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REGIONAL DISTRICT
OF BULKLEY & NECHAKO

AGENDA

MEETING NO. 14

NOVEMBER 21, 2019

P.O. BOX 820
BURNS LAKE, BC V0J 1E0
PHONE: (250) 692-3195 OR 1-800-320-3339
FAX: (250) 692-3305
www.rdbn.bc.ca

"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

VISION

**“A World of Opportunities
Within Our Region”**

MISSION

**“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”**

AGENDA

Thursday, November 21, 2019



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>ELECTION OF CHAIRPERSON</u>	
	<u>ELECTION OF VICE-CHAIRPERSON</u>	
	<u>AGENDA – November 21, 2019</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u> (All highlighted items may be received as a block)	
7-26	Board Meeting Minutes – October 24, 2019	Adopt
27-29	Broadband Committee Meeting Minutes - October 24, 2019	Receive
30-33	Committee of the Whole Meeting Minutes - November 7, 2019 (Unapproved)	Receive
34-42	Committee of the Whole Meeting Minutes - October 10, 2019	Receive
43-45	Forestry Committee Meeting Minutes - November 7, 2019 (Unapproved)	Receive
46-50	Forestry Committee Meeting Minutes - September 5, 2019	Receive
51-55	Rural Directors Committee Meeting Minutes - November 7, 2019 (Unapproved)	Receive
56-61	Rural Directors Committee Meeting Minutes - October 10, 2019	Receive
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	

Meeting No. 14
November 21, 2019

<u>PAGE NO.</u>	<u>ELECTORAL AREA PLANNING</u> (All Directors)	<u>ACTION</u>
<u>Rezoning Applications</u>		
62-67	Jennifer MacIntyre, Planner 1 Rezoning File No. A-03-19 (Barrie) Electoral Area "A"	Recommendation (Page 66)
<u>Temporary Use Permit Applications</u>		
<i>Call to gallery for comments</i>		
68-77	Jennifer MacIntyre, Planner 1 Temporary Use Permit A-03-19 (Jones) Electoral Area "A"	Recommendation (Page 74)
<i>Call to gallery for comments</i>		
78-106	Jennifer MacIntyre, Planner 1 Temporary Use Permit F-02-19 (CGL Stockpile Site 10A) Electoral Area "F"	Recommendation (Page 81)
<i>Call to gallery for comments</i>		
107-133	Jennifer MacIntyre, Planner 1 Temporary Use Permit F-03-19 (CGL Laydown Site 26) Electoral Area "F"	Recommendation (Page 110)
<u>DEVELOPMENT SERVICES</u> (All Directors)		
<u>Referrals</u>		
134-144	Jennifer MacIntyre, Planner I Land Referral No. 7410110 (Hopkins) Electoral Area "F"	Recommendation (Page 134)
145-172	Jennifer MacIntyre, Planner I Telus Wireless Communication Facility BC1777(Perow) Electoral Area "F"	Recommendation (Page 147)
173-195	Jennifer MacIntyre, Planner I Telus Wireless Communication Facility BC104157 (Quick East Road) Electoral Area "F"	Recommendation (Page 175)

Meeting No. 14
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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
196-199	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - November 7, 2019	Recommendation (Page 196)
200-201	Rebecca Rodriguez, Acting Emergency Services Manager – Proposed UBCM Indigenous Cultural Safety and Cultural Humility Training Fund Application	Recommendation (Page 200)
202-205	Cheryl Anderson, Manager of Administrative Services – Nechako Watershed Roundtable Grant in Aid	Recommendation (Page 202)
206	Cheryl Anderson, Manager of Administrative Services – First Nations Working Dinner - Electoral Area “E” (Francois/Ootsa Lake Rural) Grant in Aid	Recommendation (Page 206)
207-211	Cheryl Anderson, Manager of Administrative Services – RDBN Electoral Areas’ Parks and Trails Establishment Bylaw	Recommendation (Page 207)
212-215	Cheryl Anderson, Manager of Administrative Services – RDBN Emergency Program Service Establishment Amendment Bylaw	Recommendation (Page 212)
216-227	John Illes, Chief Financial Officer – Amendment to Chinook Shareholders’ Agreement	Recommendation (Page 216)
228-229	Cheryl Anderson, Manager of Administrative Services – Schedule of Board Meetings – 2020	Ratify
230-234	John Illes, Chief Financial Officer – Income Statements for the Third Quarter 2019	Receive

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

Meeting No. 14
November 21, 2019

ADMINISTRATION CORRESPONDENCE

(All highlighted items may be received as a block)

235-236	Ministry of Agriculture – 2019 UBCM Convention Meeting	Receive
237	Ministry of Environment and Climate Change Strategy – 2019 UBCM Convention Meeting	Receive
238-240	Ministry of Forests, Lands, Natural Resource Operations and Rural Development – NCLGA Resolutions	Receive
241-242	Nechako Valley Secondary School – Paper and Cardboard Recycling	Receive
243	Village of Burns Lake – Letter to BC Cattlemen’s Association – Request to Improve High-speed Internet in Rural Communities	Receive

ACTION LISTS

244-247	Action List – July 2019	Receive
248-251	Action List – August 2019	Receive
252-254	Action List – September 2019	Receive

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKOMEETING NO. 13Thursday, October 24, 2019

PRESENT:

Chair	Gerry Thiessen
Directors	Shane Brienens Mark Fisher Dolores Funk Tom Greenaway Brad Layton Linda McGuire Rob Newell Mark Parker Jerry Petersen Bev Playfair Michael Riis-Christianson Kim Watt-Senner
Directors Absent	Gladys Atrill, Town of Smithers Clint Lambert, Electoral Area "E" (Francois/Ootsa Lake Rural) – via teleconference – left at 12:10 p.m., returned at 12:50 p.m.
Alternate Directors	Frank Wray, Town of Smithers Scott Zayac, Electoral Area "E" (Francois/Ootsa Lake Rural)
Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services – left at 1:13 p.m. Nellie Davis, Regional Economic Development Coordinator – left at 2:17 p.m. John Illes, Chief Financial Officer Deborah Jones-Middleton, Director of Protective Services – left at 1:52 p.m. Jason Llewellyn, Director of Planning and Protective Services – left at 2:30 p.m. Sashka Macievich, Recovery Coordinator – left at 1:54 p.m. Maria Sandberg, Planner – arrived at 12:01 p.m., left at 2:03 p.m. Wendy Wainwright, Executive Assistant
Others	Dan Boissevain, Cycle 16 Trail Society – left at 11:39 a.m. Steve Campbell, Team Lead, Land Management, Coastal GasLink Project, TC Energy – left at 12:10 p.m., returned at 1:01 p.m., left at 1:06 p.m. Sunny Deol, Project Manager for Section 6/7, Coastal GasLink Project, TC Energy – left at 12:10 p.m., returned at 1:01 p.m., left at 1:06 p.m. Cam Dodds, Smithers – arrived at 10:58 a.m., left at 12:10 p.m., returned at 12:53 p.m., left at 1:13 p.m. Kim Fields, Accounting Clerk – left at 11:39 a.m. Kiel Giddens, Public Affairs Manager, Coastal GasLink Project, TC Energy – left at 12:10 p.m., returned at 1:01 p.m., left at 1:06 p.m. Tony Harris, Cycle 16 Trail Society – left at 11:39 a.m. Michael Lee, District Manager -Patient Care Delivery Nechako District, BC Emergency Health Services – left at 11:20 a.m.

Others (Cont'd) John Perry, Perry & Company, Smithers – arrived at 10:58 a.m., left at 11:05 a.m., returned at 11:12 a.m., left at 11:24 a.m., returned at 11:35 a.m., left at 12:10 p.m., returned at 12:53 p.m., left at 1:13 p.m.
Jeremy Schriber, Cycle 16 Trail Society – left at 11:39 a.m.

Media Blair McBride, Lakes District News

CALL TO ORDER

Chair Thiessen called the meeting to order at 10:52 a.m.

OATH OF OFFICE

Curtis Helgesen administered the Oath of Office to Frank Wray, Alternate Director, Town of Smithers.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Parker
Seconded by Director Petersen

2019-13-1

"That the agenda of the Board meeting of October 24, 2019 be approved; and further, that the Supplementary agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-September 19, 2019

Moved by Director Layton
Seconded by Director Funk

2019-13-2

"That the Board Meeting Minutes of September 19, 2019 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting Minutes

Moved by Director McGuire
Seconded by Director Petersen

2019-13-3

"That the Board receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-October 10, 2019 (Unapproved)
- Agriculture Committee Meeting Minutes
-September 5, 2019
- Broadband Committee Meeting Minutes
-September 19, 2019
- Broadband Committee Meeting Minutes
-August 28, 2019
- Committee of the Whole Meeting Minutes
- October 10, 2019 (Unapproved)
- Committee of the Whole Meeting Minutes
- September 5, 2019
- Rural Directors Committee Meeting Minutes
-October 10, 2019 (Unapproved)
- Rural Directors Committee Meeting Minutes
- September 5, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

BC EMERGENCY HEALTH SERVICES – Michael Lee, District Manager – Patient Care Delivery Nechako District RE: BC Ambulance Staffing/Shortages

Chair Thiessen welcomed Michael Lee, District Manager, Patient Care Delivery, Nechako District, BC Emergency Health Services (BCEHS).

Mr. Lee commented that BCEHS, Health Employers Association of BC and Cupe Local 873 recently ratified a three-year agreement that gives the opportunity and provision to increase permanent staffing in many communities within the region. The three-year plan will assist to stabilize staffing levels, improve response times and directly impact patient care. Mr. Lee spoke of a number of issues impacting recruitment and retention of BCEHS Attendants. The opportunity to implement permanent positions will assist in retention. Discussion took place regarding Scheduled on Call (SOC) Stations and compensation and earning potential for attendants. Due to the recent signing of the agreement details are still being finalized to move forward with changes to permanent staffing and SOC stations.

Director Watt-Senner questioned addressing issues in communities that are being left without a kilo car when patients are transferred to larger centres and that kilo car is not returning immediately to its base. Chair Thiessen shared a story regarding an incident that occurred in Vanderhoof that left a patient requiring attention for an hour while they waited for the ambulance to return from Prince George leaving the residents in the community vulnerable. Mr. Lee indicated that the newly signed agreement provides opportunities to work on interfacility transfers.

Mr. Lee provided an outline of a patient transfer and what can potentially occur if additional calls come in to BCEHS. The closest ambulance (kilo car) is dispatched to an incident. He noted that the goal is to return cars back to base communities as quickly as possible. Mr. Lee also mentioned that there are times when patients are handed off to another ambulance prior to reaching their final destination.

Chair Thiessen requested information in regard to the length of time for an average turn around for a patient transfer. Mr. Lee will provide that information to RDBN staff.

Director Watt-Senner brought forward concerns and struggles of local paramedics within Fraser Lake. Mr. Lee spoke of the challenges of making decisions when all ambulances are required for incidents/transfers that take place and leaving a community without an ambulance (kilo car) for a period of time. Director McGuire spoke of the need to address the shortages and provide incentives to encourage recruitment and retention of attendants.

Discussion took place in regard to the dedicated transfer team located in Burns Lake. That team is the only one within the region that does dedicated scheduled transfers daily from the Lakes District Hospital and Health Centre. Mr. Lee noted that incidents can take place after that car has left Burns Lake which will require another kilo car to complete additional transfers. Chair Thiessen requested data in regard to the transfer team in Burns Lake. Mr. Lee will provide information to RDBN staff.

Staffing shortages and shared community coverage was discussed. Mr. Lee indicated that there are times when resources are utilized from low volume areas to high volume call centres but BCEHS attempts to avoid those situations. Mr. Lee commented that he is aware of examples where communities are left without ambulances due to regular business and there will be opportunities to make changes as they move forward with the new collective agreement.

Director Parker expressed his appreciation for the BCEHS Attendants and crews and spoke of the excellent service they provide. The Board encouraged Mr. Lee to provide updates to the Board as they move through their new collective agreement.

Chair Thiessen thanked Mr. Lee for attending the meeting.

DELEGATIONS (CONT'D)

CYCLE 16 TRAIL SOCIETY – Tony Harris – RE: Update

Chair Thiessen welcomed Tony Harris, Cycle 16 Trail Society. Mr. Harris introduced Dan Boissevan and Jeremy Schriber, Cycle 16 Trail Society.

Mr. Harris commented that the Cycle 16 Trail Society is working to build a 17 km bike path from Telkwa to Smithers. He recognized the RDBN for its current Parks and Recreation Study and spoke of following the guidelines of the Ministry of Transportation and Infrastructure's Highway 16 Transportation Action Plan. The plan is to construct the path in three phases and the Society is currently working on Phase 1 - Smithers to Laidlaw Road. The Society is addressing the 9 metre highway right of way required by the Ministry of Transportation and Infrastructure (MoTI) for the path. Due to the required setbacks negotiations are underway with private property owners to acquire land needed for the path. Conceptual designs are complete and next steps are to satisfy the requirements for potential Bike BC funding.

Mr. Harris and Mr. Boissevan spoke of the following:

- the Society's past presentation to the RDBN
- Ownership and responsibility of the proposed bike path from Telkwa to Smithers
- The Society's recent completion of its own study to identify expected costs for the life of the project and trail maintenance costs
- Contacting other Regional Districts that have similar bike paths and the various partnerships/agreements that have enabled them to build bike paths
- A copy of the study has been provided to the RDBN Director of Planning and Director Fisher, Electoral Area "A" (Smithers Rural).

Discussion took place in regard to the proposed conceptual route design for Phase 1 and the challenges of purchasing land for bike path access.

Director Fisher brought forward the potential for creating a service area. He questioned the funds raised thus far. Mr. Harris noted that the Society currently has 800 members and has raised \$300,000 to date. He mentioned that there is interest from the local business community and that there is potential to apply for Bike BC grant funding. Director Fisher also identified that the RDBN is currently working through a Parks and Recreation Study and asked if the Society was in the position to wait for the completion of that study. Mr. Harris indicated that they are working through the process of land ownership and have some time.

Alternate Director Wray mentioned that the Town of Smithers met with MoTI at the 2019 UBCM Convention and the Ministry is supportive of the project and indicated a willingness to work with Cycle 16 Trail Society on the Bike Path Project. Discussion took place regarding the setbacks from Highway 16 required by the MoTI. Mr. Harris noted that MoTI has been helpful and provided funding, advise and planning staff to assist in moving the project forward.

Mr. Schriber mentioned that in other locations local government owns the bike paths and they operate under agreement with other partners/societies. He noted there are other models that have been tried and are successful.

Chair Thiessen thanked Messrs. Harris, Boissevan and Schriber for attending the meeting



ADMINISTRATION REPORTS

Committee Meeting
Recommendation
- September 19 and
October 10, 2019

Moved by Director McGuire
Seconded by Director Watt-Senner

2019-13-4

"That the Regional District of Bulkley-Nechako Board of Directors approve September 19 and October 10, 2019 Committee Meeting Recommendations 1 through 6 as written:

Broadband Committee Meeting – September 19, 2019

Recommendation 1:

Re: Project Priority Setting

"That connectivity be prioritized to all areas that do not currently have services."

Agriculture Committee Meeting – October 10, 2019

Recommendation 2:

Re: Funding of Bulkley-Nechako and Fraser-Fort George Regional Adaptation Strategy Projects (2020-2023)

"That the Board approve the support of annual funding in principal in the amount of \$7,500 for the years 2020 to 2023 for the Bulkley-Nechako & Fraser-Fort George, BC Agriculture & Climate Change, Regional Adaptation Strategies Projects subject to final budget approval by the Board;

And that Debbie Evans, Agriculture Coordinator continue to serve as the RDBN representative on the Advisory Committee;

And that the Administration Department will determine level of in-kind participation based on expertise and available resources, where the RDBN has been identified as a potential partner for an identified action."

Rural Directors Committee Meeting – October 10, 2019

Recommendation 3:

Re: Fort St. James Breakfast Program – Request for Grant in Aid – Electoral Area "C"

"That the Fort St. James Breakfast Program be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the Breakfast Program."

Recommendation 4:

Re: Bulkley-Nechako Regional Transit Service – Request for Grant in Aid

"That the following grant in aid contributions be provided towards operating costs for the Bulkley-Nechako Regional Transit Services for 2019:

- Electoral Area "B" (Burns Lake Rural) - \$1,000
- Electoral Area "D" (Fraser Lake Rural) - \$1,000
- Electoral Area "G" (Houston Rural) - \$1,000
- Electoral Area "F" (Vanderhoof Rural) - \$1,000."

ADMINISTRATION REPORTS (CONT'D)

**Rural Directors Committee Meeting – October 10, 2019
 (Cont'd)**

Recommendation 5:

Re: Draft Local Service Budgets

“That the Board approve the following recommendations as presented:

1. That Electoral Area Directors Area A (Smithers Rural); Area B (Burns Lake Rural); Area C (Fort St. James Rural); and Area F (Vanderhoof Rural) attend the municipal budget deliberations for the fire department associated with their local contracted fire service.
2. That the Electoral Area Director for Area A attend the Town of Smithers municipal budget deliberations for Smithers Recreation and Culture Service.
3. That the Electoral Area Director for Area F attend the District of Vanderhoof municipal budget deliberations for the operation of the Vanderhoof Pool.
4. That the Rural Directors provide their 2020 Electoral Area economic development plans to the Finance Department.

Include the following in the 2020 Financial Plan:

5. Clucluz Lake Sewer budget
6. Lake Kathlyn Aquatic Weed Harvesting and Glacier Gulch Water Diversion Service budgets
7. Burns Lake & Area Victim Services and the Smithers Victim Services budgets
8. Lakes District Airport Service budget
9. Fort St. James Seniors Helping Seniors budget
10. Fort St. James Arena Grant Service budget
11. Vanderhoof Recreation and Culture Grant Service budget
12. Fort Fraser and Topley Cemetery Grant budgets
13. Budget for the Smithers, Telkwa, Houston Television Rebroadcasting Grant
14. Budget for the Fraser Lake and Area Television Rebroadcasting Grant
15. Budget for the Fort St. James and Area Television Rebroadcasting Grant
16. Budget for the Burns Lake and Area Television Rebroadcasting Grant
17. Budget for the Fraser Lake Library Grant
18. Budget for the Fort St. James Library
19. Budget for the Fort Fraser Community Hall and Braeside Community Hall
20. That the Rural Directors direct staff to arrange a meeting between Electoral Area Directors for Area B and Area E and the Village of Burns Lake Council to discuss the Lakes District Arts and Culture budget and the Burns Lake Arena budget.”

ADMINISTRATION REPORTS (CONT'D)

**Rural Directors Committee Meeting – October 10, 2019
 (Cont'd)**

Recommendation 6:

Re: Northern Capital and Planning Grant – Hazard, Risk and Vulnerability Assessment Program

"That the Board authorize the Hazard, Risk and Vulnerability Assessment Program be funded through the Planning and Infrastructure Grant allocation to the Regional Projects."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bulkley Valley Lakes District
 Airshed Management Society
 Request for Letter of Support
 RE: Woodstove Exchange
 Program

Moved by Director Riis-Christianson
 Seconded by Alt. Director Wray

2019-13-5

"That the Board provide a letter to the Bulkley Valley Lakes District Airshed Management Society in support of the woodstove exchange program."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Proclamation/Declaration Policy Moved by Director Funk
 Seconded by Director Parker

2019-13-6

"That the Board adopt the Proclamation/Declaration Policy."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Economic Development Bylaws Moved by Director Parker
-Electoral Areas "C" (Fort St. James Rural), "D" (Fraser Lake Rural), and "F" (Vanderhoof Rural) Seconded by Director Petersen

2019-13-7

1. "That "Regional District of Bulkley-Nechako Electoral Area "D" (Fraser Lake Rural) Economic Development Service Area Establishment Bylaw No. 1884, 2019" be given first, second and third reading this 24th day of October, 2019.
2. That "Regional District of Bulkley-Nechako Electoral Area "C" (Fort St. James Rural) Economic Development Service Area Establishment Bylaw No. 1885, 2019" be given first, second and third reading this 24th day of October, 2019.
3. That "Regional District of Bulkley-Nechako Electoral Area "F" (Vanderhoof Rural) Economic Development Service Area Establishment Bylaw No. 1886, 2019" be given first, second and third reading this 24th day of October, 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

911 Emergency Fire/Rescue Dispatch Radio Communications System Contract for Maintenance and Response Services Moved by Director Layton
 Seconded by Director Funk

2019-13-8

1. That the Board authorize staff to enter into and finalize contract negotiations with Tower Communications regarding the provision of 911 emergency fire/rescue dispatch radio communications system maintenance and response services; and
2. That the Board authorize the Chair and staff to enter into a contract with Tower Communications."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional District of Bulkley-Nechako Evacuation Order Area Permit Policy and Procedures

Moved by Director Brienen
 Seconded by Director Greenaway

2019-13-9

"That the Board ratify the "Regional District of Bulkley-Nechako Evacuation Order Area Permit Policy and Procedures" amended as follows:

Agriculture Access Permits

- Entry for agricultural access will be considered for **farm activities** only on a case-by-case basis and will...."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to

- The Application Priorities outlined in the Emergency Evacuation Order Area Permit Policy and Procedures
 - o Priorities follow those of the British Columbia Emergency Management System (BCEMS)
 - o BCEMS is a nationally recognized emergency management system
- The Permit Approval Process
 - o In wildfire events the Incident Commander for BC Wildfire, the hazard-specific Subject Matter Expert (SME), recommends approval/denial based on issue of safety due to the wildfire event
- The wait times and providing timely communication to those impacted by an event and utilizing the permitting process
- A type of event and the rapidly changing environment of that event creates a number of considerations that are required by the SME prior to making recommendations
- Addressing stand and defend
 - o Personal decision for an adult to make under the current Provincial legislation
- Responsibility for Security
- Granting fuel delivery
 - o Staff will review and bring forward to a future RDBN meeting
- Pre-planning and preparing in Spring 2020 for Summer 2020.

Break for Lunch at 12:10 p.m.

Reconvened at 12:48 p.m.

ADMINISTRATION REPORTS (CONT'D)

Waiver of Tipping Fees for the 2018 Wildfire Debris Removal Project Moved by Director Funk
 Seconded by Director Riis-Christianson

2019-13-10

"That the Board temporarily waive tipping fees for homeowners who sustained structure loss as a direct result of the 2018 wildfires."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2018 Wildfire Recovery Report Moved by Director Layton
 Seconded by Director Newell

2019-13-11

1. "That the 2018 Wildfire Recovery Report be received.
2. And, that the Board direct RDBN staff to consider recommendations contained in the report in the preparation of the Emergency Response Plans and Community Recovery Plans."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

IAP2 Building Economic Development Coordinator IAP2 Public Participation Training in the RDBN

Director Fisher commented that training requires an action plan. Nellie Davis, Regional Economic Development Coordinator spoke of including action plans within staff's work plans. Director Fisher mentioned the importance of incorporating training information into an action plan for elected officials.

IAP2 Building Economic Development Coordinator IAP2 Public Participation Training in the RDBN

Moved by Director Fisher
 Seconded by Director McGuire

2019-13-12

"That the Board defer the IAP2 Building Economic Development Coordinator IAP2 Public Participation Training in the RDBN to allow staff to bring forward a Business Plan/Action Plan for Board consideration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Temporary Use Permit Applications

Temporary Use Permit G-01-19 (CGL Huckleberry Multi-Use Site) – Electoral Area "G" Chair Thiessen called for comments from the gallery.

Alternate Director Wray questioned if Northern Health has received a response to its letter. Jason Llewellyn explained that Northern Health's letter has been forwarded to the BC Oil and Gas Commission and the Environmental Assessment Office and that no response has been received.

Director Layton mentioned that he has participated in the Morice Forest Service Road Users Committee and questioned Coastal GasLink's involvement.

Temporary Use Permit Applications (Cont'd)

Kiel Giddens, Public Affairs Manager, Coastal GasLink Project, TC Energy confirmed Coastal GasLink's involvement in the road users committee and that they are working on formal agreements for road upgrades. He noted their commitment to bringing area residents concerns forward to the committee. Mr. Giddens mentioned that Steve Campbell, Team Lead, Land Management, Coastal GasLink Project, TC Energy is also involved in the process.

Director Newell commented that deferring TUP G-01-19 was to provide time for a number of issues to be addressed with the Coastal GasLink Project and the OGC. Director Newell expressed that decisions in regard to future projects will need to be considered on a project by project basis and that public communication is extremely important. Director Newell spoke to building a cell tower as a legacy to Electoral Area "G" (Houston Rural) residents.

Moved by Director Newell
 Seconded by Director Brien

2019-13-13

1. "That the Board approve the issuance of Temporary Use Permit G-01-19 for the proposed Huckleberry Multi-Use Site located on the properties legally described as "Northeast and Southeast ¼ Sections of District Lot 3408, Range 5, Coast District, and unsurveyed Crown Lands.
2. That the Board direct staff to send the September 23, 2019 letter to the Environmental Assessment Office and the BC Oil and Gas Commission regarding Northern Health's request for a site-specific Health and Medical Services Plan as mentioned in the Northern Health Authority referral response letter to the RDBN dated August 12, 2019."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Temporary Use Permit F-01-19 Chair Thiessen called for comments from the gallery.
(CGL Clear Creek Stockpile Site) – Electoral Area "F"

Moved by Director Petersen
 Seconded by Director Layton

2019-13-14

"That the Board approve the issuance of Temporary Use Permit F-01-19 for the proposed Clear Creek Stockpile Site located on the property legally described as "Remnant NW ¼ Section 22, Township 19, Range 5, Coast District."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Temporary Use Permit A-01-19 Chair Thiessen called for comments from the gallery.
(Dodds) – Electoral Area "A"

John Perry, Perry & Co. introduced Cameron Dodds (property owner) and himself and referenced the October 18, 2019 e-mail from himself in the Supplementary Agenda. Mr. Perry noted that the property owner removed all the excess material stored outside. Alternate Director Wray spoke of the past excess of material stored outside and the \$5,000 security. Jason Llewellyn, Director of Planning provided an overview of the possible use of the \$5,000 security.

Temporary Use Permit Applications (Cont'd)

Temporary Use Permit A-01-19 Moved by Director Fisher
(Dodds) – Electoral Area "A" Seconded by Director Brien

2019-13-15

"That the Board:

1. Receive the Applicant Comments on the Supplementary Agenda regarding Temporary Use Permit A-01-19 (Dodds) – Electoral Area "A".
2. Approve the issuance of Temporary Use Permit A-01-19; and
3. Direct staff to issue the permit once the property owner has provided written confirmation to the satisfaction of the ALC that he agrees to the commission rescinding Resolution #633/87; and provided the RDBN with the \$5,000 security required pursuant to the permit."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

Memo

Recent Agricultural Land
 Commission Decisions
 & Advisory Planning Commission
 Minutes

Moved by Director Brien
 Seconded by Director Layton

2019-13-16

"That the Board receive the following:

-Planner 1's October 10, 2019 memo titled "Recent Agricultural Land Commission Decisions

Advisory Planning Commission (APC) Minutes

-Area A APC Minutes – October 2, 2019
 -Area F APC Minutes – October 9, 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Referrals

Mines Referral No. 1640103
 Electoral Area "F"
2019-13-17

Moved by Director Petersen
 Seconded by Director McGuire
 "That "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 1640103" be provided to the Province as the Regional District's comments on Mines application 1640103."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BUILDING INSPECTION (All Directors)

Reports

Section 57 Notice on Title
 Lot 5, DL 1423, Cariboo
 District, Plan PGP47307
 (1601 Meier Road)
 Electoral Area "F"

Chair Thiessen called for comments from the gallery.

Moved by Director Petersen
 Seconded by Director McGuire

2019-13-18

"That the Board confirm the recommendations of the Building Inspector and pass the resolution attached to the Director of Planning and Building Inspector's October 2, 2019 memo directing the Corporate Officer to file a notice in the Land Title Office for the property at 1601 Meier Road."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Section 57 Notice on Title
 Parcel B (Plan 8079), District
 Lot 1655, Range 5 Coast
 District (8679 Highway 27)
 Electoral Area "C"

Chair Thiessen called for comments from the gallery.

Moved by Director Greenaway
 Seconded by Alt. Director Wray

2019-13-19

"That the Board confirm the recommendations of the Building Inspector and pass the resolution attached to the Director of Planning and Building Inspector's October 2, 2019 memo directing the Corporate Officer to file a notice in the Land Title Office for the property at 8679 Hwy 27."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Section 57 Notice on Title
 Lot 7, DL 1421, Cariboo
 District, Plan 26667
 (51630 Guest Road)
 Electoral Area "F"

Chair Thiessen called for comments from the gallery.

Moved by Director Petersen
 Seconded by Director Greenaway

2019-13-20

"That the Board confirm the recommendations of the Building Inspector and pass the resolution attached to the Director of Planning and Building Inspector's October 2, 2019 memo directing the Corporate Officer to file a notice in the Land Title Office for the property at 51630 Guest Rd."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Bulkley Valley Swimming Pool Moved by Director Fisher
 Seconded by Director Layton

2019-13-21

"That the Board direct staff to re-negotiate a five-year renewal agreement with the Bulkley Valley Aquatic Centre Management Society for the purpose of managing the Bulkley Valley Pool on behalf of the Regional District.

And further; that staff ensure that a quarterly meeting takes place with all funding partners to maintain consistent discussions."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Stuart-Nechako Economic
 Development Local Area

Moved by Director Petersen
 Seconded by Director Greenaway

2019-13-22

"That the Board approve the Stuart-Nechako Economic Development Service budget and direct staff to include it in the 2020 general budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional News – Fall/
 Winter 2019

Moved by Director Fisher
 Seconded by Director Watt-Senner

2019-13-23

"That the Board ratify the Fall/Winter 2019 edition of *"The Regional News."*

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CAO Helgesen spoke of potentially providing a digital Board meeting highlights update with an option for paper copies to be provided after each Board Meeting. Providing an opportunity for people to sign up on the RDBN website to receive user friendly updates was discussed. Director Layton identified the need to provide information to all demographics.

RDBN Appointments - 2020

Moved by Director Playfair
 Seconded by Director Layton

2019-13-24

"That the Board ratify the appointments as outlined for the year 2020:

Bankers: -Bulkley Valley Credit Union

Lawyers: - Stewart McDannold Stuart, Victoria, BC
 - Young Anderson, Vancouver, BC
 - Carvello Law Corp., Victoria, BC

Election:
 Officers -Cheryl Anderson, Chief Election Officer
 (with authority to appoint election officials as necessary) Geraldine Craven and Wendy Wainwright, Deputy Chief Election Officers

ADMINISTRATION REPORTS (CONT'D)

Signing Authority - The Chairperson, the Vice Chair, Director from the Village of Burns Lake, the Director from Electoral Area "B", the Chief Administrative Officer, Financial Administrator, Manager of Administrative Services or Deputy Chief Administrative Officer.

Auditors - PwC Canada."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

Memo

Zoning Bylaw Review Discussion took place in regard to the Minimum Parcel Size for Un-zoned Land being removed from the draft Zoning Bylaw, the timeline to receive feedback and the timeline for the Board to proceed to formal adoption of the Bylaw.

Zoning Bylaw Review Moved by Director Parker
 Seconded by Director McGuire

2019-13-25 "That the Board direct staff to begin the formal approval process for the draft zoning bylaw, as discussed in the Planning Department's October 15, 2019 staff report."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Board of Variance Moved by Director Riis-Christianson
 Seconded by Director Newell

2019-13-26 "That each Board member nominate a person eligible to be appointed to the Board of Variance and submit that person's name and contact information to the Planning Department."

Moved by Director Fisher
 Seconded by Director Riis-Christianson

2019-13-27 "That Motion 2019-13-26 be amended as follows:
 That each Board member nominate three people eligible to be appointed to the Board of Variance and submit that person's name and contact information to the Planning Department by December 31, 2019."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

"That the question be called on Motion 2019-13-26 as amended"

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Rezoning Applications

Discussion took place in regard to Rezoning Application File No. A-04-19 Planning Department Comments. Director Fisher spoke of working with the Province to address the "tiny home" movement. He also spoke of working with the Applicant to submit a Temporary Use Permit (TUP). He brought forward concerns in regard to the length of time it may take the Province to review ways to accommodate the "tiny home" movement in the BC Building Code. Director Layton spoke of having discussions and working with other Regional Districts to bring forward the issue and engage the Province.

Rezoning File No. A-04-19 (Jones) Electoral Area A

Moved by Director Fisher
 Seconded by Director Brien

2019-13-28

"That Rezoning Application A-04-19 (Jones) be denied."

Opposed: Director Petersen CARRIED
 Director McGuire

(All/Directors/Majority)

Temporary Use Permit and Fee Waiver (Jones)

Moved by Director Fisher
 Seconded by Director Layton

2019-13-29

"That the Board direct staff to work with Rezoning File No. A-04-19 (Jones) applicant in regard to a Temporary Use Permit; and further, that the Board waive the Temporary Use Permit Fee."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Moved by Director Fisher
 Seconded by Riis-Christianson

2019-13-30

"That the Board direct staff to bring forward a report in regard to the issue of the "tiny Home" movement and BC Building Code."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Building Inspectors Report -September, 2019

Moved by Director McGuire
 Seconded by Alt. Director Wray

2019-13-31

"That the Board receive the Building Inspectors Report for September, 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Nations Cannabis

Director Funk spoke of the permit submitted by Nations Cannabis for the reconstruction of its building.

Smithers Pellet Plant -Noise Issues

Director Fisher mentioned that there is progress in regard to the Smithers Pellet Plant noise issues.

Community Halls Meeting -Electoral Area "A" (Smithers Rural)

Director Fisher noted that he held an Electoral Area "A" (Smithers Rural) Community Hall meeting in his area. CAO Helgesen also attended the meeting. Director Fisher mentioned that conversation took place in regard to wildfire preparedness/mitigation and Northern Capital Planning Grant funding.

VERBAL REPORTS

2019 Business Forum -Vanderhoof, B.C. -October 22-23, 2019

Director Fisher commented that he attended the 2019 Business Forum in Vanderhoof, October 22-23, 2019 and spoke of the positive impact it had for the Business Contest Winners. It was motivating and provided an opportunity to make connections for the startup businesses. Chair Thiessen noted the five Startup Business Contest Finalists were exceptional new businesses.

Director Petersen participated on the Business Forum Organizing Committee and noted that RDBN and Vanderhoof staff did a fantastic job.

Chair Thiessen noted that the District of Vanderhoof is planning to bring some of the keynote speakers from the Business Forum back to the community to present.

Northern Health Annual General Meeting – Prince George, October 21, 2019

Director Petersen, along with Director Greenaway, CAO Helgesen and CFO Illes attended the Northern Health Annual General Meeting in Prince George on October 21, 2019.

TUP Applications to the Board

Alternate Director Wray thanked the Board for its due diligence in regard to information for the Coastal GasLink Temporary Use Permit (TUP) and referenced the Smithers Pellet Plant noise issues.

Village of Fraser Lake -UBCM Briefing Meeting

Director Watt-Senner mentioned that the Village of Fraser Lake Council met after UBCM 2019 to discuss what they learned and strategic planning and implementation.

Village of Fraser Lake -Senior Driveway Shoveling Program

Director Watt-Senner noted that the Village of Fraser Lake initiated a program to shovel driveways for seniors a number of years ago. When the program was first initiated there were 12 seniors in the program. That number has now increased to 100 and has become unsustainable. The Village of Fraser Lake Council discussed the issue at length at its last Council meeting and has determined that they will be moving away from the program. For the 2019/2020 winter season the Village of Fraser Lake will be making a monetary donation to its Better at Home Program through Autumn Services to continue the service for the current year.

Fraser Lake Job Fair -October 29, 2019

Director Watt-Senner announced that Fraser Lake will be having a job fair October 29, 2019 at the Fraser Lake Arena.

New Year's Eve Celebration -Fraser Lake

Director Watt-Senner mentioned that Fraser Lake is hosting it's 3rd Annual New Year's Eve Celebration. The theme is masquerade Mardi Gras and there are early bird ticket prices. Director Watt-Senner is the chief organizer for the event.

VERBAL REPORTS (CONT'D)

Village of Granisle Meetings

Director McGuire mentioned that the Village of Granisle met with the following at UBCM 2019:

BC Transit

- Met in regard to the Village of Granisle Transit Service
- The Transit Service is very valuable to the residents of the community and ridership has increased since the start of the program
- The funding program is scheduled to be completed in October 2020
- BC Transit indicated that the program will continue with a potentially different funding structure.

Network BC

- met in regard to the next intake for funding for fibre to the home
- received favourable encouragement from Network BC.

Ministry of Municipal Affairs and Housing and Ministry of Finance

- Village of Granisle has the Better at Home Program and suggested that it would be willing to be a pilot project to develop and build the next levels of senior housing and assisted living in a joint facility in the community
- Need to be a champion for senior care and to work to keep seniors from being admitted to hospital acute care beds

Additional Meetings

Wildfire Resiliency Meeting on October 21, 2019

- Very informative
- CWPP – Community Wildfire Protection Plan
- Making the plan user friendly

BC Emergency Health Services

- Entered a five-year agreement between the Village of Granisle and BC Emergency Health Services
- Relocated BCEHS to the Granisle Arena to retain BC Ambulance in the community.

Integrity Recovery Society -Opioid Recovery Centre

Director Greenaway mentioned that Integrity Recovery Society was investigating opening an Opioid Recovery Centre in a neighborhood in Fort St. James. There were a number of meetings and the Society has determined that it will be locating closer to Prince George rather than Fort St. James.

Village of Telkwa Update

Director Layton mentioned that the Village of Telkwa Water Tower Project is in its testing phase and will be operational in the near future. The Village is working with developers to develop 12 lots and a second subdivision to alleviate some of the housing issues. Director Layton also noted that the community is having issues in regard to recycling and he spoke of scheduling a meeting with Director Fisher, Town of Smithers, Village of Telkwa and RDBN staff.

Village of Telkwa By-Election

Director Layton announced that the Village of Telkwa will be holding a By-Election on November 30, 2019.

Vandalism Outbreak in Telkwa

Director Layton reported that Telkwa has had an outbreak of vandalism in the community, multiple residents and municipal property has been damaged and an attempt was made to gain access to the existing water tower necessitating public health warnings.

VERBAL REPORTS (CONT'D)

Bailey Bridges in Telkwa

Director Layton noted that discussions have taken place with the Ministry of Transportation and Infrastructure in regard to bridge replacement of the two Bailey Bridges in the Bulkley Valley. There are only three existing Bailey Bridges in the Province. He mentioned that the bridge in Telkwa now ranks the community in the top 33 of CN Bridge crossing hazards. He spoke of lobbying to have the Bailey Bridges in the Bulkley Valley replaced.

Awaiting for Announcement RE: Sale of Conifex Sawmill to Hampton Affiliates

Director Playfair mentioned that Fort St. James is anxiously awaiting the Province's response to the potential sales disposition of Conifex Sawmill to Hampton Affiliates.

Local Services Meeting -Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/ Ootsa Lake Rural) and Village of Burns Lake

Director Riis-Christianson, along with Director Lambert and CFO Illes met with the Village of Burns Lake Council regarding local services. Discussions were productive. Economic development was discussed, and Director Riis-Christianson noted that they have a good economic development model with tangible benefits for the community.

-Electoral Area "B" Fire Response

Director Riis-Christianson is working with RDBN Protective Services and the Village of Burns Lake Volunteer Fire Department to assist the Fire Department's response to fires in Electoral Area "B" (Burns Lake Rural).

RDBN Parks and Recreation Study

Director Riis-Christianson is looking forward to participating in an interview tomorrow with the consultants conducting the RDBN Parks and Recreation Study.

Year After 2018 Wildfires

Alternate Director Zayac spoke of the outstanding issues in Electoral Area "E" (Francois/Ootsa Lake Rural) a year after the 2018 Wildfires. Houses have not been rebuilt, power pole replacement remains an issue and property reclamation is outstanding.

Francois Lake Forester

Alternate Director Zayac provided an update regarding the Francois Lake Forester not being deemed an essential service and the concerns in regard to potential service reductions if a strike is initiated. He mentioned that service will be continued for emergency responders, teachers and medical personnel only.

Integris Credit Union Announcement in Fraser Lake

Director Parker reported great news that Integris Credit Union announced on October 23, 2019 at 11:00 a.m. that it would be opening in Fraser Lake. He spoke of the progress for the community to have a Credit Union and Credit Union model in the small community.

BC Rural Centre's Submission to the Interior Forestry Revitalization Initiative

Chair Thiessen spoke of the BC Rural Centre's submission to the Interior Forestry Revitalization Initiative including a submission to the Interior Forest Sector Renewal Engagement by Ray Schultz, Chris Ortner and Randy Sunderman. He encouraged people to provide input.

VERBAL REPORTS (CONT'D)

Chair Thiessen

Chair Thiessen spoke of the Regional Board member's busy schedules and the importance of having time for one's partners and families. He commended Directors Petersen and Newell for their incredible commitment and dedication to their spouses and families during difficult and challenging times. He expressed his appreciation for their example of life balance.

Lakes Landscape Level Planning Pilot Project

Director Layton spoke of concerns in regard to the Lakes Landscape Level Planning Pilot Project and response to Local Government engagement and input. He spoke of the importance of local government participation and involvement in the project.

Receipt of Verbal Reports

Moved by Director Greenaway
 Seconded by Director Layton

2019-13-32

"That the verbal reports of the various Regional District of Bulkley-Nechako Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Administration Correspondence

Moved by Director Greenaway
 Seconded by Director Petersen

2019-13-33

"That the Board receives the following Administration Correspondence:
 -Charge North – Update
 -Northwest BC Resource Benefits Alliance – RBA Update
 -Ministry of Environment and Climate Change Strategy regarding ICI Recycling."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell spoke of the Northwest BC Resource Benefits Alliance – RBA Update. He brought forward the following:

- Consideration needs to be given to identify rural areas individually within the number of local governments and rather than 21 it should be 38 local governments within the MOU
- Concerns in regard to "new funds timed to coincide with a new major revenue source... such as LNG Canada project..." under the heading Discussion and Analysis: 2019 UBCM Convention
- The need for overall infrastructure funding to be increased
- Broadband funding needs to be increased (current funding estimates don't include (7) cell towers)

Director Brienen indicated that the RBA is working to change the number of local governments identified in the RBA. He also noted that cell towers can be brought forward at the next RBA All Members Meeting.

FINANCIAL

Operating Accounts -August, 2019

Moved by Director McGuire
 Seconded by Director Layton

2019-13-34

"That the Board ratify the Operating Accounts – Paid September 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the Operating Accounts being removed from the Agenda and the Board can request them from staff or to be added to the Friday Reading File.

NEW BUSINESS

Equity Mine Emergency Response Plan – OGC Comments

Director Newell brought forward concerns in regard to the Equity Mine Emergency Response Plan and the OGC's comments in regard to the Equity Mine issue. He voiced his frustrations that there was a meeting recently in regard to Equity Mine and the Regional District did not receive an invitation to attend. He mentioned that the Equity Mine Emergency Plan does not include a plan for emergency events that will expand outside the boundary of the mine and potentially cause substantial impacts to the area. Director Newell suggested making the issue more public.

Congratulatory Letter to Members of Parliament

Moved by Director Riis-Christianson
 Seconded by Director Playfair

2019-13-35

"That the Board provide a congratulatory letter to Taylor Bachrach, MP Skeena-Bulkley Valley and Todd Doherty, MP Cariboo-Prince George, the declared winners of the 2019 Federal Elections."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Layton
 Seconded by Director Greenaway

2019-13-36

"That the meeting be adjourned at 2:35 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKOBROADBAND COMMITTEE MEETINGThursday, October 24, 2019

PRESENT: Chair Michael Riis-Christianson

Directors Tom Greenaway
Rob Newell – arrived at 9:04 a.m.
Mark Parker
Gerry Thiessen – left at 10:04 a.m., returned at 10:12 a.m.

Director Absent Clint Lambert, Electoral Area "E" (Francois/Ootsa Lake Rural)

Alternate Director Scott Zayac, Electoral Area "E" (Francois/Ootsa Lake Rural)

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Nellie Davis, Regional Economic Development Coordinator
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Others Donovan Dias, Vice President, Sales & Project Management, CityWest – left at 10:05 a.m.
Bart Kuntz, Vice President, Outside Plant, CityWest – left at 10:05 a.m.
Linda McGuire, Village of Granisle – arrived at 10:04 a.m.
Jerry Petersen, Electoral Area "F" (Vanderhoof Rural) – arrived at 9:39 a.m.
Mike Pilon, Director of Projects, CityWest – left at 10:05 a.m.

CALL TO ORDER

Chair Riis-Christianson called the meeting to order at 9:02 a.m.

AGENDAMoved by Director Parker
Seconded by Director GreenawayBBC.2019-3-1

"That the Broadband Committee Agenda for October 24, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLYMINUTESBroadband Committee Meeting Minutes
– September 19, 2019Moved by Director Greenaway
Seconded by Director ParkerBBC.2019-3-2

"That the Broadband Committee Meeting Minutes of September 19, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

IN-CAMERA MOTION

Moved by Director Greenaway
 Seconded by Alt. Director Zayac

BBC.2019-3-3

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Committee that matters pertaining to Section 90(2)(b) – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Connectivity), may be closed to the public, therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Reconvened at 10:05 a.m.

CORRESPONDENCE

British Columbia Cattlemen's Association – Request to Improve High-Speed Internet in Rural Communities

Moved by Director Parker
 Seconded by Director Greenway

BBC.2019-3-4

"That the Broadband Committee recommend that the Board provide a thank you letter to the British Columbia Cattlemen's Association encouraging them to forward the letter to the Provincial and Federal Government in regard to the Request to Improve High-Speed Internet in Rural Communities; and further, that the Board reference the letter in its UBCM 2019 letters to the Minister of Agriculture and Minister of Citizens' Services."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Fibre Lines – BC Assessment Impact

John Illes, CFO spoke with BC Assessment in regard to the taxation of fibre lines. BC Assessment indicated that fibre lines owned by local governments, not leased by a third party, are tax exempt. BC Assessment bases taxation of fibre lines on linear metres.

NEW BUSINESS

CIRA Test

Nellie Davis, Regional Economic Development Coordinator mentioned that the RDBN CIRA Test officially launched October 23, 2019 at the RDBN Business Forum. Ms. Davis provided an overview of the visual representation of the data on the map displaying the different levels of internet performance.

Director Newell noted he has researched download and upload speeds in the area and very few areas have the expected CRTC broadband speeds of 50 Mbps download and 10 Mbps for upload. He spoke of funding broadband initiatives regionally.

Telus Presentation

Mr. Illes mentioned that Telus is scheduled to attend an RDBN meeting in November 2019.

ADJOURNMENT

Moved by Director Greenway
Seconded by Alt. Director Zayac

BBC.2019-3-5

"That the meeting be adjourned 10:13 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Michael Riis-Christianson, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKOCOMMITTEE OF THE WHOLE MEETINGThursday, November 7, 2019

PRESENT:	Chair	Gerry Thiessen
	Directors	Gladys Atrill Shane Brienen Mark Fisher Tom Greenaway Clint Lambert Brad Layton Mark Parker Jerry Petersen Bev Playfair – via teleconference Michael Riis-Christianson Kim Watt-Senner
	Directors Absent	Dolores Funk, Village of Burns Lake Linda McGuire, Village of Granisle Rob Newell, Electoral Area "G" (Houston Rural)
	Alternate Director	Thomas Liversidge, Village of Granisle
	Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Jason Blackwell, Regional Fire Chief –arrived at 11:37 a.m. John Illes, Chief Financial Officer Deborah Jones-Middleton, Director of Protective Services Wendy Wainwright, Executive Assistant
	Others	Ron Blinn, The First Responders Café – arrived at 10:54 a.m. Vanessa Foord M.Sc., P.Ag. Research Climatologist, North Area, Ministry of Forests, Lands, Natural Resource Operations and Rural Development via teleconference 11:20 a.m. to 12:00 p.m. Randall Sweet, Senior External Relations Advisor, Chevron Canada– left at 11:22 a.m. Cindy Wiebe, The First Responders Café – arrived at 10:54 a.m.
	Media	Blair McBride, Lakes District News – arrived at 10:42 a.m.
	<u>CALL TO ORDER</u>	Chair Thiessen called the meeting to order at 10:40 a.m.
	<u>AGENDA & SUPPLEMENTARY AGENDA</u>	Moved by Director Greenaway Seconded by Director Watt-Senner
	<u>C.W.2019-8-1</u>	"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of November 7, 2019 be received."
		(All/Directors/Majority) <u>CARRIED UNANIMOUSLY</u>

MINUTES

Committee of the Whole Moved by Director Petersen
Minutes – October 10, 2019 Seconded by Director Greenaway

C.W.2019-8-2 "That the Committee of the Whole meeting minutes of October 10, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

CHEVRON CANADA – Randall Sweet, Senior External Relations Advisor RE: Proposed Kitimat LNG Project and Pacific Trails Pipeline (PTP)

Chair Thiessen welcomed Randall Sweet, Senior External Relations Advisor, Chevron Canada.

Mr. Sweet provided a PowerPoint Presentation

Kitimat LNG Project Update

- Chevron Corporation and Woodside Energy – Global LNG experience and strengths
- Kitimat LNG Overview – Designed to set the global standard for clean LNG
- Recent Kitimat LNG Plant project changes – significant reductions achieved in LNG unit cost
- Kitimat LNG Reducing global emissions while providing benefits for First Nations, BC and Canada
- Marine route
- Kitimat LNG Environmental Assessment Certificate History
- Kitimat LNG current focus area – Working to advance a cost competitive project

Mr. Sweet provided an update regarding an estimated timeline for the project in the next 5-10 years, the shipping process to keep the liquid gas in liquid form and BC Hydro rates for the project. He also provided an outline of Chevron Canada's monitoring of the fracking process and the BC Oil and Gas Commission oversight. Discussion took place regarding schematics of the project including powerlines and roads, employee hiring and potential overlap of other major projects in the region. Mr. Sweet noted that Chevron Canada is a part of the BC LNG Alliance and has also been in conversations with LNG Canada to determine potential synergies and areas that they can potentially work together. Chair Thiessen requested that as the project moves forward the Regional Board receives further detailed discussion in regard to the project and the pipeline route.

Chair Thiessen thanked Mr. Sweet for attending the meeting.

DELEGATIONS (CONT'D)

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – Vanessa Foord M.Sc., P.Ag. Research Climatologist, North Area RE: Climate Change – via teleconference – 11:20 a.m. to 12:00 p.m.

Chair Thiessen welcomed Vanessa Foord, M.Sc. P.Ag. Research Climatologist, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

Ms. Foord provided a PowerPoint Presentation.

Climate Change and Drought Risk in the Bulkley-Nechako

- Top Ten Hottest Years (1880-2018)
- BC Climate Change
 - o BC-Wide Annual Mean of Daily Mean Temperature Anomaly

DELEGATIONS (CONT'D)

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – Vanessa Foord M.Sc., P.Ag. Research Climatologist, North Area RE: Climate Change – via teleconference – 11:20 a.m. to 12:00 p.m. (Cont'd)

- Northern BC Climate Change
 - o Annual Mean Temperature Fort St. James 1895-2018
 - o Northern BC Climate Trends
- Poles warming faster than Equator
 - o Artic Amplification
- Impact to mid-latitude jet stream
- Effect on BC weather/extreme events
- Climate Records for long term climatology
 - o Smithers Airport Winter Total Precipitation 1942-2018
 - o Smithers Airport Summer Max Temperature 1942-2018
 - o Smithers Airport Winter Max Snow Depths 1955-2018
 - o Vanderhoof (3) May to September with Rain 1980-2018
- 2041-2070
 - o Change in Mean Annual Precipitation
 - o Change in Summer Precipitation
 - o Change in Precipitation as Snow
 - o Change in Mean Annual Temperature
 - o Change in Extreme Max Temperature
- Spruce Drought Risk Comparison
 - o Past 1961-1990
 - o Future 2080s
- Wildfire Threat Mapping
 - o 2017 Provincial Strategic Threat Analysis BC Wildfire Service Wildfire Thread

Ms. Foord commented that the lack of water and moisture is becoming more frequent within the Regional District and water shortages may be an issue outside municipalities and in rural and agriculture areas. Discussion took place in regard to information specific to the Nechako Reservoir and Rio Tinto and the research being completed by the University of Northern B.C. (UNBC). Ms. Foord reviewed the impacts of greenhouse gasses attributing to climate change and impacts to the jet stream changes, atmospheric river and the FLNRORD's considerations to changing silviculture. The drought tool is assisting in silviculture considerations. Discussion took place in regard to human and natural factors contributing to climate change. Ms. Foord spoke of information from NASA and a study released in 2018 by Environment Canada.

Chair Thiessen thanked Ms. Foord for attending the meeting.

DELEGATIONS (CONT'D)

THE FIRST RESPONDERS CAFÉ – Ron Blinn, Cindy Wiebe, RE: Update – Support to First Responders

Chair Thiessen welcomed Ron Blinn and Cindy Wiebe, The First Responders Café.

Ms. Wiebe and Mr. Blinn provided an overview of The First Responders Café. They provided an outline of what they do, Canadian facts and figures, compassion fatigue and burnout syndrome. They spoke of the value and importance of structured formal resources for the mental health of all first responders and identified the need for additional assistance and resources in small communities where accessing formal resources can often be challenging. They noted peer support can often be integral in the process. They provided an outline in regard to hiring a part-time coordinator and providing The First Responders Café's throughout the northwest.

DELEGATIONS (CONT'D)

THE FIRST RESPONDERS CAFÉ – Ron Blinn, Cindy Wiebe, RE: Update – Support to First Responders (Cont'd)

Director Watt-Senner spoke of her experience as a retired RCMP officer. Discussion took place in regard to funding options.

Chair Thiessen thanked Mr. Blinn and Ms. Wiebe for attending the meeting.

SUPPLEMENTARY AGENDA

The First Responders Café
 Society – Request for Funding

Moved by Director Greenaway
 Seconded by Director Layton

C.W.2019-8-3

"That "The First Responders Café Society – Request for Funding" be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Layton
 Seconded by Director Greenaway

C.W.2019-8-4

"That the meeting be adjourned at 12:27 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

 Gerry Thiessen, Chair

 Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKOCOMMITTEE OF THE WHOLE MEETINGThursday, October 10, 2019

PRESENT:

Chair	Gerry Thiessen
Directors	Shane Brien Mark Fisher Dolores Funk Clint Lambert Brad Layton Linda McGuire Mark Parker Jerry Petersen Bev Playfair Michael Riis-Christianson Kim Watt-Senner
Directors Absent	Gladys Atrill, Town of Smithers Tom Greenaway, Electoral Area "C" (Fort St. James Rural) Rob Newell, Electoral Area "G" (Houston Rural)
Alternate Director	Bob Hughes, Electoral Area "C" (Fort St. James Rural)
Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Nellie Davis, Regional Economic Development Coordinator Janette Derksen, Deputy Director of Environmental Services – arrived at 1:05 p.m. John Illes, Chief Financial Officer Deborah Jones-Middleton, Director of Protective Services Jason Llewellyn, Director of Planning Rory McKenzie, Director of Environmental Services - arrived at 1:00 p.m. Wendy Wainwright, Executive Assistant
Others	Peter Dalton, Director, Security & Emergency Management, BC Oil and Gas Commission – left at 12:19 p.m. Sunny Deol, Project Manager for Section 6/7, Coastal GasLink Project, TC Energy – left at 12:19 p.m. Kiel Giddens, Public Affairs Manager, British Columbia, TC Energy – left at 12:19 p.m., returned at 1:04 p.m., left at 1:14 p.m. Kevin Frederiksen, Construction Manager, Pacific Atlantic Pipeline Construction Ltd. (PAPC) – left at 12:19 p.m. Dave Jonasson, Assistant Construction Manager, Coastal GasLink Project, TC Energy – left at 12:19 p.m. Tanner Moulton, Public Affairs Coordinator, TC Energy – left at 12:19 p.m. James O'Hanley, Vice President Applications, BC Oil and Gas Commission – 12:19 p.m. Bobby Seinen, Concerned Citizens Morice River FSR – left at 12:19 p.m. Garth Thoroughgood, Executive Director of Major Projects, BC Oil and Gas Commission – left at 12:19 p.m.

Media Blair McBride, Lakes District News – left at 12:19 p.m., returned at 1:05 p.m.

CALL TO ORDER

Chair Thiessen called the meeting to order at 10:50 a.m.

AGENDA

Moved by Director Layton
 Seconded by Director Petersen

C.W.2019-7-1

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of October 10, 2019 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole Minutes – September 5, 2019

Moved by Director Lambert
 Seconded by Director Parker

C.W.2019-7-2

"That the Committee of the Whole meeting minutes of September 5, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

BC OIL AND GAS COMMISSION – Peter Dalton, Director, Security & Emergency Management, Garth Thoroughgood, Executive Director Major Projects and James O’Hanley, Vice President Applications – RE: Emergency Management Requirements and Permitting and Approval Process

Chair Thiessen welcomed Peter Dalton, Director, Security & Emergency Management, Garth Thoroughgood, Executive Director Major Projects and James O’Hanley, Vice President Applications, BC Oil and Gas Commission (OCG).

Mr. Dalton provided a brief overview of OGC’s oversight of emergency management for oil and gas activities. He voiced appreciation for the opportunity to connect and establish good working relationships with local government where oil and gas activities are taking place. The OGC sees local governments as needing to be informed members of the emergency response team.

- Any provincially regulated or permitted oil and gas activities require companies to create, establish, maintain, update and communicate changes for an Emergency Plan
 - Must be a valid plan from construction to abandonment
 - Must be reviewed on an annual basis by the OGC Security and Emergency Management Team
 - Ensure permit holders have capacity and competency to enact their Emergency Plans
 - Evaluations are completed through exercises that are required to be held yearly with permit holders
 - Exercises are created and focused on the company’s primary risks
 - Must show capability of responding to and the ability to successfully manage the primary risk
 - OGC provides follow-up and feedback
 - Mostly successful but have had to provide feedback for additional training on occasion

DELEGATIONS (CONT'D)

BC OIL AND GAS COMMISSION – Peter Dalton, Director, Security & Emergency Management, Garth Thoroughgood, Executive Director Major Projects and James O’Hanley, Vice President Applications – RE: Emergency Management Requirements and Permitting and Approval Process (Cont’d)

- Encourage engagement with local governments for the occurrence of natural disasters/events
 - Providing the immediate ability to connect and support a larger coordinated effort on the landscape
- Majority of events during a project construction phase are mostly natural disasters/events
- What happens when you have a large contingent of additional people on the ground during construction phase of a project – each permit holder must have its own Emergency Plan in place to manage their infrastructure
- OGC expectation during a large-scale event – companies will want to remove people from the area as soon as possible
- OGC participates and involves permit holders as soon as it becomes aware of a natural event
 - Regularly participate in and provide information in coordination calls with Emergency Management B.C. (EMBC)
- Ensure permit holders are aware and involved in events
- Permit holders in construction phase will have an area specific plan
 - operate under core/corporate plan
 - overarching plan
 - Includes process for organizing a general response
 - Outlines how an event is reported up through an organization and how the threats/risks are communicated down through an organization

The following was discussed:

- Permit holder capacity regarding abandonment and financial guarantees required of the permit holder
- The *Oil and Gas Activities Act* outlines that permit holders have an obligation for any costs in regard to emergency events due to an oil or gas activity that they are responsible for
 - Similar to Emergency Support Services (ESS) provided to displaced residents in an event
- In B.C. a company that develops infrastructure for a project is responsible for that infrastructure and continues to be responsible through to decommission and applies in perpetuity.
- The OGC has the ability to require security for the discharge of obligation under *the Oil and Gas Activity Act*.
- The OGC has a system in place and is fully able to charge the necessary amount if there is a believed risk.

Director Lambert brought forward issues in regard to the abandonment of Equity Mine near Houston. Mr. O’Hanley commented that there are a small number of incidents being addressed in the Province in regard to insolvent companies and abandoned sites. He spoke of the Orphaned Obligation Fund that is funded by the Oil and Gas industry and the ability to address abandoned sites through that funding. Due to a number of recent insolvencies the OGC has increased that fund and the ability to utilize it.

DELEGATIONS (CONT'D)

BC OIL AND GAS COMMISSION (Cont'd)

Discussion took place in regard to:

- Long-term costs for emergency events
- Permit holders being responsible for their activities on the land base and are subject to the *Wildfire Act*
- In the case of wildfires, oil and gas right of ways have been used as break points and safety routes by BC Wildfire Service
- Licence/Permit holder is responsible for the Emergency Plan
 - Contractors/sub-contractors and all employees must have the ability to work within that plan
 - The Permit holder is responsible
- Challenges regarding information provided to local government
- Plans and information need to be completed and provided at the start of the process
 - Waste disposal
 - Invasive weeds
 - Road usage
- Direct impact to residents and neighbors of the project
 - More information earlier is better.

Mr. O'Hanley mentioned that consultation and notification permits have been provided and a number of concerns are Provincial regulations. He indicated that the OGC is willing to follow-up with Provincial Regulators with concerns and/or questions.

Chair Thiessen noted that residents come forward to local government representatives and with the Coastal GasLink Project being the first major oil and gas project to come through the area, there is a need for local government and area residents to have the ability to contact the appropriate project representatives, whether it be the OGC or Provincial Regulators and receive a timely response to concerns and/or questions. Mr. O'Hanley commented that the OGC has the opportunity to speak internally with the Province and has oversight concerning a large part of the regulatory process. The OGC can take the lead and bring forward questions and concerns. He spoke of finding the best point of contact and method to provide information to local government representatives.

Discussion took place regarding the process in regard to Emergency Response. Mr. Dalton mentioned that the OGC is conducting its third Emergency Management Pilot exercise in Terrace October 22-23, 2019. The exercises are intended to bring all stakeholders together to build capacity and break down barriers. The hope is that further lines of communication will be developed through the pilot project and a solid robust line of communication that addresses the needs of everyone can be developed.

Mr. O'Hanley commented that the OGC is a part of a number of different Provincial Government committees to address the Coastal GasLink Project and LNG. The Committees comprises of a number of agencies that have input into the decision making process. The Ministry of Energy, Mines and Petroleum Resources has set up a coordinating group led by Michelle Carr, Assistant Deputy Minister, LNG Canada Implementation. Mr. O'Hanley mentioned that ADM Carr would be a good source of contact to build relationships and develop levels of contact. Mr. O'Hanley reiterated the need for communication and information processes. Director Parker spoke of the need for the Regional District to have a direct line of contact with the OGC. Developing a simplified process to speak with decision makers was discussed.

DELEGATIONS (CONT'D)

BC OIL AND GAS COMMISSION (Cont'd)

Discussion took place in regard to gravel extraction. Mr. O'Hanley outlined the process for the OGC to authorize gravel extraction. He noted that limits do exist and the OGC has a Memorandum of Understanding with the Ministry of Energy, Mines and Petroleum Resources under the *Mines Act* to provide approvals within a limited size and scope. If the project exceeds these parameters it is the responsibility of the Ministry of Energy, Mines and Petroleum Resources.

Chair Thiessen encouraged Messrs. O'Hanley and Dalton to return to the RDBN to have further discussions as the project moves forward to ensure that the Board has the opportunity to address any issues and or concerns. Mr. Dalton commented that Deborah Jones-Middleton, Director of Protective Services may contact him at any time if there are concerns or questions.

Chair Thiessen thanked Messrs. Dalton, O'Hanley and Thoroughgood for attending the meeting.

DELEGATIONS (CONT'D)

TC ENERGY – Kiel Giddens, Public Affairs Manager, British Columbia, TC Energy and Tanner Moulton, Public Affairs Coordinator – RE: Update

Chair Thiessen welcomed Kiel Giddens, Public Affairs Manager, British Columbia, TC Energy and Tanner Moulton, Public Affairs Coordinator. Mr. Giddens introduced Sunny Deol, Project Manager for Section 6/7 and Dave Jonasson, Assistant Construction Manager, Coastal GasLink Project, TC Energy and Kevin Frederiksen, Construction Manager, Pacific Atlantic Pipeline Construction Ltd. (PAPC).

Kiel Giddens provided a PowerPoint Presentation.

Coastal GasLink Pipeline Project Update

- About TC Energy
- Coastal GasLink is Connecting Cleaner Energy to the World
- Rigorous Multi-Year Review and Assessment
- Project Milestones
- Delivering Local Benefits
- Prioritizing Local & Indigenous Contracting & Hiring
- Coastal Gaslink Pipeline Project: Progress at October 2019
- Section 8 Progress
 - "Cable Crane Hill:
- Preparing for 2020 Mainline Construction
- Building the Best – During Construction/After Construction
- Invasive Plant Management Plan
- Timber Salvage Strategy
- Emergency Response & Preparedness
- Workforce Accommodations & Waste Management
- Public Communications & Response
- Building a Legacy of Safety and Respect.

Mr. Giddens commented that once he was made aware of the concerns of Bobby Seinen, Morice FSR resident he contacted Ms. Seinen. He also noted that along with Mr. Moulton and Mr. Johansson he will be meeting with Ms. Seinen in regard to the Morice FSR. Mr. Giddens noted that the Morice FSR Permit Holder is Canfor Houston and CGL is committed to bringing forward the concerns of the Morice FSR residents to the road users' group.

DELEGATIONS (CONT'D)

TC ENERGY – Kiel Giddens, Public Affairs Manager, British Columbia, TC Energy and Tanner Moulton, Public Affairs Coordinator – RE: Update (Cont'd)

Mr. Giddens stated that for the first time within TC Energy, the Coastal GasLink Project has a Facebook Page.

The following was discussed:

- Public meetings for Houston, Burns Lake and Vanderhoof are being rescheduled outside the Federal Writ Period
- Fraser Lake Job Fair – October 29, 2019
- Community Investments Fund
 - Contributions to:
 - Fraser Lake
 - Baker Airport in Burns Lake
 - No end date for the Community Investment Fund
 - Aim to fairly allocate funds across northern B.C.
 - Focus funding on safety initiatives and community investments related to environment
- Anticipated Property tax dollars of approximately \$21 million a year across the project area (approx. \$8.3 M Property tax within the RDBN) was included in the Environmental Assessment process and is in 2014 dollars
- Indigenous relationships and work with the Indigenous communities and people
- Process for misunderstandings e.g. roads, cultural sites
 - OGC regulates and holds TC Energy accountable for the Coastal GasLink Projects
 - OGC and partners have Compliance Officers conduct regular site inspections
 - Self-report
 - Contingency Plans are in place and strict requirements have to be followed in regard to the Environmental Management Plans
 - Concerns in regard to notification letters distributed to residents along the Nechako River in regard to permits for water use rights
 - District of Vanderhoof provided a letter to the OGC outlining concerns
 - Mr. Giddens recognized the concerns and that in areas that are new to the Oil and Gas process there is a need for further conversations
 - Mr. Giddens noted that it is CGL's responsibility to respond and appreciates the District of Vanderhoof raising the issue and CGL will follow-up.
- Staff brought forward Director Newell's e-mail dated October 10, 2019
 - OGC's acknowledgement, investigation and addressing the issues or concerns brought forward by the Board
 - Mr. Giddens positive response to road upgrades, emergency response planning, cellular coverage, timber salvage, invasive plant management and waste management at UBCM
 - Concerns of residents living in the direct area of pipeline construction and the added activity in noted wildfire zones with sparse or non-existent cellular coverage intensifying the wildfire risk to local residents.

Chair Thiessen thanked Messrs. Giddens, Deol, Moulton, Jonasson and Frederiksen for attending the meeting.

Break for lunch at 12:19 p.m.

Reconvened at 1:00 p.m.

Director Brienen suggested having Michelle Carr, Assistant Deputy Minister LNG Canada Implementation, Ministry of Mines, Energy and Petroleum Resources attend a future RDBN meeting. He also spoke of having a flow chart that provides contact information for the regulatory authorities and agencies responsible for the CGL Project for local government officials and staff to utilize.

Director Layton spoke of the need to have a conflict resolution process outlined and available to local governments and residents to address concerns brought forward. Chair Thiessen noted that with the oil and gas industry being a relatively new industry in the region regular communication is important. He noted that residents contact their local government officials for support and assistance. The OGC has indicated they will be in contact with the RDBN CAO on a weekly basis and/or as required. Director Fisher spoke of the importance of having written processes and plans in place for accountability. Director Riis-Christianson reiterated the need to have a quick point of contact with the OGC and CGL Project to bring forward concerns and issues from residents and local government officials.

Curtis Helgesen, CAO noted that ADM Carr has reached out to the RDBN to meet with the Board, staff will follow-up to schedule a meeting.

VERBAL UPDATES RE: UBCM

1. Minister Meetings Updates by Lead Speakers

Chair Thiessen thanked the the Lead Speakers for taking responsibility for their topic and showcasing a strong Board stance and for being very engaged in the process. Cheryl Anderson, Manager of Administrative Services mentioned that staff will be providing follow-up letters to the Ministers that the Board met with at UBCM.

Chair Thiessen suggested a follow-up information page that includes a brief from each Minister meeting at UBCM.

Director Lambert spoke of the RDBN resolutions that were passed at UBCM and the need to follow-up with UBCM and Ministers to continue to move the issues forward.

Director Parker noted that the Board was very cohesive and had a good response to its Minister meetings. He mentioned providing follow-up letters to the Opposition Leaders the Board met with at UBCM and suggested meetings with Opposition Leaders at future UBCM's. Director Parker thanked Chair Thiessen for his leadership while at UBCM. Staff will also draft letters to the Opposition Leaders.

Director Fisher mentioned that all the meetings, including the meeting with UBCM staff in regard to Federal Gas Tax and the joint meetings with local governments and the Minister of Environment received a good response. He spoke of bringing local governments together as a collaborative approach to an issue in the future. He suggested staff also include brief information regarding the additional meetings RDBN Board members attended on the after UBCM briefing update.

- The Honourable Adrian Dix, Minister of Health – Lead Speaker: Directors Petersen and Brienen
 - Good meeting
 - Minister's understanding of the challenges faced by the Stuart-Nechako Regional Hospital District being one of the smallest in the province with one of the highest tax rates

Director McGuire noted that the Village of Granisle only had one Minister meeting but met with staff from seven different Ministries. She mentioned that Ministry staff were very responsive and it was very beneficial to meet with staff.

VERBAL UPDATES RE: UBCM (CONT'D)

- The Honourable John Horgan, Premier – Lead Speakers: Chair Thiessen, Directors Brienen and Funk
 - Director Brienen indicated that the RBA Steering Committee is planning a meeting in the near future
 - Kris Boland, Northwest BC Resource Benefits Alliance (RBA) Project Manager is currently developing a key messaging brief for members
 - The meeting with Premier Horgan was positive
 - Premier Horgan announced at UBCM his commitment to negotiate with the RBA
 - Director Funk and Chair Thiessen expressed their appreciation for Director Brienen's lead in discussions with Premier Horgan.
 - Staff brought forward Director Newell's comments from his e-mail dated October 10, 2019

Director Funk noted that the Village of Burns Lake meeting with the Minister of Advanced Education was very challenging. Director Funk expressed concerns for post-secondary education in Burns Lake. Director Watt-Senner noted similar challenges. Chair Thiessen noted the need to find a solution moving forward and he spoke of the potential option of having a Government Affairs representative to assist.

Director Brienen mentioned that the District of Houston also met with the Minister of Advance Education in regard to Driver Training Programs in High schools to ensure that students completing high school have their Drivers Licence.

UBCM Follow-Up

- The Honourable George Heyman, Minister of Environment and Climate Change Strategy has scheduled a teleconference meeting on November 26, 2019 with the Regional Board from 3:15 – 3:45 p.m. Staff will forward a calendar invitation to the Board.

2. Other Meeting Updates

B.C. Rural Centre – Keeping It Rural 2019 Conference

- Director Lambert attended the conference along with Chair Thiessen and Nellie Davis, Regional Economic Development Coordinator
- Very good conference with good speakers
- Excellent networking opportunity
- Most rural issues are shared
- Chair Thiessen encouraged Board members to consider attending future Keeping it Rural Conferences
- Key take aways from the conference:
 - An analysis presented at the conference identifying what will bring people to a rural community - #1 – Culture, #2 – Highspeed internet and jobs was #13
 - No community succeeds unless they do it on a regional basis – he spoke of the importance of building regional alliances
 - The Winners of the BC Rural Centre's 2018 Escape the City moved to the small rural community of Kaslo, BC from Calgary, AB because the community could provide high speed internet
 - Presenter, Rankin MacSween (Nova Scotia), New Dawn Enterprises on Cape Breton Island spoke of the negative impacts from government subsidies for Cape Breton Island in 1970 to address the coal and steel mine challenges
- All speeches from the conference will be on-line

NEW BUSINESS

**2018 Wildfire Event
Timber Salvage**

Director Lambert brought forward concerns in regard to the slow process for salvage contracts in regard to timber burnt in the 2018 Wildfire Event. Director Layton mentioned that he attended a meeting on October 8, 2019 at the Nadina Forest District Office in Burns Lake and noted that brief discussions took place regarding the issue. Discussion took place in regard to the importance of meeting with FLNRORD District staff in the Nadina and Stuart Nechako Forest District Offices and BCTS regarding the salvaging of burnt timber.

Chair Thiessen voiced frustration and concerns that the issue was addressed in the 2017 Wildfires in the Cariboo and a model should be in place to address burnt salvage. He noted the importance of scheduling a meeting with Eamon O'Donoghue, Assistant Deputy Minister, Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) as soon as possible. Discussion took place in regard to the importance of finding a solution.

Staff will schedule a meeting with Eamon O'Donoghue, Assistant Deputy Minister, Timber Sales Managers and Woodlands Managers for the Nadina and Stuart Nechako Forest Districts and Chair Thiessen, Director Layton, Chair, RDBN Forestry Committee, Directors Funk, Lambert and Brienens regarding timber salvage of burnt timber.

ADJOURNMENT

Moved by Director Layton
Seconded by Director McGuire

C.W.2019-7-3

"That the meeting be adjourned at 1:40 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKOFORESTRY COMMITTEE MEETING
(Committee of the Whole)Thursday, November 7, 2019

PRESENT: Chair Brad Layton

Directors Gladys Atrill
Shane Brien
Mark Fisher
Tom Greenaway
Clint Lambert
Mark Parker
Bev Playfair – via teleconference
Jerry Petersen
Michael Riis-Christianson
Gerry Thiessen
Kim Watt-Senner

Directors Dolores Funk, Village of Burns Lake
Absent Linda McGuire, Village of Granisle
Rob Newell, Electoral Area "G" (Houston Rural)

Alternate Director Thomas Liversidge, Village of Granisle

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Debbie Evans, Agriculture Coordinator – arrived at 1:06 p.m.
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Media Blair McBride, Lakes District News – arrived at 1:06 p.m.

CALL TO ORDER

Chair Layton called the meeting to order at 1:00 p.m.

AGENDAMoved by Director Watt-Senner
Seconded by Director BrienF.C.2019-4-1

"That the Forestry Committee Meeting Agenda of November 7, 2019 be adopted as amended to include under New Business – Decommissioned Roads."

(All/Directors/Majority)

CARRIED UNANIMOUSLYMINUTESForestry Committee Meeting
Minutes – September 5, 2019Moved by Director Brien
Seconded by Director GreenawayF.C.2019-4-2

"That the Forestry Committee Meeting Minutes of September 5, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

1. Lakes TSA Pilot Project

Discussion took place in regard to:

- Concerns and challenges regarding the direction of the project
 - o Project is repeating the past model
 - o FLNRORD indicating need for redundancies
 - o Important to have a dynamic model for the Lakes TSA that can be adjusted if required
- Essential for local governments to have meaningful input in the process
- Imperative to review the Lakes TSA Pilot Project paper
- The Province is the steward of the forests
- Submission to the Interior Forest Sector Renewal Engagement – October 7, 2019–
Submitted by: Ray Schultz, Chris Ortner, and Randy Sunderman
- Lakes TSA Working group has also raised concerns
 - o To be the lead in raising their specific concerns
 - o RDBN provide support
- Options for communities/local governments/Community Forests to acquire Forest Licences from licencees to ensure licences do not leave communities
- Bill 22 – 2019: *Forest Amendment Act, 2019*
- Developing a regional policy taking into consideration community individuality
 - o Timber rights
 - o Appurtenancy
- Peak annual cut numbers – actual numbers harvested
 - o Necessary to have the actual numbers
- Developing shelf ready projects – forestry economic development plan
- Ramifications of the Lakes TSA Pilot Project across the Province
- Value added timber opportunities
- Volume and area based licences
- Interior Forest Revitalization process.

Invite Lakes Landscape
Level Planning Pilot Project
Representatives to a Future
RDBN Meeting

Moved by Director Riis-Christianson
Seconded by Director Atrill

F.C.2019-4-3

“That the Forestry Committee recommend that the Board invite Lakes Landscape Level Planning Pilot Project Representatives to a future RDBN Meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. Fire Salvage

Discussion took place regarding:

- Salvaging timber damaged by the 2018 wildfires
- Inviting Fire Rehabilitation Officers for Nadina, Skeena Stikine and Stuart Nechako Natural Resource Districts, and Eamon O’Donoghue, Assistant Deputy Minister, Ministry of Forests, Lands, Natural Resource Operations and Rural Development
 - o To ask:
 - What is being salvaged?
 - What is not being salvaged?
 - Why it’s not being salvaged?
 - How many permits have been issued?
 - What is the delay in some areas?
 - What is the appropriate level of salvage to ensure forest health?
 - o Advocating for expedient salvaging of timber
- Appropriate levels of salvage.

DISCUSSION ITEMS (CONT'D)

Invite Fire Rehabilitation
Officers for Nadina, Skeena
Stikine and Stuart Nechako
Natural Resource Districts
And Eamon O'Donogue, Assistant
Deputy Minister, FLNRORD

Moved by Director Riis-Christianson
Seconded by Director Atrill

F.C.2019-4-4

"That the Forestry Committee recommend that the Board invite the Fire Rehabilitation Officers for Nadina, Skeena Stikine and Stuart Nechako Natural Resource Districts and Eamon O'Donoghue, Assistant Deputy Minister, Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) to discuss 2018 wildfire timber salvaging."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Decommissioned Roads

Director Watt-Senner brought forward concerns in regard to the dangers of decommissioned Forest Service Roads to individuals recreating in the backcountry. Chair Layton outlined the process and policy for licencees in regard to temporary and permanent access forest service roads and the decommissioning of those roads. Discussion took place in regard to the social values to be considered in regard to roads in the backcountry.

ADJOURNMENT

Moved by Director Lambert
Seconded by Director Greenaway

F.C.2019-4-5

"That the meeting be adjourned at 2:00 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Brad Layton, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORESTRY COMMITTEE MEETING**
(Committee of the Whole)**Thursday, September 5, 2019**

PRESENT: Chair Brad Layton

Directors Gladys Atrill
Shane Brienen
Mark Fisher
Tom Greenaway
Clint Lambert
Linda McGuire
Mark Parker
Bev Playfair
Jerry Petersen
Michael Riis-Christianson
Gerry Thiessen
Kim Watt-Senner

Via- Teleconference Rob Newell, Electoral Area "G" (Houston Rural)

Director Absent Dolores Funk, Village of Burns Lake

Alternate Director Darrell Hill, Village of Burns Lake

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Deborah Jones-Middleton, Director of Protective Services
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

Others John Pousette, Provincial Bark Beetle Coordinator, Office of the Chief Forester Division, Ministry of Forests, Lands, Natural Resource Operations and Rural Development
Ken White, Entomologist - Skeena, Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Media Blair McBride, Lakes District News

CALL TO ORDER

Chair Layton called the meeting to order at 11:05 a.m.

AGENDAMoved by Director Greenaway
Seconded by Director McGuire**F.C.2019-3-1**

"That the Forestry Committee Meeting Agenda of September 5, 2019 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Forestry Committee Meeting
Minutes – June 6, 2019

Moved by Director Petersen
Seconded by Director Greenaway

F.C.2019-3-2

“That the Forestry Committee Meeting Minutes of June 6, 2019 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – John Pousette, Provincial Bark Beetle Coordinator, Office of the Chief Forester Division and Ken White, Entomologist, Skeena – Update re: Overview of the Provincial Bark Beetle Situation and Bark Beetle specific to the Regional District of Bulkley-Nechako

Chair Layton welcomed John Pousette, Provincial Bark Beetle Coordinator, Office of the Chief Forester Division and Ken White, Entomologist, Skeena, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

Messrs. White and Pousette provided a PowerPoint Presentation.

Bark Beetle Activates in the Skeena Region

- Monitoring
- Harvesting
- Record Keeping
- 2018 Flight Lines
- Omineca Region vs. Skeena Region 2013-2018
- Other Beetles
 - o Mountain Pine Beetle
 - o Western Balsam Bark Beetle

Spruce Bark Beetle Outbreak

- Why Spruce Beetle now?
 - o Weather changes in the Mackenzie and Prince George areas
- 2018 Spruce Beetle Mortality
- Current Actions
 - o Annual Beetle Summit-November
 - o Community outreach and public engagement
 - o Forest health funding – Landbase Investment (LBI) account – surveys
 - o Direction for licensee Spruce Beetle Action Plans, monitor and evaluate performance
 - o Support continuing research on shelf life of bark beetle killed timber
 - o Improve licensee hauling and storage behaviors
 - o Funnel traps and trap trees.

Mr. White provided an overview of the provincial funding for forest health allocated to the Omineca and Skeena region of \$2.01M. The funding is apportioned to aerial overviews, monitoring and a minimum amount for research.

Chair Layton brought forward community leader concerns in regard to stumpage and sawmill curtailments. Small-scale salvagers have a willingness to harvest spruce beetle trees but because of current stumpage rates, it is not economical to harvest the timber. In the past trap tree programs were implemented by the government to utilize the fiber and mitigate the impact of the spruce beetle. Mr. Pousette noted that in the Prince George Timber Supply Area licencees have been requested to move their harvesting into spruce beetle areas to mitigate the impacts.

DELEGATION (CONT'D)

Mr. White mentioned that a new person has been hired in the Smithers FLNRORD District office to facilitate small scale salvaging for the Skeena region. Discussion took place in regard to personnel in Prince George for the Omineca/Prince George region to address small scale salvaging.

Chair Layton brought forward concerns in regard to the impending shortage of timber supply and the importance of addressing the spruce beetle. He noted the Province's duty to manage the forests for the public and on the need for on the ground action for spruce beetle to address the potential impacts. Mr. Pousette commented that the Chief Forester takes into consideration a number of factors and values in the overall health of the forests. There are a number of values to consider in regard to the challenges of the spruce beetle along with challenges in accessing the spruce beetle killed timber in the Omineca region.

Discussion took place in regard to market impacts to harvesting and addressing spruce beetle timber.

Director Atrill questioned the impact of the aspen leaf liner in regard to the overall forest health. Mr. White noted that monitoring is taking place in regard to the aspen leaf liner and other factors impacting the aspen. He mentioned that there are a number of factors that can impact the timber that are difficult to foresee. Mr. White referenced the timeline and impact of the Mountain Pine Beetle. He noted that climate change and a number of factors such as other beetles can't be predicted. Director Thiessen spoke of the impacts of weather to the overall forest health. He brought forward concerns in regard to the monies that are being removed from the region from forestry and the investment in forest health is not enough. The importance of adequate funding for forest health was discussed.

Discussion took place in regard to:

- significant small scale salvaging of fir beetle in the Prince George Timber Supply Area
- harvesting on the landbase in Sweden – intensive forestry
- B.C. - extensive forestry
- Cruise based and scale based salvaging
- Spruce beetle stands are more diverse stands vs. the pine stands of the Mountain Pine Beetle
- Trap tree program
 - o Approvals for the program are very lengthy and not timely
 - o Requires further resources
- Further funding resources is required for forest health
- Forest health funding is apportioned from the Landbased Investment Strategy funding.

Chair Layton thanked Messrs. Pousette and White for attending the meeting.

CORRESPONDENCE

Ministry of Forests, Lands, Natural Resource Operations And Rural Development -Invitation to Collaborate with The Province of BC – Lakes Landscape -Level Planning Pilot Project – An Introductory Letter

Curtis Helgesen, CAO spoke with the consultant of the Lakes Landscape – Level Planning Pilot Project in regard to scheduling a meeting for September 30, 2019 from 3:30-4:30 pm. The Consultants will be meeting with stakeholders throughout the week. Discussion took place in regard to requesting a meeting later in the week of September 30 to October 4, 2019 and extending an invitation to the Lakes Timber Supply Community Advisory Committee. An alternative meeting date was suggested for Thursday, October 3, 2019.

DISCUSSION ITEMS

1. Interior Forest Renewal Engagement – A Regional RDBN Voice

Discussion took place regarding:

- the importance of completing the Interior Forest Renewal Engagement feedback forms
- Concerns and frustrations in regard to the structure of a number of the engagement sessions
 - o inconsistent formats and reporting after the meetings
- The only meeting Chair Layton received reporting afterward was the Smithers meeting
- The importance of engagement sessions that are consistent and provide reporting out.

Chair Layton spoke of bringing forward the issue to the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development at the 2019 UBCM Convention. Director McGuire noted the importance of speaking with Eamon O'Donoghue, Assistant Deputy Minister, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

Director Brienen spoke of regionally working to ensure that timber remains in a community for processing. He spoke of the impacts to the District of Houston and its community members when the mill closed in Houston in 2016. Director Brienen mentioned the forest downturns that have taken place in the past and impacts of mill closures. He spoke of the importance of working together during the challenges but to continue to work as forestry recovers to ensure that the challenges do not reoccur and long-term plans are in place to mitigate issues. Director Brienen noted the importance of continuing to work as communities and with government during favourable times to ensure the long-term economic viability of forest communities and the need to learn from the past.

Director Brienen spoke of the need for reforestation education. Chair Layton suggested having FLNRORD staff to speak at a future Forestry Committee meeting in regard to reforestation. He also included the need to understand volume and area based harvesting and returns on silviculture.

Forestry Policy Engagement Sessions

Moved by Director Brienen
Seconded by Director McGuire

F.C.2019-3-3

"That the Forestry Committee recommend that the Board write a letter to Eamon O'Donoghue, Assistant Deputy Minister providing feedback in regard to the inconsistent format and reporting afterwards of the Interior Forest Renewal Engagement Sessions held throughout the region."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. Chair Layton – Update from Geoff Recknell, Regional Executive Director, Skeena, Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Chair Layton provided a brief overview of the e-mail correspondence from Geoff Recknell, Regional Executive Director, Skeena, Ministry of Forests, Lands, Natural Resource Operations and Rural Development. He identified the need to speak to Coastal GasLink in regard to the utilization of fiber on pipeline right of way. The B.C. Oil and Gas Commission is scheduled to meet with the Board on October 10, 2019.

Chair Layton spoke of the complexities of the tariff fund and stumpage issues.

The lack of engagement to changes to the *Forest Range & Practices Act* and the challenges from lack of capacity and resources in regard to Range staff within FLNRORD was discussed. Director Parker will bring forward the concerns to the Minister of Agriculture.

DISCUSSION ITEMS (CONT'D)

3. Mountain Pine Beetle Funds (Resolutions to FCM & UBCM and background information)

Drafting a letter in regard to the Mountain Pine Beetle Funds was discussed. Staff will draft a letter and provide a template to RDBN partner municipalities wanting to address the lack of funds that were not provided to communities impacted by the Mountain Pine Beetle.

ADJOURNMENT

Moved by Director Lambert
Seconded by Director Brien

F.C.2019-3-4

"That the meeting be adjourned at 12:34 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Brad Layton, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, November 7, 2019**

PRESENT: Acting Chair Mark Parker

Directors Mark Fisher
Tom Greenaway
Clint Lambert
Jerry Petersen
Michael Riis-Christianson
Gerry Thiessen

Director Absent Rob Newell, Electoral Area "G" (Houston Rural)

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Debbie Evans, Agriculture Coordinator
John Illes, Chief Financial Officer
Deborah Jones-Middleton, Director of Protective Services
Rory Mckenzie, Director of Environmental Services – arrived at 2:05 p.m.
Wendy Wainwright, Executive Assistant

Media Blair McBride, Lakes District News

CALL TO ORDER

Acting Chair Parker called the meeting to order at 2:02 p.m.

