,000	2,000	2,000
Revenues minus Expenditures	5	2	-	(3)	-	-	-	-	-

2016

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FRASER LAKE AND AREA
TELEVISION REBROADCASTING**

(10502)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400001 Taxation & Service Agreement	320	404	550	380	380	380	380	380	380
Taxation									
400004 Electoral Area "D"									
400005 Village of Fraser Lake									
Converted Hospital Assessments (Completed Roll)	62,496,882	42,378,574	43,426,214		44,017,538				
Estimated Residential Tax Rate (cents per \$1,000)	0.07	0.0857	0.0837		0.0652				
Bylaw 382, 1983 - SLP 8 Limitation \$ 67,000	42,240	36,338	36,338	36,338	28,687	41,443	41,443	41,443	41,443
446001 Grants in Lieu of Taxes	65	85		84					
446002 Grants in Lieu of Alcan Taxes	24,982	30,527	30,177	31,617	30,177	30,177	30,177	30,177	30,177
499999 Prior Year's Surplus	10,375	10,983	11,337	11,337	12,756				
TOTAL REVENUE.....	77,982	78,337	78,402	79,756	72,000	72,000	72,000	72,000	72,000
EXPENDITURE:									
612220 Monthly Grant to Fraser Lake and District Television Society	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000
611001 Repayment of Feasibility Study Costs									
779999 Miscellaneous Expense									
605999 Contingency			11,402		5,000	5,000	5,000	5,000	5,000
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	67,000	67,000	78,402	67,000	72,000	72,000	72,000	72,000	72,000
Revenues minus Expenditures	10,982	11,337	-	12,756	-	-	-	-	-

2017

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FRASER LAKE LIBRARY**

(10602)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400001 Taxation & Service Agreement	58	71	60	62	60	60	60	60	60
Taxation									
400004 Electoral Area "D"									
Taxation on Improvements Only									
Converted Hospital Assessments (Completed Roll)	17,718,668	15,733,530	16,695,434		16,640,293				
Estimated Tax Rate (cents per \$1,000)	0.0511	0.0645	0.0597		0.0593				
Total Assessments (Converted Assessments)	207,995,613	197,720,254	204,573,315		207,101,373				
Tax Rate on Total Assessments	0.04	0.0513	0.0467		0.0476				
By-law No. 1349, 2005: Limitation the greater of: \$0.16 per \$1,000 Total Land & Improvements or \$15,000	9,049	10,144	9,966	9,966	9,861	14,096	14,096	14,096	14,096
446001 Grants In Lieu of Taxes									
446002 Grant in Lieu of Alcan Taxes	11,506	14,096	13,585	14,233	13,585	13,585	13,585	13,585	13,585
499999 Surplus	3,518	3,975	4,130	4,130	4,235				
TOTAL REVENUE.....	24,131	26,286	27,741	28,391	27,741	27,741	27,741	27,741	27,741
EXPENDITURE:									
612220 Monthly Grant to the Fraser Lake Public Library Association	20,156	24,156	24,156	24,156	24,156	24,156	24,156	24,156	24,156
Not in use Repayment of Referendum Costs 2005									
605999 Contingency	0		3,585		3,585	3,585	3,585	3,585	3,585
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	20,156	24,156	27,741	24,156	27,741	27,741	27,741	27,741	27,741
Revenues minus Expenditures	3,975	4,130	-	4,235	-	-	-	-	-

228

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER COMMUNITY HALL**

(10801)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400001 Taxation & Service Agreement Payments	56	52	50	46	46	46	46	46	46
400004 Taxation									
Portion of Electoral Area "D" LSA #17									
Taxation on Improvements Only									
Converted Hospital Assessments (Completed Roll)	4,931,267	5,173,959	5,459,297		5,432,984				
Estimated Residential Tax Rate (cents per \$1,000)	0.0498	0.0472	0.0448		0.0452				
By-law No. 887-\$2,500 Limitation	2,445	2,444	2,448	2,448	2,458	2,454	2,454	2,454	2,454
441001 Donations Received									
499999 Surplus from Prior Year	5	6	2	2					
TOTAL REVENUE.....	2,506	2,502	2,500	2,498	2,504	2,500	2,500	2,500	2,500
EXPENDITURE:									
612201 Annual Grant to Society	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
799999 Prior Year's Deficit					4				
TOTAL EXPENDITURE.....	2,500	2,500	2,500	2,500	2,504	2,500	2,500	2,500	2,500
Revenues minus Expenditures	6	2	-	(4)	-	-	-	-	-

229

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SOUTHSIDE RURAL FIRE PROTECTION**

(7102)

REVENUE:	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
400004 Taxation									
Portion of Electoral Area "E"									
Taxation on Improvements Only									
Converted Hospital Assessments (Completed Roll)	1,667,258	2,071,730	2,371,419		2,426,521				
Estimated Residential Tax Rate (cents per \$1,000)	1.75	1.66	1.6925		1.6719				
Total Assessments (Completed Roll)	26,618,424	26,810,302	27,993,801		28,419,334				
Estimated Tax Rate on Total Assessments (cents per \$1,000)	1.23	1.44	1.43		1.3760				
By-law No. 1741, 2015 - Greater of \$38,298 & 1.44/1,000 on Total Assessment	32,664	38,605	40,137	40,137	40,588	40,883	40,883	40,883	40,883
441001 Donations									
449005 Grants									
420001 Withdrawal from Capital Reserve									
480001 Miscellaneous Revenue	45,000			45,000					
490001 Transfer from Equity in TCA	17,946	18,000	18,000	16,000	18,000	18,000	18,000	18,000	18,000
499999 Prior Year's Surplus	415	238	331	331	315				
TOTAL REVENUE	96,025	56,843	58,468	103,468	58,883	58,883	58,883	58,883	58,883
EXPENDITURE:									
601208 Training, Assessment and Governance		5,190	6,800	6,800	6,800	6,800	6,800	6,800	6,800
601102 Accident Insurance	481	448	900	527	900	900	900	900	900
601801 Association Dues	104	107	107	109	110	110	110	110	110
608002 Liability Insurance (MIA)	937	1,160	914	914	1,095	1,095	1,095	1,095	1,095
608003 Vehicle Insurance	3,468	3,602	3,729	3,785	3,960	3,960	3,960	3,960	3,960
612220 Monthly Grant to Southside Volunteer Fire Dept	23,800	23,904	23,904	23,904	23,904	23,904	23,904	23,904	23,904
780001 Capital Expenditures									
780101 Amortization Expense	17,946	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
781003 Contribute to Capital Equipment Reserve	49,000	4,000	4,000	34,000	4,000	4,000	4,000	4,000	4,000
781004 Contribute to Insurance Reserve	71	101	114	114	114	114	114	114	114
761006 Contribution to Repairs & Maintenance Reserve				15,000					
799999 Prior year's deficit									
TOTAL EXPENDITURE	95,787	58,512	58,468	103,153	58,883	58,883	58,883	58,883	58,883
Revenue minus Expenditures	238	331	-	315	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ECONOMIC DEVELOPMENT - ELECTORAL AREA "E"**

(2200)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
Taxation									
400004 Electoral Area "E" Improvements Only									
Converted Hospital Assessments (Completed Roll)	12,606,244	13,566,893	14,388,418		14,388,418				
Estimated Residential Tax Rate (cents per \$1,000)	0.18	0.0191	0.0573		0.0366				
Bylaw 1414, 2006, tax limit \$25,000 per annum	22,764	2,593	8,249	8,249	5,263	10,000	10,000	10,000	10,000
446001 Grants in lieu of taxes									
446002 Grant in Lieu of Alcan Taxes	28,944	3,603	11,244	11,781	5,000	11,000	11,000	11,000	11,000
499999 Prior Year's Surplus	3,404	17,508	9,751	9,751	18,981				
TOTAL REVENUE.....	55,112	23,704	29,244	29,781	29,244	21,000	21,000	21,000	21,000
EXPENDITURE:									
607001 Legal Expense	225	553							
609011 Supplies - meetings	113								
612220 Monthly Grants									
Southside Economic Development Association	27,267					0	0	0	0
612240 ANNUAL Village of Burns Lake Visitor Information Ce	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
612801 Special Projects Contingency		3,400	7,244	800	7,244	11,000	11,000	11,000	11,000
779999 Miscellaneous Expense			12,000		12,000				
781001 Contribution to Reserve	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	37,605	13,953	29,244	10,800	29,244	21,000	21,000	21,000	21,000
Revenues minus Expenditures	17,507	9,751	-	18,981	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LAKES ECONOMIC DEVELOPMENT**

(2100)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2018	2019			
REVENUE:									
Taxation									
400004 Electoral Areas "B"									
400005 Village of Burns Lake									
Converted Hospital Assessments (Completed Roll)	33,473,348	34,128,998	35,446,613		35,448,613				
Estimated Residential Tax Rate (cents per \$1,000)	0.2916	0.2960	0.2753		0.2725				
Improvements Only									
Bylaw 1415, 2006, tax limit \$250,000 per annum	97,593	97,593	97,593	97,593	96,580	112,644	112,644	112,644	112,644
446001 Grants in lieu of taxes	982	1,168	1,000	1,105	1,000	1,000	1,000	1,000	1,000
499999 Prior Year's Surplus	94,809	86,111	59,442	59,442	27,064				
TOTAL REVENUE	193,384	184,872	158,035	158,140	124,644	113,644	113,644	113,644	113,644

EXPENDITURE:									
612220 Monthly Grant to Lakes Economic Development Assoc.									
612240 Grant to Village of Burns Lake (for Info Centre)	47,144	47,144	47,144	47,144	47,144	47,144	47,144	47,144	47,144
612241 Grant to Village of Burns Lake (For EDO)	68,500	45,000	66,500	66,500	66,500	66,500	66,500	66,500	66,500
612601 Special Projects									
605999 Project Contingency (Economic Diversification)	13,629	13,266	44,391	17,432	11,000				
607001 Legal									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	127,273	105,430	158,035	131,076	124,644	113,644	113,644	113,644	113,644
Revenues minus Expenditures	66,111	79,442	-	27,064	-	-	-	-	-

Village of Burns Lake Economic Development Program	116,500	276,194			276,194	116,500	116,500	116,500	116,500
-Regional District Annual Grant for EDO		(\$66,500)		24%	(\$66,500)				
-Regional District Annual Grant for VIC		(\$47,144)		17%	(\$47,144)				
-Regional District Annual Grant for VIC Area "E"		(\$9,000)		3%	(\$9,000)				
-NDIT EC Dev Grant	(\$45,000)	(\$45,000)		16%	(\$45,000)	(\$45,000)	(\$45,000)	(\$45,000)	(\$45,000)
-NDIT Collaborative Grant	(\$5,000)	(\$5,000)		2%	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)
-Small Town Love Grant		(\$1,200)		0%	(\$1,200)				
-2017 Age Friendly Grant		(\$10,500)		4%	(\$10,500)				
-Rural Dividend Fund		(\$79,850)		29%	(\$79,850)				
-LEDS - Rural Dvi Fund (from 2016 budget)		(\$6,000)		2%	(\$6,000)				
-Transfer from Reserves		(\$6,000)		2%	(\$6,000)				
				100%	0				

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LAKES DISTRICT EMERGENCY RESPONSE**

(7403)

	2015 Actual	2018 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
Taxation									
400004	Electoral Areas "B" & "E"								
	Taxation on Improvements Only								
	33,138,972	34,678,727	36,504,045	37,205,063					
	0.002	0.002	0.002	0.0000					
	Bylaw 736 Limitation \$1,000								
	699	651	619	619	0	0	0	0	0
446002	Grant in Lieu of Alcan Taxes								
	321	354	333	348	0	0	0	0	0
499999	Surplus								
	193	213	218	218	185				
TOTAL REVENUE:	1,213	1,218	1,170	1,185	185	-	-	-	-
EXPENDITURE:									
812201	Annual Grant to Village of Burns Lake								
	1,000	1,000	1,000	1,000	0	0	0	0	0
605989	Contingency								
			170		185	0	0	0	0
799999	Prior Year's Deficit								
TOTAL EXPENDITURE:	1,000	1,000	1,170	1,000	185	-	-	-	-
Revenues minus Expenditures	213	218	-	185	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BURNS LAKE & AREA VICTIM SERVICES**

(7701)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:			2020	2021	2022
					2018	2019				
REVENUE:										
Taxation on Improvements only										
Taxes apportioned 60% VBL, 20% Area "B" and 20% Area "E"										
400004	Electoral Areas "B" & "E"									
400005	Village of Burns Lake									
Converted Hospital Assessments (Completed Roll)										
	46,079,592	47,695,891	49,837,031		51,084,886					
Estimated Tax Rate (cents per \$1,000)										
	VBL	0	0.057	0.0254	0.0603					
	Area B	0	0.012	0.0051	0.0124					
	Area E	0.02	0.018	0.0078	0.0189					
Bylaw 1682, 2013										
Tax Limit \$20,000										
	12,519	12,289	5,646	5,646	13,960	16,450	16,769	17,095	17,428	
446001	Grants in Lieu of Taxes									
	196	232	0	102	0	0	0	0	0	0
446002	Grant in Lieu of Alcan Taxes									
	3,183	3,415	1,539	1,613	1,539	1,539	1,539	1,539	1,539	
480001	Misc Revenue									
			8,263	8,263	0					
499999	Prior Year's Surplus									
	1,254	6,962	7,223	7,223	7,172					
TOTAL REVENUE.....										
	17,152	22,896	22,671	22,847	22,671	17,989	18,308	18,634	18,967	
EXPENDITURE:										
611001	Repayment of Alternative Approval Costs									
	1,805									
612240	Annual Grant to the Village of Burns lake									
	8,385	15,675	15,675	15,675	15,675	15,989	16,308	16,634	16,967	
605999	Special Projects Contingency									
			6,996		6,996	2,000	2,000	2,000	2,000	
799999	Prior Year's Deficit									
TOTAL EXPENDITURE.....										
	10,190	15,675	22,671	15,675	22,671	17,989	18,308	18,634	18,967	
Revenues minus Expenditures										
	6,962	7,223	-	7,172	-	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY NECHAKO
LAKES DISTRICT AIRPORT**

(8101)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004	Taxation on Improv. Only								
400004	Electional Areas "B" & "E"								
400005	Village of Burns Lake								
	46,079,592	47,695,891	49,837,031		51,084,888				
	0.2035	0.1927	0.2027		0.2247				
	Limitation = \$180,000 per Bylaw No. 1751, 2015								
	93,751	91,902	100,997	100,998	114,806	112,827	112,527	112,327	111,827
420001	Withdrawal from Capital Reserve								
		116,625							
430003	Debtenture Debt								
		167,625							
442101	Grants								
441001	Donations and other Grants								
446001	Grants in Lieu of Taxes								
	686	788	500	814	500	500	500	500	500
446002	Grant in lieu of Alcen Taxes								
	30,808	36,325	37,198	38,972	37,198	37,198	37,198	37,198	37,198
480001	Miscellaneous Revenue								
499999	Prior Year's Surplus								
	3,631	3,876	11,537	11,537	8,521				
TOTAL REVENUE	128,876	417,141	150,232	152,321	161,025	150,525	150,225	150,025	149,525
EXPENDITURE:									
612220	Monthly Grant to LD Airport Society								
	75,000	75,000	75,000	75,000	80,000	80,000	80,000	80,000	80,000
605999	Contingency								
			2,000		10,000	10,000	10,000	10,000	10,000
784001	Principal Payments on 5 year loan (2016-2021)								
			33,525	33,525	33,525	33,525	33,525	33,525	33,525
783001	Interest Payments								
		288	2,500	2,483	2,500	2,000	1,700	1,500	1,000
811001	Repayment of Referendum Costs								
			12,207	12,207					
612201	Grant to Airport Society for Capital Expenditures Less GST Recovery Net Grant								
		325,996	20,000	15,585	0				
781001	Contribution to Capital Reserve								
	50,000	4,320	5,000	5,000	35,000	25,000	25,000	25,000	25,000
779999	Miscellaneous Expense								
789999	Prior year's deficit								
TOTAL EXPENDITURE	125,000	405,604	150,232	143,800	161,025	150,525	150,225	150,025	149,525
Revenues minus Expenditures	3,876	11,537	-	8,521	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BURNS LAKE ARENA**

(10202)

Replace Freon Plant in 2016

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
Taxation on Improvements Only									
400004 Electoral Area B & Portion of E,									
400005 Village of Burns Lake									
Converted Hospital Assessments (Completed Roll)	34,573,345	35,347,077	36,829,566		37,766,934				
Estimated Residential Tax Rate - General	0.47	0.46	0.4412		0.4303				
Estimated Residential Tax Rate - Debt & Cap Res.	0.23	0.23	0.2188		0.2138				
Total Assessments	313,284,523	320,224,441	321,033,785		338,775,731				
Tax Rate on Total Assessments - Operating Costs	0.54	0.53	0.52		0.50				
Bylaw 1609, 2012 Limitation \$0.77 per \$1,000 land & improvements Plus \$75,000 for debt repayment & capital until year 2019	243,401	243,529	243,088	243,086	243,251	243,401	167,500	167,500	167,500
420001 Transfer from capital reserve		160,000			60,000				
441001 Donations Received									
446001 Grants in Lieu of Taxes	2,372	2,815	2,500	2,650	2,500	2,500	2,500	2,500	2,500
480001 Miscellaneous Revenue									
499999 Prior Year's Surplus	15,125		315	315	150				
TOTAL REVENUE	280,898	406,344	245,901	248,051	305,901	245,901	170,000	170,000	170,000
EXPENDITURE:									
611001 Repayment of Refemedum Costs									
812201 Annual Grant to the Village of Burns Lake - Operating	162,500	162,500	162,500	162,500	162,500	162,500	162,500	162,500	162,500
612202 Annual Grant to the Village of Burns Lake - Capital Zamboni for 2018		160,000			120,000				
779999 Miscellaneous Expense									
781001 Contribute to Capital Reserve	79,496	64,371	64,371	64,371	4,371	64,371	7,500	7,500	7,500
Debt Repayment (Issue 71 until 2014 & 2019)									
783001 Interest expense	12,400	12,400	12,400	12,400	12,400	12,400			
784001 Principal	6,630	6,630	6,630	6,630	6,630	6,630			
799999 Prior Year's Deficit		126							
TOTAL EXPENDITURE	281,026	406,029	245,901	245,901	305,901	245,901	170,000	170,000	170,000
Revenues minus Expenditures	(128)	315	-	150	-	-	-	-	-

Tax Limit
Decreases
by \$75,000
in 2020

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BURNS LAKE AND AREA
TELEVISION REBROADCASTING**

(10504)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
Taxation on Improvements only									
400004	Electoral Areas "B" & "E"								
400005	Village of Burns Lake								
Converted Hospital Assessments (Completed Roll)	46,079,592	47,695,891	49,837,031		51,084,886				
Estimated Residential Tax Rate (cents per \$1,000)	0.05	0.0460	0.0492		0.0768				
Total Assessments	449,533,189	458,400,229	461,739,828		491,070,100				
Tax Rate on Total Assessments	0.05	0.05	0.0531		0.0799				
Bylaw 982, 1997: Limitation - Greater of \$30,000 and \$0.115/\$1,000 in net taxable assessments.									
	22,734	21,964	24,528	24,530	39,233	41,528	41,528	41,528	41,528
446001	Grants in Lieu of Taxes								
	166	188	300	198	190	190	190	190	190
446002	Grant in Lieu of Alcan Taxes								
	7,471	8,681	8,282	8,677	8,282	8,282	8,282	8,282	8,282
499999	Prior Year's Surplus								
	3,961	3,557	4,390	4,390	7,795				
TOTAL REVENUE:	34,332	34,390	37,500	37,795	55,500	50,000	50,000	50,000	50,000
EXPENDITURE:									
607001	Legal Fees								
	775		500		500				
612220	Monthly Grant to Burns Lake Rebroadcasting Society								
	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
611001	Repayment of Feasibility Study Costs								
					25,000	20,000	20,000	20,000	20,000
605999	Contingency								
			7,000			0	0	0	0
799999	Prior Year's Deficit								
TOTAL EXPENDITURE:	30,775	30,000	37,500	30,000	55,500	50,000	50,000	50,000	50,000
Revenues minus Expenditures	3,557	4,390	-	7,795	-	-	-	-	-

237

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BURNS LAKE & AREA LIBRARY GRANT**

(10601)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022
					2018	2019			
REVENUE:									
Taxation Apportionment on Improvements only									
400004	Electoral Areas "B" & "E"								
400005	Village of Burns Lake								
	Converted Hospital Assessments (Completed Roll)	46,079,592	47,695,891	49,837,031	51,064,886	51,084,886	51,084,886	51,084,886	51,084,886
	Estimated Tax Rate (cents per \$1,000)	0.28	0.27	0.2545	0.3154	0.3216	0.3216	0.3216	0.3216
	Total Assessments (Land & Improvements)	449,533,189	458,400,229	461,739,828	491,070,100	491,070,100	491,070,100	491,070,100	491,070,100
	Tax Rate of Total Assessments	0.29	0.28	0.2747	0.3281	0.3345	0.3345	0.3345	0.3345
Bylaw 1034 Limitation is greater of: \$89,000 and \$0.34/\$1,000 on Total Assessments (Land & Improvements)									
		129,848	127,844	126,838	126,837	161,126	164,279	164,279	164,279
446001	Grants in Lieu of Taxes	950	1,096	900	1,022	1,000	1,000	1,000	1,000
	Gas Tax Grant Area B Area E					10,000			
446002	Grant in Lieu of Alcan Taxes	42,670	50,533	49,916	52,298	55,000	55,000	55,000	55,000
499999	Prior Year's Surplus	6,991	6,610	6,916	6,916	3,153			
TOTAL REVENUE.....		180,459	186,083	184,570	187,073	230,279	220,279	220,279	220,279
EXPENDITURE:									
612220	Monthly Grant to Burns Lake Public Library Society for operations	173,649	179,167	183,920	183,920	207,179	207,179	207,179	207,179
605999	Contingency			650		500	500	500	500
	Internet Connectivity					12,600	12,600	12,600	12,600
	Capital					10,000			
799999	Prior Year's Deficit								
TOTAL EXPENDITURE.....		173,649	179,167	184,570	183,920	230,279	220,279	220,279	220,279
Revenues minus Expenditures		6,610	6,916	-	3,153	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BURNS LAKE MUSEUM SOCIETY**

(10701)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022	
					2018	2019				
REVENUE:										
Taxation on Improvements Only										
400004	Electoral Areas "B" & "E"									
400005	Village of Burns Lake									
	Converted Hospital Assessments (Completed Roll)	46,079,592	47,695,891	49,837,031	51,084,886					
	Estimated Tax Rate (cents per \$1,000)	0.05	0.0554	0.0521	0.0511					
	Total Assessments (Improvements Only)	449,533,169	458,400,229	461,739,828	491,070,100					
	Tax Rate of Total Assessments	0.06	0.06	0.0582	0.0531					
	Bylaw 1121, 1999 Limitation of \$0.10/\$1,000 on Net Taxable Land & Improvements.	24,738	26,400	25,966	25,966	26,084	29,655	30,655	31,655	27,655
446001	Grants in Lieu of Taxes	181	226	200	209	200	200	200	200	200
446002	Grant in Lieu of Alcan Taxes	8,129	10,435	10,219	10,707	10,219	10,219	10,219	10,219	10,219
499999	Prior Year's Surplus	2,582	2,628	2,689	2,689	2,571				
TOTAL REVENUE:		35,628	39,689	39,074	39,571	39,074	40,074	41,074	42,074	38,074
EXPENDITURE:										
612220	Monthly Grant to Burns Lake Museum Society	33,000	37,000	37,000	37,000	37,000	38,000	39,000	40,000	36,000
605999	Contingency			2,074		2,074	2,074	2,074	2,074	2,074
799999	Prior Years Deficit									
TOTAL EXPENDITURE:		33,000	37,000	39,074	37,000	39,074	40,074	41,074	42,074	38,074
Revenues minus Expenditures		2,628	2,689	-	2,571	-	-	-	-	-

689

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
VANDERHOOF RURAL FIRE PROTECTION**

(7207)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation									
Portion of Electoral Area "F" LSA #10									
Taxation on Improvements Only									
Converted Hospital Assessments (Completed Roll)	4,310,350	4,143,843	4,531,416		5,199,751				
Estimated Residential Tax Rate (cents per \$1,000)	0.77	0.85	0.79		0.6991				
Limitation = \$44,375 per Bylaw No. 1793, 2017	33,303	35,047	35,700	35,700	36,353	37,006	37,659	38,312	38,591
420001 Transfer from Capital Reserve Fund									
499999 Prior Years Surplus			0	0					
TOTAL REVENUE	33,303	35,047	35,700	35,700	36,353	37,006	37,659	38,312	38,591
EXPENDITURE:									
Converted Hospital Assessment (Completed Roll)									
District of Vanderhoof	47,969,985	47,969,985							
Rural Area	4,310,350	4,310,350							
Total	52,280,335	52,280,335							
Rural Share	8.2%	8.2%							
Net Fire Department Operating Budget	325,825	325,825							
Net Fire Department Capital Budget	200,070	200,070							
Contribution to Reserves	40,000	40,000							
Less contract revenues	(7,000)	(7,000)							
Less Extrinsication Grant	(3,125)	(3,125)							
Change in Vanderhoof Budget after RDBN Final Budget	(48,300)	(48,300)							
Adjustment for prior year's deficit (surplus)	(32,126)	(32,126)							
Total Fire Department Budget	475,344	475,344							
Rural share	39,191	39,191							
601401 Staff Travel									
612250 Annual Grant to District of Vanderhoof	33,303	33,956	34,609	34,609	35,262	35,915	36,568	37,221	35,500
Excess contribution for fire truck paid for from Vanderhoof capital reserve									
(to which the RDBN contributed over the years as part of Fire Dept budget)									
601209 RDBN Administration		1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091
781003 Contribute to Capital Equipment Reserve									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	33,303	35,047	35,700	35,700	36,353	37,006	37,659	38,312	38,591
Revenues minus Expenditures	(0)	(0)	0	-	0	-	-	-	-

ONE

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
Area "F" EXTRICATION SERVICE**

(7402)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:			2020	2021	2022
					2018	2019				
REVENUE:										
400004 Taxation										
Electoral Area "F"										
Taxation on Improvements Only										
Converted Hospital Assessments (Completed Roll)	26,076,351	25,584,159	27,858,926		31,866,717					
Estimated Residential Tax Rate (cents per \$1,000)	0.01	0.01	0.0108		0.0000					
By-law No. 1497, 2009 \$3,125 Limitation	2,907	2,964	3,021	3,021	0	0	0	0	0	0
499099 Surplus										
TOTAL REVENUE	2,907	2,964	3,021	3,021	-	-	-	-	-	-
EXPENDITURE:										
Converted Hospital Assessment (Completed Roll)										
District of Vanderhoof										
Area "F"										
Total										
Rural Share										
<i>Proposed Budget</i>										
<i>Rural share</i>										
612201 Annual Grant to District of Vanderhoof	2,907	2,964	3,021	3,021	-	-	-	-	-	-
799999 Prior Year's Deficit										
TOTAL EXPENDITURE	2,907	2,964	3,021	3,021	-	-	-	-	-	-
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
CLUCULZ LK EMERGENCY RESPONSE**

(7301)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation									
Portion of Electoral Area "F"									
Converted Hospital Assessments (Completed Roll)	16,156,032	16,781,429	17,326,524		18,512,988				
Estimated Residential Tax Rate (cents per \$1,000)	0.116	0.1117	0.1082		0.1013				
			0						
By-law No. 1610, 2013 \$18,750 Limitation	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750
499999 Surplus	184	24	28	28	0				
TOTAL REVENUE	18,944	18,774	18,778	18,778	18,750	18,750	18,750	18,750	18,750
EXPENDITURE:									
601102 Accident Insurance - WCB/TOS	806	672	700	740	700	700	700	700	700
801801 Association Dues	104	107	107	109	107	107	107	107	107
612220 Grant to Cluculz Lake Emergency Response Team	18,140	17,967	17,971	17,971	17,901	17,943	17,943	17,943	17,943
799999 Prior year's deficit					42				
TOTAL EXPENDITURE	18,850	18,746	18,778	18,820	18,750	18,750	18,750	18,750	18,750
Revenues minus Expenditures	94	28	-	(42)	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
VANDERHOOF RECREATION AND CULTURE**

(10302)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022																																								
					2018	2019																																											
REVENUE:																																																	
Taxation																																																	
400004	Portion of Electoral Area "F" SRV#28 Taxation on Improvements Only																																																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Converted Hospital Assessments (Completed Roll)</td> <td style="text-align: right;">20,256,744</td> <td style="text-align: right;">19,868,829</td> <td style="text-align: right;">21,111,852</td> <td></td> <td style="text-align: right;">24,348,319</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Est Residential Tax Rate (cents per \$1,000) Improvements Only</td> <td style="text-align: right;">0.47</td> <td style="text-align: right;">0.48</td> <td style="text-align: right;">0.4546</td> <td></td> <td style="text-align: right;">0.3942</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Assessments (Land & Improvements)</td> <td style="text-align: right;">240,930,069</td> <td style="text-align: right;">234,254,508</td> <td style="text-align: right;">243,505,886</td> <td></td> <td style="text-align: right;">274,025,927</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tax Rate on Total Assessments</td> <td style="text-align: right;">0.40</td> <td style="text-align: right;">0.41</td> <td style="text-align: right;">0.39</td> <td></td> <td style="text-align: right;">0.3503</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>										Converted Hospital Assessments (Completed Roll)	20,256,744	19,868,829	21,111,852		24,348,319					Est Residential Tax Rate (cents per \$1,000) Improvements Only	0.47	0.48	0.4546		0.3942					Total Assessments (Land & Improvements)	240,930,069	234,254,508	243,505,886		274,025,927					Tax Rate on Total Assessments	0.40	0.41	0.39		0.3503				
Converted Hospital Assessments (Completed Roll)	20,256,744	19,868,829	21,111,852		24,348,319																																												
Est Residential Tax Rate (cents per \$1,000) Improvements Only	0.47	0.48	0.4546		0.3942																																												
Total Assessments (Land & Improvements)	240,930,069	234,254,508	243,505,886		274,025,927																																												
Tax Rate on Total Assessments	0.40	0.41	0.39		0.3503																																												
	95,985	95,985	95,985	95,985	95,985	95,985	95,985	95,985	95,985																																								
Bylaw 1195, 2001: Limitation Greater of \$50,000 and \$0.4752 per \$1,000 of total assessments (land and improvements)																																																	
499999	Prior Year's Surplus																																																
TOTAL REVENUE:	95,985	95,985	95,985	95,985	95,985	95,985	95,985	95,985	95,985																																								
EXPENDITURE:																																																	
612241	Annual Grant to the District of Vanderhoof																																																
	95,985	95,985	95,985	95,985	95,985	95,985	95,985	95,985	95,985																																								
799999	Prior Year's Deficit																																																
TOTAL EXPENDITURE:	95,985	95,985	95,985	95,985	95,985	95,985	95,985	95,985	95,985																																								
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-																																								

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
CLUCULZ LAKE - SOMERSET ESTATES SEWER**

(6301)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
450001 Connection Fees									
400003 Taxation									
Number of Parcels	88	88	88		88				
Parcel Tax per Parcel					-				
By-law No. 829-\$9,000 Limitation					0	0	0	0	0
499999 Prior Years Surplus	3,358	3,358	3,358		3,358	0	0	0	0
TOTAL REVENUE.....	3,358	3,358	3,358	-	3,358	-	-	-	-
EXPENDITURE:									
606003 Advertising					0	0	0	0	0
Parcel Tax Local Court of Revision									
607001 Legal and Administration					500				
779999 Miscellaneous Expense	3,358	3,358	3,358		2,858				
TOTAL EXPENDITURE.....	3,358	3,358	3,358	-	3,358	-	-	-	-
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
VANDERHOOF POOL**

(10102)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:		2020	2021	2022																																								
					2018	2019																																											
REVENUE:																																																	
400004 Taxation Electoral Area "F"																																																	
Taxation on Improvements Only																																																	
<table border="1"> <tr> <td>Converted Hospital Assessments (Completed Roll)</td> <td></td> <td></td> <td></td> <td></td> <td>31,886,717</td> <td>31,886,717</td> <td>31,886,717</td> <td>31,886,717</td> <td>31,886,717</td> </tr> <tr> <td>Est Residential Tax Rate (cents per \$1,000) Improvements Only</td> <td></td> <td></td> <td></td> <td></td> <td>0.8165</td> <td>0.9328</td> <td>0.9328</td> <td>0.9328</td> <td>0.9328</td> </tr> <tr> <td>Total Assessments (Land & Improvements)</td> <td></td> <td></td> <td></td> <td></td> <td>401,886,101</td> <td>401,886,101</td> <td>401,886,101</td> <td>401,886,101</td> <td>401,886,101</td> </tr> <tr> <td>Tax Rate on Total Assessments</td> <td></td> <td></td> <td></td> <td></td> <td>0.6476</td> <td>0.7400</td> <td>0.7400</td> <td>0.7400</td> <td>0.7400</td> </tr> </table>										Converted Hospital Assessments (Completed Roll)					31,886,717	31,886,717	31,886,717	31,886,717	31,886,717	Est Residential Tax Rate (cents per \$1,000) Improvements Only					0.8165	0.9328	0.9328	0.9328	0.9328	Total Assessments (Land & Improvements)					401,886,101	401,886,101	401,886,101	401,886,101	401,886,101	Tax Rate on Total Assessments					0.6476	0.7400	0.7400	0.7400	0.7400
Converted Hospital Assessments (Completed Roll)					31,886,717	31,886,717	31,886,717	31,886,717	31,886,717																																								
Est Residential Tax Rate (cents per \$1,000) Improvements Only					0.8165	0.9328	0.9328	0.9328	0.9328																																								
Total Assessments (Land & Improvements)					401,886,101	401,886,101	401,886,101	401,886,101	401,886,101																																								
Tax Rate on Total Assessments					0.6476	0.7400	0.7400	0.7400	0.7400																																								
By-law No. 1844 - Tax limit \$0.74 per \$1,000 or \$256,000 of land and improvements					260,203	297,248	297,248	297,248	297,248																																								
448001 Grants in Lieu of Taxes																																																	
499999 Surplus					0																																												
TOTAL REVENUE	-	-	-	-	260,203	297,248	297,248	297,248	297,248																																								

EXPENDITURE:

<table border="1"> <tr> <td>Converted Hospital Assessment (Completed Roll)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>District of Vanderhoof</td> <td></td> <td></td> <td></td> <td></td> <td>66,400,439</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Area "F"</td> <td></td> <td></td> <td></td> <td></td> <td>31,886,717</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>100,267,156</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rural Share</td> <td></td> <td></td> <td></td> <td></td> <td>31.8%</td> <td>31.8%</td> <td>31.8%</td> <td>31.8%</td> <td>31.8%</td> </tr> </table>										Converted Hospital Assessment (Completed Roll)										District of Vanderhoof					66,400,439					Area "F"					31,886,717					Total	-	-	-	-	100,267,156					Rural Share					31.8%	31.8%	31.8%	31.8%	31.8%
Converted Hospital Assessment (Completed Roll)																																																											
District of Vanderhoof					66,400,439																																																						
Area "F"					31,886,717																																																						
Total	-	-	-	-	100,267,156																																																						
Rural Share					31.8%	31.8%	31.8%	31.8%	31.8%																																																		
Projected Operating Budget					296,000	630,000	630,000	630,000	630,000																																																		
Capital (Debenture Payments until)					206,147	206,147	206,147	206,147	206,147																																																		
Contribution to Reserve					-	-	-	-	-																																																		
Operating Contingency					-	-	-	-	-																																																		
Less: User Fees					-	-	-	-	-																																																		
Total	-	-	-	-	502,147	836,147	836,147	836,147	836,147																																																		
Rural share	-	-	-	-	159,591	265,743	265,743	265,743	265,743																																																		
611001 Repayment of Referendum Costs					10,612																																																						
612201 Annual Grant to District of Vanderhoof					159,591	265,743	265,743	265,743	265,743																																																		
Contribution to Capital Reserve					40,000	31,505	31,505	31,505	31,505																																																		
779999 Miscellaneous Expenditures					50,000	-	-	-	-																																																		
799999 Prior Year's Deficit																																																											
TOTAL EXPENDITURE	-	-	-	-	260,203	297,248	297,248	297,248	297,248																																																		
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-																																																		

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BRAESIDE COMMUNITY HALL**

(10802)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
400004 Taxation									
Portion of Electoral Area "F"									
Taxation on Improvements Only									
Converted Hospital Assessments (Completed Roll)					5,459,297				
Estimated Residential Tax Rate (cents per \$1,000)					0.0916				
By-law No. 1808 - \$5,000 Limitation					5,000	4,000	4,000	4,000	4,000
441001 Donations Received									
499999 Surplus from Prior Year					0				
TOTAL REVENUE	-	-	-	-	5,000	4,000	4,000	4,000	4,000
EXPENDITURE:									
611001 Repayment of Alternative Approval Costs					1,080				
612201 Annual Grant to Society					3,920	4,000	4,000	4,000	4,000
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	-	-	-	-	5,000	4,000	4,000	4,000	4,000
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
HOUSTON RURAL FIRE PROTECTION**

(7203)

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Five Year Financial Plan:				
					2018	2019	2020	2021	2022
REVENUE:									
Taxation									
400004	Portion of Electoral Area "G" SRVA #29								
Converted Hospital Assessments (Completed Roll)	1,296,543	1,281,036	1,291,433		1,340,762				
Estimated Residential Tax Rate (cents per \$1,000)	1.18	0.97	1.25		1.6665				
Total Improvements	12,604,240	12,332,887	12,433,800		12,800,800				
Tax Rate on Total Improvements	1.21	1.01	1.30		1.96				
Bylaw 1233, 2002: Limitation \$2.25/\$1,000 on Total Improvements Only	15,236	12,470	16,157	16,157	25,026	16,317	16,543	16,772	17,007
489999	Prior year's Surplus								
TOTAL REVENUE	15,238	12,470	16,157	16,157	25,026	16,317	16,543	16,772	17,007
EXPENDITURE:									
612250	Annual Contract with District of Houston								
Projected Operating Budget	248,739	257,750	249,950		262,457	262,905	268,163	273,526	278,997
Projected Capital Budget	447,000		21,000		203,805				47,000
Lease Funding	(400,000)								
Debt/lease Repayment	84,000	82,700	82,700		82,672	82,672	82,672	82,672	82,672
Transfers to Capital Reserve	10,000	10,000	10,000		10,000	10,000	10,000	10,000	10,000
Less Other Funding	(3,000)	(3,100)	(3,100)						
Withdrawal from Capital Reserves	(47,000)								(47,000)
Adjustment to reconcile prior year budget to actual	(15,156)	(106,188)	(23,420)						
Total	386,739	241,162	337,130		558,934	365,577	360,835	366,198	371,689
Converted Hospital Assessment - Improvements Only (Completed Roll)									
District of Houston	28,794,143	28,218,780	30,219,190		29,969,431				
Rural	1,296,543	1,281,036	1,291,433		1,340,762				
Total	30,090,686	30,499,816	31,510,623		31,310,193				
Rural Share	4.3%	4.2%	4.1%		4.3%	4.3%	4.3%	4.3%	4.3%
Payable to District of Houston	13,986	10,129	13,816	13,816	23,935	15,228	15,452	15,681	15,918
601209	RDBN Administration								
		1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091
781009	Contribute to Capital Equipment Reserve								
	1,250	1,250	1,250	1,250	-	-	-	-	-
788999	Prior Year's Deficit								
TOTAL EXPENDITURE	15,236	12,470	16,157	16,157	25,026	16,317	16,543	16,772	17,007
Revenue minus Expenditures	0	(0)	(0)	-	(0)	-	-	-	-

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**Regional District of Bulkley-Nechako
Board of Directors Memorandum
February 22, 2018**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: February 9, 2018
Regarding: Electoral Area Allocations of Federal Gas Tax Funds – Fourth Quarter 2017

The Electoral Area Allocations of the Federal Gas Tax Funds have been updated for the fourth quarter of 2017 as per the enclosed spreadsheet.

If you have any questions, I would be pleased to discuss them further with you.

RECOMMENDATION:	(All/Directors/Majority)
<p>That the Board of Directors receive the Finance/Administration Coordinator's February 9th memorandum titled "Electoral Area Allocations of Federal Gas Tax Funds – Fourth Quarter 2017".</p>	

Updated as of: December 31, 2017

Federal Gas Tax Community Works Fund

Year: 2017

Electoral Area	Population	Opening Balance 2017	Interest Earnings	Funds Spent	Funds Committed	Funding Received	YTD Funds Available
A	5,256	1,533,964.09	23,749.81	223,581.28	730,089.61	288,783.04	892,826.05
B	1,938	202,033.64	3,344.11	21,558.10	0.00	106,480.50	290,300.15
C	1,415	309,767.68	4,857.36	74,103.91	57,316.79	77,745.05	260,949.39
D	1,472	734,066.49	11,184.32	180,000.00	295,896.20	80,876.83	350,231.45
E	1,593	171,423.12	2,828.52	-	125,300.00	87,525.00	136,476.64
F	3,665	758,227.17	11,924.44	513,364.58	71,396.29	201,367.93	386,758.67
G	903	143,169.77	2,288.19	15,000.00	9,523.00	49,613.98	170,548.94
	16,242	3,852,651.96	60,176.75	1,027,607.87	1,289,521.89	892,392.34	2,488,091.29

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MEMORANDUM

To: Board Directors
 From: Jennifer MacIntyre, Planner I
 Date: February 13, 2018
 Re: Referral File Prince Rupert Gas Transmission Project (PRGT) Permit Expiry Extension (TransCanada)

PURPOSE

The Regional District has received three referrals from TransCanada regarding their request to extend their permits issued by the BC Oil and Gas Commission (OGC) for Section 2 (as amended), Section 3 and Section 4 portions of the proposed PRGT pipeline route as shown on the attached maps. There are no proposed changes to the certified route.

TransCanada's PRGT Project is a proposed 900 kilometre natural gas pipeline that will deliver gas from Hudson Hope, BC to a LNG facility on Lelu Island near Port Edward BC. The Environmental Assessment Certificate for the PRGT project was issued on November 25, 2014. The RDBN Board previously provided comments to the Environmental Assessment Office and the OGC regarding the PRGT.

DISCUSSION

Staff recommend that the attached letter be sent to TransCanada and the OGC as the RDBN's response to the Permit Expiry Extension Notification. The comments in the proposed letter are in line with the comments previously provided regarding the PRGT project and other proposed pipelines in the region.

Recommendation

That the RDBN Board direct staff to send the attached letter to the BC Oil and Gas Commission and TransCanada as the RDBN's response to the Permit Expiry Extension Notification dated February 13, 2018.

Board Directors – All/Directors/Majority

Reviewed by:

 Jason Llewellyn
 Director of Planning

Written by:

 Jennifer MacIntyre
 Planner I

February 13, 2018

BC Oil and Gas Commission
Bag 2
Fort St. John, BC V1J 2B0

**RE: Regional District comment regarding Prince Rupert Gas Transmission Pipeline Project (TransCanada)
Expiry Extension for Section 2 (as amended), Section 3, and Section 4**

This letter is sent in response to the Permit Expiry Extension Notifications our office received on January 30, February 6 and February 9, 2018. Please note that the issues discussed below focus on the Prince Rupert Gas Transmission (PRGT) project. However, the issues discussed below are applicable to some degree to all potential pipelines developed in our region.

The Board wished to emphasize that the RDBN is not objecting to LNG pipeline development in the region. The potential opportunity to our region is recognized; however, it is our responsibility to work with the Province and industry to maximize the benefits to our residents, and minimize the potential negative impacts associated with the construction process. We are hopeful that this letter will lead to discussions and actions that benefit the pipeline development process and our residents.

Worker Camps and Pipeline Facilities Locations

The RDBN recommends that TransCanada confirm whether there are any land use and zoning regulation issues that should be addressed. Work camps, temporary storage areas, contractor storage yards, disposal sites, compressor stations, borrow sites (if crushing occurs), and other uses may not be permitted in certain areas. Therefore, it is requested that TransCanada confirm the location of the above noted uses and undertake the necessary RDBN approval process, where required. This will allow the RDBN to consider the socioeconomic and infrastructure impacts associated with the specific location of worker camps and other facilities.

It is noted that the RDBN's approval is discretionary, and approval is not guaranteed. Initiation of the RDBN's land use approval process for proposed pipeline related land uses should begin as soon as possible to avoid the potential for project delay or unnecessary inconvenience.

Liquid Waste Disposal

TransCanada should explore options for cooperation with the RDBN or member municipalities in the disposal of liquid waste from work camps. It would be a shame if money is spent unnecessarily on hauling waste long distances, or building on-site disposal facilities which will be abandoned, rather than investing in local community infrastructure.

Invasive Plant Control

TransCanada should provide annual funding to the Northwest Invasive Plant Council (NWIPC) given that the pipeline will facilitate the long term spread of invasive plants, and the cost of combating invasive plants outbreaks outside of the pipeline right-of-way is borne by the residents of the RDBN.

Fire Protection and Emergency Response

TransCanada should develop emergency response plans in consultation with the RDBN as soon as possible. These plans should address fire protection and emergency response based on an understanding of the services available in the region, and in consultation with the RDBN. Specific areas of interest to the RDBN include consistent communications protocols between work camps, evacuation plans for workers that do not use resources needed by local residents, and confirmation that TransCanada is not relying on the use of local fire departments where that service is not available.

Log and Wood Fiber Utilization

The long term loss of forested lands associated with pipeline construction represents a negative impact to the long term sustainability of the region's forest products industries. The impact of this loss should be mitigated through the full use of wood fibre harvested along the pipeline route. The RDBN is concerned that where the cost of harvesting and transportation are too high the wood fibre will not be utilized in support of the forest products industries. The RDBN requests that TransCanada be required to ensure that all wood fibre harvested for pipeline construction is utilized.

An additional issue related to the use of wood fibre, relates to the potential facilitation of the spread of the Spruce Beetle. Our understanding is that the Spruce Beetle takes advantage of fallen logs and wood debris in their reproduction process; therefore, an increase in the availability of such materials facilitates Spruce Beetle population growth. For this reason the RDBN requests that TransCanada be required to ensure that all wood fibre harvested for pipeline construction is utilized, and that wood debris is not left in place.

Employee Training and Apprenticeships

The RDBN would like TransCanada to make specific commitments regarding the use of local employment in the pipeline construction process, and the provision of apprenticeship positions for local employees.

Use of Local Business

The RDBN would like TransCanada to make specific commitments regarding the use of local business, and the actions that will be taken to allow local business to take advantage of the opportunity offered by pipeline construction.

Public Communications during Construction

The RDBN is concerned that TransCanada and the OGC will not have an adequate plan in place to accept, evaluate, and respond to public complaints associated with pipeline construction. It is expected that the Province and industry may look to the RDBN to play a role in accepting public complaints and representing those concerns to the OGC and industry. This will allow the Province and industry to avoid being directly accountable for adequately responding to the public regarding negative impacts associated with the pipeline construction process. There is no indication of the role the OGC or the Environmental Assessment Office will play in ensuring that public concerns regarding this provincially approved project are adequately addressed.

The RDBN recommends that TransCanada be required to develop specific procedures and processes by which they and the Province will accept, evaluate, and respond to public complaints associated with pipeline construction.

The Board of the Regional District of Bulkley-Nechako looks forward to addressing these issues with the OGC and the EAO.

Sincerely,

Bill Miller, Chair
Regional District of Bulkley-Nechako

cc: Sent via e-mail: ChristinaBurgess@roynorthernbc.com
Christina Burgess
Project Coordinator
Roy Northern Land and Environmental

Sent via e-mail: Lindsay.Luke@gov.bc.ca
Lindsay Luke
Project Lead
Environmental Assessment Office

254



TransCanada

In business to deliver

January 29, 2018

Regional District of Bulkley-Nechako
37 - 3RD Avenue, PO Box 820
Burns Lake, BC V0J 1E0
inquiries@rdbn.bc.ca

TransCanada Corporation
450 - 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 1.855.253.0099
Email:
princerupertgas@transcanada.com

PRGT004776-ROY-GEN-LA-LT-1594

RE: NOTIFICATION LETTER
Prince Rupert Gas Transmission Project ("the Project")
Permit Extension Application
Location: Mt. Milligan Section 2 From b-20-I, 93-O-4 to d-26-E, 93-O-4
File Number: 130316
Disposition: Official Community Plan (Map ID 01019, 02025, 03031 & 04028)

This letter is to advise you that in compliance with Section 32 (3) of the *Oil and Gas Activities Act (OGAA)* Prince Rupert Gas Transmission Project (PRGT) intends to submit a permit extension application to the BC Oil and Gas Commission (the Commission). This permit was previously applied for in 2014, approved in 2015 and there are no changes to the pipeline project and its relationship to your land interest. This is only an application to extend the permit expiry date. Your interest in relation to the Project is shown on the enclosed map with the ID number noted above.

PRGT has approval to construct and operate a sweet natural gas pipeline and associated facilities, approximately 900 km in length, starting from the area near the community of Hudson's Hope, BC. to the proposed Pacific Northwest LNG liquefied natural gas export facility on Lelu Island, near Port Edward, BC. The current permit approval will expire on May 6, 2018, and will be renewed for a total of one year.

Should you have any questions regarding this application, please do not hesitate to contact one of the following representatives.

Company Contact

Any questions or objections regarding this project can be directed to the following personnel:

Christina Burgess – Project Coordinator (Land)
Email: christinaburgess@roynorthernbc.com

Roy Northern Land & Environmental
Phone: 250-261-2316

255



Dave Kmet – Team Lead – BC LNG Land

Email: Dave.Kmet@transcanada.com

**Prince Rupert Gas Transmission Limited
Partnership**

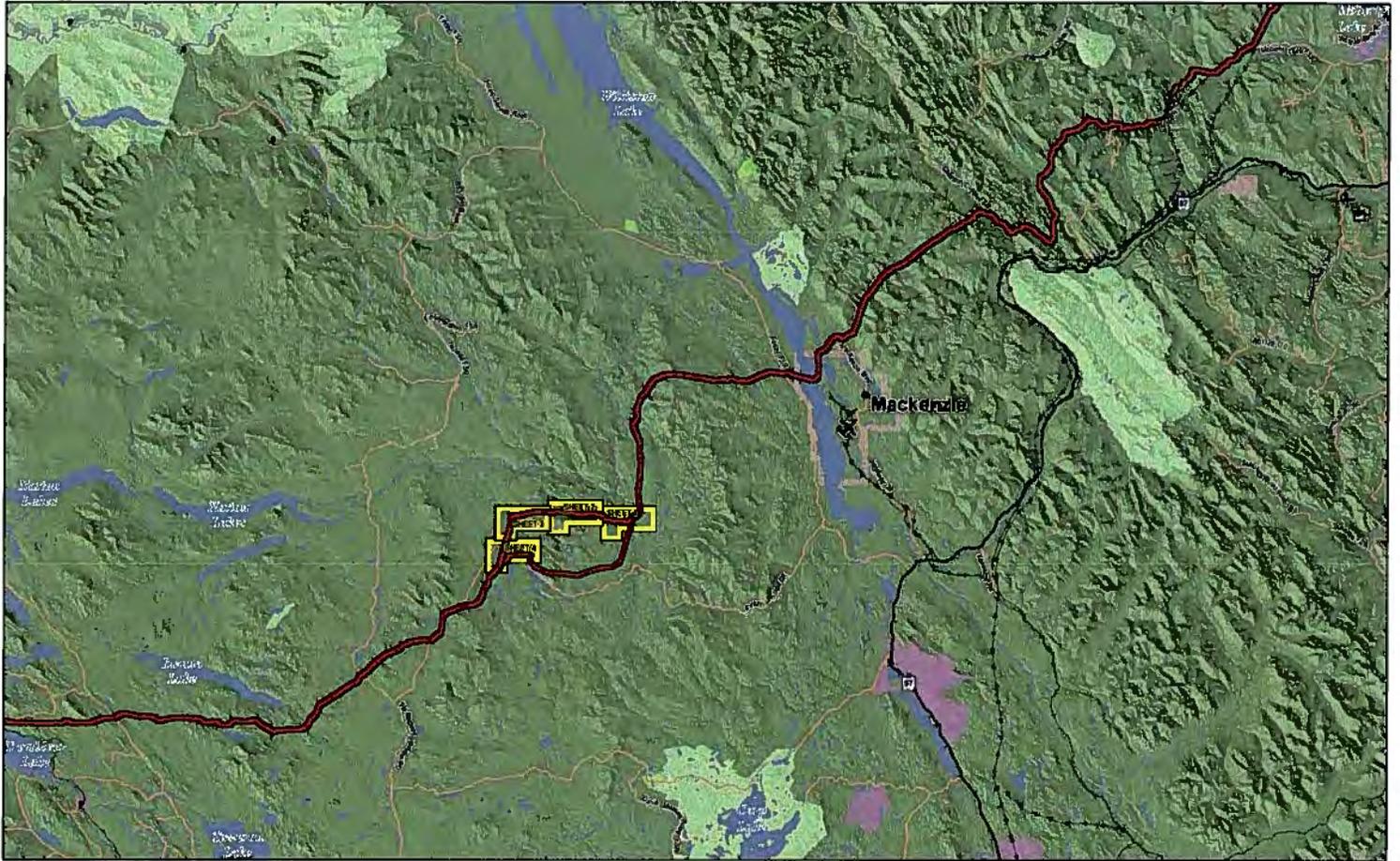
Phone: 403-920-7061

Yours truly,

A handwritten signature in black ink, appearing to read "Dave Kmet", with a horizontal line extending to the right.

