

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, JUNE 22, 2017

CALL TO ORDER

SUPPLEMENTARY AGENDA

Receive

AGENDA – June 22, 2017

Approve

PAGE NO.

MINUTES

ACTION

2-5

Stuart-Nechako Regional Hospital District
Meeting Minutes – May 11, 2017

Adopt

REPORTS

6-8

Roxanne Shepherd, Treasurer – Capital
Expenditure Bylaw No. 63

Receive

CORRESPONDENCE

9-20

Debra Oakman, Retired CAO, Comox Valley
Regional District – Province of BC – Ministry of
Health – Hospital District Act

Receive

21-24

North West Regional Hospital District: Directors'
Report

Receive

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

BYLAW

ACTION

Bylaw for First, Second, Third Reading & Adoption

25

No. 63 – SNRHD Capital Expenditure
(All/Weighted/Majority)

1st, 2nd, 3rd Reading
& Adoption

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, MAY 11, 2017**

PRESENT: Chairperson Jerry Petersen

Directors Eileen Benedict
Tom Greenaway
John Illes
Dwayne Lindstrom – arrived at 10:04 a.m.
Rob MacDougall
Bill Miller
Mark Parker

Directors Thomas Liversidge, Village of Granisle
Absent Gerry Thiessen, District of Vanderhoof

Alternate Linda McGuire, Village of Granisle
Directors

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Roxanne Shepherd, Treasurer
Wendy Wainwright, Executive Assistant

Others Karen Andrews, District Operations Manager, Fort George, Ministry of Transportation and Infrastructure
Cailey Brown, A/Program Manager, Development Approvals, Bulkley-Stikine, Ministry of Transportation and Infrastructure – arrived at 10:11 a.m.
Cpl. John Graham, Acting Unit Commander, North District, RCMP – arrived at 10:11 a.m.
Val Hunsaker, District CVSE Manager, Fort George CVSE, Ministry of Transportation and Infrastructure
Ron Marshall, District Manager, Fort George, Ministry of Transportation and Infrastructure – left at 10:16 a.m.

CALL TO ORDER

Chair Petersen called the meeting to order at 10:00 a.m.

AGENDA & SUPPLEMENTARY AGENDAMoved by Director Parker
Seconded by Director Illes**SNRHD.2017-6-1**

"That the Stuart-Nechako Regional Hospital District Agenda of May 11, 2017 be approved; and further, that the Supplementary Agenda be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Stuart-Nechako Regional Hospital District Meeting Minutes – April 20, 2017**Moved by Alternate Director McGuire
Seconded by Director Greenaway**SNRHD.2017-6-2**

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of April 20, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES (CONT'D)

**Stuart-Nechako Regional
 Hospital District Meeting
 Minutes – May 26, 2016**

Moved by Director MacDougall
 Seconded by Director Miller

SNRHD.2017-6-3

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of May 26, 2016 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

**Capital Expenditure Bylaw
 -Fort St. James Primary
 Care Leasehold Improvements**

Moved by Director Miller
 Seconded by Director Parker

SNRHD.2017-6-4

1. "That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's May 1, 2017 memo titled "Capital Expenditure Bylaw – Fort St. James Primary Care Leasehold Improvements."
2. That the Stuart-Nechako Regional Hospital District Board of Directors give three readings and adoption to Bylaw No. 62 further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Spring Meeting with Northern
 Health – April 18, 2017**

Moved by Director Illes
 Seconded by Director Greenaway

SNRHD.2017-6-5

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's May 1, 2017 memo titled "Spring Meeting with Northern Health – April 18, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to having BC Ambulance attend a future SNRHD meeting to discuss Air Ambulance landing criteria, procurement of service and helicopter emergency medical services in Northern BC. Melany de Weerd, CAO mentioned that BC Ambulance has been scheduled to meet with Northern Health in the fall of 2017 due to BC Ambulance being a key component in other Regional Hospital Districts.

**Invitation to BC Ambulance
 to Attend a Future SNRHD
 Meeting**

Moved by Director Miller
 Seconded by Director MacDougall

SNRHD.2017-6-6

"That the Stuart-Nechako Regional Hospital District Board of Directors invite BC Ambulance to a future SNRHD Meeting to discuss Air Ambulance and helicopter access; and further, that the invitation be forwarded to the Regional District of Bulkley-Nechako Board of Directors and the Regional Airport Societies within the SNRHD."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Financial Statements
 -March 31, 2017**

Moved by Director Miller
 Seconded by Director Illes

SNRHD.2017-6-7

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's April 28, 2017 memo titled "Financial Statements – March 31, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Benedict
Seconded by Director Illes

SNRHD.2017-6-8

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the following correspondence:

- Ministry of Health re: Response to Invitation to Meet at NCLGA;
- Fort St. James Primary Care Facility Meeting – March 7, 2017;
- Northern Health re: Review of Northwest Radiology Images Complete."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Village of Granisle -Pharmacy Opening

Alternate Director McGuire reported that the new Pharmacy in Granisle will be opening in the next few weeks.

Village of Granisle Taxation

Alternate Director McGuire mentioned that the Village of Granisle has had to increase taxation due to the tax assessment decrease.

Letter of Support for the Recruitment of Physicians

Director Illes commented that the Village of Burns Lake received a letter of support for the recruitment of physicians to Burns Lake from the Burns Lake Medical Clinic. He noted that two new physicians have been hired at the Primary Care Clinic located in the Lakes District Hospital and Health Centre. Burns Lake now has two fee for service clinics.

