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REGIONAL DISTRICT OF BULKLEY-NECHAKO  
COMMITTEE OF THE WHOLE  
**AGENDA**

Thursday, April 14, 2016

PAGE NO.

ACTION

CALL TO ORDER

SUPPLEMENTARY AGENDA

Receive

AGENDA – April 14, 2016

Approve

MINUTES

2-8

Committee of the Whole Meeting  
Minutes – March 10, 2016

Receive

DELEGATIONS

MINISTRY OF TRANSPORTION AND INFRASTRUCTURE

Carl Lutz, District Manager, Bulkley-Stikine  
Ron Marshall, District Manager, Fort George  
RE: Update

RIO TINTO ALCAN

Kevin Dobbin, Manager Communities and Media  
Lianne Olson, Stakeholder and Community Relations Liaison  
RE: Communications Plans, Smelter, Reservoir

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****COMMITTEE OF THE WHOLE MEETING****Thursday, March 10, 2016**

**PRESENT:** Chairperson Bill Miller

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brienen - arrived at 10:34 a.m.  
Tom Greenaway  
Mark Fisher  
Dwayne Lindstrom  
Rob MacDougall  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen

Director Thomas Liversidge, Village of Granisle  
Absent

Alternate Director Linda McGuire, Village of Granisle

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services  
Jason Llewellyn, Director of Planning – arrived at 10:56 a.m.  
Corrine Swenson, Manager of Regional Economic Development  
– left at 11:35 a.m.  
Wendy Wainwright, Executive Assistant

Media Flavio Nienow, LD News – arrived at 10:27 a.m.

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:21 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**Moved by Alternate Director McGuire  
Seconded by Director Newell**C.W.2016-3-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of March 10, 2016 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting;

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## MINUTES

### Committee of the Whole Minutes – February 11, 2016

Moved by Director Parker  
 Seconded by Director Strimbold

#### C.W.2016-3-2

"That the Committee of the Whole meeting minutes of February 11, 2016 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## REPORTS

### Mail Ballot Voting

Moved by Director MacDougall  
 Seconded by Director Thiessen

#### C.W.2016-3-3

"That the Committee of the Whole receive the Manager of Administrative Services/Chief Election Officer's February 29, 2016 memo titled "Mail Ballot Voting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to awaiting the Provinces response to the resolution endorsed at the Union of B.C. Municipalities Convention in regard to Internet Voting.

### 2016 Budget – Third Draft

Moved by Director MacDougall  
 Seconded by Director Repen

#### C.W.2016-3-4

"That the Committee of the Whole receive the Financial Administrator's March 1, 2016 memo titled "2016 Budget –Third Draft."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### 2015 Report on Short Term Investments

Moved by Director Newell  
 Seconded by Director Strimbold

#### C.W.2016-3-5

"That the Committee of the Whole receive the Financial Administrator's March 2, 2016 memo titled "2015 Report on Short Term Investments."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Regional Image Bank 2015 Report

Moved by Director MacDougall  
 Seconded by Director Benedict

#### C.W.2016-3-6

"That the Committee of the Whole receive the Manager of Regional Economic Development's March 1, 2016 memo titled "Regional Image Bank 2015 Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**INVITATION**

Minister of Community, Sport  
 Cultural Development and  
 Minister Responsible for  
 TransLink – Invitation to Engage  
 on the Climate Leadership Team’s  
 Recommendations      Moved by Director Strimbold  
 Seconded by Director Newell

C.W.2016-3-7

“That the Committee of the Whole receive the invitation from the Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink titled “Invitation to Engage on the Climate Leadership Team’s Recommendations.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Minister of Community, Sport  
 Cultural Development and  
 Minister Responsible for  
 TransLink – Invitation to Engage  
 on the Climate Leadership Team’s  
 Recommendations      Moved by Director Bachrach  
 Seconded by Director Strimbold

C.W.2016-3-8

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink in regard to the Climate Leadership Team’s Recommendations.”

Moved by Director Benedict  
 Seconded by Director Repen

C.W.2016-3-9

“That Motion C.W.2016-3-8 be deferred to a future Regional Board meeting to allow an opportunity for review of the Climate Leadership Team’s Recommendations.”

Opposed: Director Bachrach      **CARRIED**  
 Director Newell

(All/Directors/Majority)

Director Strimbold will forward the Climate Leadership Team’s Recommendations to staff to forward to the Regional Board of Directors.

## SUPPLEMENTARY AGENDA

### ENVIRONMENTAL SERVICES

#### REPORT

##### Reuse Shed Operations

Moved by Director Repen  
 Seconded by Director Parker

##### C.W.2016-3-10

1. That the Committee of the Whole provide direction as to the acceptability of clothing in the reuse sheds.
2. Further, that the Committee of the Whole provide direction as to which reuse sheds are to be reopened under new operational standards.
3. That the Committee of the Whole receive the memorandum titled "Reuse Shed Operation" and dated March 8, 2016.
4. Further, that the Committee of the Whole recommend to the Board of Directors that the following accepted and prohibited materials lists be adopted at all RDBN reuse sheds that are reopened:

**Items for placement in reuse shed must:**

1. Be clean and in good/reusable condition;
2. Electronic devices must be in working order;

**Prohibited Materials:**

1. Hazardous/toxic materials (eg. needles, medication, pesticides, cleaning products, ammunition, cosmetics);
2. Pornographic magazines and personal pleasure items intended for adult use;
3. Broken, damaged or soiled items;
4. Liquids;
5. Food;
6. Mattresses;
7. Couches, loveseats or other fabric upholstered furniture;
8. Items with safety certifications (eg. car seats, booster seats, helmets, etc.)
9. Children's cribs, cradles, strollers, playpens, safety gates or enclosures, high chairs, infant bath seats and bath rings or other items with safety standards.