AGENDAMoved by Director Petersen
Seconded by Director Lambert**RDC.2019-9-1**

"That the Rural Directors Committee Agenda for November 7, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-October 10, 2019**Moved by Director Riis-Christianson
Seconded by Director Fisher**RDC.2019-9-2**

"That the minutes of the Rural Directors Committee meeting of October 10, 2019 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Nechako Watershed Roundtable – Request for Committee

Grant in Aid – Electoral Areas "B", "C", "D", "E", and "F"

Discussion took place in regard to Electoral Area grant in aid contribution to the Nechako Watershed Roundtable. Rural Directors

can contact staff to provide contribution levels. Director Greenaway mentioned that he would be willing to give up his seat if others would like to participate at the Nechako Watershed Roundtable. Discussion took place in regard to more frequent updates from the Nechako Watershed Roundtable and the different agencies and organizations at the Roundtable.

Fort St. James Sled Dog Association -Request for Grant in Aid – Electoral Area "C"

Moved by Director Greenaway
 Seconded by Director Lambert

RDC.2019-9-3

"That the Rural Directors Committee recommend to the Board that the Fort St. James Sled Dog Association be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the 2020 Caledonia Classic Sled Dog Races."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary Sr. Boys Soccer Team -Request for Grant in Aid – Electoral Area "C"

Moved by Director Greenaway
 Seconded by Director Petersen

RDC.2019-9-4

"That the Rural Directors Committee recommend to the Board that the Fort St. James Secondary Sr Boys Soccer Team be given \$750 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the Provincial Championships in Burnaby, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Grant in Aid – Fraser Lake Business Expo Draw Prize -Electoral Area "D"

Moved by Director Greenaway
 Seconded by Director Lambert

RDC.2019-9-5

"That the Rural Directors Committee recommend to the Board that the draw prize in the amount of \$223.99 for the Fraser Lake Business Expo be paid out of Electoral Area "D" (Fraser Lake Rural) grant in aid monies."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fraser Lake Elementary Secondary School Studies 11 Class -Request for Grant in Aid – Electoral Area "D"

Moved by Director Lambert
 Seconded by Director Greenaway

RDC.2019-9-6

"That the Rural Directors Committee recommend to the Board that the Fraser Lake Elementary Secondary School Studies 11 Class be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with a Parliamentary Tour."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Connexus Community Resources – Request for Grant in Aid– Electoral Area "F" Moved by Director Petersen
Seconded by Director Greenaway

RDC.2019-9-7

"That the Rural Directors Committee recommend to the Board that Connexus Community Resources be given \$1,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the Seniors' Christmas Dinner."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Rodeo Association – Request for Grant in Aid– Electoral Area "F" Moved by Director Petersen
Seconded by Director Greenaway

RDC.2019-9-8

"That the Rural Directors Committee recommend to the Board that the Nechako Valley Rodeo Association be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the 7th Annual Rodeo."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

A Rocha Canada - Northern BC Project – Request for Grant in Aid– Electoral Area "G" Moved by Director Petersen
Seconded by Director Riis-Christianson

RDC.2019-9-9

"That the Rural Directors Committee recommend to the Board that A Rocha Canada – Northern BC Project be given \$2,500 grant in aid monies from Electoral Area "G" (Houston Rural) for the purchase of a portable generator and stereo microscope."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Directors' Forum – February 5-7, 2020 -Richmond, B.C. Moved by Director Fisher
Seconded by Director Greenaway

RDC.2019-9-10

1. "That the Board authorize attendance of Rural Directors Committee wishing to attend the Electoral Area Directors' Forum from February 5-7, 2020 in Richmond, B.C.
2. That the Rural Directors Committee submit discussion items for the Forum to the CAO prior to November 22, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher spoke of submitting rural and municipal joint service governance models and Federal Gas Tax third party service providers as topics for discussion.

Street Lighting Services Moved by Director Riis-Christianson
Seconded by Director Greenaway

RDC.2019-9-11

"That the Rural Directors Committee recommend that the Board include the Street Lighting Services in the 2020 Financial Plan."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Establishing an Agriculture Planning Grant Reserve

Moved by Director Riis-Christianson
Seconded by Director Fisher

RDC. 2019-9-12

"That the Rural Directors Committee recommend that the Board establish an Agriculture Planning Grant Reserve."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Funding for Agriculture Planning Grant Reserve

Moved by Director Fisher
Seconded by Director Lambert

RDC.2019-9-13

"That the Rural Directors Committee recommend that the Board allocate \$100,000 region-wide Northern Capital and Planning Grant funding to the Agriculture Planning Grant Reserve for consideration of a RDBN Food Hub Feasibility Study and a Non-Timber Forest Product Study."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Funding of RDBN Food Hub Feasibility & Non-Timber Forest Product Studies -Northern Capital & Planning Grant

Moved by Director Lambert
Seconded by Director Petersen

RDC.2019-9-14

"That the Rural Directors Committee receive the Chief Financial Officer's November 7, 2019 memos titled "Funding of RDBN Non-Timber Forest Product Study by the Rural Directors Committee, Northern Capital & Planning Grant and Funding of RDBN Food Hub Feasibility Study by the Rural Directors Committee, Northern Planning Grant."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Distribution of Northern Capital and Planning Grant

Moved by Director Riis-Christianson
Seconded by Director Lambert

RDC.2019-9-15

"That the Rural Directors Committee recommend to the Board that the following allocations be made from the Northern Capital & Planning Grant general fund:

- Administrative Building Retrofit	\$300,000
- Replacement of spare Bobcat	\$ 75,000
- Creation of new (additional) Septage Receiving Beds at Burns Lake Transfer Station and Knockholt Landfill	\$ 50,000
- Contribution to Environmental Services 2020 Capital Projects	\$102,752
- Agriculture Planning Capital Reserve	<u>\$100,000</u>
	<u>\$627,752</u>

And, That the Electoral Area allocation for Areas A through G be allocated as per the November 7, 2019 staff report and spreadsheet."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Fisher spoke of allocating funding to forestry economic development planning. He will bring it forward at a future meeting for discussion.

REPORTS (CONT'D)

Electoral Area Allocation of
 Federal Gas Tax Funds
 -Third Quarter 2019

Moved by Director Lambert
 Seconded by Director Riis-Christianson

RDC.2019-9-16

"That the Rural Directors Committee receive the Accounting Clerk's October 21, 2019 memorandum titled "Electoral Area Allocations of Federal Gas Tax Funds – Third Quarter 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Federal Gas Tax

Discussion took place regarding:

- Third party service providers
 - o Discussed with UBCM staff
 - o Issue is at the Federal Government Level
 - o Misunderstanding how the RDBN provides service to rural residents
 - o Need to develop a broader definition
 - o How do other Regional Districts address
 - o The need for a preapproval process
 - o Currently Federal Government only approves project at audit
 - o UBCM recommends withholding 10% of funding

Director Fisher will work with staff to bring forward the topic at the Electoral Area Directors' Forum, February 5-7, 2020 in Richmond, B.C.

ADJOURNMENT

Moved by Director Lambert
 Seconded by Director Greenaway

RDC.2019-9-17

"That the meeting be adjourned 2:35 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

 Mark Parker, Acting Chair

 Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKORURAL DIRECTORS COMMITTEE MEETINGThursday, October 10, 2019

PRESENT: Acting Chair Mark Parker

Directors Mark Fisher
Clint Lambert
Jerry Petersen
Michael Riis-Christianson
Gerry Thiessen – left at 2:30 p.m., returned at 3:00 p.m., left at 3:10 p.m.

Directors Tom Greenaway, Electoral Area “C” (Fort St. James Rural)
Absent Rob Newell, Electoral Area “G” (Houston Rural)

Alternate Director Bob Hughes, Electoral Area “C” (Fort St. James Rural)

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services – left at 3:25 p.m.
Janette Derksen, Deputy Director of Environmental Services
John Illes, Chief Financial Officer
Deborah Jones-Middleton, Director of Protective Services
Jason Llewellyn, Director of Planning
Rory Mckenzie, Director of Environmental Services
Wendy Wainwright, Executive Assistant

Other Dolores Funk, Village of Burns Lake– left at 2:29 p.m.

Media Blair McBride, Lakes District News – left at 2:29 p.m.

CALL TO ORDER

Acting Chair Parker called the meeting to order at 1:54 p.m.

AGENDAMoved by Director Lambert
Seconded by Director Riis-ChristiansonRDC.2019-8-1

“That the Rural Directors Committee Agenda for October 10, 2019 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLYMINUTESRural Directors Committee
Meeting Minutes
-September 5, 2019Moved by Director Petersen
Seconded by Director LambertRDC.2019-8-2

“That the minutes of the Rural Directors Committee meeting of September 5, 2019 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Nechako Watershed Roundtable – Request for Grant in Aid – Electoral Areas “B”, “C”, “D”, “E”, and “F” Discussion took place in regard to having Kim Menounos, Manager, Northern and Interior Region, Fraser Basin Council attend an upcoming RDBN Rural Directors Committee Meeting. Director Petersen and Alternate Director Hughes indicated they would consider a contribution. Staff will invite Ms. Menounos to an upcoming meeting.

Fort St. James Breakfast Program-Request for Grant in Aid – Electoral Area “C” Moved by Alt. Director Hughes
 Seconded by Director Lambert

RDC.2019-8-3 “That the Fort St. James Breakfast Program be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Breakfast Program.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bulkley-Nechako Regional Transit Service - Request for Grant in Aid Moved by Director Riis-Christianson
 Seconded by Director Fisher

RDC.2019-8-4 “That the following grant in aid contributions be provided towards operating costs for the Bulkley-Nechako Regional Transit Services for 2019:

- Electoral Area “B” (Burns Lake Rural) - \$1,000
- Electoral Area “C” (Fort St. James Rural) - \$2,000
- Electoral Area “D” (Fraser Lake Rural) - \$1,000
- Electoral Area “G” (Houston Rural) - \$1,000
- Electoral Area “F” (Vanderhoof Rural) - \$1,000.”

Moved by Director Fisher
 Seconded by Director Riis-Christianson

RDC.2019-8-5 “That Motion RDC 2019-8-4 be amended removing:

- Electoral Area “C” (Fort St. James Rural) - \$2,000

(All/Directors/Majority) CARRIED UNANIMOUSLY

“That the question be called on Motion RDC.2019-8-4 as amended.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Admin Recovery for Local Service Budgets John Illes, Chief Financial Officer provided an overview of the Admin Recovery for Local Service Budgets memo. The following discussion took place in regard to:

- Creating efficiencies with individual services and between services
- Cost estimates and a one-year review of admin costs
- Street Lighting Services
 - o Researching the option to utilize LED lighting
 - o cost recovery provided is based on actual current costs and staff time to administer
- More definition regarding staff support for Rural Directors to work with service groups
- Staff will investigate local service efficiencies

REPORTS (CONT'D)

Draft Local Service Budgets

Moved by Director Riis-Christianson
 Seconded by Director Lambert

RDC.2019-8-6

"That the Rural Directors recommend that the Board approve the following recommendations as presented:

1. That Electoral Area Directors Area A (Smithers Rural); Area B (Burns Lake Rural); Area C (Fort St. James Rural); and Area F (Vanderhoof Rural) attend the municipal budget deliberations for the fire department associated with their local contracted fire service.
2. That the Electoral Area Director for Area A attend the Town of Smithers municipal budget deliberations for Smithers Recreation and Culture Service.
3. That the Electoral Area Director for Area F attend the District of Vanderhoof municipal budget deliberations for the operation of the Vanderhoof Pool.
4. That the Rural Directors provide their 2020 Electoral Area economic development plans to the Finance Department.

Include the following in the 2020 Financial Plan:

5. Clucluz Lake Sewer budget
6. Lake Kathlyn Aquatic Weed Harvesting and Glacier Gulch Water Diversion Service budgets
7. Burns Lake & Area Victim Services and the Smithers Victim Services budgets
8. Lakes District Airport Service budget
9. Fort St. James Seniors Helping Seniors budget
10. Fort St. James Arena Grant Service budget
11. Vanderhoof Recreation and Culture Grant Service budget
12. Fort Fraser and Topley Cemetery Grant budgets
13. Budget for the Smithers, Telkwa, Houston Television Rebroadcasting Grant
14. Budget for the Fraser Lake and Area Television Rebroadcasting Grant
15. Budget for the Fort St. James and Area Television Rebroadcasting Grant
16. Budget for the Burns Lake and Area Television Rebroadcasting Grant
17. Budget for the Fraser Lake Library Grant
18. Budget for the Fort St. James Library
19. Budget for the Fort Fraser Community Hall and Braeside Community Hall
20. That the Rural Directors direct staff to arrange a meeting between Electoral Area Directors for Area B and Area E and the Village of Burns Lake Council to discuss the Lakes District Arts and Culture budget and the Burns Lake Arena budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher spoke of potentially utilizing the Northern Capital and Planning Grant for the Telkwa Pedestrian Crosswalk Service budget.

REPORTS (CONT'D)

Distribution of Northern Capital and Planning Grant

Discussion took place in regard to an assessment-based option. Mr. Illes noted that in part the Province distributed the Northern Capital and Planning Grant by population.

Option 1 "EVEN SPLIT"

Cluculz Lake Fire Plan

- Electoral Area "F" (Vanderhoof Rural) – remain as outlined in Staff Report

Emergency Hazard Risk Vulnerability Analysis (HRVA)

- Assign to the Region-Wide Project allocation

Administrative Building – Solar

- Remove item from NCPG allocation
- Bring forward for further discussion at a later date and consider using other sources of funding e.g. Climate Action Revenue Incentive Program (CARIP)

Administrative Building – Upgrades (EOC)

- Building efficiencies for daily and EOC use
 - o Physical modifications to the building to improve both areas of use
 - o Audio/visual improvements
- Discussion took place regarding:
 - o Off-site EOC
 - Separate daily RDBN operations from EOC operations
 - Potential cost considerations
 - o Mobile EOC
 - Potential cost considerations
- Assign to Admin/EOC Capital Reserves
- Assign to the Region-Wide Project allocation

Water Storage for Fire Suppression

- Include \$200,000 from Electoral Area "A" allocation
- Increase Electoral Area "E" allocation to \$150,000
- Discussed Cluculz Lake Fire Plan completion timeline and outcome options
- Director Lambert spoke of:
 - o the Three Nations Water Project and potentially including two underground water storage tanks on the Southside of Francois Lake
 - o Preliminary discussions in regard to creating a Colleymount Volunteer Fire Department service
- Director Riis-Christianson spoke of the option of having water storage in Decker Lake within Electoral Area "B"

Fort Fraser Sewage System

- Electoral Area "D" (Fraser Lake Rural) – to be determined moving forward

Emergency Operations Storage Facility

- Remain as outlined in staff report

Recycling Centre Depot Upgrades

- Adjust allocation for four concrete slabs only in front of the recycling containers in Burns Lake, Vanderhoof and Fort St. James
- Remove Electoral Area "A" allocation for concrete slabs in front of the recycling containers in Smithers and potentially utilize Electoral Area "A" Federal Gas Tax funds

REPORTS (CONT'D)

Distribution of Northern Capital and Planning Grant (Cont'd)

Bobcat – Equipment Purchase

- Assign to Region-Wide Project allocation

Septage Beds

- Assign to Region-Wide Project allocation

Discussion took place in regard to NCPG funding allocation and taxation options.

Sewage Facility – Fort Fraser – to be determined moving forward
Water System (Tower) – Fort Fraser – to be determined moving forward
Consolidation Centre – Smithers – to be determined moving forward
Consolidation Centre – Vanderhoof – to be determined moving forward

Knockholt Phase 3B

- Assign to Region-Wide Project allocation

Chief Financial Officer will work with the Environmental Services Department to determine Environmental Services priorities for Region-Wide Project allocation.

Potential Additional Projects

- Broadband Capital Projects
- Parks and Trails Capital Projects
- Agriculture Projects
- Administrative Building – Upgrades
- Clearview Landfill
- Bulkley Valley Aquatic Centre
- Environmental Services – Site Connectivity.

Rural Directors will provide direction to staff in regard to allocating the remaining of their NCPG funds to be brought forward for discussion at a future meeting. Staff will forward an updated allocation spreadsheet to Rural Directors.

Director Petersen noted that further consideration will need to be taken in regard to the outcome of the Cluculz Lake Fire plan. Staff will follow-up.

Director Lambert identified potential issues with timelines for initiatives he is also considering.

Discussion took place in regard to:

- Allocation of funding utilizing capital reserves
- Allocating funds according to Motion 2019-12-4 "Distribution of Northern Capital and Planning Grant" that the "Rural" portion of the Northern Capital and Planning Grant be allocated as per ½ fixed and ½ by population in the August 19, 2019 staff report. (Including Emergency Operation Storage Facility)

REPORTS (CONT'D)

Northern Capital and Planning Grant – Hazard, Risk and Vulnerability Assessment Program

Moved by Director Riis-Christianson
 Seconded by Director Lambert

RDC.2019-8-7

"That the Rural Directors Committee recommend to the Board that the Hazard, Risk and Vulnerability Assessment Program be funded through the Planning and Infrastructure Grant allocation to the Regional Projects.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

Memo

Director Fisher spoke of agencies collaborating to potentially utilize access points/roads and right of ways be used for multi-purpose uses such as secondary egress routes for Emergency Management or recreation purposes. Staff will consider including comments for future opportunities.

Land Referral File No. 6409156 BC Hydro

Moved by Director Fisher
 Seconded by Director Lambert

RDC.2019-8-8

"That the "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6409156" be provided to the Province as the Regional District's comments on Crown Land Referral 6409156."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors Travel Budget for Budget Consideration

Discussion took place in regard to the Directors Travel Budget allocation and consideration being given to increasing the discretionary travel budget. The demands for Directors to gather and provide information to their residents is increasing along with consideration of costs.

Staff will complete full cost accounting of Director travel budgets for the 2020 Budget process and will bring forward the item for further discussion.

ADJOURNMENT

Moved by Director Lambert
 Seconded by Director Riis-Christianson

RDC.2019-8-9

"That the meeting be adjourned 3:48 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Acting Chair

Wendy Wainwright, Executive Assistant

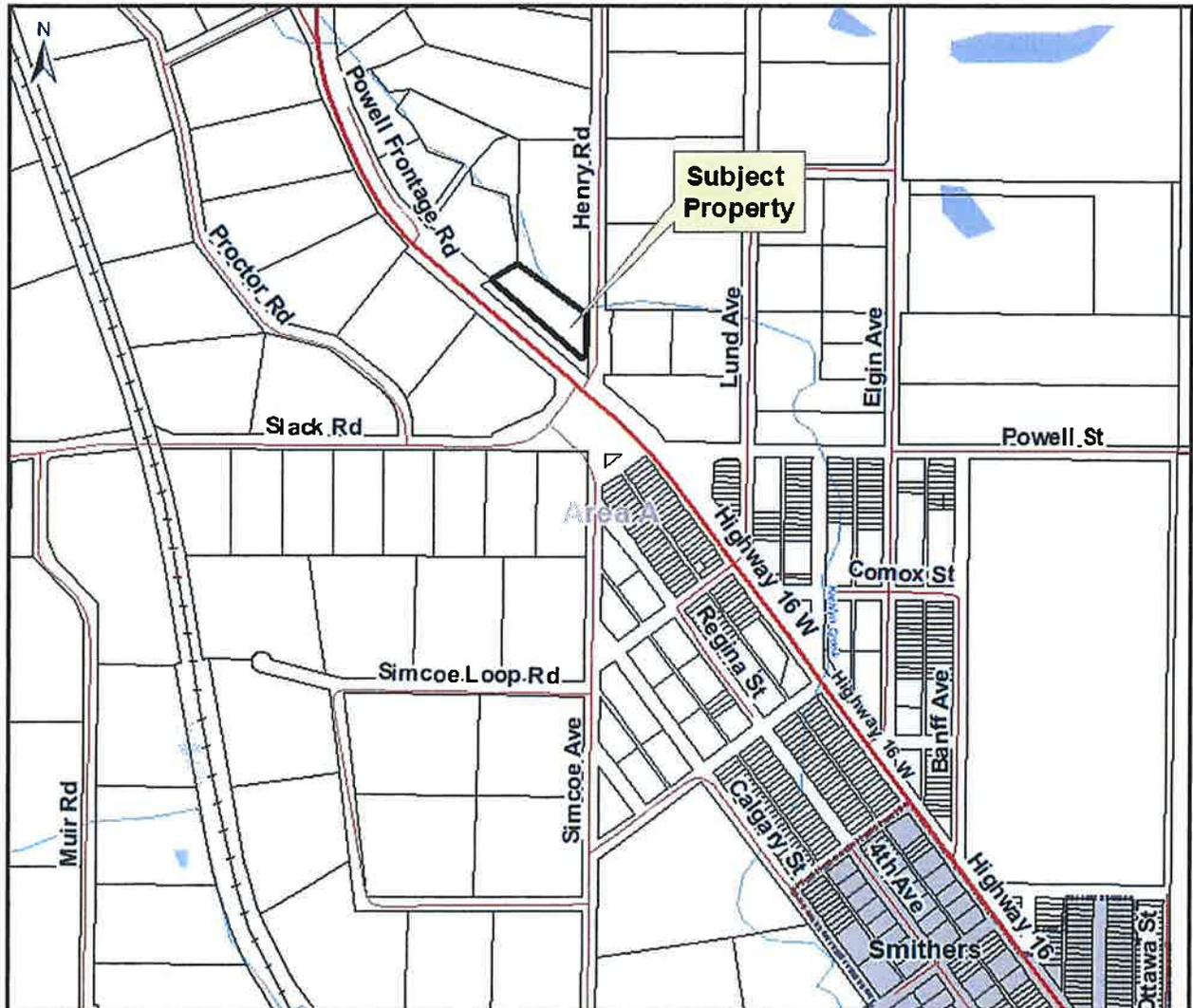


Planning Department Board Report
 OCP Amendment & Rezoning Application
 File No. A-03-19
 November 8, 2019

APPLICATION SUMMARY

Name of Applicants:	Prince Rupert Azalea Garden Centre co/ Janice and Boyd Barrie
Name of Agent:	Sullivan Motor Products-RV co/ John Sullivan
Electoral Area:	A
Subject Property:	Lot D, Section 2, Township 1A, Range 5, Coast District, Plan 4593, Except Plan PRP13276
Size:	0.66 ha. (1.64 ac.)
Location:	The subject property is located at 3863 Henry Road, 700 metres from the Town of Smithers.

Location Map:



O.C.P. Designation:	Industrial (I) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014
Zoning:	Agricultural Industry (M3) zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 (the Zoning Bylaw).
Existing Land Use:	Growth and sale of nursery products and garden supplies and a dwelling.
ALR Status:	Not in the ALR

Proposed Rezoning:

To amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" by rezoning the subject property from the Agricultural industry (M3) Zone to a new zone that allows the sale of recreation vehicles and their parts and accessories. The applicant says that their intent is to not repair the recreational vehicles on the property.

REFERRAL COMMENTS**Town of Smithers**

Thank you for the opportunity to provide comments on the Zoning Amendment Application (A-03-19) for the property legally described as 'Lot D Section 2 Township 1A Range 5 Coast District Plan 4593 Except Plan PRP13276'. Please see below for a response to the Applicant's zoning amendment proposal to a new zone that would allow the sale of recreation vehicles and their parts and accessories (excluding repair work).

In keeping with the Smithers Telkwa Rural Official Community Plan, the Town of Smithers is supportive of continuing to focus commercial activity within the Town of Smithers boundary and maintaining the rural character of the Regional District's fringe area around the Town of Smithers. This contributes to the creation of a compact commercial district and industrial areas that are both separate and distinct from the Regional District, while also reducing some potential land use conflicts between rural residential and agricultural uses and commercial developments.

The Town of Smithers Service Commercial Zone (C-3), Light Industrial Zone (M-1), and Medium Industrial Zone (M-2) all allow the sale of recreation vehicles and their parts and accessories. As there is currently capacity to accommodate future development on land within these zones, the Town of Smithers does not support this zoning amendment application.

Ministry of Transportation and Infrastructure

Currently, as the application is submitted the Ministry would request the following information before signing the Bylaw:

- There is no new zoning being applied as part of this application, which leaves a gap for the Ministry, as we are unsure what other developments could occur outside of the

intended sale of recreational vehicles and if this would have any impact to the Highway infrastructure;

- Submission of site plan depicting how the intended use would fit within the bounds of the parcel boundaries;
- No new accesses would be approved, particularly onto Highway 16;
- The Ministry would not allow any vehicles or structures to be placed within the Highway right of way;
- Signage should be kept within the property boundaries;
- The client is encouraged to contact the Ministry directly to discuss the access considerations and if any upgrades would be required.

Advisory Planning Commission

Resolution: Unanimously supports the application.

Comments: APC sees this as a minor change to current land use and agrees that this location is ideal for the business proposed.

PLANNING DEPARTMENT COMMENTS

Commercial Development in the Rural Area

The Planning Department does not support the spread of commercial or light industrial businesses along the highway in rural residential areas. This type of strip development is attractive for some business as the land has good exposure, can be inexpensive compared to other lands in commercial areas, and is less expensive to develop because of reduced development standards and regulations in the rural area. However, accommodating this type of strip commercial / industrial development along the highways has long term negative impacts. It erodes the viability and vitality of commercial and industrial areas in municipalities, and creates the potential for notable aesthetic, functional, and land use conflict related impacts.

The limited regulation in the rural area is possible because rural densities are kept low and commercial and service-related light industrial development is focused in municipalities where the necessary regulation and development standards are in place. Accommodating this type of commercial development in the rural area will result in the need for increased RDBN regulation to control site design and development standards and can have a negative impact on the function and viability of commercial areas within municipalities.

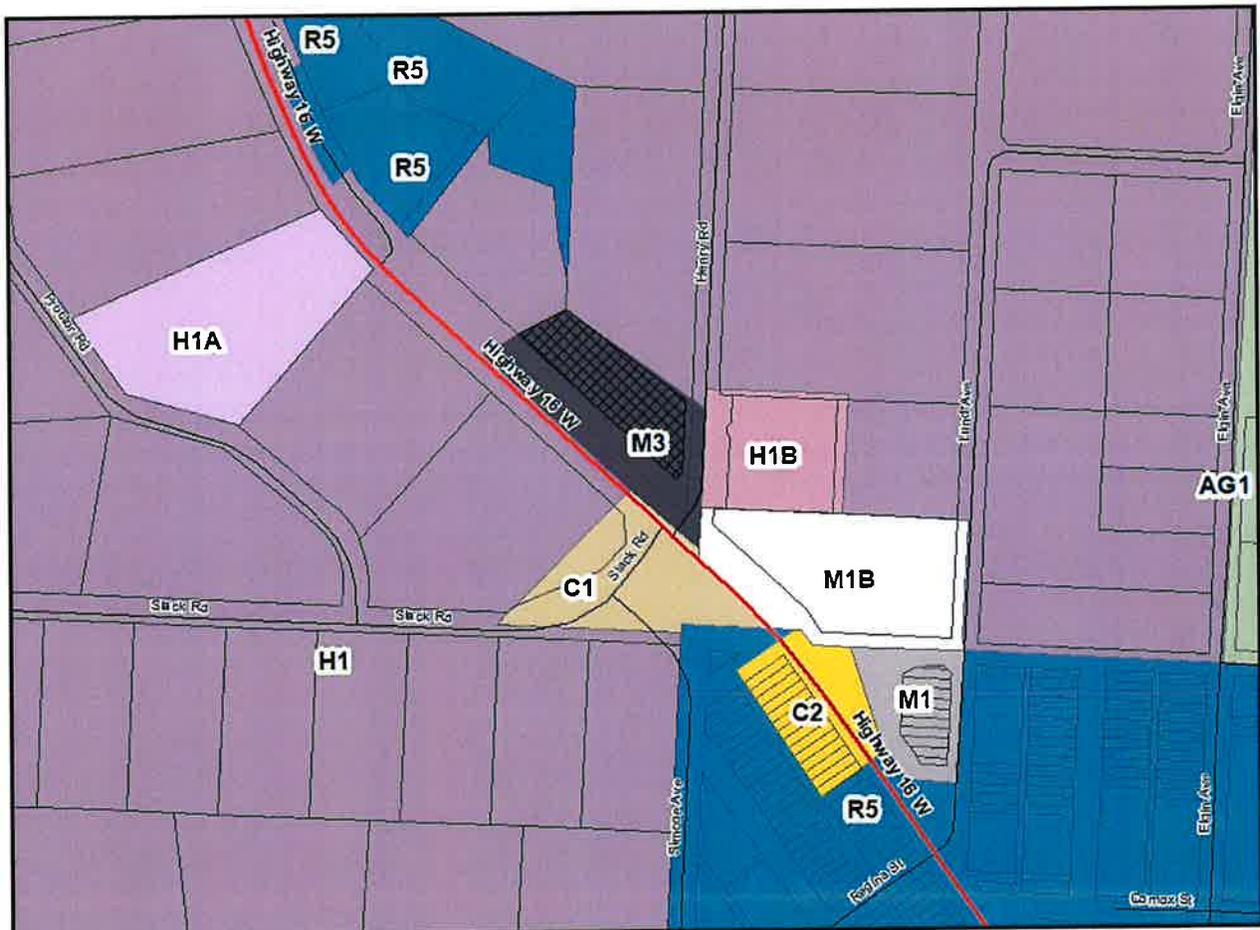
The "Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014" directs that a commercial designation, and rezoning application to allow commercial land uses, may only be considered where the primary target market for these services to be provided or sold is the local rural area. The proposed use does not meet the intent of the Smithers Telkwa Rural OCP's intent in staff's opinion.

Site Specific Considerations

As noted, Official Community Plan policy does not support the proposed land use; however, the situation is complicated by the fact that the property is currently zoned M3, and the area is currently zoned for a mix of industrial and commercial uses. There is an argument to be made that the impact of allowing the change of use from the growth and sale of nursery products and garden supplies, to the sale of recreational vehicles and their parts and accessories is not notable. However, the M3 zone has limited opportunity for commercial development, and allowing the sale of recreational vehicles would clearly increase the commercial use of the lands.

The Planning Department supports the recommendation of the Town of Smithers that the proposed commercial activity be focused within the Town of Smithers, and that the character of the Regional District's rural fringe area not be further commercialized.

Zoning Map



ldp

Process Considerations

Should the Board wish to give further consideration to the application staff should be directed to prepare the necessary OCP Amendment and Rezoning Bylaws. Should the Planning Department receive this direction staff will work with the applicant to obtain further information relating to the proposed development of the site and determine the specific amendments necessary to the Zoning Bylaw. Should this application proceed staff may also consider recommending that the site be designated as a Commercial Development Permit Area to allow the Board to control the manner in which the site is developed.

Recommendation:

That OCP Amendment and Rezoning Application A-03-19 (Barrie) be denied.

Electoral Area Planning – All Directors/ Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer McIntyre
Planner 1



67
SULLIVAN MOTOR PRODUCTS
2760 Yellowhead Highway 16 West
PO Box 478 Houston BC V0J 1Z0
Telephone: 845-2244 Toll Free: 1-800-665-3151
Fax: 845-2524
www.sullivangm.com www.smprv.ca



August 26, 2019

Jennifer MacIntyre
Regional District of Bulkley-Nechako
37 3rd Ave, Burns Lake, BC V0J 1E0

Dear Jennifer,

We are writing this letter to propose a zone change to property, L D SEC 2 TP 1A R5C PL 4593 EXC PL PRP13276, from Agricultural Industrial (M3) to Highway Commercial.

Our intent is to move our RV Dealership, located on 3155 Tatlow Road, Smithers, to this location. We will be doing RV & Parts Sales only from this property as we do our servicing at our 2760 Yellowhead Hwy 16 West location in Houston, BC. We believe this move will increase traffic to our business due to the property being highway frontage vs a side road. Looking at other RV dealerships in other communities, we have noticed that most RV Dealerships are located outside of municipalities. We know your OCP would prefer us to put our dealership inside one of the two communities, but this is the only highway frontage that currently fits in our business plan. This location will give us a larger property, larger office, and more exposure for our investment. We do not have any big renovation plans other than to remove one greenhouse to create more room to display our RV inventory.

We believe an RV business is the perfect fit in our area as many people love to get out and enjoy the stunning beauty of the RDBN. Our business will complement the Official Community Plan put in place by the Regional District of Bulkley -Nechako.

Sincerely,

J.C. Brown
General Sales Manager &
Human Resources Manager

CC: John Sullivan – Dealer Principal

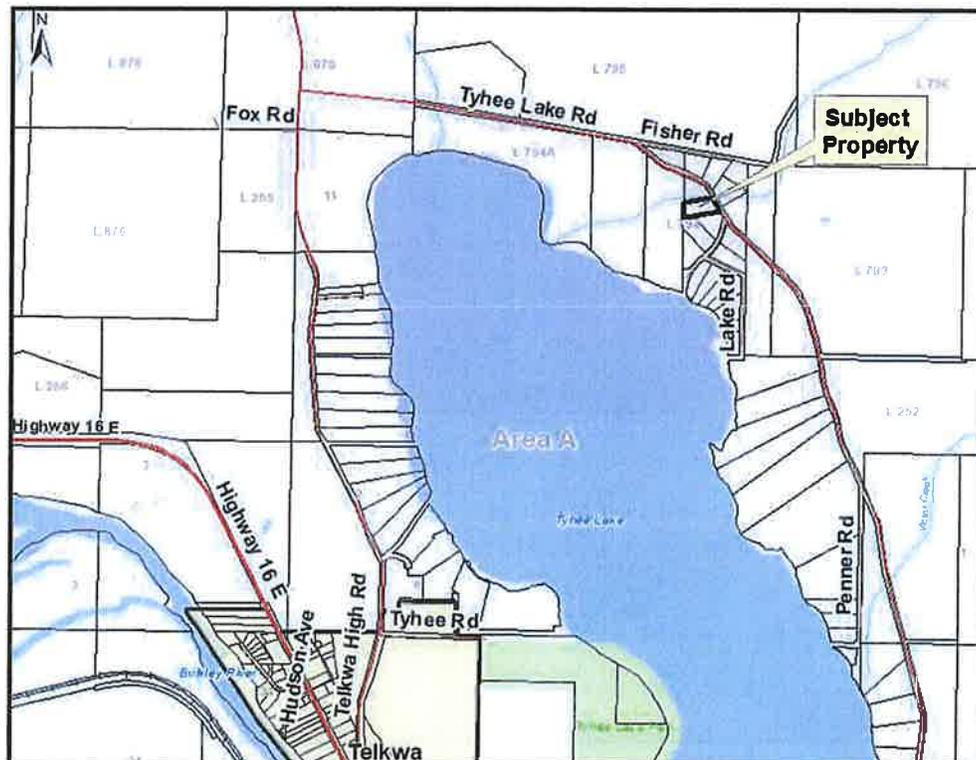


**Planning Department Report
Temporary Use Permit Board Report
File A-03-19
November 8, 2019**

APPLICATION SUMMARY

Name of Owner(s):	Peter Meger and Gale Jones
Electoral Area:	A
Subject Property:	Lot 7, District Lot 794, Range 5, Coast District, Plan 6345. Property is 0.82 ha. (2.04 ac.) in size
O.C.P. Designation:	Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan 1704, 2014
Zoning:	Small Holdings (H1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Land Use:	The area around Tyhee Lake is a mix of Residential and Agricultural land uses. The immediate surrounding area consists of residential parcels that range in size from 0.8 ha. to 2 ha.
ALR Status:	Within the ALR
Location:	The subject property is located at 4777 Tyhee Lake Road, approximately 3 kilometres north of the Village of Telkwa.

Location Map



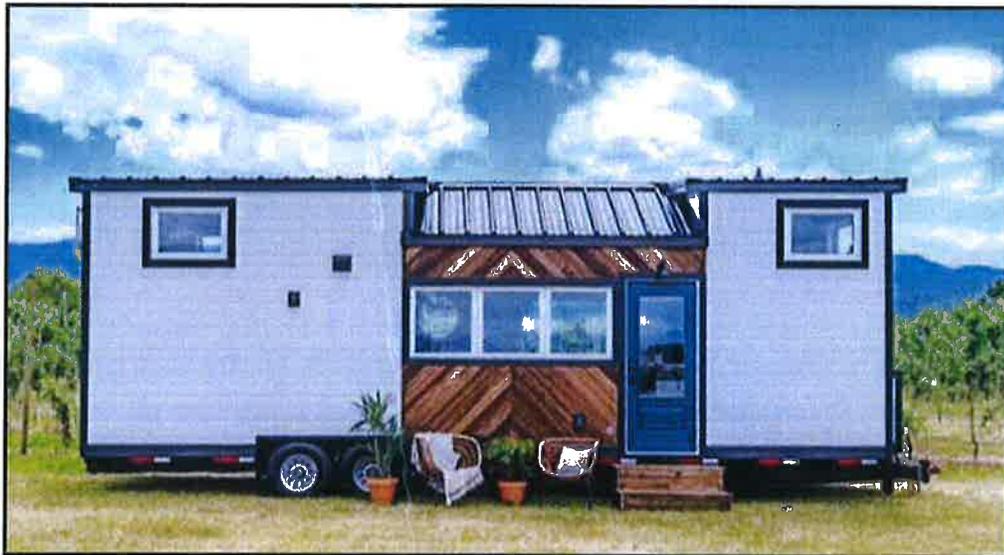
69

PROPOSAL

The applicants have been living in a wall tent on the property since May 2019. They indicate that they've purchased the travel trailer and hope to occupy it on the property by November 2019. In August 2019 the applicants applied to rezone the subject property to allow year-round occupation of a travel trailer since it is not permitted under the RDBN Zoning Bylaw.

At the October 24, 2019 Board of Directors Meeting, the Board denied the applicant's proposal to rezone the property to allow year-round occupation of a travel trailer. Therefore, the applicant is now requesting the issuance of a Temporary Use Permit (TUP) to allow year-round occupation in a travel trailer on the property for a 3-year period.

The requested Temporary Use Permit would allow the occupancy of the travel trailer for a year to allow the applicant's to either legalize the travel trailer under the BC Building Code or find other accommodations.



The travel trailer has a Vehicle Identification Number (VIN) used by the automotive industry to identify individual motor vehicles and is built to the Canadian Standards Association (QAI) Z240 RV certification.

TEMPORARY USE PERMITS EXPLAINED

A TUP can allow a use not permitted by zoning to occur for up to three years. During those 3 years a request can be made to have the Board consider renewing the permit for an additional three years. After the renewed permit expires, a new application can be made to allow the use to continue.

The permit should only be issued in accordance with the policy identified in the Smithers Telkwa Rural Official Community Plan, which allows for the issuance of a Temporary Use Permit on the following basis:

- 6.2 (1) *Temporary use permits may be issued for temporary uses, pursuant to Section 493 of the Local Government Act, under the following circumstances.*
- (a) *The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;*
 - (b) *The environment would not be negatively affected by the proposed temporary use.*
 - (c) *The proposed temporary use will not have adverse effects on neighbouring land uses or property owners.*
 - (d) *The applicant has provided, for consideration as part of the application process, a decommissioning and reclamation plan, if the temporary use requires a significant amount of capital investment in a particular location, or otherwise results in the need for site reclamation.*
 - (e) *The need for security in the form of an irrevocable letter of credit with an automatic extension clause has been considered to ensure that required decommissioning and reclamation is completed.*
 - (f) *The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).*

The Approval Process

Notice of this application was published in the Interior News informing the public of the time and location of the Board's consideration of the application, and their ability to provide input. Property owners and tenants within 50 metres of the subject property were sent a similar notice.

Prior to the Board's consideration of the application the gallery should be asked if anyone wishes to provide comment on the application.

REFERRAL COMMENTS

The below referral comments were provided in relation to the applicant unsuccessful rezoning application.

Northern Health Authority (received October 31, 2019)

SEWAGE:

The Sewerage System Regulation [BC Reg 326/2004], under the Public Health Act [SBC 2008 c.28], does not distinguish between different types of living accommodations, unless they are part of a combined sewerage system. Specifically, the Sewerage System Regulation uses the term, "structure" as a means to apply the legislation to various types of living accommodations, including traditional buildings to recreational vehicles. So long as the owner complies with the Sewerage System Regulation, I would not have objection for use of this travel trailer for year-round occupation. Please note that I have not received any information in regards to this applicant's proposal for management/design of their domestic sewage.

DRINKING WATER:

According to our files and recent inspections, I understand that this parcel has a water line constructed to the property line (or close there to) in which water is supplied by the Sunset Water System for domestic use. Sunset Water System has been subject to a Boil Water Advisory since October 13, 2013. Upgrades to their water treatment regime is required. Currently, I do not have any reason to believe that this parcel will not receive adequate supply and pressure of water, but the owner should be aware that the water safety is not to standard. Further, the owner should ensure backflow of water back into the water supply is prevented, particularly if the travel trailer is equipped with a water storage tank. Also, the owner needs to consider insulating any exposed water lines to prevent freezing and water line breaks during the winter season.

The Sunset Water System is regulated by delegated Environmental Health Officers of Northern Health Authority under the Drinking Water Protection Act [SBC 2001 c.9] and Regulation [BC Reg 200/2003]. I have no objection with the year-round occupation of this travel trailer when connected to the Sunset Water System. If the owner were to choose to use another water supply and that water supply is only connected to this travel trailer, the Drinking Water Protection Act and Regulation would, for the most part, not apply; Northern Health Authority would not regulate the system as a Water Supply System under the aforementioned laws.

Overall, I have no objections with this proposal.

Advisory Planning Commission

Resolution: Unanimously support a TUP or variance to allow the applicants to build the shop and live in the tiny home.

Comments: APC discussion included wondering if TUP can be issued to deal with this now, variance to build the shop now and allow RDBN time to discuss and formulate a permanent solution. Suggest that decision include a covenant that the property cannot be sold with a tiny home as a residence unless/ until RBN determines how to handle tiny homes in the RDBN.

Ministry of Transportation

No Objections.

Comments: Please provide the applicant with the attached residential highways information sheet for driveway standards. Permits are not required for residential driveways on secondary roads.

PLANNING DEPARTMENT COMMENTS

The Zoning Bylaw and Travel Trailers

The Zoning Bylaw allows the use of recreational vehicles or camping vehicles, including travel trailers, in the H2, Ag1, RR1, C3, C5 and C5A zones. In all cases the use of recreational vehicles, including travel trailers, is limited to a maximum length of stay of 200 days per year. A primary reason for this restriction is to ensure that recreational vehicles are not improperly used as single-family dwellings contrary to the BC Building Code.

Travel Trailers in the ALR

The property is located within the Agricultural Land Reserve. Under the ALC Act and Regulations, camping vehicles are considered a residence. If it is the only residence on the property it would be allowed as the primary residence. If there is another residence, it would be considered an additional residence and not allowed. Since it isn't considered a manufactured home, it wouldn't fall under the allowance for a manufactured home for a family member. Long Term accommodation of a Camping Vehicle also does not fall under agri-tourism accommodations (even if the property meets the agri-tourism standard) because that is limited to short-term rentals for tourists.

The Building Bylaw and Travel Trailers

Travel trailers, and other RVs are constructed in compliance with Canadian Standard Association (CSA) requirements and are regulated under the *BC Motor Vehicle Act*. A travel trailer does not meet the required standard under the BC Building Code for a dwelling. In staff's opinion, allowing the use of travel trailers for year-round occupation, as proposed, would temporarily allow the avoidance of compliance to the BC Building Code. However, this would inevitably lead to notable enforcement issues.

When a travel trailer is permanently placed on the land or otherwise becomes inoperable as a travel trailer over time it functions as a building and would become subject to the BC Building Code and the RDBN's Building Bylaw. This can be expected to become a significant safety and enforcement issue for the Building Inspectors over time. Enforcement would be challenging given that the only practical enforcement option would be removal of the structure as compliance to the BC Building Code, and Home Protection Office Home Warranty regulations, may not be practical.