Dave Kmet
BC LNG Land
Prince Rupert Gas Transmission

256



wsp
WSP CONSULTANTS LTD.



CONSULTATION AND NOTIFICATION KEY MAP - APPLICATION SECTION 2

PROPOSED PIPELINE ROUTE (9003)
MAPBOOK PAGE LAYOUT

257

RECEIVED

FEB 06 2018

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

January 25, 2018

Regional District Of Bulkey-Nechako
37 - 3rd Avenue
PO Box 820
Burns Lake, BC V0J 1E0



TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 403-920-6491
Emergency: 1-855-253-0099
Email:
princerupertgas@transcanada.com

DOC: PRGT004776-HMA-LA-LT-2635

RE: NOTIFICATION LETTER
Prince Rupert Gas Transmission Project (Section 3)
Permit Extension Application
Location: Section 3 from a-18-A, 93-N-1 to a-68-D, 93-M-8
File Number: 13-3551
Disposition: REGIONAL DISTRICT

This letter is to advise you that in compliance with Section 32 (3) of the Oil and Gas Activities Act (OGAA) Prince Rupert Gas Transmission Project (PRGT) intends to submit a permit extension application to the BC Oil and Gas Commission (the Commission). This permit was previously applied for in 2014, approved in 2015 and there are no changes to the pipeline and its relationship to your land interest. This is only an application to extend the permit expiry date. Your interest in relation to the Project is shown on the enclosed map with the ID number noted.

PRGT has approval to construct and operate a sweet natural gas pipeline and associated facilities, approximately 900 km in length, starting from the area near the community of Hudson's Hope, BC. to the proposed Pacific Northwest LNG liquefied natural gas export facility on Lelu Island, near Port Edward, BC. The current permit approval will expire on May 6, 2018, and will be renewed for a total of one year.

Should you have any questions regarding this application, please do not hesitate to contact one of the following representatives.

Company Contact

Any questions or objections regarding this project can be directed to the following personnel:

Sandra Dixon – Project Manager
Email: sdixon@vertex.ca

Vertex Resource Group Ltd.
Phone: 403-229-3969 ext. 682

Prince Rupert
Gas Transmission Project

258



Dave Kmet – Team Lead – BC LNG Land
Email: dave_kmet@transcanada.com

**Prince Rupert Gas Transmission Limited
Partnership**
Phone: 403-920-7061

Yours truly,

**Prince Rupert Gas Transmission
Limited Partnership**

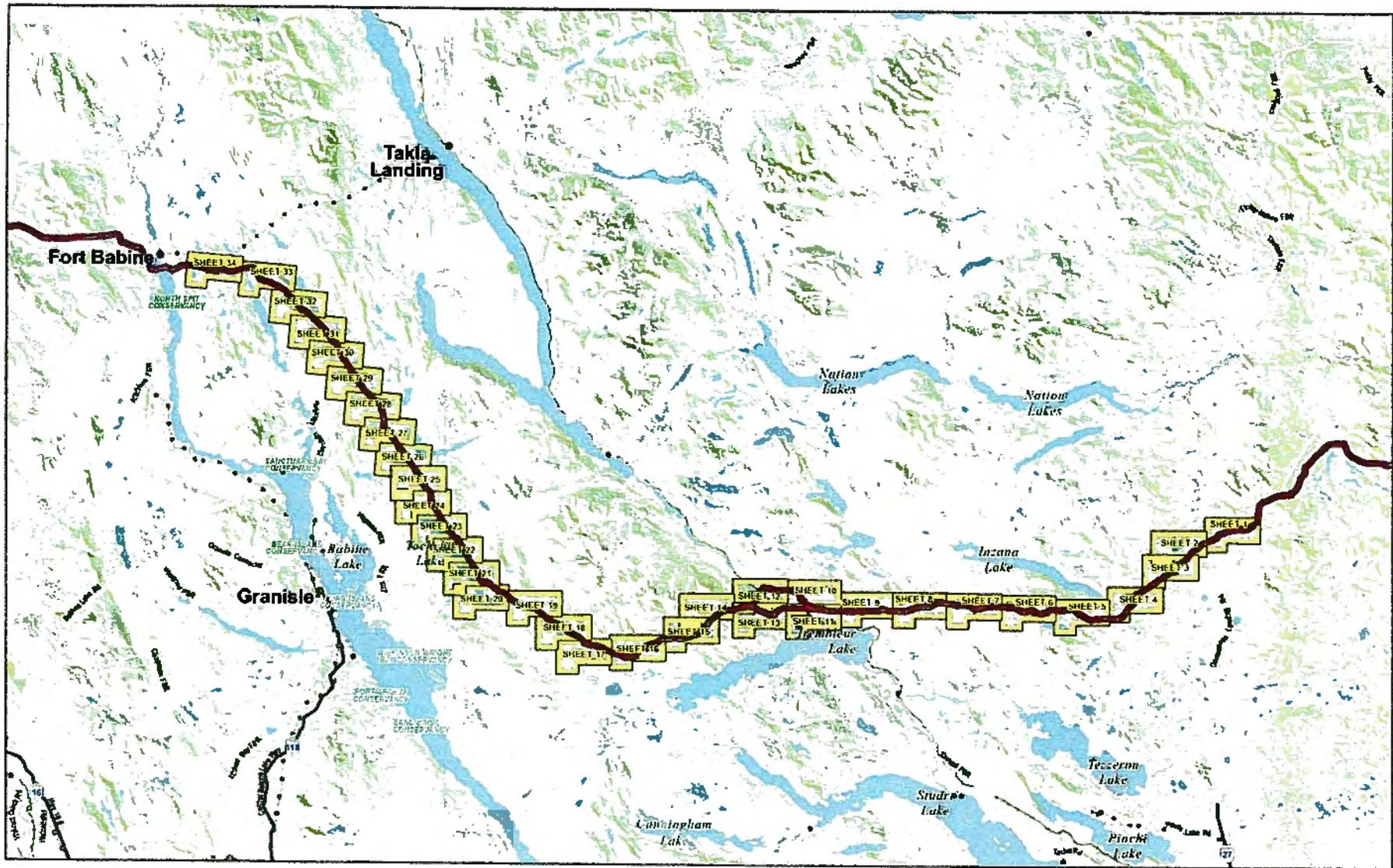
A handwritten signature in black ink, appearing to read "Dave Kmet", with a horizontal line underneath.

Dave Kmet
Team Lead – BC LNG Land

DK/sd
Encl.

Prince Rupert
Gas Transmission Project

659



wsp
 © 2014 Canadian Forestry of 1987 and the Copyright of 1988



CONSULTATION AND NOTIFICATION KEY MAP - APPLICATION SECTION 3

- PROPOSED PIPELINE ROUTE (8006)
- MAPBOOK PAGE LAYOUT

RECEIVED

260

FEB 09 2018

REGIONAL DISTRICT OF
BULKLEY-NECHAKO
January 31, 2018

Regional District Of Bulkley-Nechako
37 - 3rd Avenue
PO Box 820
Burns Lake, BC
V0J 1E0



TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 403-920-6491
Emergency: 1-855-253-0099
Email:
princerupertgas@transcanada.com

DOC: PRGT004776-HMA-LA-LT-2636

RE: NOTIFICATION LETTER
Prince Rupert Gas Transmission Project (Section 4)
Permit Extension Application
Location: Section 4 from a-68-D, 93-M-8 to d-59-I, 93-M-5
File Number: 13-3551
Disposition: Regional District - Regional District Of Bulkley-Nechako

This letter is to advise you that in compliance with Section 32 (3) of the *Oil and Gas Activities Act (OGAA)* Prince Rupert Gas Transmission Project (PRGT) intends to submit a permit extension application to the BC Oil and Gas Commission (**the Commission**). This permit was previously applied for in 2014, approved in 2015 and there are no changes to the facility and its relationship to your land interest. This is only an application to extend the permit expiry date. Your interest in relation to the Project is shown on the enclosed map with the ID number noted.

PRGT has approval to construct and operate a sweet natural gas pipeline and associated facilities, approximately 900 km in length, starting from the area near the community of Hudson's Hope, BC. to the proposed Pacific Northwest LNG liquefied natural gas export facility on Lelu Island, near Port Edward, BC. The current permit approval will expire on May 6, 2018, and will be renewed for a total of one year.

Should you have any questions regarding this application, please do not hesitate to contact one of the following representatives.

Company Contact

Any questions or objections regarding this project can be directed to the following personnel:

Sandra Dixon – Project Manager
Email: sdixon@vertex.ca

Vertex Resources Ltd.
Phone: 403-229-3969 ext. 682

Prince Rupert
Gas Transmission Project

261



Dave Kmet – Team Lead – BC LNG Land
Email: dave_kmet@transcanada.com

**Prince Rupert Gas Transmission
Limited Partnership**
Phone: 403-920-7061

Yours truly,

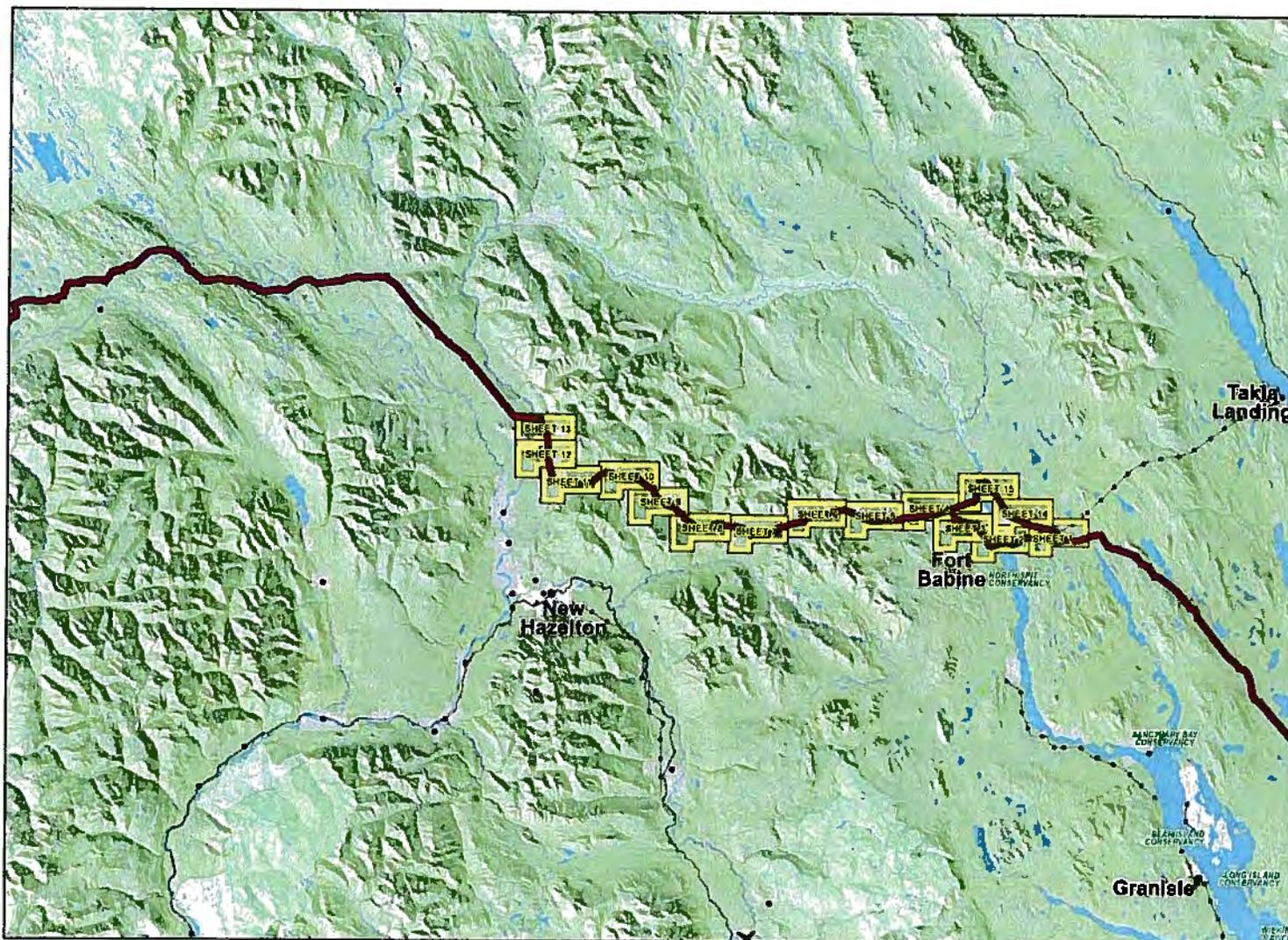
**Prince Rupert Gas Transmission
Limited Partnership**

A handwritten signature in black ink, appearing to read "Dave Kmet", with a horizontal line underneath it.

Dave Kmet
Team Lead – BC LNG Land

DK/sd
Encl.

**Prince Rupert
Gas Transmission Project**





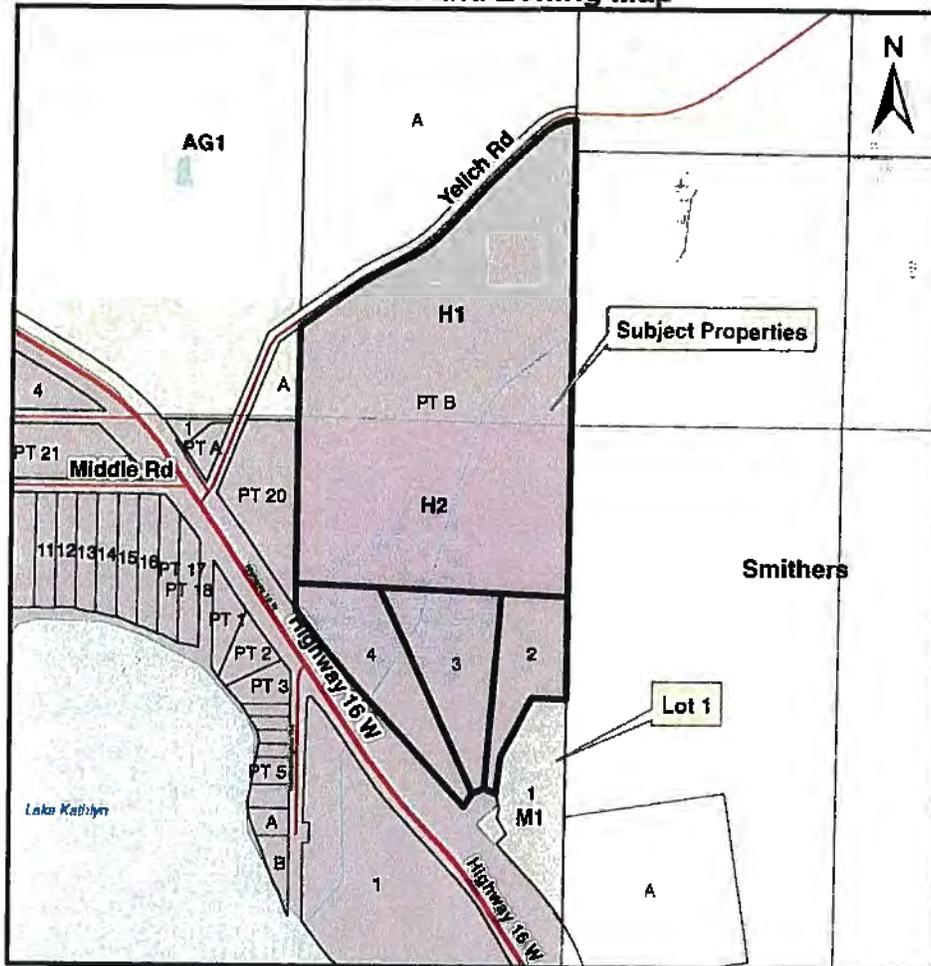
263
MEMORANDUM

To: Chairperson Miller and Board of Directors
From: Jennifer MacIntyre, Planner I
Date: January 31, 2018
Re: Removal of covenant CA1634238 and Modification Covenant CA 3788958

Proposal

This memo is regarding a request from the property owners to discharge Covenant CA1634238 and Covenant Modification CA3788958 from the title of their properties that are located west of the Smithers Regional Airport. The legal description of the properties are Lots 2, 3 and 4, Section 14, Township 1A, Range 5, Coast District, Plan EPP42101; and Remainder Lot B, Section 14, Township 1A, Range 5, Coast District, Plan EPP25548, Excluding Plan EPP42101.

Location and Zoning Map



Covenant CA1634238 Background Information

In 2009, the Covenant was placed on title of the parent parcel as part of the process to rezone a 3 ha portion of a property from Agricultural (Ag1) to Light Industrial (M1). The covenant was offered as a means to address land use concerns related to the visual impact and location of the industrial use.

Covenant CA1634238 does the following,

1. Restricts the location of the industrial use on Lot 1;
2. Restricts the further subdivision of proposed Lot 1; and
3. Restricts the removal of trees on the property, as shown on the site plan.

The Board of the Regional District of Bulkley-Nechako approved adoption of "Smithers Telkwa Official Rural Community Plan Amendment Bylaw No. 1530, 2009" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1531, 2009" at the July 15th, 2010 Board meeting.

Covenant Modification CA3788958 Background Information

In 2014, the property owner removed a significant portion of the treed buffer area from the property and the industrial use area was extended beyond the specified location, contrary to the restrictive covenant. The property owner requested that the RDBN agree to modify covenant CA1634238 by replacing the requirement for tree retention with berms which are properly graded and vegetated. The covenant amendment also made changes to the proposed subdivision layout on adjacent lands and restricts the use of any industrial related uses on the lots within the subdivision layout except for Lot 1. Staff held a public hearing for the covenant amendment on April 9th, 2014 and the modification covenant was subsequently supported by the Board, and registered on title of the properties.

It is noted that although Covenants CA1634238 and CA3788958 are specific to Lot 1, the covenants are also registered on the property titles of Lots 2, 3, 4 and Lot B, because the Covenant was charged to the property prior to subdivision.

Discussion

The removal of the restrictive covenant will remove the clause that restricts the industrial use of all of the properties. Covenant Modification CA3788958 clause 3.1.2 states,

"notwithstanding broader or greater uses, density or other regulations in the Grantee's zoning bylaw, the Grantor covenants and agrees the Lands must not be built upon or used for industrial uses, except for the Industrial Use Area on Lot 1, Plan EPP42101 as shown on the Sketch Plan attached as Schedule II to this Agreement."

Lots 2, 3 and 4 are zoned Small Holdings (H1) and Lot B is split zoned Small Holdings and Large Holdings (H2). Home occupation is a permitted use that allows the properties to be used, in a very limited manner, for industrial related home occupations. From a

land use planning perspective the proposed changes are not expected to have a negative impact on surrounding area. This potential restriction on home occupations was not the intent of the covenant, in staff's opinion.

RDBN Planning staff have received a subdivision referral from the Ministry of Transportation and Infrastructure that is potentially affected by the covenant. The owner of Lots 3 and 4 wish to do a boundary adjustment between the two lots that will increase Lot 4 and decrease Lot 3 by 0.4 ha. The Covenant Modification document states that *"the lands must not be subdivided except in accordance with Plan EPP42101."* It could be argued that the boundary adjustment is not allowed as it is a notable enough change from the plan in the Covenant Modification document. Removal of Covenant documents CA1634238 and CA3788958 from the titles would allow the boundary adjustment to proceed.

Regional District Board Consideration

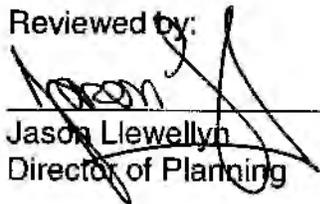
Since the covenant documents primarily serve to control development and use of Lot 1 staff have no objection to the request for the removal of the covenant from the title of Lots 2, 3, 4 and Remainder Lot B. As there is no substantive change from the stated intent of the covenant documents at the time of rezoning staff do not recommend that another public hearing be held prior to removal of the covenant documents from the titles as proposed.

Recommendation

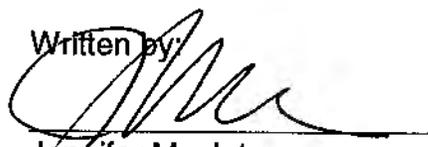
That the Regional District Board authorize the discharge of Covenant CA1634238 and Covenant Modification CA3788958 from the title of the properties legally described as Lots 2, 3 and 4, Section 14, Township 1A, Range 5, Coast District, Plan EPP42101 and Remainder Lot B, Section 14, Township 1A, Range 5, Coast District, Plan EPP25548, Excluding Plan EPP42101.

Electoral Area Planning – All Directors

Reviewed by:


Jason Llewellyn
Director of Planning

Written by:


Jennifer MacIntyre
Planner I

266

GARY R. BROWN, Q.C.
Barrister & Solicitor
330 - 500 VICTORIA ST.
PRINCE GEORGE, B.C.
V2L 2J9



TEL: (250) 563-0661
FAX: (250) 562-3761

G.R. BROWN LAW CORPORATION

Our File: 312652-1
Your File:

Email: grb@grblaw.ca
Assistant's email: cindy@grblaw.ca

January 31, 2018

BY ELECTRONIC MAIL: jason.llewellyn@rdbn.bc.ca and Maria.Sandberg@rdbn.bc.ca

**Regional District of Bulkley-Nechako
37 Third Avenue
Burns Lake, BC
V0J 1E0**

Attention: Jason Llewellyn

Dear Sir:

RE: Rock'n R Ranch Ltd. - Covenant CA1634238 Modified by CA3788958

I wish to advise that I have been in contact with the following individuals namely:

- (a) Kathleen Anne Anderson, the owner of Lot 2, Plan EPP42101;
- (b) Rock'n R Ranch Ltd., the owner of Lots 3 and 4, Plan EPP42101;
- (c) Philip Terrault of Phils Boxes Ltd., the owner of Lot B, Plan EPP25548 Except Plan EPP42101.

All parties have advised the writer that they fully support an application to Regional District of Bulkley-Nechako to discharge the above noted Covenant and Modification of Covenant from the titles standing in their names, retaining the registration of the same as was originally intended against Lot 1, Plan EPP42101.

I would ask, based on this letter of request that you place a request on the Board's agenda for March 8, 2018 to have the Covenant discharged from all affected parcels except Lot 1, Plan EPP42101.

I would appreciate it if you would advise that it is indeed on the agenda and in due course advise me of the results of the same.

Page 2 of 2

January 31, 2018

RE: Rock'N R Ranch Ltd. - Covenant CA1634238 Modified by CA3788958

I would be more than pleased to prepare an appropriate Discharge of the Covenant with respect to all properties except Lot 1, Plan EPP42101 and provide the same to you for execution and subsequent registration.

Yours faithfully,

G.R. BROWN LAW CORPORATION

Per:

"G. R. Brown"

G. R. BROWN

GRB/clr

268

GARY R. BROWN, D.C.
Barrister & Solicitor
330 - 500 VICTORIA ST.
PRINCE GEORGE, B.C.
V2L 2J9



TEL: (250) 563-0581
FAX: (250) 562-3781

G.R. BROWN LAW CORPORATION

Our File: 312652-1

Email: grb@grblaw.ca
Assistant's email: cindy@grblaw.ca

Your File:

December 7, 2017

BY ELECTRONIC MAIL: jason.llewellyn@rdbn.bc.ca

Regional District of Bulkley-Nechako
37 Third Avenue
Burns Lake, BC, V0J 1E0

Attention: Jason Llewellyn

Dear Sir:

RE: Rock'N R Ranch Ltd.

I act for the above noted Company. I am providing you with the following items namely:

1. Land Title Office searches of Lots 3 & 4, Plan EPP42101;
2. Covenant CA1634238;
3. Modification Agreement No. CA3788958.

Clearly the Covenant in question pertains to the industrial lot created in 2013. It is my client's wish that the same be discharged from the subject properties and for that purpose I have prepared and am providing you with Discharge of Covenant.

Please advise whether you are willing to execute the same and if so would you kindly do so and return to the same to me electronically.

Yours faithfully,

G.R. BROWN LAW CORPORATION

Per:

"G. R. Brown"

G. R. BROWN

GRB/clr/Attachments

269

SUBDIVISION PLAN

PLAN EPP42101

Of Part of Lot B Section 14 Tp 1A
 Plan EPP25548
 Range 5 Coast District.
 Pursuant to Section 87 of the Land Title Act.
 BCSS 23.085

SCALE:

0 40 80 120 160 200
 The intended plot size of this plan is 500mm in width by 565mm in height (D size) when printed at a scale of 1:2000

LEGEND:

This plan shows horizontal ground-level distances in metres and declares thereof unless otherwise specified. To compute grid distances, multiply ground-level distances by the average conversion factor of 0.999808. The average conversion factor has been determined based on an adjustment elevation of 509 metres.

Grid bearings are derived from differential carrier phase GPS observations and are referred to the central meridian of UTM Zone 9 North. To obtain local magnetic bearings referred to the meridian through 198000, add 1°26'40".

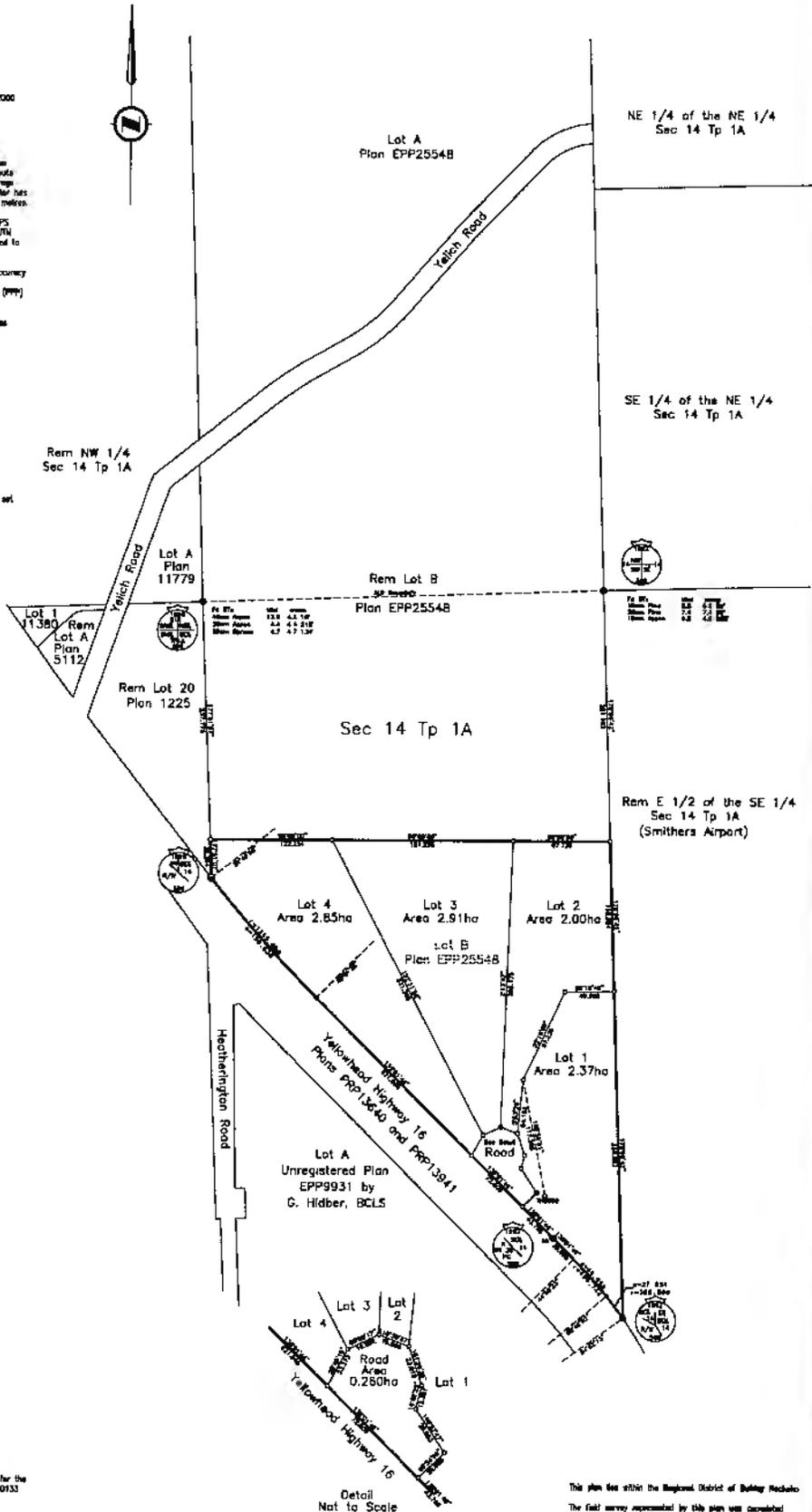
The UTM coordinates and selected horizontal positional accuracy achieved are derived from 5 hours of single point GNSS observations positional using the Fraction Point Positioning (PPP) service of Natural Resources Canada.

All distances are horizontal ground-level distances in metres and declare thereof unless otherwise noted.

Bearings to existing lines are magnetic.

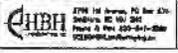
- Denotes Standard Iron Nail Found
- Denotes Standard Iron Nail Pile
- Denotes Standard Copper Nail Found
- ⊙ Denotes Standard Concrete Nail Found
- ▲ Denotes Traverse Hub Pile
- Denotes an Unmarked Measured Point

Note:
 This plan shows any or more survey points which are not set at the true corner(s).



Subdivided Area	140-256-1963
Subdivided Area	140-256-1963
Plan Number	EPP42101
Plan Date	2014-09-17
Subdivided Area	140-256-1963
Subdivided Area	140-256-1963

This plan has been prepared in the jurisdiction of the Assessing Officer for the Ministry of Transportation and Infrastructure, File No. 2013-00133



2796 1st Avenue, PO Box 470
 Edmonton, AB T6C 2S1
 Phone & Fax: 430-0411-0400
 9252919@chbh.com

HRB File No. PH1301

This plan has been filed in the Regional District of Bulkley-Mechako

The field survey represented by this plan was completed on the 17th day of September, 2014

Geo. Hidber, BCLS 871

270

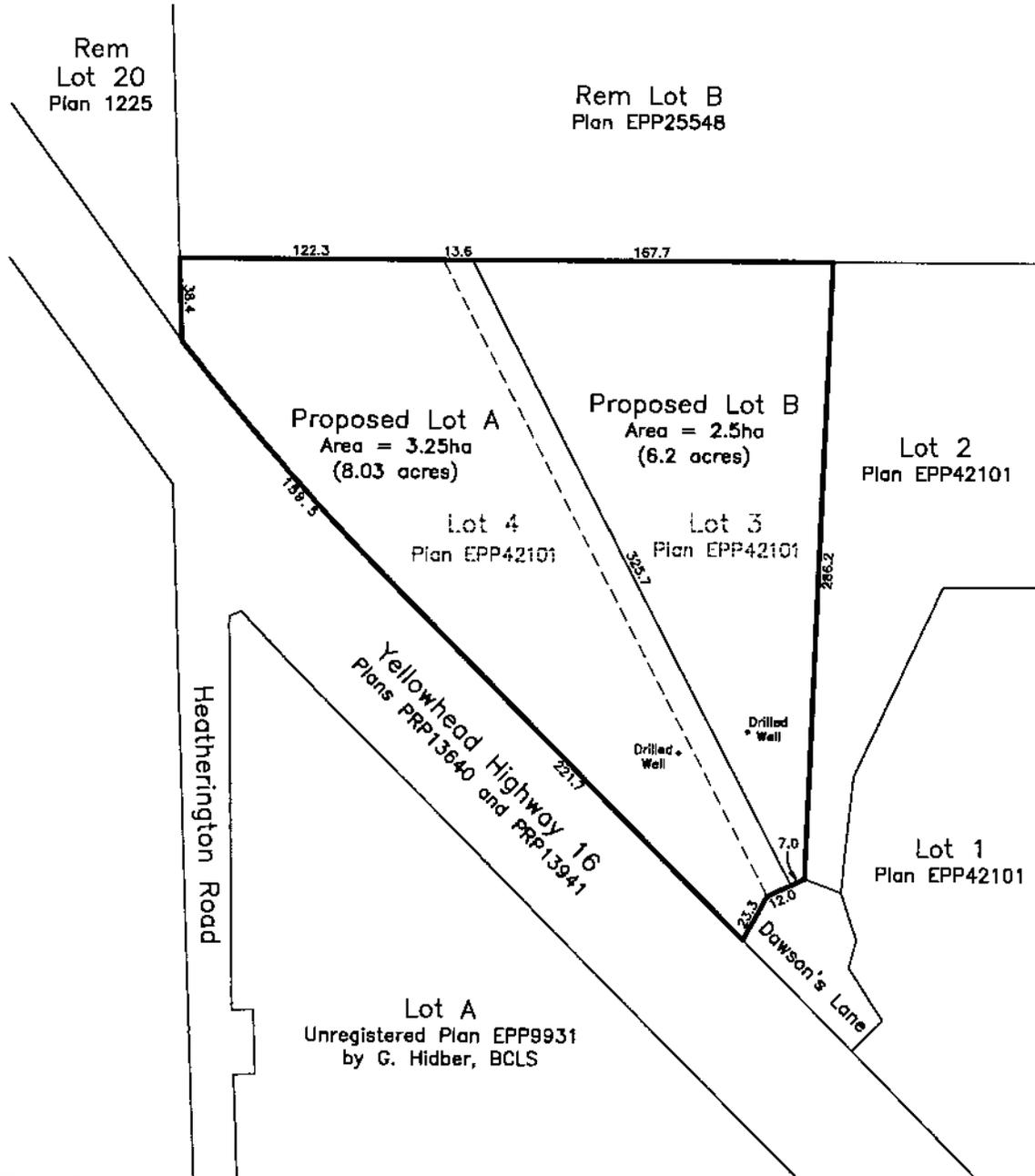
PROPOSED SUBDIVISION PLAN

Of Lots 3 and 4 Section 14 Township 1A
Range 5 Coast District Plan EPP42101

SCALE:



The intended plot size of this plan is 280mm in width by
432mm in height (B size) when plotted at a scale of 1:2000.



3750 1st Avenue, PO Box 536
 Smithers, BC V0J 2N0
 Phone & Fax: 250.847.3808
 BCLS@HBHLandSurveying.ca

NEW WESTMINSTER LAND TITLE OFFICE

LAND TITLE ACT

Jun-29-2010 16:04:16.001

CA1634238

CA1634240

FORM C (Section 233) CHARGE

GENERAL INSTRUMENT - PART 1 Province of British Columbia

PAGE 1 OF 9 PAGES

Your electronic signature is a representation that you are a subscriber as defined by the Land Title Act, RSBC 1996 c.250, and that you have applied your electronic signature in accordance with Section 168.3, and a true copy, or a copy of that true copy, is in your possession

Sean Ernest Rowell
NWWSFQ

Digitally signed by Sean Ernest Rowell
NWWSFQ
DN: cn=CA, o=Sean Ernest Rowell
NWWSFQ, ou=Verity ID at
www.justice.com/UKUP/cim?
id=NWWSFQ
Date: 2010.06.29 15:50:52 -0700

1. APPLICATION: (Name, address, phone number of applicant, applicant's solicitor or agent)

Perry & Company, Barristers & Solicitors

1081 Main Street

(250)847-4341

PO Box 790

Smithers

BC V0J 2N0

Document Fees: \$215.70

Deduct LTSA Fees? Yes

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LAND:

[PID]

[LEGAL DESCRIPTION]

010-257-764

THE WEST 1/2 OF THE FRACTIONAL SOUTHEAST 1/4 OF SECTION 14
TOWNSHIP 1A RANGE 5 COAST DISTRICT EXCEPT PLANS PRP13640

STC?

YES

PRP13941 AND PRP42895

3. NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

SEE SCHEDULE

4. TERMS: Part 2 of this instrument consists of (select one only)

(a) Filed Standard Charge Terms D.F. No.

(b) Express Charge Terms Annexed as Part 2

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument.

5. TRANSFEROR(S):

PHILS BOXES LTD., INC. NO. BC0767668

6. TRANSFEREE(S): (including postal address(es) and postal code(s))

REGIONAL DISTRICT OF BULKLEY-NECHAKO

37 THIRD AVENUE

BURNS LAKE

BRITISH COLUMBIA

V0J 1E0

CANADA

7. ADDITIONAL OR MODIFIED TERMS:

N/A

8. EXECUTION(S): This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)

Execution Date

Transferor(s) Signature(s)

SEAN E. ROWELL
BARRISTER & SOLICITOR
P.O. BOX 790
SMITHERS, B.C. V0J 2N0

Y	M	D
10	06	28

PHILS BOXES LTD. by its
authorized signatory:

PHILIP DAVID TERRAULT

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

LAND TITLE ACT
FORM D

EXECUTIONS CONTINUED

Officer Signature(s)

Execution Date

Transferor / Borrower / Party Signature(s)

Gail E. Chapman
A Commissioner for taking
Affidavits for British Columbia
Box 820, Burns Lake, BC V0J 1E0
(250) 692-3195

Y	M	D
10	06	24
10	06	29

REGIONAL DISTRICT OF
BULKLEY-NECHAKO by its authorized
signatory(ies):

Eileen Benedict

SEAN E. ROWELL
BARRISTER & SOLICITOR
P.O. BOX 790
SMITHERS, B.C. V0J 2N0

BULKLEY VALLEY CREDIT UNION by
its authorized signatory:

Max C. Starr
Manager: Lending Services

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

LAND TITLE ACT
FORM E

SCHEDULE

NATURE OF INTEREST	CHARGE NO.	ADDITIONAL INFORMATION
Covenant		Section 219 Pages 4 - 7, Paragraphs 1-20

NATURE OF INTEREST	CHARGE NO.	ADDITIONAL INFORMATION
Priority Agreement		Granting the Covenant with one registration number less than this priority agreement priority over Mortgage CA927473 Page 7, Paragraph 21

NATURE OF INTEREST	CHARGE NO.	ADDITIONAL INFORMATION
Priority Agreement		Granting the Covenant with two registration numbers less than this priority agreement priority over Assignment of Rents CA927474 Page 7, Paragraph 21

NATURE OF INTEREST	CHARGE NO.	ADDITIONAL INFORMATION
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NATURE OF INTEREST	CHARGE NO.	ADDITIONAL INFORMATION
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NATURE OF INTEREST	CHARGE NO.	ADDITIONAL INFORMATION
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TERMS OF INSTRUMENT – PART 2**COVENANT****WHEREAS:**

I. Phils Boxes Ltd., BC Incorporation No BC0767660 (hereinafter referred to as the "Grantor") is the registered owner of the lands having a parcel identifier of 010-257-764 and legally described as the West ½ of the Fractional Southeast 1/4, Section 14, Township 1A, Range 5, Coast District except Plans PRP13640, PRP13941 and PRP42895 (the "Lands").

II. The Grantor has applied to the Regional District of Bulkley-Nechako (hereinafter referred to as the "Grantee") to amend the zoning of the Lands to light industrial, and acknowledging that it is in the public interest that the development and use of the Lands be limited, the Grantor has freely offered this agreement and wishes to grant this Covenant to the Grantee as part of the Grantor's application to amend the zoning of the Lands;

III. Section 219 of the *Land Title Act* provides that a covenant, whether of negative or positive nature, in respect of:

- the use of land or the use of a building on or to be erected on land;
- that land is to be built on in accordance with the covenant;
- that land is not to be built on or subdivided except in accordance with the covenant;
- that land is not to be used, built on or subdivided;
- that separate parcels of land are not to be sold or transferred separately;
- that land or specified amenities be protected, preserved, conserved, maintained, enhanced, restored or kept in its natural or existing state;

may be granted in favour of a regional district and may be registered as a charge against the title to that land.

IV. The Parties agree that the covenant herein contained will address land use issues that will arise when the Lands are re-zoned or subdivided.

WITNESS THAT, in consideration of the sum of Ten Dollars (\$10.00) and other valuable consideration now paid by the Grantee to the Grantor (the receipt and sufficiency whereof is hereby acknowledged), the Grantor agrees to grant a covenant over the Lands, pursuant to Section 219 of the *Land Title Act*, to the Grantee on the following terms and conditions:

1. The Grantor covenants and agrees that:
 - a) the Lands may be subdivided only if in any subdivision plan one lot is created that is in substantial accordance with the lot shown on the Sketch Plan of Proposed Industrial Lot Location in Schedule "A" and labeled therein as the Proposed Industrial Lot (the "Proposed Industrial Lot")

- b) the Proposed Industrial Lot shall be the only lot in any future subdivision of the Lands to contain industrial use.
- c) the Lands may not be subdivided in any manner that would create more than one lot containing land zoned for industrial use.
- d) within the Proposed Industrial Lot, industrial activity may only take place within the area marked Industrial Use Area on the Sketch Plan of Proposed Industrial Use Area and Berm location in Schedule "B" (the "Industrial Use Area").
- e) the Grantor shall not, and shall not permit anyone else to, remove live trees from the area of the Proposed Industrial Lot not included in the Industrial Use Area, except that the removal of such trees as reasonably required to allow for the construction of water, septic and sewer facilities on the Proposed Industrial Lot shall be allowed.
- f) The Grantor covenants and agrees that it will construct and maintain a dirt berm a minimum of 2 meters high in the location set out in Schedule "B".

General Provisions

- 2. The Grantor and the Grantee agree that the enforcement of this Agreement shall be entirely within the discretion of the Grantee and that the execution and registration of this covenant against the title to the Lands shall not be interpreted as creating any duty on the part of the Grantee or to any other person to enforce any provision or the breach of any provision of this Agreement.
- 3. Nothing contained or implied herein shall prejudice or affect the rights and powers of the Grantee in the exercise of its functions under any public or private statutes, bylaws, orders and regulations, all of which may be fully and effectively exercised in relation to the Lands as if the Agreement had not been executed and delivered by the Grantor.
- 4. The Grantor acknowledges that the Grantee, or its officials, employees or agents, has not stated, held out or implied any expectation or requirement that the covenants must be provided in order for the Grantor's rezoning application to be approved, but rather the Grantor hereby expresses its intention to voluntarily donate the covenants in this Agreement to the Grantee, and be bound by them, without any expectation of payment or reward of any kind. The Grantor further releases, waives and forever discharges the Grantee from and against any claims, actions, or causes of action, whether based in contract, tort or equity, for damages, deprivation or losses, or for the recovery of costs incurred, whether known or unknown, in connection with the provision of these voluntary covenants. The Grantee agrees that if the Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1530, 2009 and Regional District of Bulkley-Nechako Rezoning Bylaw 1531, 2009 are not adopted by December 24, 2010 and development applications for the Lands

are abandoned, the Grantee will execute a discharge of this Covenant from the title to the Lands.

5. The Grantor covenants and agrees that the Grantee may withhold development permits, building permits and occupancy certificates as necessary to ensure compliance with the covenants in this Agreement, and that the issuance of a development permit, building permit or occupancy certificate does not act as a representation or warranty by the Grantee that the covenants of this Agreement have been satisfied.
6. The Grantor hereby releases and forever discharges the Grantee of and from any claim, cause of action, suit, demand, expenses, costs and legal fees whatsoever which the Grantor can or may have against the said Grantee for any loss, damage, deprivation or injury, including economic loss, that the Grantor may sustain or suffer arising out of the restrictions or requirements in this Agreement, the provision of or lack of services to the Lands, Development Parcels or Lots, or the use, operation, deterioration or breakdown of the Systems, or connected with the breach of any covenant in the Agreement.
7. The Grantor covenants and agrees to indemnify and save harmless the Grantee from any and all claims, causes of action, suits, demands, expenses, costs and legal fees whatsoever that anyone might have as owner, occupier or user of the Lands, or by a person who has an interest in or comes onto the Lands, or by anyone who suffers loss of life or injury to his person or property, or whatsoever which anyone has or may have against the Grantee or which the Grantee incurs as a result of any loss, damage, deprivation or injury, including economic loss, arising out of the restrictions or requirements in this Agreement.
8. No term, condition, covenant, or other provision of this Agreement will be considered to have been waived by the Grantee unless the waiver is expressed in writing by the Grantee.
9. Any waiver by the Grantee of any term, condition, covenant, or other provision of this Agreement or any waiver by the Grantee of any breach, violation, or non-performance of any term, condition, covenant, or other provision of this Agreement does not constitute and will not be construed as a waiver of any further or other term, condition, covenant, or other provision of this Agreement or any further or other breach, violation, or non-performance of any term, condition, covenant, or other provision of this Agreement.
10. It is mutually understood, acknowledged and agreed by the parties that the Grantee has made no representations, covenants, warranties, guarantees, promises or agreements (oral or otherwise) with the Grantor other than those contained in this Agreement.
11. The Grantor covenants and agrees for itself, its heirs, executors, successors and assigns, that it will at all times perform and observe the requirements and restrictions hereinbefore set out and they shall be binding upon the Grantor as

personal covenants only during the period of its respective ownership of any interest in the Lands.

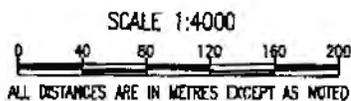
12. In this Agreement, unless the context otherwise requires, the singular includes the plural and vice versa.
13. This Agreement will be interpreted according to the laws of the Province of British Columbia.
14. Where there is a reference to an enactment in this Agreement, the reference will include any subsequent enactment of the Province of British Columbia of like effect and all enactments referred to are enactments of the Province of British Columbia.
15. If any part of this Agreement is found to be illegal or unenforceable, that part will be considered separate and severable and the remaining parts will not be affected thereby and will be enforceable to the fullest extent permitted by law.
16. This Agreement runs with the Lands and will be registered as a charge against the title to the Land under Section 219 of the *Land Title Act*.
17. The Grantor will do or cause to be done all things and execute or cause to be executed all documents and give such further and other assurances which may be reasonably necessary to give proper effect to the intent of this Agreement.
18. This Agreement will not be modified or discharged except in accordance with the provisions of Section 219(9) of the *Land Title Act* or section 35 of the *Property Law Act*.
19. This Agreement may be executed in counterpart with the same effect as if all parties had signed the same document. Each counterpart shall be deemed to be an original. All counterparts shall be construed together and shall constitute one and the same Agreement.
20. This Covenant shall be registered as a first charge against the title to the Lands and the Transferor shall do all things necessary to ensure the registration of this covenant as a first charge against the title to the Lands, having priority over all other charges and encumbrances of a financial nature but not having priority over charges previously registered on title to the Lands.
21. Bulkley Valley Credit Union, the registered holder of charges by way of a mortgage and assignment of rents against the Lands, which said charges are registered in the Land Title Office at New Westminster, British Columbia, under numbers CA927473 and CA927474 respectively, and in consideration of the sum of one dollar (\$1.00) paid by the Transferee to the said charge holder (the receipt whereof is hereby acknowledged), agrees with the Transferee, its successors and assigns, that the Section 219 Covenant shall be an encumbrance upon the Lands in priority to the said charges in the same manner and to the same effect as if it had been dated and registered prior to the said charge.

SCHEDULE "A"

Sketch Plan of Proposed Industrial Lot Location

Being Part of
The West 1/2 of the Frac SE 1/4
of Sec 14 Tp 1A R5 Coast District
except plans PRP13640 PRP13941
and PRP42895

P.I.D.: 010-257-764



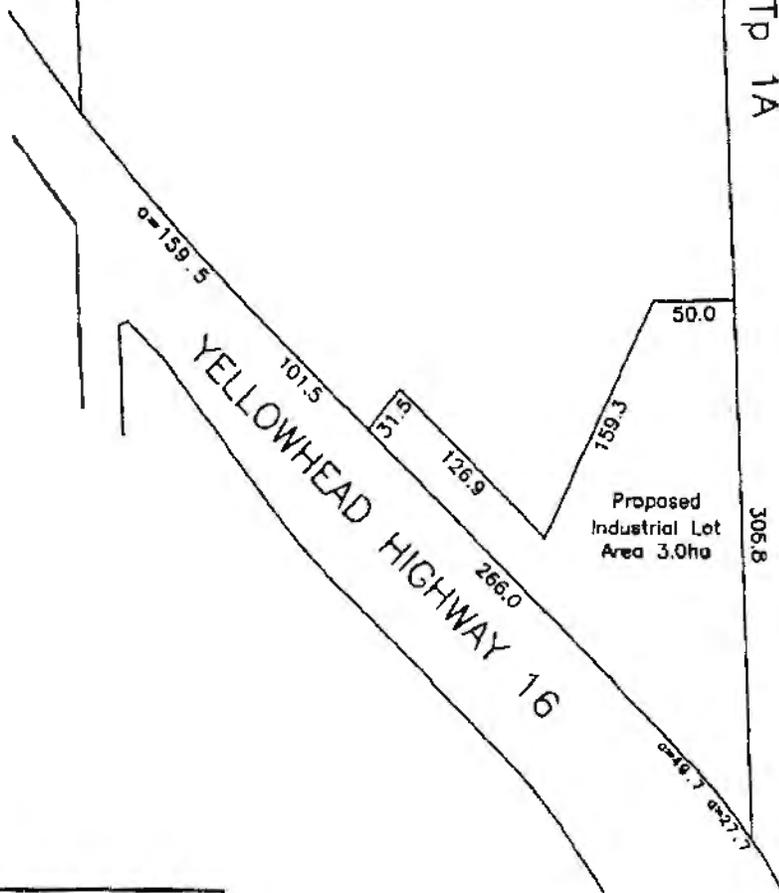
Block 20
Plan 1225

276.1

W 1/2 of Fr SE 1/4
Sec 14 Tp 1A

E 1/2 of SE 1/4
Sec 14 Tp 1A

401.4



File: P00801	HBH LAND SURVEYING INC.
Drawing: Covenant Sketches	3853 3rd AVENUE
Location: Lake Kulkyn	BOX 536, SMITHERS B.C., Y0J 2N0
Print Date: May 14, 2010	PH/FAX: 250-847-3808

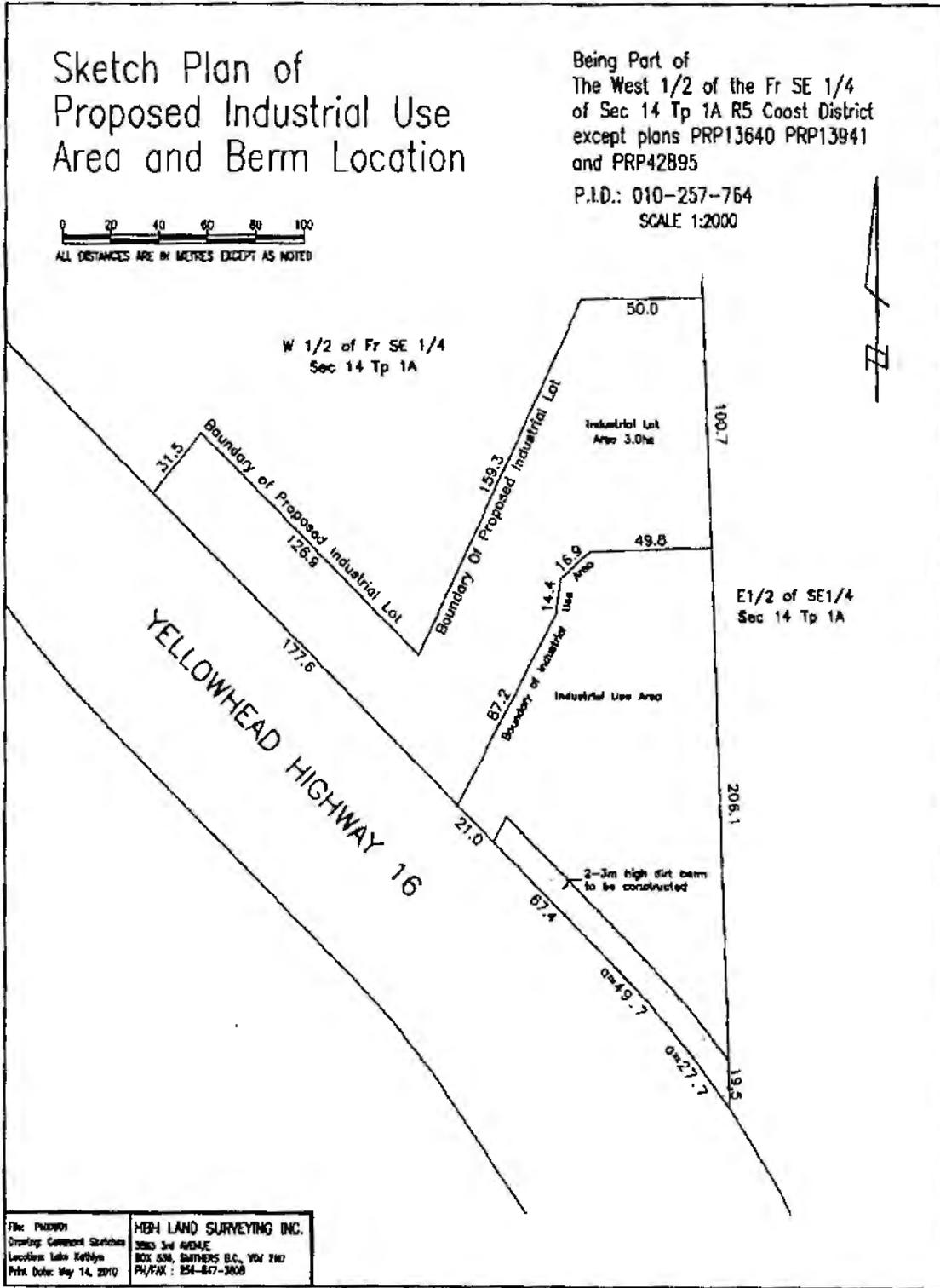
SCHEDULE "B"

Sketch Plan of Proposed Industrial Use Area and Berm Location

Being Part of
The West 1/2 of the Fr SE 1/4
of Sec 14 Tp 1A R5 Coast District
except plans PRP13640 PRP13941
and PRP42895

P.I.D.: 010-257-764

SCALE 1:2000



File: P12070 Drawing: General Sketches Location: Lake Kettleby Print Date: May 14, 2010	HEB LAND SURVEYING INC. 3883 3rd AVENUE BOX 638, SALTERS B.C., Y01 2H0 P1/FAX: 854-847-3808
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Status: Registered

Doc #: CA3788958

RCVD: 2014-06-19 RQST: 2018-01-24 10.30.13

FORM_C_v19 (Charge)

NEW WESTMINSTER LAND TITLE OFFICE

LAND TITLE ACT Jun-19-2014 15:14:16.001
FORM C (Section 233) CHARGE
GENERAL INSTRUMENT - PART 1 Province of British Columbia

CA3788958 CA3788960

PAGE 1 OF 13 PAGES

Your electronic signature is a representation that you are a subscriber as defined by the Land Title Act, R.S.B.C. 1996 c.250, and that you have applied your electronic signature in accordance with Section 168.3, and a true copy, or a copy of that true copy, is in your possession.