5. Further, that the Committee of the Whole recommend to the Board of Directors that the following reuse shed rules be adopted at all RDBN reuse sheds that are reopened:

1. Attendant has final say in determination of acceptability of items in reuse shed;
2. All items must be inspected by the reuse shed attendant prior to placement in the reuse shed;
3. Items are to be dropped off only during times reuse shed is open and staffed;
4. No loitering - maximum 15 minutes/visit, no more than 2 visits/day unless dropping items off;
5. Children and pets are to remain in vehicles at all times;
6. No aggressive behaviour or foul language will be Tolerated;

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**REPORT (CONT'D)**

7. Mass purging of the reuse shed by the public is prohibited;
8. No smoking, drug use or alcohol consumption while on RDBN property. Members of the public arriving at the reuse shed facility appearing to be under the influence of drugs or alcohol will be asked to leave the site immediately.

Moved by Director Fisher  
Seconded by Director Newell

C.W.2016.3-11

"That Motion C.W.2016-3-10 be amended to remove item 5.5 "Children and pets are to remain in vehicles at all times."

(All/Directors/Majority)

DEFEATED

"That the question be called on Motion C.W.2016-3-10 as written."

(All/Directors/Majority)

DEFEATED

The safety risks and implications are significant in regard to allowing children access to the reuse sheds in their current locations.

Discussion took place in regard to each community and reuse shed having different wants and needs. The Risk Control Survey completed by the Municipal Insurance Authority was discussed.

The ability to reopen the reuse sheds in a timely manner is based on the existing locations and sites under new operational standards based upon the Risk Control Survey.

Discussion took place regarding mattresses, couches, loveseats or other fabric upholstered furniture being recommended as prohibited materials. Staff spoke with Northern Health representatives and from those conversations staff recommend that the items not be allowed due to the risk of bed bug infestations. Northern Health indicated that bed bugs are adept at survival in cold weather and therefore can be spread through other items.

Budget implications were discussed. Monies are available in the 2016 draft recycling budget to assist in implementing the new operational standards. Discussion took place in regard to the Regional Board having the opportunity to assess the operations of the reuse sheds in the future and potentially implementing new operations in the Solid Waste Management Plan.

Opening dates will be based on the manufacturing and implementation timelines for signage and concrete barriers for the sites. Sites that will require additional staffing will require time to complete the hiring process prior to reopening.

**REPORT (CONT'D)**

**Reuse Shed Operations**

Moved by Director Repen  
Seconded by Director Fisher

**C.W.2016-3-12**

1. That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors accept clean clothing in the reuse sheds.

2. Further, that the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors reopen reuse sheds under new operational standards based upon the Risk Control Survey completed by the Municipal Insurance Authority.

3. That the Committee of the Whole receive the Director of Environmental Service's March 8, 2016 memorandum titled, "Reuse Shed Operation".

4. Further, that the Committee of the Whole recommend to the Regional District of Bulkley-Nechako Board of Directors that the following accepted and prohibited materials lists be adopted at all RDBN reuse sheds that are reopened:

**Items for placement in reuse shed must:**

1. Be clean and in good/reusable condition;
2. Electronic devices must be in working order;

**Prohibited Materials:**

1. Hazardous/toxic materials (eg. needles, medication, pesticides, cleaning products, ammunition, cosmetics);
2. Pornographic magazines and personal pleasure items intended for adult use;
3. Broken, damaged or soiled items;
4. Liquids;
5. Food;
6. Mattresses;
7. Couches, loveseats or other fabric upholstered furniture;
8. Items with safety certifications (eg. car seats, booster seats, helmets, etc.)
9. Children's cribs, cradles, strollers, playpens, safety gates or enclosures, high chairs, infant bath seats and bath rings or other items with safety standards.

5. Further, that the Committee of the Whole recommend to the Regional District of Bulkley-Nechako Board of Directors that the following reuse shed rules be adopted at all RDBN reuse sheds that are reopened:

1. Attendant has final say in determination of acceptability of items in reuse shed;
2. All items must be inspected by the reuse shed attendant prior to placement in the reuse shed;
3. Items are to be dropped off only during times reuse shed is open and staffed;
4. No loitering - maximum 15 minutes/visit, no more than 2 visits/day unless dropping items off;

**REPORT (CONT'D)**

- 5. Children and pets are to remain in vehicles at all times;
- 6. No aggressive behaviour or foul language will be tolerated;
- 7. Mass purging of the reuse shed by the public is prohibited;
- 8. No smoking, drug use or alcohol consumption while on RDBN property. Members of the public arriving at the reuse shed facility appearing to be under the influence of drugs or alcohol will be asked to leave the site immediately;

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE**

**Martin Holzbauer – Request to Appear as a Delegation**

Moved by Director MacDougall  
Seconded by Director Bachrach

**C.W.2016-3-13**

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors invite Martin Holzbauer to appear as a delegation at a future Regional District of Bulkley-Nechako Meeting.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Director Bachrach  
Seconded by Director Petersen

**C.W.2016-3-14**

“That the meeting be adjourned at 11:41 a.m.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant