



"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

REQUEST FOR QUOTATIONS -NEW TANDEM-AXLE GRAVEL TRUCK

**Regional District of Bulkley-Nechako
37 3rd Avenue
Burns Lake**

Solicitation # RDBN-ENV-26-04

Request Issued: April 15, 2026

**Closing Date: Monday May 11, 2026
4:00 pm (Local Time)**

Contact: Alex Eriksen, Director of Environmental Services
bid@rdbn.bc.ca

WWW.RDBN.BC.CA

1-250-692-3195

INFO@RDBN.BC.CA

1-800-320-3339

37 3RD AVE, PO BOX 820 BURNS LAKE, BC V0J 1E0

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1 PROJECT SUMMARY

The Regional District of Bulkley-Nechako (the Regional District) seeks to purchase a new tandem-axle gravel truck that will be used at our Regional Landfills and Transfer Stations to haul soil, rocks, wood, and other materials.

Submissions must:

1. Be submitted by 4:00pm on Monday May 11, 2026, as per Section 3
2. Include a completed Reply Form as per Section 4
3. Include a completed Specifications Form as per Section 6
4. Include a brochure of the Quoted Vehicle
5. Include a completed Conflict of Interest Disclosure Form as per Section 12

The terms and conditions applicable to this Request for Quotations are contained within this document. Submission of a quotation in response to this RFQ indicates acceptance of all terms and conditions contained herein or in any addenda issued by the Regional District.

2 CANCELLATION OF RFQ

The Regional District reserves the right to cancel this Request for Quotations at any time and for any reason and will not be responsible for any direct or indirect loss, damage, cost, or expense incurred or suffered by any Proponent because of such cancellation. The acceptance of any quotation and the subsequent execution of a contract may be subject to funding and approval by the Board of the Regional District of Bulkley-Nechako.

3 SUBMISSION GUIDELINES

The Regional District invites the submission of quotations from qualified vendors for the supply and delivery of a new tandem-axle gravel truck as outlined in this document.

The Regional District will accept Quotations submitted by email or by BC Bid e-service.

All Quotations must be submitted to the Regional District by 4:00 pm (local time) on Monday May 11, 2026.

Quotations submitted by fax will **NOT** be accepted. Any Quotations received after the closing time will be considered disqualified.

By Email

One (1) single PDF file containing your submission must be delivered to the Regional District by email at bid@rdbn.bc.ca. The Regional District will confirm receipt of emails.

By BC Bid e-service

Proposals submitted using the BC Bid e-service. Only pre-authorized electronic bidders registered on the BC Bid Portal can make an electronic submission using the BC Bid system. It is recommended that Proponents become familiar with the online submission process before the closing date.

4 INQUIRIES AND CLARIFICATION

Inquiries regarding the RFQ may be directed by email to bid@rdbn.bc.ca.

Please note that questions related to this Request for Quotations will be accepted up to 4:00pm on Monday, May 4, 2026.

This will allow the answers to questions asked to be properly distributed to all interested parties.

Proponents shall be solely responsible for the delivery of their quotations in the manner and time prescribed. All submissions must be delivered according to the instructions provided herein and the Regional District will accept no responsibility for documents delivered to any other location.

Any quotation submitted after the submission closing date Monday May 11, 2026, will not be evaluated and will remain unopened.

To ensure your receipt of any answers to questions asked or addendums issued, you must fill out and return the attached Quotation Reply form to bid@rdbn.bc.ca.

Failure to submit a properly filled out Quotation Reply Form absolves the Regional District of any obligation to provide addendums to Proponents wishing to submit a quotation.

See Appendix A for the Quotation Reply Form

5 ADDENDA

Addenda to this RFQ may be issued prior to closing in response to queries received or at the initiative of the Regional District. Addenda will be in written form posted on BC Bid and the Regional District website. Information contained within RFQ addenda is considered an integral part of the RFQ and should be considered by Proponents when responding to this RFQ.

All final Addenda will be issued and posted on BC Bid and the Regional District website by Wednesday May 6, 2026, 4:00 pm.

Verbal communications will not be binding unless confirmed by written addenda.

6 SPECIFICATIONS

The Specifications Form in Appendix B must be completed in full and be included with the submission. Proponents may submit supplemental information with the quote to clarify or explain specified features, additional features and brand advantages. A brochure for the Quoted tandem-axle gravel truck must be included with the submission.