Erin Leigh
Crocker
MGBECU

Digitally signed by Erin Leigh Crocker
MGBECU
DN: cn=CA, cn=Erin Leigh Crocker
MGBECU, o=Lawyer, ou=Verify ID at
www.juncof.com/LKUP.cfm?
id=MGBECU
Date: 2014.06.19 15:14:40 0700

1. APPLICATION: (Name, address, phone number of applicant, applicant's solicitor or agent)

Perry & Company, Barristers & Solicitors

1081 Main Street

(250)847-4341

PO Box 790

Smithers

BC V0J 2N0

Document Fees: \$220.50

Deduct LTSA Fees? Yes

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LAND:

[PID]

[LEGAL DESCRIPTION]

029-020-794

LOT B SECTION 14 TOWNSHIP 1A RANGE 5 COAST DISTRICT PLAN
EPP25548

STC? YES

3. NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

SEE SCHEDULE

4. TERMS: Part 2 of this instrument consists of (select one only)

(a) Filed Standard Charge Terms D.F. No.

(b) Express Charge Terms Annexed as Part 2

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument.

5. TRANSFEROR(S):

PHILS BOXES LTD., INC. NO. BC0767668

6. TRANSFEREE(S): (including postal address(es) and postal code(s))

REGIONAL DISTRICT OF BULKLEY NECHAKO

37 THIRD AVENUE

SMITHERS

BRITISH COLUMBIA

Incorporation No

blank

V0J 2N0

CANADA

7. ADDITIONAL OR MODIFIED TERMS:

8. EXECUTION(S): This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)

Erin L. Crocker

Barrister & Solicitor

P.O. Box 790

Smithers, B.C. V0J 2N0

Execution Date

Y	M	D
14	06	19

Transferor(s) Signature(s)

PHILS BOXES LTD. by its
authorized signatory:

Sandra Terrault

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

LAND TITLE ACT
FORM D

EXECUTIONS CONTINUED

Officer Signature(s)

Execution Date

Transferor / Borrower / Party Signature(s)

JANA LUKASEK

Commissioner for Taking Affidavits in BC

P.O. BOX 3637
SMITHERS, B.C.
V0J 2N0

Y	M	D
14	06	19

BULKLEY VALLEY CREDIT UNION by
its authorized signatory(ies)

William D Stene
CEO

Gail E. Chapman

Commissioner for Taking Affidavits in BC

Box 820, Burns Lake, BC V0J 1E0
(250) 692-3195

14	16	16
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REGIONAL DISTRICT OF BULKLEY
NECHAKO by its authorized
signatory(ies):

Bill Miller
Chair, Board of Directors, Regional
District Bulkley-Nechako

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

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Status: Registered
FORM E_V19

Doc #: CA3788958

RCVD: 2014-06-19 RQST: 2018-01-24 10.30.13

LAND TITLE ACT
FORM E

SCHEDULE

PAGE 3 OF 13 PAGES

NATURE OF INTEREST
Modification

CHARGE NO.
CA1634238

ADDITIONAL INFORMATION
Paragraphs 1 - 22, pages 4 - 9

NATURE OF INTEREST
Priority Agreement

CHARGE NO.

ADDITIONAL INFORMATION
Granting the Covenant herein priority over
Mortgage CA927473 extended by CA3026801

page 9, paragraph 23

NATURE OF INTEREST
Priority Agreement

CHARGE NO.

ADDITIONAL INFORMATION
Granting the Covenant herein priority over
Assignment of Rents CA927474 extended by
CA3026802

page 9, paragraph 23

NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

TERMS OF INSTRUMENT - PART 2

RECITALS

A. The Grantor, Phils Boxes Ltd., BC Incorporation No. BC0767668 ("**Grantor**") is the registered owner of the lands described as:

PID: 029-020-794

Legal Description: Lot B Section 14 Township 1A Range 5 Coast District Plan EPP25548 (the "**Lands**");

B. The Grantee is the Regional District of Bulkley-Nechako ("**Grantee**").

C. The Grantor granted a covenant to the Grantee which was registered against title to the Lands at the New Westminster Land Title Office on June 29, 2010 under CA1634238 to CA1634240 (the "**Covenant**");

D. The Grantor breached the Covenant by removing trees and seeks to subdivide with a different lot layout. The Grantor has offered to remedy the breach, and to support the new lot layout, including through the provision of additional landscaping and berming and by providing performance security.

E. The Grantor and the Grantee have agreed to modify the Covenant as provided in this Covenant Modification, as it pertains to the Lands, and register such in accordance with section 219 of the Land Title Act;

NOW THEREFORE in consideration of the payment of the sum of \$10.00 by the Grantee to the Grantor (receipt and sufficiency acknowledged), the mutual covenants and agreements contained in this Covenant Modification, and for other good and valuable consideration, the parties covenant and agree as to the following, including under Section 219 of the Land Title Act:

Schedules

1. The parties agree that Schedules A and B of the Covenant are replaced with Schedule I and II, reduced copies attached to this Covenant Modification as follows:

(a) Schedule I – Plan EPP42101 prepared by HBH Land Surveying Inc., with Control Number 140-259-1963.

(b) Schedule II – Sketch Plan to Accompany a Covenant Showing Industrial Land Use Area and Berm Locations (Lot 1 Plan EPP42101) prepared by HBH Land Surveying Inc.

2. The parties acknowledge and agree that the Sketch Plan attached as Schedule II is schematic only and the exact dimensions, boundaries and configurations of the "Industrial Use Area", the "Storage Area (Non-Work Area)", the "Treed Area", the

"Treeline" and "Dirt Berm", may be determined and are subject to revision in accordance with subsequent surveys, approved by the Grantee in its sole and unfettered discretion, and until such time any imprecision in definition shall be resolved in favour of the Grantee, in favour of protection of treed and vegetated areas and restriction of industrial use areas. The parties may modify the Covenant or this Covenant Modification from time to time to reflect the more accurate description of the areas shown on the Sketch Plan, and the Grantor agrees that these covenant restrictions shall be registered against the whole of Lands.

Modification of Original Restrictions and Requirements

- 3. The parties agree that paragraphs 1(a), (b) and (c) of the Covenant shall be replaced with the following:

Restriction on Subdivision and Use of Lands

- 1.1 The Lands must not be subdivided except in accordance with Plan EPP42101, a reduced copy of which is attached to and forms a part of this Agreement .
 - 1.2 Notwithstanding broader or greater uses, density or other regulations in the Grantee's zoning bylaw, the Grantor covenants and agrees the Lands must not be built upon or used for industrial uses, except for the "Industrial Use Area" on Lot 1 Plan EPP42101 as shown on the Sketch Plan attached as Schedule II to this Agreement.
- 4. The parties agree that paragraphs 1(d), (e) and (f) of the Covenant shall be replaced with the following provisions intended to apply only to Lot 1, Plan EPP42101 of the Lands once subdivided, and to that portion of the Lands until subdivision occurs:

Lot 1 Plan EPP42101 Restrictions and Requirements

- 1.3 On Lot 1, Plan EPP42101, and with reference to the Sketch Plan in Schedule II, notwithstanding broader or greater uses, density or other regulations in the Grantee's zoning bylaw, the Grantor covenants and agrees there must be no building or use except as follows:
 - 1.3.1 Any industrial building, use or activity permitted by the Grantee's zoning may only be undertaken in the "Industrial Use Area";
 - 1.3.2 No building, use or activity other than protection, preservation, conservation, maintenance, enhancement and restoration of trees and natural vegetation may be undertaken in the "Treed Area", and without limiting the generality of the foregoing, the Grantor covenants and agrees:
 - (a) to protect, preserve and conserve in its natural state the vegetation and trees in the Treed Area;
 - (b) not to cut, trim, prune, damage, defoliate or remove any vegetation or tree from the Treed Area;

- (c) not to excavate, remove soil or place fill from or on the Treed Area;
 - (d) not to use pesticides, herbicides or any other deleterious substance of any kind in or around the Treed Area;
 - (e) not to build, place or install any building or structure of any kind on, over or under the Treed Area; and
 - (f) not to do, omit to be done, or knowingly permit to be done or omitted, anything that does or could reasonably be expected to destroy, impair, diminish, negatively affect or alter the Treed Area and vegetation and habitat therein;
- 1.3.3 No building, use or activity other than open air storage, if and as permitted in accordance with the Grantee's zoning, may be undertaken in the "Storage Area (Non-Work Area)".
- 1.4 The Grantor shall not, and shall not permit anyone else to, remove live trees from the portions of Lot 1, Plan EPP42101 not included in the Industrial Use Area.
- 1.5 The Grantor covenants and agrees to establish and maintain for as long as industrial uses, buildings or activities exist on Lot 1, Plan EPP42101, whether in active operation or not, dirt berms in the areas shown on the Sketch Plan in Schedule II, and which must:
- (a) range from no less than 3 - 4 metres in height;
 - (b) be smoothly graded and regular in shape;
 - (c) covered in natural vegetation; and
 - (d) be hydroseeded in areas facing and adjacent to public highway.
- 1.6 In addition to all other remedies available to the Grantee at law, the Grantor has provided security in the form of an irrevocable and unconditional letter of credit in the amount of TWENTY THOUSAND DOLLARS (\$20,000) in order to secure landscaping and berming installation and establishment (the "Security"). The Grantee shall be entitled, but not obligated, in its sole and unfettered discretion to draw upon the Security in accordance with the terms therewith and its customary practices.
- 1.7 Upon the completion of the landscaping and berming installation and establishment, the Grantee will release to the Grantor the Security or any remaining portion thereof.
- 1.8 If a subsequent purchaser of the Lands replaces the Security pursuant to the conditions of paragraph 4.1.6, the Grantee will release the original Security.
5. In paragraph 6 of the Covenant, the parties agree that the following terms shall be deleted: "Development Parcels or Lots, or the use, operation, deterioration or

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breakdown of the Systems".

- 6. The parties agree that the following shall be added to the end of paragraph 7 of the Covenant: ", the breach of any covenant in this Agreement, or the use of the Lands contemplated under this Agreement."
- 7. Except as expressly modified in this Covenant Modification, all terms, covenants and provisos of the Covenant shall continue in full force and effect and apply as to the Covenant and this Covenant Modification.

Indemnity and Release

- 8. The Grantor covenants and agrees to indemnify and save harmless the Grantee from any and all claims, causes of action, suits, demands, fines, penalties, costs or expenses or legal fees (on a solicitor-client basis) whatsoever, in law or equity, which anyone has or may have against the Grantee or which the Grantee incurs as a result of any loss, damage, deprivation, enrichment or injury, including economic loss, arising out of or connected with the restrictions or requirements of this Covenant Modification, the breach of any covenant in this Covenant Modification, or the use of the Lands contemplated under this Covenant Modification.
- 9. The Grantor releases and forever discharges the Grantee of and from any claims, causes of action, suits, demands, fines, penalties, costs or expenses or legal fees (on a solicitor-client basis) whatsoever, in law or equity, which the Grantor can or may have against the Grantee for any loss, damage, deprivation, enrichment or injury, including economic loss, arising out of or connected with the restrictions or requirements of this Covenant Modification, the breach of any covenant in this Covenant Modification, or the use of the Lands contemplated under this Covenant Modification.

Registration

- 10. The restrictions and requirements in this Covenant Modification are covenants running with the Lands in favour of the Grantee and intended to be perpetual, and shall continue to bind all of the Lands when subdivided.
- 11. At the Grantor's sole cost, the Grantor must do everything necessary to secure priority of registration and interest for this Covenant Modification over all encumbrances of a financial nature.
- 12. The Grantor agrees to execute all other documents and provide all other assurances necessary to give effect to the covenants contained in this Covenant Modification.
- 13. The Grantor, as a personal covenant between the parties, agrees to pay the legal fees and land title office costs of the Grantee in connection with the preparation and registration of this Covenant Modification.

General

- 14. The Grantor covenants and agrees for itself, its heirs, executors, successors and assigns, that it will at all times perform and observe the requirements and restrictions

- set out in this Covenant Modification.
15. It is mutually understood, acknowledged and agreed by the parties that the Grantee has made no representations, covenants, warranties, guarantees, promises or agreements (oral or otherwise) with the Grantor other than those contained in this Covenant Modification.
 16. Nothing contained or implied in this Covenant Modification:
 - (a) prejudices or affects the rights, powers or discretion of the Grantee in the exercise of its functions under any public or private statutes, bylaws, orders and regulations, all of which may be fully and effectively exercised in relation to the Lands as if the Covenant Modification had not been executed and delivered by the Grantor;
 - (b) imposes any legal duty or obligation, including any duty of care or contractual or other legal duty or obligation, to enforce this Covenant Modification or the breach of any provision in this Covenant Modification; or
 - (c) imposes any public law duty, whether arising from the principles of procedural fairness or the rules of natural justice, on the Grantee with respect to its exercise of any right or remedy expressly provided in this Covenant Modification or at law or in equity
 17. The Grantor covenants and agrees that the Grantee may withhold development permits, building permits and other approvals related to the use, building or subdivision of land as necessary to ensure compliance with the covenants in this Covenant Modification, and that the issuance of a permit or approval does not act as a representation or warranty by the Grantee that the covenants of the Covenant or this Covenant Modification have been satisfied.
 18. The Grantor covenants and agrees that:
 - (a) if the Grantee advises of a breach of this Covenant Modification, as determined in its reasonable discretion, the Grantor must promptly remedy that breach at its sole cost;
 - (b) if the Grantor has not remedied the breach to the reasonable satisfaction of the Grantee within fifteen (15) days of notice or other time longer period specified by the Grantee, the Grantee may, but is under no obligation to, remove or rectify the breach at the expense of the Grantor without further notice; and
 - (c) any costs to the Grantee of such removal or rectification is a debt due from the Grantor to the Grantee together with interest at a rate of 3% per annum in excess of the Prime Lending Rate of the Royal Bank of Canada in effect from time to time, and:
 - (i) the Grantor shall pay such costs and interest to the Grantee forthwith upon demand; and

(ii) failing payment, the Grantee may add such costs to property taxes for the Lands.

- 19. No remedy under this Covenant Modification is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.
- 20. The waiver by a party of any breach of this Covenant Modification or failure on the part of the other party to perform in accordance with any of the terms or conditions of this Covenant Modification is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar, and no waiver is effective unless it is written and signed by both parties.
- 21. If any part of this Covenant Modification is held to be invalid, illegal or unenforceable by a court having the jurisdiction to do so, that part is to be considered to have been severed from the rest of this Covenant Modification and the rest of this Covenant Modification remains in force unaffected by that holding or by the severance of that part.
- 22. This Covenant Modification is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia.

Priority

23. Bulkley Valley Credit Union (the "Chargeholder") is the registered holder of a charge by way of MORTGAGE against the Lands, registered under No. CA927473 extended by No. CA3026801 and a charge by way of ASSIGNMENT OF RENTS against the Lands, registered under No. CA927474 extended by No. CA3026802 (the "Charges"), agrees with the Grantee, in consideration of the sum of Ten Dollars (\$10.00) paid by the Grantee to the Chargeholder (receipt and sufficiency acknowledged), that the Covenant Modification shall be an encumbrance upon the Lands in priority to the Charges in the same manner and to the same effect as if the Covenant Modification had been dated and registered prior to the Charges.

The Grantor and Grantee acknowledge that this Covenant Modification has been duly executed and delivered by the parties executing Forms C and D (pages 1 and 2) attached.

289

Status: Registered

Doc #: CA3788958

RCVD: 2014-06-19 RQST: 2018-01-24 10.30.13

Page 10

**SCHEDULE I
PLAN OF SUBDIVISION**

see next page

Modification of Covenant CA1634238 / April 30 2014

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SUBDIVISION PLAN

Of Part of Lot B Section 14 Tp 1A
Plan EPP25548
Range 5 Coast District.

PLAN EPP42101

Pursuant to Section 47 of the Land Title Act,
BCSS 438.065

SCALE:



The intended print size of this plan is 580mm in width by 840mm in height (0 size) when plotted at a scale of 1:2000

LEGEND:

This plan shows horizontal ground-level distances in metres and bearings thereof unless otherwise specified. In certain grid distances, multiple ground-level distances by the average combined factor of 0.999998. The average combined factor has been determined based on an assumed elevation of 229 metres.

Old bearings are derived from differential carrier class GPS observations and are referred to the control meridian of UTM Zone 18 North. Is older local reference bearings referred to the meridian through TMS00, add 124.60°

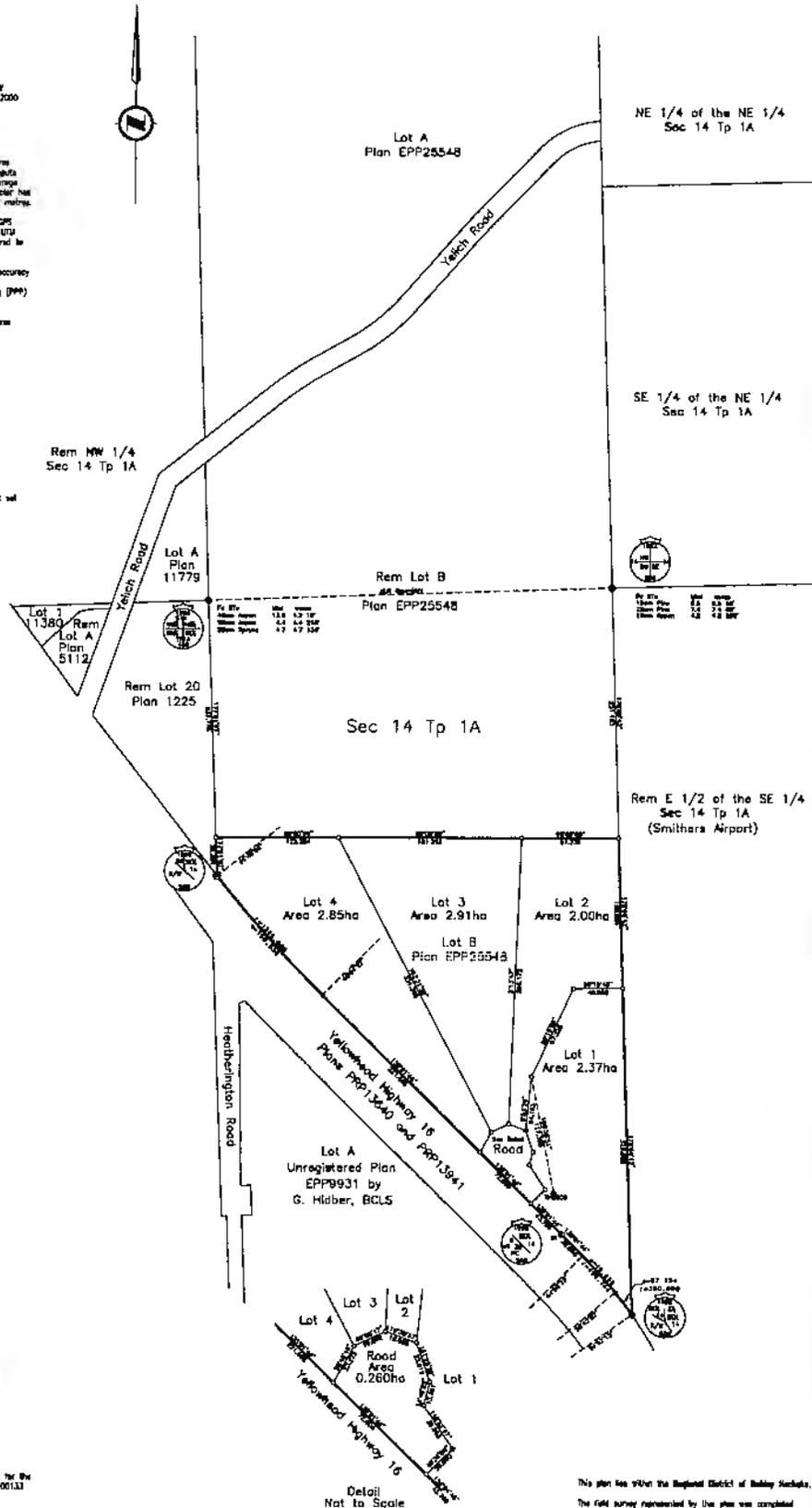
The UTM coordinates and estimated horizontal positional accuracy achieved are derived from 3 hours of single point GNSS observations processed using the Precise Point Positioning (PPP) service of Natural Resources Canada.

All distances are horizontal ground-level distances in metres and bearings thereof unless otherwise noted.

Bearings to bearing trees are magnetic.

- Denotes Easement from Post Found
- Denotes Standard Iron Post Placed
- Denotes Standard Concrete Post Found
- ⊙ Denotes Standard Concrete Post Found
- Denotes Traverse Nails Placed
- Denotes an Unmarked Measured Point

Note
This plan shows one or more witness points which are not set on the true corner(s).



Surveyor of BC

27th Ave, Surrey, BC V4A 1A7
 Telephone: 604-273-2881
 Fax: 604-273-2882
 Website: www.surveyor.bc.ca

This plan has within the jurisdiction of the Approving Officer for the Ministry of Transportation and Infrastructure, File No: 2013-00133



HEM File No. PH1301

This plan has within the Registered District of British Columbia. The field survey represented by this plan was completed on the 17th day of September, 2013.

Dave Hilder, BCLS #71

Detail Not to Scale

291

Status: Registered

Doc #: CA3788958

RCVD: 2014-06-19 RQST: 2018-01-24 10.30.13

Page 12

**SCHEDULE II
SKETCH PLAN FOR LOT 1, PLAN EPP34565**

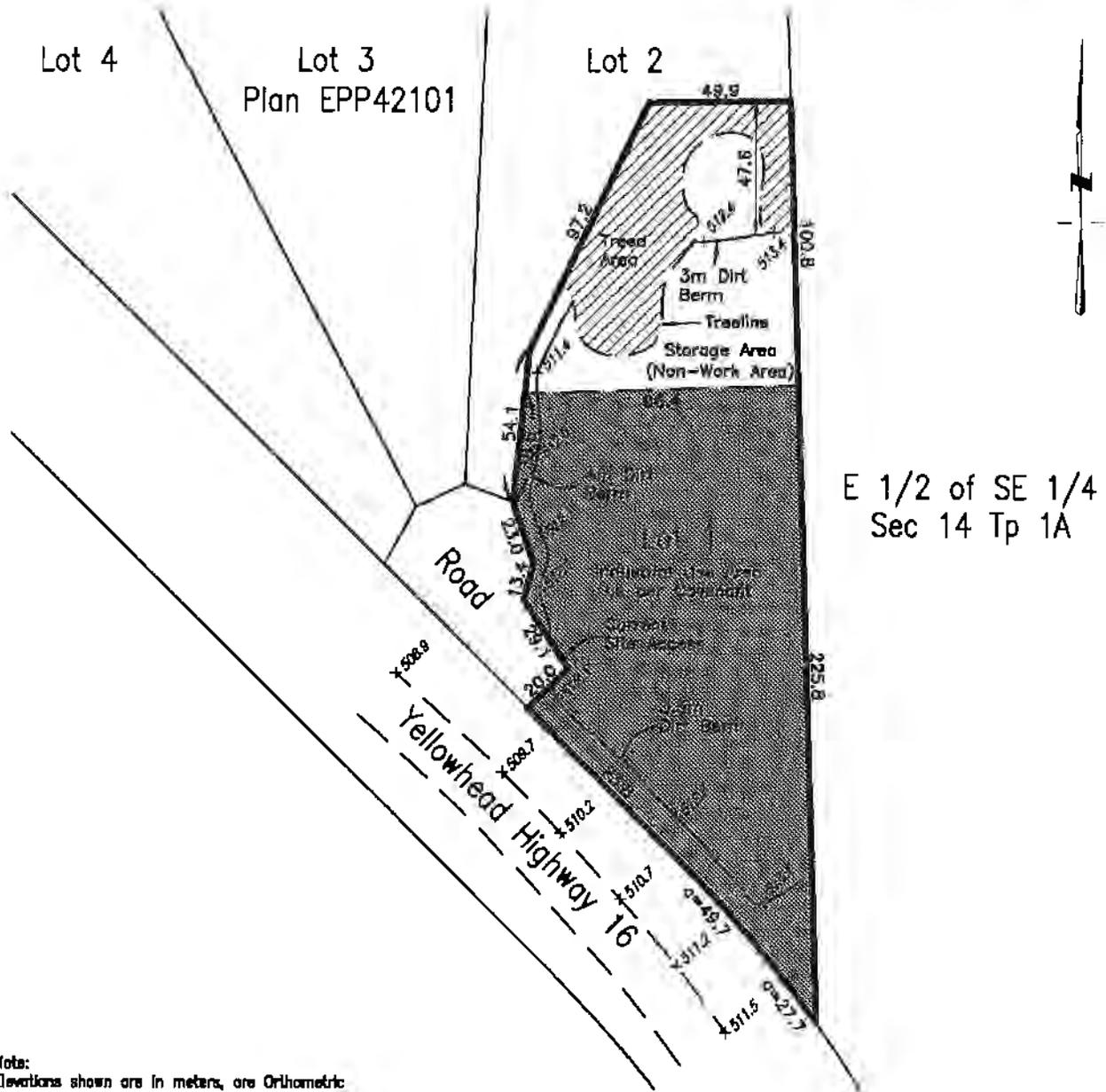
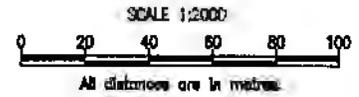
see next page

Modification of Covenant CA1634238 / April 30 2014

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Sketch Plan to Accompany a Covenant Showing Industrial Land Use Area and Berm Locations

Lot 1 Section 14 Township 1A Range 5 Coast District Plan EPP42101



Notes:
Elevations shown are in metres, are Orthometric and based on Geodetic Control Monument 56605.

Elevations shown along Berms are to Finished Top.



3750 1st Avenue, PO Box 538
Smithers, BC V0J 2M0
Phone & Fax: 250.847.3806
BCLSEHBHLandSurveying.ca

HBH File No. PH11201 - Subdivision Phase 1

MEMORANDUM

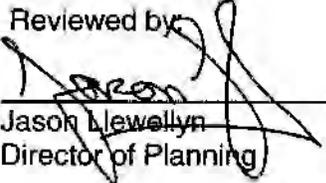


To: Chair Miller and Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: February 13, 2018
 Re: Recent Agricultural Land Commission Decisions

For the Board's information, the following is a summary of recent decisions handed down by the Agricultural Land Commission. Please contact the Planning Department if you would like a copy of the ALC Minutes or Resolution for these applications.

File #	Elec. Area	Applicant	Description	Board Recommendation	Commission Decision
1201	A	Timothy, Orville, and Cornelia Huisman	to subdivide the Property along Highway 16 to create a ± 14.2 ha lot west of the highway and a ± 33.6 ha lot east of the highway	Approval	Approval

Development Services - All/Directors/Majority

Reviewed by:

 Jason Llewellyn
 Director of Planning

Written by:

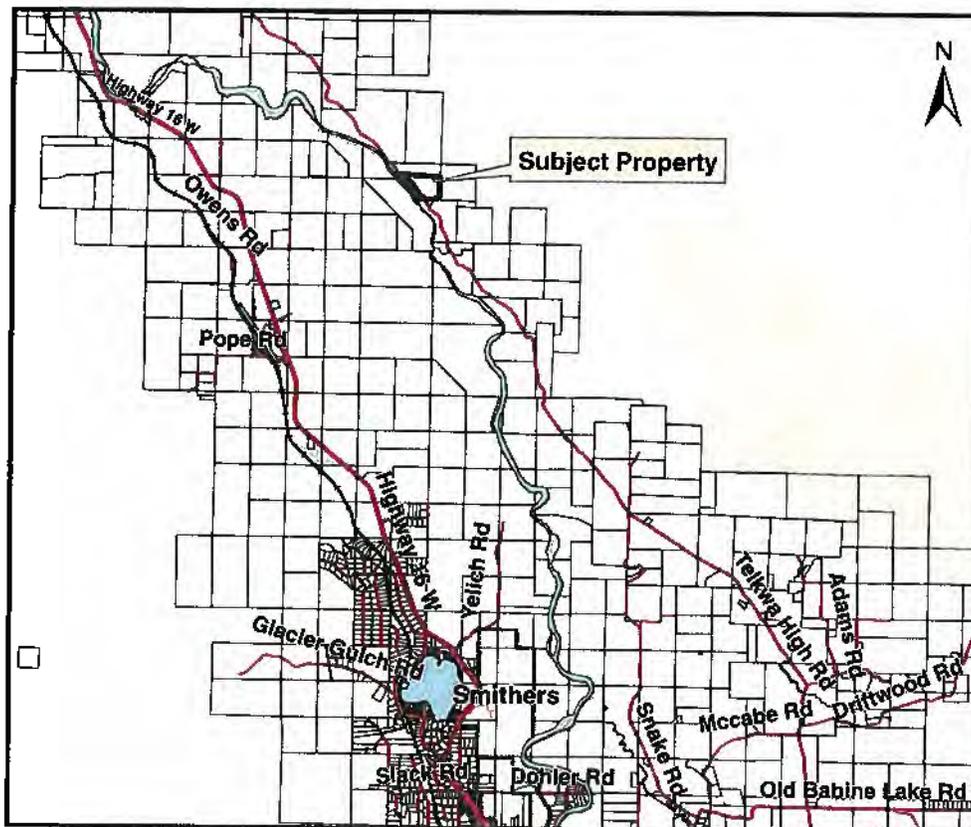
 Jennifer MacIntyre
 Planner I



Planning Department Report
Development Variance Permit
File No. A-01-18
February 7, 2018

APPLICATION SUMMARY

- Name of Applicants:** Maria Anna Kolnberger
- Name of Agent:** Markus Kolnberger
- Electoral Area:** A
- Subject Property:** Lot B, District Lot 350, Range 5, Coast District, Plan EPP147. The subject property is approximately 35.6 ha. in size.
- Location:** The subject property is located at 29090, 29218, 29589 Telkwa High Road, 25 kilometres from the Town of Smithers.



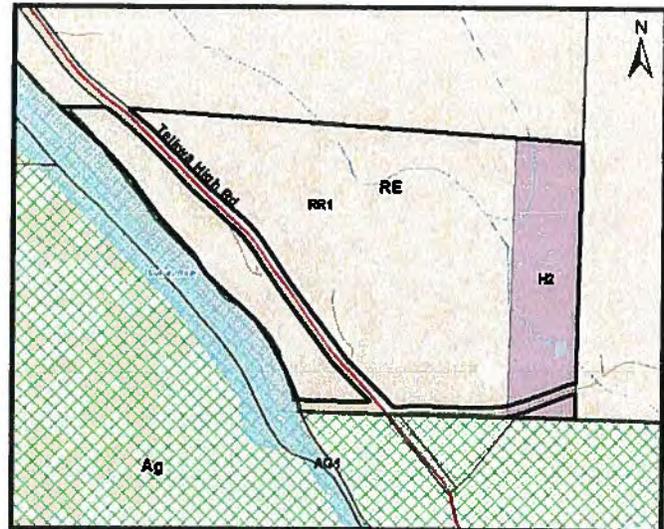
- O.C.P. Designation:** Resource (RE) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

PLANNING DEPARTMENT COMMENTS

OCP and Zoning

The OCP designation for the property is Resource. This designation is intended to protect the resource values of the designated area and to minimize resource conflicts among recreation, grazing, mining and wildlife by discouraging settlement on Resource designated lands.

With regards to subdivision in the RE designation, Section 3.9.2 (5) of the OCP states that rezoning applications to allow subdivision, subject to the 8 ha. (19.77 acres) minimum parcel size, may only be considered under the following circumstances.



- (a) *The proposed subdivision will not lead to a conflict with, or otherwise negatively impact forestry, agriculture and grazing, mineral or aggregate extraction, fish and wildlife management, trapping or wilderness oriented recreation.*
- (b) *The proposed subdivision will not unnecessarily increase community greenhouse gas emissions*
- (c) *The proposed subdivision will not increase demand for provision of Regional District services into a new or remote area*
- (d) *The proposed subdivision will not result in an unacceptable loss of public access to an area of Crown Land.*
- (e) *The proposed subdivision will not have an unacceptable negative impact on the environment*
- (f) *The proposed subdivision will not have an unacceptable negative impact on neighbouring land uses.*

A very limited amount of low density residential use may be permitted within the Rural Resource (RE) Designation, where appropriate. The proposed Development Variance Permit is compatible with the intent of the RE designation.

The RR1 zone and the H2 zone both allow two dwellings per parcel. The proposed subdivision would allow for two new dwellings to be constructed in the area.

Land Use Issues

The variance requested, and the proposed subdivision would not allow for the creation of parcels that are out of character with the area. The Planning Department does not expect that the proposed subdivision would have any negative impact on the area or any neighbouring uses.

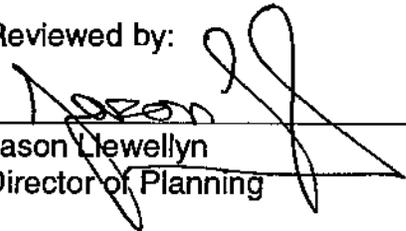
It is noted that Development Variance Permit A-01-18 requires that the subdivision be substantially completed within 3 years of the issuance of the permit, or the permit will lapse. It is also noted that all property owners within 50 meters of the subject property have been provided notice of the application and will have an opportunity to comment on this application at the Board meeting on February 22, 2017 when the Board considers this application.

Recommendation

That the Board approve Development Variance Permit A-01-18 for the property located at 29218 Telkwa High Road to vary Section 15.02 of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the minimum parcel area from 28 ha. (69 acres) to 27 ha. (66.71 acres) to allow the proposed subdivision of the property.

Electoral Area Planning – All Directors/Majority

Reviewed by:



Jason Lewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
DEVELOPMENT VARIANCE PERMIT NO. A-01-18**

ISSUED TO: Maria A Kolnberger
PO Box 2978
Smithers, BC V0J 2N0

WITH RESPECT TO THE FOLLOWING LANDS:

Lot B, District Lot 350, Range 5, Coast District, Plan EPP147

1. This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 700 as follows:

Section 15.02 of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 is varied by reducing the minimum parcel area from 28 ha. to 27 ha. to allow the creation of the Proposed Remainder Lot in general compliance with the plan shown on Schedule A.

2. This variance only applied to the subdivision of the subject property in general accordance with the plans shown on Schedule A, which forms part of this permit.
3. If the subject property has not been subdivided within 3 years after the date of this permit's issuance, this permit shall lapse.

AUTHORIZING RESOLUTION passed by the Regional Board this day of
, 2018.

PERMIT ISSUED on the ____ day of _____, 2018.

Corporate Administrator



Schedule A: DVP A-01-18

Legend

DVP

-  Major Secondary Road
-  Subject Property
-  Proposed Lot 1
-  Cadastre



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DISCLAIMER: The Regional District of Bulkley-Wechale makes no Warrant, Representation or Guarantee of any kind regarding other maps or other information provided herein or the accuracy of such maps or other information. The Regional District of Bulkley-Wechale assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the date represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 50 m
 User: jennifer.macintyre
 Date: 2018-01-10
 Time: 9:47:39 AM

Proposed Use and Development

Marianne and Markus Kolnberger

PO Box 2978

Smithers B.C.

V0J 2N0

250-847-9242

250-877-8733

markol1960@gmail.com

markuskolnberger@gmail.com

To the Regional District of Bulkley Nechako:

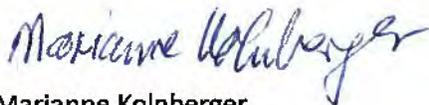
The property at Lot B District Lot 350 Range 5 Coast District Plan EPP147 is 35.8 hectares. Its principal residence is at the address of 29589 Telkwa High Road. There are two other addresses located on the property. One is 29218 Telkwa High Road and is the location of a storage/workshop outbuilding. The other is 29090 Telkwa High Road and is the location of a rental dwelling.

The 35.8 hectare property has recently been partially rezoned to the Large Holdings Zone. In the last application it was perceived by the client that the whole parcel would be rezoned to the new zoning. However, only the proposed subdivision parcel was rezoned and the remainder parcel, then, is still zoned as Rural Resource (RR1) and is actually too small for this zone by about 0.4 hectares.

This is a request for a Development Variance Permit to allow the remainder parcel to exist within the Rural Resource zone as a smaller size than is allowed.

Thank you for considering this proposal,

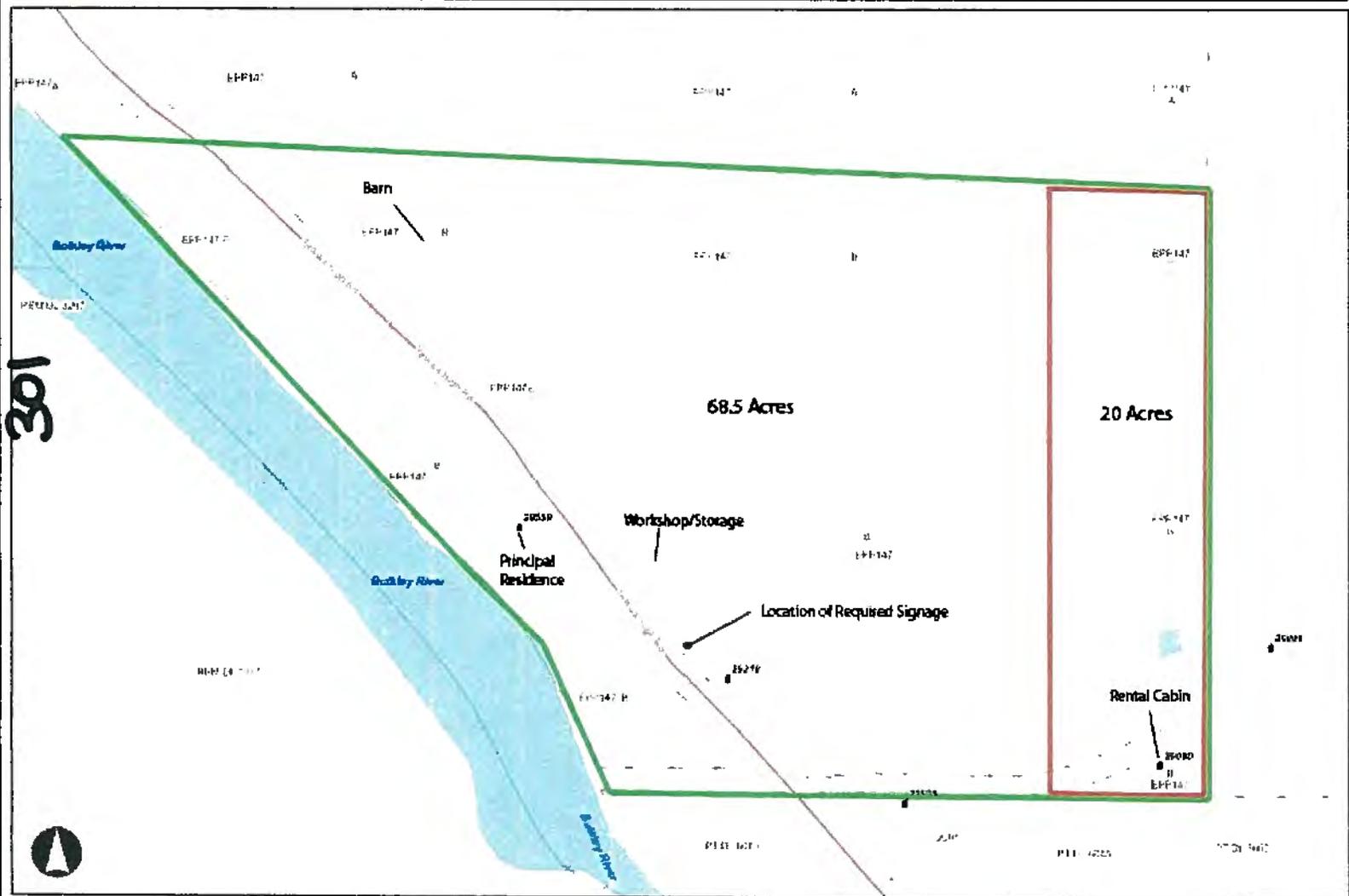
Sincerely,



Marianne Kolnberger



29589 Telkwa High Road: Existing Features



Legend

- Rural Addresses
- Roads**
 - Town Service Road
 - Alley
 - Easement
 - Major Secondary Road
 - Minor Secondary Road
 - City Street
 - Trail Street
- Driveways
- Geocache
- Watercourse
- Waterbodies
 - Lake
 - Pond
 - Wetland
- Proposed Potential Subdivision
- Existing Parcel

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315.1 Distance / 116.1 Meters

Warning: This map is a composite of data from many sources. While all reasonable efforts have been taken to ensure the accuracy and currency of this map, the Regional District of Bulkley-Wetland cannot be held responsible for its suitability for a particular purpose or for the validity of the data upon which it is compiled. Research on this information without verification from original records is done at the user's own risk.

Regional District of Bulkley-Wetland
 21 2nd Ave. PO Box 622
 Bulkley Lake BC V5A 1E0
 Tel: 1-800-255-2222
 www.rdw.bc.ca

Scale 1:6,220
 Map Generated: 4/6/2017 10:21 AM
 Projection: WGS_1984_NAD_83_Mercator_Auxiliary_Sphere

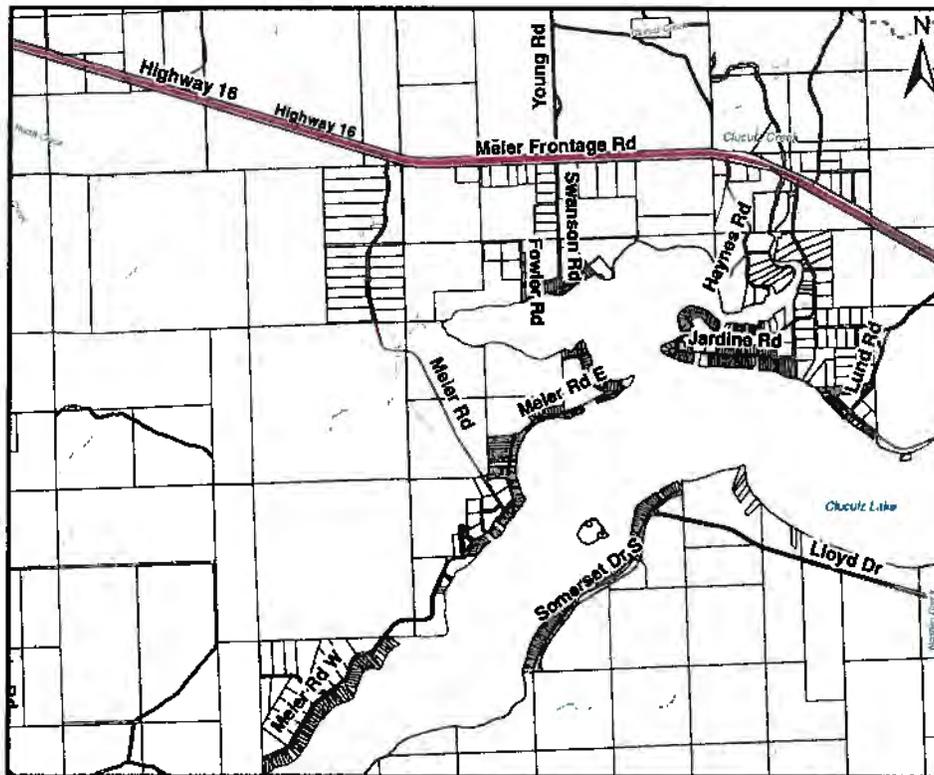


Planning Department Report
 OCP Amendment Bylaw No. 1825
 & Rezoning Bylaw No. 1826
 1st & 2nd Reading
 File No. F-01-17
 February 13, 2018

APPLICATION SUMMARY

Name of Property Owner: Terry & Marianne Amdt
Electoral Area: F
Subject Property: Lot A, District Lot 1140, Cariboo District, Plan 29381.
 The property is 2.0 ha. in size.
Location: The subject property is located at 5665 Meier Road West in the community of Cluculz Lake.

Location Map



O.C.P. Designation: Commercial (C) in the Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009
Zoning: Tourist Commercial (C3) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Existing Land Use: Residential
ALR Status: Not in the ALR

Proposed OCP Amendment and Rezoning:

To amend Vanderhoof Rural Official Community Plan from **Commercial (C)** to **Rural Residential (RR)** for the application area.

To amend RDBN Zoning Bylaw from **Tourist Commercial (C3) Zone** to **Small Holdings (H1) Zone** for the application area.

REFERRAL COMMENTS**School District No. 91**

No Objections

Ministry of Transportation

The application has been reviewed and MoTI has the following comments for your consideration:

- The subject property is outside of a controlled area as defined by Section 52 of the Transportation Act, therefore MoTI is not required to provide final approval the bylaw MoTI; and
- Some commercial uses are allowed under the H1 zone, should the property owner develop a commercial use they must contact MoTI for a commercial access permit.

Northern Health Authority

Interests unaffected by the bylaw

Advisory Planning Commission

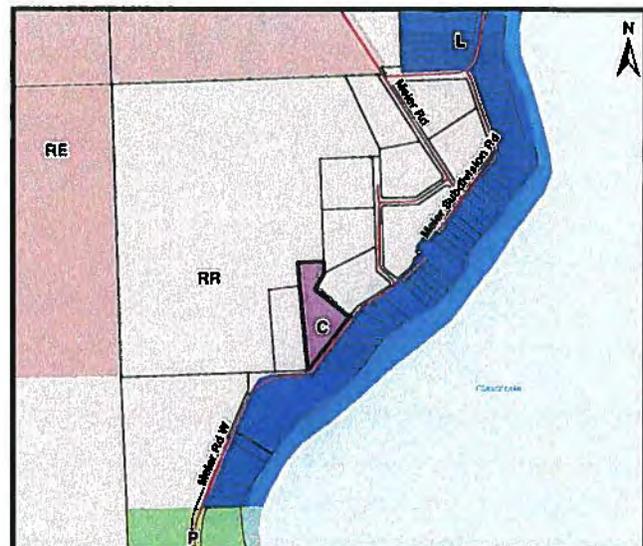
Resolution: Recommend Approval

Comments: Talked a lot about public access to Cluculz Lake. Joe suggested access at Tamaqin Road for snowmobiles and quads. People on north side of Meier Road who would love to have access.

PLANNING DEPARTMENT COMMENTS**Official Community Plan**

The property is designated Commercial (C) in the Vanderhoof Rural Official Community Plan (OCP). This designation is intended to provide opportunities for tourist and neighborhood commercial development throughout the Plan area where those services are necessary and do not conflict with exiting uses.

The proposed rezoning is not consistent with the current Commercial Designation; therefore, the applicant

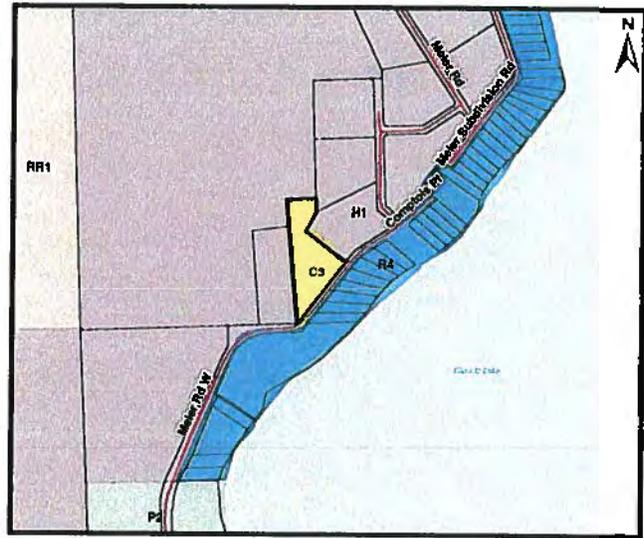


must amend the OCP to Rural Residential (RR).

Zoning

Zoning in the area is mainly comprised of Small Holdings (H1) and Waterfront Residential II (R4) zoning. The following uses are permitted in the proposed H1 zone:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *agriculture;*
- (d) *horticulture, nursery, greenhouse;*
- (e) *silviculture;*
- (f) *kennel and veterinary clinic;*
- (g) *home occupation;*
- (h) *buildings and structures accessory to the permitted principal uses.*



Land Use

Meier Road West is dominated by residential uses. The lakeshore is comprised of small half acre lots, while the lots across Meier Road are larger sized lots. This property is the only commercial property in the area.

The Rural Residential (RR) designation in the Vanderhoof Rural OCP is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area.

The proposal fits with the surrounding land uses, and the character of the area.

Consultation for OCP amendments

The *Local Government Act* requires that local governments consider consultation with persons, organizations and authorities it considers will be affected by an OCP amendment. Specifically, the local government must:

- (a) Consider whether the opportunities for consultation with one or more of the persons, organizations and authorities should be early and ongoing; and,
- (b) Specifically the RDBN Board should consider if consultation is required with:
 - The board of any regional district that is adjacent to the area covered by the plan,
 - The council of any municipality that is adjacent to the area covered by the plan,
 - First Nations,
 - School district boards, greater boards and improvement district boards, and
 - The Provincial and federal governments and their agencies.

Also, the *Local Government Act* requires that local governments consult with the local School District regarding any amendment to an OCP.

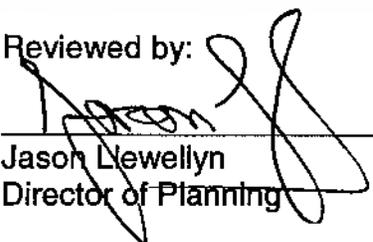
A further *Local Government Act* requirement is that all OCP amendments be considered in conjunction with the financial plan, and any waste management plan that is applicable or Regional District.

Recommendations:

1. That "Vanderhoof Rural Official Community Plan Amendment Bylaw No. 1825, 2018" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1826, 2018" be given first and second reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Vanderhoof Rural Official Community Plan Amendment Bylaw No. 1825, 2018" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1826, 2018" be delegated to the Director or Alternate Director for Electoral Area F.
3. That the Board consider and approve the consultation identified in the consultation checklist attached as Appendix A.

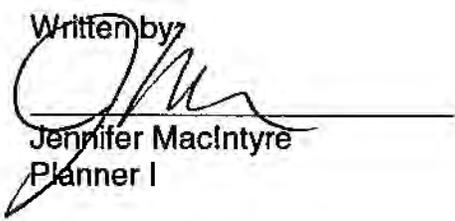
Electoral Area Planning – All Directors/ Majority

Reviewed by:



Jason Lewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1826

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Tourist Commercial (C3)" Zone to "Small Holdings (H1)" Zone.

Lot A, District Lot 1140, Cariboo District, Plan 29381 and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1826, 2018."