Other Considerations

Staff are concerned that allowing the use of travel trailers for year-round occupation would have a negative impact on the appearance of rural communities. It is expected that the use of older travel trailers for year-round occupation may become relatively commonplace. This could impact the character of rural neighbourhoods. In addition, recreation vehicles used for residential

purposes cannot be assessed as a built improvement by BC Assessment. Therefore, the structure cannot be taxed.

The RDBN Planning Department is sympathetic to the intent behind the “tiny home” movement and the associated sustainability and cost benefits. The Planning Department shall be reporting back to the Board with recommendations relating to the BC Building Code and the challenges associated with building a cost-effective tiny home that is BC Building Code compliant. Regulations are in place to protect resident’s safety and ensure minimum construction standards.

RECOMMENDATIONS

Permit Term

In staff’s opinion travel trailers cannot properly function long term as year-round accommodation in the RDBN. Therefore, staff recommend that the permit only be issued for one year. One year should give the applicants enough time to address their housing situation. If more time is needed, they may make an application to renew the permit in 2020. It is noted that the applicant has requested that the permit be issued for three years.

Sewage

In 2018 the applicants installed a Type 1 sewerage system on the property. BC Sewerage System Regulation requires applicants to complete the construction of a sewerage system within two years of the initial filing. Therefore, the applicants must receive a Letter of Certification by September 4, 2020 to legalize the sewerage system.

The applicants state that they are currently waiting for the travel trailer to arrive to finalize the construction. Therefore, it is recommended that a condition of the issuance of the permit will include that the applicants must file a Letter of Certification to Northern Health Authority prior to occupancy of the travel trailer.

Heating System & Electrical Safety

The standard the electrical, plumbing and gas is certified to is the CSA Z240 RV. The travel trailer will be heated by an electric mini split heat pump. Power connection is through a 50-amp service.

When a travel trailer is connected to Hydro, the Provincial Electrical Safety Officer will conduct a review of the electrical system of the travel trailer. The Officer will ensure that the travel trailer is certified to the CSA (or equivalent) standard for RVs. If the RV is not classed under a suitable standard the Officer will issue the owner a report, which states that it is not built to code, and that it should be modified to a standard which may not be possible after it is built.

RDBN Staff have notified the Area’s Electrical Safety Officer of the possibility of the connection of a travel trailer to Hydro and will contact the RDBN upon their inspection.

Vehicle Not a Dwelling

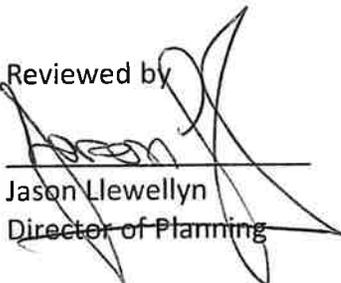
In addition, staff recommend that conditions be added to the permit to ensure that the travel trailer remains mobile and does not become a building subject to the BC Building code. Therefore, conditions are added to the permit outlining that the applicant not attach any buildings or structures to the travel trailer, such as a porch deck or cover, and to not block access to the travel trailer to prevent it from being removed from the property.

Recommendation

That the Regional District Board approve the issuance of Temporary Use Permit A-03-19 for the property located at 4777 Tyhee Lake Road.

Electoral Area Planning – Participants/Directors/Majority

Reviewed by



Jason Llewellyn
Director of Planning

Written by



Jennifer MacIntyre
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TEMPORARY USE PERMIT NO. A-03-19**

ISSUED TO: Peter Meger and Gale Jones
4777 Tyhee Lake Road
Telkwa BC, V0J 2X1

WITH RESPECT TO THE FOLLOWING LANDS:

Lot 7, District Lot 794, Range 5, Coast District, Plan 6345

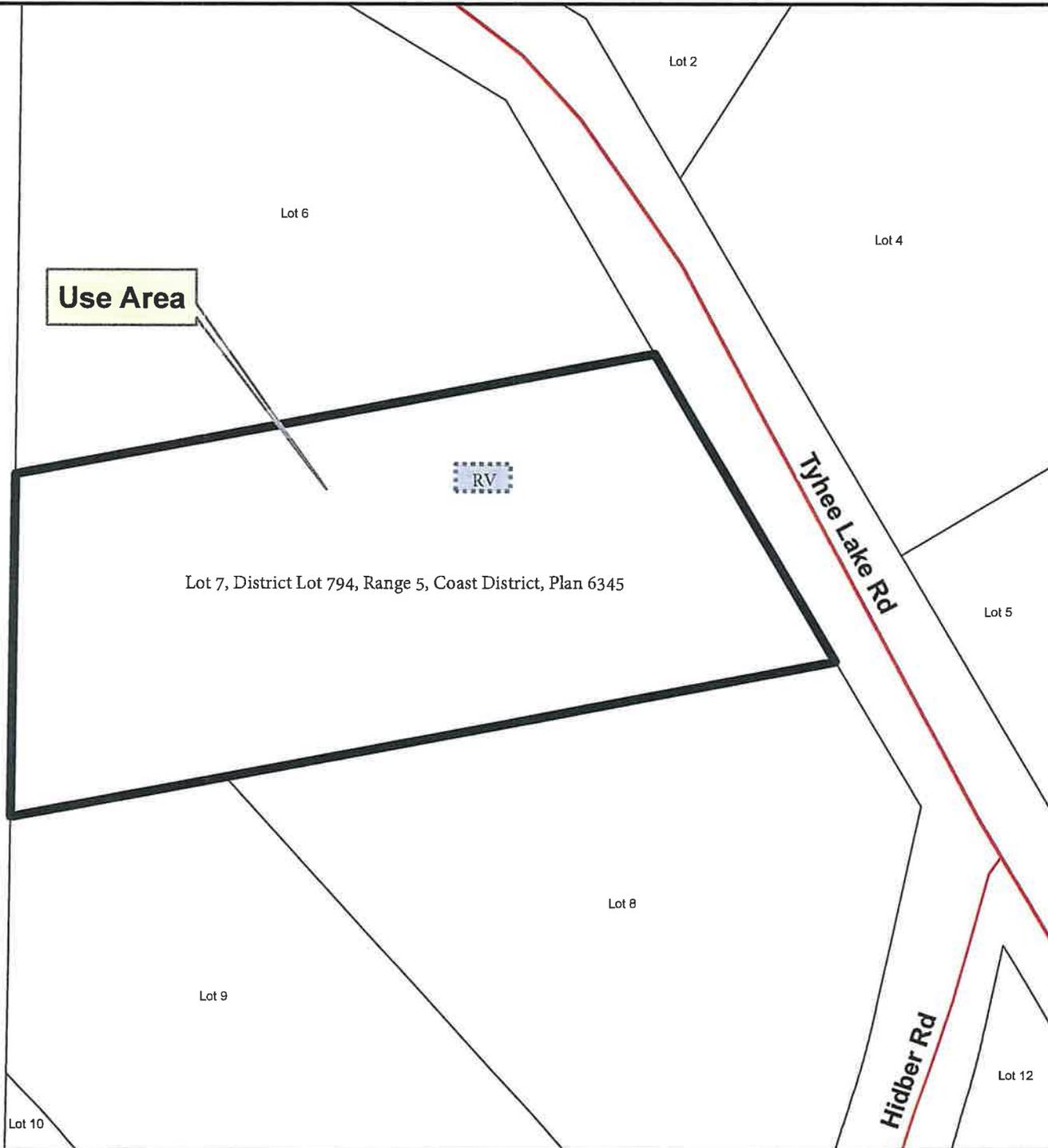
1. This Temporary Use Permit authorizes the following temporary use:
Year-round occupation of a travel trailer.
2. The temporary use is for the travel trailer identified in Schedule A, which forms part of this permit.
3. The temporary use identified in Section 1 may occur only in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A. If the terms of this permit are not met the permit shall be void.
4. The permit holder shall, as a term of this permit:
 - a. Ensure that a Letter of Certification for the sewerage system is filed with Northern Health Authority prior to occupancy of the travel trailer;
 - b. Not attach any buildings or structures to the travel trailer, such as a porch, deck or cover;
 - c. Maintain the travel trailer as a mobile and functional vehicle; and,
 - d. Not take any action that would impede or prohibit the travel trailer from being removed from the property.
5. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a one-year term from the date of issuance of this permit.

If a term or provision of this permit is contravened or not met, or if the Applicant or property owner suffers or permits any act or thing to be done in contravention of or in violation of any term or provision of this permit, or refuses, omits, or neglects to fulfill, observe, carry out or perform any duty, obligation, matter or thing prescribed or imposed or required by this permit the Applicant and / or property owner are in default of this permit, and the permit shall be void and of no use or effect.



Schedule A: TUP A-03-19 (Jones)

Legend



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-  Major Secondary Road
-  Secondary Road
-  Subject Property
-  Cadastre

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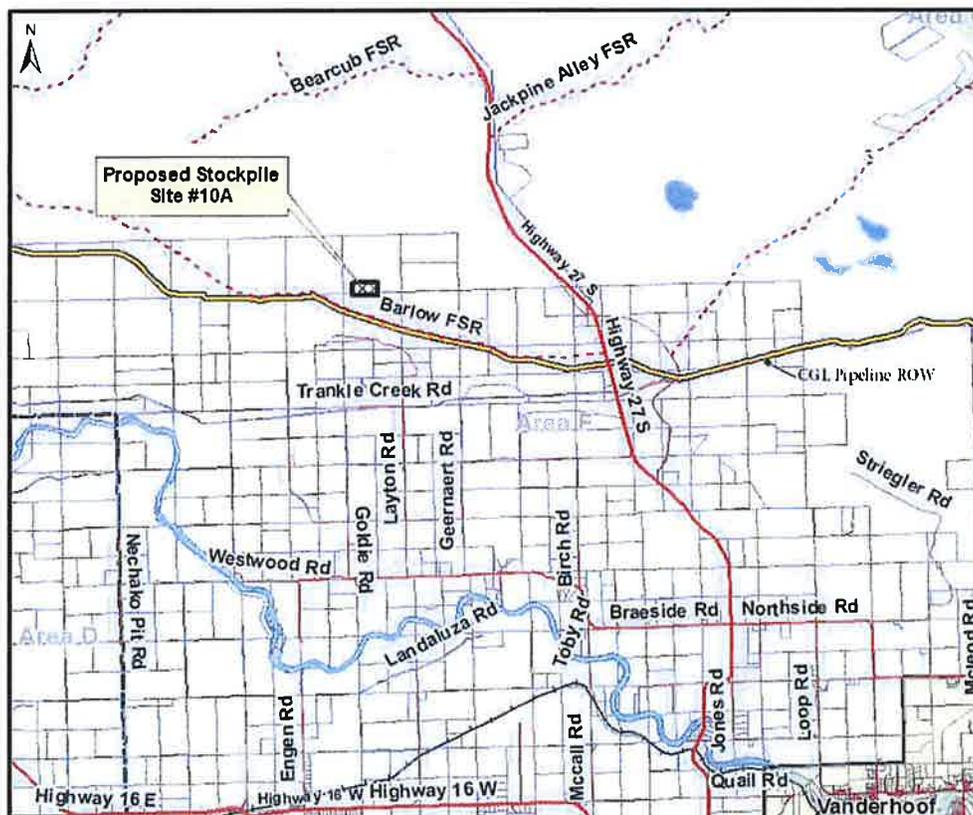


**Planning Department Report
Temporary Use Permit Board Report
File F-02-19 (CGL Stockpile Site 10A)
November 8, 2019**

APPLICATION SUMMARY

Name of Applicant:	TC Energy
Name of Agent:	Steve Campbell
Electoral Area:	F
Subject Property:	Section 35, Township 18, Range 5, Coast District, and; Part of Primary: Section 26, Township 18, Range 5, Coast District.
O.C.P. Designation:	Resource (RE) in the Vanderhoof Rural Official Community Plan 1517, 2009.
Zoning:	Rural Resource (RR1) in 'Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"
Existing Land Use:	Vacant Crown Land
ALR Status:	Not located within the ALR
Location:	The properties are located near Barlow Forest Service Road, approximately 26 km northwest of Vanderhoof BC.

Location Map

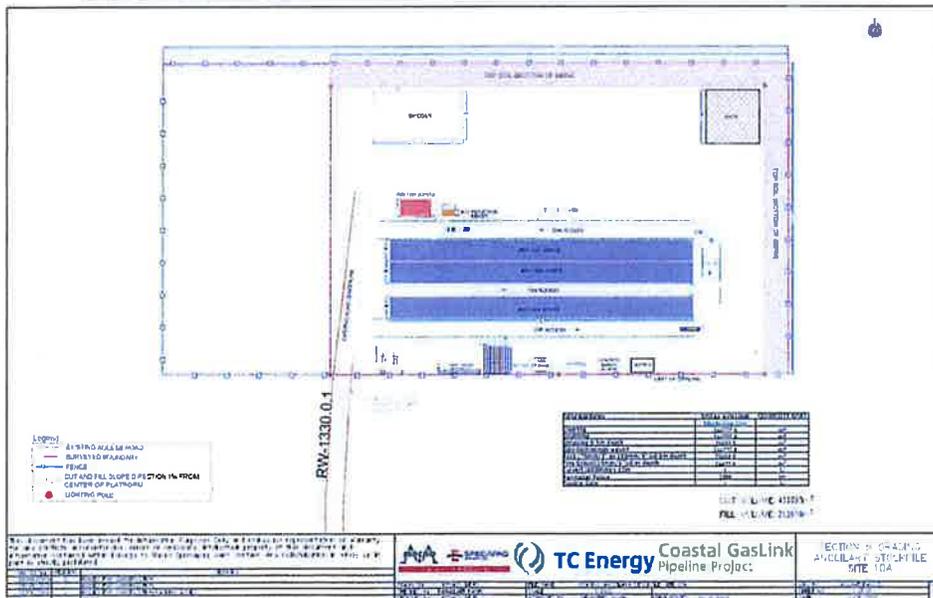
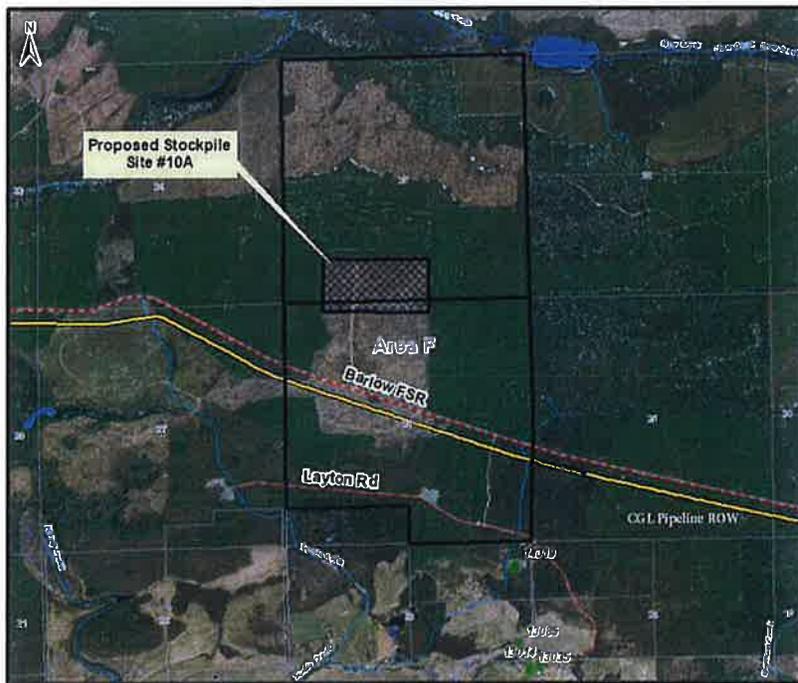


PROPOSAL

The applicant is requesting the issuance of a Temporary Use Permit (TUP) to allow the land to be used for the storage of pipe, fuel and other materials used in the construction of the Coastal GasLink Pipeline in 2020 – 2021.

The application area is approximately 24.48 ha. in size. Peak traffic will be 300 flatbed truck loads per week while pipe is delivered to the site. 6 truckloads/ day of pipe and other materials will then be delivered from the site to the pipeline right of way as needed for construction. In addition, it is estimated that 2 to 4 miscellaneous vehicles will visit the site for general materials. Employees working on site will range from 4 to 5, including a site security guard, operator, storeman, and laborers. The applicants are not proposing any limitations on their hours of operation.

Site Plans



Temporary Use Permits Explained

A TUP allows the use to continue for up to three years. During those 3 years a request can be made to have the Board consider renewing the permit for an additional three years. After the renewed permit expires, a new application can be made to allow the use to continue.

The Approval Process

Notice of this application was posted in November 13th publication of the Omenica Express informing the public of the time and location of the Board's consideration of the application, and their ability to provide input. There are two private properties within 50 metres of the site that require delivery of notice. In addition, the Ministry of Forests Lands Natural Resource Operations and Rural Development, Stuart Nechako Natural Resource District Office was notified of the proposal and asked to provide all tenure holders within 50 metres of the subject properties with a similar notice.

Prior to the Board's consideration of the application the gallery will be asked if anyone wishes to provide comment on the application.

REFERRAL COMMENTS

Advisory Planning Commission

Will appear on Supplemental Agenda

Ministry of Transportation and Infrastructure

Will appear on Supplemental Agenda

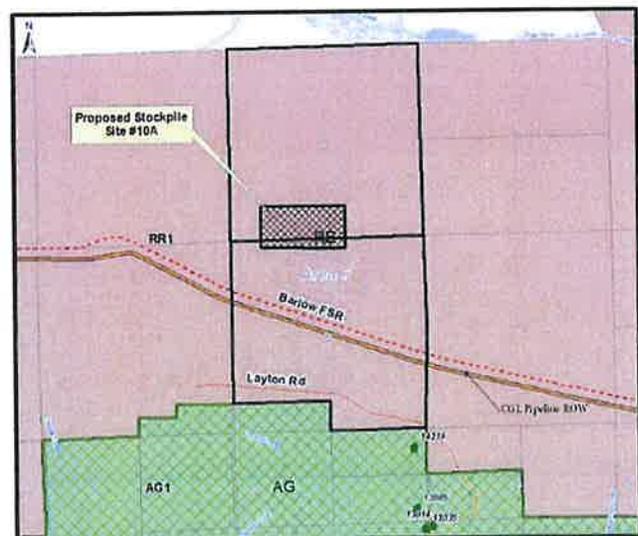
PLANNING DEPARTMENT COMMENTS

OCP

The TUP must be in accordance with the policy identified in the Vanderhoof Rural Official Community Plan, which allows for the issuance of a Temporary Use Permit on the following basis:

6.2.A (1) *Temporary commercial or industrial permits may be issued, pursuant to Section 921 of the Local Government Act, throughout the plan area, where:*

- (a) *The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;*
- (b) *The environment would not be negatively affected by the proposed temporary use;*



- (c) *The proposed temporary use will not have adverse effects on neighbouring land uses or property owners;*
- (d) *The proposed temporary use does not require a significant amount of capital investment in a particular location; and*
- (e) *The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).*

Zoning

The properties are zoned Rural Resource (RR1) and the proposed use is not permitted in the RR1 Zone. Therefore, the applicant must apply to rezone the properties or apply for a Temporary Use Permit (TUP).

Land Use Impacts

The proposed location appears well suited for the proposed storage use, given its relatively remote location, proximity to the Pipeline ROW and existing road infrastructure, and relatively flat topography. However, the closest residents are approximately 2 km to the south of the proposed use area. In addition, a range license overlaps the use area and may be affected due to the construction activity. These land owners and occupants will be notified of the proposal.

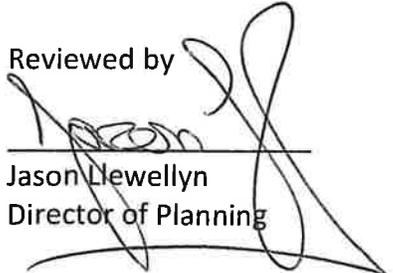
The site must be accessed, developed, and reclaimed in accordance with the permit issued by the BC Oil and Gas Commission, which is attached for the Board's information. As the Use Area is located on Crown Lands under permit staff are not concerned that the site will not be adequately reclaimed. Therefore, staff are not recommending that the Board require reclamation security as a condition of the permit.

Recommendation

That the Regional District Board approve the issuance of Temporary Use Permit F-02-19 for the proposed Stockpile Site 10A located on the properties legally described as 'Section 35, Township 18, Range 5, Coast District', and 'Part of Primary: Section 26, Township 18, Range 5, Coast District.'

Electoral Area Planning – Participants/Directors/Majority

Reviewed by


 Jason Llewellyn
 Director of Planning

Written by


 Jennifer MacIntyre
 Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TEMPORARY USE PERMIT NO. F-02-19**

ISSUED TO: TC Energy, Coastal GasLink
450-1st Street SW
Calgary, AB T2P 5H1

WITH RESPECT TO THE FOLLOWING LANDS:

**Section 35, Township 18, Range 5, Coast District, and; Part of
Primary: Section 26, Township 18, Range 5, Coast District.**

1. This Temporary Use Permit authorizes the following temporary use:

Operation of storage of equipment and materials associated with the construction of the Coastal Gaslink Pipeline Project.
2. The temporary use identified in Section 1 may only operate within the 'use area' identified in Schedule A, which forms part of this permit
3. The temporary use identified in Section 1 may occur only in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A. If the terms of this permit are not met the permit shall be void.
4. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a term of three years from the date of issuance of this permit.

If a term or provision of this permit is contravened or not met, or if the Applicant or property owner suffers or permits any act or thing to be done in contravention of or in violation of any term or provision of this permit, or refuses, omits, or neglects to fulfill, observe, carry out or perform any duty, obligation, matter or thing prescribed or imposed or required by this permit the Applicant and / or property owner are in default of this permit, and the permit shall be void and of no use or effect.
5. As a term of this permit the owner of the land must remove all equipment from the land upon which the temporary use is occurring or has occurred within two months from the date of the expiration of this permit, unless this permit is renewed by the Board.
6. This permit is not a building permit, nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION passed by the Regional Board on the day
of , 2019.

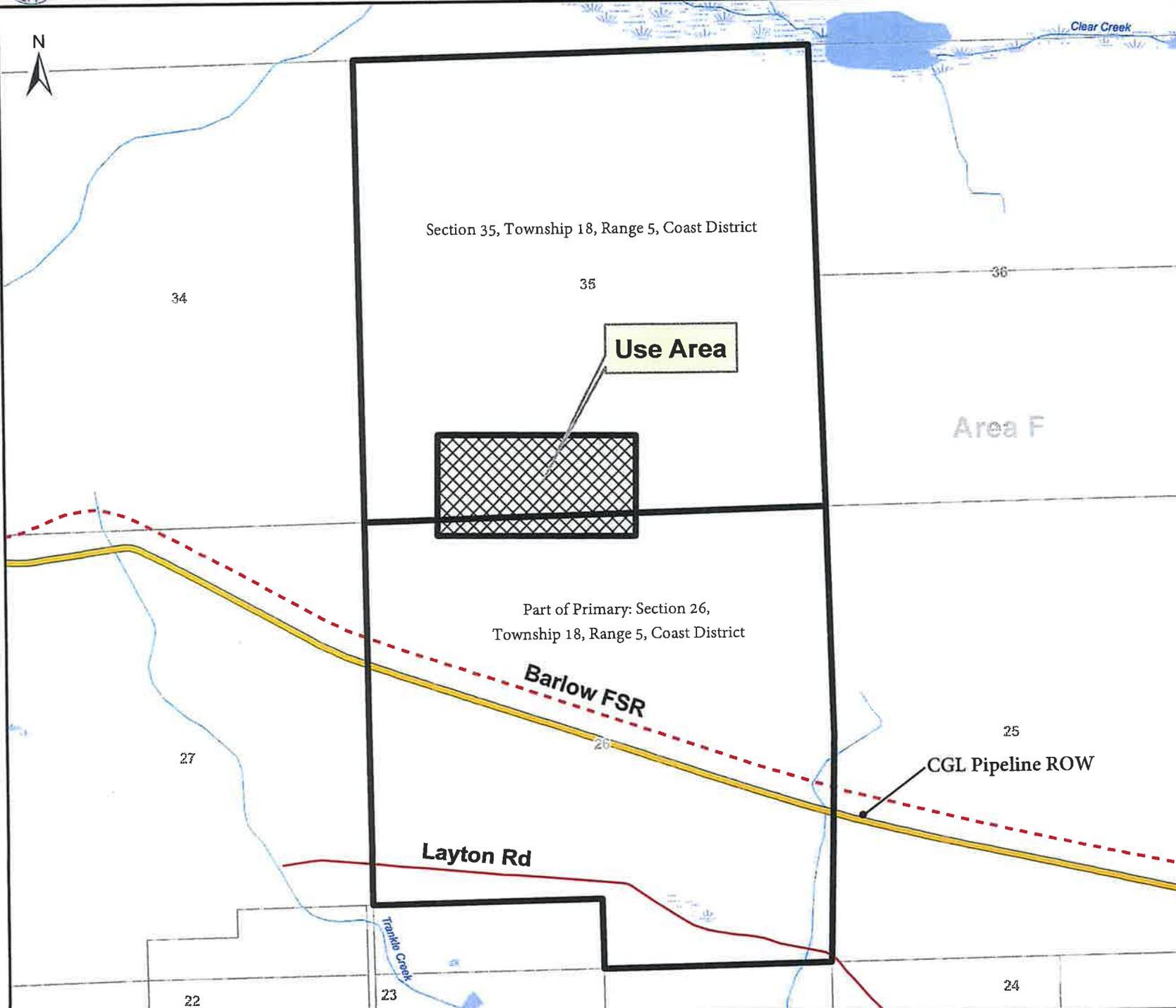
PERMIT ISSUED on the ____ day of _____, 2019

Corporate Administrator

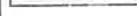


Schedule A: TUP F-02-19 (CGL Stockpile Site 10A)

Legend

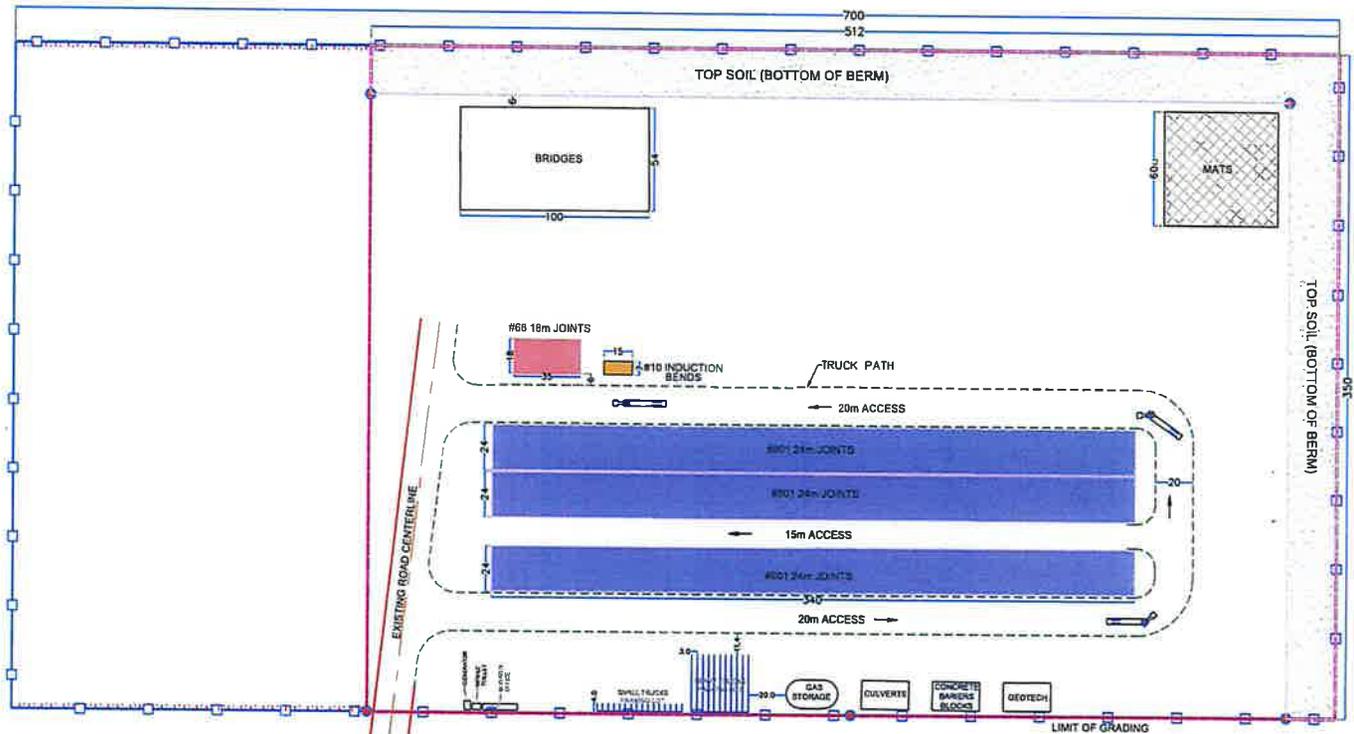


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-  Stockpile Site #10A
-  CGL Pipeline
-  Forest Service Road
-  Secondary Road
-  Cadastre
-  Watercourses
-  Lake
-  Wetland

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Legend:

	EXISTING ACCESS ROAD
	SURVEYED BOUNDARY
	FENCE
	CUT AND FILL SLOPE DIRECTION 1% FROM CENTER OF PLATFORM
	LIGHTING POLE

DESCRIPTION	TOTAL VOLUME	QUANTITY UNIT
	Multi-Use 10A	
Clearing	244777.6	m ³
Grubbing	244777.6	m ³
Stripping 0.3m depth	23433.3	m ³
Geo-textile non-woven	244777.6	m ²
Rock 175mm/3" or 150mm/6" x 0.3m depth	23433.3	m ³
Fine Gravel 25mm/1" x 0.3m depth	244777.6	m ³
Culvert (600mm) x 12m	1	U
Perimeter Fence	2099	lm
Double Gate	1	U

CUT VOLUME: 451035m³
 FILL VOLUME: 212958m³

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MM/DD/YY	REVISION	REMARKS
08/08/2019	0	ISSUED FOR CONSTRUCTION
09/26/2019	1	ISSUED FOR CONSTRUCTION
10/16/2019	2	ISSUED FOR CONSTRUCTION (PARKING ADDED)



SECTION 5 GRADING
 ANCCILARY STOCKPILE
 SITE 10A

DRAWN BY	ARNAUD LEVIS	FILE NAME	GRADING ANCCILARY STOCKPILE SITE 10A
CHECKED BY	TAHALLAH KARAM	SCALE	1:2500
DESIGNED BY	ARNAUD LEVIS	APPROVED BY	SEBASTIEN DUVAL
		PRINT ISSUED	10/16/2019

DWG NO.	MSJV-FSK-0035	REV. NO.	2
SHEET NO.	1 of 01		
DATE	10/16/2019		

85



October 21, 2019

Coastal GasLink Pipeline Ltd.
450-1st Street SW
Calgary, AB T2P 5H1

Attention: Coastal GasLink Pipeline Ltd.

RE: Permit Extension for Application Determination Number 100084506, OGC Legacy 9644319

Permit Holder: Coastal GasLink Pipeline Ltd.
Permit Date of Issuance: August 2, 2016
Replacement Effective Date: October 21, 2019
Replacement Expiration Date: October 23, 2020
Application Determination No.: 100084506
Ancillary Description: Storage Area

PERMISSIONS

Oil and Gas Activities Act

1. The BC Oil and Gas Commission (the "Commission"), hereby replaces the permit and any associated authorizations to construct and operate an ancillary oil and gas activity.
2. This permit replacement is subject to the original permit, authorizations, subsequent amendments and any additional conditions as set out herein .
3. The permit has been replaced and will expire on October 23, 2020.

This Replacement forms an integral part of the permit and should be attached thereto.

A handwritten signature in blue ink, appearing to read 'Norberto Pancera', written over a horizontal line.

Norberto Pancera
Authorized Signatory
Commission Delegated Decision Maker

Copied to:
Land Agent – Roy Northern Land Service Ltd.
OGC Compliance and Enforcement

86



July 23, 2019

Coastal GasLink Pipeline Ltd.
450-1st Street SW
Calgary, AB T2P 5H1

Attention: Coastal GasLink Pipeline Ltd.

RE: Permit Extension for Application Determination Number 100084506, OGC Legacy 9644319

Permit Holder: Coastal GasLink Pipeline Ltd.
Permit Date of Issuance: August 2, 2016
Replacement Effective Date: July 23, 2019
Replacement Expiration Date: October 23, 2019
Application Determination No.: 100084506
Ancillary Description: Storage Area

PERMISSIONS

Oil and Gas Activities Act

1. The BC Oil and Gas Commission (the "Commission"), hereby replaces the permit and any associated authorizations to construct and operate an ancillary oil and gas activity.
2. This permit replacement is subject to the original permit, authorizations, subsequent amendments and any additional conditions as set out herein .
3. The permit has been replaced and will expire on October 23, 2019.

Petroleum and Natural Gas Act

4. Pursuant to Section 138(1) of the Petroleum and Natural Gas Act, the permit holder is authorized to enter, occupy and use any unoccupied Crown land located within the operating area to carry out the oil and gas activity authorized under this permit.

CONDITIONS

5. The rights granted by this authorization are subject to all subsisting grants to or rights of any person made or acquired under the *Coal Act, Forest Act, Land Act, Mineral Tenure Act, Petroleum and Natural Gas Act, Range Act, Water Sustainability Act or Wildlife Act*, or any Replacement or renewal of the same.
6. The Permit holder must not assign or sublicense this permit or permit any person to use or occupy the land, other than its employees, contractors, or representatives, without the Commission's written consent.
7. The Permit Holder must ensure that the area is maintained in a condition so as to minimize hazards, including but not limited to hazards associated with storage of materials and equipment.
8. The Permit Holder must ensure that the area is free of garbage, debris and unused equipment.

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Permit Holder: Coastal GasLink Pipeline Ltd.
Application Determination number: 100084506

Application Submission Date: June 27, 2018
Date Issued: July 23, 2019

This Replacement forms an integral part of the permit and should be attached thereto.



Jacqueline Bourke
Authorized Signatory
Commission Delegated Decision Maker

Copied to:

Land Agent – Roy Northern Land Service Ltd.
OGC Compliance and Enforcement



August 2, 2018

Coastal GasLink Pipeline Ltd.
450-1st Street SW
Calgary, AB T2P 5H1

Attention: Coastal GasLink Pipeline Ltd.

RE: Permit Replacement for Application Determination Number 100084506, OGC Legacy# 9644319

Permit Holder: Coastal GasLink Pipeline Ltd.
Permit Date of Issuance: August 2, 2016
Replacement Date of Issuance: August 2, 2018
Replacement Expiration Date: August 2, 2019
Application Determination No.: 100084506

GENERAL PERMISSIONS, AUTHORIZATIONS and CONDITIONS

1. The BC Oil and Gas Commission (the "Commission"), hereby replaces the permit and any associated authorizations to construct and operate an ancillary oil and gas activity.
2. This permit replacement is subject to the conditions of the original permit, authorizations, subsequent amendments, corrections, and any additional conditions as set out herein.
3. The permit has been replaced for one year and will expire on August 2, 2019.

Petroleum and Natural Gas Act

4. Pursuant to Section 138(1) of the Petroleum and Natural Gas Act, the permit holder is authorized to enter, occupy and use any unoccupied Crown land located within the operating area to carry out the associated oil and gas activity authorized under this permit.

CONDITIONS

5. The rights granted by this authorization are subject to all subsisting grants to or rights of any person made or acquired under the *Coal Act, Forest Act, Land Act, Mineral Tenure Act, Petroleum and Natural Gas Act, Range Act, Water Sustainability Act or Wildlife Act*, or any extension or renewal of the same.
6. The Permit holder must not assign or sublicense this permit or permit any person to use or occupy the land, other than its employees, contractors, or representatives, without the Commission's written consent.
7. The Permit Holder must ensure that the area is maintained in a condition so as to minimize hazards, including but not limited to hazards associated with storage of materials and equipment.
8. The Permit Holder must ensure that the area is free of garbage, debris and unused equipment.

89

Permit Holder: Coastal GasLink Pipeline Ltd.

Application Submission Date: June 27, 2018

Application Determination number: 100084506

Date Issued: August 2, 2018



Jacqueline Bourke
Authorized Signatory
Commission Delegated Decision Maker

pc: Land Agent – Roy Northern Land Service Ltd.
OGC, Compliance and enforcement



August 2, 2016

Coastal Gaslink Pipeline Ltd.
450 -1st Street SW
Calgary, Alberta T2P 5H1;

Attention: Katherine Sheriff

RE: Storage Site within Units 81, 82, 91 and 92, Block F, Group 93-K-1, Sec 35-18-R5C and REM Sec 26-18-R5C

Date of Issuance: August 2, 2016
Commission No.: 9644319

PERMISSIONS

Petroleum and Natural Gas Act

1. Pursuant to section 138(1) of the *Petroleum and Natural Gas Act*, the permit holder is permitted to enter, occupy, and use any unoccupied Crown land located within the areas described in the attached construction plan, DOCUMENT NO: CGW4703-MCSL-G-MP-653, revision 0, dated January 20, 2016 (the "construction plan"), by McElhanney Geomatics as submitted to the Commission in the permit application dated May 5, 2016 to construct and operate a related activity for the purposes of carrying out oil and gas activities as defined in the *Oil and Gas Activities Act* (hereinafter referenced together as the "operating area"), subject to the conditions set out below.
 - (1) The permission to occupy and use Crown land expires two years from the date of issuance, unless the Commission has received notice of construction start, or this permit is otherwise extended, suspended, cancelled, surrendered or declared spent.
 - (2) The permission to occupy and use Crown land does not entitle the permit holder to exclusive possession of the operating area.
 - (3) The total disturbance within the operating area must not exceed 24.48 ha.

AUTHORIZATIONS

Forest Act

2. Pursuant to section 47.4 of the *Forest Act*, the permit holder is authorized to remove Crown timber from the operating area under Cutting Permit No. 10 under Master Licence to Cut number M02342.
3. This Cutting Permit is deemed spent upon the submission of the post-construction plan or upon either the cancellation or the expiry of the activities authorized by this permit.

CONDITIONS

Notification:

4. A notice of construction start must be submitted to the Commission a minimum of 48 hours prior to the commencement of activities under this permit. Notification must be sent via OGC.ExternalNotifications@bcogc.ca.
5. Within 60 days of the completion of construction activities under this permit, the permit holder must submit to the Commission a post-construction plan as a shapefile and PDF plan accurately identifying the location of the total area actually disturbed under this permit. The shapefile and plan must be submitted via eSubmission.
6. The permit holder must notify Nadleh Whut'en First Nation a minimum of five (5) days prior to commencement of activities.
7. The permit holder must notify the Saik'uz First Nation a minimum of five (5) days prior to commencement of activities.
8. The permit holder must notify Yekooche First Nation a minimum of five (5) days prior to commencement of activities.
9. The permit holder must notify Nak'azdlie Band a minimum of five (5) days prior to commencement of activities.
10. The permit holder must notify Carrier Sekani Tribal Council a minimum of five (5) days prior to commencement of activities.

General:

11. The rights granted by this permit in relation to unoccupied Crown land are subject to all subsisting grants to or rights of any person made or acquired under the *Coal Act, Forest Act, Land Act, Mineral Tenure Act, Petroleum and Natural Gas Act, Range Act, Water Sustainability Act* or *Wildlife Act*, or any extension or renewal of the same.
12. The permit holder must not assign, sublicense or transfer this permit or permit any person to use or occupy Crown land, other than its employees, contractors, or representatives, without the Commission's written consent.
13. The permit holder must ensure that any Crown land within the operating area is maintained in a condition so as to minimize hazards, including but not limited to hazards associated with storage of materials and equipment.
14. The permit holder must ensure that any Crown land within the operating area is free of garbage, debris and unused equipment.

Environmental:

15. Following completion of the construction activities authorized under this authorization the permit holder must, as soon as practicable,
 - (1) decompact any soils compacted by the activity;
 - (2) if natural surface drainage pattern was altered by the carrying out of the activity, the permit holder must restore, to the extent practicable, to the drainage pattern and its condition before the alteration; and
 - (3) ensure re-vegetation of any exposed soil on the operating area including, where necessary, using seed or vegetative propagules of an ecologically suitable species that
 - (a) promote the restoration of the wildlife habitat that existed on the operating area before the oil and gas activity was begun, and
 - (b) stabilize the soil if it is highly susceptible to erosion.
16. Following completion of the activities permitted under this permit, any surface soils removed from the operating area must be redistributed so that the soil structure is restored, to the extent practicable, to its condition before the activity was begun.

Clearing:

- 17. All harvested Crown timber must be marked with Timber Mark Number MTB 856.
- 18. Cutting Permit No. 10 does not grant the permit holder the exclusive right to harvest Crown timber from the operating area. Authority to harvest some or all of the timber may be granted to other persons. The permit holder's right to harvest timber applies to any timber found on the operating area at the time they undertake harvesting activities.
- 19. Stumpage for Cutting Permit No.10 will be calculated in accordance with the Interior Appraisal Manual as amended from time to time.
- 20. The Interior merchantability specifications and monetary waste billing requirements in the Provincial Logging Residue and Waste Measurement Procedures Manual that are in effect upon issuance of this authorization apply to any waste assessments required under Master License to Cut M02342.
- 21. The holder of Cutting Permit No. 10 must pay to the government, stumpage and any waste billing determined in accordance with the terms of this authorization.
- 22. The permit holder is authorized to fell any trees located on Crown land within 1.5 tree lengths of the operating area that are considered to be a safety hazard according to *Workers Compensation Act* regulations and must be felled in order to eliminate the hazard. Trees or portions of these trees that can be accessed from the operating area without causing damage to standing timber may be harvested.

Archaeology:

- 23. An AIA report must be submitted to the Commission as soon as practicable.

If artifacts, features, materials or things protected under section 13(2) of the Heritage Conservation Act are identified the permit holder must, unless the permit holder holds a permit under section 12 of the Heritage Conservation Act issued by the Commission in respect of that artifact, feature, material or thing:

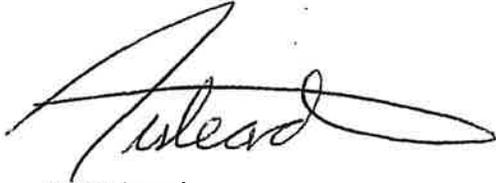
- a. immediately cease all work in the vicinity of the artifacts, features, materials or things;
- b. immediately notify the Commission and the Archaeology Branch of the Ministry of Forests, Lands and Natural Resource Operations
- c. refrain from resuming work in the vicinity of the artifacts, features, materials or things except in accordance with an appropriate mitigation plan that has been prepared in accordance with the Heritage Conservation Act and approved by the Archaeology Branch of the Ministry of Forests, Lands and Natural Resource Operations.

ADVISORY GUIDANCE

- 1. Appropriate tenure will be issued upon acceptance of the post-construction plan. Submission of the original application and submission of the post-construction plan is considered an application for all subsequent applicable *Land Act* tenures. Upon the Commission's acceptance of the post-construction plan no further applications for replacement tenure are required.
- 2. Unless a condition or its context suggests otherwise, terms used in this authorization have the same meaning as the Environmental Protection and Management Regulation under the *Oil and Gas Activities Act*.

The attached plan(s) forms an integral part of this permit.

