



Regional District of Bulkley-Nechako Request for Quotes – Metal Recycling Solicitation # RDBN-ENV-26-02 RFQ: Metal Recycling for 2026

Description of Project

- a. The Regional District of Bulkley-Nechako (the Regional District) is requesting quotations for the purchase of scrap metals (figure 1) for **2026 only** from eight (8) solid waste management facilities (see map in Figure 2). Table 1 lists the facility locations, the order of service and estimated quantity of the stockpiled metal (as of March 28, 2026):

Table 1. Facilities & Material Information

Facilities	Address	Quantity	Target Completion
Granisle Transfer Station	66201 Babine Road	250m ³	May 8, 2026
Southside Transfer Station	36007 Eakin Settlement Road	600m ³	May 15, 2026
Smithers/Telkwa Transfer Station	6150 Donaldson Road	2000m ³	May 29, 2026
Knockholt Landfill	8072 Aitken Road	900m ³	June 9, 2026
Burns Lake Transfer Station	4410 Babine Lake Road	1200m ³	June 12, 2026
Fraser Lake Transfer Station	3366 Fraser Lake Airport Road	550m ³	June 19, 2026
Fort St. James Transfer Station	1521 Necoslie Road	1200m ³	June 26, 2026
Vanderhoof Transfer Station	650 Dump Road	1500m ³	July 10, 2026
Fraser Lake Transfer Station	3366 Fraser Lake Airport Road	Transtor	July 31, 2026

The contractor must complete the metal removal in the order listed above.