If alternative solutions are offered, the information should be submitted in the same format as a standard proposed response but should be clearly marked as an "Alternative Quotation". If a Proponent submits more than one quotation each must be separately and uniquely identified.

7 CHANGES TO QUOTATIONS

By written notice submitted prior to the closing date, a Proponent may amend or withdraw its quotation. Upon closing, all quotations become irrevocable and may not be amended or withdrawn except where the Proponent and the Regional District have mutually agreed to a change for the purpose of entering into a contract.

Information obtained from any other source is not official and should not be relied upon.

8 PROPONENT'S EXPENSES

The Regional District will not be responsible for any costs incurred by the Proponents as a result of the preparation or submission of a Proposal pertaining to this RFQ. The accuracy and completeness of the Quotation is the Proponent's responsibility. If errors are discovered, they will be corrected by the Proponent at their expense.

Proponents acknowledge that the Regional District, in preparation for the RFQ supply of oral or written information to Proponents, review Quotations or the carrying out the Regional District's responsibilities under this RFQ, does not owe a duty of care to the Proponents.

9 CONFIDENTIALITY OF INFORMATION

In accordance with the Freedom and Information and Protection of Privacy Act, the Proponents will treat as confidential and will not, without prior written consent of the Regional District, publish, release, or disclose, or permit to be published, released, or disclosed, any information supplied to, obtained by, or which comes to knowledge of the Proponents as a result of this RFQ except insofar as such publication, release or disclosure is required by the laws of British Columbia.

10 OWNERSHIP OF QUOTATIONS AND FREEDOM OF INFORMATION

All Quotations submitted under this RFQ become the property of the Regional District and will not be returned to the Proponent. The Regional District advises Proponents that parts or all their Quotations may be subject to the provisions of British Columbia's *Freedom of Information and Protection of Privacy Act (FOIPP)* and the *Community Charter*. Proponents who wish to ensure parts of their Quotations are protected from disclosure under the FOIPP Act should specifically identify any information or records provided with their Quotations that constitute a) trade secrets, and b) that are supplied in confidence, and c) the release of which could significantly harm their competitive position. Information that does not meet all three of the foregoing categories may be subject to disclosure to third parties. Please refer to the *Freedom of Information and Protection of Privacy Act* for further information. The Regional District cannot guarantee that any information contained within a quotation will remain confidential if a request for access is made.

This RFQ should not be construed as an agreement to purchase goods or services nor as an invitation to perform any service for the Regional District except as specifically outlined herein. Quotations shall remain open for acceptance by the Regional District for a minimum of 60 days after the RFQ closing date.

The Regional District's intent is to enter into a contract with the Proponent who has submitted the best value quotation. The Regional District reserves the right to accept any or none of the Quotations submitted and will evaluate Quotations based on the best value offered to the Regional District and not necessarily the lowest price, using the criteria specified in this RFQ.

The Regional District reserves the right in its sole unrestricted discretion to:

- a) Reject any and/or all irregularities in a quotation submitted.
- b) Waive any defect of deficiency in a quotation whether that defect of deficiency materially affects the quotation and accept that quotation.
- c) Reject any and/or all Quotations for any reason, without discussion with the Proponent(s); and
- d) Accept a quotation which is not the lowest price quotation.

In addition to any other provision of this RFQ, the Regional District may, at its absolute discretion, choose not to consider a Quotation if the Proponent, or any officer or director of the Proponent, is or has been engaged directly or indirectly in a legal action against the Regional District in relation to any matter.

Proponents should not attempt to solicit any members of the elected Board of Directors or employees of the Regional District. Any solicitation may result in the Proponent being removed from consideration.

11 EVALUATION CRITERIA

Quotations will be ranked on a points basis. Quotes will be evaluated based on the:

1. Cost – will be evaluated based on relative cost of all quoted units.
2. Specifications and included features – must meet requirements in Appendix B
3. Delivery date – short lead times will be awarded more points
4. Service package - points awarded for local serviceability.
5. Quotation Quality – presentation, details and clarity

The Quotation Evaluation Form is a tool to assist in the evaluation process; however, it is not the sole determining factor in the evaluation process.

