



Regional District of Bulkley-Nechako GRANT IN AID APPLICATION FORM

**NOTE TO APPLICANTS:
APPLICATIONS MUST BE SUBMITTED ON THE FORM PROVIDED.**

SUBMIT APPLICATIONS TO:

Regional District of Bulkley-Nechako
37-3rd Avenue / PO Box 820
Burns Lake, B.C. V0J 1E0
or via email to: info@rdbn.bc.ca

NOTE TO APPLICANTS:

- Industrial, commercial, individuals, and business undertakings ARE NOT eligible for assistance under this program;
- Please use the RDBN Board Policy and Application Completion instructions as a guideline and be advised that the Regional Board of the Regional District of Bulkley-Nechako reserves the right to amend the said policies from time to time as it deems appropriate;
- Please make sure that your application is clearly legible and will photocopy with good results.
- Personal information requested on this form is collected under the Freedom of Information and Protection of Privacy Act section 26(c) and will be used for the purpose of processing your application. Any information submitted with the application or provided to the RDBN for consideration and in support of the application may be made available for review by any member of the public. If you have any questions about the collection and use of this information, please contact the RDBN Information and Privacy Coordinator at 1-800-320-3339.
- The RDBN is able to process grant payments much more quickly through Electronic Funds Transfer (EFT) and we hope that you will also recognize the benefits of faster payment and reduced carbon footprint. Electronic payments are quicker, more efficient, and reduce costs. If you have not submitted the form to be eligible for EFT, you can find it on our website at <https://www.rdbn.bc.ca/departments/finance/accounts-payable-electronic-funds-transfer-agreement>
- Wherever possible, the RDBN encourages Grant in Aid recipients to source purchases and services from local suppliers.
- If you have any questions or require assistance, please contact the Economic Development Department of the Regional District of Bulkley-Nechako at the above address, or:
Phone: (250) 692-3195 or toll free at 1-800-320-3339
Fax: (250) 692-3305 email: economic.development@rdbn.bc.ca

GRANT IN AID APPLICATION FORM

Organization Legal Name: _____

Organization Mailing Address:

Contact Person 1:

Contact Name: _____

Contact Phone Number: _____

Contact Email Address: _____

Contact Person 2:

Contact Name: _____

Contact Phone Number: _____

Contact Email Address: _____

Is your organization signed up to receive funds from the RDBN via Electronic Funds Transfer?

Yes

No, we prefer a cheque.

No, but we would like to be.

Application Summary

Project or purpose for which you require assistance:

Amount of Grant Requested \$ _____

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

(signature of authorized signatory)

(Title)

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Applicant Profile

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

2. Which RDBN electoral area(s) receive services or benefits from your organization?

Electoral Area A (Smithers/Telkwa Rural)

Electoral Area E (Francois/Ootsa Lake Rural)

Electoral Area B (Burns Lake Rural)

Electoral Area F (Vanderhoof Rural)

Electoral Area C (Fort St. James Rural)

Electoral Area G (Houston/Granisle Rural)

Electoral Area D (Fraser Lake Rural)

3. Is your organization voluntary and non-profit? ____YES ____NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

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If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved	Denied	Pending

3. Have you received assistance (grant in aid/waiving of fees, etc.), from the Regional District of Bulkley-Nechako in previous years?

_____YES _____NO

If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

a) Offer direct financial assistance to individuals or families? _____YES _____NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? _____YES _____NO

c) Provide an opportunity for individuals to make direct contributions? _____YES _____NO

d) Is your organization part of a provincial or national fundraising campaign? _____YES_____NO

Don't forget to attach the required financial report.