Fraser Lake Community Health Centre Administrator Retired

Director Lindstrom mentioned that the Fraser Lake Community Health Centre Administrator has recently retired. The new administrator has moved to Fraser Lake and has begun work.

Seniors Housing Meeting in Vanderhoof

Chair Petersen mentioned that a meeting was held in Vanderhoof in regard to Seniors Housing. Director Thiessen was in attendance.

Receipt of Verbal Reports

Moved by Director Miller
Seconded by Director Illes

SNRHD.2017-6-9

"That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAW

Bylaw for First, Second, Third Reading & Adoption

No. 62 – SNRHD Capital Expenditure

Moved by Director Greenaway
Seconded by Director Miller

SNRHD.2017-6-10

"That "Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 62, 2017" be given first, second, third reading and adoption this 11th day of May, 2017."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director MacDougall
Seconded by Director Miller

SNRHD.2017-6-11

"That the meeting be adjourned at 10:17 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Jerry Petersen, Chairperson

Wendy Wainwright, Executive Assistant

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Stuart-Nechako Regional Hospital District

Memo

June 1, 2017

Board Agenda June 22, 2017

To: Chair Petersen and the Board of Directors
From: Roxanne Shepherd, Treasurer
Regarding: Capital Expenditure Bylaw No. 63

In order to fund the capital expenditures that are included in the 2017 final budget, authorization in bylaw form is required by S. 32 of the *Hospital District Act*.

The 2017 budget includes capital expenditures:

	<u>REQUEST</u>	<u>BUDGET</u>	<u>VARIANCE</u>
Minor Capital Grant	177,000	178,108	(1,108)
Minor Building Integrity	24,000	24,000	0
Community Health Record - Public Health, Regional Chronic Disease, InterProfessional Teams	77,099	77,099	0
Community Health Record – Mental Health/HCC/Clinical Data Repository/Reporting	29,514	45,548	(16,034)
PACS and Cardiology Information System	86,709	73,106	13,603
Health Link North – Cerner Upgrade	<u>19,053</u>	<u>19,053</u>	<u>0</u>
	<u>\$413,375</u>	<u>\$416,914</u>	<u>\$(3,539)</u>

There have been some minor changes to the amounts requested by Northern Health since the draft budget was submitted in November. Overall, the request for these items came in \$3,539 under budget.

The Board is being requested to consider giving three readings and adoption to bylaw No. 63 further in the agenda.

I would be pleased to answer any questions.



Recommendation: (all/directors/majority)
That the memorandum from the Treasurer, dated June 1, 2017 regarding Capital Expenditure Bylaw No. 63 be received.

May 30, 2017

Roxanne Shepherd
Financial Administrator
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: Roxanne.Shepherd@rdbn.bc.ca

RE: 2017 Capital Grant Payment Request

Dear Ms. Shepherd:

Please find enclosed a Capital Grant Application Form on behalf of Northern Health requesting payment of \$413,375 from the Stuart-Nechako Regional Hospital District for 2017, as per bylaw 61.

The items included in this grant request are:

- Minor Capital Grant - \$177,000
- Minor Building Integrity - \$24,000
- Community Health Record – Public Health, Regional Chronic Disease, InterProfessional Teams - \$77,099
- Community Health Record – Mental Health/HCC/Clinical Data Repository/Reporting - \$29,514
- PACS and Cardiology Information System - \$86,709
- Health Link North – Cerner Upgrade - \$19,053

You will see that there have been some minor changes to the amounts since the draft budget was submitted to you in November.

Thank you for your consideration of this request. If you have any questions, please contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CPA, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, Chief Operating Officer, NI
Mike Hoefler, RD, Capital Planning and Support Services

Northern Health

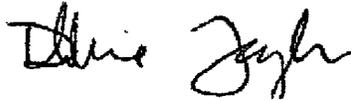
Capital Grant Application Form

(This form applies to annual Capital Grants only and should not be used for capital projects where borrowing applies)

Regional Hospital District Requested From	<u>Stuart-Nechako Regional Hospital District</u>
Date Requested	<u>30-May-17</u>
Fiscal Year of Grant	<u>2017</u>
Information Technology Grant Requested	<u>\$212,375</u>
Minor Capital Grant Requested	<u>\$177,000</u>
Building Integrity (Minor)	<u>\$24,000</u>
Total Grants Requested	<u>\$413,375</u>

On behalf of Northern Health, I certify that the above capital grant request is in accordance with the Northern Health's Board approved capital plan for the year ending March 31, 2018.

I agree to forward a detailed report itemizing funds spent, in accordance with the agreed plan, on a quarterly basis.



On behalf of the Northern Health

Cheryl Anderson

Subject: FW: DRAFT - 201705XX_Oakman_CSRHD_legislationchanges.docx
Attachments: 201705XX_Oakman_CSRHD_legislationchanges.pdf

From: Debra Oakman

Sent: Friday, May 19, 2017 12:43 PM

To: al.radke@powellriverd.bc.ca; bcarruthers@cverd.bc.ca; bnewell@rdos.bc.ca; brian.reardon@cord.bc.ca; brian.reardon@cord.bc.ca; cao@ccrd-bc.ca; cao@sqcrd.bc.ca; carol.mason@metrovancover.org; chamilton@csrd.bc.ca; chamilton@csrd.bc.ca; chris.cvik@prrd.bc.ca; david.sewell@rdno.ca; dleitch@strathconard.ca; gletcher@rdmw.bc.ca; info@rdks.bc.ca; janette.loveys@scrd.ca; jbelle@cariboord.ca; jbelle@cariboord.ca; jmaclean@rdkb.com; jmartin@rdffg.bc.ca; lflynn@slrd.bc.ca; melany.deweerd@rdbn.bc.ca; melany.deweerd@rdbn.bc.ca; pcarlyle@rdn.bc.ca; pgipps@fverd.ca; rdyson@acrd.bc.ca; rdyson@acrd.bc.ca; rlapham@crd.bc.ca; rlapham@crd.bc.ca; sgill@tnrd.ca; shorn@rdck.bc.ca; stomlin@rdek.bc.ca