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Ashley Istead
Natural Resource Officer

Commission No.: 9644319

Date: August 2, 2016

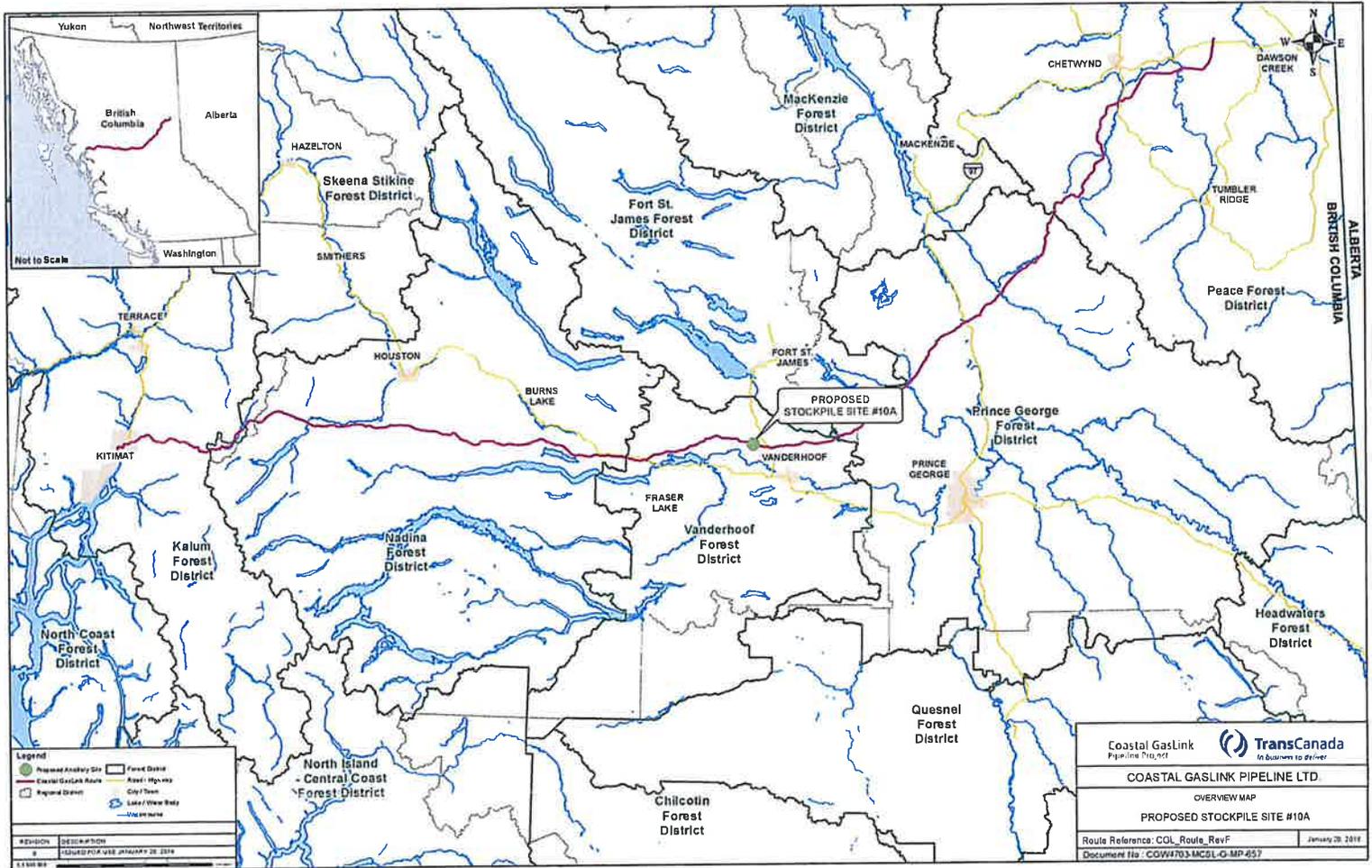
pc: Roy Northern Land Service Ltd.

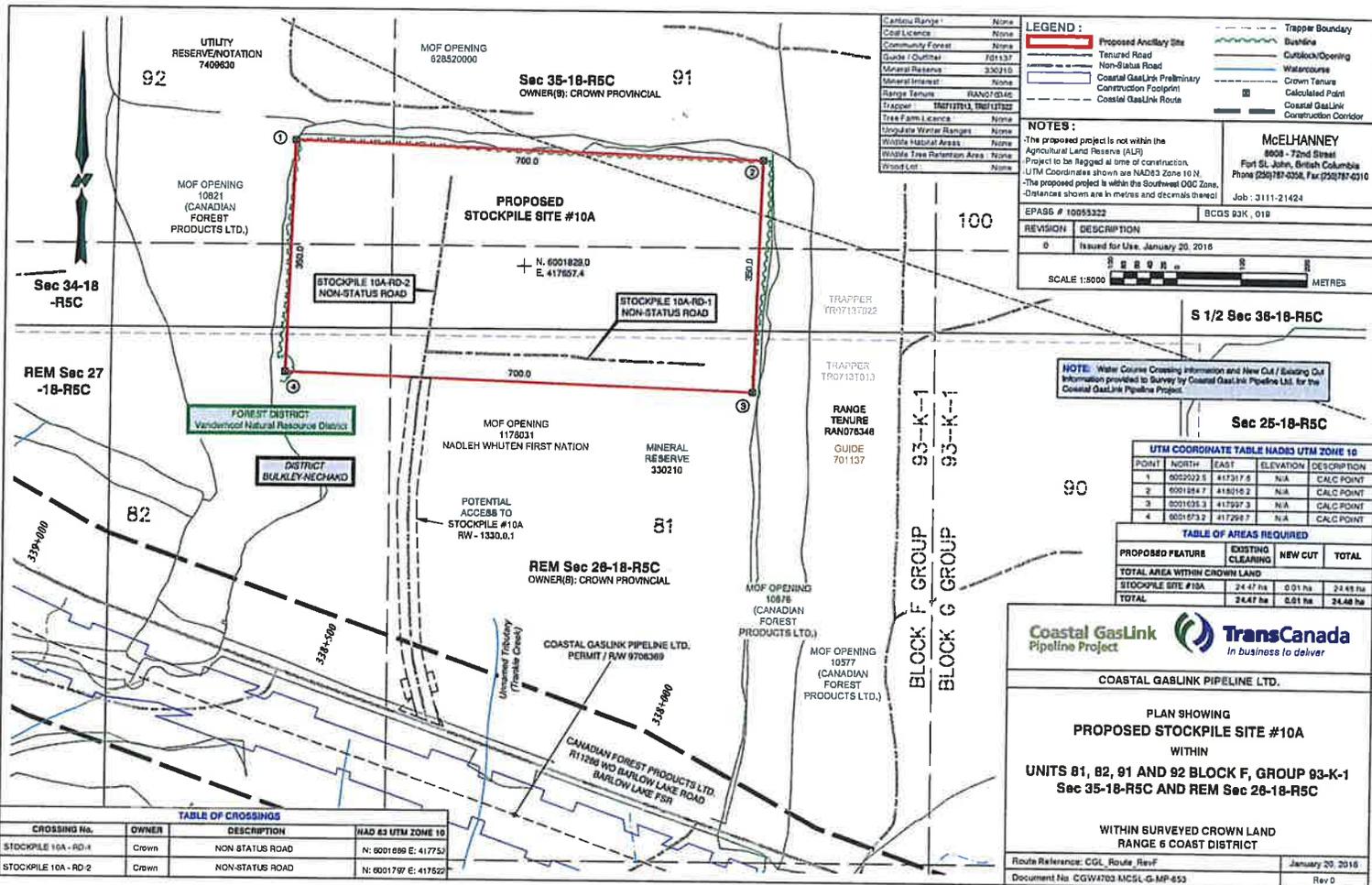
Commission No.: 9644319

Worksafe BC

MoFLNRO: Vanderhoof Forest District

OGC First Nations: CSTC, NAB, NWFN, SUFN, YFN





Cartouche Range	None
Coal Licence	None
Community Forest	None
Guide / Outfall	RD1137
Mineral Reserve	330210
General Reserve	None
Range Tenure	RAN070346
Trapper	TR0712702, TR0712702
Tra & Fam. Licence	None
Stipulate Winter Ranges	None
Wildlife Natural Areas	None
Wildlife Tree Retention Area	None
Woodlot	None

LEGEND:

	Proposed Ancillary Site
	Trapper Boundary
	Bushline
	Outblock/Opening
	Watercourse
	Crown Tenure
	Calculated Point
	Coastal GasLink Preliminary Construction Footprint
	Coastal GasLink Route
	Coastal GasLink Construction Corridor

NOTES:
 The proposed project is not within the Agricultural Land Reserve (ALR).
 Project to be flagged at time of construction.
 UTM Coordinates shown are NAD83 Zone 10 N.
 The proposed project is within the Southwest OGC Zone.
 Distances shown are in metres and decimals thereof.

McELHANEY
 8608 - 72nd Street
 Fort St. John, British Columbia
 Phone (250) 787-0358, Fax (250) 787-0210
 Job: 3111-21424

EPAS # 10655322 BCOS 93K, 018

REVISION

REVISION	DESCRIPTION
0	Issued for Use, January 20, 2018

SCALE 1:5000

UTM COORDINATE TABLE NAD83 UTM ZONE 10

POINT	NORTH	EAST	ELEVATION	DESCRIPTION
1	6022022.5	417317.5	N/A	CALC POINT
2	6001864.7	418010.2	N/A	CALC POINT
3	6001026.3	417997.3	N/A	CALC POINT
4	6021673.2	417297.7	N/A	CALC POINT

TABLE OF AREAS REQUIRED

PROPOSED FEATURE	EXISTING CLEARING	NEW CUT	TOTAL
TOTAL AREA WITHIN CROWN LAND			
STOCKPILE SITE #10A	24.47 ha	0.01 ha	24.48 ha
TOTAL	24.47 ha	0.01 ha	24.48 ha

Coastal GasLink Pipeline Project **TransCanada**
 In business to deliver

COASTAL GASLINK PIPELINE LTD.

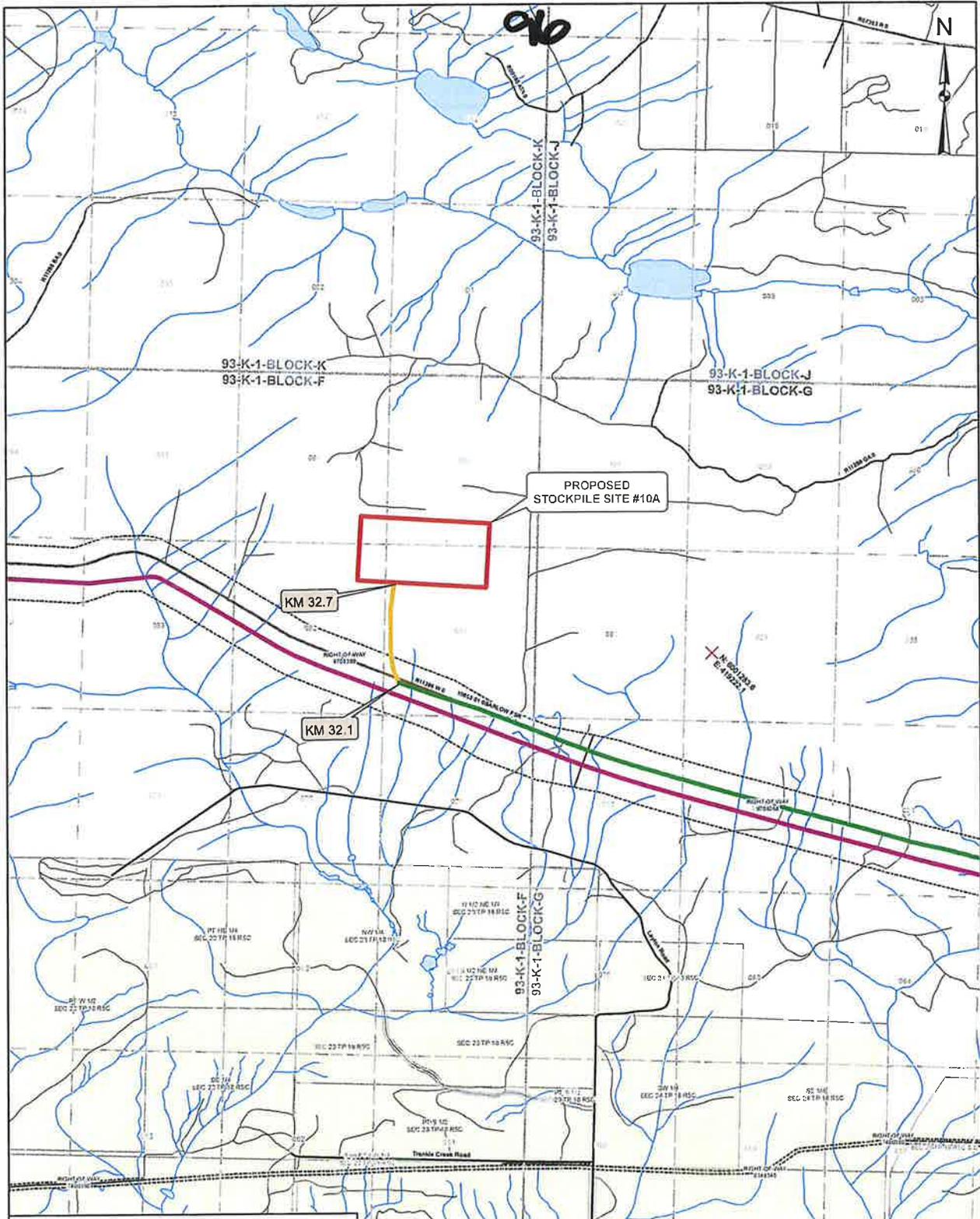
PLAN SHOWING
PROPOSED STOCKPILE SITE #10A
 WITHIN
UNITS 81, 82, 91 AND 92 BLOCK F, GROUP 93-K-1
Sec 35-18-R5C AND REM Sec 26-18-R5C

WITHIN SURVEYED CROWN LAND
 RANGE 6 COAST DISTRICT

Route Reference: CGL_Route_RevF January 20, 2018
 Document No: CGW4703 MCSL-G-MP-653 Rev 0

TABLE OF CROSSINGS

CROSSING No.	OWNER	DESCRIPTION	NAD 83 UTM ZONE 10
STOCKPILE 10A - RD-1	Crown	NON STATUS ROAD	N: 6001690 E: 417752
STOCKPILE 10A - RD-2	Crown	NON STATUS ROAD	N: 6001797 E: 417622



- Legend**
- Proposed Ancillary Site
 - Coastal GasLink Route
 - Existing Access
 - Coastal GasLink Potential Access Road
 - Forest Service Road (FSR)
 - Road Permit
 - MOTI Road
 - Watercourse
 - Lake / Water Body
 - Titled - Private Land
 - Titled - Crown Land
 - Crown Tenure

Notes

- The proposed project is not within the Agricultural Land Reserve (ALR)
- The proposed project is within the South West OGC Zone
- UTM coordinates shown are NAD83 Zone 10 N

McElhanney
 8808 72nd Street
 Fort St. John, BC, V1J 6M2
 Tel: 250-787-0358

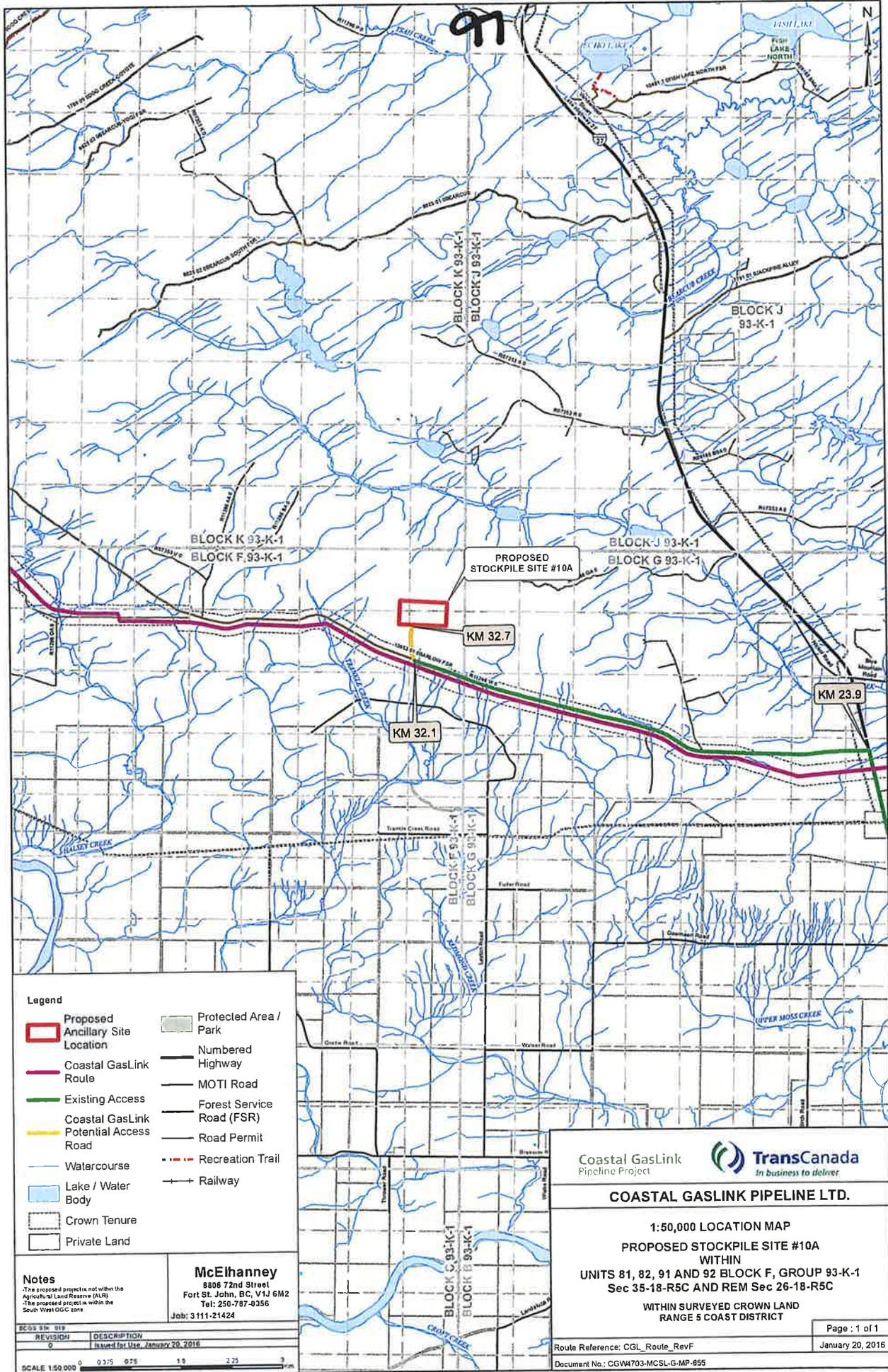
REVISION	DESCRIPTION
0	Issued for Use January 20, 2018

SCALE 1:20,000
 0 0.2 0.4 0.6 0.8 Km
 Paper size to scale: 11 x 17

Coastal GasLink Pipeline Project **TransCanada**
In business to deliver

COASTAL GASLINK PIPELINE LTD.

1:20,000 LOCATION MAP
PROPOSED STOCKPILE SITE #10A
 WITHIN
 UNITS 81, 82, 91 AND 92 BLOCK F, GROUP 93-K-1
 Sec 35-18-R5C AND REM Sec 26-18-R5C
 UNSURVEYED CROWN LAND
 RANGE 5 COAST DISTRICT



Legend

- Proposed Ancillary Site Location
- Coastal GasLink Route
- Existing Access
- Coastal GasLink Potential Access Road
- Watercourse
- Lake / Water Body
- Crown Tenure
- Private Land
- Protected Area / Park
- Numbered Highway
- MOTI Road
- Forest Service Road (FSR)
- Road Permit
- Recreation Trail
- Railway

Notes

The proposed project is not within the Agricultural Land Reserve (ALR). The proposed project is within the South West OGC zone.

McElhanney
 8806 72nd Street
 Fort St. John, BC, V1J 6M2
 Tel: 250-797-0356
 Job#: 3111-21424

REVISION	DESCRIPTION
0	Issued for Use, January 20, 2016

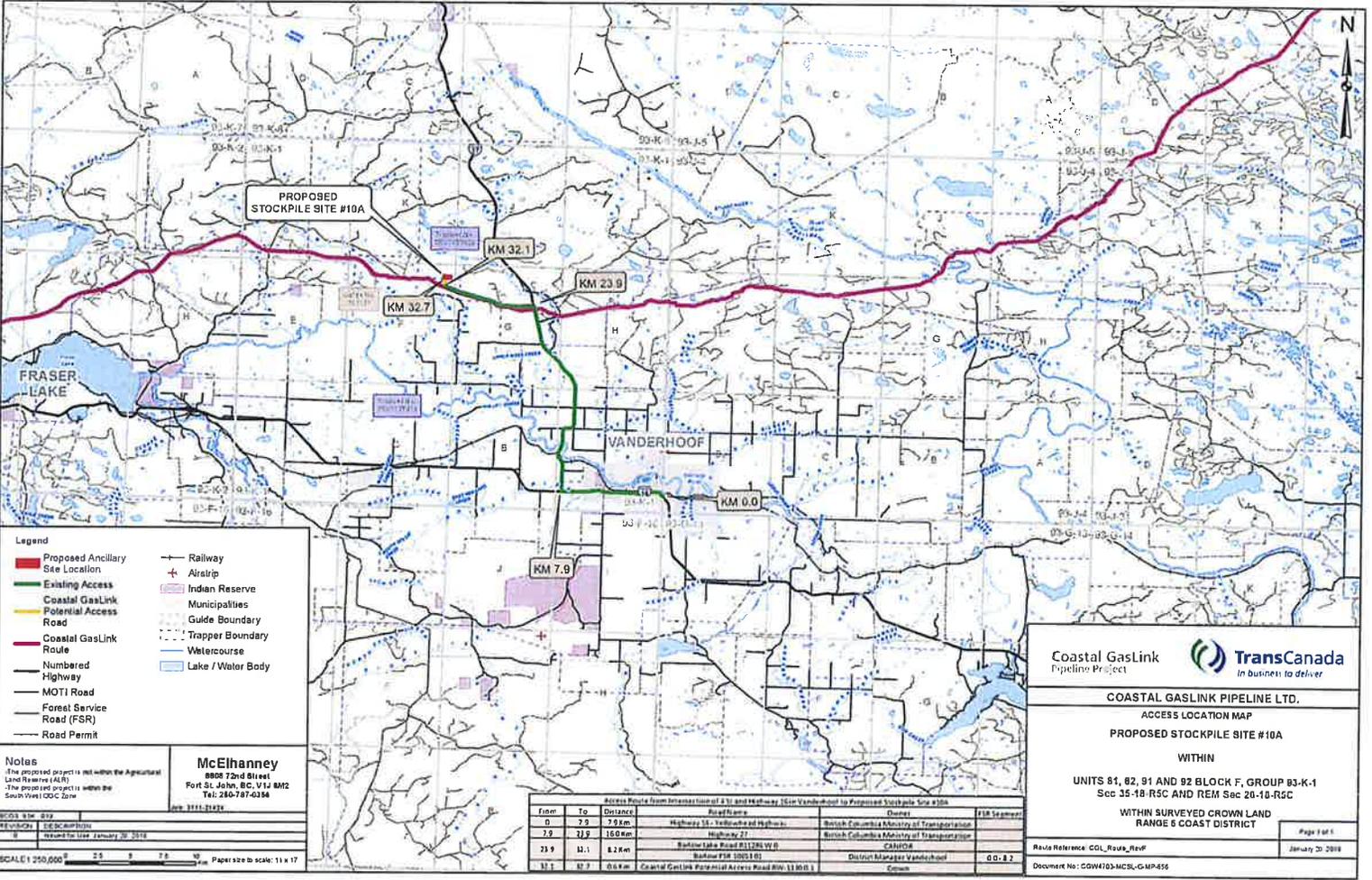
SCALE 1:50,000

Coastal GasLink Pipeline Project **TransCanada**
In business to deliver.

COASTAL GASLINK PIPELINE LTD.

1:50,000 LOCATION MAP
 PROPOSED STOCKPILE SITE #10A
 WITHIN
 UNITS 81, 82, 91 AND 92 BLOCK F, GROUP 93-K-1
 Sec 35-18-R5C AND REM Sec 26-18-R5C

WITHIN SURVEYED CROWN LAND
 RANGE 5 COAST DISTRICT



Activity/Concern	Contingency Mitigation
Dewatering	<ul style="list-style-type: none"> • Shunt test water ahead from test section to test section to the extent practical to reduce water hauling, water usage and the number of dewatering points. • Prior to discharge of hydrostatic test water, ensure that the appropriate testing and treatment measures are implemented in accordance with local regulatory requirements. • Discharge hydrostatic test water into the same drainage basin from which it was withdrawn, unless otherwise approved by the appropriate authority. • Discharge water into a well-vegetated area. Provide scour protection or an energy diffuser at the discharge site as directed by Coastal GasLink. • Preserve water quality, including preventing the introduction of foreign material (debris, sediment, etc.) into the receiving waterbody/watercourse. Do not dewater directly to watercourses or wetlands. • Monitor the discharge area for erosion.

8.8 CLEANUP AND RECLAMATION

8.8.1 Introduction

1 Cleanup and reclamation are important steps in returning construction sites to a
 2 condition similar to construction preparation. For winter construction, cleanup is
 3 generally a two-phase process, with rough cleanup being completed immediately
 4 following construction, and final cleanup occurring the following summer. For
 5 summer construction, cleanup is generally completed immediately following
 6 construction, or as soon as conditions permit.

8.8.2 Objectives

7 The objectives of this mitigation are to:

- 8 • effectively use reclamation techniques that prevent surface material loss from
- 9 wind and water erosion
- 10 • establish a vegetative cover compatible with surrounding vegetation and land uses
- 11 • comply with regulatory requirements
- 12 • re-establish the ROW or Project site to a stable condition acceptable for
- 13 operational requirements
- 14 • maintain equivalent land capability, ensuring the ability of the land to support
- 15 various land uses similar to the uses that existed before construction, but not
- 16 necessarily identical

8.8.3 Specific Measures

Activity/Concern	Mitigation
Scheduling	<ul style="list-style-type: none"> • Complete machine cleanup immediately following construction, prior to spring break-up. If machine cleanup cannot be completed prior to spring break-up, ensure cross ROW drainage is re-established, and sedimentation and erosion controls are installed to protect the ROW and sensitive environmental features. Final cleanup and reclamation will generally occur during the following fall or winter, or as soon as conditions permit. • Cleanup activities will follow completion of backfill operations as closely as practical. • Schedule final cleanup to occur under non-frozen conditions, when soil moisture conditions permit. • Where construction occurs during frozen conditions, delay final cleanup (i.e., soil feathering, grade touch-ups, final contouring and topsoil and surface material replacement) until the following summer. • If reclamation is postponed, contact the relevant regulatory agencies before the initiation of the cleanup and reclamation activities and notify upon completion, as required. • In the event of cleanup activities within the RAP for migratory birds (May 1 to July 31), conduct nest sweeps to identify any active nests.
Scenic Viewing	<ul style="list-style-type: none"> • Assess the feasibility of installing visual barriers such as berms or vegetative screening at locations (e.g., trail crossings) where appropriate, as determined by the Environmental Inspector.
Level of Cleanup	<ul style="list-style-type: none"> • The level of cleanup on all agricultural lands will ensure the land is returned to as close to construction preparation conditions as practical to allow for continued agricultural operations and equivalent land capability.
Staking	<ul style="list-style-type: none"> • Remove all flagging from the proposed Project area and dispose of it at an approved facility following the completion of construction.
Corduroy/Subsoil Ramping	<ul style="list-style-type: none"> • During final cleanup, remove subsoil, if used, and overlying corduroy or geotextile and return the material to its construction preparation location unless otherwise requested or approved by the applicable government agency. • Dispose of corduroy, slash and any remaining leaning trees or incorporate into rollback, where required.
Matting	<ul style="list-style-type: none"> • Remove all matting and non-biodegradable geotextile from all locations on the ROW.
Wet Soils	<ul style="list-style-type: none"> • If saturated conditions exist at the time of cleanup on agricultural lands, refer to the Wet Soils Contingency Plan (Appendix C). If necessary, suspend final cleanup activity until soil conditions are appropriate.
Secondary Surface Material Removal	<ul style="list-style-type: none"> • On agricultural areas, where construction occurred during frozen ground conditions, and where reduced width surface material removal was conducted final cleanup will require surface material removal of a wider area (secondary surface material removal) to maintain land capability. • Strip back topsoil and surface material on both sides of the ditchline to ensure sufficient space is available for feathering excess soil and subsoil preparation. • Once subsoil preparation is complete, replace topsoil and surface material uniformly over the stripped area.

Activity/Concern	Mitigation
Grade Replacement	<ul style="list-style-type: none"> ▪ Replace grade material to construction preparation contours, where practical • Re-establish surface drainage patterns following construction, install drainage and erosion control measures and complete the installation of sedimentation control measures at all watercourse crossings. • Re-contour the ROW and areas around facilities to be compatible with surrounding drainage patterns and to prevent concentration of runoff down a slope or parallel to the trench line
Grade Replacement in Agricultural Land Reserves	<ul style="list-style-type: none"> • On ALR lands and areas with agriculture use outside ALR, recontour after backfilling (using subsoil prior to replacing topsoil to reclaim natural drainage patterns) and remove potential barriers or conduits to water flow
Grade Replacement Frozen Conditions	<ul style="list-style-type: none"> • Where construction occurs under frozen conditions, replace grades. Some re-grading under non-frozen conditions may be required to touch up areas and to ensure pre-disturbance contours are maintained.
Surface Material Replacement	<ul style="list-style-type: none"> • Replace surface material evenly over all portions of the ROW that have been stripped. • Postpone replacement of surface material during wet conditions to prevent erosion or damage to the soil structure.
Compacted Subsoils	<ul style="list-style-type: none"> • Environmental Inspector(s) will determine the locations where subsoil compaction is an issue. Prior to topsoil or surface material replacement, rip compacted subsoils on the construction ROW with a multi-shank ripper or breaking disc to a depth of 30 cm or the depth of compaction, whichever is deeper. If soils are moist, postpone ripping of subsoils until soils dry to ensure that the soils fracture when ripped. • In areas where the topsoil or surface material is in place, use special equipment such as a paratiller to relieve compaction with reduced potential for admixing at the discretion of the Environmental Inspector(s) in consultation with the Construction Manager.
Subsoil Preparation	<ul style="list-style-type: none"> • Re-grade areas with vehicle ruts or erosion gullies. • Re-grade areas of rutted mineral subsoil before topsoil replacement on ALR lands and non-ALR areas in agricultural use. • Smooth and level the ripped subsoil surface to prevent admixing of subsoil and topsoil or surface material when the topsoil or surface material is replaced.
Trench Crown	<ul style="list-style-type: none"> • Feather out spoil material displaced by the pipe and other pipeline materials that will not fit back into the trench across the stripped portion of the ROW, with a maximum 10 cm crown measured over the trench-line, where practical.
Root and Rock Picking	<ul style="list-style-type: none"> • As per agreement with the landowner, pick rocks and roots to an equivalent size and distribution of that on adjacent land, or to 10 cm wide or less. • Dispose of all rock material collected at an appropriate off ROW location, as directed by the Environmental Inspector(s).
Topsoil Replacement	<ul style="list-style-type: none"> • Replace topsoil to a uniform depth on all portions of the ROW that were stripped. Match topsoil depth to the unstripped edges of the ROW. • If construction occurs under frozen ground conditions, delay topsoil replacement until the topsoil pile and trench spoil has completely thawed. • Postpone replacement of topsoil during wet weather or high winds to prevent erosion or damaging soil structure.

Activity/Concern	Mitigation
Cultivation	<ul style="list-style-type: none"> • On cultivated land, disc or cultivate the areas on which topsoil has been replaced to reclaim soil tilth, unless otherwise approved by the Environmental Inspector(s). Discing and cultivation depth will not exceed the topsoil depth • Under extremely dry soil conditions, use a cultivator rather than a disc.
Fencing	<ul style="list-style-type: none"> • All fences will be replaced and will match the number of wires in the connecting fence line. • New posts and bracing will be installed to match the connecting fence. • Coastal GasLink will explore options to improve fencelines to minimize disturbance of third-party users (e.g., livestock grazing) to sensitive areas, such as riparian zones. • - Coastal GasLink will consult with landowners and occupants regarding fenceline removal and fencing to exclude livestock.
Access Removal	<ul style="list-style-type: none"> • Remove bar ditch ramps and reclaim all temporary access trails and shoe-flies to stable conditions. Re-contour to construction preparation conditions and seed accordingly. • Remove all mats and ramps used so that they do not impede the reclamation of natural drainage patterns • Remove all temporary vehicle crossing structures prior to spring break-up. Ensure that removal of access does not disturb the bed or banks of the crossing.
Access Removal - Frozen Conditions	<ul style="list-style-type: none"> • Remove all temporary vehicle crossing structures, prior to spring break-up. Remove or breach snow or ice bridges to ensure they do not impede flow.
Sedimentation/Erosion Control	<ul style="list-style-type: none"> • Remove unnecessary silt fence or other temporary erosion control measures not required, as specified by the Environmental Inspector(s) or designate. • Install sedimentation and erosion control measures, where required, in accordance with Dwgs. STDS-03-ML-05-001, STDS-03-ML-05-132, STDS-03-ML-05-604, STDS-03-ML-05-606 and STDS-03-ML-05-608 in Appendix B unless otherwise approved by the Environmental Inspector(s) or designate to adjust for site conditions and suitability. • The Environmental Inspector(s) or designate will determine the location of sedimentation and erosion control measures • Install cross ditches and berms on moderately steep and steep slopes in order to prevent runoff along the ROW and subsequent erosion. Install berms immediately downslope of all trench breakers (Dwg. STDS-03-ML-12-221) • Install stub berms, as required by Coastal GasLink, in high groundwater areas to prevent ditch line surface water flows
Natural Recovery	<ul style="list-style-type: none"> • Natural recovery is the preferred method of reclamation in appropriate areas. • Use natural recovery in peatland and non-peatland wetlands • Use cover crops, where required, to prevent erosion of disturbed areas prior to final cleanup and reclamation
Recreational Trails	<ul style="list-style-type: none"> • Reclaim recreation trails and use areas disturbed by the proposed Project to the extent practical, to their construction preparation condition and according to the Reclamation Plan.

Activity/Concern	Mitigation
Seeding and Revegetation	<ul style="list-style-type: none"> • Reclaim native vegetation in accordance with applicable federal and provincial laws and regulations, or as agreed to with the relevant regulatory authorities. • Use only Certified No. 1 seed unless Certified No 1 is not available for select reclamation seed species (i.e., native species). • Acquire Certificates of Analysis for all seed mixes. • Seed riparian and erosion prone areas with an approved native cover crop and seed mix that has been approved by the relevant regulatory authority as soon as practical after construction prior to spring freshet, wherever practical. • Seeding will follow as close as practical to rough cleanup and topsoil and surface material replacement, pending seasonal or weather conditions. • On privately-owned lands such as pasture and hay land, base the final seed mix on input from landowners and the availability of seed at the time of reclamation • Landowners are responsible for seeding cultivated lands. • On Crown land, allow for natural regeneration, or seed as directed by the relevant regulatory authority. • Apply seed to all disturbed surfaces (except cultivated fields and wetlands), unless otherwise specified on the environmental worksheets. • Use natural recovery in wetlands and areas of ecological communities or plant species of concern and traditionally important plant species unless invasive species or noxious weeds are a concern, unless otherwise specified by Coastal GasLink. • Restrict vehicle access over newly seeded areas. • Inspect vegetation regularly during the PCM program to ensure adequate vegetation cover is established and maintained. Take appropriate action if post-construction monitoring indicates an undesirable outcome. • Commence reclamation as soon as practical.
Seed Mix Application	<ul style="list-style-type: none"> • Seed will be applied using a rangeland drill or equivalent. Use broadcast application on steep terrain, fence lines, road ditches, watercourse banks, etc. • Apply seed at a rate of 10 kg/ha for drill seeding and 15 kg/ha for broadcast seeding. Drill seeding is the primary method of seed application, unless otherwise specified by the Environmental Inspector(s) or designate.
Straw Crimping	<ul style="list-style-type: none"> • Straw crimping may be used to prevent wind erosion and reduce evapotranspiration on pasture, cultivated lands, and erosion prone soils as specified by the Environmental Inspector. • To prevent the introduction or spread of noxious weeds, inspect all potential source locations for noxious weeds before procurement of the straw.

Activity/Concern	Mitigation
Rollback	<ul style="list-style-type: none"> • Install rollback as specified by the Environmental Inspector(s) and approved by the relevant regulatory authority. • Rollback slash and small diameter, non-merchantable timber on erosion prone slopes when deemed necessary by the Environmental Inspector. Walk down erosion control rollback with a dozer (refer to Appendix B, Dwg. STDS-03-ML-05-312) • Install rollback to prevent access along portions of the ROW as indicated on the environmental worksheets or directed by the Environmental Inspector(s) and Construction Manager. Spread evenly over ROW. Do not walk over access control rollback (refer to Appendix B Dwg. STDS-03-ML-05-313). • Use slash (rollback) during revegetation in wooded areas in accordance with landowner wishes, or the relevant regulatory authority, to create microsites. • Install rollback at watercourses as specified by the Environmental Inspector(s) and approved by the relevant regulatory authority.
Access Control	<ul style="list-style-type: none"> • Implement the Access Control Management Plan (EMP Appendix D.3). The location of site-specific measures will be determined in consultation with the relevant regulatory authority.
Tackifiers	<ul style="list-style-type: none"> • The Environmental Inspector(s) or designate will determine locations where tackifier will be used. • Review areas where tackifier has been applied and other potential erosion areas to ensure soils stabilization is effective where topsoil and surface material, and piles and windrows are left in place through winter construction and spring thaw. Follow-up monitoring and applications will be conducted as required.
Burn Piles	<ul style="list-style-type: none"> • Confirm burn piles are properly extinguished. Conduct infrared scanning of burn pile locations to locate any hot spots.
Weed Control	<ul style="list-style-type: none"> • Implement PCM and treat weed infestation on the ROW and facility sites as needed.

9.0 POST-CONSTRUCTION MONITORING

1 Coastal GasLink has developed a project-specific Post-Construction Monitoring
2 Program under separate cover, which describes monitoring to review the
3 effectiveness of mitigation and the approach to adaptive management.

9.1 OBJECTIVES

4 The objectives of PCM are to:

- 5 • evaluate the effectiveness of environmental protection and mitigation during
6 construction
- 7 • document the reclamation and recovery of areas disturbed by Project construction
8 activities and review the success or re-establishing equivalent land capability
- 9 • identify any new environmental issues that may have arisen after the post-
10 construction reclamation phase of the proposed Project
- 11 • recommend, coordinate and implement any remedial measures that are warranted
12 and any additional measures to address outstanding or new environmental issues
- 13 • monitor wildlife and wildlife habitat, as required, through ongoing consultation
14 with the relevant regulatory authority
- 15 • compare the predicted effects (including cumulative effects) and mitigation with
16 actual documented effects
- 17 • document opportunities for procedural learnings and improvement

9.2 POST-CONSTRUCTION RECLAMATION MONITORING

18 Effective post-construction reclamation is key to re-establishing habitat and
19 stabilizing ground cover in areas subject to ground disturbance during installation of
20 the pipeline; thus an important part of post-construction monitoring. Coastal GasLink
21 will implement a program to ensure compliance with specific reclamation
22 performance expectations and conditions. Mitigation methods will be based on the
23 principle that success of land reclamation is measured against adjacent representative
24 site conditions while taking into consideration the status of reclamation of the time of
25 assessment.

26 Preliminary assessments will be conducted during the most appropriate time of the
27 season, which depends on the various biophysical resources and their growth stage or
28 life cycle. This is usually in the spring and summer, and involves identifying
29 deficiencies and proposing recommendations for corrective actions.

30 The program may entail specifically designed evaluation criteria depending on the
31 concerns and issues that were highlighted through the Application or encountered

1 during the construction process. Seasonal influences, species life cycle or habitat
2 periods may require evaluations to be conducted during specific periods throughout
3 the year.

4 Deficiencies discovered or opportunities for enhancement will result in developing
5 proposed recommendations for corrective actions. The remedial actions are to be
6 implemented as soon as practical during the most appropriate season, preferably
7 summer, but may be outside this timing window due to environmental timing
8 restrictions (reproductive periods, migration periods), field and weather conditions, or
9 social and public concerns. A final assessment would then be scheduled for the fall,
10 or as deemed appropriate to ensure the remedial actions are stable and successful.

11 Areas of potential terrain instability will be monitored for five years after final
12 cleanup and the Contractor warranty period. Slope stability will be inspected on a
13 routine basis for the life of the pipeline. Remedial work will be conducted where
14 warranted to protect pipeline integrity.

15 The ROW will be inspected during operations with regular aerial patrols. Remedial
16 work will be conducted, where warranted, to protect pipeline integrity in a timely
17 manner.

18 Areas that are susceptible to erosion or difficult to revegetate (e.g., due to high
19 salinity) will be identified, and records maintained of remedial measures implemented
20 and the success of these measures. This information will be made available to
21 construction Contractors and supervisors prior to and during operations and
22 maintenance activities to allow implementation of adaptive mitigation strategies to
23 reduce potential adverse effects on soil and soil productivity.

24 Coastal GasLink will record locations of concerns identified during construction
25 related to weeds, vegetation establishment, general ROW conditions, water crossing
26 stability, and reclamation success. This issues list will be used to measure the success
27 of mitigation used during construction of the proposed Project, and to ensure
28 outstanding issues are investigated, resolved, and reported during Project operations.

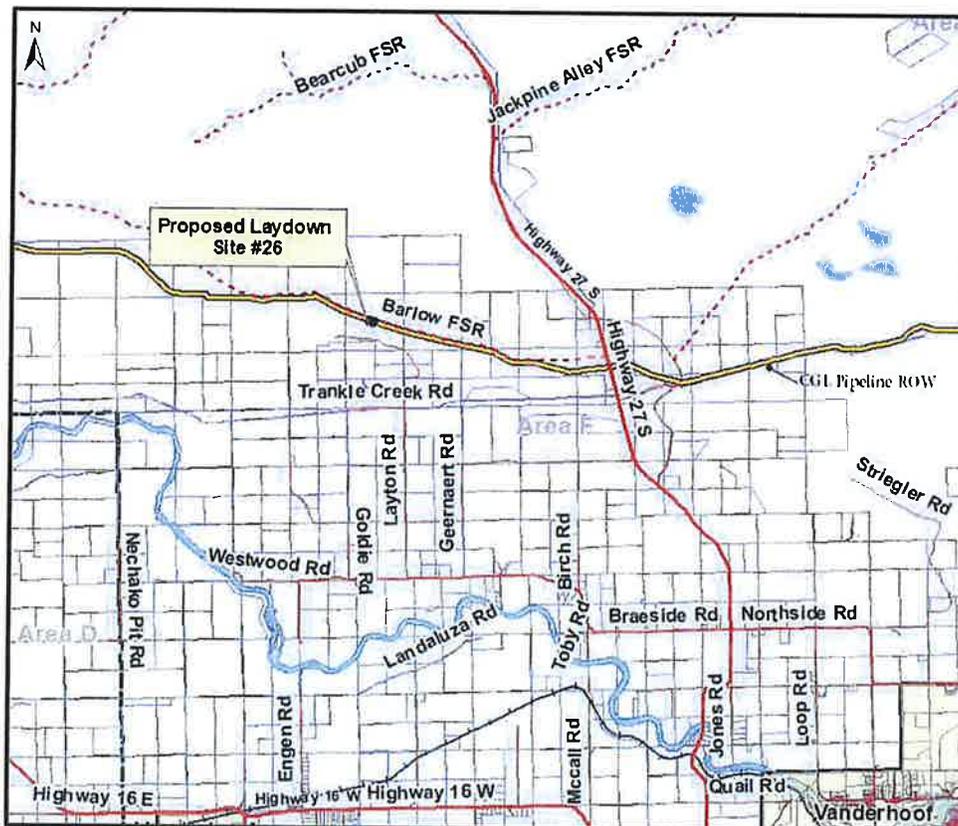


**Planning Department Report
Temporary Use Permit Board Report
File F-03-19 (CGL Laydown Site 26)
November 8, 2019**

APPLICATION SUMMARY

Name of Applicant:	TC Energy
Name of Agent:	Nicole Stuckert
Electoral Area:	F
Subject Property:	Part of Primary: Section 26, Township 18, Range 5, Coast District.
O.C.P. Designation:	Resource (RE) in the Vanderhoof Rural Official Community Plan 1517, 2009.
Zoning:	Rural Resource (RR1) in 'Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993'
Existing Land Use:	Vacant Crown Land
ALR Status:	Not located within the ALR
Location:	The property is located adjacent to Barlow Forest Service Road, approximately 26 km northwest of Vanderhoof BC.