READ A FIRST TIME this day of ,2018

READ A SECOND TIME this day of , 2018

PUBLIC HEARING HELD this day of , 2018

READ A THIRD TIME this day of , 2018

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1826, 2018"

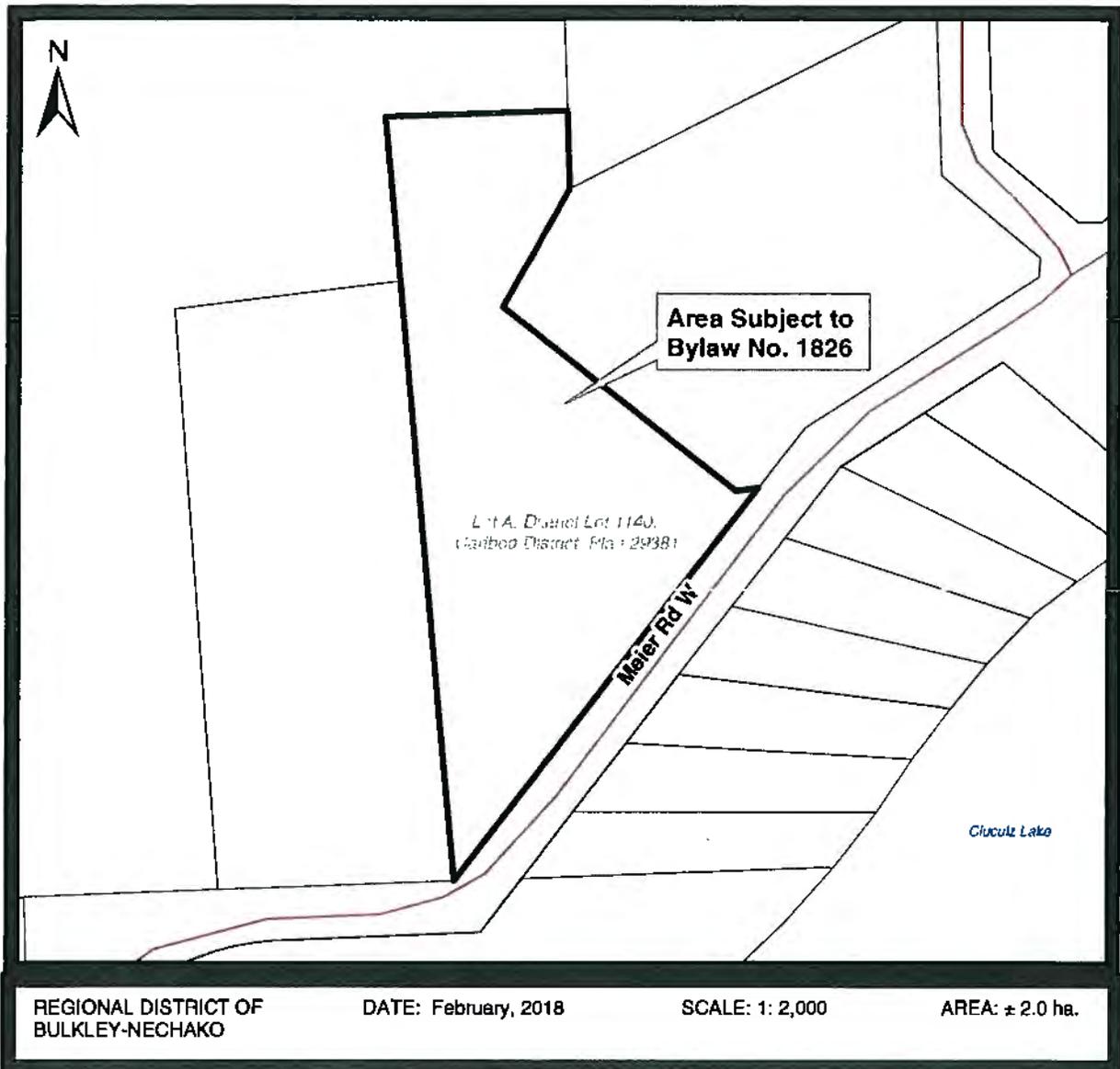
DATED AT BURNS LAKE this day of , 2018

Corporate Administrator

ADOPTED this day of , 2018

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1826

Lot A, District Lot 1140, Cariboo District, Plan 29381, comprising of ± 2.0 ha. Being rezoned from the "Tourist Commercial (C3) Zone" to "Small Holdings (H1) Zone" as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1826, 2018.

Corporate Administrator



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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1825

A Bylaw to Amend "Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009"

The Board of Directors of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

That the "Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009" be amended such that the designation of the following land is changed from Commercial (C) to Rural Residential (RR).

Lot A, District Lot 1140, Cariboo District, Plan 29381 and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as "Vanderhoof Rural Official Community Plan Amendment Bylaw No. 1825, 2018".

READ A FIRST TIME this day of , 2018

READ A SECOND TIME this day of , 2018

PUBLIC HEARING HELD this day of , 2018

READ A THIRD TIME this this day of , 2018

I hereby certify that the foregoing is a true and correct copy of "Vanderhoof Rural Official Community Plan Amendment Bylaw No. 1825, 2018".

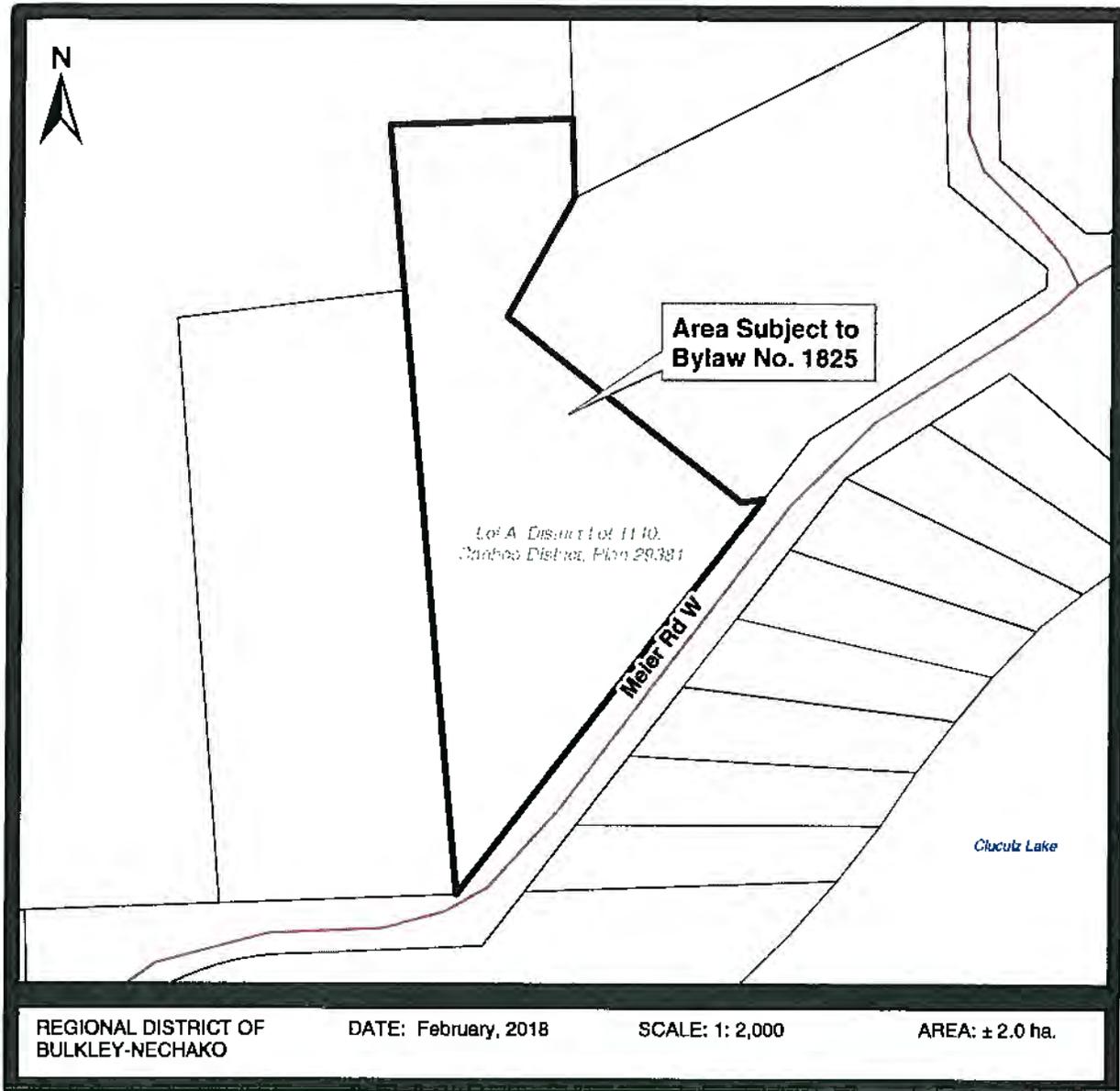
DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of , 2018

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1825

Lot A, District Lot 1140, Cariboo District, Plan 29381, comprising of ± 2.0 ha.
Designation being changed from Commercial (C) to Rural Residential (RR) as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1825, 2018.

Corporate Administrator

Appendix A

Official Community Plan (OCP) Amendment
Consultation Checklist

1. Associated OCP amendment application number: **F-01-17**
Associated OCP Amendment Bylaw number: **1825, 2018**

2. Special Conditions

- Agricultural Land Reserve
- Zoning Bylaw Floodplain Overlay
- Environmentally sensitive area
- Potential contaminated site
- Within 800 metres of a Provincial Highway
- Crown land
 - Other (specify) _____

3. Consideration of affected persons, organizations, and authorities

Prior to the Public Hearing for the OCP bylaw amendment, consideration has been given to consultation with the following:

- Cariboo Regional District
- Regional District of Fraser Fort George
- Regional District of Kitimat-Stikine
- Regional District of Peace Rive
- Village of Vanderhoof
- District of Fort St James
- Village of Fraser Lake
- Village of Burns Lake
- District of Houston
- Village of Telkwa
- Village of Granisle
- Town of Smithers
- Agricultural Land Commission

Federal / Provincial Ministries or Agencies

- Ministry of Transportation and Infrastructure
- Ministry of Agriculture
- Ministry of Environment
- Ministry of Natural Resource Operations
- Ministry of Community, Sport and Cultural Development
- Ministry of Forests, Mines and Lands
- Northern Health
- Department of Fisheries and Oceans
- Other (specify) – Advisory Planning Commission

- ✓ First Nations
 - Carrier Chilcotin Tribal Council
 - Nazko First Nation
 - Saik'uz First Nation

- ✓ School District No. 91
- School District No. 54
- Improvement Districts

Public

- ✓ Immediate neighbours (within 200 metres of subject property)
- Surrounding neighbourhood
- Region wide
- ✓ Public Hearing
- Other (specify) - RDBN Website

4. Statutory Approvals Required for OCP Amendment Bylaw or associated Rezoning Bylaw

- Ministry of Transportation and Infrastructure
- Ministry of Community, Sport and Cultural Development

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April 26/2016

To whom it may concern:

Re: lot A District lot 1140 Cariboo District
Plan 29381

We recently bought this lot (approx 5 acres)
and it is zoned Tourism Commercial.
We would like the zoning changed to
Small holding to accomodate a
residence, as this is more suited to this
area.

We understand this is preferred by
the RDBN Planning Department.

Regards,

Marianne Arndt
Ty Ant

April 26/2016



Memorandum

To: Chair Miller and the Board of Directors
 From: Jason Blackwell (Regional Fire Chief)
 Date: February 31, 2018
 Regarding: Road Rescue in the RDBN

BACKGROUND:

At the January 25th, 2018 Board meeting staff reported on the EMBC policy to not issue task numbers to reimburse fire departments for road rescue services in areas covered by a local government road rescue service. At this meeting the Board passed the following motion.

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to work with the District of Vanderhoof staff and other communities wanting to draft an amendment or repeal Bylaw(s) for road rescue services; and further, that staff bring forward the information to the February 8, 2018 RDBN Committee of the Whole Meeting; and further, that the RDBN Board of Directors direct staff to schedule a meeting with the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General in regard to road rescue service."

Staff contacted the effected municipal CAO's, and have confirmed that the District of Vanderhoof and the Village of Fraser Lake wish to move forward with having the Bylaws rescinded. The Electoral Area Directors for the impacted electoral areas have no objections to the bylaws being rescinded. It is not proposed that the road rescue related bylaws impacting the Fort St. James and Topley Fire Departments be rescinded at this time.

This report asks the RDBN Board to consider rescinding "Area F Emergency Extrication Contribution Local Service Area Establishment Bylaw No. 1113, 1999" and "Regional District of Bulkley Nechako Electoral Area D Emergency Extrication Service Area Establishment Bylaw No. 1516, 2009."

DISCUSSION:

EMBC's Position

As noted EMBC has recently informed the RDBN that they are not issuing task numbers to reimburse fire departments for road rescue services in areas covered by any type of road rescue service supported by local government bylaw (EMBC reimbursement is at a rate of \$330.00/hour for apparatus and crew, including a portion of the cost for equipment damaged while on scene).

EMBC has also taken the position that a local fire department will not qualify for EMBC reimbursement where a bylaw for road rescue exists, even if the taxation is not collected for the service. EMBC has also raised the possibility that local fire departments will not qualify for EMBC reimbursement where they are providing road rescue in an area that was previously covered by a rescinded bylaw related to road rescue.

RDBN staff have informed EMBC that the RDBN Board are going to consider rescinding "Area F Emergency Extrication Contribution Local Service Area Establishment Bylaw No. 1113, 1999" and "Regional District of Bulkley Nechako Electoral Area D Emergency Extrication Service Area Establishment Bylaw No. 1516, 2009" on February 8th, 2018.

RDBN staff have requested that EMBC confirm in writing whether the Vanderhoof Fire Department and the Fraser Lake Fire Department will again qualify for an EMBC task number and reimbursement for road rescue services in the areas previously covered by these bylaws, if they are rescinded. EMBC have indicated that they are hoping to have an answer prior to February 8th, 2018. The e-mail communication with EMBC on this issue is attached.

Staff Comment and Concern

Road rescue is not a responsibility of local government. It appears that the intent in creating road rescue related bylaws was to assist fire departments in their efforts to support the RCMP and BC Ambulance Service. The intent was not to take responsibility for road rescue. The amount of money raised through taxation is small and is not adequate to cover the cost associated with providing the service.

The RDBN has, as a good will gesture, agreed to assist local fire departments by making limited financial contributions to help support their road rescue efforts. Unfortunately, this is resulting in the Province reducing their support for local fire departments providing this service.

In staff's opinion the Province should issue task numbers to reimburse fire departments for road rescue regardless of any bylaw in support of road rescue, and regardless of whether the response is in a fire protection service area or municipality. In the longer term the Province needs to establish a reasonable and responsible system for the provision of road rescue services in BC, in close consultation with local governments. This system needs to support local governments when they choose to assist the Province in providing road rescue service. The current system does not encourage local governments to continue to provide any type of service.

Recommendation

Should the Board wish to repeal "Area F Emergency Extrication Contribution Local Service Area Establishment Bylaw No. 1113, 1999" and "Regional District of Bulkley Nechako Electoral Area D Emergency Extrication Service Area Establishment Bylaw No. 1516, 2009" The repeal bylaws should be given 1st, 2nd, and 3rd readings. The bylaws will then be sent to the Province for approval. If approved they will be returned to the board for consideration of adoption.

Recommendation

That the Board consider 1st, 2nd, and 3rd readings for:

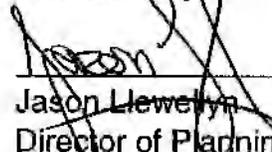
1. "Regional District of Bulkley Nechako Electoral Area "D" (Fraser Lake Rural) Emergency Extrication Service Area Establishment Repeal Bylaw No. 1822, 2018; and
2. Area F Emergency Extrication Contribution Local Service Area Establishment Repeal Bylaw No. 1823, 2018

All/Directors/Majority

Written By:


Jason Blackwell
Regional Fire Chief

Reviewed by:


Jason Llewellyn
Director of Planning and
Protective Services

Jason.Ilewellyn

From: Hurst, Maurie
Sent: Monday, January 29, 2018 3:27 PM
To: Jason.Blackwell; Bennett, Crissy
Cc: Melany Deweerdt; Lori Egli; CAO Village of Fraser Lake; Jason.Ilewellyn
Subject: RE: Road rescue bylaw clarification.

Hello Jason and others

We do not yet have that direction from executive. We have presented your scenario to both the Fire Commissioner and our Executive Director, Operations for EMBC and they will get back to us with a decision when they have had a chance to review the information and possibly discuss with legal counsel. We will let you know as soon as we hear anything, and will do so in writing. We will also let them know about your meeting on the 8th so that we can hopefully get an answer before then.

Maurie

Maurie L. Hurst, BA(Crim), MBA | Regional Manager, Northwest
[Emergency Management BC](#)
 1B-3215 Eby Street
 Terrace BC CANADA V8G 2X8

24 Hour Emergency Reporting: 1 800 663 3456

Follow us on Twitter [@EmergencyInfoBC](#) and [@PreparedBC](#)

From: Jason.Blackwell [mailto:Jason.Blackwell@rdbn.bc.ca]
Sent: Monday, January 29, 2018 15:09
To: Hurst, Maurie L EMBC:EX; Bennett, Crissy EMBC:EX
Cc: Melany Deweerdt; Lori Egli; CAO Village of Fraser Lake; Jason.Ilewellyn
Subject: Road rescue bylaw clarification.

Hello Maury & Crissy. As you are aware EMBC are not issuing task numbers to reimburse fire departments for road rescue services in areas covered by any type of road rescue service supported by local government bylaw. During our discussions with your office it has become unclear whether a local fire department will qualify for EMBC reimbursement for road rescue services in areas previously covered by a bylaw related to road rescue which has been rescinded.

On February 8th, 2018 staff are planning to ask the RDBN Board to consider rescinding "Area F Emergency Extrication Contribution Local Service Area Establishment Bylaw No. 1113, 1999" and "Regional District of Bulkley Nechako Electoral Area D Emergency Extrication Service Area Establishment Bylaw No. 1516, 2009." Can you please confirm in writing whether the Vanderhoof Fire Department and the Fraser Lake Fire Department will again qualify for an EMBC task number and reimbursement for road rescue services in the areas previously covered by these bylaws, once they are rescinded.

This information will be critical to the Board's decision making process on February 8th, 2018. Please don't hesitate to give me a call if you have any questions.



317

Memorandum

To: Chair Miller and the Board of Directors
From: Jason Llewellyn, Director of Planning & Protective Services
Date: February 14th, 2018
Regarding: Equity Mine Emergency Preparedness and Response Plan

PURPOSE:

The purpose of this report is to update the Board regarding staff's attempts to have a representative from the Ministry of Energy, Mines, and Petroleum Resources (MEMPR) attend a Board meeting to discuss the approval process for the Equity Mine Emergency Preparedness and Response Plan (EPRP), and the RDBN's concerns with that plan.

DISCUSSION:

RDBN Discussions with Equity Mine Representatives

On March 1st, 2017 Protective Services Staff attended a meeting with other emergency response agency representatives to give input into Equity Mine's draft EPRP. At this meeting and in a subsequent e-mail staff provided the following feedback regarding the draft plan.

The draft plan does a nice job of outlining protocols for contacting response agencies in the event of a potential emergency. However, I would like to see the plan take the next step and deal with the response activities that would be necessary after the agencies are informed of an emergency.

For example it would be good to have draft evacuation plans associated with each of the emergency scenarios including maps showing the extent of the recommended evacuation area, road closure locations, checkpoints that will require staffing, etc. These plans should be developed with input from the RDBN and the RCMP. There will also be many questions related how evacuees are dealt with.

There should also be a response plan that outlines the response likely to be necessary to deal with water quality and health issues for each emergency scenario. What is the extent of the area where residents should be advised to not drink surface water? What is the drinking water distribution plan? It would be good to include Northern Health and the Ministry of Environment in this planning process.

These are all issues the RDBN, and other response agencies, will be trying to answer if an event occurs. The more work that can be done to answer these questions in advance the better. The RDBN looks forward to working with Equity Mine further on this, and reviewing future drafts of the plan.

On April 27th, 2017 staff followed up with the Equity Mine representative to determine the status of the draft EPRP. Staff were informed that a number of the RDBN's requests were not included in the plan as they are beyond the scope of the plan. Staff asked for a copy of the draft EPRP. It was not provided.

On November 15, 2017, Equity Mine distributed their "final" version of the Equity Mine EPRP. The EPRP does not incorporate most of the RDBN's recommendations. This plan is available from staff on request.

Equity Mine's position is that their primary responsibility is to plan for their response to an emergency at the mine site. They see their responsibility to plan for and respond to the off-site impacts associated with an emergence as being limited.

The EPRP contains protocols regarding contacting emergency response agencies, and it outlines the area potentially inundated by a tailings pond breach. It also makes recommendations regarding road closure and evacuations. However, much of the information the RDBN, and other response agencies, will be trying to answer during an emergency event are not provided. Also, the necessary information should be presented using maps which are easily understood and interpreted by response agencies during an event.

RDBN Discussions with MEMPR Staff

On March 4th, 2017 staff made contact with the Howard Davies, Regional Director for MEMPR. He was made aware of the situation and was asked to explain the process by which the Ministry will review and approve Equity's draft Emergency Response Plan, and indicate how the RDBN can best provide formal input to the Ministry regarding the plan. To date the Ministry has not responded to these questions.

Staff reported to the Board on the situation in May, and on June 7th, 2017 RDBN staff sent Howard Davies, Regional Director for MEMPR a letter inviting him to attend a Board meeting to discuss the following issues:

1. The content of the "Equity Mine Emergency Response Plan"
2. Information Regarding the Emergency Preparedness and Response Plan approval process and how the RDBN can formally express our concerns to the Ministry.
3. The concentration of gravel pits surrounding the Town of Smithers Adjacent to the Bulkley-River.

On June 20 - 21st, 2017 RDBN staff followed up with MEMPR staff regarding their attendance at an RDBN Board meeting. RDBN staff also asked if MEMPR staff could answer the RDBN's questions regarding the process for approval of the Equity Mines Emergency Plan and how the RDBN formally provides input into that process prior to the meeting. MEMPR staff indicated that they would get back to RDBN staff.

On July 18th, 2017 RDBN staff again followed up with MEMPR staff regarding their attendance at an RDBN Board meeting. MEMPR staff indicated that the MEMPR was still working on the RDBN's request.

**RDBN Discussions with the
Minister of Energy, Mines, and Petroleum Resources**

At the 2017 UBCM convention in Vancouver RDBN Board representatives met with the Honourable Michelle Mingall, Minister of Energy Mines and Petroleum Resources. This meeting was followed by a November 21st, 2017 letter from the RDBN Board Chair to the Minister restating the RDBN's concerns regarding the Equity Mine EPRP, and the outstanding request for MEMPR staff to attend an RDBN Board meeting.

Peter Robb, Assistant Deputy Minister, responded to the RDBN's November 21st letter. This letter is attached. It indicates that Howard Davies, Regional Director for MEMPR will make himself available to meet with the Board regarding the RDBN's concerns. It is unclear from the letter whether the MEMPR will require Equity Mine to amend the EPRP to the RDBN's satisfaction.

Recommendation

That the RDBN Board direct staff to send the letter attached to the staff report dated February 14th, 2018 regarding the Equity Mine Emergency Preparedness and Response Plan to Howard Davies, Regional Director for the Ministry of Energy, Mines and Petroleum Resources.

All/Directors/Majority

Written By:



Jason Lewellyn
Director of Planning & Protective Services

February 23, 2018

Howard Davies, Regional Director
Ministry of Energy, Mines and Petroleum Resources
3726 Alfred Avenue
Bag 5000, Smithers, BC
V0J 2N0

Sent by e-mail to Howard.davies@gov.bc.ca

RE: Invitation to attend Regional District of Bulkley-Nechako Board Meeting

This letter is a follow up to our June 2017 request that the Ministry of Energy, Mines and Petroleum Resources send a representative to attend a future meeting of the Board of the Regional District of Bulkley-Nechako. The intent of this meeting is to discuss the following issues.

- **The content of the “Equity Mine Emergency Preparedness and Response Plan.”** As you are aware the RDBN has concerns regarding the content of the plan and believe that important information is missing from the plan. For example the plan should include mapping showing areas to be evacuated during each emergency scenario, and the details of these evacuation plans need to be developed in consultation with the RDBN and the RCMP. The plan should also address and provide information regarding the water quality and health issues for each emergency scenario. A key question during an event will be the extent of the area where residents should be advised to not drink or otherwise be exposed to surface water? Also, it would be good to include Northern Health and the Ministry of Environment in this planning process.

These are questions that issues that the RDBN, and other response agencies, will be trying to answer if an event occurs. More work needs to be done in advance of an emergency event .

- **Information regarding the Emergency Preparedness and Response Plan approval process and how the RDBN can formally expresses our concerns to the Ministry.** The RDBN has been asking for this information from your Ministry since May 2017, and we have not yet received a response. In 2017 the RDBN was concerned that the Equity Mine Emergency Preparedness and Response Plan development process was proceeding without adequate consideration of our concerns. Now we have recently been informed by Equity

Mine that the EPRP has been finalized. The RDBN Board would like to know how we can have our concerns considered and addressed by your Ministry.

The attached January 30th, 2018 letter from Peter Robb, Assistant Deputy Minister ensures us that you will make yourself available to meet with the RDBN Board. We look forward to working with you to ensure that our concerns are heard and addressed as indicated by Mr. Robb in his letter.

The Regional District of Bulkley Nechako is available to meet with you on the following dates: March 15th, April 19th, or May 24th. We look forward to confirming your attendance.

Sincerely,

Bill Miller, Chair
Regional District of Bulkley-Nechako



RECEIVED
FEB 09 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

January 30, 2018
Ref: 103069

Regional District of Bulkley Nechako
37, 3rd Ave, PO Box 820
Burns Lake BC V0J 1E0

Dear Mr Miller,

Thank you for taking the time to write to Honourable Michelle Mungall, Minister of Energy, Mines and Petroleum Resources on November 21, 2017 regarding the Equity Mine Emergency Response Plan.

I understand your concern around the issue of tailings storage and emergency preparedness for your community. We are certainly happy to discuss our process in reviewing these plans and ensure your concerns are heard and addressed.

Dealing with risks arising from tailings storage requires a coordinated approach between the Ministry of Energy, Mines and Petroleum Resources (EMPR), Ministry of Environment and Climate Change Strategy (MoE), Emergency Management BC (EMBC) and other agencies such as Northern Health, the RCMP and local communities.

EMBC and MOE have a significant role in managing emergency planning and crisis management, and would be the principal agencies for immediate downstream impacts during a breach.

MEMPR's Mine Emergency Response Plan Guidelines (Guidelines) requires 'Affected Community Consultation' regarding the hazards associated with an incident that could pose a threat to surrounding communities, and specifically mentions tailings failures and spills. The Guidelines can be found at the following link:

<https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/mineral-exploration-mining/documents/health-and-safety/merpguidelines.pdf>

Further to this, Section 4.3 of the Health Safety and Reclamation Code (the Code) Part 10 Guidance requires an Emergency Preparedness and Response Plan (EPRP) to complement a MERP and may include community outreach and identifies mitigations and responses related to Tailings Storage Facilities. The Code is available here:

**Ministry of
Energy, Mines and
Petroleum Resources**

**Mines and Mineral
Resources Division
Assistant Deputy
Minister's Office**

**Mailing Address:
PO Box 9320, Stn Prov Govt
Victoria, BC V8W 9N3**

Telephone: 778-698-7233

**Location:
8th Floor, 1810 Blanshard Street
Victoria**

Website: www.em.gov.bc.ca/

<https://www2.gov.bc.ca/gov/content/industry/mineral-exploration-mining/health-safety/health-safety-and-reclamation-code-for-mines-in-british-columbia>

I understand that you have been seeking to connect with EMPR for some time now regarding your concerns. I have spoken to the Regional Director, Howard Davies who will make himself available to meet with your Board to have a more fulsome discussion on this topic. Mr Davies can be reached by email: Howard.Davies@gov.bc.ca or phone: (250) 876-8327.

Sincerely,



Peter Robb
Assistant Deputy Minister
Mines and Mineral Resources Division



Building Inspector's Report For January, 2018

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 4 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$1,191.60, with a total construction value of \$198,600.00. There have been 4 permits issued to date in 2018.

2. Building Permit Summary for the Village of Burns Lake

There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2018.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2018.

4. Building Permit Summary for the Village of Granisle

There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2018.

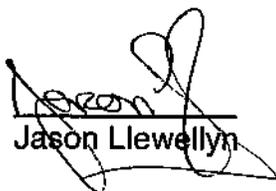
5. Building Permit Summary for the District of Fort St. James

There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2018.

6. Building Permit Summary for the Village of Telkwa

There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2018.

Reviewed by:


Jason Llewellyn

Written by:


Jason Berlin



Planning Department Enquiries Report, Month of January, 2018

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of January, 2018. During this month the Planning Department responded to 168 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other.

Subject Area	Sept 2017	October 2017	November 2017	December 2017	January 2018
Development Services	28	33	31	19	32
Electoral Area Planning	48	86	54	34	47
House Numbering	20	5	28	4	9
Maps	46	48	37	17	33
Bylaw Enforcement	16	20	5	1	0
Other	52	39	21	61	47
Total	210	231	176	135	168

Recommendation

"That the Board receive the January 2018 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,

Jason Newell
Director of Planning

Local Government Program Services

...programs to address provincial-local government shared priorities



Administration provided
by UBCM

Funding provided by
Province of B.C.



For program
information, visit the
Funding Programs
section at:

www.ubcm.ca

LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: cepf@ubcm.ca
Phone: (250) 387-4470

January 15, 2018

Chair Miller and Board
Regional District of Bulkley-Nechako
Box 820
Burns Lake, BC V0J 1E0

RECEIVED

JAN 22 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

COPY

Re: 2017 Emergency Social Services - Approval and Terms & Conditions

Dear Chair and Board,

Thank you for submitting an application under the Community Emergency Preparedness Fund for the 2017 Emergency Social Services program.

I am pleased to inform you that the Evaluation Committee has approved funding for your project, *Regional ESS Capacity Building*, in the amount of \$24,265.60.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Transportation & Infrastructure has provided funding for this program and the general Terms & Conditions for this grant are attached. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- (1) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in the budget that was approved as part of your application;
- (2) All expenditures must meet eligibility requirements as defined in the Program & Application Guide;
- (3) All project activities must be completed within 12 months and no later than January 31, 2019;
- (4) The final report is required to be submitted to UBCM within 30 days of project completion and no later than March 4, 2019;
- (5) Any unused funds must be returned to UBCM within 30 days following the project end date;
- (6) Applicants who submitted funding requests for Justice Institute of British Columbia (JIBC) Emergency Social Services courses are advised that if a course is approved for funding under the regular

Provincial ESS training program, this cost will no longer be eligible through the CEPF grant. Applicants are also advised that the ESS Director's Course (ESSD) is funded by the Province and is not eligible for funding under CEPF.

Please note that descriptive information regarding successful applicants will be posted on the UBCM and/or provincial government websites, and all final report materials will be made available to the provincial government.

On behalf of the Evaluation Committee, I would like to congratulate the Regional District of Bulkley-Nechako for responding to this opportunity to develop ESS capacity to support the resiliency of BC communities.

If you have any questions, please contact Local Government Program Services at (250) 387-4470 or by email at cepf@ubcm.ca.

Sincerely,



Rebecca Bishop
Program Officer

cc: *Jason Llewellyn, Director of Planning*

Enclosure



Local Government Program Services

General Funding Terms & Conditions

The purpose of the Terms & Conditions is to provide basic information on grants administered by the Union of BC Municipalities through Local Government Program Services (LGPS). For specific information regarding the terms and conditions of each funding program, please refer to the relevant Program & Application Guide.

1. Definitions

- **Approved Applicant** - In general, LGPS grants are awarded to local governments (regional districts and municipalities). However, under some programs, First Nations can be the approved applicant. The approved applicant is the primary contact for UBCM and is responsible for overall grant management.
- **Approved Partner(s)** - Are organizations that contribute directly to the approved project, are identified in the application and are approved by UBCM. Possible partners include, but are not limited to, boards of education, health authorities, First Nations or aboriginal organizations, non-profit organizations and local governments (other than the applicant).
- **Approved Project** - Is the activity or activities described in the application and approved by UBCM.
- **Cash Expenditures** - Are direct costs properly and reasonably incurred and paid for with money by the approved applicant or approved project partner for the development or implementation of the approved project. For example, catering and consultant fees can be cash expenditures.
- **In-Kind Expenditures** - Are the use of resources of the approved applicant or approved project partner for the development or implementation of the approved project. For example, the use of meeting rooms owned by the applicant or approved partner can be an in-kind expenditure.

2. Eligible & Ineligible Costs

Eligible costs, including cash and in-kind expenditures, are direct costs properly and reasonably incurred by the approved applicant or approved partner as part of the approved project. To be eligible, these costs must be outlined in the detailed budget submitted by the approved applicant as part of the application process and be approved by UBCM. Requests to change the budget must be made to UBCM, in writing, by the approved applicant (see below). Please see the relevant Program & Application Guide for specific notes regarding eligible and ineligible costs.

3. Post-Approval Terms

Notice of Approval

UBCM will inform all applicants of the status of their application by letter. Approved applicants will be informed of specific conditions of the grant approval and if a specified percentage of the approved grant amount will be forwarded to the approved applicant upon approval. The balance of the grant will be paid on satisfactory completion of the project and receipt and approval of all final reporting requirements.

Applicant Responsibilities

LGPS grants are awarded to approved applicants. When collaborative projects are undertaken, the approved applicant remains the primary organization responsible for the grant. Due to this, the approved applicant is the primary contact for UBCM and is responsible for:

- Ensuring that approved activities are undertaken as outlined in the approved application and within the required timeline
- Providing proper fiscal management of the grant and approved project (see below)
- Submitting final reports, using UBCM forms where available, as required by the Program & Application Guide (see below).

Accounting Records

Acceptable accounting records must be kept that clearly disclose the nature and amounts of eligible expenditures (cash and in-kind) incurred as part of the approved project. Financial summaries are required to be submitted as part of the final report and must be signed by a representative of the approved applicant (or as required in the Program & Application Guide).

In all cases, the final project expenditure must be net of any rebates (such as GST/PST) that the approved applicant or approved partner is eligible to receive.

Changes to or Cancellation of Approved Project

Approved applicants need to apply to UBCM, in writing, for any significant variation from the approved project as described in the approved application, including any major changes to:

- Start or end dates
- Project purpose, goals, outcomes or milestones
- Cash and in-kind expenditures or matching funds (when required)
- Project partners

UBCM's approval is required in advance for such changes. If an approved project is cancelled, the approved applicant is responsible for ensuring any grant monies that have been advanced are returned to UBCM within 30 days, or as outlined in the Program & Application Guide.

4. Reporting Requirements

Submission of Reports

Approved applicants are required to submit final reports as outlined in the Program & Application Guide. When UBCM forms or templates are available, they are required to be used. Please note the following when submitting a report:

- When completing a UBCM report form please ensure that each question is answered and that all attachments are complete. Follow any sample templates that UBCM provides.
- Submit all documents as Word or PDF files. Note: files over 20mb cannot be accepted.
- Submit all digital photos or images as JPEG files. Note: files over 20mb cannot be accepted.
- If a hardcopy of the report is required, do not bind reports or submit in binders or folders.
- When you are ready to submit your report, please e-mail it directly to lgps@ubcm.ca or mail it to Local Government House: 525 Government Street, Victoria, BC, V8V 0A8.

Extensions and Outstanding Reports

In order for an approved project to continue past the approved end date – or for a final report to be submitted after the established deadline – approved applicants must contact UBCM to request and be granted permission for an extension.

Approved applicants that do not request extensions and have outstanding reports may forfeit the final payment of their grant and may not be eligible to apply to future LGPS programs until reports are received.

5. Recognition of Funding and Funders

Approved applicants should contact UBCM for more information on recognizing funding and for information on the appropriate use of logos. Please contact LGPS at (250) 356-2947.



District of Vanderhoof
Incorporated 1926
Geographical Centre of BC

Date: 02 February 2018

Re: **Vanderhoof Fire Department Extrication Services**

The following resolution was passed by Council at the February 1, 2018 District of Vanderhoof Council Meeting:

That the Regional District of Bulkley Nechako rescind the Area F Emergency Extrication Contribution Local Service Area Establishment Bylaw No. 1113, 1999 and further

That the Regional District of Bulkley Nechako remove any and all references to Area F extrication services in the Agreement for Rural Fire Protection between the District of Vanderhoof and the Regional District of Bulkley Nechako.

CARRIED

Certified to be a true copy of the
Resolution as passed by the District
of Vanderhoof Council on 01 February 2018.

Lori Egli
Corporate Officer



January 30, 2018

Regional District of Bulkley Nechako
Box 820
Burns Lake, BC
V0J 1E0

Attention: Area B Director Bill Miller

Dear Director Miller,

Re: Invitation to Participate in Consultations for Amendment of Official Community Plan

The Village of Burns Lake will be considering an amendment the Village of Burns Lake Zoning Bylaw No. 880, 2008 and the Village of Burns Lake Official Community Plan Bylaw No. 970, 2017, to add "Medical Cannabis Production Facilities" as a permitted use in the Heavy Industrial (M2) zone. A list of the properties currently zoned Heavy Industrial (M2) and a location sketch map is attached as Appendix A to this letter.

Pursuant to Section 475 of the *Local Government Act*, the Council of the Village of Burns Lake is required to provide one or more opportunities for consultation with persons, organizations and authorities it considers will be affected when developing, amending or repealing an Official Community Plan. Council has considered that it is appropriate to provide your organization with an opportunity for consultation, prior to the Public Hearing and 3rd reading of the OCP Amendment bylaw, which are scheduled to be held in the Council Chambers at the Village of Burns Lake office, 15-3rd Avenue, Burns Lake, B.C., as follows:

- 1st Reading of OCP Amendment and Zoning Bylaw Amendment - February 6th, 2018 Regular Council meeting.
- Public Hearing 7:00pm - February 20th, 2018.
- 2nd and 3rd Reading - February 20th, 2018 Regular Council meeting.

As part of the process of considering the proposed OCP Amendment, the Village of Burns Lake is seeking your input. The Village invites you to submit written comments regarding the proposed OCP Amendment, including any comments concerning the anticipated impacts the proposed amendment may have on your organization.

In order to facilitate this process, a draft copy of the OCP Amendment Bylaw and Zoning Bylaw Amendment are enclosed with this letter.

Page 2. Invitation to Participate

Written comments are to be submitted to and received by the Village no later than February 16, 2018.

Written submissions should be addressed to:

Village of Burns Lake
PO. Box 570 #15 3rd Avenue
Burns Lake, BC, V0J 1E0
Attention: Chief Administrative Officer

Alternatively, your comments may be sent by e-mail to: sworthing@burnslake.ca

If you have any questions or if you would like further information on the proposed amendments, please contact Sheryl Worthing, Chief Administrative Officer, by telephone at 250.692.7587.

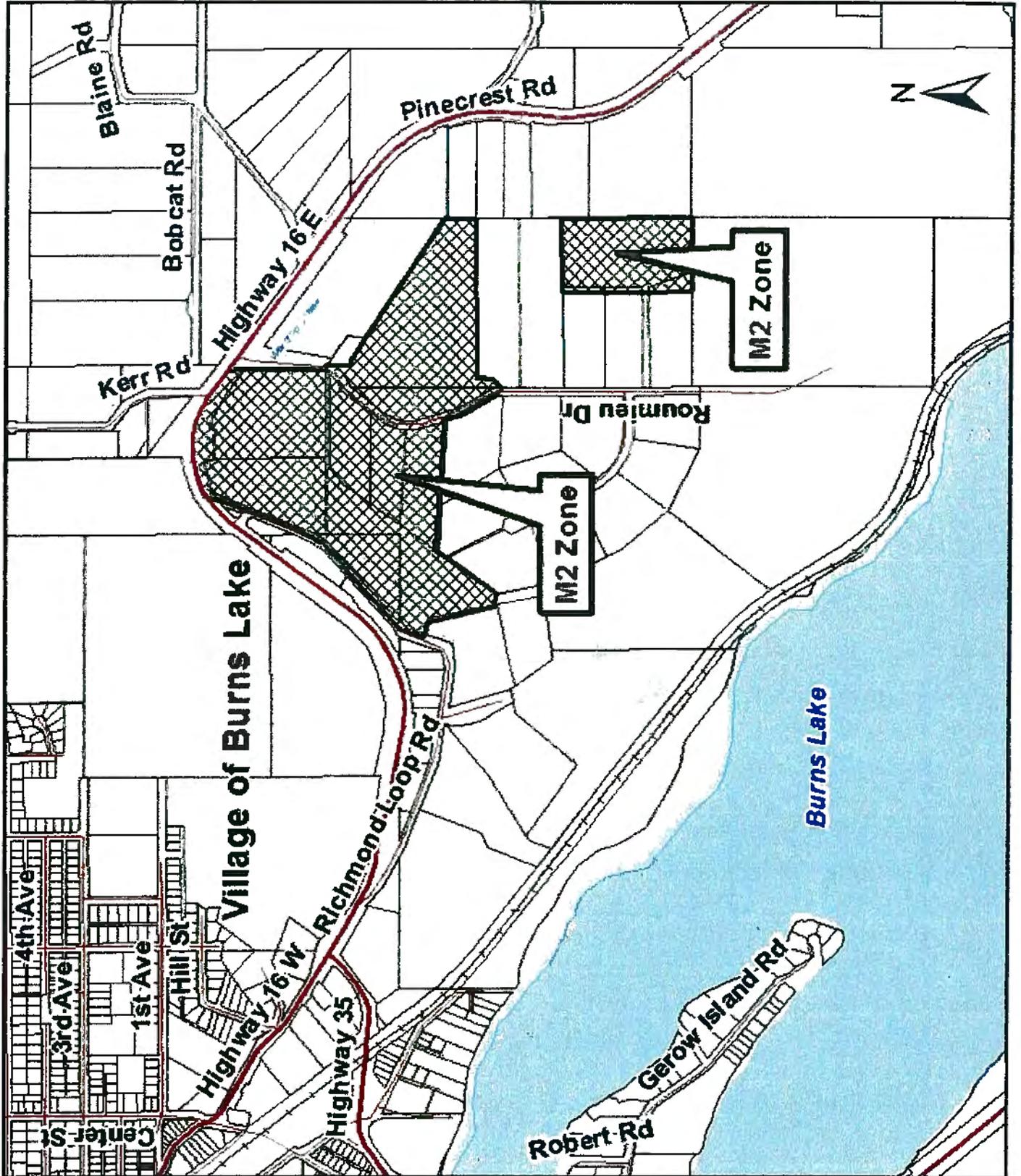
Sincerely,

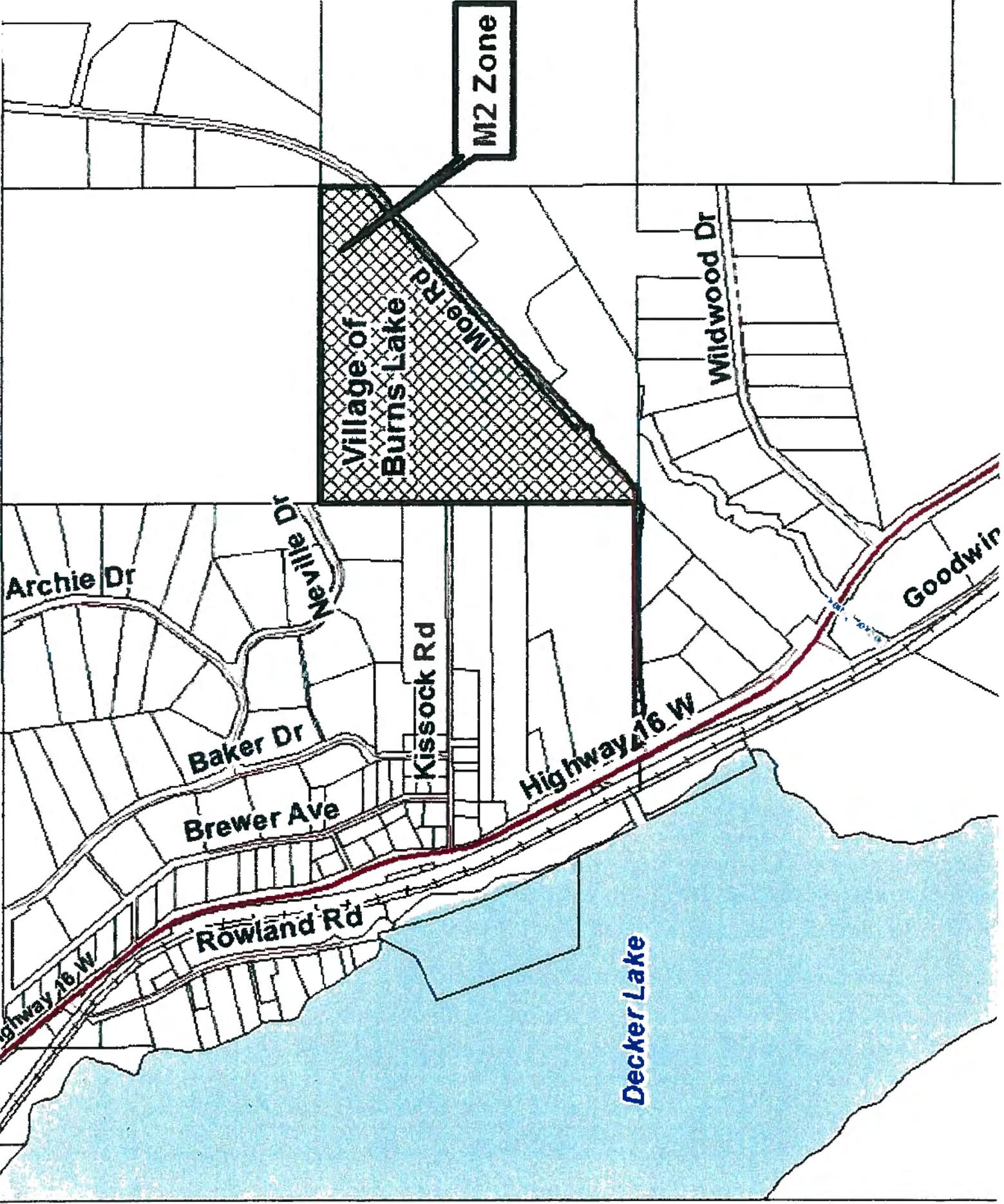
Sheryl Worthing
Chief Administrative Officer

- Encls. (1) Appendix 1 – List of properties zoned Heavy Industrial (M2)
(2) Appendix 2 – Location sketch map.
(3) Draft copies of OCP Amendment Bylaw and Zoning Bylaw Amendment.

Village of Burns Lake **333**
 List of Properties Zoned Heavy Industrial (M2)
 APPENDIX 1

LEGAL DESCRIPTION	PID	Civic Address
L 1 DL 2510 R5C PL PRP13246	017720419	3970 Moe Road
L 3 DL 1900 R 5 COAST DISTRICT PL 8433 EXC ANY PTN OF THE RW OF THE DOMINION TELEGRAPH LINE HAVING A WIDTH OF 100 FT WHICH MAY LIE W/I THE BDY OF THE SAID LND	007726279	135 Roumieu Drive
L 4 DL 1900 R 5 COAST DISTRICT PL 8433 EXC ANY PTN OF THE RW OF THE DOMINION TELEGRAPH LINE HAVING A WIDTH OF 100 FT WHICH MAY LIE W/I THE BDY OF THE SAID LND	007726317	115 Roumieu Drive
L 2 DL 1900 R 5 COAST DISTRICT PL 8433 EXC ANY PTN OF THE RW OF THE DOMINION TELEGRAPH LINE HAVING A WIDTH OF 100 FT WHICH MAY LIE W/I THE BDY OF THE SAID LND	007726261	155 Roumieu Drive
DL 1900 R 5 COAST DISTRICT EXC ANY PTN OF THE RW OF THE DOMINION TELEGRAPH LINE HAVING A WIDTH OF 100 FT WHICH MAY LIE W/I THE BDY OF THESE LNDS & EXC PLS 3999 7726 8433	015142001	710 Richmond Loop
L 1 DL 1892 R 5 COAST DISTRICT PL 6767	009700668	205 Roumieu Drive
L B DLS 1888 & 1900 R 5 COAST DISTRICT PL PRP42161 EXC THE RW OF THE DOMINION TELEGRAPH LINE HAVING A WIDTH OF 100 FT WHICH MAY LIE W/I THE BDY OF THE SAID LNDS	024067946	100 Roumieu Drive
L 2 DL 1892 R 5 COAST DISTRICT PL 4296	011594616	800 Richmond Loop
L B DL 1888 R 5 COAST DISTRICT PL PRP44845 EXC THE RW OF THE DOMINION TELEGRAPH LINE HAVING A WIDTH OF 100 FT WHICH MAY LIE W/I THE BDY OF THE SAID LND	024627551	20 Roumieu Drive
L 3 DL 5345 R 5 COAST DISTRICT PL 4381	011599111	740 Richmond Loop
L 1 DL 1900 R 5 COAST DISTRICT PL 8433 EXC ANY PTN OF THE RW OF THE DOMINION TELEGRAPH LINE HAVING A WIDTH OF 100 FT WHICH MAY LIE W/I THE BDY OF THE SAID LND	007726236	110 Roumieu Drive







**THE CORPORATION OF THE VILLAGE OF BURNS LAKE OFFICIAL COMMUNITY PLAN AMENDMENT
BYLAW NO. 976, 2018**

A bylaw to amend the Corporation of the Official Community Plan Bylaw No. 970, 2017

The Council for the Corporation of the Village of Burns Lake, in open meetings assembled, enacts as follows:

1) Citation

- a) This bylaw may be cited for all purposes as *"The Corporation of the Village of Burns Lake Official Community Plan Amendment No. 976, 2018."*

2) General

- a) That the Corporation of the Village of Burns Lake Official Community Plan be amended by deleting the words *"and public utilities"* at the end of the description of uses included for the Heavy Industrial designation in Chapter 12, Section 12.2, and replacing them with the words *"public utilities, and medical cannabis production facilities"* so that the Heavy Industrial paragraph in Section 12.2 of Chapter 12 now reads as follows:

i. Chapter 12 - IMPLEMENTATION

Section 12.2 Present and Proposed Land Use Plan Designations

Heavy Industrial

The Heavy Industrial designation includes manufacturing, assembly, processing machining, fabricating, repair, trucking storage, public utilities and medical cannabis production facilities.

READ A FIRST TIME this ____ day of _____, 2018.

PUBLIC HEARING held on this ____ day of _____, 2018.

READ A SECOND TIME this ____ day of _____, 2018.

READ A THIRD TIME this ____ day of _____, 2018.

ADOPTED this ____ day of _____, 2018.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of the *"Corporation of the Village of Burns Lake Official Community Plan Amendment Bylaw No. 976, 2018."*

**THE CORPORATION OF THE VILLAGE OF BURNS LAKE ZONING BYLAW AMENDMENT NO. 977, 2018**

A bylaw to amend the Corporation of the Village of Burns Lake Zoning Bylaw No. 880, 2008

The Council for the Corporation of the Village of Burns Lake, in open meeting assembled, enacts as follows:

1) Citation

- a) This bylaw may be cited for all purposes as *"The Corporation of the Village of Burns Lake Zoning Amendment Bylaw No. 977, 2018."*

2) That the Corporation of the Village of Burns Lake Zoning Bylaw No. 880, 2008 be amended as follows:

a) **Section 2.3 Definitions**

- a. The definition of **"agriculture"** be revised to add the words *"and also excludes medical cannabis production facilities"* after the words *"fish hatcheries"* at the end of the existing definition.

- b. The definition of **"green house and plant nursery"** be revised to add the following new sentence at the end of the existing definition:

"This use excludes medical cannabis production facilities."

- c. The definition of **"home industry"** be revised to add the following new sentence at the end of the existing definition:

"This use excludes medical cannabis production facilities."

- d. The definition of **"home occupation"** be revised to add the following new sentence at the end of the existing definition:

"This use excludes medical cannabis production facilities."



- e. The definition of “**industrial uses, general**” be revised to add the following new sentence at the end of the existing definition:
*“This use excludes **medical cannabis production facilities.**”*
- f. The definition of “**manufacturing establishment**” be revised to add the following new sentence at the end of the existing definition:

*“This use excludes **medical cannabis production facilities.**”*

- g. The following new definitions be added, in alphabetical order;

*“**cannabis**” means cannabis as defined in the Controlled Drugs and Substances Act (S.C. 1996, c. 19) and includes any plants, parts of plants, plant seeds, plant materials, oils or products containing cannabis;*

*“**licensed producer**” means the holder of a **producer’s licence**;*

*“**medical cannabis production facility**” means any use of any land, building or structure, or a part thereof, for growing, cultivating, harvesting, producing, processing, packaging, storing, destroying, providing, transporting, shipping, delivering, distributing or selling of cannabis. This permitted use may only be undertaken by a **licensed producer** within the scope of any applicable **producer’s licence**. This use does not include the retail sale or dispensing of cannabis;*

*“**producer’s licence**” means a cannabis production licence or similar authorization issued under the licensing requirements, laws and regulations applicable from time to time to cannabis for medical purposes;*

b) **Section 10.2.2 Heavy Industrial Zone (M2) - Principal Permitted Uses**

- a. That a new subsection “(dd) **medical cannabis production facility**” be added to the list of Permitted Uses for the Heavy Industrial Zone M2, with all following subsections to be renumbered so that they remain in consequential alphabetical order.