Cc: Russell Dyson <rdyson@comoxvalleyrd.ca>; Teresa Warnes <twarnes@comoxvalleyrd.ca>

Subject: FW: DRAFT - 201705XX_Oakman_CSRHD_legislationchanges.docx

Hello everyone, as I head out the door I have one last request from my peers. We have been requesting a meeting with the province to discuss the updating of the Hospital District Act, our RHD board asked that staff prepare another report that summaries the areas for review. During some additional research we discovered with the Ministry that while the ministry had changed its practice around setting tax rates they had not formally repealed the 1982 legislation. That has left many of us in a position of having a higher tax rate then in the regulation. The attached letter from the Ministry was provided as a way to confirm that we could still carry on business as we have been doing. However this makes it even more important that the Hospital District Act be modernized and the regulation repealed.

The attached report and documents will be presented to the CSRHD board meeting. We wanted to keep you all updated as the recommendation is to continue to request a provincial meeting.

Best in the future to all of you.

Debra Oakman
 Retired Chief Administrative Officer
 Comox Valley Regional District

COMOX STRATHCONA
REGIONAL HOSPITAL DISTRICT



Staff Report

DATE: May , 2017

FILE:

TO: Chair and Directors
Regional Hospital District Board

FROM: Debra Oakman, CPA, CMA
Chief Administrative Officer

RE: Province of BC – Ministry of Health – Hospital District Act

Purpose

To recommend sending a letter to the Minister of Health requesting amendment of the *Hospital District Act* to align with local government funding needs and modernize language to reflect local government practice.

Policy analysis

The *Hospital District Act* (1996) is the governing legislation for local government Regional Hospital Districts (RHD). The Province of BC, Ministry of Health (MOH) in conjunction with Union of British Columbia Municipalities (UBCM) commissioned an independent review titled ‘Strengthening the Capital Planning and Cost Sharing Process – Emerging Directions for Change – A Review of the 2003 Cost Sharing Review’. The final report was submitted by Corpus Sanchez December 2008.

The Comox Strathcona Regional Hospital District (CSRHD) board adopted the following motions on June 16, 2016:

THAT a letter be sent to the Minister of Health requesting that the Hospital District Act be updated to reflect the recommendations from the 2003 Ministry of Health review and request a meeting with the Minister to discuss;

AND FURTHER THAT a letter be sent to all Regional Hospital Districts requesting them to send a letter to the Minister as well.’

THAT the Ministry of Health be requested to host a provincial session of Regional Hospital District chairs and chief administrative officers in conjunction with the September 2016 UBCM meetings.

Executive summary

Responses have been received from the Minister of Health, Deputy Minister of Health and various RHDs supporting both the updating of the *Hospital District Act* and participating in a MOH provincially hosted session to review proposed amendments to the *Hospital District Act*.

In discussions with Chair Cornfield, staff have been asked to prepare a report that specifically identifies amendments to the *Hospital District Act* in order for the CSRHD board to review and discuss proposed amendments. When considering amendments to the *Hospital District Act*, there are three (3) subject areas that require review, updating and modernizing:

1. Legislative policy

Appendix D to this staff report reflects current language and proposed amendments in the *Hospital District Act*.

2. Tax rate

While conducting additional background research B.C. Reg. 406/82 (O.C. 1635/82) filed September 7, 1982 was reviewed (appendix C). The *Hospital District Act, Hospital District Act Regulation* references provincially set tax rates for each RHD. In discussions with the Assistant Deputy Minister (ADM) at the Ministry of Health it was explained that this regulation was under the 'old system' and that it no longer applied after the 1988/89 restructure and MOH no longer sets the RHD tax rates. Subsequently the MOH no longer required annual submissions by RHDs. The Ministry of Health had moved away from the oversight role to a more modern approach of enablement to address local needs. However, the ADM determined to seek legal counsel to confirm status of the regulation and subsequently provided two letters to the CSRHD. The letter dated December 1, 2016 (appendix E) acknowledges that the regulation is out of alignment with local CSRHD sustainable tax rate and advises to 'continue with local practice'. A recent staff review of tax rates across the province for RHDs compared with the outdated 1982 provincial regulation indicates that of the current 23 provincial RHDs, seven (7) are aligned, five (5) no longer exist and several RHD names are not reflected correctly. The key message is that the *Hospital District Act* needs to be amended to enable RHDs to set the appropriate tax rate to reflect the local hospital district funding priorities. Appendix B provides the 2016 RHDs tax rates and the outdated 1982 tax rate regulations.

3. Facilities

The CSRHD staff conducted a survey in 2016 to determine categories of facilities that are being funded (cost shared) by other regional hospital districts. The outcome (Appendix A) identifies that several RHDs are contributing funds to other related projects, a few RHDs have requested related health care clinics to be added as named facilities and many RHDs are waiting for the modernization of the *Hospital District Act* to enable funding contributions to specific local priority health care capital projects.

The staff report and supporting documentation will be sent to RHD Chief Administrative Officers across BC with the objective of providing an update on the request and rationale to support a provincially hosted meeting with all RHDs.

Recommendation from the Chief Administrative Officer:

THAT a letter be sent to the Minister of Health with copies to Deputy Minister of Health, Union of BC Municipalities and all Regional Hospital District Boards requesting

- a) alignment and modernization of the 1996 *Hospital District Act* and repeal of regulation B.C. Reg. 406/82 (O.C. 1635/82) as noted in the staff report dated _____; and
- b) that the Ministry of Health coordinate a session at the 2017 UBCM convention to discuss the alignment and modernization of the *Hospital District Act*.

Respectfully:

Debra Oakman, CPA, CMA
Chief Administrative Officer

Enclosures:

- Appendix A – RHD funding survey results re: residential care funding
- Appendix B – 2016 RHD tax rate comparison to 1982 Tax Regulation
- Appendix C – 1982 BC Tax Regulation
- Appendix D – Proposed updates and changes to the *Hospital District Act*
- Appendix E – December 1, 2016 letter from the Ministry of Health to the CSRHD regarding updates to the *Hospital District Act*

Appendix 'A' - Regional Hospital District funding survey results re residential care funding

Health Authority	Regional Hospital District	General Information			Facilities Funded				Notes
		Total Annual Budget 2015	2015 Population	2015 Residential tax rate	Acute Care (hospital/named facilities)	Residential Care	Health Programs	Other	
Island Health	<u>Alberni Clayoquot</u>	\$ 1,806,000	31,061	0.2949	Yes	No	No	No	
Island Health	<u>Capital</u>	\$ 29,726,450	359,991	0.3004	Yes	Yes	No	No	The three categories of capital funding include Major Capital Projects (over \$2M) which includes residential care, Minor Capital Projects (\$100,000 - \$2M) and medical equipment (greater than \$100,000). Have been funding major residential care bed replacement projects as well as minor capital/equipment.
Interior & Northern Health	<u>Cariboo Chilcotin</u>	\$ 7,648,736	63,466	0.7154	Yes	Yes	No	Yes	Residential care facilities are included as long as the funding is only for capital costs and as long as the facility is owned by or under long term lease to the health authority. Fund community foundations that are hospital related (projects are within a health authority facility). Have a medical staff recruitment and retention fund.
Vancouver Coastal	<u>Central Coast</u>		3,206	0.1234	Yes	No	No	No	
Interior Health	<u>Central Okanagan</u>	\$ 30,386,351	179,839	0.3567	Yes	No	No	No	Extended care (patients receiving nursing care)
Island Health	<u>Comox Strathcona</u>	\$ 122,009,201	106,790	0.8369	Yes	No	No	No	
Island Health	<u>Cowichan Valley</u>	\$ 8,539,633	80,332	0.5436	Yes	No	No	No	Information obtained from website - The sole purpose of the CVRHD is to provide funding for Hospital Capital Equipment.
Fraser Health	<u>Fraser Valley</u>	\$ 11,073,018	277,593	0.2234	Yes	Yes	No	No	
Northern Health	<u>Fraser-Fort George</u>	\$ 6,740,810	91,879	0.3512	Yes	No	No	No	
Interior Health	<u>Kootenay East</u>	7,451,183	56,655	0.1605	Yes	No	No	No	
Island Health	<u>Mount Waddington</u>	\$ 642,916	11,506	0.3205	Yes	Yes	No	No	Any capital, however reserve judgement on level of contribution
Island Health	<u>Nanaimo</u>	\$ 9,989,109	146,574	0.2242	Yes	Yes (if it is a designated facility)	No	No	The RDN only provides capital funding to designated facilities, this includes all capital including relatively small items, but no operating funding at this time.
Interior Health	<u>North Okanagan/Columbia</u>	\$ 13,263,561		0.2918					
Northern Health	<u>North West</u>	\$ 8,926,067	72,412	0.4558	Yes	Yes	No	No	In 2007 NWRHD funded \$6M of \$15M for renovations and building a new wing on a Terrace residential care facility. 2010 funded \$6.8 M to the \$19.5M to expand residential care beds in Prince Rupert. A general grant is given for small capital items and the Health Authority can decide which facilities to purchase items for. NWRHD does not fund anything that is not capital.
Northern Health	<u>Northern Rockies</u>	\$ 864,660	5,578	0.08253					
Interior Health	<u>Okanagan-Similkameen</u>	\$ 16,170,600	80,742	0.3156	Yes		No	No	
Northern Health	<u>Peace River</u>	\$ 17,293,778	60,082	0.5950	Yes	Yes		Yes	Medical recruitment, some residential care not all. Funded 40% of Rotary Manor in Dawson Creek, did not fund facilities built onto the new hospital in Fort St. John and (since they were funding \$98M for the hospital)
Vancouver Coastal	<u>Powell River</u>	\$ 1,975,988	19,906	0.2408	Yes	Yes	No	No	New - Complex Care connected to hospital prior to that acute care only
Vancouver Coastal	<u>Sea to Sky</u>	\$ 1,000,218	35,266	0.0497	Yes	No	No	No	