See Appendix C for the Quotation Evaluation Form

12 CONFLICT OF INTEREST

When submitting a Quotation, the Proponent must complete, sign and include with their Proposal a Conflict of Interest Disclosure Statement (Appendix "D").

The Regional District may reject a Quotation based on an actual, potential, or perceived conflict of interest.

The Regional District may reject any Quotation where:

- a) One or more of the directors, officers, principles, partners, senior management employees, shareholders, or owners of the Proponent, is an officer, employee, or director of the Regional District or a consultant involved in the procurement process, or is a member of the immediate family of an officer, employee or director of the Regional District or a consultant involved in the procurement process; or
- b) In the case of a Quotation submitted by a Proponent who is an individual person, where that individual is an officer, employee, or director of the Regional District or a consultant involved in the procurement process or is a member of the immediate family of officer, employee, or director of the Regional District or a consultant involved in the procurement process.

(collectively, "Restricted Parties")

A Proponent who has any concerns regarding whether a current or prospective employee, advisor, or member of that Proponent is, or may be, a Restricted Party, should request an advance decision by submitting to the Chief Administrative Officer (CAO), not less than ten working days (**Monday April 27, 2026**) prior to the Closing Time, by email, the following information:

- a) Names and contact information of the Proponent and the person which the advance opinion is requested;
- b) A description of the relationship that raises the possibility or perception of a conflict of interest or unfair advantage; and
- c) Copies of any relevant documentation

The Regional District may make an advance decision regarding whether the person is a Restricted Party, and whether the Regional District will reject a Proposal based on the information provided. If Proponent has identified an actual, perceived or potential conflict of interest regarding this RFQ process or project, the Proponent must submit a Conflict of Interest Disclosure Statement (Appendix "D") to the CAO by **Monday May 4, 2026**.

13 AWARD OF CONTRACT

A purchase order issued to the Suppliers will indicate acceptance of their Quote. The purchase order together with the Quote documents and the Dealership Service Agreement forms the Contract.

APPENDIX A – QUOTATION REPLY FORM

QUOTATION REPLY FORM	
Project Title: New Tandem-axle Gravel Truck	
Company Name: _____	
Contact Person: _____	
Contact Information	
Phone	
e-mail	
Mailing Address	

APPENDIX B - SPECIFICATIONS FORM

Specification	Description (Specified or Alternative)	Included Cost	Optional Cost
New Tandem-axle Gravel Truck			
Year, Make and Model			
Approximately 500hp			
Radiator Guard			
Manual Transmission			
Tandem-axle			
Front Axel Rating of 20,000 lbs			
Rear Axle Rating of 46,000 lbs			
22.5" Wheels/Tires			
Specify axle ratio			
Air ride suspension and air brakes			
Large Capacity Fuel Tank(s) - specify			
Split Fuel & Hydraulic tanks (passenger side)			
Cold Climate Package (block heater, 1000 CCA battery, engine preheat etc.)			
Programmable diesel pre-heater			
High Durability Box with T1 steel floor (fx. Hardox)			
High-lift gate			
Electric Auto Tarp			
Pintle Hitch & plumbed and wired for a pup trailer, compatible with existing RDBN Truck (see Appendix E)			
Fire Extinguisher and mount			
Hands-free Bluetooth calling			
VHF Radio			
Full set of Winter Tires			
Chains and Related Storage Hooks			
Standard Warranty Package - indicate years/hours			
Closest Service Center and Technician			
Guaranteed Delivery Date (in weeks)			
	GST		
	PST		
	TOTAL		
Additional Features			
OPTIONAL:			
OPTIONAL:			
OPTIONAL:			
OPTIONAL:			

APPENDIX C - QUOTATION EVALUATION FORM

QUOTATION EVALUATION FORM		
Project Title: New Tandem-axle Gravel Truck		
Proponent's Name: _____:		
Evaluation Date: _____ Evaluator: _____		
Submission Requirements	YES	NO
Complete Proposal received prior to closing		
Completed Reply Form		
Completed Specifications Form		
Brochure of Quoted Gravel Truck		
Completed Conflict of Interest Form		
Evaluation Criteria	Points Awarded	
Cost: (40 points) <ul style="list-style-type: none"> • Includes all required specifications, delivery, taxes, warranty etc. 		
Specifications: (25 points) <ul style="list-style-type: none"> • Meets specifications • Alternate or additional features adequately explained 		
Service Package: (20 points) <ul style="list-style-type: none"> • Warranty (hours/years, included components) • Local Serviceability (identify service locations and/or technicians) 		
Delivery Date: (10 points) <ul style="list-style-type: none"> • In stock products • Prompt delivery 		
Quote Quality: (5 points) <ul style="list-style-type: none"> • Clear and concise, descriptions and explanations • Presentation and overall quality 		
Total Score	100	

