

FORT FRASER LOCAL COMMUNITY COMMISSION**August 4, 2026****11:00 AM****Via Zoom**
.....**Call to Order****Agenda**

- Motion to approve the agenda as proposed

Minutes

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- Motion to accept the minutes of June 16, 2026

Business Arising from the Minutes**Reports**

- John Illes, Chief Financial Officer – 2026 Actuals to Budget (June 30) Page 7-11

Verbal Reports

- Alex Eriksen, Director of Environmental Services - Update
- Area “D” Director Report– Mark Parker
- Cheryl Anderson, Director of Corporate Services – 2026 Local Government Elections

New Business**Next Meeting Date – October 2026****Adjournment**

FORT FRASER LOCAL COMMUNITY COMMISSION MEETING MINUTES
Monday, June 16, 2026
Via Zoom

Present Commissioner Frederick Webster, Chair
 Commissioner Don Webster
 Commissioner Linda Cochran
 Commissioner Steve Cochran
 Area "D" Director Mark Parker
 Alex Eriksen, Director of Environmental Services
 John Illes, Chief Financial Officer, RDBN
 Cheryl Anderson, Director of Corporate Services, RDBN
 Janette Derksen, Waste Diversion Supervisor, RDBN

Call To Order Chair Frederick Webster called the meeting to order at 11:01 am.

Agenda

FFLCC 26-03-1 Moved by Linda Cochran/Seconded by Don Webster

 That the Agenda for the meeting of June 16, 2026 be approved.

Carried Unanimously

Minutes

FFLCC 26-03-2 Moved by Steve Cochran/Seconded by Linda Cochran

 That the minutes of April 13, 2026 be approved.

Carried Unanimously

Business Arising from the Minutes

None

Reports

Street Light Addition Update

John Illes advised that the existing poles where the streetlight addition was requested are secondary poles that don't support streetlights. The cost of upgrading the poles is approximately \$40,000 which would double the budget for the street lighting service for the next 5 years.

FFLCC 26-03-3 **Moved by Steve Cochran/Seconded by Linda Cochran**

That the Commission rescind the following motion:

FFLCC 26-02-4

That the Commission recommend that BC Hydro install one additional streetlight between the 6th Ave and Alexandra and 6th Ave and Royal Street intersections.

Carried Unanimously

FFLCC 26-03-4 **Moved by Don Webster /Seconded by Linda Cochran**

That the Street Light Addition Update report from John Illes, Chief Financial Officer, be received.

Carried Unanimously

Director Parker stated that he will continue to explore options regarding the additional light.

John Illes noted that residents could explore a private streetlight which would be the cheapest option. The streetlight would be on a resident's property on a private pole.

Janette Derksen – Fort Fraser Utility Update

Janette Derksen advised that they are preparing for spring flushing. Notification will be provided in advance.

Alex Eriksen noted that the old pumphouse by the river may be removed this year.

Director Parker asked if spring flushing will affect chlorine levels.

Janette Derksen responded that they are not adjusting the chlorine levels, however, residents may notice a temporary chlorine taste or smell while flushing takes place.

It was noted that there have been very few calls regarding chlorine.

Don Webster asked if water restrictions are in place for Fort Fraser.

Janette Derksen responded that the community has not received notice of water restrictions. She added that enforcement is difficult.

Director Parker noted that the Province's current drought rating of Level 0 does not accurately reflect localized conditions. He advised that current ratings appear to be based on snowpack rather than on-the-ground conditions. Director Parker indicated that he is continuing to raise concerns with the Province, as accurate drought classification is needed to ensure the region can access available drought-related supports.

FFLCC 26-03-5 Moved by Don Webster/Seconded by Steve Cochran

That the verbal report from Janette Derksen, Waste Diversion Supervisor, be received.

Carried Unanimously

595 Corporation Street – Update

Alex Eriksen advised that the property at 595 Corporate Street had previously reverted to the Crown due to unpaid taxes, however, the matter has been resolved and the property has been returned to the owner. As a result, the water

service has not been disconnected.

John Illes noted that payment for water and sewer for the last two years is outstanding.