Health Authority	Regional Hospital District	General Information			Facilities Funded				Notes
		Total Annual Budget 2015	2015 Population	2015 Residential tax rate	Acute Care (hospital/named facilities)	Residential Care	Health Programs	Other	
Northern Health	<u>Stuart-Nechako</u>	\$ 3,843,000	22,941	0.5400	Yes	Yes	No	Yes	Residential care at reduced level. Other funding was identified as clinical information systems.
Vancouver Coastal	<u>Sunshine Coast</u>	\$ 5,373,560	28,619	0.2423	Yes	No	No	No	Budget includes current hospital expansion project. Limited capital finding provided to a care home that is considered part of the hospital compound.
Interior Health	<u>Thompson</u>	\$ 31,466,697	130,304	0.4684	Yes	Yes	No	No	Sample of current residential care project - handicapped washrooms at Gillis House (complex care facility).
Interior Health	<u>West Kootenay-Boundary</u>	\$ 7,160,668	80,000 (approx)	0.3028	Yes	Yes	No	No	Hospitals/health care centres, some residential care. Sample projects are Hardy View Lodge (operated by Interior health) Nurse call system \$280K total (40% funded), Boundary Hospital/Sunshine Manor home

Appendix 'B' - Regional Hospital District 2016 tax rate - BC Regulation 1982 tax rates

Health Authority	Regional Hospital District	2016 Net taxable assessed value - hospital purposes	2016 RHD Residential tax rate	BC Regulation 1982 tax rate	Notes
Island Health	<u>Alberni Clayoquot</u>	4,506,269,213	0.2894	0.4676925	
Island Health	<u>Capital</u>	83,292,051,289	0.2909	0.0618850	
	<u>Cariboo</u>			0.2052897	1982 Regulation name references 'Cariboo' only
Interior & Northern Health	<u>Cariboo Chilcotin</u>	7,692,907,867	0.7048	0.2052897	Assuming 1982 regulation tax rate same as 'Cariboo' tax rate.
Vancouver Coastal	<u>Central Coast</u>	166,196,726	0.0906	0.0433723	
Interior Health	<u>Central Okanagan</u>	39,940,397,150	0.3332	0.1575625	Extended care (patients receiving nursing care)
Island Health	<u>Comox Strathcona</u>	17,423,837,557	0.8177	0.1122445	1982 Regulation Comox Strathcona is spelled incorrectly
Island Health	<u>Cowichan Valley</u>	13,188,666,277	0.5867	0.1644235	
	<u>Central Fraser Valley</u>			0.1044510	1982 Regulation: Identifies 'Central' Fraser Valley
Fraser Health	<u>Fraser Valley</u>	40,442,251,172	0.2089	0.1044510	Assuming same 1982 regulation tax rate as 'Central Fraser Valley'
Northern Health	<u>Fraser-Fort George</u>	11,679,261,052	0.4527	0.1869025	
	<u>Fraser-Cheam</u>			0.3420459	1982 regulation name
Interior Health	<u>Kootenay East</u>	16,181,513,013	0.1572	0.0498969	1982 Regulation indicates 'East Kootenay'
Island Health	<u>Mount Waddington</u>	1,187,073,386	0.3240	0.0519059	
Island Health	<u>Nanaimo</u>	27,047,636,469	0.2181	0.1036486	
	<u>North Okanagan</u>			0.0353586	1982 regulation has two separate RHDS, current structure is merged North Okanagan Columbia Shuswap
	<u>Columbia Shuswap</u>			0.4800350	1982 regulation has two separate RHDS, current structure is merged North Okanagan Columbia Shuswap
Interior Health	<u>North Okanagan Columbia Shuswap</u>	22,106,728,583	0.2818		Combined 1982 regulation tax rate would equal .5153936
Northern Health	<u>North West</u>	8,516,001,040	0.4364	0.4271226	1982 Regulation refers to this area as 'Kitimat Stikine'.
Northern Health	<u>Northern Rockies</u>	2,312,748,375	0.0447	0.0598032	
Interior Health	<u>Okanagan-Similkameen</u>	14,929,476,391	0.3181	0.1645235	
Northern Health	<u>Peace River</u>	14,510,952,289	0.5999	0.4109541	
Vancouver Coastal	<u>Powell River</u>	3,016,437,296	0.2492	0.4557523	
	<u>Greater Vancouver</u>			0.0356105	1982 regulation name
	<u>Squamish-Lillooet</u>			0.0373670	1982 regulation name
Vancouver Coastal	<u>Sea to Sky</u>	16,669,086,651	0.0442		Name not included in 1982 regulation
	<u>Buckley-Nechako</u>			0.3400706	1982 regulation name
Northern Health	<u>Stuart-Nechako</u>	2,127,962,034	0.5610		Not included in 1982 Regulation.
Vancouver Coastal	<u>Sunshine Coast</u>	8,525,119,431	0.1517	0.0345659	
	<u>Skeena-Queen Charlotte</u>			0.2683779	1982 regulation name
Interior Health	<u>Thompson</u>	21,691,340,346	0.4574	0.1262574	1982 regulation references Thompson - Nicola.
	<u>Central Kootenay</u>			0.0317692	1982 regulation name
Interior Health	<u>West Kootenay-Boundary</u>	12,571,786,188	0.2986	0.0523568	1982 regulation name is 'Kootenay-Boundary'.

B.C. Reg. 406/82
O.C. 1635/82

Deposited September 7, 1982

This consolidation is current to May 2, 2017.

Hospital District Act**HOSPITAL DISTRICT ACT REGULATION**

[includes amendments up to B.C. Reg. 24/2016, April 5, 2016]

Contents

- 1 Prescribed date
- 2 Tax rate relationships
- 3 Limits on amount specified by minister
- 4 Spent
- 5 Tla'amin Nation vote under section 9 (1) of the Hospital District Act

Schedule**Prescribed date**

- 1 The date prescribed for the purposes of section 23 (1) of the *Hospital District Act* is December 31, except for the 1996 budget which must be submitted by January 31, 1996.

[am. B.C. Regs. 312/87; 544/95.]