READ A FIRST TIME this ____ day of _____, 2018.

PUBLIC HEARING held on this ____ day of _____, 2018.

READ A SECOND TIME this ____ day of _____, 2018.

READ A THIRD TIME this ____ day of _____, 2018.



ADOPTED this _____ day of _____, 2018.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of the "*Corporation of the Village of Burns Lake Zoning Amendment Bylaw No. 977, 2018.*"

341



Cannabis Regulations Safeguard Local Choice, Jurisdiction

Feb. 7, 2018

The Province has released additional regulations as part of its framework for legalized cannabis. The new regulations focus on the retail sale of non-medical cannabis, and outline policies to address public consumption, personal cultivation and drug-impaired driving. The new rules align with UBCM's advocacy and recommendations provided by the Joint Provincial-Local Government Committee on Cannabis Regulation (JCCR).

UBCM President Wendy Booth, part of the joint committee, praised the province for its ongoing consultation with local government. "Our members have been seeking confirmation that we will be able to regulate cannabis retail as we do for the sale of alcohol. We also have supported separating the sale of cannabis from alcohol for reasons of public health. The regulations the province has brought address these concerns and are good news for local government."

Retail Framework

Non-medical cannabis will be available for purchase through government-operated outlets, private stores and online. The Liquor Distribution Branch will assume responsibility for operating standalone government retail stores, while the Liquor Control and Licensing Branch will be in charge of licensing private retail operations.

Retail co-location of non-medical cannabis with alcohol or tobacco will not be permitted in urban areas, along with other products such as food, gas, and lottery tickets. This approach is consistent with the prevalent viewpoint in the medical community, including that of former Provincial Health Officer, Dr. Perry Kendall, and was supported by the JCCR in its first submission to the Province.

At the same time, the JCCR has also advocated for smaller communities to be eligible to receive an exemption to this rule, given that some smaller jurisdictions lack the capacity or demand to warrant a separate location for both liquor and non-medical cannabis. The Province, as members of the JCCR, concluded that exceptions be established for rural non-medical cannabis retail stores, similar to exceptions that currently exist for rural liquor stores.

The Province will launch its registration process for those seeking a non-medical cannabis retail licence this spring. As part of this process, there will not be a cap on the number of retail licences issued, although licences will not be issued without local government support through a council resolution, based in part on a required public consultation process. Local governments will have the ability to impose security and distance requirements for retail outlets. Retail outlets may operate from 9 a.m. to 11 p.m. unless additional restrictions are put in place by a local government.

Through this process, local governments will have the ability to restrict, and if they so choose, completely ban cannabis sales (including public stores).

"It makes good sense to model the retail sale of cannabis on the current framework for alcohol," said Councillor Kerry Jang, JCCR Co-Chair. "The proposed model prevents the download of licensing while providing local governments with the tools to locate and manage the number of stores in their communities. Clarifying these issues lays the groundwork for sorting out the appropriate sharing of tax revenues."

The Province has also released a Private Retail Licensing Guide, providing additional information regarding its retail system for non-medical cannabis.

Public Consumption

349

Adults 19 years and older will be permitted to consume non-medical cannabis in public spaces where tobacco smoking and vaping are allowed. Exceptions to this rule include a ban on consumption in areas frequented by children, such as beaches and parks, as well as inside vehicles. Similar to tobacco use, additional restrictions will be at the discretion of local governments. The JCCR has previously advocated for all these changes, as well as a strong enforcement regime for restricting cannabis smoking/vaping.

The Committee also supports the development of licenced establishments where individuals can consume cannabis. The Province has decided not to immediately licence consumption venues/lounges; discussions will continue with the JCCR.

As part of its restrictions on public consumption, the Province has permitted landlords and strata councils to restrict or prohibit consumption at tenanted and strata properties.

Personal Cultivation

Consistent with proposed federal restrictions, British Columbia will permit adults to grow a maximum of four plants per household. The plants must not be visible from public spaces located outside the property. Personal cultivation will not be permitted in dwellings used for daycares. The JCCR directly advocated in favour of all these policy decisions, and going forward supports the use of provincial resources and strong administrative penalties to act as a deterrent for those who violate restrictions on personal cultivation.

As part of its restrictions on personal cultivation, the Province has permitted landlords and strata councils to restrict or prohibit cultivation of non-medical cannabis at tenanted and strata properties.

Drug-impaired Driving

The Province will increase training for law enforcement in order to manage drug-impaired driving. Consistent with JCCR recommendations, the Province will also introduce new measures to deter drug-impaired driving, including a new 90-day administrative driving prohibition for drug-affected driving and zero-tolerance restrictions for the presence of THC in drivers who are part of the Graduated Licensing Program.

The Union of BC Municipalities recently endorsed resolution 2017-B88 which requests funding for police agencies to increase the number of certified drug recognition experts. It is unclear how much of the recently announced federal funding to support law enforcement will be allocated to British Columbia for police officer training.

Next Steps

The JCCR will continue to work with the Province of British Columbia to analyze and discuss policy decisions, including the distribution of taxation revenue, in advance of legalization.

To stay up to date with the work of the JCCR, please see the Committee's webpage.

Follow Us On

- Twitter: @ubcm

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343 Board - Direction (Letter of Support)

Cheryl Anderson

From: Tom Bulmer <tom.bulmer@cf-sn.ca>
Sent: January 29, 2018 9:35 AM
To: Cheryl Anderson
Cc: Jerry Petersen
Subject: Airshow support

Hi Cheryl,

Upon closer inspection of the application form for NDIT it asks for a "resolution" by the RDBN.
Is there something you need from me to get this on to the agenda for the 22 February meeting?

Warm Regards,
Tom Bulmer,
CED Coordinator

BUY LOCAL – MAKE LOCAL – INVEST LOCAL



PO Box 1078 2750 Burrard Ave. Vanderhoof, BC V0J 3A0
Ph: 250-567-5219 or 1-800-266-0611 Fax: 250-567-5224 www.cf-sn.ca

IMPORTANT NOTICE: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, the employee or agent responsible for delivering the message to the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited.

If you have received this communication in error, please notify Community Futures Stuart Nechako immediately by email at: tom.bulmer@cf-sn.ca. Thank you.

344

Cheryl Anderson

From: Tom Bulmer <tom.bulmer@cf-sn.ca>
Sent: January 29, 2018 9:09 AM
To: Cheryl Anderson
Cc: Jerry Petersen
Subject: Vanderhoof International Airshow

Hello Cheryl,

Thank you so much for speaking with me this morning.

Further to that conversation the Vanderhoof International airshow is requesting a letter of support from our district director Mr. Jerry Petersen.

This support is requested for a grant application to Northern Development Initiative Trust under their "Fabulous Festivals and Events" program.

In 2016 our airshow drew well over 4500 spectators for the one day event. Our 2018 show promises to be another stellar affair. And with the addition of the Canadian Forces acts (Snowbirds, CF-18 Demonstration team and the Sky Hawks) our numbers will swell. Estimates for this year are between 7000 and 9000 aviation enthusiasts. Over the years any proceeds left over after staging the show have gone to various community groups assisting us that day. (Nechako Valley Search and Rescue, Air Cadets and the Vanderhoof Rangers just to name a few.) Other groups have benefited from the show as well including but not limited to; Vanderhoof Children's Theatre, the School District 91 Music Program, YMCA, Vanderhoof Menshed, the Vanderhoof Farmer's Market and many others. It truly is an event that supports our entire community

More information is available at:

[Vanderhoof International Airshow](#), [Facebook](#), [Twitter](#), [Instagram](#) and [YouTube](#).

Warm Regards,



345 Board-Receive

BRITISH
COLUMBIA

January 25, 2018

Mr. Bill Miller, Chair
Bulkley-Nechako Regional District
PO Box 820
37 3rd Avenue
Burns Lake, BC V0J 1E0

RECEIVED
JAN 29 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Mr. Miller:

I would like to thank you for your hospitality during my visit to Prince George. The roundtable was a wonderful opportunity to meet as a group with you and the other Northern mayors and regional district chairs. I appreciated hearing about your current concerns as well as being able to follow up on conversations held during UBCM with members of cabinet and myself.

Your concerns regarding sustainability and economic diversification in small communities were heard, and this sentiment has been echoed by other local leaders in resource-based communities, especially in the wake of one of the worst wildfire seasons on record. Our government is committed to working with all levels of government to both assist local economies in recovering their traditional industries, while also expanding and investigating other ways of diversifying. I also appreciated hearing more about the Nechako White Sturgeon Recovery Initiative and I hope to be able to incorporate a visit to the hatchery when I'm next in the area.

Thank you, again, for taking the time to participate in the roundtable. My government believes that coordination and cooperation between municipalities and the province is key, and I want to assure you that the interests of northern communities are being heard in Victoria. I appreciate and value your openness and willingness to work together and I look forward to connecting with you again soon.

Sincerely,



John Horgan
Premier



Board-Receive

JAN 25 2018

Bill Miller, Chair
Regional District of Bulkley-Nechako
PO Box 820
Burns Lake BC V0J 1E0

Reference: 270824

RECEIVED

FEB 01 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Chair Miller,

Re: UBCM Meeting - Thank You

Thank you for taking the time to meet with me at the Union of British Columbia Municipalities (UBCM) gathering in Vancouver. I was glad we had the opportunity to discuss your support for the continued construction of passing lanes along Highway 16, your wish to have Germansen Landing Road remain a ministry road and the need to improve Colleymount Road. Please accept my apologies for the time it has taken me to follow up on our meeting.

As I work to ensure our government delivers the provincial highways, roads, bridges and other infrastructure British Columbians need, I am grateful to have had the chance to meet face-to-face with representatives from across B.C. and gain a clearer understanding of the priorities and needs of their communities. It was a pleasure to see firsthand the outstanding level of dedication shown by local leaders like yourself, and to look at ways we can work together to ensure our province's communities have the resources and support they need to continue building a strong economy that works for everybody.

I am confident we all share the same goal when it comes to transportation and infrastructure in B.C.: to provide British Columbians with the safest, most reliable transportation network possible. Positive and productive collaboration is the key to ensuring we can deliver on our commitments.

I asked that ministry staff review the priority safety issues identified during our meeting and discuss these matters further with Regional District staff and the local road user group, and was pleased to hear that Regional District and Ministry staff have met since our meeting at UBCM.

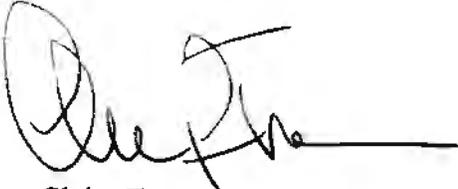
.../2

347

- 2 -

Thank you again for taking the time to meet with me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Claire Trevena', with a long horizontal line extending to the right.

Claire Trevena
Minister

Copy to: Grant Main, Deputy Minister

Deborah Bowman, Assistant Deputy Minister
Transportation Policy and Programs Department

Kevin Richter, Assistant Deputy Minister
Highways Department



BRITISH COLUMBIA

348 Board-Receive

January 29, 2018

Ref: 235631

Bill Miller
Chair
Regional District of
Bulkley-Nechako
PO Box 820
Burns Lake BC V0J 1E0

RECEIVED
FEB 02 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Mr. Miller:

Thank you for your letter written on behalf of the Regional District of Bulkley-Nechako Board of Directors, alerting me of your concern regarding timeframes when the Ministry of Children and Family Development (MCFD) requests feedback from Regional Boards, such as yours.

The Ministry greatly values input from communities and stakeholders. We do our best to give as much time as possible for stakeholders to respond to our enquiries. I understand that sometimes the timeframe is very short, especially for boards, such as yours, that meet at predetermined times. We will continue to do our best to allow as much time as possible for feedback, as this guides our work moving forward.

I would also encourage you to follow up with the Ministry employee who is requesting feedback to enquire about an extension that will better line up with your meeting schedule so that we can obtain your valuable input.

Thank you again for writing and bringing this important issue to my attention. I appreciate the opportunity to respond.

Sincerely,

Katrine Conroy
Katrine Conroy
Minister

RECEIVED

FEB 09 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

BRITISH
COLUMBIA



349

Board-Receive

February 1, 2018

Ref: 232607

Bill Miller, Chair
Regional District of Bulkley-Nechako
37 3rd Ave
PO Box 820
Burns Lake BC V0J 1E0

Dear Chair Miller:

Thank you for your letter regarding the timeframes for responding to requests for input from local government on Provincial initiatives.

Meaningful dialogue with local governments is an important issue to me. I understand that regional district boards, and other local governments, face challenges in responding to these requests as it takes time to gather input and to fully consider how complex issues affect communities. I also understand that the timing of board and council meetings can make these requests even more challenging.

In the fall of 2017, all local governments were asked by my colleague, the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General, to comment within short timeframes on the impact of cannabis legalization to local governments for the purpose of informing the development of the Provincial regulatory framework. Timelines for this request were driven by the time required to allow our new government to form as well as the need for a Provincial response to be ready for cannabis legalization in July 2018, as mandated by the federal government.

Please note that our starting point for the Province of British Columbia is to always provide local governments with sufficient time for meaningful consultation. However, in some circumstances, like that noted above, the time available will be dependent on the nature of the proposed action.

I appreciate you bringing this matter to my attention. If there are other specific examples you would like to discuss please feel free to raise them with myself or Ministry of Municipal Affairs and Housing staff, notably Tara Faganello, Assistant Deputy Minister, Local Government Division. Another venue for making such a request would be through the Union of British Columbia Municipalities (UBCM) resolutions process.

The Province considers and provides a formal response to all adopted UBCM resolutions.

.../2

Ministry of Municipal Affairs
and Housing

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-2283
Fax: 250 387-4312

Location:
Room 310
Parliament Buildings
Victoria BC V8V 1X4

<http://www.gov.bc.ca/mah>

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Bill Miller, Chair
Page 2

Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Robinson'.

Selina Robinson
Minister

pc: Tara Faganello
Assistant Deputy Minister
Local Government Division



351

Reference: 313641

FEB 07 2018

Bill Miller, Chair
and Directors
Regional District of Bulkley-Nechako
PO Box 820
Burns Lake BC V0J 1E0

RECEIVED

FEB 13 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Chair Miller and Directors:

Thank you for your letter of December 19, 2017, regarding limited response times for input and feedback on correspondence and referrals. I appreciate the opportunity to respond to your concerns and I apologize for the delay in doing so.

My staff had a telephone conversation with your Chief Administrative Officer, Ms. Melany de Weerd, to fully understand the context of the situation. I understand the amount of information you receive at the regional district level from provincial and federal agencies as well as from the Union of British Columbia Municipalities (UBCM) can be a large workload that is challenging to time around board meetings.

I have asked ministry staff in offices across Northern BC to try to accommodate the meeting schedule of the Regional District of Bulkley-Nechako when setting review timelines. If these timelines are set by legislation or regulation, my staff will clarify this in the letter and let you know if there are opportunities to request additional time.

I also encourage you to bring this forward through UBCM as you have planned.

Thank you again for bringing this issue to my attention.

Sincerely,

George Heyman
Minister

...2

cc: Larry Boudreau, Regional Director, Northern Operations, BC Parks and Conservation
Officer Service Division, Ministry of Environment and Climate Change Strategy
Ed Hoffman, Regional Director, Authorizations North, Environmental Protection
Division, Ministry of Environment and Climate Change Strategy
Cameron Schley, Inspector, Skeena Region, BC Parks and Conservation Officer Service
Division, Ministry of Environment and Climate Change Strategy
Mark West, Inspector, Omineca Region, BC Parks and Conservation Officer Service
Division, Ministry of Environment and Climate Change Strategy

Cheryl Anderson

Subject: FW: 194243 Miller SDPR Response

From: SDPR Executive Correspondence Services SDPR:EX <SDSI.ExecutiveCorrespondenceServices@gov.bc.ca>
Sent: Friday, January 26, 2018 2:18 PM
To: 'bmillier.pbm@gmail.com'
Subject: 194243 Miller SDPR Response

Ref: 194243

Bill Miller
bmillier.pbm@gmail.com

Dear Mr. Miller:

Thank you for your email of December 19, 2017, addressed to the Honourable Shane Simpson, Minister of Social Development and Poverty Reduction, regarding deadlines connected with requests for information and feedback. Minister Simpson has asked that we respond on his behalf, and we are pleased to do so. We apologize for the delay.

While we were unable to identify specific examples of deadlines from the information provided in your letter, please be assured that ministry staff are aware that organizations need sufficient time to prepare information and fulfill requests.

There are times when deadlines may be short due to operational and/or other circumstances beyond the ministry's control.

Should the regional district find it is unable to meet a deadline, we would encourage you to contact relevant ministry staff so that, if possible, an extension may be provided.

Thank you again for writing.

Sincerely,

Ministry of Social Development and Social Innovation

354



District of Vanderhoof
Incorporated 1926
Geographical Centre of BC

RECEIVED

FEB 02 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Date: 02 February 2018

Re: **Vanderhoof Fire Department Extrication Services**

The following resolution was passed by Council at the February 1, 2018 District of Vanderhoof Council Meeting:

That the Regional District of Bulkley Nechako rescind the Area F Emergency Extrication Contribution Local Service Area Establishment Bylaw No. 1113, 1999 and further

That the Regional District of Bulkley Nechako remove any and all references to Area F extrication services in the Agreement for Rural Fire Protection between the District of Vanderhoof and the Regional District of Bulkley Nechako.

CARRIED

Certified to be a true copy of the
Resolution as passed by the District
of Vanderhoof Council on 01 February 2018.

Lori Egli
Corporate Officer

February 5, 2018

Regional District of Bulkley-Nechako
PO Box 820
Burns Lake, BC V0J 1E0

Attention: Chair Bill Miller

Dear Chair Miller:

Subject: 2018 Business Façade Improvement Program
Northern Development Project Number 5206 50

RECEIVED
FEB 13 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

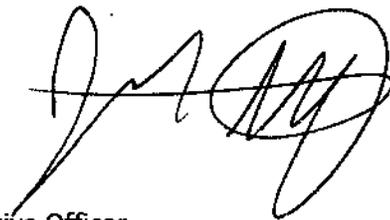
The Northern Development Initiative Trust Corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

I am pleased to advise you that the Regional District of Bulkley-Nechako's Business Façade Improvement application has been approved up to \$20,000 from the Northwest Regional Development Account. This approval is for the 2018 year (January 26 to December 31, 2018).

Funding under the 2018 Business Façade Improvement program is provided as a reimbursement upon Northern Development's receipt of reporting documents. A complete final report is due by January 31, 2019. The Business Façade Improvement program reporting form can be found on Northern Development's website at <http://www.northerndevelopment.bc.ca/funding-programs/community-development/business-facade-improvement/>. As this program is intended to be a continuous program, formal approval of subsequent year applications are subject to receipt and review of complete reporting from the previous year's project by Northern Development staff.

We wish you every success with the Regional District of Bulkley-Nechako's Business Façade Improvement project and we look forward to seeing the results have a positive impact on the local economy.

Sincerely,



Joel McKay
Chief Executive Officer

- c: Melany de Weerd, Chief Administrative Officer, Regional District of Bulkley-Nechako
- Corrine Swenson, Manager of Regional Economic Development, Regional District of Bulkley-Nechako
- Mark Fisher, Director, Regional District of Bulkley-Nechako and Regional Advisor, Northwest Regional Advisory Committee

February 5, 2018

Colleymount Recreation Commission
39630 Colleymount Road
Burns Lake, BC V0J 1E2

Attention: Tom Shelford
Director

Dear Mr. Shelford:

Subject: Trout Creek Hall Storage Addition
Community Halls and Recreation Facilities Program
Northern Development Project Number 5207 50

RECEIVED
FEB 13 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

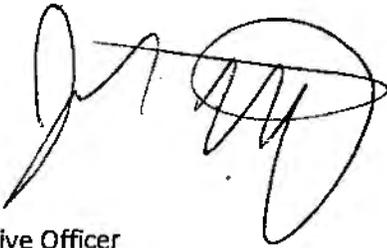
The Northern Development Initiative Trust Corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

I am pleased to advise you that the Community Halls and Recreation Facilities application from the Colleymount Recreation Commission for the 'Trout Creek Hall Storage Addition' project was approved for a grant up to \$10,593 from the Northwest Regional Development Account on January 26, 2018.

This approval is open for a period of twelve months from the date of approval, within which we expect all funding sources to be secured, a contract entered into with Northern Development and the project commenced. It is important to note that expenditures incurred prior to both parties signing a contract will not be reimbursed.

We wish you every success in your project and look forward to seeing the results have a positive impact on the local economy.

Sincerely,



Joel McKay
Chief Executive Officer

- c: Dennis Singer, Director, Colleymount Recreation Commission
- Melany de Weerd, Chief Administrative Officer, Regional District of Bulkley-Nechako
- Mark Fisher, Director, Regional District of Bulkley-Nechako and Regional Advisor, Northwest Regional Advisory Committee



301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

January 24, 2018

Cluculz Lake Community Recreation Association
3385 Lund Road
Vanderhoof, BC V0J 3A3

Attention: Roy Spooner
President

Dear Mr. Spooner:

Subject: Cluculz Lake Community Hall Bathroom Renovation
Community Halls and Recreation Facilities Program
Northern Development Project Number 5205 70

The Northern Development Initiative Trust Corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

I am pleased to advise you that the Community Halls and Recreation Facilities application from the Cluculz Lake Community Recreation Association for the 'Cluculz Lake Community Hall Bathroom Renovation' project was approved for a grant up to \$24,812 from the Prince George Regional Development Account on January 15, 2018.

This approval is open for a period of twelve months from the date of approval, within which we expect all funding sources to be secured, a contract entered into with Northern Development and the project commenced. It is important to note that expenditures incurred prior to both parties signing a contract will not be reimbursed.

We wish you every success in your project and look forward to seeing the results have a positive impact on the local economy.

Sincerely,


Joel McKay
Chief Executive Officer

- c: Melany de Weerd, Chief Administrative Officer, Regional District of Bulkley-Nechako
Bill Miller, Chair, Regional District of Bulkley-Nechako and Vice-Chair, Prince George Regional Advisory Committee

Thank you



For your generous donation
to Houston Christian School

Dear Cheryl Anderson @ Regional Distric
of Bulkley Neehako,

Thank you so much for the grant in aid donation of
\$2500 towards a new playground for the students of
NOS of the community of Houston! The whole school has
been working hard to raise funds for our goal of \$80,000, your support has
helped us get even closer. We are very grateful!

Jane Jensen.

God love you.
cotton socks!!
Wayn Bishop
Mazel Verbeek

Blessings.

The Development Team @

Wendell G.

Cara McLarmack

Barry Peters

FEB 2018
REGIONAL DISTRICT
BULKLEY NEEHAKO

359

JAN 18 2018

File: CR-12-01
Ref: SDD 2017 Nov 24

Chair Bill Miller and Board of Directors
Bulkley-Nechako Regional District
PO Box 820
Burns Lake, B.C. V0J 1E0
VIA EMAIL: bmiller.pbm@gmail.com

RECEIVED
JAN 25 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Chair Miller and Board of Directors:

Re: GVS&DD Commercial Waste Hauler Licensing Bylaw No. 307, 2017

The purpose of this letter is to request that your Regional District consider writing the Minister of Environment and Climate Change Strategy in support of the *GVS&DD Commercial Waste Hauler Licensing Bylaw No. 307, 2017*.

At its November 24, 2017 regular meeting, the Board of Directors of the Greater Vancouver Sewerage and Drainage District (Metro Vancouver) approved the *GVS&DD Commercial Waste Hauler Licensing Bylaw No. 307, 2017* and approved forwarding the bylaw to the Minister of Environment and Climate Change Strategy for approval.

Metro Vancouver's Commercial Waste Hauler Licensing bylaw would help increase waste diversion by requiring Commercial Waste Haulers in Metro Vancouver to ensure recycling containers are provided for all multi-family and commercial/institutional buildings. The multi-family and commercial/institutional sectors have lower recycling rates compared to the single family sector where municipalities typically directly provide waste and recycling services.

Commercial Waste Hauler Licensing would also facilitate the collection of the Generator Levy, which was approved by the GVS&DD Board on the same date as Commercial Waste Hauler Licensing. The Generator Levy is now in effect. The Generator Levy ensures all waste generators contribute to the fixed costs of the region's transfer station network and solid waste planning, which benefit all waste generators in the region.

The Generator Levy, set at \$40 a tonne for 2018, is incorporated into the Tipping Fee at Metro Vancouver and City of Vancouver disposal facilities and will not affect the total cost of disposal. If waste is delivered to other facilities, haulers will be required to collect the Generator Levy and remit it to Metro Vancouver, thus ensuring that all waste generators contribute to the system regardless of where the waste is ultimately disposed.

23781180

361

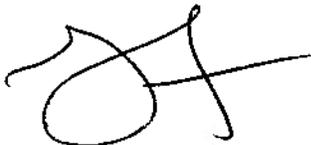
Enclosed is an infographic describing the Generator Levy, Commercial Waste Hauler Licensing and updates to Bylaw 181, a bylaw regulating private facilities that manage solid waste and recyclable materials. Together, Metro Vancouver's regulatory framework updates aim to reduce waste, increase recycling, ensure current and future infrastructure is equitably funded and modernize the way private facilities are regulated.

More information on these regulatory framework updates, including Board reports, consultation program summaries and letters to the Minister, are available on our website: www.metrovancouver.org by searching "Hauler Licensing", "Generator Levy" and "Bylaw 181".

Thank you in advance for considering our request to write the Minister of Environment and Climate Change Strategy in support of *GVS&DD Commercial Waste Hauler Licensing Bylaw No. 307, 2017*.

If you have any questions or if you would like to have a presentation on Metro Vancouver's solid waste regulatory initiatives, please contact Paul Henderson, General Manager, Solid Waste Services, by phone at 604-432-6442 or by email at Paul.Henderson@metrovancouver.org.

Yours truly,



Greg Moore
Chair, Metro Vancouver Board



Malcolm Brodie
Chair Zero Waste Committee

GM/MB/CM/ph

Encl: Metro Vancouver Solid Waste Regulatory Updates Infographic dated December 2017
(Doc #23835769)

23781180

METRO VANCOUVER SOLID WASTE REGULATORY UPDATES



Various service providers collect waste and recyclables in the region.

NO GENERATOR LEVY

Dry Recyclables



Residential and Commercial Organics



Construction and Demolition



Industrial



Agricultural



To processors for recycling and disposal, **NO GENERATOR LEVY**

Haulers pay **TIPPING FEE** (which includes disposal rate plus **GENERATOR LEVY**)

GENERATOR LEVY



Commercial waste haulers require license

Garbage to Metro Vancouver or City of Vancouver disposal facilities



Garbage to facilities other than Metro Vancouver or City of Vancouver disposal facilities



Haulers remit **GENERATOR LEVY** to Metro Vancouver

GENERATOR LEVY

The Generator Levy ensures that all waste generators in the region contribute to the fixed costs of the region's transfer station network and solid waste planning.

COMMERCIAL WASTE HAULER LICENSING

Commercial Waste Hauler licensing ensures that recycling systems are in place wherever garbage is collected in the region; assists the collection of a Generator Levy.

BYLAW 181 (enacted 1996)

Bylaw 181 regulates private sector facilities that manage municipal solid waste and recyclable materials. Updates help encourage recycling and ensure level playing field.

Metro Vancouver manages garbage produced by residents and businesses in the Lower Mainland. With a strong commitment to first reducing the waste we generate and aspiring to recycle 80% of the region's waste by 2020, the Generator Levy, Commercial Waste Hauler Licensing and updates to Bylaw 181 are important tools to achieve our zero waste objectives.

363 Board-Receive

January 24, 2018

Stan Kania
4757 Rodney Road
Smithers, B.C.
V0J 2N5

REC
JAN 26 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Regional District of Bulkley-Nechako
37 Third Ave.
P.O. Box 820
Burns Lake, B.C.
V0J 1E0

Dear Sir/Madame,

Please find enclosed a letter that I sent to our MLA Doug Donaldson regarding the October 2017 flooding in Telkwa. Your input would definitely help in persuading the agencies responsible into taking action regarding this matter. Please keep me informed. My phone # is 250 846 5373 and my email address is stanley9kania@gmail.com

Sincerely,


Stan Kania

January 15, 2018

Stan Kania
4757 Rodney Road
Smithers, B.C.
V0J 2N5

Honourable Doug Donaldson
Minister of Forests, Lands, Natural Resource Operations and Rural Development
P.O. Box 9049, Stn Prov Govt.
Victoria, B.C. V8W 9E2

Dear Sir,

I am sending you this letter with the expectation that you will take some action regarding its contents and that I will get a written reply to my concerns and proposal. Thank you.

The Telkwa River flood of October 2017 caused a lot of erosion and loss of land to property owners on both sides of the Telkwa River at Telkwa. The uprooted trees and debris left behind when the water receded are a potential hazard in that future flooding may redeposit it who knows where, causing more damage. If the climatologists are correct, we can expect more of these extreme weather events, so it is not reasonable to sit back and wait for these events to happen and then spend millions of dollars cleaning up afterwards. It is time to plan and prepare ahead of these events.

The hands off approach to waterways out of concern for fish habitat is not working. Letting nature take its course and cleaning up after is absurd. Instead, we should be managing the river, directing its course and removing debris that could alter that course. This, in my opinion, would be far less destructive to fish habitat and the whole river basin.

I personally had over 2 acres of land and timber washed away in the October 2017 flood. Proper river management could have prevented that. BCHydro, I'm guessing, spent close to \$500,000.00 saving the main transmission tower at the lower end of our property. That tower was on dry ground until Mother Nature changed the river's course and it wound up in the middle of the Telkwa River. (see attached photo) The village of Telkwa is planning to spend many thousands of dollars to repair damage done to the dyke system from that flood. A fraction of that amount could have been spent on river management to prevent that destruction.

On the accompanying air photo, I have marked with a dotted red line, a man made course that the river could follow. It would require clearing a right of way and removing all debris on that right of way, then excavating a canal. The best time to do it is in the winter when the river is at its lowest and equipment can work on frozen ground. As well, it would have the least impact on resident fish and fish habitat. It would have to be maintained, but the cost of an excavator for a few days every winter to clear any debris

accumulations would be minimal. There definitely would be less erosion and deleterious material going into the river than if left to nature to take its course.

My hope is that the agencies responsible will review their policies and consider alternative actions regarding our waterways. Rivers are being dammed and diverted for hydro electric projects. Why not for flood protection?

Sincerely,



Stan Kania

c.c. Honourable George Heyman, Minister of Environment and Climate
Change Strategy

c.ci. Honourable Nathan Cullen, M.P. Skeena-Bulkley Valley



--- PROPOSED CANAL



1123 to 1122.

209m at 337 degrees from POC to SC

400m at 272 degrees from waypoint 1121 to 1123

Chapman road side

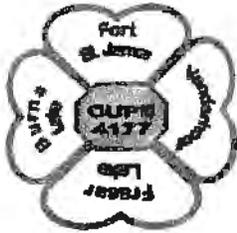
Chapman road side 81m at 316 degrees to SC

367



2

AFTERNOON OCT 25/17



018

CUPE 4177
PO Box 427
Burns Lake, BC
V0J 1E0

Dear _____

I am writing on behalf of CUPE 4177 to request a donation for our Spring School to be held in Smithers, BC, on March 5 to 9th, 2018. At this event, typically attended by forty (40) plus members, CUPE 4177 plus Local 2145 from Smithers, BC host a plenary evening and draw for door prizes.

We would greatly appreciate any donation you can make. Should you donate for the Spring School, your business will be recognized at this event.

If you have any questions or need further information, please contact me at 250-692-6149. On behalf of CUPE 4177 and members, we thank you for your consideration.

Sincerely,

Florence Robertson

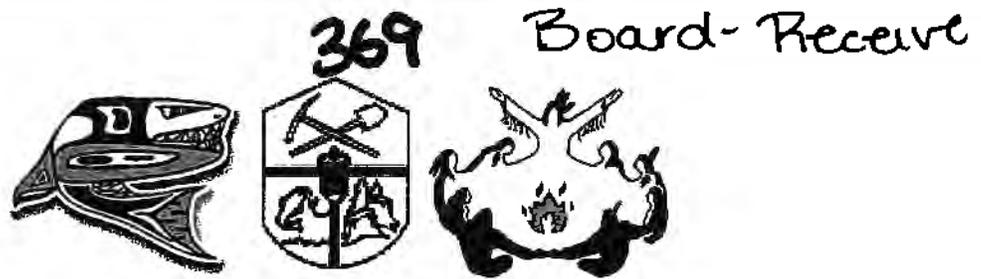
Florence Robertson
President, Local 4177



RECEIVED

JAN 23 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO



Tri Council Meeting:

Stellat'en First Nation – Nadleh Whut'en First Nation Village of Fraser Lake

November 16, 2017, 6:00pm

Village of Fraser Lake Council - Hosting Council

Mayor Dwayne Lindstrom
Councillor Don Reyden
Councillor Craig Lepoidevin
Councillor Sarrah Storey
Councillor Tyrel Ray

Stellat'en First Nation Council

Chief Archie Patrick

Nadleh Whut'en First Nation

Chief Larry Nooski
Councillor Theresa Nooski
Councilor Cheryl Barneston

Guests

Mark Parker – Area D Director, Regional District of Bulkley-Nechako

Staff

Chief Administrative Officer Rodney Holland, Village of Fraser Lake
Fire Chief Joe Pacheco, Village of Fraser Lake
Band Manager, Sandra Nahornoff, Stellat'en First Nation
Adam Patrick – Policy Development, Stellat'en First Nation



Agenda

- 1) Call to Order
- 2) Opening Prayer
- 3) Dinner
- 4) Approval of Agenda
- 5) New Business:
 1. Highway 16 Bus Transit System update
 2. Youth Fire Department Program
- 6) Old Business:
 1. RCMP Community Tripartite Agreement Update
 2. Elders and proposed mountain bike trails
 3. Regional District OCP update
- 7) Next Quarterly Meetings – Tentative schedule
 - Jan/Feb – Nadleh Whut'en – Hosting Council
 - April/May – Stellat'en – Hosting Community
 - Sept/Oct – Village of Fraser Lake – Hosting Community
- 8) Adjournment & Closing Prayer

Minutes

Mayor Dwayne Lindstrom called the meeting to order at 6:10 pm. Mayor Lindstrom welcomed those in attendance to the forth Tri Council Meeting of our three communities.

Resolution M/S Councillor Storey/Councillor Reyden

“Motion to adopt the agenda”

Carried

Chief Larry Nooski asked to add the Lejac Camp as New Business

Opening Prayer:

Chief Archie Patrick

Highway 16 Bus Transit System update

RDBN Director Mark Parker provided an update on the Highway 16 Bus Transit System. The updated provided statistics of bus ridership to the end of September 2017. The transit service from Burns Lake to Prince George serves Stellaquo, Fraser Lake, Nadleh and residents of Area D. Of note, this segment of the Highway 16 Transit Service experiences the highest use. Over the past



summer, ridership was significant with 261 passengers in July, 316 passengers in August and 288 passengers in September. Most days the vehicle being used has adequate capacity, however, in August 2017 there were 3 instances where the bus was full and passengers were turned away. Consideration is being given to increasing the size of the transit vehicle to a 30-passenger unit in 2018.

A Transportation Committee meets regularly to identify challenges or “kinks” in the system. They are collecting information through rider surveys and public input. The committee recognizes minor adjustments will be needed to ensure the service is meeting rider needs. The Transportation Committee meets every two months. A winter bus schedule has recently been released. The winter schedule includes minor changes to pick up and drop off times. Copies of the winter schedule are available on the Regional District website and at most locations where bus tickets can be purchased.

Fraser Lake Community Vehicle

Mayor Lindstrom provided an update on the Fraser Lake Community vehicle. The Community Vehicle is an 11 passenger Mercedes van. Delivery of the vehicle is expected within the next month. Route maps were provided of the planned routes. Our own Community Transportation Committee is being established to help establish the system. This Community Vehicle will provide service two days per week. One route will provide service to Francois Lake east, Endako, Stellaquo, and Fraser Lake. On a separate day of the week, the second route will provide service to Stellaquo, North Shore, Nadleh Whut’ en, Fort Fraser and Fraser Lake. Each route will include pick up in the morning and a return route in the afternoon. Mayor Lindstrom invited representation from Stellaquo and Nadleh to the Community Transportation Committee.

Sandra Nahornoff reported she had been contacted by Deneve of the RDBN. The RDBN has asked Stellaquo to contribute toward the \$81,000.00 annual cost of the Highway 16 Transit bus. Sandra Nahornoff asked if the Fraser Lake Community vehicle and the Highway 16 bus were one in the same.

Mayor Lindstrom confirmed they were not.

Director Mark Parker offered to make himself available to the Chief and Councils of both Stellaquo or Nadleh, should they want a presentation on the Highway 16 Transit System or any other Regional District activities.



Youth Fire Department Program

Councillor Tyrel Ray introduced the idea of holding a one day Youth Fire Department orientation for First Nations High School students from Stellaquo and Nadleh. Councillor Ray stated the idea was conceived following the September Tri Council Meeting. Tyrel has been working with Fire Chief Joe Pacheco on this initiative.

Fire Chief Joe Pacheco explained he would like to run an eight hour, one day *“Introduction to Firefighting”* course. This day will introduce the students to ladders, ropes, turn out gear and apparatus. The Fire Departments of both Stellaquo and Nadleh are asked to supply **turn out gear** for the students. Fire Chief Pacheco invited Chief Patrick, Chief Nooski and Mayor Lindstrom to attend the day. Fire Chief Pacheco feels it’s important the students see this as a significant and important endeavor.

Chief Larry Nooski asked Fire Chief Pacheco if he would be available to present to the Nadleh Band Council. Chief Nooski would like to obtain the full support of the Nadleh Whut’en Council.

Fire Chief Pacheco hopes this is just phase 1. An invitation is open to the Fire Chiefs and interested community members from Stellaquo and Nadleh to attend and participate Monday evening fire practices alongside the Fraser Lake Fire Department volunteers.

On a separate note, Fire Chief Pacheco provided an overview of the Fraser Lake Fire Rescue Society’s plans to develop a fire training facility on the lands of the Fraser Lake Airport. This facility is intended to benefit area Fire Departments and Industry. This facility will allow Fire Departments to practice structural and interface firefighting.

Chief Archie Patrick likes and supports this initiative. He has requested Fire Chief Pacheco make a presentation to the Stellat’en Band Council. Band Manager Sandra Nahornoff is to confirm the date.

Band Manager, Sandra Nahornoff voiced her concern about the safety of the youth participating in the *“Introduction to Fire Fighting course”*. She asked for assurance the youth training camp will stress the importance of safety and protecting themselves.

Fire Chief Pacheco stated this would be emphasized. This one day orientation initiative will not teach in depth skills. It is more about creating an interest in participating in the community fire department.



Lejac Camp

Chief Nooski asked Mayor Lindstrom about the comments made by Marie Sam during her presentation to the Regional District Board in reference to the Lejac Camp.

Mayor Lindstrom stated NDP Candidate Marie Sam had presented at a recently Regional District Meeting. Mayor Lindstrom described it as a good presentation until the last few minutes. Ms. Sam referred to a 200-man camp near Fraser Lake. She alleged there had been many episodes of sexual assault at the camp. Mayor Lindstrom was disturbed by these allegations. Following the meeting, Mayor Lindstrom discussed his concerns about these remarks with Director Mark Parker. Both were surprised by these comments as neither were aware of any significant problems at the camp.

Later that afternoon, Mayor Lindstrom contacted Chief Nooski to advise him of Marie Sam's statements and to share Mayor Lindstrom's concern with Chief Nooski.

Mayor Lindstrom noted the local RCMP provided quarterly reports to Mayor and Council throughout the time the Lejac camp was in place. There were no reports of such criminal activities. Mayor Lindstrom heard of a fight at the Legion and understood the person involved was dismissed from his employment the following day.

Mayor Lindstrom stated it was his belief the Lejac Camp was well run. He also felt the camp was beneficial to the businesses of Fraser Lake. Mayor Lindstrom had received feedback from at least one local businesses of the economic benefits of the camp being close to Fraser lake.

Chief Nooski indicated he was also surprised by the comments. Chief Nooski believed a responsible camp had been maintained. Horizon North was the contractor. They claimed to have a zero-tolerance policy regarding alcohol and abusive behavior. Following the conversation with Mayor Lindstrom, Chief Nooski contacted a representative of Horizon North. Chief Nooski asked for further information; if it was available. Horizon North was unaware of the problems alleged by Marie Sam relative to the Lejac Camp.

Chief Nooski furthered his inquiry by speaking with a couple of security people who'd been employed at the Lejac camp. Chief Nooski felt these folks were on top of things during their employment at the camp. Neither were able to add anything to explain the comments of Ms. Sam.

Chief Nooski was of the belief the Lejac Camp was good for his community. Looking to the future, Nadleh Band is working with the Coastal GasLink through their SEMP Management Plan



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to establish another camp at Lejac. Chief Nooski is concerned about the statements of Marie Sam as he does not want to support anything that is abusive. Chief Nooski would like to ensure any camp installed at Lejac is safe. Chief Nooski feels being proactive and preventative is the appropriate way forward for this project as Nadleh and Coastal Gaslink work toward a proper solution.

Chief Nooski will approach Marie Sam and inquire as to where she got her information.

Mayor Lindstrom agreed. He thanked Chief Nooski for the manner in which he is dealing with this concern.

Councillor Cheryl Barneston stated she was happy to hear the concern for safety.

Regional District Relationship Protocol with First Nations

Chief Archie Patrick asked RDBN Director Mark Park about the status of this document. With reference to the Community to Community meeting that was hosted by Nadleh Whut'en in June 2017, a *Relationship Protocol* had been proposed. Chief Patrick noted the document, as presented, was a first shot at developing a protocol that would unite all. Chief Patrick felt the vote on the document was close to unanimous, however, it was not adopted.

Chief Patrick notes there is always a notion that education needs to take place. For such a protocol to succeed, we need to understand each other's background and thought patterns. In the first 100 years, following colonization, First Nations were under the thumb of settlers. Prior to that time, First Nations were accustomed to having use of all the lands. They were required to move to smaller places. When this occurred, the older people didn't understand what was happening.

Today, control has been handed over to the Chiefs. Chief Patrick feels this was done to maintain the status quo. Chief Patrick stated it is important to share this information about our backgrounds but wondered who is responsible for this task. Another question; with whom should this information be shared?

Chief Patrick stated as a community leader, he would like the same things for his community as what he sees in other communities; children attending school and adults with jobs.

Chief Patrick wonders whether the protocol in its current form is too big?

Band Manager Sandra Nahornoff included there are thirteen bands within the Regional District. Although all 13 Bands were invited to the Community to Community meeting in June, not all



bands were represented at the meeting. It is often difficult to get everyone in the room at the same time. The protocol is a big undertaking.

Mayor Lindstrom agreed with Chief Patrick that it is a good thing to meet and learn about each other. The Tri Council Meetings help with that pursuit.

Old Business:

RCMP Tripartite Agreement update

Councillor Sarrah Storey reported speaking with Sgt Jason Slater of the Fraser Lake RCMP. Sgt Slater has been told there is no money for this initiative at this time.

Band Manager Sandra Nahornoff was asked for a letter of support. Unfortunately, due to other developments, she was unable to provide the requested letter. Sandra feels the application would benefit from the support of community service providers. She added the RCMP Tripartite position is as much about community education as it about enforcement.

Elders and Mountain Bike Program

Councillor Cheryl Barneston reported a general information session was provided in Nadleh by Patrick Lucas. He has indicated the next step in this initiative is to speak with community elders to identify the best trails for this purpose.

Band Manager Sandra Nahornoff commented that Patrick Lucas approached Stelat'en Band; asking them to apply for the Community Trails grant. Sandra felt Patrick Lucas' proposal was significant and she is concerned whether the community would be able to afford the proposed trails.

Councillor Barneston reports Nadleh has signed a BCR authorizing Patrick Lucas to apply for grants on their behalf.

Regional District OCP update

Director Mark Parker provided an update. The OCP review is an ongoing process. The Regional District is working on a draft proposal that will be presented for discussion. Director Parker offered a presentation on the OCP to any Council upon request.

Chief Nooski requested the schedule for Regional District meetings. Chief Nooski would like to present on the spending power of First Nations. First Nations are significant contributors to local economies. Chief Nooski adds his community is also working on land use planning. Chief Nooski believes this information may assist the Regional District with their OCP update.



Director Parker announced the Regional District has recently hired an Agricultural Coordinator. Her name is Debbie Evans. She has a breadth of experience; including a background in First Nations agriculture.

Band Manager Sandra Nahornoff noted the Regional District's OCP has no jurisdiction on First Nations Land; however, the Regional District has requested input for First Nations. From her position, Sandra would like to see our communities and the Regional District working together to create an extremely attractive highway corridor.

Adam Patrick commented, in terms of economic development, tourism is the next thing to look into. Tourism has the potential to provide significant economic benefit.

Next quarterly Tri Council Meeting:

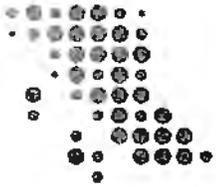
Nadleh Whut'en – Host Council

Next Meeting Date: February 15th, Nadleh to Host

Band Manager Sandra Nahornoff encourage everyone to identify agenda items for the next meeting. She suggested identifying capital projects and working together with the goal of obtaining better pricing from contractor through economies of scale.

Closing Prayer;

Chief Archie Patrick



bcuc
British Columbia
Utilities Commission

Patrick Wruck
Commission Secretary

Commission.Secretary@bcuc.com
bcuc.com

Suite 410, 900 Howe Street
Vancouver, BC Canada V6Z 2N3
P: 604.660.4700
TF: 1.800.663.1385
F: 604.660.1102

January 23, 2018

Sent via email

**BCUC REGULATION OF ELECTRIC VEHICLE
CHARGING SERVICE INQUIRY EXHIBIT A-3**

To: Stakeholders

Re: British Columbia Utilities Commission – An Inquiry into the Regulation of Electric Vehicle Charging Service – Establishment of Inquiry – Panel Appointment

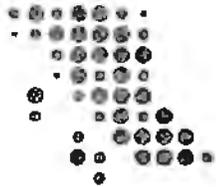
By Order G-10-18 dated January 12, 2018, the British Columbia Utilities Commission has established an inquiry into the regulation of electric vehicle charging service (Inquiry).

Pursuant to section 4 of the *Utilities Commission Act*, Commissioners David Morton, Anna Fung and Howard Harowitz form the Panel to conduct the Inquiry. Commissioner David Morton will serve as the Panel Chair.

Sincerely,

Patrick Wruck
Commission Secretary

/dg



bcuc
British Columbia
Utilities Commission

Suite 410, 900 Howe Street
Vancouver, BC Canada V6Z 2N3
bcuc.com

P: 604.660.4700
TF: 1.800.663.1385
F: 604.660.1102

January 23, 2018

Sent via email

BCUC REGULATION OF ELECTRIC VEHICLE CHARGING SERVICE INQUIRY EXHIBIT A-2
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To: Stakeholders

Re: British Columbia Utilities Commission – An Inquiry into the Regulation of Electric Vehicle Charging Service – Establishment of regulatory timetable and preliminary scope

By Order G-10-18 dated January 12, 2018, the British Columbia Utilities Commission (Commission) has established an inquiry into the regulation of electric vehicle (EV) charging service (Inquiry).

In 2012, the Commission issued a Report on the Inquiry into the Offering of Products and Services in Alternative Energy Solutions and Other New Initiatives (AES Report)¹ for regulated public utilities who provide products and services outside traditional utility activities. Principles were established in that inquiry in which the Commission would only regulate where necessary, and regulation should not impede competitive markets. The Commission intends to adopt these key principles in this Inquiry.

Community Input Sessions

The Commission intends to hold a series of Community Input Sessions in British Columbia to hear comments on the issues raised in the Inquiry. Dates and locations of these Community Input Sessions will be further established by the Commission.

Community Input Sessions are an opportunity for the public to speak directly to the Panel for the Inquiry. The Panel can effectively gather public input for consideration on the matters that are within the scope of this Inquiry. Making a submission at a Community Input Session is equivalent to providing a written submission; however, only oral submissions will be received at the Community Input Sessions.

Members of the public who wish to make written submissions in the form of a Letter of Comment, can do so online at www.bcuc.com.

Interveners

The regulatory timetable and preliminary scope of the Inquiry are attached to Appendices A and B of Order G-19-18, respectively.

Interveners who wish to participate in this Inquiry are to register with the Commission by completing a Request to Intervene Form, available on the Commission's website at <http://www.bcuc.com/Registration-Intervener->

¹ In the Matter of FortisBC Energy Inc. Inquiry into the Offering of Products and Services in Alternative Energy Solutions and Other New Initiatives Report dated December 27, 2012.

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1.aspx by Friday, February 16, 2018, and in accordance with the Commission's Rules of Practice and Procedures at <https://www.ordersdecisions.bcuc.com/bcuc/orders/en/127520/1/document.do>.

Registered interveners may file evidence by Friday, March 2, 2018, based on the preliminary scope of the Inquiry and/or on any other matters that may assist in the effective and efficient review of the Inquiry.

Participant Assistance/Cost Award funding

Participant Assistance/Cost Award funding may be available for those who participate as an active registered intervener in this Inquiry. The deadline to register is included in the attached regulatory timetable. Registered Interveners are expected to actively participate in all aspect of the Inquiry. The Commission may establish a participant funding cap for the Inquiry at a later date. For additional information on how to participate in this Inquiry, please contact Commission Secretary at 604-660-4700 or commission.secretary@bcuc.com.

About the BCUC

The BCUC is an independent regulatory agency of the Government of British Columbia that is responsible for regulating BC's energy utilities, the Insurance Corporation of BC's compulsory automobile insurance rates, intra-provincial pipelines, and the reliability of the electrical transmission grid. We work hard to ensure British Columbians get value from their utilities with safe, reliable energy services and fair energy and basic auto insurance rates, while ensuring the entities we regulate have the opportunity to earn a fair return on their capital investments.

Sincerely,



Patrick Wruck
Commission Secretary

LC/dg
Enclosure

380



bcuc
British Columbia
Utilities Commission

Suite 410, 900 Howe Street
Vancouver, BC Canada V6Z 2N3
bcuc.com

P: 604.660.4700
TF: 1.800.663.1385
F: 604.660.1102

ORDER NUMBER
G-19-18

IN THE MATTER OF
the *Utilities Commission Act*, RSBC 1996, Chapter 473

and

British Columbia Utilities Commission
An Inquiry into the Regulation of Electric Vehicle Charging Service

BEFORE:

D. M. Morton, Commissioner

on January 23, 2018

ORDER

WHEREAS:

- A. By Order G-10-18 dated January 12, 2018, the British Columbia Utilities Commission (Commission) established an inquiry to review the regulation of electric vehicle charging service (Inquiry) pursuant to section 82 of the *Utilities Commission Act* (UCA);
- B. In the covering letter attached to Order G-10-18, the Commission provided a list of potential regulatory issues that may form the scope of the Inquiry;
- C. The Commission considers that establishment of a regulatory timetable for the Inquiry is warranted.

NOW THEREFORE pursuant to section 82 of the UCA, the Commission orders as follows:

1. A regulatory timetable is established for the Inquiry, attached as Appendix A to this order.
2. Interveners who wish to participate in this Inquiry are to register with the Commission by completing a Request to Intervene Form, available on the Commission's website at <http://www.bcuc.com/Registration-Intervener-1.aspx> by Friday, February 16, 2018, and in accordance with the Commission's Rules of Practice and Procedure at <https://www.ordersdecisions.bcuc.com/bcuc/orders/en/127520/1/document.do>.
3. Registered interveners may file evidence by Friday, March 2, 2018, based on the preliminary scope of the Inquiry and/or on any other matters that may assist in the effective and efficient review of the Inquiry, attached as Appendix B to this order.

DATED at the City of Vancouver, in the Province of British Columbia, this 23rd day of January 2018.

BY ORDER

D. M. Morton
Commissioner

Attachments

British Columbia Utilities Commission
Inquiry into the Regulation of Electric Vehicle Charging Service**REGULATORY TIMETABLE**

Action	Date (2018)
Intervener and interested party registration	Friday, February 16
Deadline for registered intervener filing written evidence	Friday, March 2
Further process	To be determined

British Columbia Utilities Commission
Inquiry into the Regulation of Electric Vehicle Charging Service**PRELIMINARY SCOPE OF THE INQUIRY**

On January 12, 2018, the British Columbia Utilities Commission (Commission) has established an Inquiry into the regulation of electric vehicle (EV) charging service (Inquiry). The rate design and rates for EV charging, including the services provided by EV charging stations, are currently in an early development stage in BC and other entities may emerge over time to provide EV charging service. The Inquiry will explore the potential regulatory issues, including the level of regulation necessary in the EV charging stations market, the rates for EV charging service, and any other matters that should be considered by the Commission.