APPENDIX D - CONFLICT OF INTEREST DISCLOSURE STATEMENT

Proponent Name: _____

The Proponent, including its officers, employees, and any person or other entity working on behalf of or in conjunction with (including subcontractors), the Proponent on this procurement process:

- is free of any conflict of interest that could be perceived to improperly influence the outcome of this procurement process.
- has not, and will not, participate in any improper procurement practices that can provide the Proponent with an unfair competitive advantage including obtaining and using insider type information to prepare a solicitation offer or participating in bid rigging.
- has an actual, perceived or potential conflict of interest regarding this procurement process as a result of:

State reason(s) for conflict of interest:

If an actual, perceived or potential conflict of interest regarding this procurement process has been identified, the Proponent must submit this document to the CAO by **Monday May 4, 2026**.

By signing below, I certify that all statements made on this form are true and correct to the best of my knowledge.

Print Name of Person Signing Disclosure

Authorized Representative of:

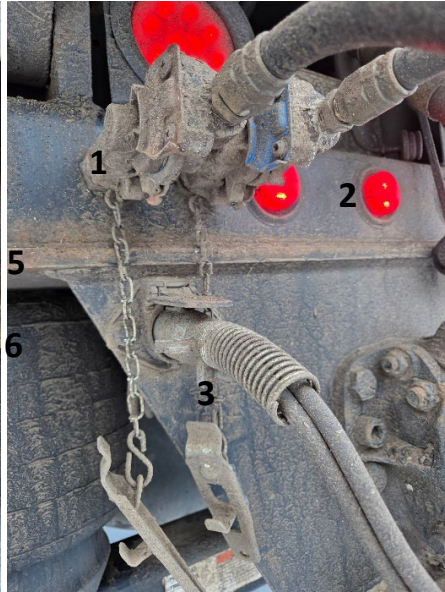
Signature of Person Making Disclosure

Date Signed

APPENDIX E - PLUMBING AND WIRING FOR HITCH



Connectors 1 through 6



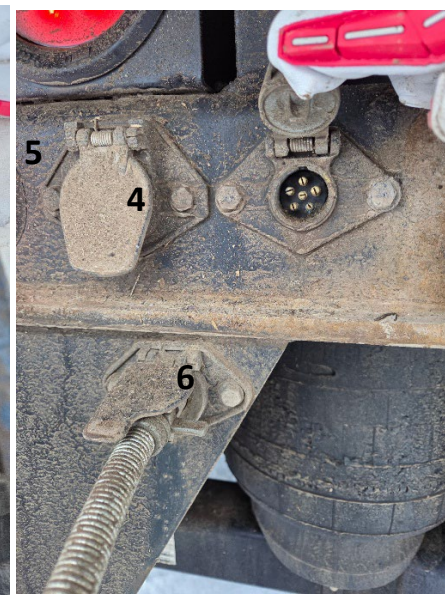
Connector 1 and 2



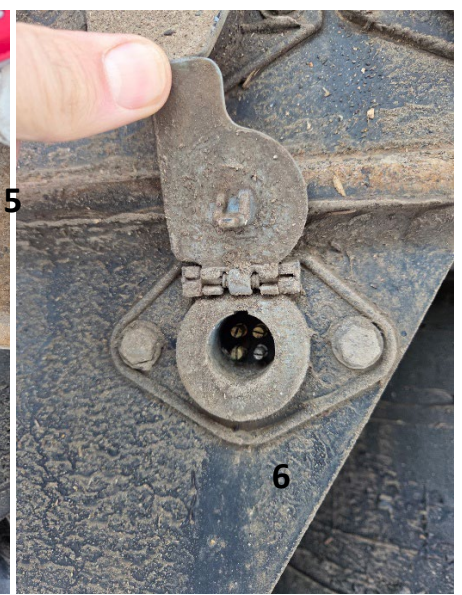
Connector 3



Connector 4



Connector 5



Connector 6