Tax rate relationships

- 2 If the council of a municipality raises a tax under section 26 of the Act, the relationships between tax rates on each property class to the tax rate on Class 1 must be the relationships in the following Schedule:

SCHEDULE	
<i>Class of Property</i>	<i>Ratio to Class 1 Rate</i>
1	1.0 : 1
2	3.5 : 1
3	1.0 : 1
4	3.4 : 1
5	3.4 : 1
6	2.45 : 1
7	3.0 : 1
8	1.0 : 1
9	1.0 : 1

[en. B.C. Reg. 336/2008, Sch. 7.]

Limits on amount specified by minister

3 For the purpose of section 20 (3) of the Act, the amount to be specified by the minister shall not exceed in the aggregate whichever is the greater of

- (a) \$200 000, or
- (b) the product of the rate set out in Column 2 of the schedule opposite the regional hospital district set out in Column 1 per thousand dollars of the assessed value of land and improvements in the district.

[en. B.C. Reg. 61/85.]

Spent

4 Authority Repealed. [1998-30-84.]

Tla'amin Nation vote under section 9 (1) of the Hospital District Act

5 (1) Despite section 9 (1) of the *Hospital District Act*, the Tla'amin Nation may participate in a vote under that section by the board of the Powell River Regional Hospital District.

(2) The number of votes to which the Tla'amin Nation is entitled is

- (a) the number obtained by dividing the population of the Tla'amin Nation by the voting unit specified in the letters patent for the Powell River Regional Hospital District, or
- (b) if the quotient under paragraph (a) is not an integer, the next greater integer to the quotient.

(3) A change in the population of the Tla'amin Nation established by census, for the purposes of subsection (2), takes effect in the year following the year in which that census was taken.

[en. B.C. Reg. 24/2016, Sch. s. 1.]

Schedule

[en. B.C. Reg. 120/89; see 1998-30-84; 14/2009.]

Column 1	Column 2
<i>Regional Hospital District</i>	<i>Rates for Section 20 (3) of Act</i>
Alberni-Clayoquot	.4676925
Bulkley-Nechako	.3400706
Capital	.0618850
Cariboo	.2052897
Central Coast	.0433723
Central Fraser Valley	.1044510
Central Kootenay	.0317692
Central Okanagan	.1575625
Columbia Shuswap	.4800350
Comox-Strathcona	.1122445

Cowichan Valley	.1644235
Dewdney-Alouette	.0330258
East Kootenay	.0498969
Northern Rockies	.0598032
Fraser-Cheam	.3420459
Fraser-Fort George	.1869025
Greater Vancouver	.0356105
Kitimat-Stikine	.4271226
Kootenay-Boundary	.0523568
Mount Waddington	.0519059
Nanaimo	.1036486
North Okanagan	.0353586
Okanagan-Similkameen	.1645235
Peace River	.4109541
Powell River	.4557523
Skeena-Queen Charlotte	.2683779
Squamish-Lillooet	.0373670
Sunshine Coast	.0345659
Thompson-Nicola	.1262574

[Provisions relevant to the enactment of this regulation: *Hospital District Act*, R.S.B.C. 1996, c. 202, sections 20 (3) and 23 (1) and 51]

Hospital District Act		
Section		Review/update/modernize
Part 1 Definitions	Hospital	Hospital Act section 49
	Hospital facilities	Further define 'things'. A more complete current list would modernize the legislation ie: for the purposes of cost sharing capital equipment, projects in Acute care hospitals; diagnostic and treatment centres; complex, multi-purpose and extended care facilities; client/patient information technology projects or any other project permitted by Ministry of Health Services as defined in Ministry policy (or regulation).
	Secretary	Consider establishing a more independent organization or updating definition to reflect LGA and Community Charter 'officers'
Part 2 Hospital Districts and Boards	Division 1	Review and modernize – it is not clear on whether sections in this division are still relevant
	Division 2	
	Section 8 (1)	Add: 'and alternative directors'
	Section 17	Modernize – this section could be updated to reflect either an independent organization governance model or improve clarity with regard to appointments from regional districts.
	Section 17 (6) (b)	ADD: 'appoint'
	Division 3 and 4	Review and modernize
Part 3 Functioning of Boards	Division 1 Section 20 (1)(a)	Modernize the role of RHDs, ie: <ul style="list-style-type: none"> • Represent the RHDs interest in the capital planning process and to work with the health authority to establish capital priorities; • Determine the level of support available for capital projects sponsored by the health authority, and • Raise revenue for health capital contributions to assist the health authority. Purposes - Propose new definition ie: (a) To cost share towards the establishment, acquisition, construction, reconstruction of hospitals and hospital facilities.
	Section 20 (1) (c)	Review intent of section
	Sections 20 (1) (d);(e)	Modernize – no longer seem applicable
	Section 20 (3)	Modernize – does not align with current practice. Could delete 'an amount which must not be greater in aggregate than a prescribed amount'. Each RHD is taxing and establishing their budgets based on local needs.
	Section 20 (4)	Modernize – Align with current practice. Delete 'and must be reported to the minister'
	Section 20 (6)	Modernize – may no longer be applicable
	Section 22	Modernize – align with current practice. Delete section as RHDs establish their own policies.
	Section 23 (1)	Delete 'a prescribed date' Replace with 'December 31 st '
	Section 27 (3)	Modernize – align with current practice. Delete (a). Review all and update
Part 4 General	Section 51 (2)	Modernize – align with current practice. Delete (a). Review all and update.