In order to proceed with the inquiry, the Commission has identified the following preliminary scope as follows:

Scope A: Basis for regulation

1. Do EV charging stations operate in a competitive environment in BC or are they a natural monopoly service?
2. Are the customers of EV charging stations captive or do they have a choice?
3. Should the Commission regulate the services provided by EV charging stations? What are benefits and detriments to such regulation?

Scope B: Rate design and rate setting

4. Should the rate design of EV charging stations be established under a public utility's traditional cost of service model or some other model? And within that context, what are the customer pricing options (e.g. energy-based rate vs. time-based rate)?
5. Should the EV charging station service rate be based on a public utility's existing wholesale or commercial retail rate or some other rate?
6. Should public utilities include EV charging stations in their regulated rate base or through a separate non-regulated entity?
7. If public utilities provide EV charging services within their regulated business, is there a risk of cross subsidization from other rate classes to support this new service and if so, is the proposed rate design potentially unduly discriminatory?

Other matters

8. Any other matters that may assist in the effective and efficient review of the Inquiry.

NOTICE OF INQUIRY

British Columbia Utilities Commission Inquiry into the Regulation of Electric Vehicle Charging Service

On January 12, 2018, the British Columbia Utilities Commission (Commission) has established an independent Inquiry into the regulation of electric vehicle (EV) charging service. The services provided by EV charging stations are currently in an early development stage in BC. Other entities may emerge over time to provide EV charging service.

The independent Inquiry will explore the potential regulatory issues, including the level of regulation necessary (if any) in the EV charging stations market, the rates for EV charging service, and any other matters that should be considered by the Commission.

HOW TO PARTICIPATE

There are a number of ways to participate in a matter before the Commission:

- **Submit a letter of comment**
- **Register as an interested party**
- **Request intervener status**

For more information, or to find the forms for any of the options above, please visit our website or contact us at the information below.

www.bcuc.com/RegisterIndex.aspx

All submissions received, including letters of comment, are placed on the public record, posted on the Commission's website and provided to the Panel and all participants in the Inquiry.

NEXT STEPS

Intervener registration - Persons who are directly or sufficiently affected by the Commission's decision or have relevant information or expertise and that wish to actively participate in the Inquiry can request intervener status by submitting a completed Request to Intervene Form by Friday, February 16, 2018.

GET MORE INFORMATION

All documents filed on the public record are available on the "Current Proceedings" page of the Commission's website at www.bcuc.com.

If you would like to review the material in hard copy, or if you have any other inquiries, please contact Patrick Wruck, Commission Secretary, at the following contact information.

British Columbia Utilities Commission



Suite 410, 900 Howe Street
Vancouver, BC Canada V6Z 2N3



E: Commission.Secretary@bcuc.com



P: 604.660.4700

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Board-Receive



Jonathan X. Côté
Mayor

RECEIVED

JAN 17 2018

REGIONAL DISTRICT OF
BUCKLEY NEWMARKET

January 17, 2018

The Honourable George Heyman
Minister of Environment and Climate Change Strategy
PO Box 9047 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Heyman,

Re: Prevention of Quagga and Zebra Mussels

At a meeting on Monday, January 8, 2018 New Westminster City Council passed the following resolution:

THAT Council endorse the concerns expressed by the District of Sicamous regarding the threat of Quagga and Zebra mussels; and

THAT a letter of support be sent to the Minister of Environment and Climate Change Strategy with copies to the Deputy Minister, the President of the UBCM, and UBCM members (via email).

At the 2017 UBCM Annual Convention, the District of Sicamous submitted the following resolution, which was endorsed by the UBCM:

Whereas British Columbia's lakes generate international tourism business totaling millions of dollars each and every year;

And whereas the Zebra and Quagga mussel infestation poses a serious threat to the economic welfare of British Columbia's tourism industry:

Therefore be it resolved that the provincial government provide increased educational funding and increased monitoring efforts to combat the invasive mussel infestation threatening the pristine lakes of British Columbia's tourism areas.

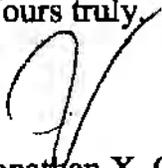
The resolution requests more funding from the provincial government to increase awareness and education regarding this issue. Quagga and zebra mussels are highly invasive; only one mussel can produce one million mussels per year. Should BC become infested with these mussels, the impact will not ever be reversible. All BC lakes would be contaminated and there is currently no solution to destroy the mussel population.

It is our belief that the effects of these mussels would be devastating to BC freshwater eco-systems. Zebra and quagga mussels filter water to the point where food sources such as plankton are removed, altering food webs. This also causes clearer water, allowing sunlight to penetrate deeper, increasing growth of aquatic vegetation. Toxic algal blooms may negatively impact native fish and wildlife. Large mussel colonies affect spawning areas, impacting the survival of fish eggs.

With the eco-system compromised, beaches will be destroyed. Water intakes may become clogged with mussel colonies and there is no research on how these mussel populations may affect water quality. Recreational users may no longer wish to access lakes due to the environmental changes, which would negatively impact the vital tourism industry in BC. The cost to British Columbia government, taxpayers and businesses will be billions if these mussels manage to infiltrate our ecosystem.

Fortunately, there is still time to prevent this disaster. The District of Sicamous submitted a comprehensive list of preventative measure to keep these mussels out of BC waterways, including stricter border patrols, increased conservation staffing, inter-governmental collaboration and improved boater education. It is our hope that the Government of BC will heed this warning and implement some of these suggestions before it is too late.

Yours truly,



Jonathan X. Côté
Mayor

Cc: Mark Zacharias, Deputy Minister (via email: DM.ENV@gov.bc.ca)
Wendy Booth, UBCM President (via email: wndbooth@gmail.com)
District of Sicamous (via email)
UBCM members (via email)

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Board-Receive

THE CORPORATION OF THE

TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

www.spallumcheentwp.bc.ca

January 16th, 2018

OFFICE OF THE MAYOR

RECEIVED

Mayor Greg McCune
City of Enderby
PO Box 400
Enderby, BC V0E 1V0

JAN 18 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Mayor McCune:

Re: Letter of Support for the Adoption of a Flexible Ride-Sharing Regulation in the Province of BC

At the Monday, January 15th, 2018 Regular meeting of Spallumcheen Council the following resolution of Council was passed:

"...THAT the Township of Spallumcheen Council direct staff to provide a letter of support to the City of Enderby regarding their initiatives introduced at the 2017 UBCM for the province to implement legislation for a regulatory framework that provides flexibility for programs such as ride-sharing programs to support small, rural and remote communities where public transportation is limited."

The Township of Spallumcheen Council agrees there is a need for solving passenger transportation challenges in rural communities where public transit cannot accommodate the needs of residents within our rural communities. There is a great opportunity for increasing jobs related to casual part-time transportation services, like Uber as an example. These types of services allow job expansion for our residents, while supporting transportation for our residents.

As you have noted, ride-sharing programs could enhance our communities so long as there is a provincial regulatory regime that is attainable. Providing regulations and licensing for a safe and reliable service that promotes licensed individuals within the community supporting the community could vastly improve our transportation limitations. Residents could have much needed access for rides to medical and other related appointments as well as reduce impaired driving. This is a great opportunity to also reduce alcohol related impaired driving potential and with the planned legalization of cannabis provides support for better decision making for all British Columbians when operating a motor vehicle.

Thank you for your leadership with regards to bringing this matter forward to the provincial level. Please accept this letter of support for these proactive initiatives that have great potential to improve lives within our area. If you have any questions in this regard please contact the undersigned.

Respectfully,

Janice Brown
Mayor

cc. UBCM Member Municipalities

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Board-Receive

THE CORPORATION OF THE

TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

www.spallumcheentwp.bc.ca

January 23rd, 2018

OFFICE OF THE MAYOR

The Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Parliament Buildings
Victoria, BC V8V 1X4

RECEIVED

JAN 24 2018

**REGIONAL DISTRICT OF
BULKLEY NECHAKO**

Dear Minister Robinson,

Re: Cannabis Sales Revenue Sharing

Please accept this letter from the Township of Spallumcheen outlining the need for cannabis sales revenue sharing within the province of BC with local governments.

As noted by other local governments within BC, there is a need to discuss impacts to local governments and the need to share in the revenue generated from the implementation of the legalization of cannabis. With cannabis sales legal in the next few months, there must be a formal agreement that will divide the tax revenue on cannabis sales in a fair and equitable manner. Current discussions regarding revenue sharing involve the Federal and Provincial governments with no inclusion of local governments. Ultimately, the legalization will entail additional costs for local governments both in social and policing costs. A Federation of Canadian Municipalities (FCM) paper is stating that the impact may affect policing, fire services, building codes, city planning, municipal licensing and standards, public health, social services, communications, law, etc.

The Township of Spallumcheen Council is requesting your support, by agreeing to 50% of the provincial share of the cannabis tax sharing formula be provided to local government. This is an adequate and equitable share to help support costs and services incurred by local governments.

The Township of Spallumcheen has one legal MMPR facility operating, with indications from more than 5 other properties within our jurisdiction indicating interest at developing facilities here in Spallumcheen where half of our rural community is located within the Agricultural Land Reserve.

Thank you for your consideration.

Respectfully,

Janice Brown
Mayor

cc. UBCM Member Municipalities

CG/mw

Cheryl Anderson

From: Tony Russo <Tony@crimewatchcanada.com>
Sent: January 22, 2018 1:40 PM
To: Tony Russo
Subject: re: Wounded Warriors Canada Sponsorship Magazine
Attachments: WWC Ad-Rates.doc; WWC - 2018 About.doc

Further to your discussion with Dave:

Crime Watch Canada is proud to have partnered with Wounded Warriors Canada on this specific fundraising endeavor so to further assist in supporting the work this wonderful charity provides to our frontline personnel.

We are respectfully asking for your assistance as a Sponsor and help to support the work, we strive to achieve so to honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families. We are hoping, we may advertise your Organization as a much valued sponsor for the programs and services provided by this worthwhile charity within the Wounded Warriors Canada - Digital Sponsorship Magazine which, we will be distributing all across Canada on a quarterly basis. Most importantly the dollars raised (after costs) through this initiative go towards the many program and services they provide to our frontline personnel and their families.

Attached is some more information regarding Wounded Warriors Canada along with sponsorship pricing for the digital publication. If you would like to check out the Spring 2017 edition to gain a value for the charity and publication please visit:

<https://www.yumpu.com/en/document/view/58506944/wounded-warriors-spring-2017/0>

Regards,

Tony Russo
National Accounts Manager
780-995-2855 (Direct line)
1-877-443-4453 (Office line)
1-877-443-4467 (Facsimile)



www.crimewatchcanada.webs.com

The content of this email is the confidential property of Crime Watch Canada and should not be copied, modified, retransmitted, or used for any purpose except with written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.



Honour the Fallen, Help the Living

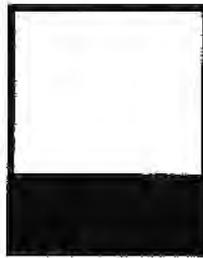
ADVERTISING RATES – QUARTERLY MAGAZINE
PRE-APPROVAL / ORDER FORM



AD SIZE 1
MODIFIED 2" X 1"
SIZE IS APPROXIMATE



AD SIZE 2
BUSINESS CARD 3 1/2" X 2"
SIZE IS APPROXIMATE



AD SIZE 3
QUARTER PAGE 3 1/2" X 5"
SIZE IS APPROXIMATE



AD SIZE 4
HALF PAGE 5" X 10"
SIZE IS APPROXIMATE



AD SIZE 5
FULL PAGE 3 1/2" X 11"
SIZE IS APPROXIMATE

1 Issue

2 Issues

3 Issues

4 Issues

Name Recognition \$50 per issue

Regular Business card	\$195	\$350	\$500	\$625
Business Card	\$320	\$575	\$815	\$1025
Quarter Page	\$460	\$830	\$1175	\$1475
Half Page	\$770	\$1385	\$1965	\$2465
Full Page	\$1200	\$2185	\$3060	\$3700
Inside Cover	\$1500	\$2750	\$4000	\$5000
Outside Cover	\$2000	\$3700	\$5400	\$7000

Company Name _____ Contact _____

Ad Selected _____ Cost \$ _____

Card _____ Expiry _____

Phone _____ Fax _____

Signature _____ Date _____

Please email Tony@crimewatchcanada.com or Fax: (877) 443-4467

Payments are accepted in Visa, MasterCard, American Express, Cheque or Money Order.

Crime Watch Canada #102 – 12904-54 Street, Edmonton Alberta T5A0A4

To honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

CRA# 82808-2727-RR0001



Wounded Warriors Canada is a national mental health charity whose mission is to honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

Canadians are understandably shocked to know that since 2010 we have lost more Veterans to suicide than were killed in action in Afghanistan. For Wounded Warriors Canada, and for our nation, this is entirely unacceptable. Operational Stress Injuries have impacted the lives of thousands of Canadians who have served our country bravely. Unfortunately, far too many are falling through the systemic gaps that exist caring for them in their time of need.



It is important that the individuals and their family members know that we, as a country and community, are *in this* together- working to ensure they receive the help they so rightly deserve.

Wounded Warriors Canada raises funds to develop and deliver a wide range of innovative mental health programs and services benefitting over 1,800 individuals and their families each year. In 2016 donations exceeded \$3 million with 82% of expenditures delivered to programming.

This is only made possible as a result of the compassionate trust and support of individual Canadians and Canadian businesses, enabling us to carry forward our guiding ethos: Honour the Fallen, Help the Living.

Crime Watch Canada – Proudly Supporting Wounded Warriors Canada

geraldine.craven

From: EP.RPY / SAR.PYR (EC) <ec.ep.rpy-sar.pyr.ec@canada.ca>
Sent: February 1, 2018 3:57 PM
Subject: Consultation on Amending the List of Species under the Species at Risk Act: Terrestrial Species

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Hello,

The Government of Canada has launched consultations regarding the potential to amend Schedule 1 of the *Species at Risk Act* (SARA). These consultations seek the public's input into the federal Minister of the Environment's response to assessments of species at risk submitted by the Committee on the Status of Endangered Wildlife in Canada (COSEWIC).

In British Columbia there are 7 terrestrial species for which COSEWIC's assessments could lead to amendments to SARA Schedule 1 (the List of Wildlife Species at Risk):

- Evening Grosbeak (*Coccothraustes vespertinus*) – a bird found broadly across Canada
 - Potential new addition to Schedule 1, listed as Special Concern
- Monarch (*Danaus plexippus*) – a butterfly found primarily in central and eastern Canada, with occasional occurrences in southern British Columbia
 - Potential change in status from Special Concern to Endangered
- Pink-footed Shearwater (*Puffinus creatopus*) – a bird found off British Columbia's coast
 - Potential change in status from Threatened to Endangered
- Rusty Cord-moss (*Entosthodon rubiginosus*) – a moss found in British Columbia's central and southern interior
 - Potential change in status from Endangered to Special Concern
- Sonora Skipper (*Polites sonora*) – a butterfly found in south-central British Columbia
 - Potential removal from Schedule 1 (currently listed as Special Concern)
- Transverse Lady Beetle (*Coccinella transversoguttata*) – an insect found broadly across Canada
 - Potential new addition to Schedule 1, Special Concern
- Western Painted Turtle, Pacific Coast pop. (*Chrysemys picta bellii*) – a turtle found on Vancouver Island, some Gulf Islands, the Sunshine Coast, Metro Vancouver, and the lower Fraser Valley
 - Potential change in status from Endangered to Threatened

An additional 5 terrestrial species at risk found in British Columbia had their current status under SARA confirmed by COSEWIC. These are not included in this consultation process, as no regulatory amendment is required. Please note that Fisheries and Oceans Canada is also conducting related consultations for aquatic species. The full list of Ministerial Response Statements outlining how the Minister of Environment intends to respond to COSEWIC's assessments is available at https://www.registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=3200.

You are invited to submit comments on the potential impacts of amending SARA Schedule 1 according to COSEWIC's assessments. Comments can be submitted via email to ec.LEPreglementations-SARAregrulations.ec@canada.ca. The comment period ends on **May 22, 2018** for most species found in BC, and on **October 22, 2018** for Monarch.

Further information regarding the listing and consultation processes for terrestrial species can be found in "Consultation on Amending the List of Species under the *Species at Risk Act* -Terrestrial Species: January 2018" (posted here http://registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=3200). This document also includes a questionnaire that provides guidance on the types of information and comments Environment and Climate Change Canada is seeking.

Thank you for taking the time to consider this information. You are welcome to contact our regional office in British Columbia with any questions at ec.ep.rpy-sar.pyr.ec@canada.ca.

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Respectfully,

Conservation Planning Unit

Canadian Wildlife Service – Pacific Region
Environment and Climate Change Canada
5421 Robertson Road, Delta, BC, V4K 3N2

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Board - Receive

geraldine.craven

From: circ-list-bounces@unbc.ca on behalf of Madeline Wilson <Madeline.Wilson@unbc.ca>
Sent: January 31, 2018 3:51 PM
To: 'circ-list@unbc.ca'
Subject: [Circ-list] 2017 CIRC Annual Report
Attachments: CIRC 2017 Annual Report.pdf

RECEIVED

FEB 01 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Hi folks,

After a busy start to 2018, I am excited to be circulating the 2017 CIRC Annual Report, which shares highlights and updates from our research and community engagement activities throughout 2017.

Thank you for your ongoing interest and support for the UNBC CIRC initiative. We look forward to another year of activity responding to the cumulative environment, community and health impacts of resource development in northern BC!

Take care,

Madeline

Madeline Wilson

Communications Lead
The Cumulative Impacts Research Consortium (CIRC)

University of Northern British Columbia

Lheidli T'enneh Territory

3333 University Way | Prince George, B.C. | V2N 4Z9

E: madeline.wilson@unbc.ca | P: +1.250.960.5994 | www.unbc.ca/cumulative-impacts

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CUMULATIVE IMPACTS RESEARCH CONSORTIUM

2017 ANNUAL REPORT



MESSAGE ³⁹⁵

FROM THE LEADERSHIP TEAM

This report provides an overview of the research and community engagement activities delivered by UNBC's Cumulative Impacts Research Consortium (CIRC) in 2017. Over the next year we will continue to build on past successes by reaching out to communities in northern British Columbia to expand our understanding of the cumulative impacts of resource development across northern BC, respond to knowledge and capacity gaps with original research, and build our capacity to act as a regional hub of cumulative impacts information and resources. As we move forward, we will also continue to seek feedback and take leadership from the communities we work with to better understand the ways in which our research and outreach activities can best support local capacity to address the cumulative impacts of resource development. We wish to thank everyone who contributed to this initiative over the past year and look forward to continuing to build a solutions-oriented research and community dialogue for the benefit of Northern British Columbia and beyond.

CHRIS BUSE, PHD

Project Lead and Postdoctoral Fellow
chris.buse@unbc.ca

MARIEKA SAX, PHD

Operations Lead and Postdoctoral Fellow
marieka.sax@unbc.ca

MADELINE WILSON

Communications Lead and Research Associate
madeline.wilson@unbc.ca

ABOUT CIRC

The **Cumulative Impacts Research Consortium (CIRC)** is a research and community outreach initiative based at the University of Northern British Columbia dedicated to enhancing our understanding of the positive and negative cumulative impacts of resource development across northern BC. Our research aims to integrate environmental, community, and health values and perspectives, and account for diverse forms of knowledge and information. Informed by our community outreach and engagement, the CIRC seeks to enhance on the ground capacity to respond to issues related to cumulative impacts.

<https://www.unbc.ca/cumulative-impacts>

Join the CIRC listserv!

<http://lists.unbc.ca/mailman/listinfo/circ-list>

CIRC

CUMULATIVE IMPACTS
RESEARCH CONSORTIUM

WORKSHOPS AND COMMUNITY 397 EVENTS

CIRC staff have been fortunate enough to travel to various communities in northern BC to convene community workshops around the topic of cumulative impacts. These conversations have been invaluable in helping to inform and shape the CIRC's ongoing research priorities. We have immense gratitude to the communities that have hosted us, and for the engaged community members who have shared their experiences around cumulative impacts. Reports and presentations from all of our workshops and events can be found on the CIRC website under the 'Events' Tab. We want to especially recognize four successful workshops that we ran with considerable community support in 2017:

- School District 91 (Nechoko Region) - May 2017
- Chetwynd, Hudson's Hope, Fort St. John, Dowson Creek, Tumbler Ridge - June 2017
- Vanderhoof - October 2017
- Fort Nelson - October 2017
- 2018 CIRC Forum - Prince George - January 2018

We look forward to continuing these conversations over the next year, and building and strengthening relationships with communities across northern BC.

Thanks to our funders



Pacific Institute
for Climate Solutions
Knowledge. Insight. Action



real estate
foundation
BRITISH COLUMBIA



MICHAEL SMITH FOUNDATION
FOR HEALTH RESEARCH

Discover. Connect. Engage.

SSHRC  CRSH

Social Sciences and Humanities Research Council of Canada
Conseil de recherches en sciences humaines du Canada

UNBC UNIVERSITY OF
NORTHERN BRITISH COLUMBIA

RESEARCH

We are currently working on a suite of research projects that have emerged in response to concerns and issues voiced by communities in northern BC. Many of the following projects are happening in partnership with various agencies with interest in cumulative impacts in northern BC. More information about these projects, including relevant updates and project descriptions, can be found on the CIRC website:

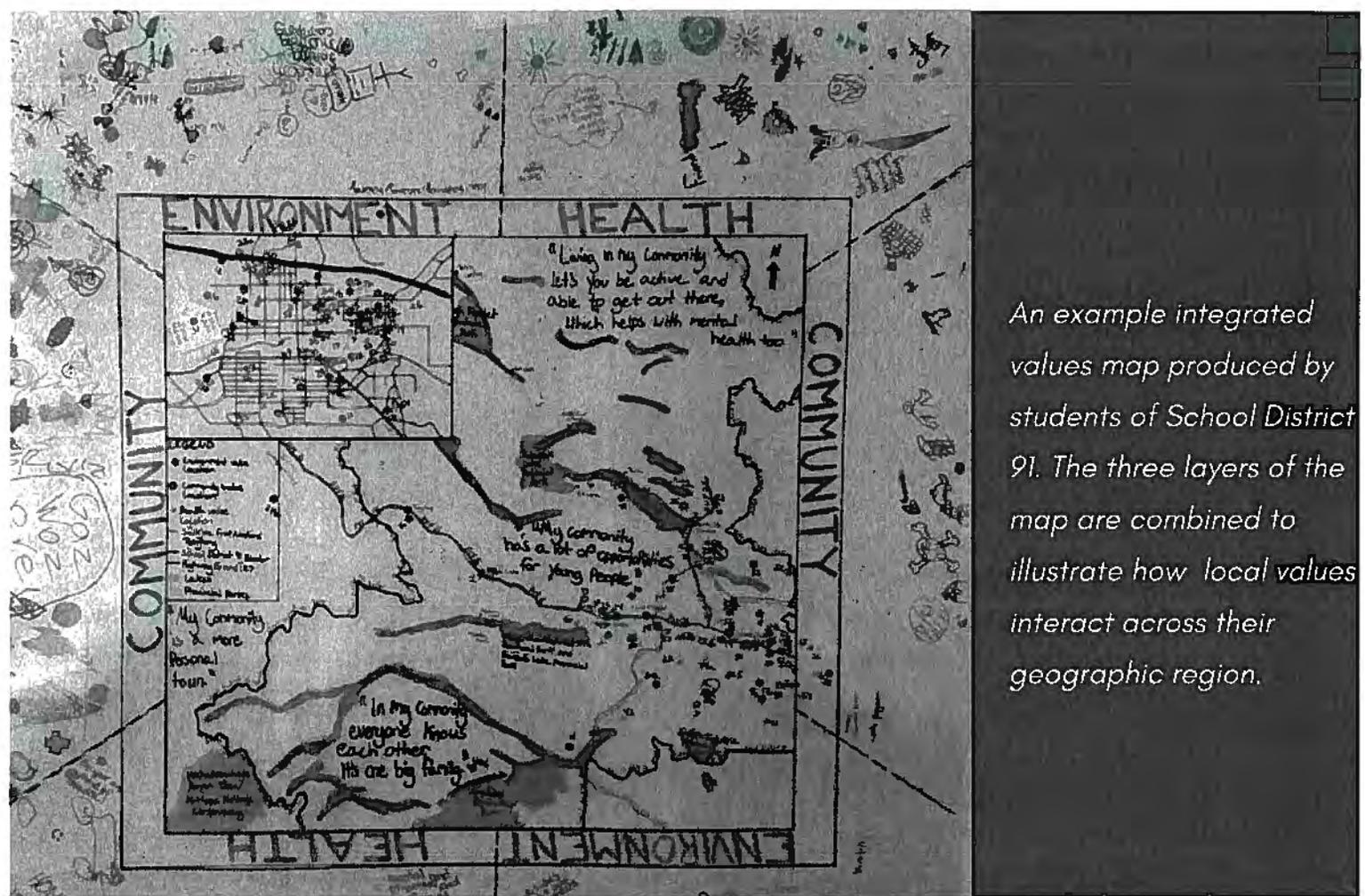
1. Examining the 'state of the art' of cumulative effects assessment in BC through interjurisdictional comparative case studies
2. Health Impacts of Resource Extraction and Development
3. Development of socioeconomic and health indicators related to resource development
4. Climate change communication in Canada's Provincial North
5. Whose brownfields count? Effective brownfield remediation strategies for rural and remote communities
6. The Environment, Community, Health Observatory (ECHO) Network
7. Developing new tools to assist communities in assessing, monitoring and planning for cumulative impacts

The last listed project (#7, above) was a particularly active file for our team in 2017 leading to the production of several new tools and processes for engaging communities and supporting novel, integrated monitoring processes to better understand the cumulative environmental, community and health impacts of resource development. Three specific tools are profiled on the next several pages of this report, and several publications are currently in development. Check out our website for relevant updates.

TOOLS AND PROCESSES FOR UNDERSTANDING THE CUMULATIVE IMPACTS OF RESOURCE DEVELOPMENT

Integrated Values Mapping

Youth perspectives are often under-represented or missing entirely from conversations about the future of resource governance. Recognizing that decisions of today will leave a lasting impact on future generations, we endeavoured to pilot a process to engage youth on the kinds of values that are important to protect indefinitely. In May 2017, CIRC staff led an arts-based workshop with grade 8 students from School District 91. The overall goal of this workshop was to learn about the kinds of health, community and environmental values that are important to youth living in SD91, and to locate those values on a regional map to discuss how those values interact across time and space. The image below is an example of the outcome of this process.



An example integrated values map produced by students of School District 91. The three layers of the map are combined to illustrate how local values interact across their geographic region.

TOOLS AND PROCESSES FOR UNDERSTANDING THE CUMULATIVE IMPACTS OF RESOURCE DEVELOPMENT

Cumulative Impacts Living Library

This year we launched the Cumulative Impacts Living Library in an effort to 'take notice' of the many projects and perspectives on cumulative impacts across the province, Canada and the world. The platform is a community-driven, online database of projects and resources related to the cumulative impacts of resource development across northern BC. We invite you to explore the site, add your own unique resources, and to connect to other allied organizations. For more information, please visit:

<http://cumulativeimpactslivinglibrary.ca/>

CIRC LIVING LIBRARY

The Cumulative Impacts Living Library is a searchable database of projects and organizations broadly related to the cumulative impacts of resource development in Canada.

To search the library or add your own project, please visit:

<http://cumulativeimpactslivinglibrary.ca/>



TOOLS AND PROCESSES FOR UNDERSTANDING THE CUMULATIVE IMPACTS OF RESOURCE DEVELOPMENT

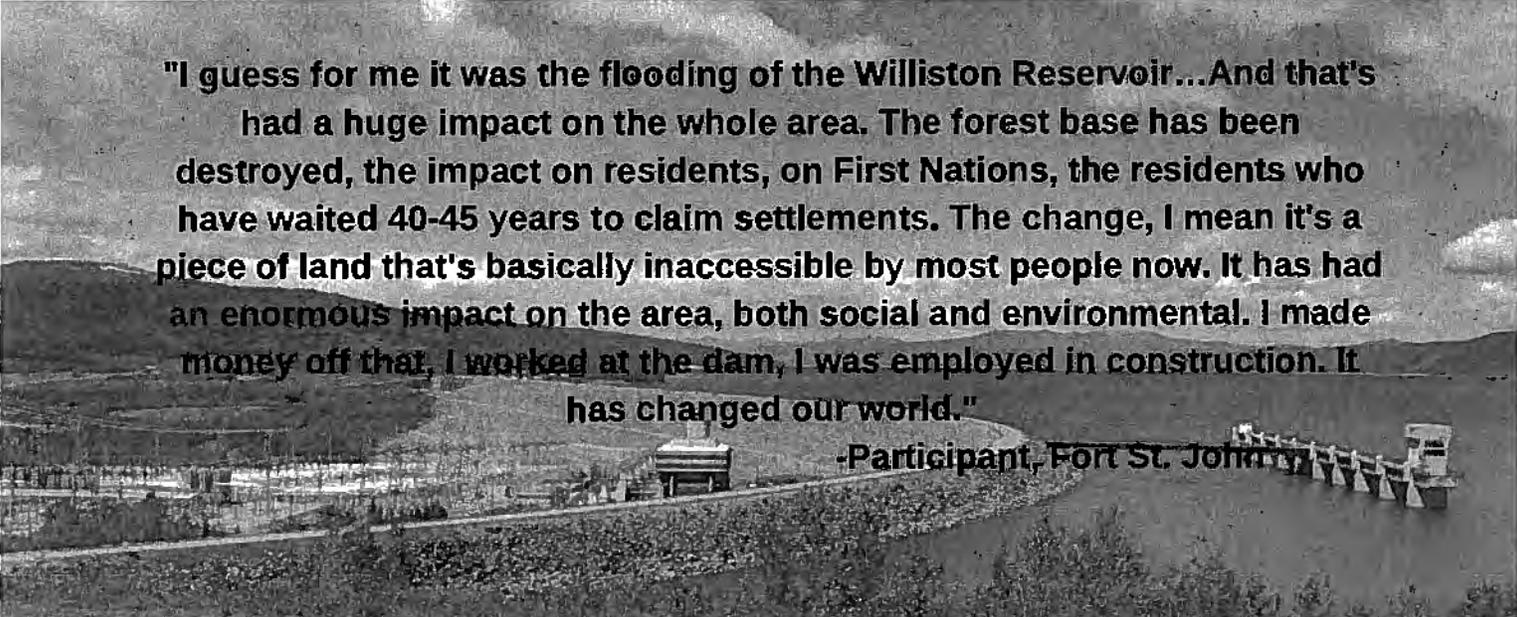
Data-driven Storytelling

Throughout 2017, CIRC staff facilitated a series of community workshops using a "data-driven storytelling" research and facilitation tool. CIRC staff compiled regional data into a 30-year retrospective on cumulative environmental, community and health impacts of resource development. In response to these "integrated regional profiles", workshop participants were asked to respond to the following question:

How do we make better land-use decisions that account for long-term impacts to environmental, community and health values?

Our method:

1. Seeks to explore areas of convergence and divergence between narratives, and other kinds of information around community, environmental, and health values.
2. Attempts to 'make sense' of cumulative impacts across different areas of northern BC, and across past experiences, ongoing realities and visions for the future.
3. Provides a space for participants to share issues they feel go 'unnoticed' in conventional land use decision-making processes, holding space for both researchers and community members to hear and hold multiple perspectives of a region's lived reality at the same time, in dialogue with one another.



"I guess for me it was the flooding of the Williston Reservoir...And that's had a huge impact on the whole area. The forest base has been destroyed, the impact on residents, on First Nations, the residents who have waited 40-45 years to claim settlements. The change, I mean it's a piece of land that's basically inaccessible by most people now. It has had an enormous impact on the area, both social and environmental. I made money off that, I worked at the dam, I was employed in construction. It has changed our world."

-Participant, Fort St. John

Buse CG, Oestereich JS, Ellis N, Patrick R, Brisbois B, Jenkins AP, McKellar K, Kingsley JY, Gislason M, Galway LP, Macfarlane R, Walker J, Frumkin H, Parkes M. (2018). A public health guide to field developments linking ecosystems, environments and health in the Anthropocene. *Journal of Epidemiology and Community Health*, forthcoming. Doi: <http://dx.doi.org/10.1136/jech-2017-210082>

Gislason M, Buse C, Dolan S, Parkes M, Tosh J, Woolard B. (2017). The Complex Impacts of Intensive Resource Extraction on Women, Children and Aboriginal Peoples: Towards Contextually-Informed Approaches to Climate Change and Health. In M.G. Cohen (ed.) *Climate change, gender and labour in rich countries*. New York, NY: Routledge, pp. 215-230.

[Listed as Authorless] (2017). Aspirational statement from the One Health Ecohealth 2016 Congress in Melbourne, Victoria: Towards a healthier future through converging communities of inquiry and practice. *Ecohealth*, 14(2), 197-199.

Buse CG, Cornisk K, Parkes MW, Harder H, Fumerton R, Rasali D, Li C, Oke B, Loewen D, Aalhus M. (2017). Towards more robust and locally meaningful indicators for monitoring the social determinants of health related to resource development across Northern BC. Report prepared for Northern Health. Prince George, BC: University of Northern British Columbia.

Reschny J, Brisbois B, Parkes MW, Harder H (Lead Authors) Allison S, Buse C, Daniels T, Dolan S, Fumerton R, Fyfe T, Kutzner D, McLean E, Oke B, Nowak N, Schmeisser A (Contributing Authors). (forthcoming). Towards a better understanding of health in relation to mining and oil & gas extraction: A scoping review. Prepared for Northern Health Authority, Prince George, BC.

Public Presentations

CIRC staff have delivered presentations outlining our ongoing research and engagement activities wherever the opportunity exists. This has been a useful mechanism to increase awareness around CIRC's history, mission, research and resources. A few examples of these venues and audiences include:

- Association of BC Forest Professionals-Prince George BC, February 2017
- Peace River Regional District Board Meeting-Dawson Creek BC, June 2017
- UNBC Critical Geography Conference-Prince George BC, September 2017
- RAIL Commons Conference-Olds AB, October 2017
- European Public Health Association Annual Conference-Stockholm, Sweden, November 2017

ACKNOWLEDGEMENTS

The CIRC was initially established in 2015 with funding from the Pacific Institute for Climate Solutions and the UNBC Office of Research. Over the last two years, CIRC have more than tripled our initial funding contributions through a combination of external sources and in-kind contributions. This allowed our team to expand by hiring two additional employees, a Communications Lead and an Operations Lead, and multiple student Research Assistants. Importantly, it has allowed the CIRC to respond to knowledge gaps highlighted by communities with original research.

The work we have accomplished over the last year would not have been possible without our talented and committed research assistants: Jennifer Baddeley, Scott Brown, Katie Cornish, Bunu Sharma, Joe Gauthreau and Ryan O'Toole.

We would like to take the opportunity to acknowledge the ongoing work of the CIRC Steering Committee: Michelle Connolly, Art Fredeen, Greg Halseth, Marleen Morris, Margot Parkes, Al Wiensczyk and Rachael Wells. We would also like to thank both current and past members of the CIRC Advisory Committee for their ongoing commitment and engagement: Andy Ackerman, Charl Badenhorst, Joan Chess, Nicole Cross, John Disney, Raina Fumerton, Sandra Harris, Richard Kabzems (past), Lana Lowe, Alan Madrigga, Jennifer Pighin (past), Wayne Salewski, Rob Spitzer and Viva Wolf.

geraldine.craven

From: BC Natural Resources Forum
 <info=bcnaturalresourcesforum.com@mail116.sea61.rsgsv.net> on behalf of BC Natural Resources Forum <info@bcnaturalresourcesforum.com>

Sent: January 30, 2018 10:25 AM

To: inquiries

Subject: Largest BC Natural Resources Forum Ever!

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 DUKLEY

Mark your calendar! 16th Annual BC Natural Resources Forum
 Prince George | January 22-24, 2019

[View this email in your browser](#)



Thank you for supporting the largest BC Natural Resources Forum to date!



The BC Natural Resources Forum Host Committee extends huge thanks to Prince George as well as all northern BC communities for the amazing

hospitality and support of the 15th Annual BC Natural Resources Forum, held January 16-18.

The Forum has established itself as the most diverse and important conference where delegates learn first-hand the latest news, trends and opportunities linked to resource management in BC. Federal Minister James Carr said in his keynote address that the Forum is one of the most important natural resource forums in Canada!

Record Attendance

We were thrilled to see participation by the largest contingent of First Nations and federal, provincial and local government and resource, service and supply leaders in the history of the Forum.

Highlights:

- over 900 delegates – a new record and 450% more than 5 years ago,
- 47 speakers,
- 69 tradeshow booths, and
- participants from across Canada.

Visit the Forum Photo Gallery

We uploaded 650 photos of this terrific event, including the top-notch panel sessions, receptions, and exhibitor booths. [View photo gallery](#)





View Presentations Online

The speaker presentations which we have permission to share are available on our website, alongside corresponding speaker biographies. [View presentations](#)

Mark Your Calendar for 2019!

We look forward to seeing you at the 16th Annual BC Natural Resources Forum in Prince George January 22 - 24, 2019.

We Want to Hear from You

We are committed to monitoring the quality of your experience as a delegate at the BC Natural Resources Forum and looking for ways to improve the Forum. Your comments are vital to us in planning future events. Thank you for taking the time to complete the survey(s) that applies to you.

Survey for DELEGATES

Survey for EXHIBITORS

Survey for SPONSORS

Want to be a sponsor or exhibitor at the 2019 Forum?

While sponsors and exhibitors from the 2018 Forum have first-right-of-refusal for the 2019 Forum, we encourage you to join the waitlist for 2019. Opportunities do come up and we'd be pleased to see your organization have a sponsor or exhibitor booth presence at a future Forum. [Join the waitlist](#)

**Forum Supporters, THANK YOU!**

We would like to recognize the strong First Nations support and extend special thanks to Lheidli T'enneh Nation and Chief Dominic Frederick for hosting the Conference in the Lheidli T'enneh Nation traditional territory.

We would also like to thank all the hard-working, dedicated staff at the Prince George Conference & Civic Centre, Blake Productions, Central Display, and the many businesses, hotels and local restaurants for all the services provided, making the Forum the best ever!

Finally, a huge thank you to every one of our valued sponsors for your support, this event would not be possible without you!

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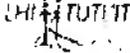
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Investment Council



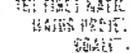
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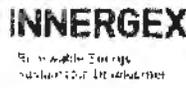


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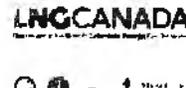
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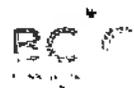
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From: BC Community Forest Association <smulkey=bccfa.ca@mail140.sea22.mcdlv.net> on behalf of BC Community Forest Association <smulkey@bccfa.ca>
Sent: January 26, 2018 1:05 PM
To: inquiries
Subject: BCCFA Newsletter - January 2018

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BULKLEY NECHAS

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British Columbia
**Community
 Forest**
 Association

local people, local forests, local decisions



January 2018 Community Forest News



Professional Reliance and Divided Loyalties

Erik Leslie, RPF, Manager of the Harrop Procter CF and president of the BCCFA speaks out on the professional reliance review. The review report is due out in the spring. [read more](#)

*To forward the newsletter, copy and send them the link above:

["View it in your browser"](#)

Community Tenures in the WUI: BCCFA Mapping & Analysis

The BCCFA is looking for comments on a new idea for an expanded WUI in the 10 km critical zone for community protection. The preliminary analysis area includes the land within BC Fire Protection Districts that is also within the Provincial Strategic Threat Analysis (PSTA) 2km WUI buffer, plus an 8 km buffer. There are 13.6 million hectares in this 10km WUI buffer. Currently, community forest agreements operate on 5.7% of that area (they account for 1.8% of the landbase provincially). The BCCFA contends that community-based tenures - the community forest agreement and the First Nations



Opinion - Bob Williams, with 50 years of experience in the forest industry, makes a case for regionally based forestry management. [read more](#)



Premier John Horgan said outdated government policy needs fixing. "We want to try and reconnect the social licence that existed over the decades in B.C.," he said. [read more](#)



Tim Ryan leaves the Forest Practices Board

It has been a pleasure to work with Tim during his leadership as chair of the

woodlands licence - are the most appropriate mechanism to meet urgent priorities for rural development, and we are looking for feedback on the idea.

We have provided a [map of the analysis area on a provincial scale](#) with an accompanying [table showing the distribution of tenures and land ownership](#) in that zone, plus a more [detailed map, using the West Kootenays as an example](#). The data is a preliminary working draft which we see as tool to start a conversation. Community forests should talk with their local elected officials about the concept as they prepare to attend regional meetings this spring. Contact [Jennifer Gunter](#) with your thoughts.

2017 BCCFA Indicators Survey

The 2017 survey was launched on Friday, January 19th. If you did not receive a personalized link to the survey please contact [Susan](#). It may have been sent to someone else in your organization. The survey focuses on the 18 Indicators that measure the benefits of community forests. If you want to take a look at the survey methodology and questions [click here](#). Submission deadline is March 2nd.

BCCFA Executive Director's Report - For Members only

The Dec/Jan ED Report, starting on page 10, reports on the annual face to face meetings between the BCCFA and the MFLNRORD on important topics including rural development, First Nations reconciliation, wildfire & community protection. If you are interested in BCCFA membership [click here](#)

Reserve your Accommodation for the BCCFA Conference and AGM - May 24-26, 2018

Burns Lake has limited accommodations. so reserve yours now. [Burns Lake Accommodation Guide](#)



FPB. Tim, thank you for your support of the BCCFA and for your kindness.



Bruce Blackwell, RPF

In a presentation to the TLA convention, Blackwell calls for a thoughtful review of policy and legislation, stumpage and the tenure system so government and industry can better coordinate forest fire management. [read more](#)



The Sunshine Coast Community Forest and mushroom pickers disagree on management of the locally named Chanterelle Forest [read more](#)

Lower North Thompson Community Forest Seeks Two Summer Students [read more](#)

Strategic Wildfire Protection Initiative Funding (SWPI) Intake Announced

An initial intake for the 2018 Strategic Wildfire Prevention Initiative has been announced. Applications to the Prescription, Operational Treatment and FireSmart Planning program streams will be accepted and reviewed after the intake deadline of February 23, 2018. [Read more](#)

Ken Day to Retire

They say all good things must come to an end. In Ken's 30+ years at the UBC Alex Fraser Research Forest he has influenced the careers of hundreds of students and forest professionals. Ken is an innovator, a collaborator, our trusted colleague and a friend. We hope his new consulting business will include some time with the BCCFA. Welcome to Stephanie Ewen, who will step into the AFRF Manager's shoes. [read more](#)

New Managers for WLCF

The Williams Lake Community Forest (WLCF) is under new management as of December 31, 2017. Recently, the WLCF board selected Hugh Flinton and Kent Watson of C&P Management Group Inc. to take over the managing role of WLCF from the UBC Alex Fraser Research Forest. [WLCF website](#)

Tab rates have been updated in the Coast Appraisal Manual December 15th 2017 [read more](#)

OTHER NEWS



Truck Loggers Celebrate 75 Years

The TLA recently held their annual convention in Victoria. Along with a number of great speakers with important messages (go to [BCCFA News](#) to learn more) a new book—Timber Forever!—was announced that tells the story of the TLA. [read more](#)



The BC Government doesn't plan to dramatically increase the number of forest firefighters before the start of fire season [read more](#)



ABC FP Seeks Feedback on Draft Visual Resource Management (VRM) Guide

Recognizing the need for professional guidance, the ABCFP Professional Practice Committee established a subcommittee to build a framework for professional guidance in VRM. Deadline for input is mid February. For more information contact Michael Larock at mlarock@abcfp.ca [read the draft report](#)

BC Rural Centre BC

Recommendations for provincial action on rural development, and information on upcoming local investment activities they are supporting in BC's Southern Interior, starting in the Kootenays. [read more](#)

Forest Practices Board Newsletter - Eye on BC Forests ~ Issue #18 Winter 2017-18 [read more](#)

Forest Practices Board Releases New Report - Plant Communities at Risk from Logging

An investigation of a complaint about logging near Mt. Elphinstone Park has found that BC Timber Sales met all of its obligations in developing the cutblocks, but concludes that some at-risk plant communities are not adequately protected by current legislation or policy. [read more](#)

Forest and Range Practices Evaluation Program releases Extension Note #41: Best Riparian Management Practices Leading to Good Outcomes for Small Streams [read more](#)

Forest Enhancement Society of BC (FESBC) and Habitat Conservation Trust Foundation Expand Partnership [read more](#) **FESBC Update - Seeking Operations Manager** [read more](#)

**Made of Wood and Begging
to Be Ridden: The Renova
Pursuit** [read more](#)

EVENTS



**NDIT - 2017 State of the
North Economic Report
released** [read more](#)

**70th ABCFP Forestry Conference and Annual
General Meeting**
February 21 - 23, 2018 in Victoria is sold out!

**Island Wood Industry Forum and Wood Product
Showcase**
[Register](#) for the March 23 Island Wood Forum &
Showcase at the Cowichan Exhibition Park. [read more](#)

The 2018 SISCO Winter Workshop
Kamloops at the Coast Hotel, Monday February
12 to Wednesday February 14. [online registration](#) [read
more](#)

**CIF-IFC is organizing an international forestry field
tour to the United Kingdom from May 13-20, 2018** [read
more](#)

**Western Forestry Contractors' Association Annual
Conference Feb. 7-9 in Kelowna** [read more](#)

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BCCFA Tenure and Ownership in Core Area Analysis



- Analysis Core Area:
- Area in Fire Protection Districts within PSTA 2km WUI Buffer
 - 8 km Buffer on Core Area
 - PSTA 2km WUI Buffer





STIMULATING WELCOMING,
THRIVING COMMUNITIES

STRATEGIC INITIATIVES FUND

FUNDING PROGRAM



416

Board - Receive

**Grant funding to a maximum of
80% of the eligible project budget**

This proposal-based program provides municipalities and First Nations with grant funding for strategic projects that are large in scale, regional in impact and that enhance a community or multiple communities' ability to overcome economic challenges.

The goal of the program is to support community-based projects that focus on long-term economic transformation or sustainability.

#buildingstrongernorth

**NORTHERNDEVELOPMENT.BC.CA/
STRATEGIC-INITIATIVES-FUND**

250-561-2525 | info@northerndevelopment bc.ca



417

418



What project could transform your community?

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REGION:

BULKLEY NECHASCO

Northern Development invites you to submit an application to the Trust's new Strategic Initiatives Fund.

The Strategic Initiatives Fund (SIF) is a proposal-based program that provides grant funding for strategic projects that are large in scale, regional in impact, enhance a community or multiple communities' ability to overcome economic challenges and will result in incremental capacity or strategic economic infrastructure within a local government or First Nation.

The goal of the program is to support community-based projects that focus on long-term economic transformation and sustainability.

- Fund up to 80% of a project's budget
- Fund either capital or capacity projects
- Fund priority projects that are part of your community's economic development or community development plan
- Partner with other communities for a project with regional benefit

The Strategic Initiatives Fund will be delivered through a single call for proposals. This process allows for a comparative analysis of projects against the criteria outlined in this guide and strengthens Northern Development's responsiveness to economic trends and the unique opportunities that exist in central and northern B.C. Eligible and qualified projects will be reviewed by the Northern Development board for a decision at their April meeting.

**Contact our office to learn more about how we might be able to make
your dream project a reality.**

250-561-2525 | info@northerndevelopment.bc.ca | www.northerndevelopment.bc.ca

Application Deadline | March 15, 2018 4:00pm



geraldine.craven

From: Kaila Nielsen <knielsen@nclga.ca>
Sent: January 23, 2018 11:24 AM
Cc: Oliver Ray
Subject: NCLGA Community Leadership Awards 2018

JAN 23 2018
 REGIONAL DISTRICT OF
 BULKLEY NECHAKO

Good Afternoon NCLGA members,

Are you proud of your community's accomplishments? Would you like your community to be recognized at our convention and more broadly through social media and the news?

Announcing the third-annual NCLGA Community Leadership Awards! In accordance with our principal function of promoting the environmental, social and economic wellbeing of our member communities, the NCLGA has created awards to showcase a community in each of these categories.

To nominate your community, simply provide a brief letter describing a fantastic community project, event, or activity that you are proud of. A winner will be chosen in each category and presented an award during your 2018 NCLGA Convention in Fort Nelson. We are intentionally making this process as easy and seamless as possible. If your community has excelled in any of the following categories, let us know:

- **Environmental Stewardship**
- **Social Responsibility**
- **Economic Development**

NCLGA staff will collect all nomination letters for the Board's consideration.

The Rules:

1. Nominations must come in the form of a letter to the NCLGA's Executive Director (no requirements as to length, and letters can either be hardcopy or email attachments).
2. Nomination Letters must be received by Friday, February 23rd, 2018.
3. Letters must clearly state which award the nomination is for.
4. These awards are for communities, not individuals. Recipient communities must be NCLGA members in good standing.
5. Nomination letters can come from any individual representing a local government (elected or not), and there is no limit on the amount of nominations per community. ***An official resolution is not required. Winners are chosen based entirely on their project or event, and not on the quality of their nomination letter (i.e. you don't even have to spell check, let alone prepare a glossy, multi-page presentation).***
6. You may resubmit nominations from last year.

What you get if your local government wins:

1. Your community will be publicly recognized during your 2018 NCLGA convention.
2. A representative from your community will have an opportunity to speak to all assembled delegates about your community's project or event.
3. Your community will receive a beautiful award to permanently display at your local government office.
4. Award recipients will have their achievements highlighted more broadly through our social media channels and via press release to the entire NCLGA's media network.

420

These awards are an opportunity for Northerners to share best practices, to get others thinking outside the box, and to promote knowledge sharing amongst our members. It is our firm belief that communities in central and northern BC continuously punch above their weight, make exceptional gains with limited resources, and manage to rise above the fray time and time again. We want to make sure we share our successes as much as possible, so others might benefit.

Sincerely,

Kaila Nielsen
Communications Coordinator

"The Elected Voice of Central & Northern BC"
North Central Local Government Association
206 - 155 George Street
Prince George, BC V2L 1P8
Office: (250) 564-6585

Twitter: @NCLGA
Website: <http://www.nclga.ca>



421

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FEB 14 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

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From: Kaila Nielsen <knielsen@nclga.ca>
Sent: February 9, 2018 10:31 AM
To: NCLGA ADMIN
Subject: NCLGA Call for Resolutions, Board Nominations & AGM Bids

Good Morning NCLGA Members,

Please share this important information with your staff and other council/board members as you see fit (this message has gone to our entire distribution list, but there are also changed addresses and accidental omissions).

This is a reminder of some key points from your area association:

1. **The friendly deadline for resolutions is today (February 9th) for the 2018 AGM & Convention, but you still have until the official deadline of March 19th. Information on the NCLGA's resolution process can be found here: <http://nclga.ca/conventions/resolutions/resolutions-overview>**
2. **The full schedule for the 2018 Convention & AGM is now online and registrations so far are higher than expected . Please ensure you register as soon as possible as space is limited. All related info can be found here: <http://nclga.ca/conventions/2018-convention>**
3. **The nominations process for NCLGA Board positions is now open as well. If you are interested in running for the NCLGA Board, be sure to send in your nominations letter from your board or council. The nominations package can be found here: <http://nclga.ca/documents/NCLGA-Nominations>**
4. **We are now taking applications for the 2019 NCLGA Convention. If you are interested in hosting this event, please refer to the relevant hosting information, here: <http://nclga.ca/conventions/host-convention>**

We greatly appreciate your time and consideration of this information. Have a great long weekend!

Kaila Nielsen

Communications Coordinator

"The Elected Voice of Central & Northern BC"
North Central Local Government Association
206 - 155 George Street
Prince George, BC V2L 1P8
Office: (250) 564-6585

Twitter: @NCLGA

Website: <http://www.nclga.ca>





BC Poverty Reduction Strategy Consultation

Jan. 30, 2018

The provincial government is seeking input on the development of its BC Poverty Reduction Strategy. There are several ways to participate as outlined on the Province's website and feedback will be collected until March 30, 2018.

Interested parties can participate by attending one of the 20 community meetings across BC; submitting feedback by email, mail or phone; completing the online feedback form; or hosting a small group discussion. More information is available on the Province's website.

Key questions to consider include:

- What does success look like in a BC Poverty Reduction Strategy?
- What do you think are the best ways to reduce poverty in BC?
- What can we do as a province, a community or as individuals to reduce poverty and contribute to economic and social inclusion?

Feedback will be collected until March 30, 2018.

Follow Us On

- Twitter: @ubcm



Province Changes Liquor Event Policy

Jan. 30, 2018

The provincial government has amended its policy regarding Special Event Permits (SEP). General Managers may exempt SEP holders from donating profits to a charitable purpose if events are deemed to be of municipal, provincial, national or international significance. Local governments will be responsible for determining whether a proposed event is municipally significant.

Previously, if a SEP holder charged over the liquor cost recovery price list, all profits had to be transferred to a charitable purpose. Under the new policy, the General Manager may exempt SEP holders from donating event profits to a charitable purpose if events are deemed to be of municipal, provincial, national or international significance. While the Province will consider exemption requests for events that are provincially, nationally or internationally significant, local governments will be responsible for determining whether a proposed event is municipally significant.

As of February 26, 2018, local governments may designate an event to be municipally significant by municipal resolution or a letter from a delegated municipal official. Local Boards and Councils will have the ability, through bylaw, to delegate staff to comment on behalf of a local government.

This policy change follows provincial engagement with local governments and the Local Government Working Group on Liquor Policy in August and September 2017. On September 19, 2017, following discussions among the local government members of the Working Group, UBCM sent a letter to the Province providing feedback towards this proposed policy. Citing concerns including the administrative burden on local governments, verifying promoters have received approvals, and negative impacts on charities and other liquor establishments, the letter made the following recommendations:

1. That the Province work with local governments to create a more detailed SEP policy proposal that provides some clarification and addresses all major concerns brought forward by local governments.
2. More specifically, that the Province work with local governments to create a more detailed set of guidelines for declaring a "municipally significant" event, which local governments may choose to accept, modify or reject based on their discretion and desire to opt-in to this proposed SEP policy.

The Province announced this policy change on January 10, 2018.

Questions regarding this policy change may be directed to Joshua Huska, Senior Policy and Legislative Analyst, Liquor Control and Licensing Branch, at (250) 952-5753.

Follow Us On

- Twitter: @ubcm



In Memoriam – Ray Brady

Jan. 30, 2018

Former Kitimat councillor and mayor, Ray Brady, passed away on December 31, 2017. Brady's 27 years of municipal service spanned over 40 years; serving first as an alderman in 1973, mayor between 1985 and 1988, and retiring from political life in 2008.

In a statement, the District of Kitimat extended its condolences to the Brady family:

"We would like to recognize and commend his commitment to improving our community, which is exemplified by the 27 years he served as a member of council, including four years as mayor. Ray leaves behind a legacy that will not be forgotten, and he will truly be missed by many."

A service will be held on February 3, 2018 at the Kitimat Catholic Church.

Follow Us On

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RCMP Contract Management Committee Update

Jan. 30, 2018

On November 22, 2017, the Local Government Contract Management Committee (LGCMC) met with provincial and RCMP representatives to discuss issues related to the RCMP contract and policing in British Columbia. This article highlights key issues discussed at the meeting.

Please note: this information is accurate as of November 22, 2017.

1) Working Group Discussion Items

RCMP Outstanding Issues Update

Provincial representatives provided an update on the status of three long-standing issues (Severance, Green Timbers, IHIT). The Province most recently met with Public Safety Canada in November 2017 with the objective of resolving these issues.

RCMP Labour Relations Update

There was very little new information to provide on this issue beyond Bill C-7 receiving Royal Assent on June 19, 2017. Local government members were concerned about having a local government voice at the table and being able to provide local government perspectives and input into the new system.

Municipal Companion Document Update

The Province is currently in the process of updating the Municipal Companion Document to reflect changes made by the Working Group and other pertinent changes (e.g. those from the Five Year Review), and having BC legal counsel provide a review. Once these tasks are completed, the Working Group will conduct another review prior to submitting the document to the LGCMC for review.

CMC Standing Committee Updates

Much of the Standing Committee's work has been focussed on completing the Five Year Review and implementing outcomes approved by CMC. In response to the need to improve mental health support for members, the RCMP is recommending mandatory psychological health assessments every three years, to be conducted at the same time as the Periodic Health Assessment. Additionally, the Investigator Development Program, targeting front line members with 1-5 years of service, is being considered. It has been piloted in BC since 2014, intending to develop "fundamental investigation skills" among officers.

5 Year Review

Working groups are currently focussed on implementing recommendations; a large portion of this work has been tabled for ADMs to consider in December 2017. Big themes coming out of the Review are the need for improved consultation, clarifying roles and responsibilities (e.g. through edits to the Companion Document), and improved implementation of the agreements. The Province re-iterated that the Review was a review of the contract, not a re-negotiation. All issues had to be agreed to by

the provinces and territories. An update was provided on all municipal issues that were either specific to BC or considered out of scope for the 5 Year Review.

Vacancy Management

LGCMC members discussed issues with replacing members in their detachments. Concerns varied from the length of time it takes to replace a member, to members being persuaded to join other municipal police agencies. Depot is currently ramping up as much as possible, but even at maximum is barely able to produce enough new members to meet the demand caused by normal attrition. RCMP is also trying to improve disability case management to get more members back to work as soon as possible.

Cannabis Legalization Update

Local governments have formed a standing committee (Joint Provincial-Local Government Committee on Cannabis Legalization) to provide local perspectives and advise the provincial government as it develops a provincial framework for legalized cannabis. With regards to inspections and enforcement, provincial representatives indicated that a robust inspection regime, funded by provincial and federal governments, would be in place to manage the new system. The main policing issues are related to impaired driving, with the federal government working on a device that detects the presence of cannabis, not the amount. The Province is hoping that devices and officer training are paid for through a recent financial commitment by the federal government. Moving forward, these will be ongoing local government costs.

Naloxone Funding

The Province has the funds to provide naloxone, at no cost to local governments, for at least the next 12-18 months. Intra-nasal kits cost \$99, and injectable devices cost \$12. Since being provided with naloxone, police officers have administered over 250 life-saving doses.

Local Government Policing Hub

UBCM and the Province are working to develop a local government hub of information, called the *Local Government Policing Communications Portal*, to provide broad information on contract policing in BC. LGCMC members supported this initiative.

2) RCMP Update

Acknowledgements – BC Wildfire Thank You

RCMP representatives showed appreciation for the cooperation of local governments, including councils, staff, non-profit organizations and volunteers. There were over 4,200 single deployments of members into the wildfires. Costs are still being tallied, but currently sitting at \$33 million (including salary dollars) with other details being worked through by the Province and RCMP.

Acknowledgements – UBCM Recap Thank You

"E" Division received 23 meeting requests during the 2017 Convention (two of which were withdrawn for various reasons). Meetings were well organized and very informative. Commitments made at these meetings are being addressed internally, and letters forthcoming to relevant local governments. There were several themes that emerged during these meetings, in particular staffing and vacancy management. Another theme was mental health issues and calls. A big message during UBCM 2017 was the need for RCMP collaboration with communities on these types of issues.

Jordan Decision

The Supreme Court Decision on *R. v Jordan* set hard limits on time between charge and trial. The corresponding BC Supreme Court Practice Directive has been in place since September 1, 2017. Similar rules are likely coming to provincial courts. Moving forward, the Crown will only approve charges if they have "substantially complete" disclosure to seek approvals and detention. Law enforcement and Justice are still assessing the full impact of the Jordan Decision. More information will be shared when it becomes available.

40 MM Less Lethal – Extended Range Impact Weapon

A less lethal option to replace the 12 gauge extended range impact weapon (ERIW). This weapon has longer range, is more accurate, and overall is more effective by firing a blunt impact projectile. The Province has approved a one-year pilot. As part of this pilot, 37 40 MM ERIWs and necessary member training will also be provided. Roughly 92 members will be trained as part of the pilot project. Results of the pilot project will be communicated to the LGCMC.

Opioid Response Update

From January 2017 to October 2017, the RCMP recorded over 1,000 suspected illicit drug overdose deaths (compared to over 600 at the same time last year). However, there have not been any deaths at supervised consumption sites or overdose prevention sites. \$14 million over three years has been provided for an Operation Anti-Trafficking Task Force, and another \$5 million over three years for Provincial Tactical Enforcement projects. Fume hoods and ion scanners have been purchased where most needed. As of November 2017, 96% of RCMP "E" Division's operational members have been trained on how to administer naloxone. RCMP members recorded over 255 naloxone deployments between January and October 2017.

Auxiliary Program

Tier 1 and Tier 2 are ready and may be signed off on in the near future so that the RCMP may roll them out. Tier 3 is still under development, likely to be ready by early 2018. Reviews and consultations with various stakeholders were held at National Headquarters with respect to insurance, medical clearance, training and policy. The costs of proposed additions to the existing uniform are \$600 per current Auxiliary, and \$2,500 for incoming Auxiliary. RCMP members will also have to take a course before they are able to have an Auxiliary in their vehicles.

Drug Recognition Experts (RCMP Preparations for Cannabis Legalization)

The RCMP expressed difficulty in getting oral fluid screening devices, training members on how to use them, and getting these devices in use prior to July 2018. There are currently 92 certified Drug Recognition Experts in British Columbia (65 from "E" Division), with the legalization of cannabis requiring another 400 or so over the next 5 years to meet the Public Safety Canada recommended target. BC is hoping to utilize federal funding to train members and provide devices, hopefully mitigating start up costs (but not ongoing costs) for local governments.

Vacancy Management (Protocols for Filling Vacancies & Labour Relations Update)

BC is exceeding its recruiting goals by getting more back than it is providing to Depot. The Province is on track to exceed recruiting goals at 140% level. There is also an added focus on getting people back to work as part of the Disability Management Program. One LGCMC member noted how the length of time to fill detachment commander positions is too long.

Investigator Development Program

A non-mandatory program that includes online and classroom components. The online course includes 9 modules and 3 days in the classroom (total of 42 hours of training). This program is targeted towards General Duty Members with 1-5 years of service. Thus far, 40% of members with less than 5 years of service (655) have been trained. It is funded through the existing core training budget and unit travel budget.

Shared Services Canada

The RCMP is waiting for a decision from the Minister in regards to what the future will hold for Shared Services Canada.

Emergency Response Team Update

Currently, there is a full-time Lower Mainland Emergency Response Team (ERT), and three part-time teams for the three other Districts. The part-time team delivery model is not sustainable with team members having difficulty completing the required training and attending the ERT calls for service while maintaining their full-time job requirements at their home units. The RCMP has submitted a business case to move to a full-time team. In the meantime, the RCMP is proposing a hybrid team (8 full-time members, remainder part-time). Also, a number of equipment pieces are being considered, namely night vision goggles (\$12,000 per set) and new body armour system (\$7,000 each). The Province is working with the RCMP to develop options for a full-time ERT outside the Lower Mainland. There will be consultation and communication with local governments as options are developed.

Police Dog Service Review Update

The RCMP has submitted the Police Dog Service review to the Province, who are currently reviewing and providing feedback. There is also an ongoing cost-comparison study between the RCMP's police dog program and similar programs of other Canadian law enforcement agencies (e.g. VPD dog program).

Multi Year Plan Process Update

Public Safety Canada is looking to streamline the provincial multi-year plan, while the process with respect to municipalities will experience very little change. The provincial process will be enhanced with a more comprehensive and detailed planning process. The new process aims to better appraise all contract partners of medium and long-term investment and operational cost pressures to better help inform their annual and long-term budget plans.

Homelessness

Since 2014, the number of people living in the Lower Mainland without a permanent residence has risen 30%. The RCMP is aware of increasing concerns and a desire from local governments to address homelessness and associated camps, particularly in the Lower Mainland District. The RCMP is looking at a process to engage with local governments on this issue. Local government LGCMC members expressed a desire to help with this issue.

The Local Government Contract Management Committee appreciates your feedback on any of the RCMP contract and other policing issues identified above. UBCM members who have questions or comments are encouraged to contact Bhar Sihota, UBCM Policy Analyst.

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Minutes of the 2017 Annual Convention

Jan. 30, 2018

The minutes of the 2017 Annual Convention are available on the UBCM website.

} also available in
RDBN Reading File

In addition, UBCM has emailed the minutes as a PDF to each member First Nation and local government.

These minutes comprise the official record of the proceedings of the Annual Convention, and include, when available, the text of addresses given by guests from other orders of government and other organizations.

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Smart Communities Challenge Webinars

Jan. 30, 2018

The Intelligent Community Forum (ICF) in partnership with the Province of BC will be hosting two free webinars related to the Smart Cities Challenge.

Both webinars will be held on February 15, 2018, and are designed to help communities learn more about the program and how to make applications.

The Challenge encourages communities to adopt a smart cities approach to improve the lives of their residents through innovation, data, and connected technology.

Participants in the morning webinar will learn from industry experts about what BC communities need to consider in order to benefit from the digital economy and become a smart community. The webinar runs from 9 am to noon PST.

The afternoon webinar will focus on the award program, how to apply, and how best to construct a winning application. The webinar runs from 1 pm to 2:30 pm PST.

Registration is open now for both webinars.

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Cannabis Regulations Safeguard Local Choice, Jurisdiction

Feb. 7, 2018

The Province has released additional regulations as part of its framework for legalized cannabis. The new regulations focus on the retail sale of non-medical cannabis, and outline policies to address public consumption, personal cultivation and drug-impaired driving. The new rules align with UBCM's advocacy and recommendations provided by the Joint Provincial-Local Government Committee on Cannabis Regulation (JCCR).

UBCM President Wendy Booth, part of the joint committee, praised the province for its ongoing consultation with local government. "Our members have been seeking confirmation that we will be able to regulate cannabis retail as we do for the sale of alcohol. We also have supported separating the sale of cannabis from alcohol for reasons of public health. The regulations the province has brought address these concerns and are good news for local government."

Retail Framework

Non-medical cannabis will be available for purchase through government-operated outlets, private stores and online. The Liquor Distribution Branch will assume responsibility for operating standalone government retail stores, while the Liquor Control and Licensing Branch will be in charge of licensing private retail operations.

Retail co-location of non-medical cannabis with alcohol or tobacco will not be permitted in urban areas, along with other products such as food, gas, and lottery tickets. This approach is consistent with the prevalent viewpoint in the medical community, including that of former Provincial Health Officer, Dr. Perry Kendall, and was supported by the JCCR in its first submission to the Province.

At the same time, the JCCR has also advocated for smaller communities to be eligible to receive an exemption to this rule, given that some smaller jurisdictions lack the capacity or demand to warrant a separate location for both liquor and non-medical cannabis. The Province, as members of the JCCR, concluded that exceptions be established for rural non-medical cannabis retail stores, similar to exceptions that currently exist for rural liquor stores.

The Province will launch its registration process for those seeking a non-medical cannabis retail licence this spring. As part of this process, there will not be a cap on the number of retail licences issued, although licences will not be issued without local government support through a council resolution, based in part on a required public consultation process. Local governments will have the ability to impose security and distance requirements for retail outlets. Retail outlets may operate from 9 a.m. to 11 p.m. unless additional restrictions are put in place by a local government.

Through this process, local governments will have the ability to restrict, and if they so choose, completely ban cannabis sales (including public stores).

"It makes good sense to model the retail sale of cannabis on the current framework for alcohol," said Councillor Kerry Jang, JCCR Co-Chair. "The proposed model prevents the download of licensing while providing local governments with the tools to locate and manage the number of stores in their communities. Clarifying these issues lays the groundwork for sorting out the appropriate sharing of tax revenues."

The Province has also released a Private Retail Licensing Guide, providing additional information regarding its retail system for non-medical cannabis.

Public Consumption

Adults 19 years and older will be permitted to consume non-medical cannabis in public spaces where tobacco smoking and vaping are allowed. Exceptions to this rule include a ban on consumption in areas frequented by children, such as beaches and parks, as well as inside vehicles. Similar to tobacco use, additional restrictions will be at the discretion of local governments. The JCCR has previously advocated for all these changes, as well as a strong enforcement regime for restricting cannabis smoking/vaping.

The Committee also supports the development of licenced establishments where individuals can consume cannabis. The Province has decided not to immediately licence consumption venues/lounges; discussions will continue with the JCCR.

As part of its restrictions on public consumption, the Province has permitted landlords and strata councils to restrict or prohibit consumption at tenanted and strata properties.

Personal Cultivation

Consistent with proposed federal restrictions, British Columbia will permit adults to grow a maximum of four plants per household. The plants must not be visible from public spaces located outside the property. Personal cultivation will not be permitted in dwellings used for daycares. The JCCR directly advocated in favour of all these policy decisions, and going forward supports the use of provincial resources and strong administrative penalties to act as a deterrent for those who violate restrictions on personal cultivation.

As part of its restrictions on personal cultivation, the Province has permitted landlords and strata councils to restrict or prohibit cultivation of non-medical cannabis at tenanted and strata properties.

Drug-impaired Driving

The Province will increase training for law enforcement in order to manage drug-impaired driving. Consistent with JCCR recommendations, the Province will also introduce new measures to deter drug-impaired driving, including a new 90-day administrative driving prohibition for drug-affected driving and zero-tolerance restrictions for the presence of THC in drivers who are part of the Graduated Licensing Program.

The Union of BC Municipalities recently endorsed resolution 2017-B88 which requests funding for police agencies to increase the number of certified drug recognition experts. It is unclear how much of the recently announced federal funding to support law enforcement will be allocated to British Columbia for police officer training.

Next Steps

The JCCR will continue to work with the Province of British Columbia to analyze and discuss policy decisions, including the distribution of taxation revenue, in advance of legalization.

To stay up to date with the work of the JCCR, please see the Committee's webpage.

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Revitalization of the ALR and ALC

Feb. 7, 2018

The Ministry of Agriculture has formed an independent committee to lead a public engagement process and provide regarding opportunities to revitalize the Agricultural Land Reserve and the Agricultural Land Commission. A discussion paper and online survey are now available. The deadline to submit is April 30, 2018.

For more information, refer to the news release or email the Ministry.

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Proposed Spill Response Regulations

Feb. 7, 2018

The provincial government has announced its intention to develop a second set of regulations to protect BC's environment from spills. The regulations will focus on five areas: response times; geographic response plans; compensation for loss of public or cultural use of land; maximizing application of regulations to marine spills; and restrictions on the increase in diluted bitumen.

The first set of regulations were approved in October 2017, and focused on preparedness, response and recovery. An advisory panel will also be created to make recommendations to the Ministry of Environment and Climate Change Strategy on if and how heavy oils can be safely transported and cleaned up, if spilled.

Consultations on the proposed regulations will begin in the next few weeks and months. The Province will also release an intentions paper by the end of February, and interested parties will be able to submit comments once the paper is released.

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Funding & Resources Update

Feb. 7, 2018

Each month we provide an update on UBCM funding programs and information on other programs or resources that may be of interest to local governments and First Nations.

Local Government Program Services

Strategic Wildfire Prevention Initiative: Applications are invited by February 23, 2018, under the fuel management Prescription, Operational Treatment and FireSmart Planning & Activities program streams of SWPI.

Asset Management Planning Program: Matching grants of up to \$15,000 are available to support activities that advance a local government's asset management planning or practices, and that facilitate better integration of asset management planning with long term financial planning. Applications will be reviewed following the March 31, 2018 intake deadline.

Structural Flood Mitigation: Funding is available to support eligible applicants to prevent, eliminate or reduce the impacts of hazards through construction of structural flood mitigation projects. The application deadline is April 13, 2018.

Other Funding

Aviation Infrastructure Funding: The British Columbia Air Access Program (BCAAP), provides capital funding to assist BC aviation facilities, including airports and water aerodromes, for improvements to their infrastructure. Deadline: February 9, 2018.

BikeBC: To encourage healthy living and to help address climate change, the Province of B.C. is cost-sharing cycling infrastructure projects with local government through our BikeBC program. Deadline: February 9, 2018.

Water Conservation and Quality Improvement Program: Offered through the Okanagan Basin Water Board, this program provides funds to local governments, irrigation districts, and non-profit organizations in the Okanagan Basin for projects that conserve and protect water. The application deadline is February 16, 2018, at 4pm.

Real Estate Foundation of BC: The REFBC offers two General Grant intakes per year for projects related to sustainable land use, built environment sustainability, freshwater sustainability, local and sustainable food systems, and professional excellence in real estate. Local governments and First Nations may apply by February 28, 2018.

Green Municipal Fund: The deadline for energy, waste, water and transportation capital projects under FCM's Green Municipal Fund is March 1, 2018. The fund finances capital projects that improve air, water, and soil and reduce greenhouse gas emissions.

NDIT Strategic Initiatives Fund: Part of the Trust's ongoing response to mitigate the economic impact of the mountain pine beetle, this new program allows municipalities and First Nations to apply for grant funding to support significant projects that focus on long-term economic transformation and sustainability. Applications will be accepted until March 15, 2018.

EcoAction Community Funding Program: This Environment and Climate Change Canada program provides financial support to community groups for projects that have measurable, positive impacts on the environment. Local governments are not eligible to apply, but are encouraged to partner with non-profit organizations to support a project proposal.

Municipal Asset Management Program: Federal funding is available through FCM to help local governments adopt asset management practices. Eligible applicants may apply to both the FCM MAMP and the UBCM Asset Management Planning program for activities that are eligible under both programs. Applicants can leverage both programs to meet the community contribution requirements.

Environmental Assessment Participant Funding Program: The Canadian Environmental Assessment Agency provides funds to ensure that concerns from the public and Aboriginal groups are taken into consideration during an environmental assessment process.

First Nations Adapt Program: This federal program supports First Nation communities to assess and respond to climate change impacts on community infrastructure and emergency management. It prioritizes communities most impacted by sea level rise, flooding, forest fires, and winter road failures. Applications are reviewed on an ongoing basis.

Climate change and infrastructure planning programs: The federal government and the Federation of Canadian Municipalities have launched two programs to address climate change in communities and to strengthen infrastructure planning and decision-making. The Climate Innovation Program and The Municipal Asset Management Program will deliver funding, training, and learning opportunities to build local government capacity.

Resources

Asset Management Intro Webinars & Workshops: The Canadian Network of Asset Managers is in the process of developing resources to support people who are new to infrastructure asset management. Two webinars are being offered at the noon hour on February 15 and 22, 2018. A 1-Day Infrastructure Asset Management Awareness Workshop is being held on March 12, 2018 in Kelowna.

Wildfire Community Preparedness Day: Communities across Canada are encouraged to participate in projects to help reduce the risk of wildfire damage to homes and neighbourhoods on Saturday May 5, 2018. \$500 awards are also being offered.

Interface Fires Workshop - Risks & Mitigation: This workshop, in Kamloops March 13, 2018, is designed to provide water and wastewater professionals with an overview of interface fires, how to assess risk before and after a fire event, common mitigation practices, and tools (such funding resources) that are available to communities.

Post-Natural Disturbance Forest Retention Guidance: BC's Chief Forester has issued a report to guide decision makers on whether to leave or salvage fire damaged from last year's wildfires. She cautions that yielding to the health of ecosystems may be the most beneficial action in the long-term.

Funding your Community Energy and Climate Initiatives: The Community Energy Association has just released its updated Funding Guide for BC Local Governments, featuring more than 40 funding programs that support local government energy planning, energy efficiency measures, renewable energy projects and sustainable transportation initiatives.

Smart Cities Challenge: The Government of Canada, through Infrastructure Canada, wants innovative solutions to economic, environmental, and social problems. The Smart Cities Challenge is a competition to help solve Canada's biggest challenges. It is open to all municipalities, local or regional governments, and Indigenous communities across the country. Communities have until April 24, 2018 to submit their applications.

Smart Cities Webinars: The Intelligent Community Forum, in partnership with the Province of B.C., is offering two webinars on February 15, 2018. *A Primer on How B.C. Communities can Leverage the Smart Revolution* runs 9:00am – noon and *How B.C. Communities Can Get Involved in the Smart Cities Challenge* runs 1:00pm – 2:30pm.

CivicInfo BC: British Columbia's local government information hub offers comprehensive organizational and grant directories, events listings, tools for training, research and career development, bids & tenders, and other resources.

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Engagement Counter

Since January 29, 2018

Online Comments 111

opment/&title=&summary=&source=)

Help shape B.C.'s rural development strategy.

The B.C. Government has committed to developing a long-term, durable *Rural Development Strategy* that works for all rural British Columbians. The new strategy will help rural and Indigenous communities build their capacity to create resilient, sustainable futures.

Your input will inform this strategy.

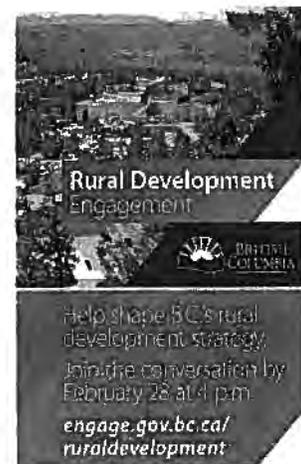
We want to ensure the strategy reflects the needs and priorities of rural communities. You can participate in this process by submitting your comments and by participating in online discussions.

In addition, the Ministry of Forests, Lands, Natural Resource Operations and Rural Development is partnering with local community organizations to host face-to-face sessions with key stakeholders.

A new discussion topic will be posted each week during the engagement. The online engagement closes February 28, 2018 at 4:00 p.m. Feedback received will be compiled into a report and posted to this site in Spring 2018. Government will use the data gathered from this process to build a framework for the *Rural Development Strategy*. The framework will support ongoing dialogue and input between rural B.C. and the Province in finalizing and implementing the strategy.

Sign up to Receive

<http://ruraldevelopment/sign-up-to-receive-updates/>



http://app/uploads/sites/322/2018/01/5814_Rur

Discussion Topic 2: Indigenous Partnerships

(<https://engage.gov.bc.ca/ruraldevelopment/2018/02/05/discussion-topic-2-indigenouspartnerships/>)

Posted on February 5, 2018

9 comments

Message from Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations, and Rural Development: There are 203 distinct First Nations in British Columbia, most of which are located in rural areas of the province. First Nations are therefore an important voice in rural B.C., with a unique perspective on the challenges and... Read More (<https://engage.gov.bc.ca/ruraldevelopment/2018/02/05/discussion-topic-2-indigenouspartnerships/>)

Discussion Topic 1: Opportunities for Youth in Rural Communities

(<https://engage.gov.bc.ca/ruraldevelopment/2018/01/29/youth/>)

Posted on January 29, 2018

102 comments

Message from Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations, and Rural Development: Rural communities in B.C. are facing challenges associated with changing demographics, shifting workforce demands and business succession planning. A key component to rural development, therefore, is the attraction and retention of... Read More

<https://engage.gov.bc.ca/ruraldevelopment/2018/01/29/youth/> | www2.gov.bc.ca/gov/content/home/disclaimer

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Contact Us (<https://extranet.gov.bc.ca/forms/gov/contact/index.html>)



Electric Vehicle Charging Inquiry

Feb. 7, 2018

On January 23rd, the BC Utilities Commission (BCUC) announced the establishment of an independent inquiry into the regulation of electric vehicle (EV) charging service. With BC's EV charging services currently in an early stage of development, the inquiry will explore potential regulatory issues.

Topics under consideration include the level of regulation necessary, if any, in the EV charging stations market and the rates for EV charging service.

Interested members of the public can participate by submitting a letter registering as an interested party or by becoming an intervener. Further information, including dates and times for Community Input sessions can be found on the BCUC site or by contacting Erica Hamilton, BCUC, Director of Communications.

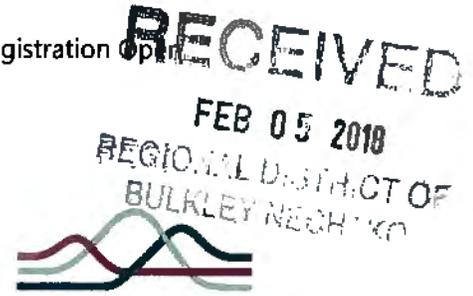
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From: BC Chamber of Commerce <bccc=bcchamber.org@mail113.suw91.mcdlv.net> on behalf of BC Chamber of Commerce <bccc@bcchamber.org>
Sent: February 2, 2018 4:11 PM
To: inquiries
Subject: 2018 BC Chamber AGM - Dates Announced and Registration Open



BC Chamber of Commerce

Know what's on BC's mind.



442

The BC Chamber of Commerce's AGM is *the* forum for Chamber members to connect, learn, and debate the policies that will create the blueprint for the BC Chamber's advocacy in the year ahead. The Conference is the perfect opportunity to gather with colleagues, friends, and the people who power BC.

The theme for the 2018 BC Chamber AGM & Conference is

"The Business of Insight"

This year, we will be graciously hosted by the Kamloops Chamber of Commerce.

VENUE

Coast Kamloops Hotel & Conference Centre
1250 Rogers Way, Kamloops

Get your delegate pass today - [early bird pricing ends March 30th.](#)

Purchase delegate pass [HERE.](#)

For up-to-date information, please visit the [2018 AGM](#) page in the Members Section of the BC Chamber website.

Username: bccmember

Password: 1201750

443

ACCOMMODATION INFORMATION

Coast Kamloops Hotel & Conference Centre
1250 Rogers Way



Comfort Room 2 Queen: \$129

Comfort Room 2 Queen Poolside: \$149

Superior Room 1 King: \$149

Room rates are per room, per night, plus taxes, based on single/double occupancy.

For Reservations:

p.carlson@coasthotels.com

250-828-6660

Accent Inns Kamloops
1325 Columbia St. West

444



Standard Guest Room: \$140

Room rates are per room, per night, plus taxes, based on single/double occupancy.

For Reservations:

250-374-8877

Ask for BC Chamber Conference Rate

Comfort Inn & Suites
1810 Rogers Place

445



1 King Bed: \$125

2 Queen Bed: \$125

Room rates are per room, per night, plus taxes, based on single/double occupancy.

For Reservations:

desk@comfortinnkamloops.com

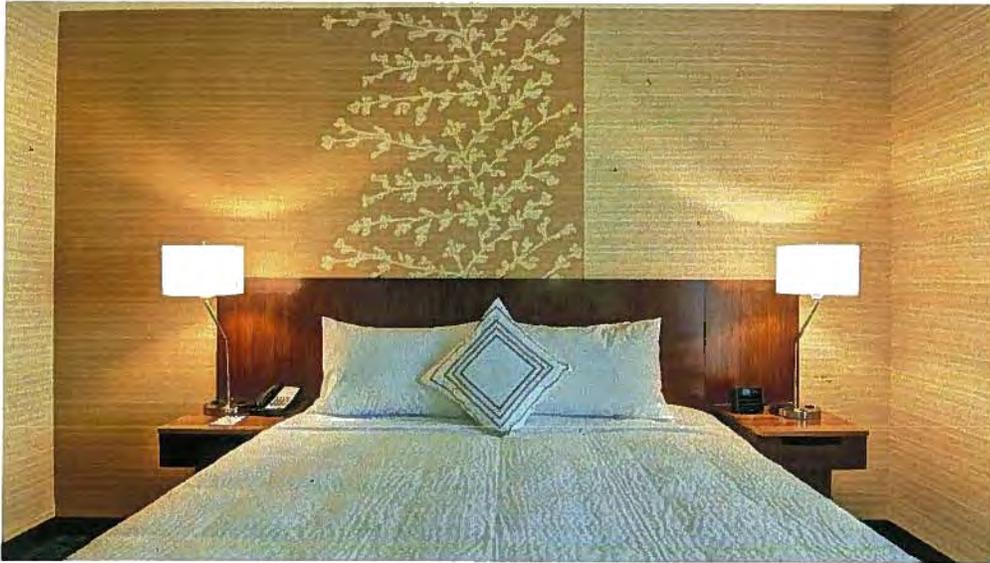
250-372-0987 or 1-800-916-4339

Ask for BC Chamber AGM & Conference Group Block

Fairfield Inn & Suites

1475 Hugh Allan Drive

446



Standard King: \$135

King with Sofa: \$135

Room rates are per room, per night, plus taxes, based on single/double occupancy.

For Reservations:

fiskamloops@gmail.com

1-855-603-1189

Ask for BC Chamber of Commerce Group Rate

Hampton Inn by Hilton

1245 Rogers Way

447



Standard King: \$135

Double Queen: \$135

Room rates are per room, per night, plus taxes, based on single/double occupancy.

For Reservations:

kamloops.guestservices@hilton.com

1-866-571-7897

As for BC Chamber of Commerce Group Rate

Holiday Inn Express

1550 Versatile Drive

448



Standard Room, 1 King: \$134

Room rates are per room, per night, plus taxes, based on single/double occupancy.

For Reservations

Book online: [Chamber of Commerce AGM](#)

250-372-3474

Ask for Chamber of Commerce AGM



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Board-Receive

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From: webbera <webbera@telus.net>
Sent: February 1, 2018 1:37 PM
To: inquiries
Subject: Minerals North Conference
Attachments: Apply to host Minerals North 2020.pdf

FEB 01 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

On behalf on the Minerals North Conference Association (MNCA) enclosed is an invitation to northern BC communities to apply to host Minerals North 2020. The conference is awarded two years in advance and will be announced at this year's event in Houston.

Applications to host Minerals North 2020 need to be received by Friday, March 30. Visit our website for additional information on what to include in an application. Organizational structure, financial management, site facilities, delegate accommodation and transportation logistics are key topics.

And remember to register for this year's Minerals North in Houston, April 25-27, through www.mineralsnorth.ca.

Andrew Webber
President
Minerals North Conference Association
minerals@mineralsnorth.ca



Apply to host Minerals North 2020

Minerals North is northern British Columbia's annual gathering of its communities and the mineral industry. A vital forum for bringing together the industry and communities, Minerals North provides a venue for informed and respectful discussion about responsible mineral exploration and development. It is also the place for developing business relationships with the industry. Hosting the Minerals North Conference and Trade Show allows your community to showcase its capacity to service the industry and reveal its attributes as a place to live and work. **Minerals North** is further an opportunity to learn about the role mining played historically and will play in your community's and northern BC's development.

The **Minerals North** region is the Highway 16 corridor and points north. The Minerals North Conference Association (MNCA) is inviting communities to apply to host **Minerals North 2020**. The privilege of hosting **Minerals North** is awarded two years in advance to give the community ample time to address matters of organization, promotion and fund-raising. MNCA, whose members have considerable experience organizing previous conferences, assists the host community with aspects such as conference speaker selection, online conference registration and access to the **Minerals North** website. MNCA has prepared a substantial Conference Manual which guides organizing committees to deliver a successful, high profile event, and which ensures the valued and longstanding reputation of **Minerals North** continues.

MNCA endeavors to have **Minerals North** hosted across the region and in communities large and small. MNCA understands smaller communities are challenged to host a large combined conference and trade show. Therefore, MNCA is open to receiving proposals for alternative formats for **Minerals North** suitable to that community's location, as long as the essential objective of fostering dialogue between communities and industry is maintained. Sharing **Minerals North** among a number of communities as co-hosts is quite acceptable.

The deadline for applying to host **Minerals North 2020** is Friday, March 30. Guidelines regarding making an application are posted on the Minerals North website. Inquiries may be directed to MNCA President Andrew Webber at minerals@mineralsnorth.ca.

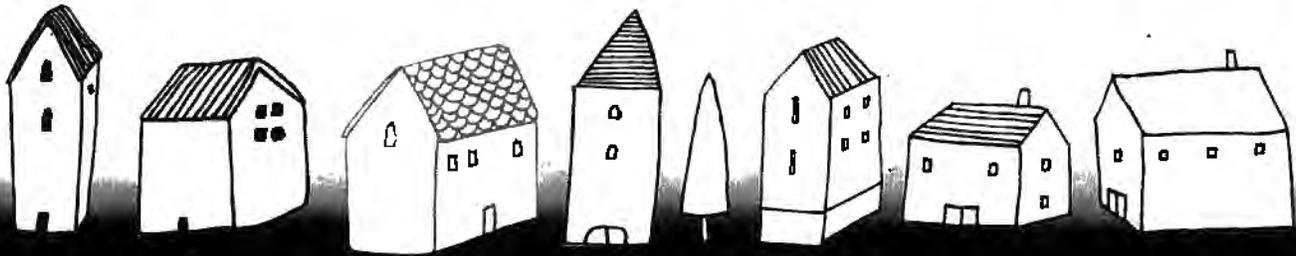
And remember to attend this year's **Minerals North** in Houston, April 25 to 27. Visit www.mineralsnorth.ca for information and registration.

Andrew Webber
President
Minerals North Conference Association

Revitalizing Our ⁴⁵¹Communities Together ^{Board-Receive}

We're inviting local and regional government, economic development organizations, First Nations and everyone involved in regional economic development to this exciting opportunity!

This is a chance to really work together. This workshop offers compelling discussion about local procurement and how to move our local economies forward. We all want our communities to have full employment that upholds environmental, cultural and labour standards.



Tuesday, February 27, 2018 / 9am to 4pm



Michael Shuman is a globally recognized expert on community economics, local economic theory and revitalization of small economies and an adjunct instructor in community economic development for Simon Fraser University.



Jacob Beaton is a Business Consultant & Winner of the BC Aboriginal Business Award / 2009 - he'll be sharing procurement strategies and how Gitanmaax is getting down to business!

You're invited!

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Michael Shuman is lighting up communities!

RECEIVED

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REGIONAL DISTRICT OF
BULKLEY NECA/NO

REVITALIZING OUR COMMUNITIES TOGETHER
TUESDAY, FEBRUARY 27, 2018 / 9am to 4pm
NEW HAZELTON MEETING PLACE 3022 Bawser Street



KSPK

Tania Miller: tania.miller@gmail.com
Shannon McPhail: shannon@skeneawatershed.com
\$150 per person Fees support presentation + travel costs.
Please contact Tania for bookings + sponsorship.
Lunch will be provided!

Cheryl Anderson

From: Melany Deweerdt
Sent: February 14, 2018 9:37 AM
To: Cheryl Anderson
Subject: FW: ICLEI World Congress 2018: 19 - 22 June 2018 in Montréal, Canada - Invitation

Invites,

Melany A. de Weerd
Chief Administrative Officer
Regional District of Bulkley-Nechako
Phone: (250) 692-3195
www.rdbn.bc.ca

From: ICLEI Canada [mailto:ICLEI_Canada@mail.vresp.com]
Sent: February 14, 2018 5:32 AM
To: Melany Deweerdt <Melany.Deweerdt@rdbn.bc.ca>
Subject: ICLEI World Congress 2018: 19 - 22 June 2018 in Montréal, Canada - Invitation



Congress
ICLEI
19 au 22

Cities and regions are at the heart of sustainable development work



Montréal



“This Congress will offer exchanges on collaborative governance, resilience, the fight against climate change and much more.” Valérie Plante, Mayor of Montréal, Canada

In our increasingly urban world, cities and their surrounding regions have a growing influence on global patterns of production, consumption, innovation and technological development. At the same time, they are experiencing rapid change, brought about by urbanization, climate change, shifting demographics and growing inequities that will continue to impact the urban environment. What happens now in and around urban areas will define the course of global sustainable development this century. Collective action on the most pressing urban issues of our time is critical.

The ICLEI World Congress 2018, to be held in **Montréal (Québec, Canada) from June 19-22**, is co-organized by ICLEI - Local Governments for Sustainability and the Ville de Montréal. For this new edition, the expected 1,200 participants will analyze the rapid urbanization of our world. The Congress will be the ideal place for mayors, local government representatives (e.g. planners, engineers, elected officials, city managers), provincial and federal government staff, NGOs, sustainability professionals, and other stakeholders to:

- Learn from Canadian, U.S. American and international speakers about innovative examples and proven good practices in sustainability, resilience, climate change adaptation and mitigation, nature-based solutions, circular economy, collaborative governance, ecomobility, etc.;
- Explore Montréal and the surrounding area through site visits and see how it has become a leading city in sustainable development;
- Network with leaders and innovators who will share strategies, solutions, and lessons learned in advancing local sustainability.

Come build partnerships and design bold and innovative ideas to steer the global urban agenda and strengthen collective action on sustainability worldwide!

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For more details on the event and to register, visit: <https://worldcongress2018.iclei.org/>
Early bird rates available until 2 March 2018.

We hope you will join us at this exciting and inspiring event!

Spread the word about ICLEI World Congress 2018 with this [digital toolkit](#).

Montréal 

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Regional District of Bulkley-Nechako

Action List - November, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Committee of the Whole Meeting November 9, 2017	Delegation Thank You Letter	Write a thank you letter to Anne Marie Sam, Nak'azdli First Nation.	Cheryl	Completed	
C.W.2017-9-3 Committee of the Whole Meeting November 9, 2017	Northwest BC Resource Benefits Alliance - Authorization for Directors to Attend November 24, 2017 Meeting in Terrace, B.C.	Travel arrangements for the attendance of the CAO and any Directors wishing to attend the Northwest BC Resource Benefits Alliance meeting in Terrace, B.C. on November 24, 2017.	Ger/Cheryl	Completed	
C.W.2017-9-7 Committee of the Whole Meeting November 9, 2017	District of Vanderhoof - Letter to BC Environmental Office re: Mount Milligan's Environmental Assessment Amendment and Application for Review Under Sec. 31	Write a letter of support in regard to the District of Vanderhoof's letter to the BC Environmental Office in support of Mount Milligan's Environmental Assessment Amendment and Application for Review Under Section 31 of the BC Environmental Assessment Act.	Jason L	Completed	e-mailed November 24, 2017
RDC.2017-10-4 Rural Directors Committee Meeting November 9, 2017	Treehouse Housing Association - Request for Grant in Aid -Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) to Treehouse Housing Association for repairs to its wheelchair lift.	Cheryl/Kristi	Completed	December 4, 2017
RDC.2017-10-5 Rural Directors Committee Meeting November 9, 2017	Smithers Cohousing Association - Request for Grant in Aid -Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) to Smithers Cohousing Association for costs associated with a team-building workshop.	Cheryl/Kristi	Completed	December 4, 2017

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Regional District of Bulkley-Nechako

Action List - November, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2017-10-9 Rural Directors Committee Meeting November 9, 2017	Southside Seniors Housing Society- Request for Grant in Aid -Electoral Area "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$2,750 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to the Southside Seniors Housing Society for architectural conceptual drawings.	Cheryl/Kristi	Completed	December 4, 2017
RDC.2017-10-10 Rural Directors Committee Meeting November 9, 2017	Southside Seniors Housing Society- Request for Grant in Aid -Electoral Area "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$2,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to Southside Seniors Housing Society for costs associated with the BC Not for Profit Housing Association Rent Conference.	Cheryl/Kristi	Completed	December 4, 2017
Forestry Committee Meeting November 9, 2017	Delegation Thank You Letter	Write a thank you letter to Kelly Izzard, RPF, Timber Supply/Geomatics Forester, Forest Analysis and Inventory Branch, Victoria; John Pousette, RPF, Major Projects Team Lead, Omineca Region, Prince George; Dave Van Dolah, District Manager, Stuart Nechako District, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.	Cheryl	Completed	
AG.2017-7-3 Agriculture Committee Meeting November 9, 2017	Agriculture Grant Funding Opportunities	Staff to submit relevant grant funding opportunities for an agriculture forum in early 2018.	Debbie/ Nellie/Melany	In Progress	
AG.2017-7-4 Agriculture Committee Meeting November 9, 2017	2018 Agriculture Coordinator Work Plan	Staff to bring forward a 2018 Agriculture Coordinator Work Plan for review.	Debbie/Melany	Completed	

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Regional District of Bulkley-Nechako

Action List - November, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-15-7 Board Meeting November 23, 2017	Northern Development Local Government management Internship	1. Inform NDIIT that the RDBN supports submitting an application to Northern Development Initiative Trust (NDIT) to host a Local Government Management Intern and receive a \$35,000 grant from the Northwest and Prince George Regional Advisory Committee; and, 2. That the Regional District of Bulkley-Nechako Board of Directors is committed to the vision and goals of the Local Government Management Program by committing \$15,500 providing staffing resources to host an intern, and providing training and exposure opportunities for an intern.	Nellie/Corrine	Completed (Application Denied)	December 15, 2017
2017-15-8 Board Meeting November 23, 2017	Smithers Lions Club Railcar 2010 Federal Gas Tax Project	Inform the Smithers Lions Club that the RDBN Board of Directors waives the repayment of \$172.54 from the Smithers Lions Club to the RDBN Federal Gas Tax Fund as long as the railcar is still owned by the Smithers Lions Club and is still functioning as a tourist attraction.	Kristi/John	Completed	
2017-15-9 Board Meeting November 23, 2017	Federal Gas Tax Funds -Electoral Area "C" (Fort St. James Rural) Fort St. James Snowmobile Club and Fort St. James Arts Council - Pope Mountain Arts	Write a letter and contribute up to \$698.46 of Electoral Area "C" Federal Gas Tax allocation monies from the 2011 completed Fort St. James Snowmobile Club project to the current Fort St. James Arts Council for the Pope Mountain Arts renovation project.	Kristi/John	Completed	
2017-15-12 Board Meeting November 23, 2017	Cluculz Lake Community Association – Northern Development Application -Prince George RAC	Inform NDIIT that the Regional District of Bulkley-Nechako Board of Directors support the Cluculz Lake Community Association's application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities.	Nellie/Corrine	Completed	
2017-15-13 Board Meeting November 23, 2017	Tweedsmuir Park Road and Gun Club - Northern Development Application - North West RAC	Inform NDIIT that the Regional District of Bulkley-Nechako Board of Directors support the Tweedsmuir Park Road and Gun Club application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities.	Nellie/Corrine	Completed	November 30, 2017

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Regional District of Bulkley-Nechako

Action List - November, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-15-14 Board Meeting November 23, 2017	Men of the North Society - Northern Development Application -Economic Diversification Infrastructure	Inform NDIIT that the Regional District of Bulkley-Nechako Board of Directors support the Men of the North Society application to Northern Development Initiative Trust (NDIT) – Economic Diversification Infrastructure Fund for the creation of a Men of the North Leadership and Training Centre.	Nellie/Corrine	Completed	November 30, 2017
2017-15-15 Board Meeting November 23, 2017	Grant Application- Northern Development Application - Economic Development Capacity Building and Grant Writing Support Programs - North West RAC	The Regional District of Bulkley-Nechako Board of Directors agree to enter into contracts with Northern Development Initiative Trust (NDIT) for Economic Development Initiatives and Grant Writing services as identified in the 2018 Work Plan, should the funding be approved.	Nellie/Corrine	In Progress	
2017-15-16 Board Meeting November 23, 2017	Bulkley Valley Community Arts Council - Request for Grant in Aid - Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$2,000 grant in aid monies from Electoral Area "A" (Smithers Rural) to Bulkley Valley Community Arts Council for an Arts Council Gala - Bursary Fundraiser.	Cheryl/Kristi	Completed	December 5, 2017
2017-15-17 Board Meeting November 23, 2017	Chinook Comfor Limited Inc. Articles of Incorporation Amendment	Chair Miller and Director Benedict to sign the Shareholders' resolution to change the Articles of Incorporation to amend article 17.10 (Quorum), the subsequent shareholders' agreement and the subsequent amended limited partnership agreement - all dated for reference the 29th of August, 2017.	John	Completed	
2017-15-18 Board Meeting November 23, 2017	Chinook Comfor Forest 2017 Dividend	Return \$25,360.47 to each of Electoral Areas "B" (Burns lake Rural) and "E" (Francois/Ootsa Lake Rural) Grant in Aid.	John	Completed	

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Regional District of Bulkley-Nechako

Action List - November, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-15-20 Board Meeting November 23, 2017	Internet Service Provider and Fiber Optic Service	Staff to enter into a five year agreement with Telus to provide fiber internet connection to the Regional District Office located at 37-3rd Ave, Burns Lake, B.C.	John	Completed	February 5, 2018
2017-15-23 Board Meeting November 23, 2017	<i>The Regional News - Fall/Winter 2017</i>	Distribute the amended Fall/Winter 2017 edition of <i>The Regional News</i> .	Ger/Wendy	Completed	
2017-15-26 Board Meeting November 23, 2017	Operation of Re-use Sheds and Employment of 4 Re-Use Shed Attendants	Four Re-use Shed Attendants positions remain temporary to be reviewed during, and at the completion of the RDBN Solid Waste Management Plan review.	Rory	On going - SWMP	
2017-15-30 Board Meeting November 23, 2017	Mount Milligan EA Certificate Amendment Process	1. Staff to participate as a member of the working group for TCMC's (Thompson Creek Metals Company Inc. applications to amend their Environmental Assessment Certificate and Mines Act Permit for the Mount Milligan Mine. 2. That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the letter attached to the Director of Planning's report dated November 14, 2017 to the Environmental Assessment Office (EAO) as amended to include Mt. Milligan's EA Amendment and Application for Review Under Section 31 of the BC Environmental Assessment Act.	Jason L	Completed	
2017-15-46 Board Meeting November 23, 2017	Tourism Project Support	The RDBN Board of Directors enter into a partnership with Route 16 with a contribution of \$7,500 and Ride North with a contribution of \$5,000 in 2018.	Corrine	Notified Project in Progress	November, 2017

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Regional District of Bulkley-Nechako

Action List - November, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-15-48 Board Meeting November 23, 2017	Destination BC Cooperative Marketing Partnership Application	1. Submit an application to Destination BC's Cooperative Marketing Partnerships Program for 2018/19 Tourism Initiatives; and, 2. Agree to enter into a contract with Destination BC, should the funding be approved, and provide overall grant management for the project.	Corrine	Completed (Application Approved, Contract to be sent by April 30	December 15, 2017
2017-15-48 Board Meeting November 23, 2017	AME Roundup 2018 - January 22-25, 2018 -Vancouver, B.C.	Registration and travel arrangements for Director Newell's attendance to AME Roundup 2018 January 22-25, 2018 in Vancouver, B.C.	Ger	Completed	
2017-15-48 Board Meeting November 23, 2017	Coastal GasLink EA Certificate Amendment Electoral Area E	Staff to send the comments recommended in the November 22, 2017 staff report from the Planner 1 to TransCanada and the Environmental Assessment offices as the RDBN's comments on the South of Houston Alternate Route Amendment Application review process.	Jason L	Completed	
2017-15-55 Board Meeting November 23, 2017	Request for Letter of Support	Provide a letter of support for the Smithers District Chamber of Commerce in support of their application to Northern Development Initiative Trust for the creation of a music industry website for the area.	Nellie/Corrine	Completed	

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Regional District of Bulkley-Nechako

Action List - December, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
WMC.2017-4-5 Waste Management Comm Mtg December 14, 2017	Advocacy for Recycling Initiatives	Staff to contact the Regional District of Kitimat-Stikine and the North Coast Regional District to explore opportunities for joint advocacy in regard to recycling initiatives.	Rory	Ongoing - Director Fisher met with a few RD's Jan 25	
WMC.2017-4-6 Waste Management Comm Mtg December 14, 2017	Tipping Fees	Staff to discuss with Tetra Tech Canada (Consultants) to explore options in regard to tipping fees during the Solid Waste Management Plan review process.	Rory	Ongoing - SWMP	
Board Meeting December 14, 2017	Delegation Thank You Letter	Write a thank you letter to Dale Littlejohn, Executive Director, Community Energy Association for attending the meeting via-teleconference.	Cheryl	Completed	
2017-16-4 Board Meeting December 14, 2017	First Nations and Regional District of Bulkley-Nechako Relationship Protocol	Provide the First Nation and Regional District of Bulkley-Nechako Relationship Protocol Agreement to member municipalities and First Nations for consideration and consultation.	Deneve/Cheryl	Completed	
2017-16-5 Board Meeting December 14, 2017	BC Rural Dividend Application	1. Submit an application to the BC Rural Dividend Program for 2018/19 Tourism Initiative and that the Board supports this project through its duration; and, 2. That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with the Province of BC, should the funding be approved.	Corrine	Completed (Application status expected by Apr 30)	December 15, 2017
2017-16-6 Board Meeting December 14, 2017	RDBN Regional Agricultural Forum	Staff to plan the Agriculture Forum for September 20-21, 2018 in Burns Lake, and further, that staff gather topics for discussion for the Regional District of Bulkley-Nechako Board of Directors.	Debbie/Melany	In Progress	

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Regional District of Bulkley-Nechako

Action List - December, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-16-7 Board Meeting December 14, 2017	Change in Vehicle Replacement	Purchase of a new vehicle to replace the 2011 Ford Escape and that the Board authorize the withdrawal of the vehicle's cost from the Vehicle Reserve account; and That the Board amend the current Financial Plan by increasing capital expenditures in Service 1200 (General Government) by \$50,000 and increasing the withdrawal from capital reserves by \$50,000; and That the Board direct staff to include the increase in the vehicle fleet by one vehicle in the 2018 Financial Plan.	John	Purchased	December 31, 2017
2017-16-8 Board Meeting December 14, 2017	Federal Gas Tax Funds - Electoral Area "A" (Smithers Rural) Dze L K'ant Friendship Centre Society	1. Write a letter and contribute up to \$5,646.80 of Electoral Area "A" Federal Gas Tax allocation monies to the Dze L K'ant Friendship Centre Society for an energy efficiency upgrade; and further 2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$5,646.80 from the Federal Gas Tax Reserve Fund.	Kristi	In Progress	
2017-16-9 Board Meeting December 14, 2017	Federal Gas Tax Funds - Electoral Area "C" (Fort St. James Rural) Stuart Lake Outreach Group Society	1. Write a letter and contribute up to \$20,187.25 of Electoral Area "C" Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Fort St. James Food Bank; and further, 2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$20,187.25 from the Federal Gas Tax Reserve Fund.	Kristi	In Progress	
2017-16-10 Board Meeting December 14, 2017	Federal Gas Tax Funds - Electoral Area "F" (Vanderhoof Rural) Cluculz Lake Community Association	1. Write a letter and contribute up to \$18,150 of Electoral Area "F" Federal Gas Tax allocation monies to Cluculz Lake Community Association for a Recreation Infrastructure improvement project at the Cluculz Lake Hall; and further, 2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$18,150 from the Federal Gas Tax Reserve Fund.	Kristi	In Progress	