Figure 1. Typical Regional District metal stockpile

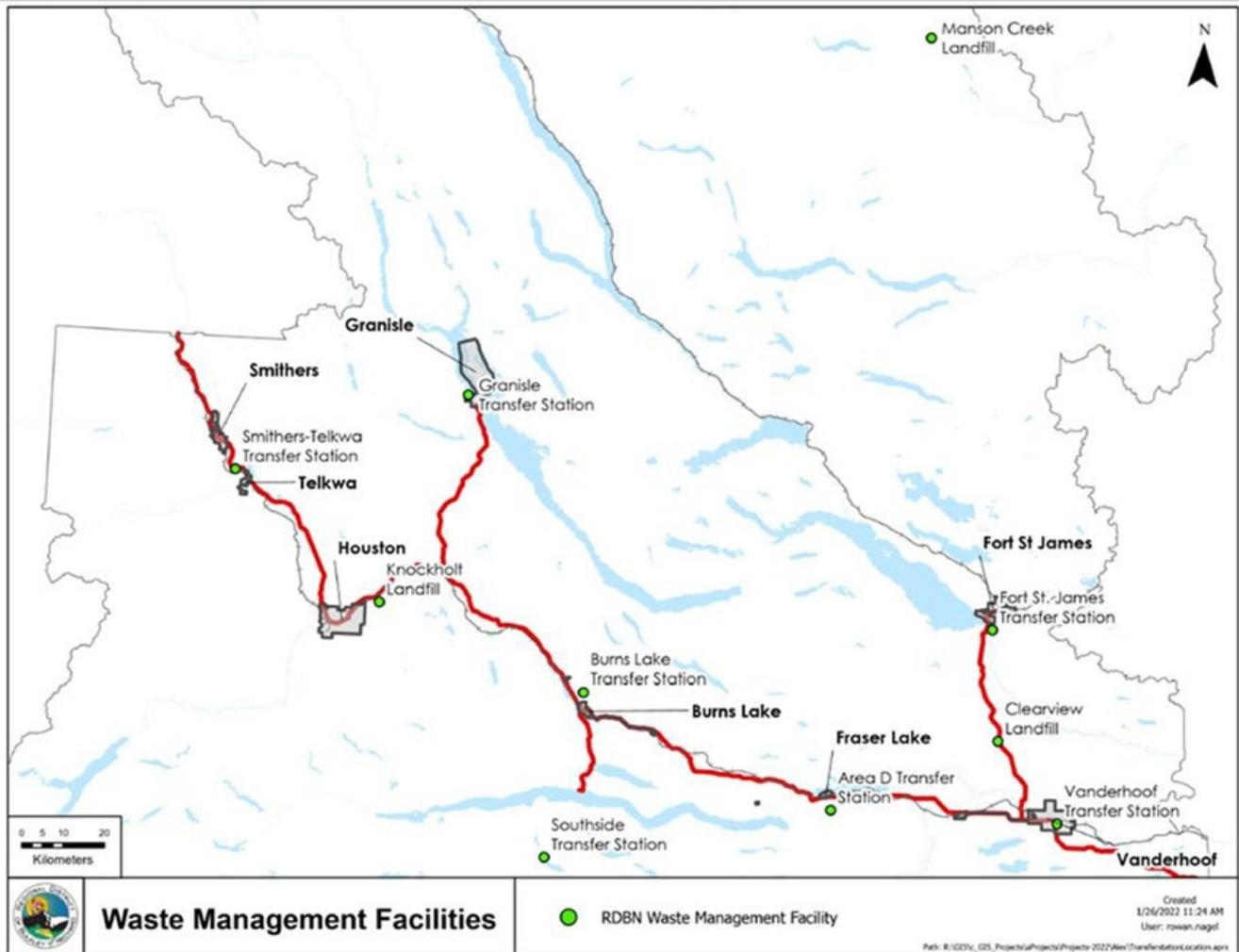


Figure 2. Location of Regional District waste management facilities

- b. The Regional District also requires the three (3) steel transtor bins (figure 3) currently located at the Fraser Lake Transfer Station to be removed and recycled. The units are approximately (H) 4.7m x (W) 4.4m x (D) 4.9m in size and will require dismantling or oversize permits to be hauled as is. The units will be detached from their foundation with all fluids removed and stored on site. The approximate weight of each bin is 5.2MT



Figure 3. Transtor bins at the Fraser Lake and Area D (Fraser Lake Rural) Transfer Station

Only qualified and experienced companies will be considered for this project. The successful proponent will enter into a contract to carry out work under this Request for Quote (RFQ). This RFQ is based on the premise that the sale value of the recyclable scrap metal material will equal or exceed the cost of processing, transport and sale of the material in accordance with the specifications outlined in this document. Therefore, the Regional District will not make any payment to the Contractor as a result of any contract resulting from this RFQ.

The Regional District is requesting proposals to generate revenue for the recycling of scrap metal. This includes:

- Preparation of materials for market
- Transportation of material to markets

The Regional District has the following expectations;

- That the successful contractor will provide reliable, consistent service to the Regional District.
- That the successful contractor will be able to provide proof satisfactory to the Regional District that the materials collected are recycled.
- That the successful contractor will pay the Regional District revenue for all scrap metals collected by the contractor for recycling.

The scrap metal storage areas are segregated at each facility, and the deposit of contaminants is not permitted. However, it is anticipated that some contaminants can be expected and that the contractor will not be compensated to remove contaminants, nor shall the Regional District be subject to any damages that may result due to contaminants.

Any non-recyclable contaminants found in the scrap metal storage area are to be set aside by the successful contractor in a single pile for removal by the Regional District. Once the bulk of the metal has been collected the contractor must use all measures to clean up the small pieces of metal from the drop off zone.

Details of Supply

a. Quantity

Estimated quantities of available scrap metal as of March 28, 2026, are listed in Table 1, however, the Regional District does not guarantee quantities.

b. Quality

Scrap metal storage areas contain all types of general metal, including, but not limited to, steel, iron, aluminum, copper, auto body hulks, and appliances. The scrap metal storage areas are segregated in each facility and the deposit of contaminants is not permitted. All auto body hulks have had all fluids removed as well as tires. All appliances with refrigeration units have had ozone depleting substances removed. Compressed cylinders are not permitted unless the valve is removed, or obvious punctures are present. Efforts have been made to ensure there are no contaminant materials in the scrap metal piles; however, it is anticipated that some contaminants may be present.

c. Contractor Requirements

The Contractor shall supply all labour, equipment, materials, fuels, licenses, permits, insurance, safety precautions, security and all things necessary to perform the work of the contract including the sale of collected materials, transport to the purchaser and payment to the Regional District. Contractors are invited to visit any of the subject Landfill and Transfer Station sites during the RFQ request period to view the existing stockpiles of collected scrap metal.

At the completion of each Facility service, the Contractor shall clean up the metal collection storage area, make a neat pile of any non-recyclable contaminants and carefully pass a magnet over the storage area to remove any metal which may damage the tires of delivery or service vehicles. All recyclable metals in the stockpiles must be removed, regardless of current scrap prices.

Insurance

The Contractor, without limiting its obligations or liabilities, and at its own expense, must provide and maintain throughout the Contract term, the following insurances with insurers licensed in the Province of British Columbia in forms acceptable to the Regional District. All required insurance (except Professional Liability Insurance and automobile insurance on vehicles owned by the Contractor) shall be endorsed to show the Regional District as additional insured and provide the Regional District with thirty (30) days' advance written notice of cancellation or material change.

The Contractor's insurance policies shall include a deductible no greater than \$25,000 for each claim. The Contractor must provide the Regional District with evidence of the required insurance, in a form acceptable to the Regional District, upon notification of award and prior to the execution and delivery of the contract:

Commercial General Liability (CGL), written on an occurrence-based form, in an amount not less than \$3,000,000 inclusive per occurrence insuring against bodily injury and property damage and including liability assumed under the contract. The Regional District is to be added as additional insureds. Such CGL coverage shall include the following liability extensions:

- a. Contingent Employers Liability, Broad Form Products & Completed Obligations, Personal Injury, Blanket Contractual, and Cross Liability.
- b. Professional Liability in an amount not less than \$3,000,000 inclusive per occurrence.