Location Map

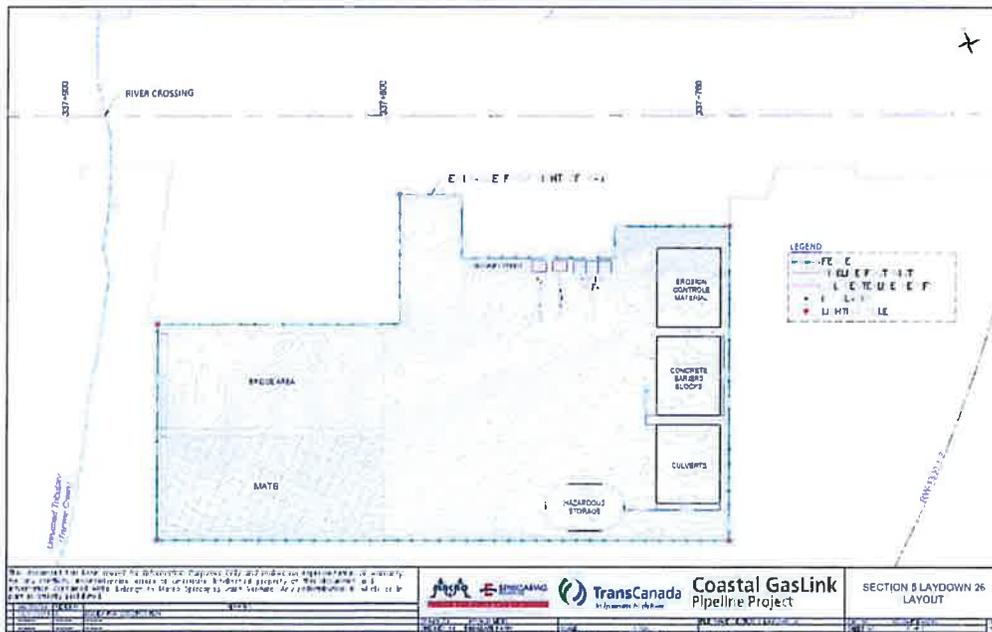
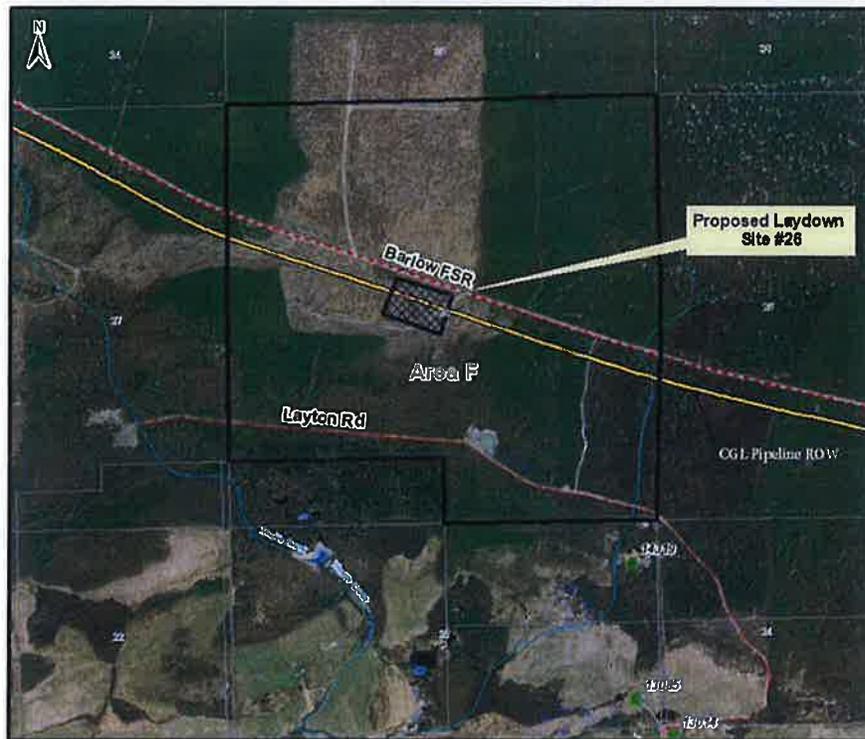


PROPOSAL

The applicant is requesting the issuance of a Temporary Use Permit (TUP) to allow the land to be used for the storage of equipment, fuel and other materials used in the construction of the Coastal GasLink Pipeline in 2020 – 2021.

The application area is approximately 2.71 ha. in size. Peak traffic will be 8 to 10 vehicles per day for material handling and storage. Equipment and materials will be delivered from the site to the pipeline right of way as needed for construction. Employees working on site include a security guard and two operators. The applicants are not proposing any limitations on their hours of operation.

Site Plans



Temporary Use Permits Explained

A TUP allows the use to continue for up to three years. During those 3 years a request can be made to have the Board consider renewing the permit for an additional three years. After the renewed permit expires, a new application can be made to allow the use to continue.

The Approval Process

Notice of this application will be published in a local newspaper informing the public of the time and location of the Board's consideration of the application, and their ability to provide input. There are two private properties within 50 metres of the site that require delivery of notice. In addition, the Ministry of Forests Lands Natural Resource Operations and Rural Development, Skeena District office will be notified of the proposal and asked to provide all tenure holders within 50 metres of the subject property with a similar notice.

Prior to the Board's consideration of the application the gallery will be asked if anyone wishes to provide comment on the application.

REFERRAL COMMENTS

Advisory Planning Commission

Will appear on Supplemental Agenda

Ministry of Transportation and Infrastructure

Will appear on Supplemental Agenda

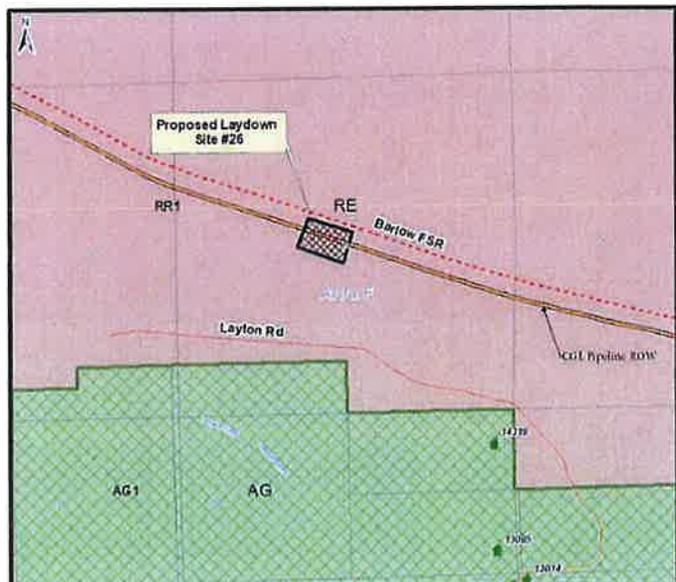
PLANNING DEPARTMENT COMMENTS

OCP

The TUP must be in accordance with the policy identified in the Vanderhoof Rural Official Community Plan, which allows for the issuance of a Temporary Use Permit on the following basis:

6.2.A (1) *Temporary commercial or industrial permits may be issued, pursuant to Section 921 of the Local Government Act, throughout the plan area, where:*

- (a) *The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;*
- (b) *The environment would not be negatively affected by the proposed temporary use;*



- (c) *The proposed temporary use will not have adverse effects on neighbouring land uses or property owners;*
- (d) *The proposed temporary use does not require a significant amount of capital investment in a particular location; and*
- (e) *The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).*

Zoning

The property is zoned Rural Resource (RR1) and the proposed use is not permitted in the RR1 Zone. Therefore, the applicant must apply to rezone the property or apply for a Temporary Use Permit (TUP).

Land Use Impacts

The proposed location appears well suited for the proposed storage use, given its relatively remote location, proximity to the Pipeline ROW and existing road infrastructure, and relatively flat topography. However, the closest residents are approximately 1 km to the south of the proposed use area. In addition, a range license overlaps the use area and may be affected due to the construction activity. These land owners and occupants will be notified of the proposal.

The site must be accessed, developed, and reclaimed in accordance with the permit issued by the BC Oil and Gas Commission, which is attached for the Board's information.

Recommendation

That the Regional District Board approve the issuance of Temporary Use Permit F-03-19 for the proposed 'Laydown Site # 26' located on the property legally described as 'Part of Primary: Section 26, Township 18, Range 5, Coast District.'

Electoral Area Planning – Participants/Directors/Majority

Reviewed by

Jason Llewellyn
Director of Planning

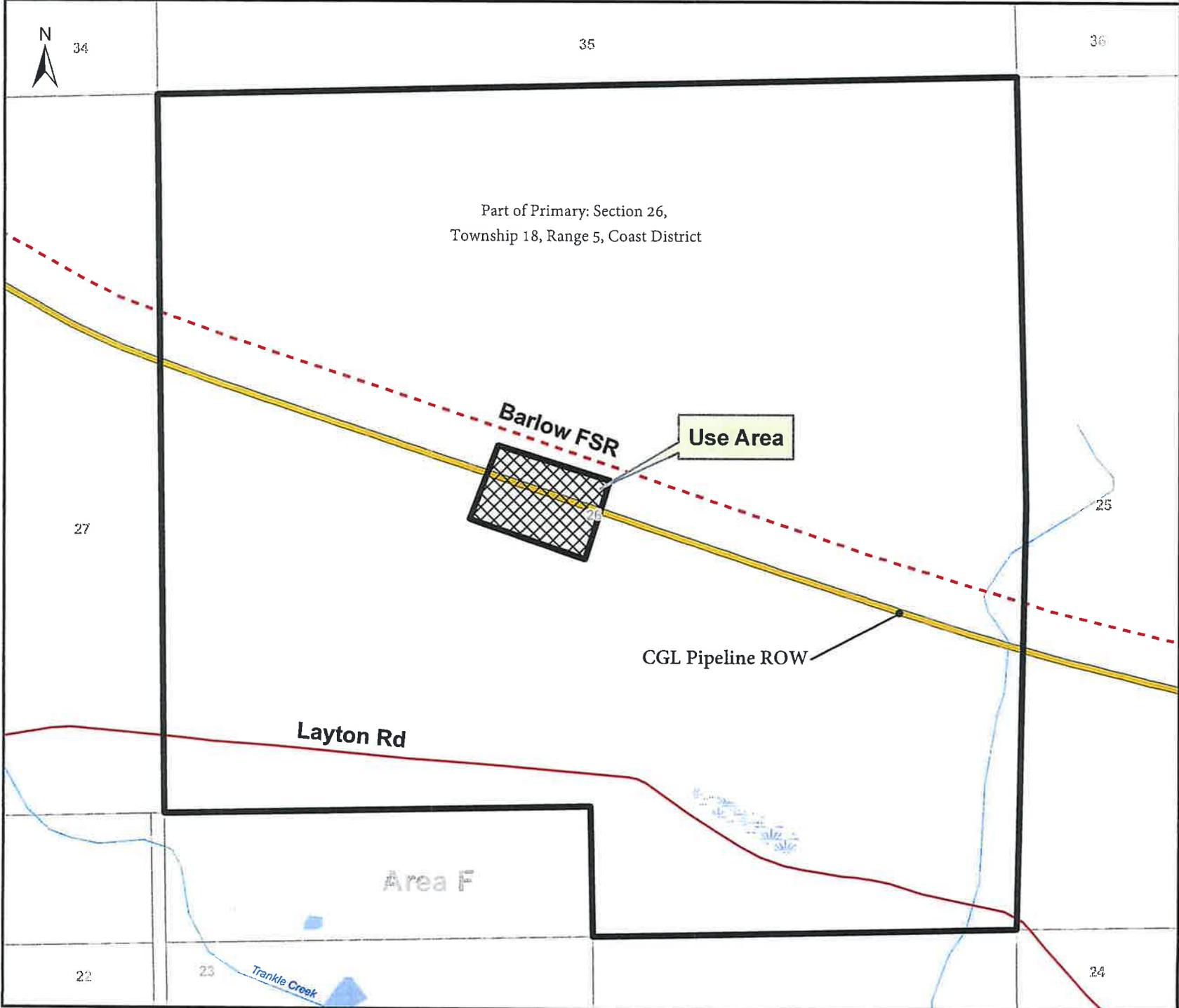
Written by

Jennifer MacIntyre
Planner I



Schedule A: TUP F-03-19 (CGL Laydown Site 26)

Legend



- Laydown Site #26
- CGL Pipeline
- Forest Service Road
- Secondary Road
- Cadastre
- Watercourses
- Lake
- Wetland

DISCLAIMER: The Regional District of Bulkley-Nechako makes no Warranty, Representation or Guarantee of any kind regarding either maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 100 m
 User: jennifer.macIntyre
 Date: 2019-11-05
 Time: 11:06:15 AM

112



October 21, 2019

Coastal GasLink Pipeline Ltd.
450 – 1st Street SW
Calgary, AB T2P 5H1

Attention: Coastal GasLink Pipeline Ltd.

RE: Permit Replacement for Application Determination Number 100084537, OGC Legacy # 9644082

Permit Holder: Coastal GasLink Pipeline Ltd.
Permit Date of Issuance: August 15, 2016
Replacement Expiration Date: October 23, 2020
Application Determination No.: 100084537
Ancillary Description: Storage Area - 00133094

PERMISSIONS

Oil and Gas Activities Act

1. The BC Oil and Gas Commission (the "Commission"), hereby replaces the permit and any associated authorizations to construct and operate an ancillary oil and gas activity.
2. This permit replacement is subject to the original permit, authorizations, subsequent amendments and any additional conditions as set out herein.
3. The permit has been replaced and will expire on October 23, 2020.

This Replacement forms an integral part of the permit and should be attached thereto.

A handwritten signature in blue ink, appearing to read 'Norberto Pancera', is written over a horizontal line.

Norberto Pancera
Authorized Signatory
Commission Delegated Decision Maker

Copied to:

Land Agent – Roy Northern Land Service Ltd.
OGC – Compliance & Enforcement



July 31, 2019

Coastal GasLink Pipeline Ltd.
450 – 1st Street SW
Calgary, AB T2P 5H1

Attention: Coastal GasLink Pipeline Ltd.

RE: Permit Replacement for Application Determination Number 100084537, OGC Legacy # 9644082

Permit Holder: Coastal GasLink Pipeline Ltd.
Permit Date of Issuance: August 15, 2016
Replacement Date of Issuance: July 31, 2019
Replacement Expiration Date: October 23, 2019
Application Determination No.: 100084537
Ancillary Description: Storage Area - 00133094

PERMISSIONS

Oil and Gas Activities Act

1. The BC Oil and Gas Commission (the "Commission"), hereby replaces the permit and any associated authorizations to construct and operate an ancillary oil and gas activity.
2. This permit replacement is subject to the original permit, authorizations, subsequent amendments and any additional conditions as set out herein.
3. The permit has been replaced and will expire on October 23, 2019.

This Replacement forms an integral part of the permit and should be attached thereto.

A handwritten signature in blue ink, appearing to read "Rauscher", is written over a horizontal line.

Tarilee Rauscher
Authorized Signatory
Commission Delegated Decision Maker

Copied to:

Land Agent – Roy Northern Land Service Ltd.
OGC – Compliance & Enforcement



August 2, 2018

Coastal GasLink Pipeline Ltd.
450 – 1st Street SW
Calgary, AB T2P 5H1

Attention: Coastal GasLink Pipeline Ltd.

RE: Permit Replacement for Application Determination Number 100084537, OGC Legacy #9644082

Permit Holder: Coastal GasLink Pipeline Ltd.
Permit Date of Issuance: August 15, 2016
Replacement Date of Issuance: August 2, 2018
Replacement Expiration Date: August 15, 2019
Application Determination No.: 100084537

GENERAL PERMISSIONS, AUTHORIZATIONS and CONDITIONS

1. The BC Oil and Gas Commission (the "Commission"), hereby replaces the permit and any associated authorizations to construct and operate an ancillary oil and gas activity.
2. This permit replacement is subject to the conditions of the original permit, authorizations, subsequent amendments, corrections, and any additional conditions as set out herein.
3. The permit has been replaced for **1 year** and will expire on **August 15, 2019**.

Petroleum and Natural Gas Act

4. Pursuant to Section 138(1) of the Petroleum and Natural Gas Act, the permit holder is authorized to enter, occupy and use any unoccupied Crown land located within the operating area to carry out the associated oil and gas activity authorized under this permit.

CONDITIONS

5. The rights granted by this authorization are subject to all subsisting grants to or rights of any person made or acquired under the *Coal Act, Forest Act, Land Act, Mineral Tenure Act, Petroleum and Natural Gas Act, Range Act, Water Sustainability Act* or *Wildlife Act*, or any extension or renewal of the same.
6. The Permit holder must not assign or sublicense this permit or permit any person to use or occupy the land, other than its employees, contractors, or representatives, without the Commission's written consent.
7. The Permit Holder must ensure that the area is maintained in a condition so as to minimize hazards, including but not limited to hazards associated with storage of materials and equipment.
8. The Permit Holder must ensure that the area is free of garbage, debris and unused equipment.

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Permit Holder: Coastal GasLink Pipeline Ltd.
Application Determination number: 100084537

Application Submission Date: July 19, 2018
Date Issued: August 2, 2018



Jacqueline Bourke
Authorized Signatory
Commission Delegated Decision Maker

cc: Land Agent – Roy Northern Land Service Ltd.
OGC, Compliance and enforcement



August 15, 2016

Coastal GasLink Pipeline Ltd.
450 -1st Street SW
Calgary, Alberta T2P 5H1;

Attention: Katherine Sheriff

RE: Storage Permit within Unit 71, Block F, Group 93-K-1 and Rem Sec 26, Tp 18, R5C

Date of Issuance: August 15, 2016
Commission No.: 9644082

PERMISSIONS

Petroleum and Natural Gas Act

1. Pursuant to section 138(1) of the *Petroleum and Natural Gas Act*, the permit holder is permitted to enter, occupy, and use any unoccupied Crown land located within the areas described in the attached construction plan, Document No: CGW4703-MCSL-G-MP-540, revision 0, dated December 18, 2015 (the "construction plan"), by McElhanney Geomatics as submitted to the Commission in the permit application dated February 17, 2016 to construct and operate a related activity for the purposes of carrying out oil and gas activities as defined in the *Oil and Gas Activities Act* (hereinafter referenced together as the "operating area"), subject to the conditions set out below.
 - (1) The permission to occupy and use Crown land expires two years from the date of issuance, unless the Commission has received notice of construction start, or this permit is otherwise extended, suspended, cancelled, surrendered or declared spent.
 - (2) The permission to occupy and use Crown land does not entitle the permit holder to exclusive possession of the operating area.
 - (3) The total disturbance within the operating area must not exceed 2.71 ha.

AUTHORIZATIONS

Forest Act

2. Pursuant to section 47.4 of the *Forest Act*, the permit holder is authorized to remove Crown timber from the operating area under Cutting Permit No. 8 under Master Licence to Cut number M02342.
3. This Cutting Permit is deemed spent upon the submission of the post-construction plan or upon either the cancellation or the expiry of the activities authorized by this permit.

CONDITIONS

Notification:

4. A notice of construction start must be submitted to the Commission a minimum of 48 hours prior to the commencement of activities under this permit. Notification must be sent via OGC.ExternalNotifications@bcogc.ca.
5. Within 60 days of the completion of construction activities under this permit, the permit holder must submit to the Commission a post-construction plan as a shapefile and PDF plan accurately identifying the location of the total area actually disturbed under this permit. The shapefile and plan must be submitted via eSubmission.
6. The permit holder must notify Carrier Sekani Tribal Council a minimum of five (5) days prior to commencing any construction activities under this permit.
7. The permit holder must notify Nak'azdli Band a minimum of five (5) days prior to commencing any construction activities under this permit.
8. The permit holder must notify Nadleh Whut'en First Nation a minimum of five (5) days prior to commencing any construction activities under this permit.
9. The permit holder must notify the Saik'uz First Nation a minimum of five (5) days prior to commencement of activities.
10. The permit holder must notify Yekooche First Nation a minimum of five (5) days prior to commencing any construction activities under this permit.

General:

11. The rights granted by this permit in relation to unoccupied Crown land are subject to all subsisting grants to or rights of any person made or acquired under the *Coal Act, Forest Act, Land Act, Mineral Tenure Act, Petroleum and Natural Gas Act, Range Act, Water Sustainability Act* or *Wildlife Act*, or any extension or renewal of the same.
12. The permit holder must not assign, sublicense or transfer this permit or permit any person to use or occupy Crown land, other than its employees, contractors, or representatives, without the Commission's written consent.
13. The permit holder must ensure that any Crown land within the operating area is maintained in a condition so as to minimize hazards, including but not limited to hazards associated with storage of materials and equipment.
14. The permit holder must ensure that any Crown land within the operating area is free of garbage, debris and unused equipment.

Environmental:

15. Following completion of the construction activities authorized under this authorization the permit holder must, as soon as practicable,
 - (1) decompact any soils compacted by the activity;
 - (2) if natural surface drainage pattern was altered by the carrying out of the activity, the permit holder must restore, to the extent practicable, to the drainage pattern and its condition before the alteration; and
 - (3) ensure re-vegetation of any exposed soil on the operating area including, where necessary, using seed or vegetative propagules of an ecologically suitable species that
 - (a) promote the restoration of the wildlife habitat that existed on the operating area before the oil and gas activity was begun, and
 - (b) stabilize the soil if it is highly susceptible to erosion.
16. Following completion of the activities permitted under this permit, any surface soils removed from the operating area must be redistributed so that the soil structure is restored, to the extent practicable, to its condition before the activity was begun.

Clearing:

17. All harvested Crown timber must be marked with Timber Mark Number MTB 793.
18. Cutting Permit No. 8 does not grant the permit holder the exclusive right to harvest Crown timber from the operating area. Authority to harvest some or all of the timber may be granted to other persons. The permit holder's right to harvest timber applies to any timber found on the operating area at the time they undertake harvesting activities.
19. Stumpage for Cutting Permit No. 8 will be calculated in accordance with the Interior Appraisal Manual as amended from time to time.
20. The Interior merchantability specifications and monetary waste billing requirements in the Provincial Logging Residue and Waste Measurement Procedures Manual that are in effect upon issuance of this authorization apply to any waste assessments required under Master License to Cut M02342.
21. The holder of Cutting Permit No. 8 must pay to the government, stumpage and any waste billing determined in accordance with the terms of this authorization.
22. The permit holder is authorized to fell any trees located on Crown land within 1.5 tree lengths of the operating area that are considered to be a safety hazard according to *Workers Compensation Act* regulations and must be felled in order to eliminate the hazard. Trees or portions of these trees that can be accessed from the operating area without causing damage to standing timber may be harvested.

Archaeology:

23. An AIA report must be submitted to the Commission as soon as practicable.
24. If artifacts, features, materials or things protected under section 13(2) of the Heritage Conservation Act are identified the permit holder must, unless the permit holder holds a permit under section 12 of the Heritage Conservation Act issued by the Commission in respect of that artifact, feature, material or thing:
 - a. immediately cease all work in the vicinity of the artifacts, features, materials or things;
 - b. immediately notify the Commission
 - c. refrain from resuming work in the vicinity of the artifacts, features, materials or things except in accordance with an appropriate mitigation plan that has been prepared in accordance with the Heritage Conservation Act and approved by the Archaeology Branch of the Ministry of Forests, Lands and Natural Resource Operations.

ADVISORY GUIDANCE

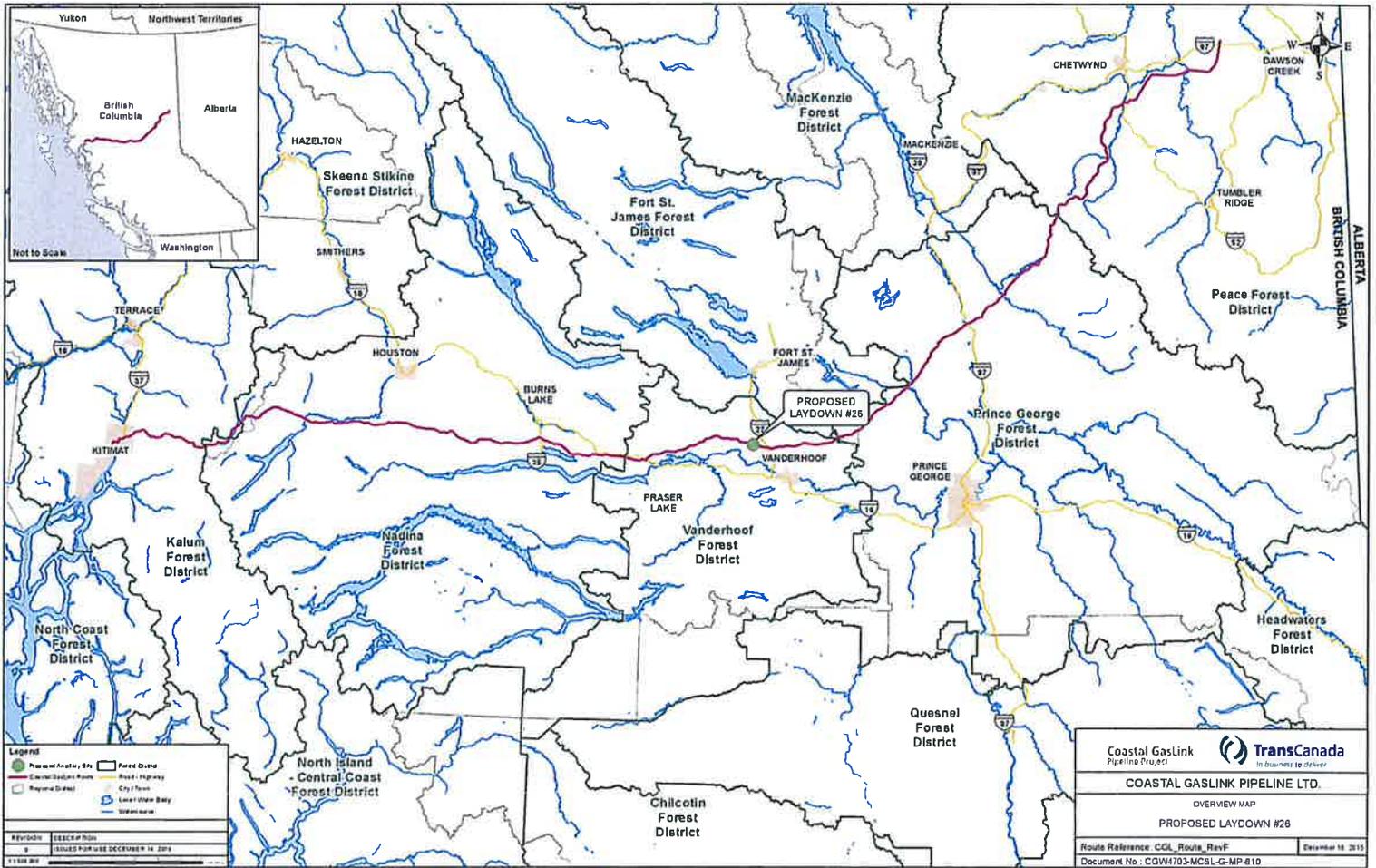
1. Appropriate tenure will be issued upon acceptance of the post-construction plan. Submission of the original application and submission of the post-construction plan is considered an application for all subsequent applicable *Land Act* tenures. Upon the Commission's acceptance of the post-construction plan no further applications for replacement tenure are required.
2. Unless a condition or its context suggests otherwise, terms used in this authorization have the same meaning as the Environmental Protection and Management Regulation under the *Oil and Gas Activities Act*.

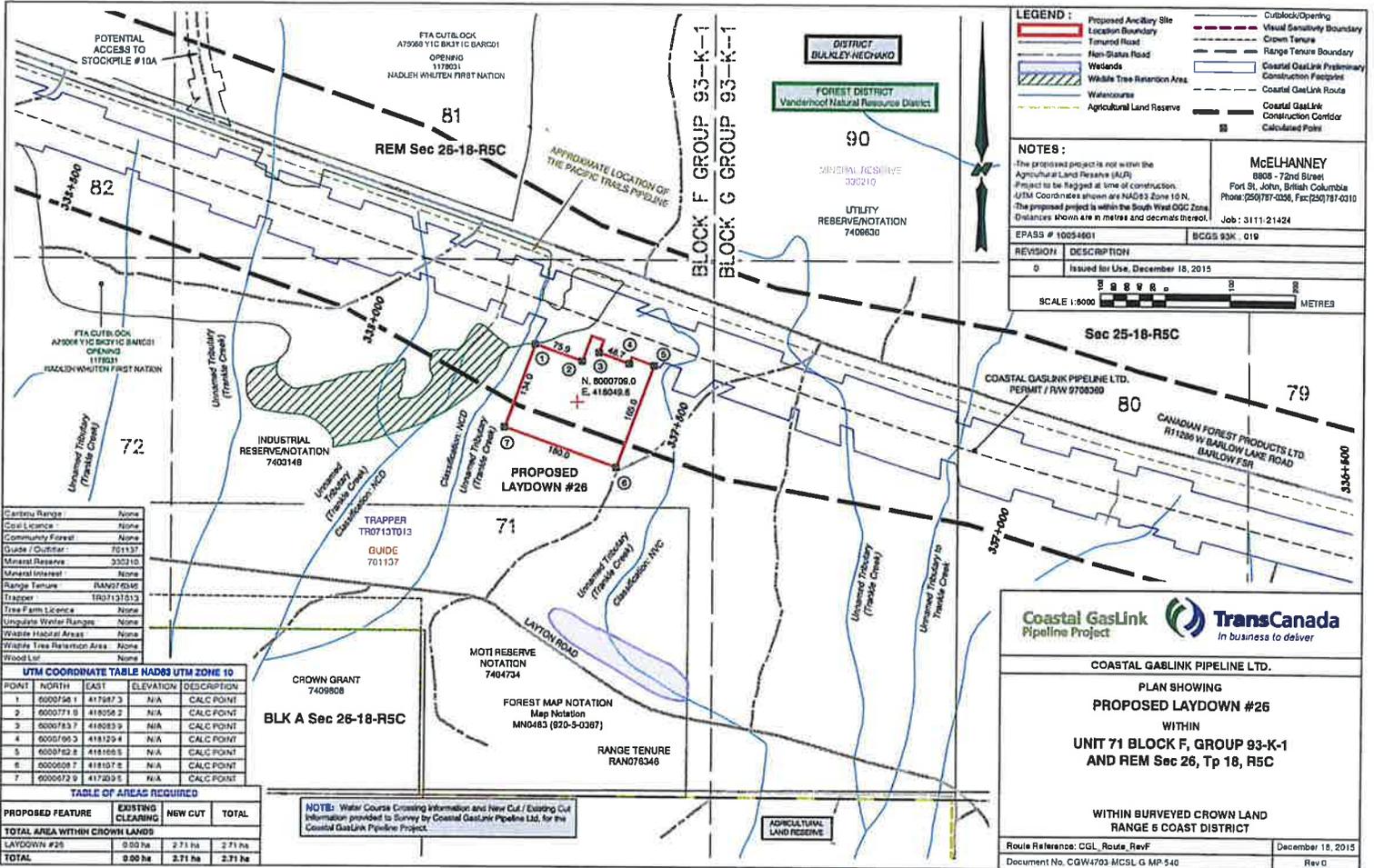
The attached plan(s) forms an integral part of this permit.



Corey Scofield
Natural Resource Officer

pc: Roy Northern Land Service Ltd.
Commission No.: 9644082
Worksafe BC
MoFLNRO: Vanderhoof Forest District
OGC First Nations: CSTC, NAB, NWFN, SUFN, YFN





LEGEND:

- Proposed Ancillary Site
- Location Boundary
- Timber Road
- Main Status Road
- Wetlands
- Wildlife Tree Retention Area
- Watercourse
- Agricultural Land Reserve
- Outblock/Opening
- Visual Sensitivity Boundary
- Open Tenure
- Range Tenure Boundary
- Coastal GasLink Preliminary Construction Footprint
- Coastal GasLink Route
- Coastal GasLink Construction Corridor
- Calculated Point

NOTES:

- The proposed project is not within the Agricultural Land Reserve (ALR). Project to be flagged at time of construction.
- UTM Coordinates shown are NAD83's Zone 18 N.
- The proposed project is within the South West OGC Zone.
- Distances shown are in metres and decimals thereof.

McELHANNEY
 8808 - 72nd Street
 Fort St. John, British Columbia
 Phone: (250)787-0206, Fax: (250)787-0310
 Job: 3111-21424

EPASS # 10054601 | BCGS 93K 019

REVISION | DESCRIPTION

0	Issued for Use, December 18, 2015
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SCALE 1:6000

Caribou Range	None
Coal Licence	None
Community Forest	None
Guide / Outfitter	701137
Mineral Reserve	3352103
Mineral Interest	None
Range Tenure	RAN076346
Trapper	TR07137013
Tree Farm Licence	None
Ungulate Winter Ranges	None
Wildlife Habitat Areas	None
Wildlife Tree Retention Area	None
Wood Lot	None

UTM COORDINATE TABLE NAD83 UTM ZONE 18

POINT	NORTH	EAST	ELEVATION	DESCRIPTION
1	6000756.1	417587.3	N/A	CALC POINT
2	6000771.0	418050.2	N/A	CALC POINT
3	6000783.7	418053.9	N/A	CALC POINT
4	6000769.3	418129.4	N/A	CALC POINT
5	6000762.8	418165.5	N/A	CALC POINT
6	6000608.7	418107.8	N/A	CALC POINT
7	6000672.9	417203.5	N/A	CALC POINT

TABLE OF AREAS REQUIRED

PROPOSED FEATURE	EXISTING CLEARING	NEW CUT	TOTAL
TOTAL AREA WITHIN CROWN LANDS			
LAYDOWN #26	0.00 ha	2.71 ha	2.71 ha
TOTAL	0.00 ha	2.71 ha	2.71 ha

NOTES: Water Course Crossing Information and New Cut / Existing Cut Information provided to Survey by Coastal GasLink Pipeline Ltd. for the Coastal GasLink Pipeline Project.

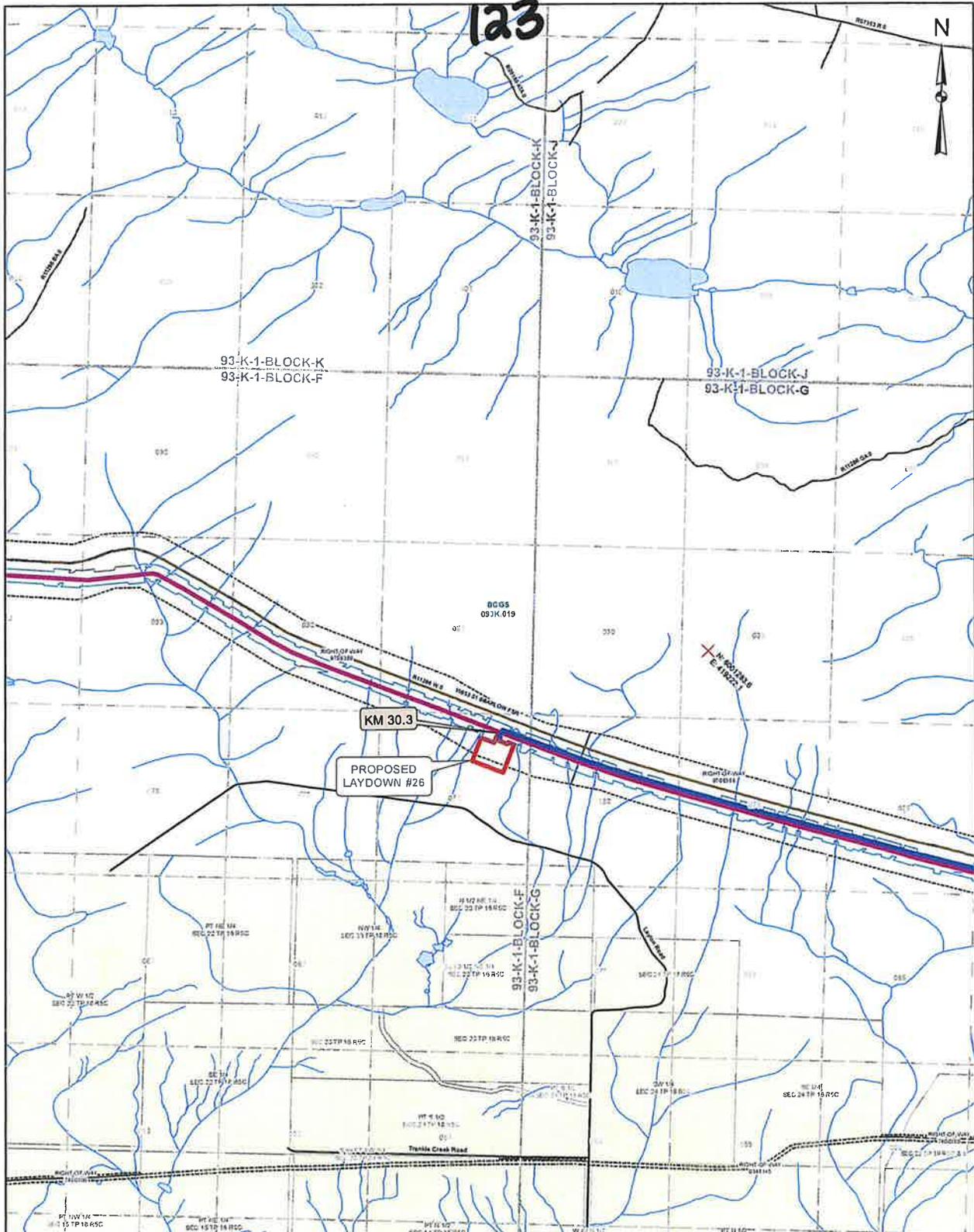
Coastal GasLink Pipeline Project **TransCanada**
 In business to deliver

COASTAL GASLINK PIPELINE LTD.

PLAN SHOWING
PROPOSED LAYDOWN #26
 WITHIN
UNIT 71 BLOCK F, GROUP 93-K-1
AND REM Sec 26, Tp 18, R5C

WITHIN BURVEYED CROWN LAND
RANGE 5 COAST DISTRICT

Route Reference: CGL_Route_RevF | December 18, 2015
 Document No. CGW4703 MCSL G MP 540 | Rev 0



Legend

- Proposed Ancillary Site
- Access Within Coastal GasLink Preliminary Construction Footprint
- Coastal GasLink Route
- Forest Service Road (FSR)
- Road Permit
- MOTI Road
- Watercourse
- Lake / Water Body
- Titled - Private Land
- Titled - Crown Land
- Crown Tenure
- Coastal GasLink Preliminary Construction Footprint

Notes

- The proposed project is not within the Agricultural Land Reserve (ALR)
- The proposed project is within the South West OGC Zone
- UTM coordinates shown are NAD83 Zone 10 N.

McElhanney
 8808 72nd Street
 Fort St. John, BC, V1J 6M2
 Tel: 250-787-0356
 John: 3111-21424

REVISION	DESCRIPTION
0	Issued for Use December 18, 2015

SCALE: 1:20,000

Paper size to scale: 11 x 17

Coastal GasLink
Pipeline Project

TransCanada
In business to deliver

COASTAL GASLINK PIPELINE LTD.

1:20,000 LOCATION MAP

PROPOSED LAYDOWN #26
WITHIN
UNIT 71 BLOCK F, GROUP 93-K-1
AND REM Sec 26, Tp 18, R5C

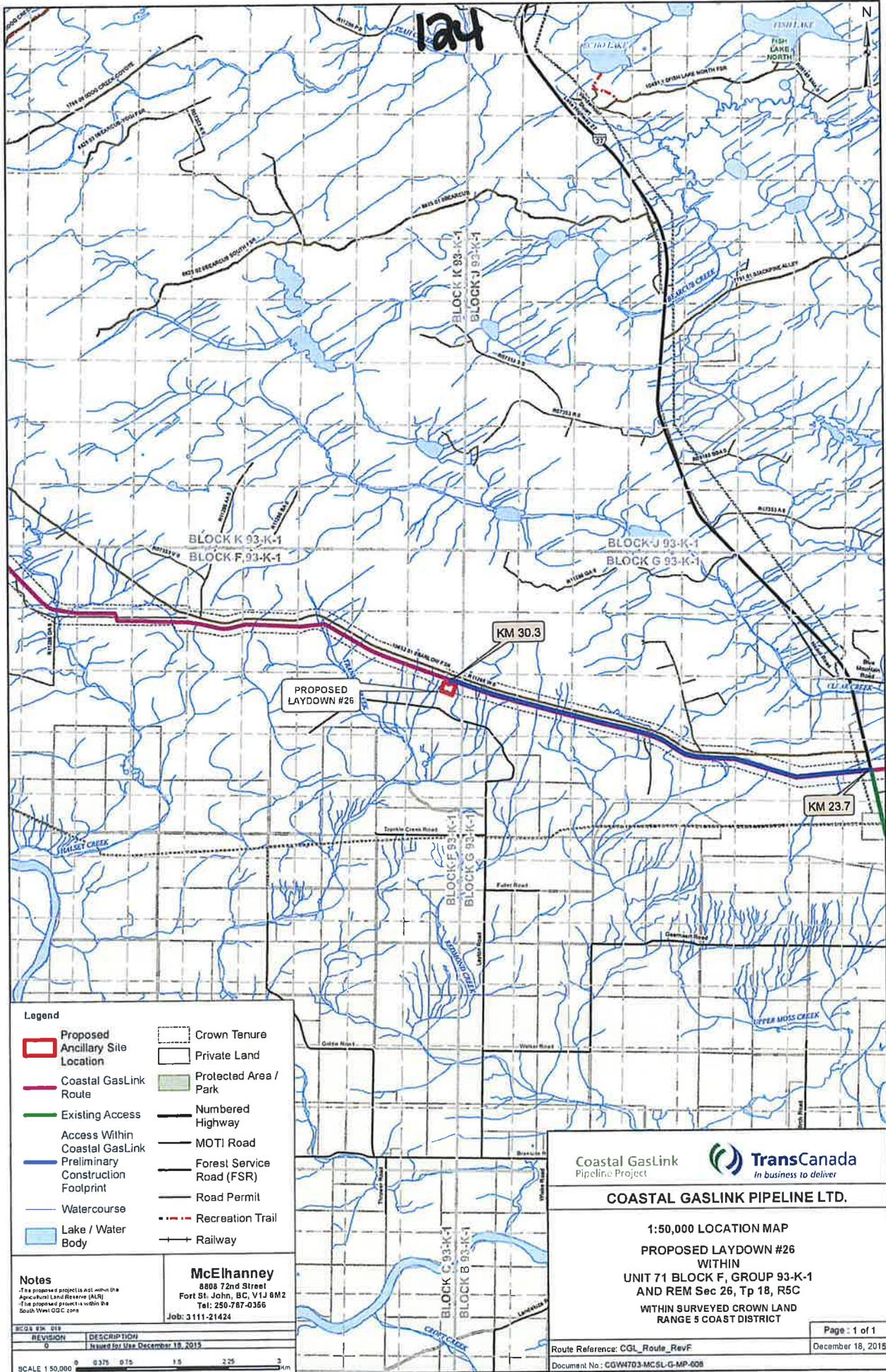
WITHIN SURVEYED CROWN LAND
RANGE 5 COAST DISTRICT

Route Reference: CGL_Route_RevF

Page 1 of 1

December 18, 2015

Document No.: CGW4703-MCSL-G-MP-807



Legend

- Proposed Ancillary Site Location
- Coastal GasLink Route
- Existing Access
- Access Within Coastal GasLink
- Preliminary Construction Footprint
- Watercourse
- Lake / Water Body
- Crown Tenure
- Private Land
- Protected Area / Park
- Numbered Highway
- MOTI Road
- Forest Service Road (FSR)
- Road Permit
- Recreation Trail
- Railway

Notes

The proposed project is not within the Agricultural Land Reserve (ALR)
 The proposed project is within the South West CGC zone

McElhanney
 8808 72nd Street
 Fort St. John, BC, V1J 8M2
 Tel: 250-787-0366
 Job: 3111-21424

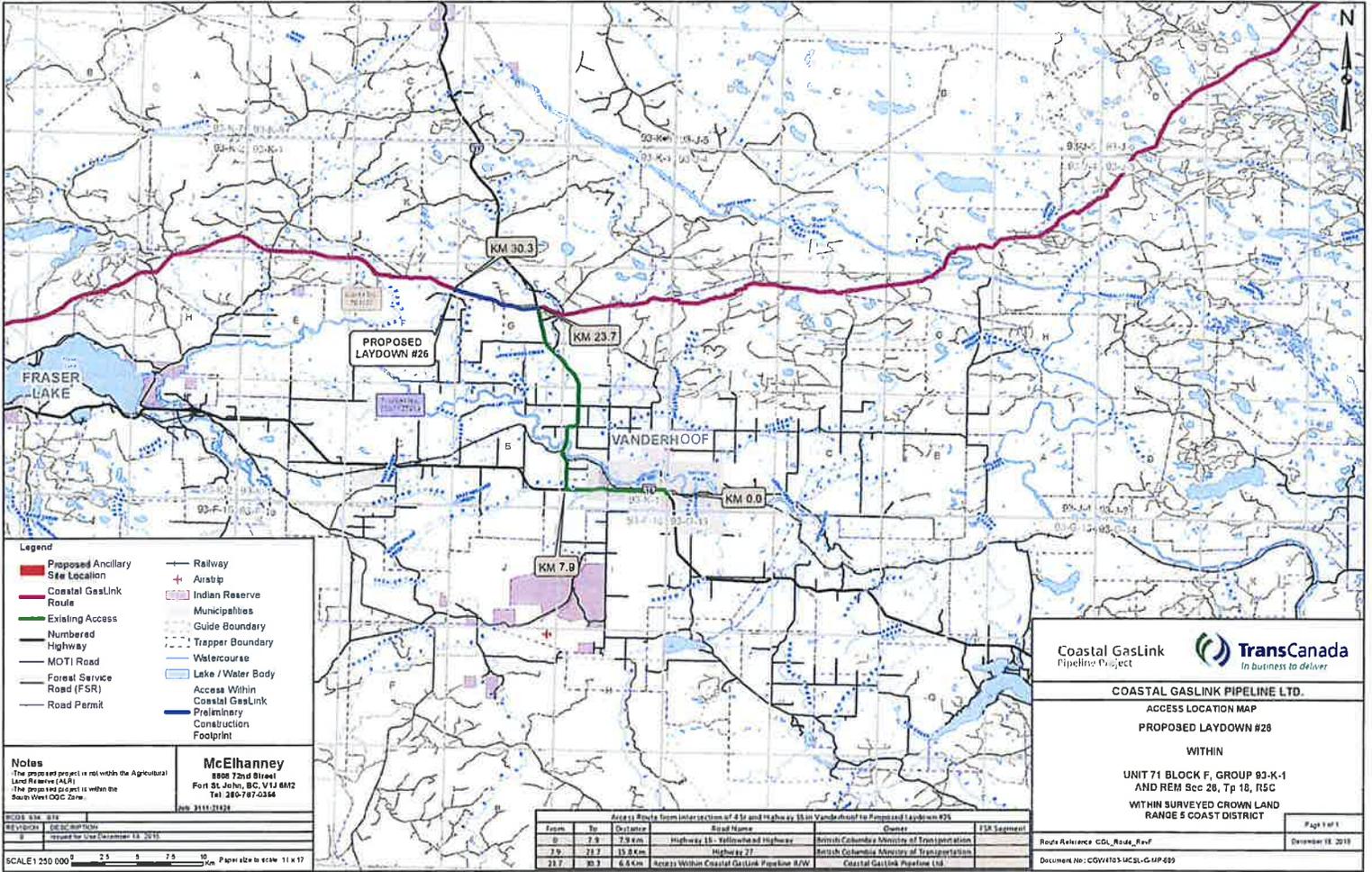
REVISION	DESCRIPTION
0	Issued for Use December 18, 2015

SCALE 1:50,000

Coastal GasLink Pipeline Project **TransCanada**
In business to deliver

COASTAL GASLINK PIPELINE LTD.

1:50,000 LOCATION MAP
 PROPOSED LAYDOWN #26
 WITHIN
 UNIT 71 BLOCK F, GROUP 93-K-1
 AND REM Sec 26, Tp 18, R5C
 WITHIN SURVEYED CROWN LAND
 RANGE 5 COAST DISTRICT



Coastal GasLink Pipeline Project  **TransCanada**
In business to deliver

COASTAL GASLINK PIPELINE LTD.
 ACCESS LOCATION MAP
 PROPOSED LAYDOWN #28
 WITHIN
 UNIT 71 BLOCK F, GROUP 93-K-1
 AND REM Sec 28, Tp 18, R5C
 WITHIN SURVEYED CROWN LAND
 RANGE 5 COAST DISTRICT

Page 1 of 1
 December 18, 2018

Activity/Concern	Contingency Mitigation
Dewatering	<ul style="list-style-type: none"> • Shunt test water ahead from test section to test section to the extent practical to reduce water hauling, water usage and the number of dewatering points • Prior to discharge of hydrostatic test water, ensure that the appropriate testing and treatment measures are implemented in accordance with local regulatory requirements. • Discharge hydrostatic test water into the same drainage basin from which it was withdrawn, unless otherwise approved by the appropriate authority. • Discharge water into a well-vegetated area. Provide scour protection or an energy diffuser at the discharge site as directed by Coastal GasLink. • Preserve water quality, including preventing the introduction of foreign material (debris, sediment, etc.) into the receiving waterbody/watercourse. Do not dewater directly to watercourses or wetlands. • Monitor the discharge area for erosion.

8.8 CLEANUP AND RECLAMATION

8.8.1 Introduction

1 Cleanup and reclamation are important steps in returning construction sites to a
 2 condition similar to construction preparation. For winter construction, cleanup is
 3 generally a two-phase process, with rough cleanup being completed immediately
 4 following construction, and final cleanup occurring the following summer. For
 5 summer construction, cleanup is generally completed immediately following
 6 construction, or as soon as conditions permit.

8.8.2 Objectives

7 The objectives of this mitigation are to:

- 8 • effectively use reclamation techniques that prevent surface material loss from
- 9 wind and water erosion
- 10 • establish a vegetative cover compatible with surrounding vegetation and land uses
- 11 • comply with regulatory requirements
- 12 • re-establish the ROW or Project site to a stable condition acceptable for
- 13 operational requirements
- 14 • maintain equivalent land capability, ensuring the ability of the land to support
- 15 various land uses similar to the uses that existed before construction, but not
- 16 necessarily identical

8.8.3 Specific Measures

Activity/Concern	Mitigation
Scheduling	<ul style="list-style-type: none"> • Complete machine cleanup immediately following construction, prior to spring break-up. If machine cleanup cannot be completed prior to spring break-up, ensure cross ROW drainage is re-established, and sedimentation and erosion controls are installed to protect the ROW and sensitive environmental features. Final cleanup and reclamation will generally occur during the following fall or winter, or as soon as conditions permit. • Cleanup activities will follow completion of backfill operations as closely as practical. • Schedule final cleanup to occur under non-frozen conditions, when soil moisture conditions permit. • Where construction occurs during frozen conditions, delay final cleanup (i.e. soil feathering, grade touch-ups, final contouring and topsoil and surface material replacement) until the following summer. • If reclamation is postponed, contact the relevant regulatory agencies before the initiation of the cleanup and reclamation activities and notify upon completion as required. • In the event of cleanup activities within the RAP for migratory birds (May 1 to July 31), conduct nest sweeps to identify any active nests.
Scenic Viewing	<ul style="list-style-type: none"> • Assess the feasibility of installing visual barriers such as berms or vegetative screening at locations (e.g., trail crossings) where appropriate, as determined by the Environmental Inspector.
Level of Cleanup	<ul style="list-style-type: none"> • The level of cleanup on all agricultural lands will ensure the land is returned to as close to construction preparation conditions as practical to allow for continued agricultural operations and equivalent land capability.
Staking	<ul style="list-style-type: none"> • Remove all flagging from the proposed Project area and dispose of it at an approved facility following the completion of construction.
Corduroy/Subsoil Ramping	<ul style="list-style-type: none"> • During final cleanup, remove subsoil, if used, and overlying corduroy or geotextile and return the material to its construction preparation location unless otherwise requested or approved by the applicable government agency. • Dispose of corduroy, slash and any remaining leaning trees or incorporate into rollback, where required.
Matting	<ul style="list-style-type: none"> • Remove all matting and non-biodegradable geotextile from all locations on the ROW.
Wet Soils	<ul style="list-style-type: none"> • If saturated conditions exist at the time of cleanup on agricultural lands refer to the Wet Soils Contingency Plan (Appendix C). If necessary, suspend final cleanup activity until soil conditions are appropriate.
Secondary Surface Material Removal	<ul style="list-style-type: none"> • On agricultural areas, where construction occurred during frozen ground conditions, and where reduced width surface material removal was conducted, final cleanup will require surface material removal of a wider area (secondary surface material removal) to maintain land capability. • Strip back topsoil and surface material on both sides of the ditchline to ensure sufficient space is available for feathering excess soil and subsoil preparation. • Once subsoil preparation is complete, replace topsoil and surface material uniformly over the stripped area.

Activity/Concern	Mitigation
Grade Replacement	<ul style="list-style-type: none"> ▪ Replace grade material to construction preparation contours, where practical ▪ Re-establish surface drainage patterns following construction, install drainage and erosion control measures and complete the installation of sedimentation control measures at all watercourse crossings. • Re-contour the ROW and areas around facilities to be compatible with surrounding drainage patterns and to prevent concentration of runoff down a slope or parallel to the trench line
Grade Replacement in Agricultural Land Reserves	<ul style="list-style-type: none"> • On ALR lands and areas with agriculture use outside ALR, recontour after backfilling (using subsoil prior to replacing topsoil to reclaim natural drainage patterns) and remove potential barriers or conduits to water flow
Grade Replacement Frozen Conditions	<ul style="list-style-type: none"> • Where construction occurs under frozen conditions, replace grades. Some re-grading under non-frozen conditions may be required to touch up areas and to ensure pre-disturbance contours are maintained.
Surface Material Replacement	<ul style="list-style-type: none"> • Replace surface material evenly over all portions of the ROW that have been stripped. • Postpone replacement of surface material during wet conditions to prevent erosion or damage to the soil structure.
Compacted Subsoils	<ul style="list-style-type: none"> • Environmental Inspector(s) will determine the locations where subsoil compaction is an issue. Prior to topsoil or surface material replacement, rip compacted subsoils on the construction ROW with a multi-shank ripper or breaking disc to a depth of 30 cm or the depth of compaction, whichever is deeper. If soils are moist, postpone ripping of subsoils until soils dry to ensure that the soils fracture when ripped. • In areas where the topsoil or surface material is in place, use special equipment such as a paratiller to relieve compaction with reduced potential for admixing at the discretion of the Environmental Inspector(s) in consultation with the Construction Manager.
Subsoil Preparation	<ul style="list-style-type: none"> • Re-grade areas with vehicle ruts or erosion gullies. • Re-grade areas of rutted mineral subsoil before topsoil replacement on ALR lands and non-ALR areas in agricultural use. • Smooth and level the ripped subsoil surface to prevent admixing of subsoil and topsoil or surface material when the topsoil or surface material is replaced.
Trench Crown	<ul style="list-style-type: none"> ▪ Feather out spoil material displaced by the pipe and other pipeline materials that will not fit back into the trench across the stripped portion of the ROW, with a maximum 10 cm crown measured over the trench-line, where practical.
Root and Rock Picking	<ul style="list-style-type: none"> • As per agreement with the landowner, pick rocks and roots to an equivalent size and distribution of that on adjacent land, or to 10 cm wide or less. • Dispose of all rock material collected at an appropriate off ROW location, as directed by the Environmental Inspector(s).
Topsoil Replacement	<ul style="list-style-type: none"> • Replace topsoil to a uniform depth on all portions of the ROW that were stripped. Match topsoil depth to the unstripped edges of the ROW. • If construction occurs under frozen ground conditions, delay topsoil replacement until the topsoil pile and trench spoil has completely thawed. • Postpone replacement of topsoil during wet weather or high winds to prevent erosion or damaging soil structure.

Activity/Concern	Mitigation
Cultivation	<ul style="list-style-type: none"> • On cultivated land, disc or cultivate the areas on which topsoil has been replaced to reclaim soil tilth, unless otherwise approved by the Environmental Inspector(s). Discing and cultivation depth will not exceed the topsoil depth. • Under extremely dry soil conditions, use a cultivator rather than a disc.
Fencing	<ul style="list-style-type: none"> • All fences will be replaced and will match the number of wires in the connecting fence line. • New posts and bracing will be installed to match the connecting fence. • Coastal GasLink will explore options to improve fencelines to minimize disturbance of third-party users (e.g., livestock grazing) to sensitive areas, such as riparian zones. • - Coastal GasLink will consult with landowners and occupants regarding fenceline removal and fencing to exclude livestock.
Access Removal	<ul style="list-style-type: none"> • Remove bar ditch ramps and reclaim all temporary access trails and shoo-fies to stable conditions. Re-contour to construction preparation conditions and seed accordingly. • Remove all mats and ramps used so that they do not impede the reclamation of natural drainage patterns • Remove all temporary vehicle crossing structures prior to spring break-up. Ensure that removal of access does not disturb the bed or banks of the crossing.
Access Removal Frozen Conditions	<ul style="list-style-type: none"> • Remove all temporary vehicle crossing structures, prior to spring break-up. Remove or breach snow or ice bridges to ensure they do not impede flow.
Sedimentation/Erosion Control	<ul style="list-style-type: none"> • Remove unnecessary silt fence or other temporary erosion control measures not required, as specified by the Environmental Inspector(s) or designate • Install sedimentation and erosion control measures, where required, in accordance with Dwg. STDS-03-ML-05-001, STDS-03-ML-05-132, STDS-03-ML-05-604, STDS-03-ML-05-606 and STDS-03-ML-05-608 in Appendix B, unless otherwise approved by the Environmental Inspector(s) or designate to adjust for site conditions and suitability. • The Environmental Inspector(s) or designate will determine the location of sedimentation and erosion control measures • Install cross ditches and berms on moderately steep and steep slopes in order to prevent runoff along the ROW and subsequent erosion. Install berms immediately downslope of all trench breakers (Dwg. STDS-03-ML-12-221) • Install stub berms, as required by Coastal GasLink, in high groundwater areas to prevent ditch line surface water flows
Natural Recovery	<ul style="list-style-type: none"> • Natural recovery is the preferred method of reclamation in appropriate areas. • Use natural recovery in peatland and non-peatland wetlands. • Use cover crops, where required, to prevent erosion of disturbed areas prior to final cleanup and reclamation
Recreational Trails	<ul style="list-style-type: none"> • Reclaim recreation trails and use areas disturbed by the proposed Project to the extent practical, to their construction preparation condition and according to the Reclamation Plan.

Activity/Concern	Mitigation
Seeding and Revegetation	<ul style="list-style-type: none"> • Reclaim native vegetation in accordance with applicable federal and provincial laws and regulations, or as agreed to with the relevant regulatory authorities. • Use only Certified No. 1 seed unless Certified No 1 is not available for select reclamation seed species (i.e., native species). • Acquire Certificates of Analysis for all seed mixes. • Seed riparian and erosion prone areas with an approved native cover crop and seed mix that has been approved by the relevant regulatory authority as soon as practical after construction prior to spring freshet, wherever practical • Seeding will follow as close as practical to rough cleanup and topsoil and surface material replacement, pending seasonal or weather conditions. • On privately-owned lands such as pasture and hay land, base the final seed mix on input from landowners and the availability of seed at the time of reclamation. • Landowners are responsible for seeding cultivated lands. • On Crown land, allow for natural regeneration, or seed as directed by the relevant regulatory authority. • Apply seed to all disturbed surfaces (except cultivated fields and wetlands), unless otherwise specified on the environmental worksheets. • Use natural recovery in wetlands and areas of ecological communities or plant species of concern and traditionally important plant species unless invasive species or noxious weeds are a concern, unless otherwise specified by Coastal GasLink. • Restrict vehicle access over newly seeded areas. • Inspect vegetation regularly during the PCM program to ensure adequate vegetation cover is established and maintained. Take appropriate action if post-construction monitoring indicates an undesirable outcome • Commence reclamation as soon as practical.
Seed Mix Application	<ul style="list-style-type: none"> • Seed will be applied using a rangeland drill or equivalent. Use broadcast application on steep terrain, fence lines, road ditches, watercourse banks, etc. • Apply seed at a rate of 10 kg/ha for drill seeding and 15 kg/ha for broadcast seeding. Drill seeding is the primary method of seed application, unless otherwise specified by the Environmental Inspector(s) or designate.
Straw Crimping	<ul style="list-style-type: none"> • Straw crimping may be used to prevent wind erosion and reduce evapotranspiration on pasture, cultivated lands, and erosion prone soils as specified by the Environmental Inspector. • To prevent the introduction or spread of noxious weeds, inspect all potential source locations for noxious weeds before procurement of the straw.

Activity/Concern	Mitigation
Rollback	<ul style="list-style-type: none"> • Install rollback as specified by the Environmental Inspector(s) and approved by the relevant regulatory authority • Rollback slash and small diameter, non-merchantable timber on erosion prone slopes when deemed necessary by the Environmental Inspector. Walk down erosion control rollback with a dozer (refer to Appendix B, Dwg. STDS-03-ML-05-312) • Install rollback to prevent access along portions of the ROW as indicated on the environmental worksheets or directed by the Environmental Inspector(s) and Construction Manager. Spread evenly over ROW. Do not walk over access control rollback (refer to Appendix B Dwg. STDS-03-ML-05-313). • Use slash (rollback) during revegetation in wooded areas in accordance with landowner wishes, or the relevant regulatory authority, to create microsites • Install rollback at watercourses as specified by the Environmental Inspector(s) and approved by the relevant regulatory authority.
Access Control	<ul style="list-style-type: none"> • Implement the Access Control Management Plan (EMP Appendix D.3) The location of site-specific measures will be determined in consultation with the relevant regulatory authority
Tackifiers	<ul style="list-style-type: none"> • The Environmental Inspector(s) or designate will determine locations where tackifier will be used. • Review areas where tackifier has been applied and other potential erosion areas to ensure soils stabilization is effective where topsoil and surface material, and piles and windrows are left in place through winter construction and spring thaw. Follow-up monitoring and applications will be conducted as required.
Burn Piles	<ul style="list-style-type: none"> • Confirm burn piles are properly extinguished. Conduct infrared scanning of burn pile locations to locate any hot spots.
Weed Control	<ul style="list-style-type: none"> • Implement PCM and treat weed infestation on the ROW and facility sites as needed

9.0 POST-CONSTRUCTION MONITORING

1 Coastal GasLink has developed a project-specific Post-Construction Monitoring
2 Program under separate cover, which describes monitoring to review the
3 effectiveness of mitigation and the approach to adaptive management.

9.1 OBJECTIVES

4 The objectives of PCM are to:

- 5 • evaluate the effectiveness of environmental protection and mitigation during
6 construction
- 7 • document the reclamation and recovery of areas disturbed by Project construction
8 activities and review the success or re-establishing equivalent land capability
- 9 • identify any new environmental issues that may have arisen after the post-
10 construction reclamation phase of the proposed Project
- 11 • recommend, coordinate and implement any remedial measures that are warranted
12 and any additional measures to address outstanding or new environmental issues
- 13 • monitor wildlife and wildlife habitat, as required, through ongoing consultation
14 with the relevant regulatory authority
- 15 • compare the predicted effects (including cumulative effects) and mitigation with
16 actual documented effects
- 17 • document opportunities for procedural learnings and improvement

9.2 POST-CONSTRUCTION RECLAMATION MONITORING

18 Effective post-construction reclamation is key to re-establishing habitat and
19 stabilizing ground cover in areas subject to ground disturbance during installation of
20 the pipeline; thus an important part of post-construction monitoring. Coastal GasLink
21 will implement a program to ensure compliance with specific reclamation
22 performance expectations and conditions. Mitigation methods will be based on the
23 principle that success of land reclamation is measured against adjacent representative
24 site conditions while taking into consideration the status of reclamation of the time of
25 assessment.

26 Preliminary assessments will be conducted during the most appropriate time of the
27 season, which depends on the various biophysical resources and their growth stage or
28 life cycle. This is usually in the spring and summer, and involves identifying
29 deficiencies and proposing recommendations for corrective actions.

30 The program may entail specifically designed evaluation criteria depending on the
31 concerns and issues that were highlighted through the Application or encountered

1 during the construction process. Seasonal influences, species life cycle or habitat
2 periods may require evaluations to be conducted during specific periods throughout
3 the year.

4 Deficiencies discovered or opportunities for enhancement will result in developing
5 proposed recommendations for corrective actions. The remedial actions are to be
6 implemented as soon as practical during the most appropriate season, preferably
7 summer, but may be outside this timing window due to environmental timing
8 restrictions (reproductive periods, migration periods), field and weather conditions, or
9 social and public concerns. A final assessment would then be scheduled for the fall,
10 or as deemed appropriate to ensure the remedial actions are stable and successful.

11 Areas of potential terrain instability will be monitored for five years after final
12 cleanup and the Contractor warranty period. Slope stability will be inspected on a
13 routine basis for the life of the pipeline. Remedial work will be conducted where
14 warranted to protect pipeline integrity.

15 The ROW will be inspected during operations with regular aerial patrols. Remedial
16 work will be conducted, where warranted, to protect pipeline integrity in a timely
17 manner.

18 Areas that are susceptible to erosion or difficult to revegetate (e.g., due to high
19 salinity) will be identified, and records maintained of remedial measures implemented
20 and the success of these measures. This information will be made available to
21 construction Contractors and supervisors prior to and during operations and
22 maintenance activities to allow implementation of adaptive mitigation strategies to
23 reduce potential adverse effects on soil and soil productivity.

24 Coastal GasLink will record locations of concerns identified during construction
25 related to weeds, vegetation establishment, general ROW conditions, water crossing
26 stability, and reclamation success. This issues list will be used to measure the success
27 of mitigation used during construction of the proposed Project, and to ensure
28 outstanding issues are investigated, resolved, and reported during Project operations.



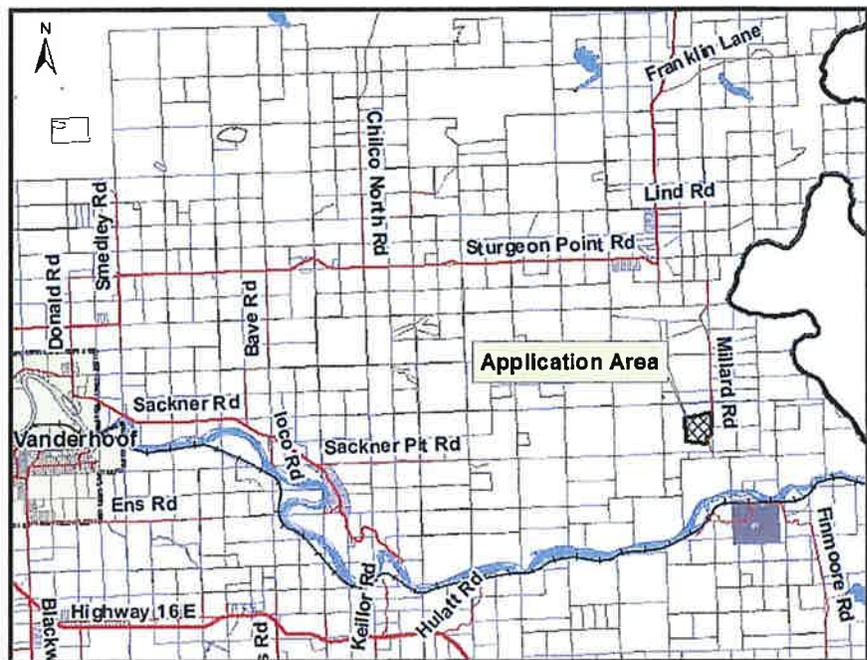
MEMORANDUM

To: Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: November 7, 2019
 Re: Land Referral File No. 7410110 (Hopkins)

This application is regarding a Crown Grant to obtain additional land for extensive agriculture purposes. The subject property is legally described as 'part of District Lot 5403, Cariboo District' located on Millard Road, approximately 20 kilometres east of the District of Vanderhoof. The application area is approximately 73.17 ha. in size.

The applicants own and farm 155 ha located 10 kilometres of the subject property. The intent of this application is to provide additional arable land to their existing farm operation. This Crown Grant will allow the applicant to establish fencing, harvest merchantable timber, and clear land for forage production.

The application area is zoned Rural Resource (RR1) and is partially located within the Agricultural Land Reserve (ALR).



Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7410110.

Board of Directors – All/Directors/Majority

Reviewed by:

Jason Llewellyn
 Director of Planning

Written by:

Jennifer MacIntyre
 Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 7410064**

Electoral Area:	F
Applicant:	Ralph and Susan Hopkins
Existing Land Use:	Vacant, Forested
Zoning:	Rural Resource (RR1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Plan Designation	Agriculture (AG) and Resource (RE) under Vanderhoof Rural Official Community Plan, Bylaw No. 1517, 2009
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	Partially within the ALR
Access Highway:	Millard Road
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	None.

September 23, 2019

Site plan for Hopkins Crown Grant

The application area will be developed for forage production. All riparian areas will be protected, critical wildlife habitat will be protected. Immature conifer stands will be left intact for future forestry purposes, and cultural heritage features will be protected



Crown Land Tenure Application

Tracking Number: 100300123

Applicant Information

If approved, will the authorization be issued to an Individual or Company/Organization? Individual
 Are you the Individual this application will be issued to? No
 What is your relationship to the individual? Agent

APPLICANT CONTACT INFORMATION

Applicant is an Individual or an Organization to whom this authorization Permit/Tenure/Licence will be issued, if approved.

Name: Ralph hopkins
 Phone: - redacted -
 Daytime Phone: - redacted -
 Fax: - redacted -
 Email: - redacted -
 Mailing Address: - redacted -

REFERRAL / PUBLIC COMMENT CONTACT INFORMATION

Company / Organization: Canyon Tree Farms Inc
 Contact Name: Harry Hooke
 Contact Address: BOX 2148
 Contact Phone: 250-996-7015
 Contact Email: HARRYO@CTFARMS.CA

AGENT INFORMATION

Please enter the contact information of the Individual/Organization who is acting on behalf of the applicant.

Name: Canyon Tree Farms Inc.
 Doing Business As: harry hooke
 Phone: 250-996-1728
 Fax:
 Email: harryo@ctfarms.ca
 BC Incorporation Number:
 Extra Provincial Inc. No:
 Society Number:
 GST Registration Number:
 Contact Name: Susan Hopkins
 Mailing Address: PO BOX 2148
 fort st james BC V0J1P0
 Letter(s) Attached: Yes (Authorization Letter - Hopkins.pdf)

CORRESPONDENCE E-MAIL ADDRESS

If you would like to receive correspondence at a different email address than shown above, please provide the correspondence email address here. If left blank, all correspondence will be sent to the above given email address.

Email:
 Contact Name: harry hooke

CO-APPLICANTS

In addition to the principal applicant, Co-applicant(s) is an Individual(s) or a Company/Organization(s) who wish to be listed as the Tenure holder(s).

Are there co-applicants for this application? Yes
 Co-applicants who are Organizations must consent to providing their name, address and phone number and Individuals must consent to providing their name and email address. Do you have permission from the co-applicants to enter their personal

information?

You have indicated earlier in the application that there is one or more co-applicant. Please add each co-applicant by clicking on the 'Add Individual' or 'Add Organization' button below depending if the co-applicant is an individual or an organization. Due to Freedom of Information and Protection of Privacy Act regulations you are only able to enter the name and email address for an individual.

Name: Susan Hopkins
Phone: - redacted -
Daytime Phone: - redacted -
Fax: - redacted -
Email: - redacted -
Mailing Address: - redacted -

ELIGIBILITY

Question	Answer	Warning
----------	--------	---------

Do all applicants and co-applicants meet the eligibility criteria for the appropriate category as listed below?	Yes	
-----------------------------------------------------------------------------------------------------------------	-----	--

Applicants and/or co-applicants who are Individuals must:

1. be 19 years of age or older and
2. must be Canadian citizens or permanent residents of Canada. (Except if you are applying for a Private Moorage)

Applicants and/or co-applicants who are Organizations must either:

1. be incorporated or registered in British Columbia (Corporations also include registered partnerships, cooperatives, and non-profit societies which are formed under the relevant Provincial statutes) or
2. First Nations who can apply through Band corporations or Indian Band and Tribal Councils (Band or Tribal Councils require a Band Council Resolution).

TECHNICAL INFORMATION

Please provide us with the following general information about you and your application:

EXISTING TENURE DETAILS

Do you hold another Crown Land Tenure?

Yes

Please specify your file number:

7409781

If you have several file numbers, please make a note of at least one of them above. Example numbers: 1234567, 153245, others

ALL SEASONS RESORTS

The All Seasons Resorts Program serves to support the development of Alpine Ski and non-ski resorts on Crown land. For more detailed information on this program please see the operational policy and if you have further questions please contact FrontCounter BC.

Are you applying within an alpine ski resort? No

WHAT IS YOUR INTENDED USE OF CROWN LAND?

Use the "Add Purpose" button to select a proposed land use from the drop down menu.

If you wish to use Crown land for a short term, low impact activity you may not need to apply for tenure, you may be authorized under the Permissions policy or Private Moorage policy.

To determine if your use is permissible under the Land Act please refer to either the Land Use Policy - Permissions or Land Use Policy - Private Moorage located here.

Purpose	Tenure	Period
Agriculture - Extensive Pasture and forage production	Direct Sale	More than thirty years

ACCESS TO CROWN LAND

Please describe how you plan to access your proposed crown land from the closest public road:

Directly fronting Mallard Road, Vanderhoof

AGRICULTURE - EXTENSIVE

Applies to all Crown land used for extensive agriculture, including land in Provincial Forests. Extensive agriculture includes: use of Crown land for soil bound cultivation to produce cereal, seed, forage, vegetable or fruit crops for mechanical harvesting.

Specific Purpose: Pasture and forage production
Period: More than thirty years
Tenure: Direct Sale

TOTAL APPLICATION AREA

Please give some information on the size of the area you are applying for.

Please specify the area: 62 hectares

STATEMENT OF HOLDINGS

Please list your holdings. Note - Fifty (50%) of the arable private land, including 25% of the most recent Crown land acquisition, must be cultivated with forage or grain production. The cultivated area (private holdings) must be more than 40 ha (100acres). Please see the operational policy for further details.

Legal Description	Non-Arable Hectares	Arable Hectares	Hectares Under Cultivation	Total Hectares
Block A DL 1187 Cariboo LD	22	40	22	62
Block A DL 5381 Cariboo Ld	32	61	50	93
Totals:	54	101	72	155

Total hectares must be equal to the total surveyed area of your holdings.

50% of Arable land must be under Cultivation 50% = 50.50 hectares

HEADQUARTERS

Applicants must be existing farmers owning private farmland used as the home base within 15 kilometers of the Crown land under application.

Farm headquarters location: Block A DL 5381Caribou LD

Distance between headquarters and area being applied for: 7 kilometers

MERCHANTABLE TIMBER

Is there merchantable timber on the land? Yes
Do you intend to: Buy it now

ADDITIONAL QUESTIONS

In many cases you might require other authorizations or permits in order to complete your project. In order to make that determination and point you in the right direction please answer the questions below. In addition, your application may be referred to other agencies for comments.

Is the Applicant or any Co-Applicant or their Spouse(s) an employee of the Provincial Government of British Columbia? No

Are you planning to cut timber on the Crown Land you are applying for? Yes

To cut timber on the Crown Land once your tenure has been issued you may require an Occupant Licence to Cut. Check out the website of the forest district responsible for more information or contact them if you have any

questions.

Are you planning to use an open fire to burn timber or other materials? Yes

Please check the Wildfire Management Branch website to learn more about your responsibilities. Check the 'Guides to Open Burning' for the appropriate fire category. A Category 3 Open Fire will require a burn registration number. More information can also be provided by the Burn Registration line at 1-888-797-1717.

Do you want to transport heavy equipment or materials on an existing forest road? No

Are you planning to work in or around water? No

Does your operation fall within a park area? No

LOCATION INFORMATION

LAND DETAILS

DRAWINGS

Please provide information on the location and shape of your Crown land application area. You can use one or more of the tools provided.

I will upload a PDF, JPG or other digital file(s)

MAP FILES

Your PDF, JPG or other digital file must show your application area in relation to nearby communities, highways, railways or other land marks.

Description	Filename	Purpose
application map	Hopkins2_Ortho.pdf	Agriculture - Extensive

ATTACHED DOCUMENTS

Document Type	Description	Filename
Development Plan	development plan	Hopkins 2 Crown Grant site ...
Site Plan	development plan	Hopkins 2 Crown Grant site ...

PRIVACY DECLARATION

Check here to indicate that you have read and agree to the privacy declaration stated above.

SIGNATURES

CO-APPLICANTS

You will have to obtain approval from all co-applicants before you can proceed with your application. Please select one option for each.

Name	Status of Signature Request
Susan Hopkins	Declaration Form uploaded

IMPORTANT NOTICES

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- Once you click 'Next' the application will be locked down and you will NOT be able to edit it any more.

DECLARATION

By submitting this application form, I, declare that the information contained on this form is complete and accurate.

APPLICATION AND ASSOCIATED FEES

Item	Amount	Taxes	Total	Outstanding Balance
Crown Land Tenure Application Fee	\$250.00	GST @ 5%: \$12.50	\$262.50	\$0.00

OFFICE

Office to submit application to: Prince George

PROJECT INFORMATION

Is this application for an activity or project which requires more than one natural resource authorization from the Province of BC? No

OFFICE USE ONLY		
Office Prince George	File Number	Project Number
	Disposition ID	Client Number

142

123°38'30"W

123°37'30"W

54°10'0"N
54°03'0"N
54°00'0"N

54°10'0"N
54°03'0"N
54°00'0"N

SITE MAP
BCGS Mapsheet: 93J002
Lat/Long: 54° 0' 21.012" N 123° 38' 7.011" W



© 2016 Airbus Defence and Space, Licensed by Planet Labs Geomatics Corp.

File Number: 7410110

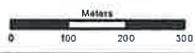
Site # 1 of 1 - APPLICATION Area = 73.17 Ha.

TYPE: CROWN GRANT PURPOSE: AGRICULTURE
SUBTYPE: DIRECT SALE SUBPURPOSE: EXTENSIVE
LOCATION: MILLARD ROAD IMAGERY: Spot - 2016-2017

Produced by
Ministry of Forests, Lands &
Natural Resource Operations
Northern Service Centre
FrontCounterBC
Date: October 24, 2019

Scale: 1:10,000
* If printed on 8.5X14 page

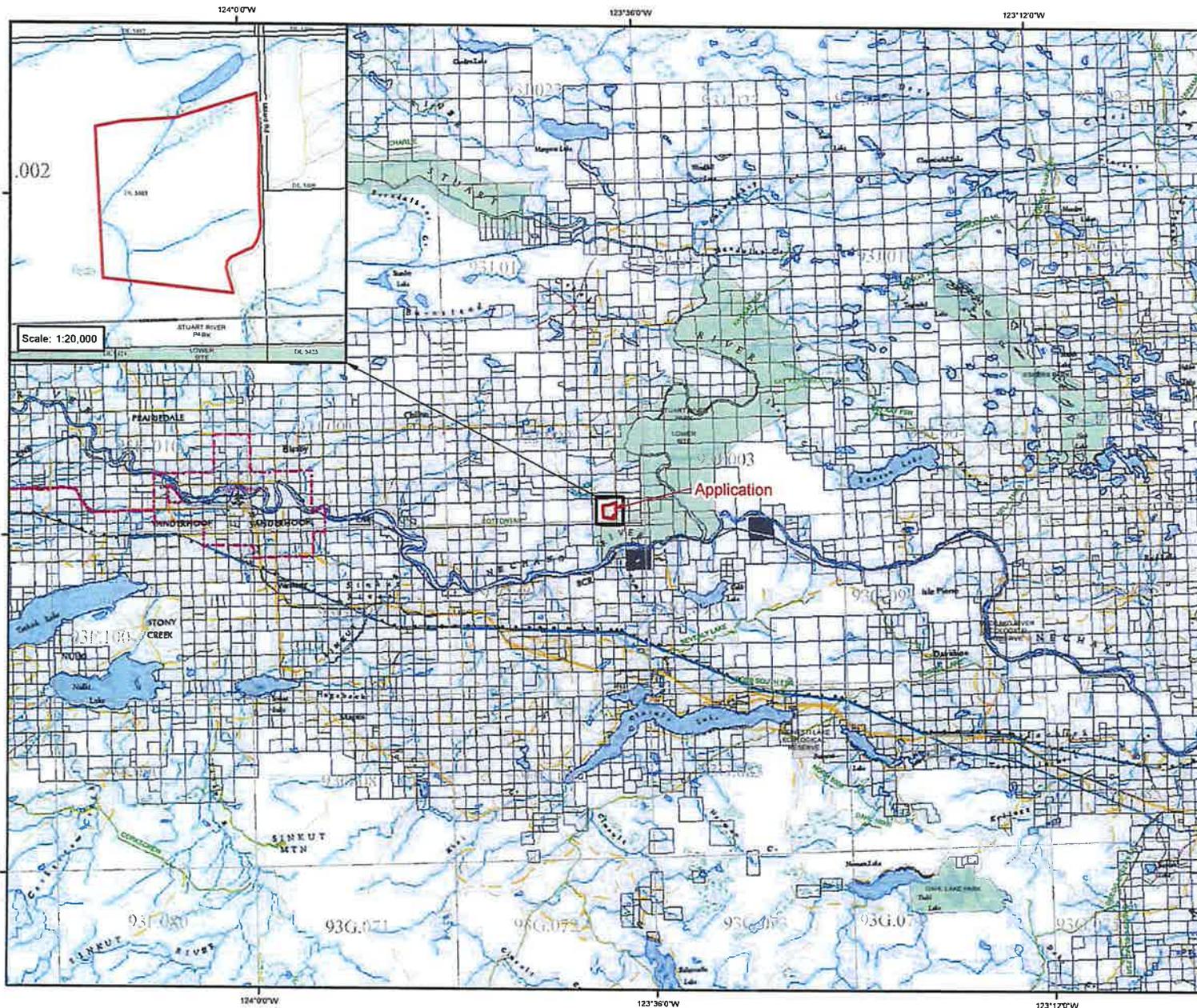
Projection: BC Albers
Datum: NAD 83



Legend

- Crown Land Application
- Primary Survey Parcel
- Subdivision
- Municipality
- Surveyed Right of Way
- Gas/Oil R/W District Lot
- Power Transmission R/W
- Gas/Oil R/W
- Telecom R/W District Lot
- Miscellaneous R/W
- Transportation Corridors
- Highway
- Railway
- Surveyed Road R/W
- Protected Areas
- Provincial Park
- Protected Area
- OIC Ecological Reserve
- Recreation Area
- Base Mapping Features (20K)
- River or Stream
- River or Stream - Dry
- Lake
- Reservoir - Define
- Glacier/icefield
- Contour - 20m interval
- Transportation - Lines (20K)
- Aftoff
- Road
- Forest Service Road
- Road Permit
- Trail
- Rail Line

All measurements are approximate



LOCATION MAP

File - 7410110 Area = 73.17 Ha
 Client - RALPH ORTON HOPKINS/
 SUSAN ANN HOPKINS

Legend

- Crown Land Application
- Municipal Boundary
- Primary Survey Parcel
- Subdivision
- Surveyed Rights of Way
- Protected Areas**
 - Provincial Park
 - Protected Area
 - OIC Ecological Reserve
- Transportation**
 - Highway
 - Railway
 - Surveyed Road RW
 - Road
 - Forest Service Road
 - Trail
 - Rail Line
- Water Features**
 - Rapids
 - River or Stream - Definite
 - River or Stream - Dry
 - River or Stream - Indefinite
 - Dam - section Base
 - Flooded Land - Inundated
 - Lake - Definite
 - Lake - Indefinite
 - Lake - Intermittent
 - Reservoir - Definite
- Contours**
 - Contour - Interval 200m

Produced by
 Ministry of Forests, Lands and
 Natural Resource Operations
 and Rural Development
 Prince George
 FrontCounterBC
 Date: October 24, 2019

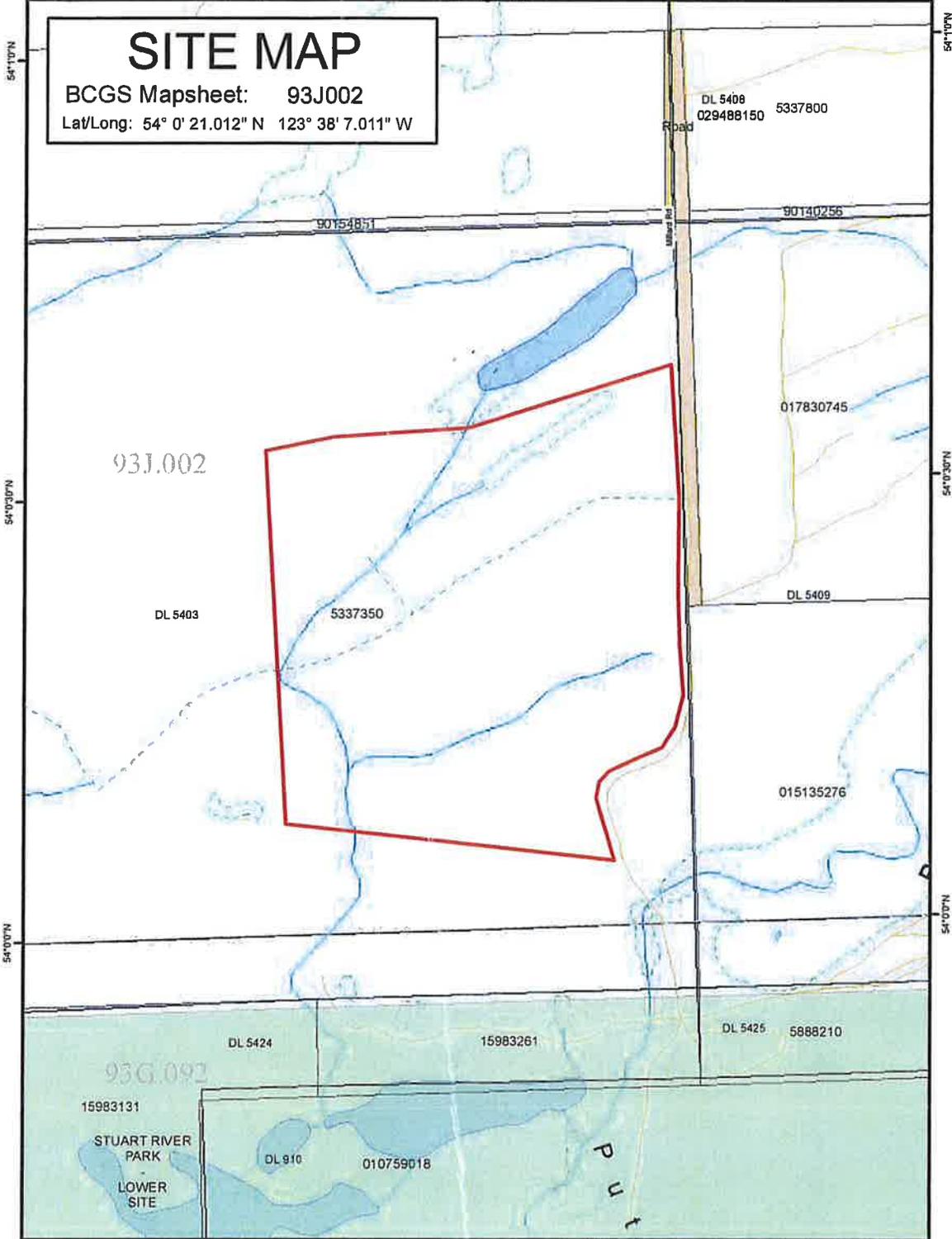
Scale - 1:250,000 *
 * if printed on 17X11 page

BC Albers Projection/NAD 83



143

SITE MAP
 BCGS Mapsheet: 93J002
 Lat/Long: 54° 0' 21.012" N 123° 38' 7.011" W



File Number: 7410110

Site # 1 of 1 - APPLICATION Area = 73.17 Ha.