FFLCC 26-03-6 **Moved by Don Webster/Seconded by Linda Cochran**

That the verbal report from Alex Eriksen, Director of Environmental Services, be received.

Carried Unanimously

Area D Director Report

Director Parker stated that a topic of importance for the RDBN Board is the cumulative impacts of increased industrial activity in the region. He noted the added pressure on waste services, health care, and community facilities. He added that construction of the transmission line will be starting soon.

FFLCC 26-03-7 **Moved by Don Webster/Seconded by Steve Cochran**

That the Area D Director's verbal report be received.

Carried Unanimously

Discussion took place regarding the free civic signs for rural property owners. It was confirmed that Fort Fraser residents are eligible.

The following updates were provided:

- SCADA RFP is outstanding
- Pump has been replaced – waiting for level sensor to arrive
- RFP for sewer manhole maintenance is outstanding

Next Meeting Date – August - TBD

ADJOURNMENT

FFLCC 26-03-8 **Moved by Don Webster/Seconded by Linda Cochran**

That the meeting be adjourned at 11:33 am.

Carried Unanimously

Fred Webster, Chair
FFLCC

Cheryl Anderson
Director of Corporate Services

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Fort Fraser Local Community Commission

FROM: John Illes, Chief Financial Officer

DATE: August 4, 2026

SUBJECT: 2026 Actuals to Budget (June 30)

RECOMMENDATION

Receipt

BACKGROUND

The attached reports are the actual expenditures to June 30th of this year. The expenditures and revenue to date are limited – capital projects are for the most part now moving to tender, and the majority of the income will happen in the beginning of August (for taxation revenue). The Utility fees and charges invoices have all been delivered, and the new “penalty” system has resulted in earlier and more complete payments from homeowners.

No staff concerns are noted from the finance department’s review of the statement.

Attachment: Local Community Budget (1501)
Fort Fraser Sewer Budget (6101)
Fort Fraser Water Budget (6201)
Street Lighting Budget (9103)

REGIONAL DISTRICT OF BULKLEY-NECHAKO

LOCAL COMMUNITY - FORT FRASER

Portion of Electoral Area "D"
Code 0000005 756-AA26

1501

Five Year Financial Plan:

	Per \$1,000 2023 Actual	2024 Actual	0.429 2025 Budget	0.429 2025 Actual	0.449 2026 Budget	2026 Actual	0.831 2027 Budget	0.552 2028 Budget	0.561 2029 Budget	0.571 2030 Budget
REVENUE:										
400002 Taxation	3,966	4,050	7,443	7,443	7,788		14,421	9,578	9,737	9,900
443001 Province of BC - Administration Grant	5,500	5,500	5,000	5,000	5,000		5,000	5,000	5,000	5,000
499999 Prior Year's Surplus	8,321	8,037	7,079	7,079	7,934	7,934	-	2,000	4,000	6,000
TOTAL REVENUE:.....	17,787	17,587	19,522	19,522	20,722	7,934	19,421	16,578	18,737	20,900
EXPENDITURE:										
600101 Commissioners Remuneration	7,036	6,950	7,668	7,290	7,668	3,480	7,821	7,978	8,137	8,300
600201 Comissioners Travel	1,195	330	750	387	750		5,750	750	750	750
601101 Employee Benefits	13		-	-	-		-	-	-	-
601109 Employer Health Tax	143	139	150	148	150	68	150	150	150	150
601401 Staff Travel	-	-	-	-	-		-	-	-	-
609001 Supplies	81	-		125	200		200	200	200	200
609011 Meeting Expenses	300	240	500	384	500		500	500	500	500
610001 Election Expenses (Carry forward)	-	-	7,200		8,000		2,000	4,000	6,000	8,000
651010 Administration Service Charge	981	2,848	3,254	3,254	3,454		3,000	3,000	3,000	3,000
TOTAL EXPENDITURE:.....	9,749	10,508	19,522	11,588	20,722	3,548	19,421	16,578	18,737	20,900
Revenues minus Expenditures	8,037	7,079	-	7,934	-	4,386	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

FORT FRASER SEWER SYSTEM

6101

15845
metres

Five Year Financial Plan:

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2026 Actual	2027 Budget	2028 Budget	2029 Budget	2030 Budget
REVENUE:										
400003 Frontage Tax	45,153	49,791	54,015	50,392	49,796		58,933	68,536	73,789	78,401
442101 Other Grant Revenue				200						
450001 Connection Fees				30,969	31,495	32,391	32,125	32,768	33,423	34,092
450002 User Fees (2022 \$156.00 2023 \$166.00)	30,041	30,937	31,741	30,969	31,495	32,391	32,125	32,768	33,423	34,092
499999 Prior Year's Surplus	26,506	8,192	11,684	11,684	35,711	34,836	-	-	-	-
TOTAL REVENUE.....	101,700	88,920	97,441	93,245	117,002	67,227	91,059	101,304	107,213	112,492
EXPENDITURE:										
602001 Utilities	956	6,508	5,000	6,803	7,000	3,917	7,000	7,210	7,426	7,649
603008 R & M System	9,393	5,260	7,000	17,278	7,000	2,554	10,000	10,300	10,609	10,927
605301 Environmental Monitoring	513	1,237	1,000	1,527	2,500	570	2,500	2,500	2,500	2,500
606001 Communications - (split 1/2 office phone/fax with water)			250		250		250	250	250	250
606003 Advertising	103		250		250		250	250	250	250
608001 Property Insurance	1,280	261	750	802	1,000	410	1,000	1,000	1,000	1,000
608002 Liability Insurance	1,000		1,000		1,000	1,000	1,000	1,000	1,000	1,000
608004 Permits/Fees	1,630	341	10,375	341	1,000	441	1,000	441	1,000	441
609001 Supplies	428	1,213	250	683	1,000	236		236		236
651010 Administration Fees	3,882	3,293	3,127	3,127	3,508		3,508	3,508	3,508	3,508
651012 Admin Service Charge to Enviro	12,500	12,500	12,500	12,500	12,500		12,500	12,500	12,500	12,500
780604 Lease Retirement Expense		1,785	1,839	1,850	1,894		1,951	2,009	2,069	2,131
799999 Prior Year's Deficit										
TOTAL EXPENDITURE.....	31,686	32,398	43,341	44,910	38,902	9,128	40,959	41,204	42,113	42,392
Revenues minus Expenditures	70,014	56,523	54,100	48,335	78,100	58,099	50,100	60,100	65,100	70,100
RESERVE BUDGET										
Transfer from Reserves										
420099 Transfer from Capital or NCPG Reserve or Gas Tax Reserve	232,554		86,000	86,000	122,000		50,000			
Transfer to Reserves										
781001 Contribution to Capital Reserve	60,000	-	-	-				10,000	15,000	20,000
781004 Contribute to Insurance Reserve	100	100	100	100	100		100	100	100	100
781009 Contribute to Major Equipment Reserve										
Net Reserves										
CAPITAL BUDGET										
780001 New Capital Items	232,554	44,739	140,000	98,524	200,000	636	100,000	50,000	50,000	50,000
490001 Use of Capital Items	13,650	13,650	13,650	13,650	13,650		13,650	13,650	13,650	13,650
780101 Amortization	13,650	13,650	13,650	13,650	13,650		13,650	13,650	13,650	13,650
Revenues minus Expenditures and Transfers	9,914	11,684	0	35,711	0	57,463	0	0	0	0