HOSPITAL DISTRICT ACT – LEGISLATIVE REVIEW/MODERNIZATION

General Summary – The Hospital District Act is 35 pages in length and generally does not reflect current practice of either the Ministry of Health or Regional Hospital Districts. The Hospital District Act requires a full review and modernization.

20



Comox Valley Regional District

RECEIVED

File:

DEC 05 2016

To:

cc: 1073943

DEC 01 2016

Ms. Debra Oakman
Chief Administrative Officer
Comox Strathcona Regional Hospital District
600 Comox Road
Courtenay, BC V9N 3P6

Dear Ms. Oakman:

This letter is further to my letter of October 20, 2016, regarding the *Hospital District Act* (HDA) Regulation implementation.

The Ministry of Health (the Ministry) recognizes that the HDA Regulation has not been amended since its enactment in 1982 and is in need of updating to reflect current practices. The Ministry is working with the Ministry of Justice to determine the best mechanism for updating the HDA regulation and will be recommending that changes be made to the Regulation at the earliest opportunity. In the meantime, there is no expectation that regional hospital districts change their current practices with respect to the setting of tax rates.

If you require any further information, please contact Joel Palmer, Executive Director, Capital Services Branch, at 250-952-1102 or Joel.Palmer@gov.bc.ca.

I appreciate the opportunity to respond.

Yours truly,

Manjit Sidhu, CPA, CA
Assistant Deputy Minister
Finance and Corporate Services

pc: Mr. Joel Palmer, Executive Director, Capital Services, Ministry of Health

North West Regional Hospital District: Directors' Report

Meeting Date: Friday, May 26, 2017 at 11:30 am

Place: Regional District of Kitimat-Stikine, Board Room, Terrace, BC

The following actions were taken at the May 26, 2017 Regular meeting of the North West Regional Hospital District Board.

In-Camera Meeting – no new items

Regular Meeting

Guest: **Ciro Panessa, COO, Northern Health**

Mammography Service in Smithers

- This is not an issue of having capital to buy a digital machine.
- Digital Mammography equipment is just one part of the puzzle. Worrisome findings need to be investigated. The Province's goal is for one week to biopsy. There are expectations of as little delay as possible for treatment along with quality expectations.
- A Breast Health Advisory Group is being formed and will include NH staff, the BC Cancer Foundation, PSH and community members.
 - The focus of the group is to look at what can be done to improve screening rates and time to treatment. The group will look at the current state and come up with recommendations for a short term, medium term and long term plan.
 - The goal is for a report by Sept 2017.
 - Considerations include access to technical professional staff, access to additional diagnostics, access to surgical support and accreditation.
 - One Mobile Unit exists in the North. How can it add value to the overall goals of the region?

Q/A, Comments:

The Smithers community wants to see the current unit replaced with a digital unit and that it would be staffed with local people.

How can replacing a permanent piece of equipment with a mobile piece of equipment lead to an improvement in service?

The committee will look at standards and expectations and ways to improve the service.

Why wait for this report to order the equipment if it will be needed to keep the service?

It is possible to adjust the approach being taken to get the equipment ordered sooner. We can look at the sequencing of this project and learn from it.

Smithers supported the replacement of Mills Memorial with the expectation that their services would not be cut and now a couple months later a service is at risk.

NH needs to work to improve communication with the community. Rumors start and by the time the community hears formally of changes the decision is already made.

Too many patients are already traveling too far, having to drive to Terrace will increase that hardship for patients.

Why was Smithers asked to provide information but the other communities were not?

There have been leadership changes. There is a need to look at why patients come in too late for testing.

How soon could a new digital mammography machine be in place?

Possibly by early in the next fiscal year.

There is no expectation of further delays to treatment resulting from more patients being screened.

The investment in Mills replacement should result in an increased ability to attract specialist services to the North that will benefit all communities.

There is a need for new strategies to fully utilize the machines being purchased.

This issue started with one Smithers resident being told that we do not have digital mammography so we are no longer doing mammography in Smithers.

The analog machine is still being used and the service still exists. The machine needs to be recertified next year and there is concern regarding whether it will pass.

Smithers has a stable service, with low turnover so extra consideration should not be a requirement in Smithers.

Motion: Whereas there is a lack of clear explanation of why the process of modernization of mammography services was different for the Bulkley Valley District Hospital than other facilities, in the interest of equity, be it resolved that the NWRHD board request NH order a digital machine for the BVDH immediately. (Director Fisher/Director Bachrach)

Residential Care in Houston

- Currently Houston has 6 long term beds and 2 respite beds. Cottonwood has 5 assisted living beds. There is a significant waiting list, 6 for long term and 6 for assisted living.
- The Bed Modeling for all Northern Health is being refreshed and there are plans to update the RHDs at the Fall Joint Session in October 2017.
- NH will be having discussions with MoH once there are up to date numbers. There is a need to adjust home care support and respite care to help keep people in their homes.
- The Assisted Living Act is being updated and regulation changes are expected for the Fall. It is expected that new regulations will allow for creativity and flexibility about what assisted living looks like.

Q/A, Comments:

How can the community participate in the process? ***Request for NH to visit Houston. Panessa to follow up.***

There is a need to understand what is considered an acceptable waitlist.

There is a need to review the waitlists and see what communities those individuals are from, not just the facility they are asking to be placed in.

There is a need to keep people with their family. Loss of function starts to occur quickly once placed in care.

Gitxsan Health Center is a good example of a program working, where the elderly and the retired can go drink coffee and socialize. Volunteers are coming in teaching classes like beading.

Motion: Invite Northern Health to the August Meeting to explain the criteria and methodology used for bed modeling. (Director Brienon/Director Newell)

Kitimat Air Quality

There are reports of an increased number of visits to the respiratory specialist in Kitimat.