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Regional District of Bulkley-Nechako

Action List - December, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-16-11 Board Meeting December 14, 2017	Federal Gas Tax Funds - Electoral Area "G" (Houston Rural) Topley Fire Protection Society	1. Write a letter and contribute up to \$9,523 plus GST of Electoral Area "G" Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Topley Fire Hall; and further, 2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$9,523 from the Federal Gas Tax Reserve Fund.	Kristi	In Progress	
2017-16-12 Board Meeting December 14, 2017	Regional Tradeshow Partnership 2018	Supports the Travel Northern BC partnership and attends the 2018 Vancouver Outdoor Adventure Show as well as supports the Travel Northern BC partnership but does not attend the 2018 Calgary Outdoor Adventure Show.	Corrine	In Progress	
2017-16-13 Board Meeting December 14, 2017	Nechako Valley Search and Rescue - Request for Grant in Aid - Electoral Areas "D" (Fraser Lake Rural) and "F" (Vanderhoof Rural)	Write a letter and contribute \$1,550 grant in aid monies from each of Electoral Areas "D" (Fraser Lake Rural and "F" (Vanderhoof Rural) to assist with costs associated with its new command vehicle.	Chery/Kristi	Completed	December 21, 2017
2017-16-22 Board Meeting December 14, 2017	9-1-1 Fire/Rescue Dispatch Service Agreement	The Chair and Corporate Officer to enter into the 9-1-1 Fire/Rescue Dispatch Service Agreement with the Regional District of Fraser Fort-George for a 5 year contract ending on December 31, 2022.	Haley/Jason L	Ongoing	

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Regional District of Bulkley-Nechako

Action List - December, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-16-23 Board Meeting December 14, 2017	Proposed UBCM Emergency Operations Centre Funding Application	RDBN staff to enter into an agreement with UBCM for any grants received for the following purpose: an application to UBCM's Community Emergency Preparedness Fund's Emergency Operations Centre program for the following activities: 1. Staff EOC training expenses including training for emergency radio communications. 2. The provision of EOC specific computers and necessary programming. 3. Consultant, facility rental and other expenses associated with hosting a functional exercise. 4. Portable generator should the EOC need to be relocated or the current EOC not have power. 5. Handheld 2-way radios and satellite phones in the event communications are down. 6. That the Regional District of Bulkley-Nechako Board of Directors will provide overall grant management.	Haley/Jason L	Ongoing	
2017-16-24 Board Meeting December 14, 2017	Luck Bay Fire Protection Agreement	The Chair and staff to enter into an agreement with the District of Fort St. James for a five (5) year contract ending on December 31, 2022.	Jason B/Jason L	Completed	January 11, 2018
2017-16-27 Board Meeting December 14, 2017	Minerals North - Request for Sponsorship - Houston, B.C. April 25-27, 2018	Inform the Minerals North Committee - Houston that the RDBN Board of Directors authorizes an event at Minerals North in Houston, B.C. April 25-27, 2018 in the amount of \$5,000.	Cheryl	Completed	
2017-16-30 Board Meeting December 14, 2017	2018 COFI Convention Invitation	Registration and travel arrangements for the RDBN Chair's attendance at the Council of Forest Industries Conventions April 4-6, 2018 in Prince George, B.C.	Ger	In Progress	

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Regional District of Bulkley-Nechako

Action List - December, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-16-34 Board Meeting December 14, 2017	Smithers and District Transit/Para-Transit Service Funding Partners Agreement	Enter into the Smithers and District Transit/Para-Transit Service Funding Partners Agreement with the Town of Smithers.	Deneve/Cheryl	Completed	
2017-16-35 Board Meeting December 14, 2017	Request for Letter of Support for Northern Youth Entrepreneurship Community Development Partnership - YELL , School District #91 & Futurepreneur	Write a letter of support for Northern Youth Entrepreneurship Community Development Partnership – YELL (Young Entrepreneur Leadership Launchpad), School District #91 Nechako Lakes & Futurepreneur.	Corrine	Completed	December 15, 2017
2017-16-36 Board Meeting December 14, 2017	Visit Bulkley-Nechako Print Advertising for 2018	Staff to place ¼ page advertisement in the 2018 Northern BC Travel Guide and MILEPOST as well as 1/3 page advertisement in the Northern BC Backroad Mapbook.	Corrine	Completed	January, 2018
2017-16-37 Board Meeting December 14, 2017	Janitorial Services - Request for Proposals Award	Inform Sweeping Beauties Janitorial that they were awarded the Janitorial Services contract for three years with the option to renew an additional two years, based on the recommendations provided from RDBN staff.	Melany	Completed	
2017-16-38 Board Meeting December 14, 2017	Signing Agreements with Lake Kathlyn Protection Society	Sign the "Diversion Works Construction Agreement" and the "Addendum to Gas Tax Contract" dated September 2, 2017.	John	Completed	
2017-16-39 Board Meeting December 14, 2017	Recycling Service Establishment Opportunity	Defer the Chief Financial Officer's December 14, 2017 memo titled "Recycling Service Establishment Opportunity." to a future RDBN Waste Management Committee Meeting.	John	Waiting for the Adoption of the RDBN SWMP	

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Regional District of Bulkley-Nechako

Action List - December, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
<p align="center">2017-16-40 Board Meeting December 14, 2017</p>	<p align="center">2018 Recycling Contract Renewals</p>	<p>Start to administer the following:</p> <p>a. a contract extension with the District of Fort St. James in support of the proposal for the continuance of recycling services for Fort St. James and Area for the time period of January 1- December 31, 2018 at a total cost of \$14,000.00 (excluding taxes);</p> <p>b. a contract extension with the Nechako Healthy Community Alliance in support of the proposal for the continuance of recycling services for Vanderhoof and Area for the time period of January 1- December 31, 2018 at a total cost of \$75,651.00 (excluding taxes);</p> <p>c. a contract extension with the Fraser Lake Bottle Depot In support of the proposal for the continuance of recycling services for Fraser Lake and Area for the time period of January 1 - December 31, 2018 at a total cost of \$52,400.00 (excluding taxes);</p> <p>d. a contract extension with the Burns Lake Recycling Depot Ltd. in support of the proposal for the continuance of recycling services for Burns Lake and Area for the time period of January 1 - December 31, 2018 at a total cost of \$31,980.00 (excluding GST);</p> <p>e. a contract extension with the Houston Bottle Depot in support of the proposal for the continuance of recycling services for Houston and Area for the time period of January 1- December 31, 2018 at a total cost of \$42,232.00 (excluding taxes);</p> <p>f. a contract extension with the Smithers and Area Recycling Society in support of the proposal for the continuance of recycling services for Smithers/Telkwa and Area for the time period of January 1 - December 31, 2018 at a total cost of \$60,868.00 (excluding taxes);</p> <p>g. All contracts are subject to a quarterly contract review process wherein the contract would automatically renew unless the RDBN provides in writing notification of intention to change scope of work 60 days before the end of each quarter.</p>	<p align="center">Janette/Rory</p>	<p align="center">Completed- Smithers/Telkwa is being held until further discussion is held with Directors. Contract extensions were sent to depts for signature late January</p>	

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Regional District of Bulkley-Nechako

Action List - December, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-16-41 Board Meeting December 14, 2017	Alcan Grant in Lieu of Taxes - Environmental Services	Defer the following Motion (Motion 2017-16-41) direct staff to allocate the Alcan Grant in Lieu of Taxes for Environmental Services for contracts related to diversion initiatives throughout the Regional District of Bulkley-Nechako; and further, that remaining funds be divided per capita to each Electoral Area to research options in regard to the Alcan Grant in Lieu of Taxes Environmental Services allocation and outlining the current Alcan Grant in Lieu of Taxes allocation.	John	Waiting for the Adoption of the RDBN SWMP	
2017-16-43 Board Meeting December 14, 2017	Cycle 16 Trail Society - Request for Letter of Support - BC Rural Dividend Fund Application	Write a letter of support to Cycle 16 Trail Society for its BC Rural Dividend Fund Application.	Cheryl	Completed	January 12, 2018
2017-16-44 Board Meeting December 14, 2017	Community Energy Association - Proposal - Electric Vehicle Charging Network Collaboration	Direct staff to include \$9,000 in the RDBN 2018 Draft Carbon Emissions Reduction budget for the Community Energy Association's Electric Vehicle Charging Network Collaboration Project subject to the project receiving grant funding from the Federation of Canadian Municipalities (FCM) "Municipalities for Climate Innovation Program – Plans and Studies; and further, that a letter of support be provided for the said project.	Cheryl/John	Completed	January 11, 2018

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Regional District of Bulkley-Nechako

Action List - January 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
C.W.2018-1-3 Comm of the Whole Mtg January 11, 2018	Service 2300 Stuart Nechako Economic Development	The service area Directors: Vanderhoof, Fort St. James, Fraser Lake, and Electoral Areas "C" (Fort St. James Rural), "D" (Fraser Lake Rural) and "F" (Vanderhoof Rural) meet to discuss options to bring forward at a future RDBN Board Meeting.	John	Ongoing	
C.W.2018-1-3 Comm of the Whole Mtg January 11, 2018	Houston Smithers Rebroadcasting Society	Staff to bring forward to the RDBN Board of Directors a draft amendment bylaw to "Smithers/Houston/Telkwa Television Rebroadcasting Local Service Establishment Bylaw 630, 1990" to increase the maximum taxation by 25%; and further, that the annual grant for the Houston-Smithers Rebroadcast Society be increased by 20% and that this amount be included in the 2018 RDBN Budget.	Cheryl/John	Completed	February 8, 2018
C.W.2018-1-8 Comm of the Whole Mtg January 11, 2018	UNBC Cumulative Impacts Research Consortium - 2018 CIRC Forum - Jan 18-19, 2018 - Prince George, B.C.	Register and travel arrangements for Director Fisher's attendance at the UNBC Cumulative Impacts Research Consortium re: 2018 CIRC Forum on January 18-19, 2018 in Prince George, B.C.	Ger	Completed	
C.W.2018-1-9 Comm of the Whole Mtg January 11, 2018	Northern Development Initiative Trust - #TrueNorth Business Forum - Jan 16, 2018 - Prince George, B.C.	Register and travel arrangements for Chair Miller and Director Newell's attendance at Northern Development Initiative Trust's #TrueNorth Business Forum on January 16, 2018 in Prince George, B.C.	Cheryl	Completed	
A.G.2018-1-5 Agriculture Comm Mtg January 11, 2018	Fraser Lake Biomass Ash Project	Write a letter of support for the Fraser Lake Biomass Ash Project's application to the Rural Dividend Application.	Cheryl	Completed	January 24, 2018
A.G.2018-1-6 Agriculture Comm Mtg January 11, 2018	Invitation to FPInnovations to Attend a Future RDBN Board Meeting	Write a letter to FPInnovations BC Provincial Leader inviting them to attend a future Regional District of Bulkley-Nechako Board meeting to provide an update in regard to the Fraser Lake Biomass Ash Project.	Cheryl	Completed	January 29, 2018

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Regional District of Bulkley-Nechako

Action List - January 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
A.G.2018-1-7 Agriculture Comm Mtg January 11, 2018	Regional Beef Producers Strategic Planning Workshop - March 2, 2018	Staff to proceed with planning the Regional Beef Producers Strategic Planning Workshop March 2, 2018; and further, that the Regional District of Bulkley-Nechako Board of Directors authorize applying for grant opportunities to contribute funding toward the cost of this event.	Debbie/Melany	In Progress	
A.G.2018-1-8 Agriculture Comm Mtg January 11, 2018	Agriculture More Than Ever	Staff to proceed with registering the RDBN as a Partner with Agriculture More Than Ever.	Debbie/Melany	Completed	
A.G.2018-1-9 Agriculture Comm Mtg January 11, 2018	Climate Change Regional Adaptation Program	Staff to prepare an RDBN Expression of Interest for the Climate Change Regional Adaptation Program for the April 1, 2018 funding intake for Canadian Agricultural Partnership program funding.	Debbie/Melany	In Progress	
A.G.2018-1-10 Agriculture Comm Mtg January 11, 2018	BC Ministry of Agriculture- Agricultural Advisory Committee Workshop	Register for the BC Ministry of Agriculture Agricultural Advisory Committee Kelowna Workshop; and further, that, staff proceed with booking flights and hotels for the Chair and Agriculture Coordinator.	Debbie/Melany	In Progress	Debbie will attend in Langley rather than Kelowna
RDC.2018-1-4 Rural Dir. Comm Mtg January 11, 2018	Bulkley Valley Christian School - Request for Grant in Aid - Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$2,600 grant in aid monies from Electoral Area "A" (Smithers Rural) to Bulkley Valley Christian School Society for the purchase of an Automated External Defibrillator (AED)."	Cheryl/Laura	Completed	January 29, 2018
RDC.2018-1-8 Rural Dir. Comm Mtg January 11, 2018	Fort St. James Secondary Sr. Girls Soccer Team - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)	Write a letter and contribute \$1,550 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to Fort St. James Secondary Sr. Girls Soccer Team for costs associated with the Hawaii Soccer Tour 2018.	Cheryl/Kristi	Completed	January 29, 2018

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Regional District of Bulkley-Nechako

Action List - January 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2018-1-9 Rural Dir. Comm Mtg January 11, 2018	Houston Christian School Society - Request for Grant in Aid -Electoral Area "G" (Houston Rural)	Write a letter and contribute \$2,500 grant in aid monies from Electoral Area "G" (Houston Rural) to Houston Christian School Society for the purchase of playground equipment.	Cheryl/Kristi	Completed	January 29, 2018
RDC.2018-1-10 Rural Dir. Comm Mtg January 11, 2018	Vanderhoof Clippers/Fort St. James Falcons Speed Skating - Request for Grant in Aid - Electoral Areas "C" (Fort St. James Rural) and "F" (Vanderhoof Rural)	Write a letter and contribute \$750 grant in aid monies from each of Electoral Areas "C" (Fort St. James Rural) and "F" (Vanderhoof Rural) to Vanderhoof Clippers/Fort St. James Falcons Speed Skating to assist with costs associated with purchasing safety equipment for the Zone 7 Speed Skating Team travelling to the 2018 BC Winter Games in Kamloops, B.C.	Cheryl/Kristi	Completed	January 29, 2018
2018-1-4 Board Meeting January 25, 2018	Minerals North Tradeshow Booth	Staff to exhibit at Minerals North and invite municipalities to partner at a cost of \$100.	Corrine	In Progress	
2018-1-5 Board Meeting January 25, 2018	RDBN Economic Development Capacity Building - Workshop Opportunity	Provide the opportunity for up to 15 economic developers in the region to attend the <i>Michael Shuman Revitalizing Our Communities' Together</i> Workshop taking place in Hazelton, B.C. for a maximum cost of \$1,750.	Corrine	In Progress	
2018-1-8 Board Meeting January 25, 2018	FCM Membership Invoice 2018-2019	1. Staff to pay the annual FCM membership invoice in the amount of \$3,861.03;" and, 2. That the Board direct staff to pay for the optional Legal Defense Fund in the amount of \$540.18;" and, 3. That the Board direct staff to pay for the optional Small Communities Travel Fund in the amount of \$234.86.	John	Completed	February 2, 2018
2018-1-9 Board Meeting January 25, 2018	Federal Gas Tax Funds - Electoral Area "G" (Houston Rural) Topley Fire Protection Society	1. Write a letter and contribute up to \$9,480 plus GST of Electoral Area "G" Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Topley Fire hall; and further, 2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$9,480 from the Federal Gas Tax Reserve Fund.	Kristi/John	In Progress	

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Regional District of Bulkley-Nechako

Action List - January 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2018-1-17 Board Meeting January 25, 2018	Fort St. James Transfer Station -Bobcat Skid-steer Loader Purchase Request	Staff to proceed with the immediate purchase of a new Bobcat Skid-steer Loader for use at the Fort St. James Transfer Station prior to formal adoption of the 2018 budget, is contingent on the total cost being equal to or less than \$65,000.	Janette/Rory	Completed -will be picking up bobcat Feb 5-9	January 17, 2018
2018-1-23 Board Meeting January 25, 2018	Regional Emergency Support Services (ESS)	Direct staff to proceed with negotiations with municipalities for a regional Emergency Support Services (ESS) model that involves joint municipal/RDBN ESS Teams.	Haley/Jason L	Ongoing	
2018-1-25 Board Meeting January 25, 2018	Emergency Extrication Contribution Local Service Area Establishment	1. Direct staff to work with the District of Vanderhoof staff and other communities wanting to draft an amendment or repeal Bylaw(s) for road rescue services; and further, that staff bring forward the information to the February 8, 2018 RDBN Committee of the Whole Meeting; and further, 2. that the RDBN Board of Directors direct staff to schedule a meeting with the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General in regard to road rescue service.	Jason L/Melany	1. Completed 2. In Progress	1. February 8, 2018
2018-1-23 Board Meeting January 25, 2018	Building Inspection Service to the District of Houston	1. Authorize the RDBN to enter into an agreement with the District of Houston for the provision of building inspection service, as outlined in the Director of Planning's January 15, 2018 staff report; and, 2. That 75% of the Building Inspector/Bylaw Enforcement Officer position be allocated to the Building Inspection function.	Jason L	Ongoing	
2018-1-29 Board Meeting January 25, 2018	Regional District Chairs/CAO Forum - March 20-21, 2018 - Victoria, B.C. - Request for Agenda Topics	Register and travel arrangements for the Chair and Chief Administrative Officer's attendance at the Regional District Chairs/CAO Forum March 20-21, 2018 in Victoria, B.C.	Ger	Completed	
2018-1-30 Board Meeting January 25, 2018	Voices for Good Air - Request for Letter of Support	Write a letter of support to Voices of Good Air for its grant applications for a proposed Slash to Biochar: Colloquium & Workshop.	Cheryl	Completed	January 31, 2018

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Regional District of Bulkley-Nechako

Action List - January 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2018-1-41 Board Meeting January 25, 2018	March 22, 2018 Board Meeting	Provide notification of the change from the March 22, 2018 RDBN Board Meeting to March 15, 2018.	Admin staff	Completed	
2018-1-42 Board Meeting January 25, 2018	Resource Benefits Alliance 2017 Costs	Notify the RBA that the Regional District of Bulkley-Nechako Board of Directors reaffirms its commitment to the Northwest B.C. Resource Benefits Alliance (RBA) for the year 2017 in the amount of \$140,000.	John	Completed	February 2, 2018
2018-1-43 Board Meeting January 25, 2018	Passive House Canada - Request for Support	Passive House Canada be given \$500 grant in aid monies from each of Electoral Areas "A" (Smithers Rural) and "B" (Burns Lake Rural) for costs associated with hosting a workshop and outreach activities in Smithers subject to the project proceeding; and further, that other Electoral Area Directors provide direction to staff if they wish to contribute grant in aid monies.	Cheryl	Completed	February 6, 2018
2018-1-44 Board Meeting January 25, 2018	Referral File Pacific Trail Pipeline (PTP) Permit Expiry Extension (Chevron)	Direct staff to send the January 26, 2018 letter titled "Regional District Comments regarding Pacific Trail Pipeline Project (Chevron Canada Ltd.) Expiry Extension for Permit #9706458 and Permit #9706505" to the BC Oil and Gas Commission and Chevron Canada as the RDBN's response to the Permit Expiry Extension Notification dated January 10, 2018.	Jason L	Completed	February 8, 2018
2018-1-45 Board Meeting January 25, 2018	Ebenezer Flats/Kidd Road Flood Mitigation Study and Approval	Direct staff to proceed with Ebenezer Flats/Kidd Road Flooding Mitigation Study and proceed with issuing the Request for Proposal for the study.	Haley/Jason L	Ongoing	
Board Meeting January 25, 2018	Delegation Thank You Letter	Write a thank you letter to Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser, Fraser Basin Council.	Cheryl	Completed	February 6, 2018
Board Meeting January 25, 2018	Delegation Thank You Letter	Write a thank you letter to Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. Re: Solid Waste Management Plan.	Cheryl	Completed	February 6, 2018

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Sort order: Control account, vendor number, report group
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 All control accounts
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Board-Ratify

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Gurr. amount	Max Payable (If changed)	Disc. Base (If changed)
ABE001	ABERDEEN BUSINESS CONSULTING								
PA	TP-348-001	01/04/18			TP-348-001	-53.55	0.00		
	Vendor (ABE001) totals:								
						-53.55	0.00		
ACE002	ACE HARDWARE								
PA	31001	01/04/18			31001	-10.07	0.00		
	Vendor (ACE002) totals:								
						-10.07	0.00		
ALL002	ALL WEST GLASS - BURNS LAKE								
PA	TP-354-001	01/31/18			TP-354-001	-235.75	0.00		
	Vendor (ALL002) totals:								
						-235.75	0.00		
ALS002	AL'S A/C & MECHANICAL								
PA	30989	01/04/18			30989	-132.44	0.00		
PA	31002	01/10/18			31002	-539.84	0.00		
	Vendor (ALS002) totals:								
						-672.28	0.00		
ALT003	ALTERNATIVE GROUNDS								
PA	TP-354-002	01/31/18			TP-354-002	-212.10	0.00		
	Vendor (ALT003) totals:								
						-212.10	0.00		
ARO001	ARO AUTOMOTIVE & INDUSTRIAL								
PA	TP-348-002	01/04/18			TP-348-002	-129.55	0.00		
	Vendor (ARO001) totals:								
						-129.55	0.00		
BCH002	BC HYDRO								
PA	TP-349-001	01/11/18			TP-349-001	-7,895.99	0.00		
	Vendor (BCH002) totals:								
						-7,895.99	0.00		
BCP001	BC PRODUCTS STEWARDSHIP COUNCI								
PA	30990	01/04/18			30990	-1,050.00	0.00		
	Vendor (BCP001) totals:								
						-1,050.00	0.00		
BCT001	BCTRANSIT								
PA	31003	01/10/18			31003	-11,314.00	0.00		
PA	31026	01/31/18			31026	-11,314.00	0.00		
	Vendor (BCT001) totals:								
						-22,628.00	0.00		
BLA001	BLACK PRESS GROUP LTD								
PA	TP-348-003	01/04/18			TP-348-003	-1,204.10	0.00		
PA	TP-349-002	01/11/18			TP-349-002	-1,076.21	0.00		
	Vendor (BLA001) totals:								
						-2,280.31	0.00		
BLR001	BL RETURN-IT RECYCLING DEPOT								
PA	TP-348-004	01/04/18			TP-348-004	-2,798.25	0.00		
	Vendor (BLR001) totals:								
						-2,798.25	0.00		
BUL003	BULKLEY VALLEY CHRISTIAN SCHOO								
PA	31027	01/31/18			31027	-2,600.00	0.00		
	Vendor (BUL003) totals:								
						-2,600.00	0.00		
BUL009	BULKLEY VALLEY ROOFING								
PA	31028	01/31/18			31028	-3,875.00	0.00		
	Vendor (BUL009) totals:								
						-3,875.00	0.00		
BUL012	BULKLEY VALLEY ECONOMIC								
PA	TP-355-001	01/31/18			TP-355-001	-3,333.33	0.00		
	Vendor (BUL012) totals:								
						-3,333.33	0.00		
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY								
PA	TP-348-005	01/04/18			TP-348-005	-1,093.07	0.00		
	Vendor (BUR001) totals:								
						-1,093.07	0.00		

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
BUR012	BURNS LAKE PUBLIC LIBRARY								
PA	TP-355-002	01/31/18			TP-355-002	-15,326.67	0.00		
	Vendor (BUR012) totals:					-15,326.67	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								
PA	TP-355-003	01/31/18			TP-355-003	-2,500.00	0.00		
	Vendor (BUR014) totals:					-2,500.00	0.00		
BUR028	BURNS LAKE HOME HARDWARE								
PA	TP-349-003	01/11/18			TP-349-003	-170.62	0.00		
	Vendor (BUR028) totals:					-170.62	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								
PA	31029	01/31/18			31029	-18,646.17	0.00		
PA	TP-355-004	01/31/18			TP-355-004	-40,707.25	0.00		
	Vendor (BVA001) totals:					-59,353.42	0.00		
BVJ001	BV JET CONTROLS CO								
PA	30991	01/04/18			30991	-446.25	0.00		
PA	31030	01/31/18			31030	-446.25	0.00		
	Vendor (BVJ001) totals:					-892.50	0.00		
CAP002	CAPRI INSURANCE								
PA	31004	01/10/18			31004	-1,081.00	0.00		
PA	31014	01/23/18			31014	-36.00	0.00		
	Vendor (CAP002) totals:					-1,117.00	0.00		
CAS002	CASCADES RECOVERY INC.								
PA	TP-351-001	01/23/18			TP-351-001	-3,576.62	0.00		
	Vendor (CAS002) totals:					-3,576.62	0.00		
CEN005	CENTRAL PARK BUILDING SOCIETY								
PA	31012	01/11/18			31012	-10,752.16	0.00		
PA	31015	01/23/18			31015	-9,523.26	0.00		
	Vendor (CEN005) totals:					-20,275.42	0.00		
CHE002	PARKLAND REFINING (BC) LTD.								
PA	TP-349-004	01/11/18			TP-349-004	-5,583.84	0.00		
	Vendor (CHE002) totals:					-5,583.84	0.00		
CIV002	CIVICINFO BC								
PA	31031	01/31/18			31031	-853.65	0.00		
	Vendor (CIV002) totals:					-853.65	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								
PA	TP-355-005	01/31/18			TP-355-005	-1,497.58	0.00		
	Vendor (CLU003) totals:					-1,497.58	0.00		
COL005	COLLEGE OF NEW CALEDONIA								
PA	31032	01/31/18			31032	-950.00	0.00		
	Vendor (COL005) totals:					-950.00	0.00		
COM009	COMMUNITY ARTS COUNCIL OF FSJ								
PA	31016	01/23/18			31016	-6,912.28	0.00		
	Vendor (COM009) totals:					-6,912.28	0.00		
CON001	CONCEPT DESIGN LTD.								
PA	TP-354-003	01/31/18			TP-354-003	-89.40	0.00		
	Vendor (CON001) totals:					-89.40	0.00		
D&M001	D&M INDUSTRIAL SUPPLIES								
PA	31005	01/10/18			31005	-35.80	0.00		

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D&M001	D&M INDUSTRIAL SUPPLIES (Continued)								
	Vendor (D&M001) totals:					-35.80	0.00		
DAV003	DAVERN ENTERPRISES								
PA	TP-351-002	01/23/18			TP-351-002	-236.25	0.00		
	Vendor (DAV003) totals:					-236.25	0.00		
DAV007	DAVE MOWAT								
PA	30992	01/04/18			30992	-2,025.97	0.00		
	Vendor (DAV007) totals:					-2,025.97	0.00		
DOO001	DOOR2DOOR CONSTRUCTION								
PA	31021	01/24/18			31021	-415.70	0.00		
	Vendor (DOO001) totals:					-415.70	0.00		
EAG001	EAGLE AUTOMOTIVE CENTER								
PA	TP-349-005	01/11/18			TP-349-005	-624.33	0.00		
	Vendor (EAG001) totals:					-624.33	0.00		
ESR001	ESRI CANADA LIMITED								
PA	TP-349-006	01/11/18			TP-349-006	-11,172.00	0.00		
	Vendor (ESR001) totals:					-11,172.00	0.00		
FED001	FEDERATION OF CANADIAN								
PA	31033	01/31/18			31033	-4,636.08	0.00		
	Vendor (FED001) totals:					-4,636.08	0.00		
FOR008	FORT FRASER VOL. FIRE DEP.								
PA	TP-355-006	01/31/18			TP-355-006	-1,516.67	0.00		
	Vendor (FOR008) totals:					-1,516.67	0.00		
FOR015	FORT ST. JAMES LIBRARY								
PA	TP-355-007	01/31/18			TP-355-007	-1,145.83	0.00		
	Vendor (FOR015) totals:					-1,145.83	0.00		
FOR018	FORT ST. JAMES SECONDARY								
PA	31034	01/31/18			31034	-1,000.00	0.00		
	Vendor (FOR018) totals:					-1,000.00	0.00		
FOR033	FORT SAINT JAMES TV SOCIETY								
PA	TP-355-008	01/31/18			TP-355-008	-13,667.67	0.00		
	Vendor (FOR033) totals:					-13,667.67	0.00		
FOU002	FOUR STAR COMMUNICATIONS INC								
PA	TP-351-003	01/23/18			TP-351-003	-118.13	0.00		
	Vendor (FOU002) totals:					-118.13	0.00		
FRA014	FRASER LAKE LIBRARY BOARD								
PA	TP-355-009	01/31/18			TP-355-009	-2,013.00	0.00		
	Vendor (FRA014) totals:					-2,013.00	0.00		
FRA016	FRASER LAKE REBROADCASTING SOC								
PA	TP-355-010	01/31/18			TP-355-010	-5,583.33	0.00		
	Vendor (FRA016) totals:					-5,583.33	0.00		
FRA025	FRASER LAKE BOTTLE DEPOT								
PA	TP-351-004	01/23/18			TP-351-004	-4,019.25	0.00		
PA	TP-352-001	01/25/18			TP-352-001	-4,833.09	0.00		
	Vendor (FRA025) totals:					-8,852.34	0.00		
FRO002	FRONTIER CHRYSLER LTD								
PA	30993	01/04/18			30993	-53,412.62	0.00		
	Vendor (FRO002) totals:					-53,412.62	0.00		

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GEM003	GEM STAR TRUCKING LTD.								
PA	30994	01/04/18			30994	-12.77	0.00		
	Vendor (GEM003) totals:					-12.77	0.00		
GLE004	GLENWOOD HALL COMM. ASSOC								
PA	31035	01/31/18			31035	-175.00	0.00		
	Vendor (GLE004) totals:					-175.00	0.00		
GRA002	GRAYDON SECURITY SYSTEMS								
PA	TP-354-004	01/31/18			TP-354-004	-220.19	0.00		
	Vendor (GRA002) totals:					-220.19	0.00		
GRE003	GREYHOUND COURIER EXPRESS								
PA	TP-348-006	01/04/18			TP-348-006	-80.89	0.00		
PA	TP-352-002	01/25/18			TP-352-002	-88.90	0.00		
	Vendor (GRE003) totals:					-169.79	0.00		
HIL003	HILL STOP TRUCK WASH								
PA	31006	01/10/18			31006	-70.15	0.00		
	Vendor (HIL003) totals:					-70.15	0.00		
HIP001	HI-PRO CORPORATE SPORTSWEAR								
PA	TP-349-007	01/11/18			TP-349-007	-737.82	0.00		
PA	TP-352-003	01/25/18			TP-352-003	-6,880.82	0.00		
PA	TP-354-005	01/31/18			TP-354-005	-536.30	0.00		
	Vendor (HIP001) totals:					-8,154.94	0.00		
HOT001	HOTSYNC COMPUTER SOLUTIONS								
PA	TP-348-007	01/04/18			TP-348-007	-20,057.64	0.00		
PA	TP-351-005	01/23/18			TP-351-005	-1,785.00	0.00		
	Vendor (HOT001) totals:					-21,842.64	0.00		
HOU012	HOUSTON CHRISTIAN SCHOOL								
PA	31036	01/31/18			31036	-2,500.00	0.00		
	Vendor (HOU012) totals:					-2,500.00	0.00		
HOU018	HOUSTON BOTTLE DEPOT								
PA	TP-352-004	01/25/18			TP-352-004	-3,544.49	0.00		
	Vendor (HOU018) totals:					-3,544.49	0.00		
ICO001	iCOMPASS								
PA	30995	01/04/18			30995	-126.00	0.00		
	Vendor (ICO001) totals:					-126.00	0.00		
IGI001	IGI RESOURCES								
PA	TP-351-006	01/23/18			TP-351-006	-1,371.30	0.00		
	Vendor (IGI001) totals:					-1,371.30	0.00		
IND006	INDUSTRIAL TRANSFORMERS								
PA	TP-349-008	01/11/18			TP-349-008	-5,195.09	0.00		
	Vendor (IND006) totals:					-5,195.09	0.00		
INF001	INFOSAT COMMUNICATIONS								
PA	TP-351-007	01/23/18			TP-351-007	-58.17	0.00		
	Vendor (INF001) totals:					-58.17	0.00		
INL001	INLAND KENWORTH								
PA	TP-348-008	01/04/18			TP-348-008	-519.08	0.00		
	Vendor (INL001) totals:					-519.08	0.00		
KAL003	KAL TIRE - BURNS LAKE								
PA	TP-348-009	01/04/18			TP-348-009	-9,353.18	0.00		

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KAL003 KAL TIRE - BURNS LAKE (Continued)									
Vendor (KAL003) totals:						-9,353.18	0.00		
KIL001 DIANE KILLMAN									
PA	31017	01/23/18			31017	-412.50	0.00		
PA	31037	01/31/18			31037	-450.00	0.00		
Vendor (KIL001) totals:						-862.50	0.00		
KON001 KONE INC									
PA	TP-352-005	01/25/18			TP-352-005	-1,134.03	0.00		
Vendor (KON001) totals:						-1,134.03	0.00		
LAK004 LAKES DISTRICT AIRPORT SOCIETY									
PA	TP-355-011	01/31/18			TP-355-011	-6,250.00	0.00		
Vendor (LAK004) totals:						-6,250.00	0.00		
LAK012 LAKES DISTRICT MUSEUM SOCIETY									
PA	TP-355-012	01/31/18			TP-355-012	-3,083.33	0.00		
Vendor (LAK012) totals:						-3,083.33	0.00		
LAK014 LAKES DISTRICT PRINTING									
PA	TP-349-009	01/11/18			TP-349-009	-140.00	0.00		
Vendor (LAK014) totals:						-140.00	0.00		
LAK032 LAKES DISTRICT FILM									
PA	TP-355-013	01/31/18			TP-355-013	-150.00	0.00		
Vendor (LAK032) totals:						-150.00	0.00		
LDF001 LD FREE CLASSIFIEDS									
PA	TP-348-010	01/04/18			TP-348-010	-554.30	0.00		
PA	TP-349-010	01/11/18			TP-349-010	-520.32	0.00		
PA	TP-351-008	01/23/18			TP-351-008	-44.79	0.00		
Vendor (LDF001) totals:						-1,119.41	0.00		
LEX001 LEXISNEXIS CANADA INC.									
PA	TP-349-011	01/11/18			TP-349-011	-288.38	0.00		
Vendor (LEX001) totals:						-288.38	0.00		
LOC002 LOCAL GOVERNMENT MANAGEMENT A									
PA	31007	01/10/18			31007	-1,260.00	0.00		
Vendor (LOC002) totals:						-1,260.00	0.00		
MAX001 MAXXAM ANALYTICS INC									
PA	TP-348-011	01/04/18			TP-348-011	-1,749.30	0.00		
PA	TP-352-006	01/25/18			TP-352-006	-160.65	0.00		
Vendor (MAX001) totals:						-1,909.95	0.00		
MED001 MEDICAL SER. PLAN									
PA	30988	01/02/18			30988	-2,325.00	0.00		
Vendor (MED001) totals:						-2,325.00	0.00		
MIL007 MILLS.CA OFFICE PRODUCTIVITY									
PA	TP-352-007	01/25/18			TP-352-007	-892.42	0.00		
Vendor (MIL007) totals:						-892.42	0.00		
MIN004 MINERALS NORTH									
PA	31018	01/23/18			31018	-5,000.00	0.00		
Vendor (MIN004) totals:						-5,000.00	0.00		
MOB001 MOBY CONCRETE LTD.									
PA	TP-354-006	01/31/18			TP-354-006	-378.32	0.00		
Vendor (MOB001) totals:						-378.32	0.00		

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MRC001	M.R. CONCEPTS								
PA	30996	01/04/18			30996	-73.50	0.00		
	Vendor (MRC001) totals:					-73.50	0.00		
NAP001	NAPA AUTO PARTS - BL								
PA	TP-349-012	01/11/18			TP-349-012	-188.83	0.00		
	Vendor (NAP001) totals:					-188.83	0.00		
NAP003	NAPA AUTO PARTS - HOUSTON								
PA	TP-354-007	01/31/18			TP-354-007	-65.89	0.00		
	Vendor (NAP003) totals:					-65.89	0.00		
NEC012	NECHAKO HEALTHY COM. ALLIANCE								
PA	TP-348-012	01/04/18			TP-348-012	-6,941.80	0.00		
PA	TP-354-008	01/31/18			TP-354-008	-11,274.92	0.00		
	Vendor (NEC012) totals:					-18,216.72	0.00		
NEC013	VANDERHOOF CLIPPERS SPEED SKAT								
PA	31038	01/31/18			31038	-1,500.00	0.00		
	Vendor (NEC013) totals:					-1,500.00	0.00		
NEC014	NECHAKO VALLEY SEARCH & RESCUE								
PA	30997	01/04/18			30997	-3,100.00	0.00		
	Vendor (NEC014) totals:					-3,100.00	0.00		
NOR014	NORTHERN LOG HARVESTING LTD.								
PA	TP-348-013	01/04/18			TP-348-013	-2,028.88	0.00		
	Vendor (NOR014) totals:					-2,028.88	0.00		
NOR019	NORTHLAND AUTOMOTIVE								
PA	TP-348-014	01/04/18			TP-348-014	-177.45	0.00		
	Vendor (NOR019) totals:					-177.45	0.00		
OKT001	OK TIRE								
PA	31022	01/24/18			31022	-232.58	0.00		
	Vendor (OKT001) totals:					-232.58	0.00		
OVE002	OVERWAITEA FOODS								
PA	30998	01/04/18			30998	-427.83	0.00		
	Vendor (OVE002) totals:					-427.83	0.00		
PAC004	PACIFIC NORTHERN GAS LTD.								
PA	TP-348-015	01/04/18			TP-348-015	-4,288.13	0.00		
	Vendor (PAC004) totals:					-4,288.13	0.00		
PAC007	PACIFIC TRUCK & EQUIPMENT INC								
PA	TP-349-013	01/11/18			TP-349-013	-717.77	0.00		
	Vendor (PAC007) totals:					-717.77	0.00		
PID001	PIDHERNY CONTRACTING LTD.								
PA	30999	01/04/18			30999	-17,804.50	0.00		
	Vendor (PID001) totals:					-17,804.50	0.00		
PRA002	PRAGMATIC CONFERENCING								
PA	TP-351-009	01/23/18			TP-351-009	-66.18	0.00		
	Vendor (PRA002) totals:					-66.18	0.00		
PUR001	PURELY H2O								
PA	TP-349-014	01/11/18			TP-349-014	-72.00	0.00		
	Vendor (PUR001) totals:					-72.00	0.00		
REG004	REG DIST OF KITIMAT-STIKINE								
PA	31024	01/25/18			31024	-675.00	0.00		

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REG004 REG DIST OF KITIMAT-STIKINE (Continued)									
Vendor (REG004) totals:						-875.00	0.00		
REH001 Eric Rehwald									
PA	31008	01/10/18			31008	-1,264.52	0.00		
Vendor (REH001) totals:						-1,264.52	0.00		
RIT002 RITA WIEBE									
PA	31039	01/31/18			31039	-45.00	0.00		
Vendor (RIT002) totals:						-45.00	0.00		
ROG001 ROGERS									
PA	TP-348-016	01/04/18			TP-348-016	-160.99	0.00		
PA	TP-351-010	01/23/18			TP-351-010	-160.09	0.00		
Vendor (ROG001) totals:						-321.08	0.00		
ROS003 ROSENAU TRANSPORT LTD.									
PA	TP-348-017	01/04/18			TP-348-017	-39.42	0.00		
PA	TP-351-011	01/23/18			TP-351-011	-24.44	0.00		
PA	TP-352-008	01/25/18			TP-352-008	-67.43	0.00		
PA	TP-354-009	01/31/18			TP-354-009	-39.76	0.00		
Vendor (ROS003) totals:						-171.05	0.00		
SMI003 SMITHERS CHAMBER OF COMMERCE									
PA	31023	01/24/18			31023	-206.85	0.00		
PA	31040	01/31/18			31040	-20.00	0.00		
Vendor (SMI003) totals:						-226.85	0.00		
SMI007 SMITHERS PUBLIC LIBRARY									
PA	TP-355-014	01/31/18			TP-355-014	-7,087.00	0.00		
Vendor (SMI007) totals:						-7,087.00	0.00		
SMI009 SMITHERS & AREA RECYCLING									
PA	TP-352-009	01/25/18			TP-352-009	-5,310.11	0.00		
Vendor (SMI009) totals:						-5,310.11	0.00		
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.									
PA	TP-355-015	01/31/18			TP-355-015	-1,992.00	0.00		
Vendor (SOU003) totals:						-1,992.00	0.00		
SPO001 SPOTLESS UNIFORM LTD.									
PA	TP-348-018	01/04/18			TP-348-018	-32.36	0.00		
Vendor (SPO001) totals:						-32.36	0.00		
SSQ001 SSQ FINANCIAL									
PA	30987	01/02/18			30987	-1,283.16	0.00		
Vendor (SSQ001) totals:						-1,283.16	0.00		
STE012 STEWART MCDANNOLD STUART									
PA	TP-349-015	01/11/18			TP-349-015	-2,417.37	0.00		
PA	TP-351-012	01/23/18			TP-351-012	-503.49	0.00		
Vendor (STE012) totals:						-2,920.86	0.00		
SUD001 SUDS N' DUDS									
PA	TP-349-016	01/11/18			TP-349-016	-94.93	0.00		
Vendor (SUD001) totals:						-94.93	0.00		
SUN002 SUN LIFE FINANCIAL									
PA	30988	01/02/18			30988	-21,241.52	0.00		
Vendor (SUN002) totals:						-21,241.52	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL									

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SWE001 SWEEPING BEAUTIES JANITORIAL (Continued)									
PA	TP-351-013	01/23/18			TP-351-013	-280.90	0.00		
PA	TP-355-016	01/31/18			TP-355-016	-2,205.00	0.00		
Vendor (SWE001) totals:						-2,485.90	0.00		
TAY002 TAYLOR BROS HARDWARE									
PA	TP-348-019	01/04/18			TP-348-019	-207.12	0.00		
Vendor (TAY002) totals:						-207.12	0.00		
TEL002 TELUS COMMUNICATIONS INC.									
PA	TP-348-020	01/04/18			TP-348-020	-3,253.45	0.00		
PA	TP-354-010	01/31/18			TP-354-010	-3,188.17	0.00		
Vendor (TEL002) totals:						-6,441.62	0.00		
TEL007 TELUS MOBILITY									
PA	TP-354-011	01/31/18			TP-354-011	-1,084.15	0.00		
Vendor (TEL007) totals:						-1,084.15	0.00		
TET001 TETRA TECH CANADA INC									
PA	TP-354-012	01/31/18			TP-354-012	-10,999.58	0.00		
Vendor (TET001) totals:						-10,999.58	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	TP-355-017	01/31/18			TP-355-017	-2,620.84	0.00		
Vendor (TOP005) totals:						-2,620.84	0.00		
TOP007 CARMEN CHARLIE									
PA	31041	01/31/18			31041	-435.00	0.00		
Vendor (TOP007) totals:						-435.00	0.00		
TOW003 TOWER COMMUNICATIONS									
PA	TP-351-014	01/23/18			TP-351-014	-2,763.83	0.00		
Vendor (TOW003) totals:						-2,763.83	0.00		
USB001 US BANK CANADA									
PA	TP-350-001	01/23/18			TP-350-001	-12,377.81	0.00		
Vendor (USB001) totals:						-12,377.81	0.00		
VAL005 VALLEY DIESEL									
PA	31019	01/23/18			31019	-340.61	0.00		
Vendor (VAL005) totals:						-340.61	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-351-015	01/23/18			TP-351-015	-14,454.11	0.00		
Vendor (VAN005) totals:						-14,454.11	0.00		
VIL004 VILLAGE OF BURNS LAKE									
PA	31009	01/10/18			31009	-66,500.00	0.00		
Vendor (VIL004) totals:						-66,500.00	0.00		
VIS001 THE MOOSE - VISTA RADIO LTD.									
PA	31000	01/04/18			31000	-236.25	0.00		
PA	31042	01/31/18			31042	-247.80	0.00		
Vendor (VIS001) totals:						-484.05	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-349-017	01/11/18			TP-349-017	-3,045.00	0.00		
PA	TP-354-013	01/31/18			TP-354-013	-1,407.00	0.00		
Vendor (WAS001) totals:						-4,452.00	0.00		
WEL002 WELLMAN'S CAR AND TRUCK WASH									
PA	TP-349-018	01/11/18			TP-349-018	-124.53	0.00		

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WEL002 WELLMAN'S CAR AND TRUCK WASH (Continued)									
	Vendor (WEL002) totals:					-124.53	0.00		
WIE004 Ken Wiebe									
PA	TP-351-016	01/23/18			TP-351-016	-187.80	0.00		
	Vendor (WIE004) totals:					-187.80	0.00		
WIE006 ELAINE WIEBE									
PA	31010	01/10/18			31010	-159.19	0.00		
	Vendor (WIE006) totals:					-159.19	0.00		
WIL004 WILLIAMS MACHINERY									
PA	TP-348-021	01/04/18			TP-348-021	-333.85	0.00		
	Vendor (WIL004) totals:					-333.85	0.00		
XCG001 XCG CONSULTANTS LTD.									
PA	TP-348-022	01/04/18			TP-348-022	-14,364.72	0.00		
PA	TP-351-017	01/23/18			TP-351-017	-443.63	0.00		
	Vendor (XCG001) totals:					-14,808.35	0.00		
XER001 XEROX CANADA LTD.									
PA	TP-349-019	01/11/18			TP-349-019	-1,318.87	0.00		
	Vendor (XER001) totals:					-1,318.87	0.00		
YIN001 YINTAH CONSULTING									
PA	31020	01/23/18			31020	-1,575.00	0.00		
	Vendor (YIN001) totals:					-1,575.00	0.00		
	Control account (1) totals:					-585,668.98	0.00		
REC002 RECEIVER GENERAL									
PA	31011	01/11/18			31011	-39,507.95	0.00		
PA	31025	01/28/18			31025	-44,919.87	0.00		
	Vendor (REC002) totals:					-84,427.82	0.00		
WOR001 WORK SAFE BC									
PA	31013	01/16/18			31013	-11,995.79	0.00		
	Vendor (WOR001) totals:					-11,995.79	0.00		
	Control account (2) totals:					-96,423.61	0.00		
	Report Total					-682,090.60	0.00		

126 vendor(s) printed.

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1822

Being a bylaw to repeal "Regional District of Bulkley-Nechako Electoral Area "D" (Fraser Lake Rural) Emergency Extrication Service Area Establishment Bylaw No. 1516, 2009"

WHEREAS "Regional District of Bulkley-Nechako Electoral Area "D" (Fraser Lake Rural) Emergency Extrication Service Area Establishment Bylaw No. 1516" established a service for the purpose of contributing funds to the Village of Fraser Lake for its provision of emergency extrication within Electoral Area "D" (Fraser Lake Rural);

AND WHEREAS the Regional District of Bulkley-Nechako does not wish to contribute funds towards emergency extrication in Electoral Area "D";

AND WHEREAS pursuant to Section 349(1)(b) of the *Local Government Act*, the Director of Electoral Area "D" has consented, in writing, to the adoption of this Bylaw;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of Bulkley-Nechako Electoral Area "D" (Fraser Lake Rural) Emergency Extrication Service Area Establishment Repeal Bylaw No. 1822, 2018."
2. Bylaw No. 1516 cited as "Regional District of Bulkley-Nechako Electoral Area "D" (Fraser Lake Rural) Emergency Extrication Service Area Establishment Bylaw No. 1516, 2009" and all bylaws enacted in amendment thereto are hereby repealed.

Certified a true and correct copy of "Regional District of Bulkley-Nechako Electoral Area "D" (Fraser Lake Rural) Emergency Extrication Service Area Establishment Repeal Bylaw No. 1822, 2018."

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO**BYLAW NO. 1823**

**Being a bylaw to repeal "Area "F" Emergency Extrication Contribution
Local Service Area Establishment Bylaw No. 1113, 1999"**

WHEREAS "Area "F" Emergency Extrication Contribution Local Service Area Establishment Amendment Bylaw No. 1113" established a service for the purpose of contributing funds to the District of Vanderhoof for its provision of emergency extrication within Electoral Area "F" (Vanderhoof Rural);

AND WHEREAS the Regional District of Bulkley-Nechako does not wish to contribute funds towards emergency extrication in Electoral Area "F";

AND WHEREAS pursuant to Section 349(1)(b) of the *Local Government Act*, the Director of Electoral Area "F" has consented, in writing, to the adoption of this Bylaw;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Area "F" Emergency Extrication Contribution Local Service Area Establishment Repeal Bylaw No. 1823, 2018."
2. Bylaw No. 1113 cited as "Area "F" Emergency Extrication Contribution Local Service Area Establishment Bylaw No. 1113, 1999" and all bylaws enacted in amendment thereto are hereby repealed.

Certified a true and correct copy of "Area "F" Emergency Extrication
Contribution Local Service Area Establishment Repeal Bylaw No. 1823, 2018."

Corporate Administrator

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1st, 2nd + 3rd Reading

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1824

**Being a bylaw to repeal "Lakes District (Electoral Areas "B" and "E")
Emergency Response Contribution Local Service Establishment Bylaw No.
736, 1993"**

WHEREAS "Lakes District (Electoral Areas "B" and "E") Emergency Response Contribution Local Service Establishment Bylaw No. 736" established a service for the purpose of contributing to the cost of emergency response services through the Village of Burns Lake;

AND WHEREAS the Regional District of Bulkley-Nechako does not wish to contribute funds towards the cost of emergency response services in Electoral Areas "B" and "E";

AND WHEREAS pursuant to Section 349(1)(b) of the *Local Government Act*, the participants have consented, in writing, to the adoption of this Bylaw;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Lakes District (Electoral Areas "B" and "E") Emergency Response Contribution Local Service Establishment Repeal Bylaw No. 1824, 2018."
2. Bylaw No. 736 cited as "Lakes District (Electoral Areas "B" and "E") Emergency Response Contribution Local Service Establishment Bylaw No. 736, 1993" and all bylaws enacted in amendment thereto are hereby repealed.

Certified a true and correct copy of "Lakes District (Electoral Areas "B" and "E") Emergency Response Contribution Local Service Establishment Repeal Bylaw No. 1824, 2018."

Corporate Administrator

REGIONAL DISTRICT OF BULKEY-NECHAKO

BYLAW NO. 1821

A bylaw to establish a Capital Purchases and/or Major Capital Repairs Reserve for the Vanderhoof Swimming Pool

WHEREAS pursuant to the provisions of Section 374 of the *Local Government Act* and Section 188 of the *Community Charter*, the Board of the Regional District of Bulkley-Nechako may by bylaw establish a reserve fund;

AND WHEREAS the Board of the Regional District of Bulkley-Nechako has determined that a Capital Purchases and/or major capital repairs reserve be established for the Vanderhoof Pool Service;

NOW THEREFORE the Board of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

1. There shall be and is hereby established a Capital Purchases and/or Major Capital Repairs Reserve Fund, under the provisions of Section 374 of the *Local Government Act* and Section 188 of the *Community Charter*, to be known as the "Vanderhoof Pool Capital Purchases and/or Major Capital Repairs Reserve."
2. Money from the annual budget, general revenue fund surplus from the Vanderhoof Pool Service or as otherwise provided in the *Local Government Act* and the *Community Charter* may from time to time be paid into the Vanderhoof Pool Capital Purchases and/or Major Capital Repairs Reserve Fund.
3. Capital Purchases and/or Major Capital Repairs Reserve Fund shall only be used for Vanderhoof Pool capital purchases and capital repairs expenditures.
4. This bylaw may be cited for all purposes as "Vanderhoof Pool Capital Purchases and/or Major Capital Repairs Reserve Establishment Bylaw No. 1821, 2018."

READ A FIRST TIME this day of , 2018

READ A SECOND TIME this day of , 2018

READ A THIRD TIME this day of , 2018

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I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1821.

Corporate Administrator

ADOPTED this day of , 2018

Chairperson

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1819

A bylaw to amend the tax limit for the "Fort St. James Arena Local Service"

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 1120 the Fort St. James Arena Local Service;

AND WHEREAS the Regional District wishes to increase the maximum annual tax requisition for this service from \$0.192 per \$1,000 to \$0.240 per \$1,000;

AND WHEREAS pursuant to Section 349 (1)(b) of the *Local Government Act*, the sole participant has consented, in writing, to the adoption of this Bylaw;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 5 of Bylaw No. 1120, is hereby repealed and the following substituted therefore:

"4. The maximum amount that may be requisitioned annually for this service shall be \$0.240 per \$1,000 on the net taxable value of land and improvements in the Local Service area, wherein \$0.120 per \$1,000 will be granted for capital improvements of the arena only and \$0.120 per \$1,000 will be granted for the operation of the Fort St. James Arena."

2. This bylaw may be cited as the "Fort St. James Arena Local Service Establishment Amendment Bylaw No. 1819, 2018."

READ A FIRST TIME this 25 day of January, 2018

READ A SECOND TIME this 25 day of January, 2018

READ A THIRD TIME this 25 day of January, 2018

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1819.



Corporate Administrator

ADOPTED this day of , 2018

Chairperson

Corporate Administrator