



Regional District of Bulkley-Nechako

Gate-Check/Scale Attendant Smithers/Telkwa Transfer Station and Recycling Depot

The Regional District of Bulkley-Nechako is seeking applicants for a permanent, part-time Gate-Check/Scale Attendant position at the Smithers/Telkwa Transfer Station and Recycling Depot. The shift scheduled for this position is Friday through Sunday. Winter hours from October to April are 10:00 am to 4:30 pm and summer hours from May to September are 10:00 am to 6:00 pm. The starting wage is \$24.43 per hour and does not include a benefits package. Internal applicants are subject to a trial period.

Gate-Check/Scale Attendants are responsible for screening all vehicles visiting the site and directing them to the appropriate disposal areas.

This position requires prolonged standing and walking, wearing respirator masks for periods of two hours or more (note: no facial hair or beards), lifting weights up to 40 pounds, continuous bending, maintaining a high level of physical activity to manage vehicle screening, and extended interaction with the public.

Responsibilities and Duties:

- Checking and screening for restricted waste.
- Educate, promote, and direct the public on the proper use of disposal, recycling, and re-use areas.
- Document and report site activities.
- Assist in maintaining site cleanliness and accessibility.
- Other duties as assigned.

Skills and Qualifications:

- Good public relations skills.
- Safety conscious.
- Comfortable with technology (computers, smartphones, tablets).
- Ability to correctly fill out paperwork and documentation.
- Understanding of local reuse and recycling opportunities.
- Ability to work outdoors in all weather conditions.
- Ability to keep an organized, clean, and tidy facility.

Education:

- Grade 12 or equivalent
- Post-secondary students will be considered



Preferred Certifications:

- OFA Level 1
- WHMIS
- Valid Class 5 BC Driver's License

Resumes will be accepted until the position is filled with review beginning on August 4, 2026, and should be addressed to:

Alex Eriksen, Director of Environmental Services

Subject Line: Gate-Check/Scale Attendant – Smithers

Email: hr@rdbn.bc.ca

Mail: PO Box 820, Burns Lake, BC V0J 1E0