Request for NH to provide statistics on the client volume at the respiratory clinic today compared to 3 to 5 years ago. Panessa to follow up.

Mental Health in Hazelton

- There are vacancies and NH is finding it hard to fill these positions.
- NH Human Resources is working on a broader hiring and retention strategy for the community.
- Staff need to be happy with the organization and the community.
- One new mental health clinician has just been hired, start date is not yet known. Work continues to fill the other positions.
- Currently work is being done to triage the current need and work in cooperation with the First Nations Health Authority.

Q/A, Comments:

There are concerns around why hiring wasn't done sooner as the current vacancies were planned leaves. Despite advance notice these positions are still hard to fill.

Prince Rupert Regional Hospital

- There is no plan to move to 24/7 visiting hours.
- There is a security camera system in place in Prince Rupert Regional Hospital
- This topic of discussion is the result of a staff member doing research for a school project around the patient experience and visiting hours was part of that research.
- The hospital does work to accommodate patients and their families in times of crisis.

Capital Project Updates:

Mills Memorial Replacement

NH has done all it can do at this point. The next step is for the Province.

NH has been consulting with Partnerships BC to make sure they are prepared for the next steps.

Atlin Health Center (Not part of NWRHD) This is a unique facility that is in an improvement district. Planning working is being done for the facility.

Communities can finance projects for less than the Province. Possibly there may be opportunity for a lease back arrangement like Masset.

Correspondence:

G2. Update from Director Pierre, No decision has been made as to the funds being held by the UCHSS. The reasons cited for holding back the funds include concerns about lawsuits and the need for a liability fund. The UCHSS feels they would be better able handle any future legal or insurance issues than the Winch Foundation.

G3. Invite to Dr. Jago's Recognition Event. A letter and flowers will be sent.

Sup(G-1). Comox Strathcona Regional Hospital District.

Motion: That NWRHD write a letter to the Minister of Health supporting the Comox Strathcona Regional Hospital Districts request to review and update the Hospital District Act along with the

implementation of the 2003 Cost Share Review recommendations, but not support fully the list of recommended changes. That the NWRHD request that the review and update of the Hospital District Act be done by a committee which includes representation from all Regional Hospital Districts to ensure the updated Act is reflective of current practices and allows for regional specific differences. (Director Layton/Director Pages)

Motion: That the NWRHD Board approves the expenditure and direct staff to prepare two expenditure bylaws for each of the projects in the amount of \$541,600 for the Prince Rupert Fluoroscopy Room and \$176,800 for the Mills Memorial Hospital Phone System. (Director Pages/Director Ramsey)

Bylaw 100 – NWRHD Capital Expenditure Bylaw – Houston Rooftop Air Handling System

1st and 2nd Reading – Director Pages/Director Cunningham

3rd Reading – Director Kinney/Director Ramsey

Adoption – Director Pages/Director Ramsey

Bylaw 101 – NWRHD Capital Expenditure Bylaw -Mills Memorial SPECT CT Scanner

1st and 2nd Reading – Director Kinney/Director Lowry

3rd Reading – Director Ramsey/Director Pages

Adoption – Director Cunningham/Director Ramsey

New Business:

Discussion regarding a time change for the RBA Meeting

Motion: That the NWRHD Regular Meeting Time will change to 11:30 am to allow a longer scheduled time for the preceding RBA Meeting. (Director Pages/Director Fisher)

Opioid Crisis – What information does Northern Health have on what they are doing? What can communities do? There is a need for information on kits.

- An update is planned for the Fall Joint Meeting.

Motion: Write a letter requesting information currently available on the Opioid strategies for communities. (Director Pages/Director McCallum-Miller)

BCAS

There is a need to see services better coordinated between BCAS and Search and Rescue. There are too many times delays for injuries occurring in the woods.

Motion: Invite BCAS to attend a meeting and discuss services in the NW region.

Request that a copy of the Director's Report be sent to the SNRHD after each meeting.

BCAA Play Here.

Prince Rupert McKay Park has made the top 10 finalists. Please vote.

<https://www.bcaaplayhere.com/>

- **Next Meeting: August 18, 2017 Regular Meeting**

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
CAPITAL EXPENDITURE BYLAW
BYLAW NO. 63**

WHEREAS, the Board of the Stuart-Nechako Regional Hospital District proposes to expend money for capital expenditures included in the 2017 annual budget;

AND WHEREAS, those capital expenditures have received the approval required under Section 23 of the *Hospital District Act*;

NOW THEREFORE, the Board of the Stuart-Nechako Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*;

1. The Board hereby authorizes and approves expenditures of money necessary to complete the following capital expenditures totaling \$413,375 representing a portion of the capital expenditures included in the 2017 budget more particularly detailed as follows:

<u>Description</u>	<u>Amount</u>
Minor Capital Grant	177,000
Minor Building Integrity	24,000
Community Health Record - Public Health, Regional Chronic Disease, InterProfessional Teams	77,099
Community Health Record – Mental Health/HCC/Clinical Data Repository/Reporting	29,514
PACS and Cardiology Information System	86,709
Health Link North – Cerner Upgrade	<u>19,053</u>
	<u>\$413,375</u>

2. The board hereby delegates the necessary authority to the Treasurer to settle payment.
3. This bylaw may be cited for all intents and purposes as the “Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 63, 2017.”

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

READ A THIRD TIME this day of , 2017

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

I, hereby, certify that this is a true copy of Bylaw No. 63 as adopted.

Corporate Administrator