REGIONAL DISTRICT OF BULKLEY-NECHAKO

FORT FRASER WATER SYSTEM		6201									
Parcel Tax Bylaw 1243,1593,1789 \$78,125		18,532 metres									
		Five Year Financial Plan:									
		2023	2024	2025	2025	2026	2026	2027	2028	2029	2030
		Actual	Actual	Budget	Actual	Budget	Actual	Budget	Budget	Budget	Budget
REVENUE:											
400003	Frontage Tax	61,448	62,347	63,234	63,234	61,980		60,533	65,417	69,518	69,238
450001	Connection Fees				100		50				
450002	User Fees (2022 \$281.00 2023 \$300)	49,805	51,641	52,984	51,686	52,565	53,950	53,616	54,688	55,782	56,898
499999	Prior Year's Surplus	41,043	16,290	28,170	28,170	48,379	49,770				
TOTAL REVENUE.....		152,296	130,278	144,388	143,190	162,924	103,770	114,149	120,106	125,300	126,136
EXPENDITURE:											
602001	Utilities	4,175	4,067	5,000	4,547	5,000	1,584	5,500	5,501	5,502	5,503
603005	Connection Expenses										
603008	R & M System	4,202	7,783	20,000	4,709	20,000	2,769	20,600	21,218	21,218	21,855
605301	Monitoring	800	1,410	500	12,990	5,000	1,266	5,000	5,150	5,150	5,150
606001	Communications - (control line & 1/2 phone/fax)	2,572	2,451	2,000	3,612	3,500	2,186	3,500	3,500	3,500	3,500
606003	Advertising	151		250	40	250		250	250	250	250
607001	Legal Expense				845						
608001	Property Insurance	1,608	4,130	4,000	5,821	6,500	3,557	6,250	6,438	6,631	6,830
608002	Liability Insurance	1,000	757	1,000		1,000	1,000	1,000	1,000	1,000	1,000
608004	Permits, Licenses & Fees	1,060		650	924	1,000	492	1,000	1,000	1,000	1,000
609001	Supplies		1,125	500	3,043	3,000	355	3,000	3,000	3,000	3,000
651010	Administration Service Charge	3,801	2,735	2,838	2,838	5,399		5,399	5,399	5,399	5,399
651012	Admin charge to Enviro Services	12,500	12,500	12,500	12,500	12,500		12,500	12,500	12,500	12,500
679999	Miscellaneous Expense	1,860									
799999	Prior Year's Deficit										
TOTAL EXPENDITURE.....		33,728	36,958	49,238	51,870	63,149	13,208	63,999	64,956	65,150	65,986
Revenues minus Expenditures		118,568	93,320	95,150	91,321	99,775	90,562	50,150	55,150	60,150	60,150
RESERVE BUDGET											
Transfer from Reserves											
420099	Transfer from Gas Tax Reserve					46,375	46,375				
420095	Transfer from RBA					134,000	34,434				
Transfer to Reserves											
781001	Contribution to Capital Reserve	85,000	65,000	20,000	20,000			50,000	55,000	60,000	60,000
781004	Contribute to Insurance Reserve	150	150	150	150	150		150	150	150	150
Net Reserves											
CAPITAL BUDGET											
780001	New Capital Items	17,128	0	75,000	22,791	280,000	80,809				
490001	Use of Capital Items	95,000	95,000	95,000	95,000	95,000		95,000	95,000	95,000	95,000
780101	Amortization	95,000	95,000	95,000	95,000	95,000		95,000	95,000	95,000	95,000
Revenues minus Expenditures and Transfers		16,290	28,170	0	48,379	0	90,562	0	0	0	0

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER STREET LIGHTING**

9103

Five Year Financial Plan:

LETTERS PATENT NO LIMIT
SPECIFIED PORTION OF AREA D

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2026 Actual	2027 Budget	2028 Budget	2029 Budget	2030 Budget
REVENUE:										
400002 Taxation	9,986	12,038	8,958	8,958	10,635		11,100	11,100	11,100	11,100
460001 Ministry of Highways Cost Recovery	451	462	400	794	400	541	400	400	400	400
499999 Prior Year's Surplus	1,013		1,642	1,642	465	465				
TOTAL REVENUE.....	11,450	12,500	11,000	11,394	11,500	1,006	11,500	11,500	11,500	11,500
EXPENDITURE:										
602001 Utilities - Hydro	11,195	10,114	10,500	10,429	11,000	4,513	11,000	11,000	11,000	11,000
779999 Misc. Expense	0	-	-	-	-		-	-	-	-
651010 Administration Service Charge	500	500	500	500	500		500	500	500	500
799999 Prior Year Deficit	0	245								
TOTAL EXPENDITURE.....	11,695	10,858	11,000	10,929	11,500	4,513	11,500	11,500	11,500	11,500
Revenues minus Expenditures	(245)	1,642	-	465	-	(3,507)	-	-	-	-