Where the Contractor requires the use of automobiles to undertake the Work of the Contract, the Contractor will have the following:

- a. Automobile Liability on all vehicles owned, operated, or licensed in the name of the Contractor in an amount not less than \$2,000,000 per occurrence.
Non-owned Automobile Liability insurance in an amount not less than \$2,000,000 per occurrence.

The Contractor shall ensure that all sub-contractors forming from this Contract meet the insurance requirements outlined above. It is the sole responsibility of the Contractor to determine if additional limits of liability insurance coverage are required to protect them from risk.

Occupational Health and Safety

The Contractor will use due care and take all necessary precautions to ensure the protection of persons and property at the Facilities and will comply with the Workers' Compensation Act of the Province of British Columbia.

The Contractor must prepare a Health and Safety plan in accordance with the provincial WorkSafe BC. A copy will be submitted to the Regional District prior to commencing the Work.

Frequency of Service

The Contractor must service all sites exactly once. The Regional District requires the facilities to be serviced in a specific order to accommodate site projects that are to be completed during the summer of 2026. Target completion dates are shown in Table 1. The transfer bin removal must be completed no later than July 31, 2026.

A proposed workplan and servicing schedule will be submitted to the Regional District with each Quotation; any deviation from the proposed schedule must be reported to and approved by the Regional District a minimum of 2 weeks in advance of the service date.

Reporting

The metal recycler must provide to the Regional District a summary of weights of scrap metals removed from each site within two weeks of removal of the scrap metals from the site. Please note that the Regional District operates a weigh scale at the Knockholt Landfill which can be utilized to track load weights from this facility. All other facilities do not have a weigh scale on-site, so the metal recycler will be responsible for obtaining the required scale tickets.

Quotation Submission Requirements

The Regional District invites the submission of quotations from qualified vendors for the purchase and removal of scrap metals.

The Quote must include:

- The price per metric tonne for mixed metal
- The price per metric tonne for three (3) transtor bin removal; dismantle, haul and recycle **OR** the net cost to complete this work if the metal recovery revenue does not cover expenses.
- Proposed workplan and schedule, aligned with above scope
- Basic safety plan for the works
- Description of your company and experience with this work
- Proof of minimum \$3 million comprehensive general liability insurance

The Regional District will accept Quotes submitted by email or by BC Bid e-service.

All proposals must be submitted to the Regional District by 4:00 pm (local time) on Tuesday, April 21, 2026.

Proposals submitted by fax will NOT be accepted. Any Quotes received after the closing time will be considered disqualified.

By Email

One (1) single PDF file containing your submission must be delivered to the Regional District by email at bid@rdbn.bc.ca. The Regional District will confirm receipt of emails.

By BC Bid e-service

Proposals can be submitted using the BC Bid e-service. Only pre-authorized electronic bidders registered on the BC Bid Portal can make an electronic submission using the BC Bid system. It is recommended that Proponents become familiar with the online submission process before the closing date.

Inquiries regarding the RFQ may be directed by email to bid@rdbn.bc.ca.

Please note that questions related to this Request for Quotes will be accepted up to 4:00 pm on Monday April 13, 2026. This will allow the answers to questions asked to be properly distributed to all interested parties via BC Bid.

Proponents shall be solely responsible for the delivery of their proposal in the manner and time prescribed. All submissions must be delivered according to the instructions provided herein and the Regional District will accept no responsibility for documents delivered to any other location.

Confidentiality

In accordance with the Freedom and Information and Protection of Privacy Act, the Proponents will treat as confidential and will not, without prior written consent of the Regional District, publish, release, or disclose, or permit to be published, released, or disclosed, any information supplied to, obtained by, or which comes to knowledge of the Proponents as a result of this RFP except insofar as such publication, release or disclosure is required by the laws of British Columbia.

Award of Contract

The intent of this document is to enter into a contract with a skilled and qualified Contractor for the scheduled pick-up, removal, and recycling of scrap metal from local area Landfills and Transfer Stations.

Quotes will be evaluated based on factors such as experience in similar projects, ability to perform the contract according to its terms, availability of contractors' workforce and subcontractors if applicable, reputation for quality of work, for timeliness, the quoted price and level of service.

The successful bidder will enter into a contract with the Regional District commencing on the date of acceptance of the bid and expiring on August 31, 2026.

The Contractor will provide the required documentation verifying required insurance coverage and WorkSafe BC coverage upon notification that the Regional District has accepted their quote and prior to the commencement of work.

No work is to proceed without the prior authorization of the Regional District to the Contractor.

The Regional District reserves the right to disqualify any quotation that fails to meet any requirement of this RFQ.

The award of this contract is at the sole discretion of the Regional District. The lowest, highest or any price quote will not necessarily be accepted. The Regional District reserves the right to not award this quotation, at its sole discretion.

Any contract resulting from this competitive bid will be governed by and construed and interpreted in accordance with the laws of the Province of British Columbia.

In providing a submission to this competitive bid, the supplier confirms that:

- a. It does so without collusion with any other supplier; and
- b. It has no conflict of interest with any party in the Regional District regarding their submission.