TYPE: CROWN GRANT

PURPOSE: AGRICULTURE

SUBTYPE: DIRECT SALE

SUBPURPOSE: EXTENSIVE

LOCATION: MILLARD ROAD

IMAGERY: NA

Produced by
 Ministry of Forests, Lands &
 Natural Resource Operations
 Northern Service Centre
 FrontCounterBC
 Date: October 24, 2019

Scale: 1:10,000

* If printed on 8.5X14 page

Projection: BC Albers
 Datum: NAD 83



Legend

- | | |
|--------------------------|------------------------------|
| Crown Land Application | Protected Areas |
| Primary Survey Parcel | Provincial Park |
| Subdivision | Protected Area |
| Municipality | DIC Ecological Reserve |
| Surveyed Rights of Way | Recreation Area |
| Surveyed Road RW | Base Mapping Features (20K) |
| Gas/Oil RW District Lot | River or Stream |
| Power Transmission RW | River or Stream - Dry |
| Gas/Oil RW | Lake |
| Telecom RW District Lot | Reserve - Define |
| Miscellaneous RW | Classified Field |
| Transportation Corridors | Contour - 20m Interval |
| Highway | Transportation - Lines (20K) |
| Railway | Airfield |
| Surveyed Road RW | Road |
| | Forest Service Road |
| | Road Permit |
| | Trail |
| | Rail Line |

All measurements are approximate.



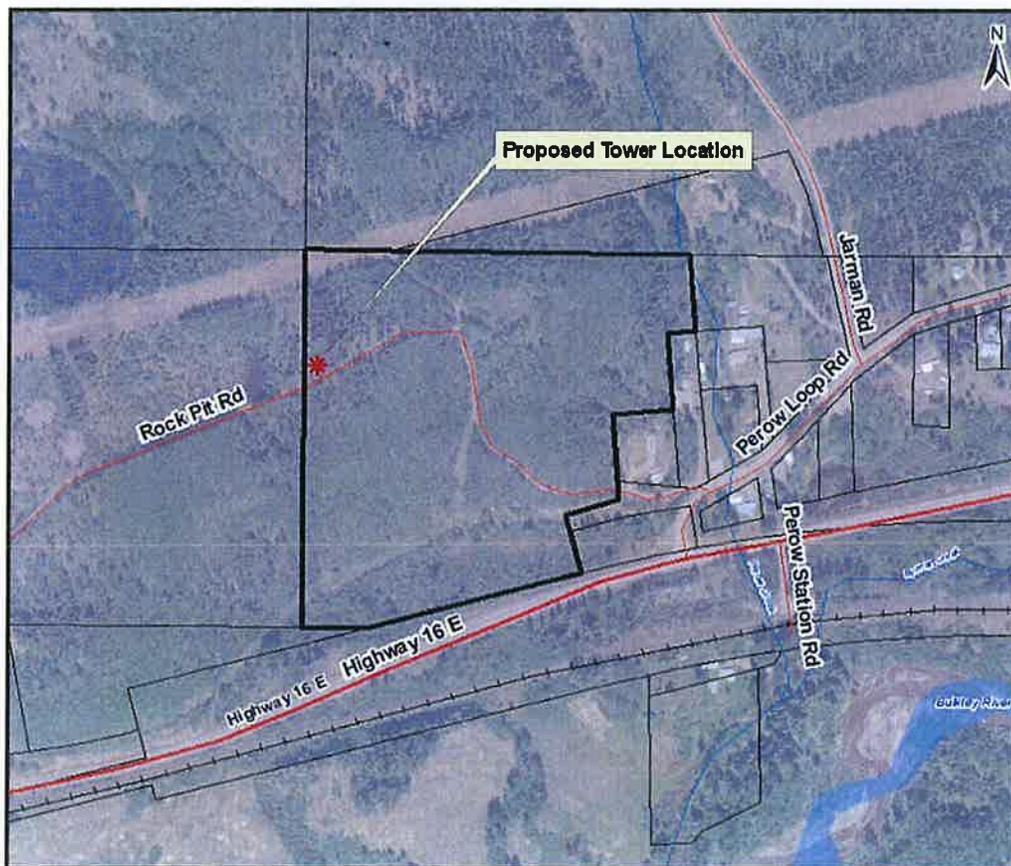
MEMORANDUM

To: Regional District Board
 From: Jennifer MacIntyre, Planner I
 Date: November 3, 2019
 Re: **Telus Wireless Communications Facilities – BC1777 (Perow)**

INTRODUCTION

The Regional District has received a referral from TELUS c/o Cypress Land Services regarding a proposed wireless communication tower to improve wireless communications services in the rural communities east of the District of Houston.

The proposed tower is 60.0 m tall, is proposed to be located on private land legally described as the Fractional North ½ of the Southeast ¼ of District Lot 3553, Range 5, Coast District, Except Plans 2069 and 4136, located approximately 25 kilometres northeast of the District of Houston.



The application area is zoned Agricultural (Ag1) under the RDBN Zoning Bylaw. Unattended public service or utility buildings and structures having no exterior storage of any kind are permitted in all zones of the Regional District of Bulkley-Nechako Zoning Bylaw. It is noted that Zoning cannot regulate telecommunications towers, as this is under Federal jurisdiction.

AGRICULTURAL LAND RESERVE

The application area is within the Agricultural Land Reserve (ALR). The site area is smaller than 100m²; therefore, the proposal does not need a Non-Farm Use approval from the Agricultural Land Commission prior to construction of the tower. However, the applicant may be required to apply for a notice of intent for the placement of fill. The applicant states that they wish to use existing material on site, however, a geotechnical investigation has not been completed at this time to ensure there is enough material available on site without importing.

INDUSTRY CANADA CONSULTATION REQUIREMENTS

Industry Canada has a public consultation policy that proponents must follow prior to the placement of communication towers. This policy requires that proponents consult with the local land use authority prior to construction. The RDBN relies on Industry Canada's default public consultation process which is outlined below.

The proponent is required to do the following.

1. Provide written notification to the public, the land use authority and Industry Canada of the proposed antenna system installation or modification.
2. Engage the public and the land-use authority to address relevant questions, comments and concerns regarding the proposal.
3. And, provide an opportunity to the public and the land use authority to formally respond in writing to the proponent regarding measures taken to address reasonable and relevant concerns.

The aim of the consultation with the local authority is to do the following

- Discuss site options;
- Ensure that local processes related to antenna systems are respected;
- Address reasonable and relevant concerns from both the land use authority and the community they represent; and,
- Obtain land use authority concurrence in writing.

TELUS CONSULTATION WITH THE PUBLIC

Telus has informed the RDBN that they placed the attached public notice in the Houston Today on, September 25, 2019.

Industry Canada requires notices to be sent to all dwellings and properties that are found within three times the tower height, which is 180 metres for this proposal. There are three residents or other affected parties within the notification area. Telus states that they have received one comment during the consultation period, which is presented in the attached "*Appendix 4: Comments and Responses Tracker.*"

STAFF COMMENTS**Visual Quality**

From discussions with the Agent, the proposed 60 metre tower will be visible from Highway 16. However, visual quality does not seem to be a concern.

Public Concerns

The comment received spoke on behalf of other community members concerned with the placement of a gate restricting the use of Rock Pit Road. Residents are concerned that the gate will restrict access to Crown lands beyond that are currently being used for recreation purposes.

The applicant's response to the submission was that the road is privately owned, and therefore the private owner controls the use. RDBN Staff contacted the Ministry of Transportation and Infrastructure (MoTI) regarding the status of the road and confirmed that the road is actually public and a gate is not permitted.

The applicant corrected the error and contacted the respondent. TELUS has agreed to remove the gate from their plans and has revised the Request for Concurrence Package which is found attached to this report. It appears from the revised package that TELUS has followed Industry Canada's public notification standards.

Recommendation

That the Regional District Board direct staff to send a letter stating that the RDBN has no objection to the proposed communication tower location.

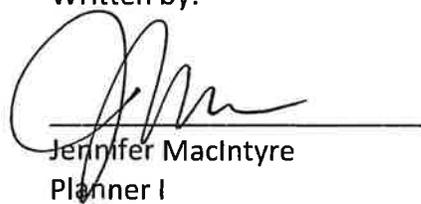
Board / All Directors / Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I

148



October 28, 2019

Via Email: jennifer.macIntyre@rdbn.bc.ca

Jennifer MacIntyre
Planner 1
RDBN
37 3rd Ave.
Burns Lake, BC V0J 1E0

Dear Ms. MacIntyre:

Subject: Request for Concurrence for a TELUS Wireless Communications Facility

TELUS Site:	BC1777
Proposed Location:	PID: 015-209-121 Legal: Part N1/2 of SE1/4, District Lot 3553, Range 5, Coast Range 5 Land District, Except Plan 2069, EXC PL 4136 Address: 25km East of Houston, Perow Rock Pit Road, Perow, BC
Description:	60.0 metre self-support / wireless communications facility

Please be advised that TELUS has completed the public consultation process, following Innovation, Science and Economic Development Canada (ISED), formerly Industry Canada's, CPC Procedures as it relates the proposed wireless antenna installations in the above noted subject line. TELUS is respectfully requesting, from the Regional District of Bulkley-Nechako Board, concurrence for the proposal to build a self-support structure telecommunication facility in an effort to provide improved TELUS wireless communications services to Riondel. Enclosed please find evidence of the TELUS' efforts regarding this public consultation process.

On September 12, 2019, an Information Package was submitted to the RDBN formalizing the initiation of the consultation process with the Regional District. Please see **Appendix 1: Information Package**.

On September 17, 2019, notification packages were mailed to property owners within a radius of three times the tower height (approximately 180.0 metres) to advise them of the proposal. Please see **Appendix 2: Affidavit of Notification Package**.

On September 25, 2019 an advertisement ran in the Houston Today, please see **Appendix 3: Newspaper Tear Sheet**.

On September 9, 2019 the consultation period ended. During the consultation period, one (1) resident provided comments, please see **Appendix 4: Comments and Responses Tracker**.

Concerns expressed were in regard to a gate that was proposed to be located near the entrance of Perow Rock Road. Residents were concerned that the gate would block access to private properties and the road that is used for 4 wheeling, hiking and acquiring firewood. After receiving input from RDBN staff who confirmed with Ministry of Transportation and Infrastructure that the road is not private and a gate is not permitted where it is shown on the map, TELUS has revised the preliminary plans to remove the gate. This revision has satisfied the residents concerns, and no further objections have been expressed, please see **Appendix 5: Revised Plans**.

With respect to the site being located in the ALR, TELUS plans to bring in 50m³ to surface dress the fenced area of the site. A geotechnical investigation has not yet been completed at this site however at this time we are assuming that existing material will be satisfactory to use as backfill material and we will not need to import material for that purpose. Therefore, a Notice of Intent is not required in this instance.

TELUS is committed to providing reliable wireless service to RDBN. If the RDBN concurs with the proposed wireless communications facility project, please find in **Appendix 6: Sample Resolution**, a sample resolution which may be used. Should you require any additional information, please do not hesitate to contact us 604-620-0877 or by e-mail at tawny@cypresslandservices.com.

Tawny Verigin
Manager of Government Affairs



Cypress Land Services
Agents for TELUS

Appendix 1: Information Package



Cypress Land Services Inc.
Suite 1051 – 409 Granville Street
Vancouver, BC V6C 1T2

Telephone: 604.620.0877
Facsimile: 604.620.0876
Website : www.cypresslandservices.com

September 12, 2019

Via Email: jennifer.macIntyre@rdbn.bc.ca

Jennifer MacIntyre
Planner 1
Regional District of Bulkley-Nechako
37 3rd Ave.
Burns Lake, BC V0J 1E0
Phone: (250) 692-3195

Subject: TELUS Communications Inc. ("TELUS") Telecommunications Facility Proposal Information Package
PID: 015-209-121
Legal: Part N1/2 of SE1/4, District Lot 3553, Range 5, Coast Range 5 Land District, Except Plan 2069, EXC PL 4136
Address: 25km East of Houston, Perow Rock Pit Road, Perow, BC
Coordinates: 54.519261°, -126.449650°
TELUS Site: BC1777

Overview

Cypress Land Services Inc., in our capacity as agents to TELUS, is submitting this information package to formalize the consultation process related to the installation and operation of a telecommunications facility. We have been in preliminary consultation with Nechako Regional District and in order to provide improved, dependable wireless services a new facility is required to the Perow area.

Proposed Site

The subject property is located 25km east of Houston near the community of Perow on Perow Rock Pit Road. This site is zoned AG1. The proposed installation consists of a 60.0 metre self-support tower structure with four (4) initial panel antennas, eight (8) future panel antennas, one (1) future 4' microwave dish and a lightning rod with an equipment shelter at the base, accompanying a space of approximately 8 feet by 10 feet, all enclosed by a chain link fence. Access is existing to the property and will be extended to the tower/compound area. Please see **Schedule A: Tower Site Location**.

Rationale for Site Selection

TELUS seeks to maintain and improve high quality, dependable network services. In order to improve network performance, TELUS is seeking to add the proposed communications installation to improve service in the Perow area.

The proposed site is a result of many considerations. Existing structures, including towers, were initially reviewed during the site selection process. After careful examination, it has been determined there are no viable existing structures in the area that would be suitable for the operations of TELUS' network equipment. The proposed location is considered to be appropriate given the tower will be located on a large property, well setback from the highway. The tower will not be able to host antennas from other users do to the limited structural capacity of the tower.

Tower Proposal Details

TELUS is proposing to install a 60.0 metre self-support tower, located on privately owned land in order to improve and extend wireless and telecommunication services including rural internet services. TELUS has completed preliminary design plans (**Schedule B: Preliminary Plans**). These preliminary design plans are subject to final engineered design, land survey and approval of Transport Canada. Transport Canada approval may require tower lighting and/or marking.

Consultation Process with the Regional District of Bulkley-Nechako

It is our understanding that RDBN does not have an adopted Telecommunications policy. Innovation, Science and Economic Development Canada (ISED), formerly Industry Canada, requires all proponents to consult with the local land use authority and public, notwithstanding that ISED has exclusive jurisdiction in the licensing of telecommunication sites, such as the proposed tower. Following ISED's requirements, TELUS would like to initiate Default Public Consultation Process (as described in the Industry Canada circular, CPC-2-0-03, issue 5, commonly referred to as the "CPC"). Information on the "CPC" consultation process may be found on-line at: <http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html>.

In order to obtain comments, concerns or questions in regard to the proposed tower site, the CPC requires TELUS to send out notification packages to all properties located within three times the height of the proposed tower (180 metres). A notice will also be placed in the local paper. This comment period is a minimum of 30 days. We expect the public consultation process to commence in September.

At the conclusion of the consultation process, TELUS will prepare a summary of comments received from the community as well as the replies provided by TELUS.

TELUS is requesting that, subsequent to the completed consultation process a letter or resolution of concurrence will be issued by the RDBN.

Health and Safety

Health Canada's Safety Code 6 regulations are applicable to this, and all, telecommunications sites. Safety Code 6 seeks to limit the public's exposure to radiofrequency electromagnetic fields and ensures public safety. Additional information on health and safety may be found on-line at:

Health Canada:

http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/radio_guide-lignes_direct-eng.php

Concurrence Requirements

In order to complete the consultation process, TELUS will be requesting concurrence from the RDBN in a form acceptable by ISED.

Conclusion

Please consider this information package as the official commencement of consultation with the Regional District of Bulkley-Nechako. TELUS is committed to working with the Regional District and the community to provide improved wireless services.

We look forward to working together during this process. Please do not hesitate to contact us by phone at 604-620-0877 or by email at tawny@cypresslandservices.com.

Thank you in advance for your assistance and consideration.

Sincerely,
CYPRESS LAND SERVICES
Agents for TELUS



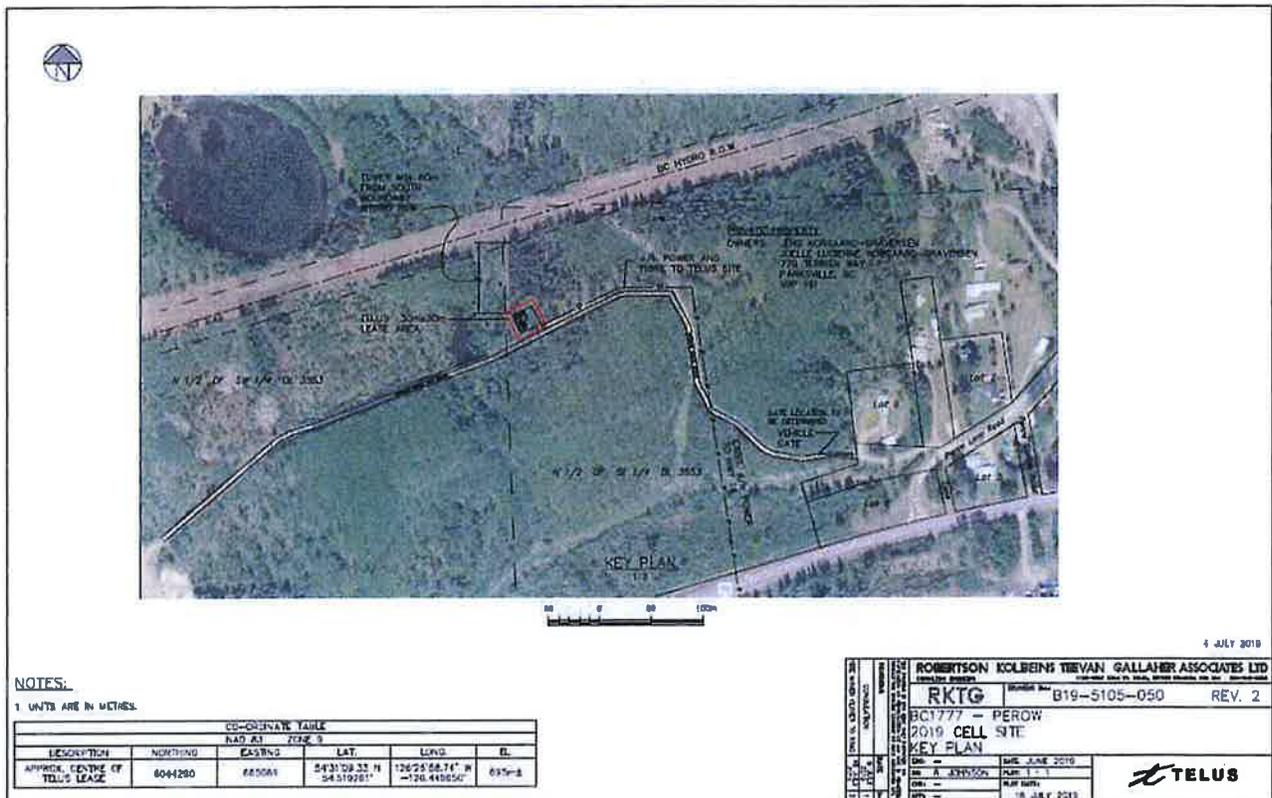
Tawny Verigin
Manager of Government Affairs

cc: Cheryl Bilyk, Real Estate & Government Affairs, TELUS

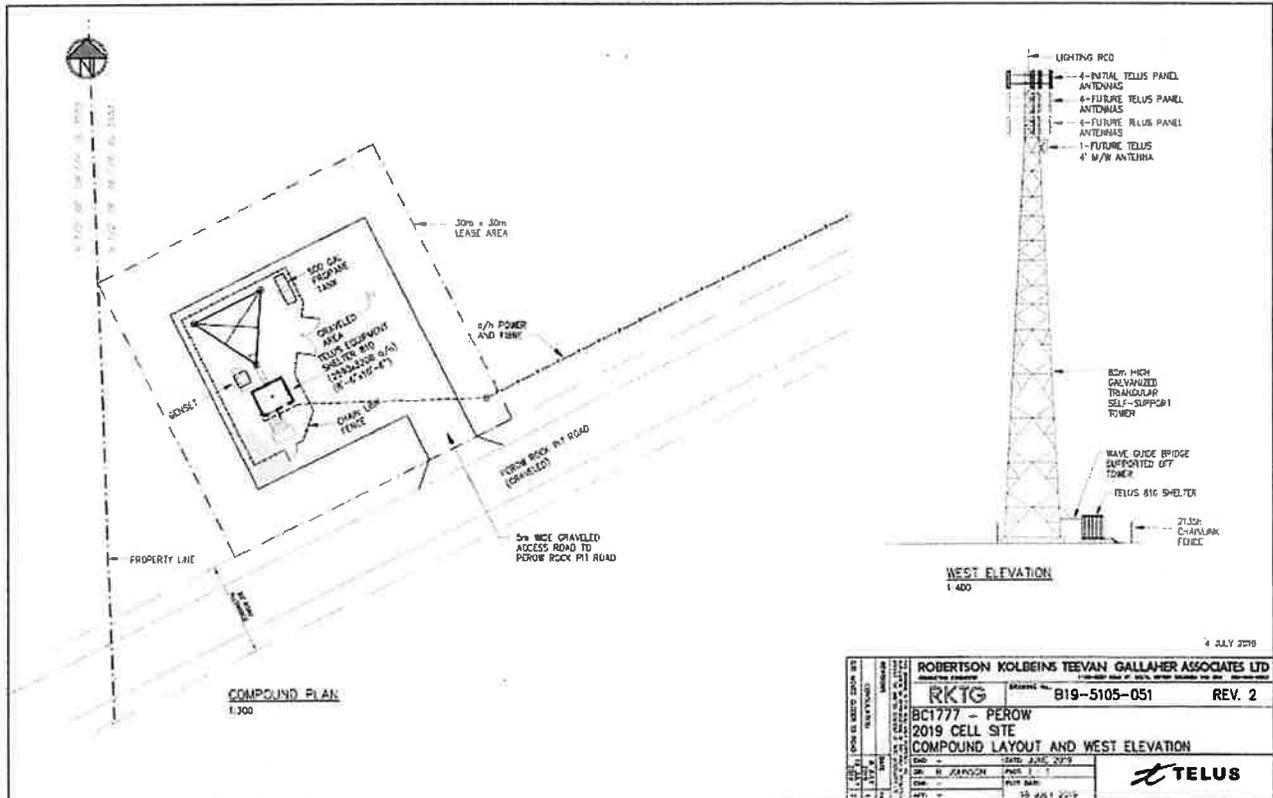
SCHEDULE A
TELUS SITE LOCATION



SCHEDULE B
PRELIMINARY DESIGN PLANS – KEY PLAN



**SCHEDULE B
PRELIMINARY DESIGN PLANS – COMPOUND LAYOUT AND WEST ELEVATION**



Appendix 2: Affidavit of Notification Package

Affidavit of Cypress Land Services

I, Tawny Verigin, Manager of Government Affairs, in the City of Vancouver in the Province of B.C., make an Oath and say:

- 1. THAT I caused to be sent by regular mail, a notification letter, as included in Appendix A, to property owners, occupants and other recipients, as listed in Appendix B, on September 17, 2019.



 Tawny Verigin, Manager of Government Affairs
 Cypress Land Services

Sworn/Affirmed/Declared before me at the City of Vancouver, in the Province of B.C., this 17th day of September 2019.



 (Commissioner's Signature)

A Commissioner for Taking Affidavits for the Province of B.C.

Arthur Zen Chan
A Commissioner for Taking Affidavits
For British Columbia
Cypress Land Services Inc.
1051 - 409 Granville Street
Vancouver, BC V6C 1T2
Tel: 604-620-0877
Expires on: December 31, 2020

 (Commissioner's stamp or printed name and expiry date)

Appendix A: Notification Letter



Dear Owner/Occupant,

September 17, 2019

Please accept this notification regarding proposed TELUS Communications Inc. ("TELUS") wireless service improvements in your community.

Subject: TELUS Telecommunications Facility Proposal
PID: 015-209-121
Legal: Part N1/2 of SE1/4, District Lot 3553, Range 5, Coast Range 5 Land District, Except Plan 2069, EXC PL 4136
Address: 25km East of Houston, Perow Rock Pit Road, Perow, BC
Coordinates: 54.519261°, -126.449650°
TELUS Site: BC1777

What is TELUS Proposing?

TELUS seeks to continue to provide high quality wireless telecommunications services to communities throughout British Columbia. Increasingly, communities depend on wireless voice, data and internet communications for business, personal enjoyment and personal security reasons. The Perow area, and Highway 16, are currently underserved. The new tower would improve highway safety by introducing coverage along Highway 16, thereby improving highway travel safety by enabling e911 calls.

The subject site is located on a large rural property on Perow Rock Pit Road, 25km east of Houston, near the community of Perow. It is proposed to install a 60.0 metre self-support tower, plus a 3.0 metre lightning rod, with four (4) antenna mounted at the top of the structure. An outdoor shelter will be located near the base. In addition, the proposed tower has sufficient space and loading capacity for additional antennas should another carrier wish to install equipment to support their network requirements at this location.

Regulatory Authority

Telecommunication is required by Innovation, Science, and Economic Development Canada (ISED), formerly Industry Canada, to consult with the local municipality and the general public regarding new installations. ISED does have exclusive jurisdiction over the approval and placement of telecommunications installations.

The consultation process will provide an opportunity for residents, stakeholders and landowners to obtain detailed information regarding the proposal and to provide comments for consideration. Any inquiries that are received as a result of this notification will be logged and submitted to the Regional District of Bulkley-Nechako (RDBN) and ISED as part of our application for concurrence.

Local Municipality

RDBN does not have a telecommunications consultation process to guide the consultation process. As such, ISED's Client Procedures Circular CPC-2-0-03 (CPC) consultation process will be followed. This process requires all **properties within three times the structure height be notified (in this instance those within 180.0 metres)** and an advertisement in the local newspaper. This notification is to provide the opportunity to obtain information regarding the proposal, ask questions and provide comments. The closing period for comments to be received by TELUS is **October 25, 2019**.

Location

The new facility is proposed to be located at the coordinates 54.519261°, -126.449650°, set back approximately 340.0 metres south from Highway 16. To confirm, there are no existing structures in the vicinity of the proposed tower to collocate antennas on.



Safety Code 6

ISED requires all wireless carriers to operate in accordance with Health Canada's safety standards. TELUS attests that the installation described in this notification package will be installed and operated on an ongoing basis so as to comply with Health Canada's Safety Code 6, as may be amended from time to time.

Site Access

Access will be obtained via an existing access road, Perow Rock Pit Road. Construction is expected to take approximately one to two months.

Environment

TELUS confirms that the installation is excluded from environmental assessment under the *Canadian Environmental Assessment Act*. Any municipal environmental regulations will be followed.

Transport Canada

The tower will be constructed to include aeronautical markings or lighting required by Transport Canada. Comments are pending.

Structural Considerations

TELUS confirms that the antenna structure described in this notification package will apply good engineering practices including, structural adequacy during construction.

General Information

General information relating to antenna systems is available on ISED's Spectrum Management and Telecommunications website: <http://www.ic.gc.ca/eic/site/ic-gc.nsf/eng/07422.html>

Contacts:

TELUS

c/o Tawny Verigin of Cypress Land Services, Agents for TELUS
Suite 1051, 409 Granville Street, Vancouver, BC V6C 1T2
Phone: 1-855-301-1520, Fax: 604-620-0876
Email: publicconsultation@cypresslandservices.com

ISED – Northern British Columbia and Yukon District Office

280 Victoria Street, Room 203, Prince George BC V2L 4X3
Phone: 250-561-5291 or 1-800-667-3780, Fax: 250-561-5290
Email: ic.spectrumprincegeorge-princegeorgespectre.ic@canada.ca

Regional District of Bulkley-Nechako

Jennifer MacIntyre, Planner 1
37 3rd Ave., Burns Lake, BC V0J 1E0
Phone: 250-692-3195
Email: jennifer.macIntyre@rdbn.bc.ca

If you have any specific questions regarding the proposal, please feel welcome to contact the above.



AERIAL MAP





PRELIMINARY DESIGN PLANS – KEY PLAN



4 JULY 2019

NOTES:

1. UNITS ARE IN METRES

DESCRIPTION	UD-COORDINATE TABLE				
	NORTHING	EASTING	LAT.	LONG.	EL.
APPROX. CENTRE OF TELUS LEASE	6044290	668086	84°31'09.33" N 84.519281°	120°28'58.71" W -120.481850°	699m±

ROBERTSON KOLBEINS TRIVAN GALLAHER ASSOCIATES LTD		PROJECT NO: B19-5105-050		REV. 2
RKTG		BC1777 - PEROW		
2019 CELL SITE		KEY PLAN		
DATE	18 JULY 2019	DATE	18 JULY 2019	
BY		DATE		
BY		DATE		
BY		DATE		





PRELIMINARY DESIGN PLANS – COMPOUND LAYOUT AND WEST ELEVATION

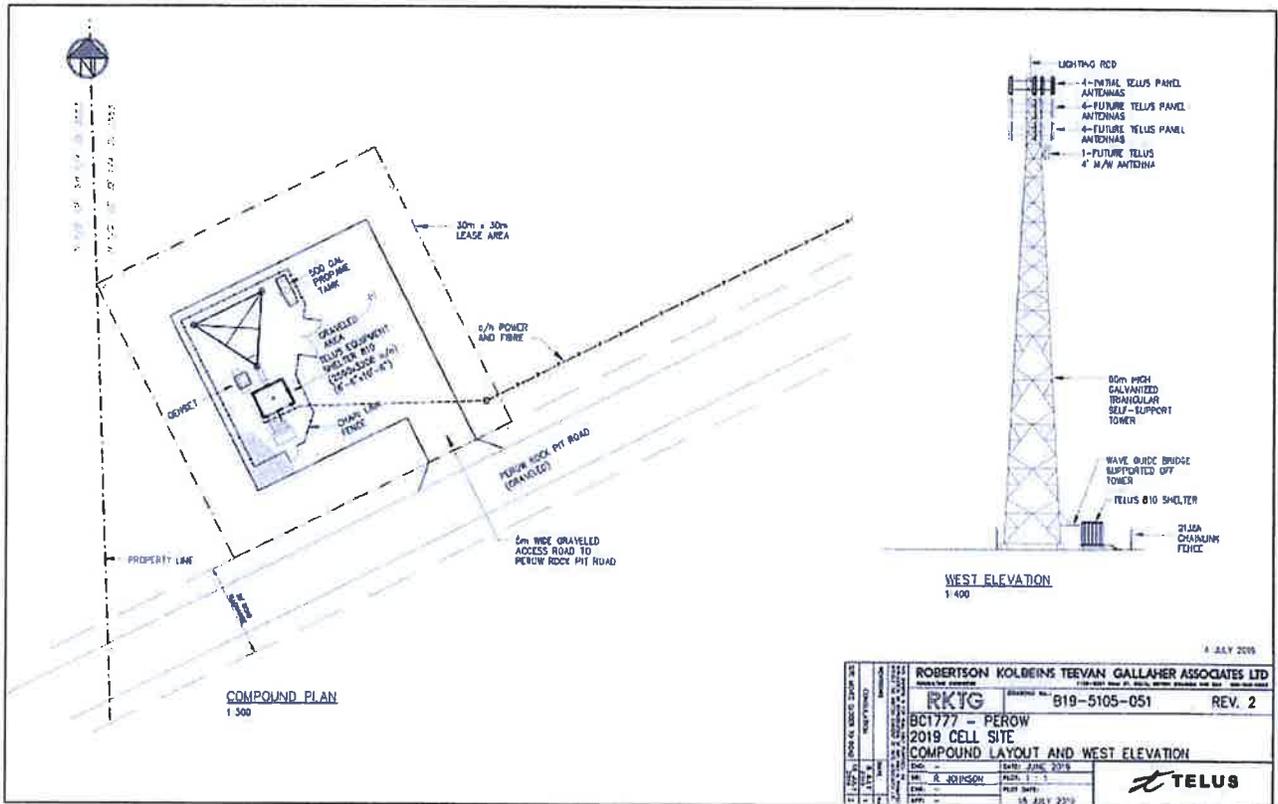


PHOTO-SIMULATION

BEFORE



Artist's rendering of proposed facility looking Northwest from Highway 16.

Note: Photo-simulation is for conceptual purposes only. Proposed design is subject to change based on final engineer plans.



COMMENT SHEET
TELUS TELECOMMUNICATIONS FACILITY PROPOSAL

PID: 015-209-121

LEGAL: PART N1/2 OF SE1/4, DISTRICT LOT 3553, RANGE 5, COAST RANGE 5 LAND DISTRICT, EXCEPT PLAN 2069, EXC PL 4136

ADDRESS: 25KM EAST OF HOUSTON

COORDINATES: 54.449650°, -126.449650°

TELUS SITE: BC1777

1. Do you feel this is an appropriate location for the proposed facility?

Yes

No

Comments _____

2. Are you satisfied with the appearance / design of the proposed facility? If not, what changes would you suggest?

Yes

No

Comments _____

3. Additional Comments _____

Please provide your name and full mailing address if you would like to be informed about the status of this proposal. This information will not be used for marketing purposes; however, your comments will only be used by TELUS in satisfying ISED's consultation requirements. The closing period for comments to be received by TELUS is **October 25, 2019**.

Name _____
(Please print clearly)

Email Address _____

Mailing Address _____

TELUS c/o Cypress Land Services Inc.
Suite 1051, 409 Granville Street, Vancouver, BC V6C 1T2
Attention: Tawny Verigin, Manager of Government Affairs
Thank you for your input.

A14 www.houston-today.com

Merchandise for Sale	Merchandise for Sale	Merchandise for Sale
Building Supplies	Estate Sales	Food Products
STEEL BUILDING CLEARANCE-" SUMMER OVERSTOCK SALE - BLAZING HOT DEALS!" 20X21 \$5,828. 25X25 \$6,380. 28X29 \$7,732. 32X33 \$9,994. 35X33 \$12,120. One End Wall Included. Pioneer Steel 1-855-212-7036. www.pioneersteel.ca	RANCH FOR SALE \$2,700,000 CAD, 1262 acres - bordered by three rivers and by government land. Wonderful seclusion 30 minutes from McBride, British Columbia. Wild game abounds. Stunning mountain views. Excellent access, electricity, cell phone. 3 homes. Large fields, good barns. Owners retired. Ph. 1-250-589-7747 dukepelerson@telus.net	DANCINGBEE FARM Purveyors of Quality Local Lamb - Naturally and Humanely raised Order your fall out and wrap (whole or sides) plus gourmet Sausage and premium Ground 260.842.8031 or daniel@cheesefarms@gmail.com
Do You Offer Home Services? BCClassifieds.com 1-866-865-4460		Misc. for Sale
		FOR SALE Plow truck \$2,500 or best offer. Enviro pellet stove \$1,500 or Best offer. 250-844-1300.
Legal	Legal	Legal
Legal Notices	Legal Notices	Legal Notices



DISTRICT OF HOUSTON
www.houston.ca

NOTICE OF TAX SALE

Notice is hereby given that the Tax Sale will be held at 10:00 a.m. on Monday, September 30, 2019 in the Council Chamber at the Municipal Office, 3367 - 12th Street, Houston, B.C. under Section 645 of the Local Government Act and Section 5 of the Manufactured Home Tax Act. The Tax Sale will be conducted by public auction of the lands and improvements in the list set out below.

The following properties will be sold on Monday, September 30, 2019 unless the delinquent taxes plus interest are paid prior to the Tax Sale.

FOLIO NO.	LEGAL DESCRIPTION	STREET ADDRESS	UPSET PRICE
22.163	Lot 13, Plan 9816, DL 333 PID 005-800-323	1950 Sullivan Way	\$1,181.92
22.164	Lot 14, Plan 9816, DL 333 PID 005-800-358	1940 Sullivan Way	\$4,071.88
22.208	Lot 8, Plan 9697, DL 333 PID 005-863-503	2035 Sullivan Way	\$52,948.17
101.211	Bay #21 Silverthorne MHP MHR#14489	21 - 1700 Highway 16W	\$694.07
101.270	Bay #27 Silverthorne MHP MHR#20861	27 - 1700 Highway 16W	\$534.88
106.005	Lot 2, Plan 8939, DL 338 PID 006-606-661	1640 Alix Place	\$2,467.30
299.000	Lot 3, Plan 6075, DL 619 PID 006-318-649	2350 Butler Ave	\$56,164.80
416.015	Lot 15-17, Plan 1005, DL 622 PID 013-741-934; 013-741-951; 013-741-977	3439 6th St	\$5,222.87
425.015	Lot A, Plan 1005, DL 622 PID 013-724-614	3486 9th St	\$8,988.90
426.008	Lot 8-9, Plan 1005, DL 622 PID 011-741-155, 011-741-163	3458 10th St	\$6,384.30
426.009	Lot 10, Plan 1005, DL 622 PID 011-741-198	3464 10th St	\$1,661.26
470.560	Lot B, Plan 27965, DL 622 029-019-711	3167/3169-3171/ 3173 Pearson Rd	\$10,995.28
620.200	Lot 4, Plan 8764, DL 2090 006-938-027	3004 Grenada Rd	\$2,130.12
7001.110	Bay #11 Ambassador MHP MHR#44632	11 - 3666 11th St	\$661.81
7001.120	Bay #12 Ambassador MHP MHR#21482	12 - 3666 11th St	\$735.37
7001.220	Bay #22 Ambassador MHP MHR#45711	22 - 3666 11th St	\$1,914.99

These properties will be offered for auction with the upset price being the minimum price accepted. Purchasers of the tax sale property should note that the sale is not final, as the property is subject to redemption by the owner until September 30, 2020. If the property is redeemed by the owner, the tax sale purchase price, plus interest, will be returned to the purchaser.

For more information please contact the District of Houston office at 250-845-2238.
Yung Ke Ni, Collector

Legal	Legal	Legal	Legal	Legal
Legal Notices				



Notice of Proposed TELUS Telecommunications Facility

Description: As part of the public consultation process required by the Innovation, Science and Economic Development Canada (ISED), TELUS Communications Inc. is inviting the public to comment on a proposed telecommunications facility consisting of a 60.0 metre self-support tower and ancillary radio equipment in order to provide dependable wireless data and voice communication services to the Perow area.

Proposed Tower Location: 25km East of Houston, Perow, BC (PID: 015-209-121)
Coordinates: Latitude: N 54.519261°, Longitude: W 126.449650°

For More Information:
Tawny Verigin
c/o Cypress Land Services Inc.
Agents to TELUS -
Suite 1051, 409 Granville Street
Vancouver, BC V6C 1T2
telephone: 1-855-301-1520
e: publicconsultation@cypresslandservices.com

The public is welcome to comment on the proposal by the end of the business day on October 25, 2019 with respect to this matter.

TELUS Site: BC1777

Location Map



Legal Notices				
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Notice of Proposed TELUS Telecommunications Facility

Description: As part of the public consultation process required by the Innovation, Science and Economic Development Canada (ISED), TELUS Communications Inc. is inviting the public to comment on a proposed telecommunications facility consisting of a 30.0 metre self-support tower and ancillary radio equipment in order to provide dependable wireless data and voice communication services to the "Quick" area of Telkwa.

Proposed Tower Location: 17623 Quick Road East/Yellowhead Hwy, Telkwa, BC (PID: 028-749-928)
Coordinates: Latitude: N 54.619019°, Longitude: W 126.865769°

For More Information:
Tawny Verigin
c/o Cypress Land Services Inc.
Agents to TELUS
Suite 1051, 409 Granville Street
Vancouver, BC V6C 1T2
telephone: 1-855-301-1520
e: publicconsultation@cypresslandservices.com

The public is welcome to comment on the proposal by the end of the business day on October 25, 2019 with respect to this matter.

TELUS Site: BC104157

Location Map



Appendix 4: Comments and Responses Tracker

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Comments & Responses Tracker			
BC1777			
Email, Letter, Comment Sheet or Voice Message	Comment or Question	Support / non-support / neutral	Re
iep fax	<p>1. Do you feel this is an appropriate location for the proposed facility? <input checked="" type="radio"/> Yes <input type="radio"/> No Comments: I think it will be out of the way so as not to bother anyone.</p> <p>2. Are you satisfied with the appearance / design of the proposed facility? If not, what changes would you suggest? <input checked="" type="radio"/> Yes <input type="radio"/> No Comments: Yes I am satisfied with the appearance.</p> <p>3. Additional Comments: Please see attached comments.</p> <p>Dear Tawny, First of all I would like to say that it will be nice to have cell service in our community. After looking at your proposed plan, there are several families in our community that are concerned about your proposed gating off access to the Rock Pit Rd which as far as I know is still a Gazetted road and is the only access to the top of my property and access to other private property owner adjacent to Mr. Jens Norgaard's. There are many of us in our community that use this road for 4 wheeling, hiking and acquiring firewood on the Parcel of Crown Land next to Mr. Norgaard's. Jens Norgaard is a close family member of many in our community and am sure he would not want to block access from those who live in Perow from using the road and trail systems in that area for their enjoyment. We live in a quiet community and those I have talked to all agree that the proposed chain link fence around your compound would be quite sufficient, but if you feel the need to have a gate, would you consider putting it on the section of road after turning left at the top of the hill, just before your proposed tower site. Upon request I can provide names and phone numbers of those concerned. Please feel free to call me at 250-696-3469 if you would like to discuss this matter further. Our community thanks you in advance for your thoughtful consideration when making your final decision</p>	support	Ta

Appendix 5: Revised Plans



4 JULY 2019

NOTES:

1. UNITS ARE IN METRES.

CO-ORDINATE TABLE					
NAD 83 ZONE 9					
DESCRIPTION	NORTHING	EASTING	LAT.	LONG.	EL.
APPROX. CENTRE OF TELUS LEASE	8044280	685089	54°31'09.33" N 54.519261°	126°28'58.74" W -126.48050°	695m±

ROBERTSON KOLBEINS TEEVAN GALLAHER ASSOCIATES LTD CONSULTING ENGINEERS 719-407 4th St. W., Suite 200, Kelowna, BC V1Y 9V6		DRAWING No.: B19-5105-050 REV. 3
RKTG BC1777 - PEROW 2019 CELL SITE KEY PLAN		
DATE: 4 NOV 2019 DRAWN BY: R. JOHNSON CHECKED BY: [Blank] APP. BY: [Blank]	DATE: JUNE 2019 PLAN: 1 OF 1 PLOT SIZE: [Blank]	

Resolution

WHEREAS TELUS proposes to erect a wireless communications facility at the location of PID: 015-209-121, Legal: Part N1/2 of SE1/4, District Lot 3553, Range 5, Coast Range 5 Land District, Except Plan 2069, EXC PL 4136, Address: 25km East of Houston, Perow Rock Pit Road, Perow, BC, Coordinates: 54.519261°, -126.449650°;

AND WHEREAS proponents of telecommunication towers are regulated by Innovation, Science and Economic Development Canada (ISED), formerly Industry Canada on behalf of the Government of Canada and as part of their approval, ISED requires proponents to consult with land use authorities as provided for in CPC-2-0-03;

AND WHEREAS TELUS has consulted with the RDBN following the CPC-2-0-03 and the RDBN planning staff have no objection to the proposed telecommunications tower;

AND WHEREAS TELUS has consulted with the public by notifying properties within three times the tower height, and has provided a 30-day period for written public comment;

AND WHEREAS there are no significant land use issues identified by the consultation;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Clerk be instructed to advise TELUS that:
 - a) TELUS has satisfactorily completed its consultation with the RDBN;
 - b) The RDBN is satisfied with TELUS's public consultation process and does not require any further consultation with the public; and
 - c) The RDBN concurs with TELUS's proposal to construct a wireless telecommunications facility provided it is constructed substantially in accordance with the plans dated November 4, 2019, submitted to the RDBN.



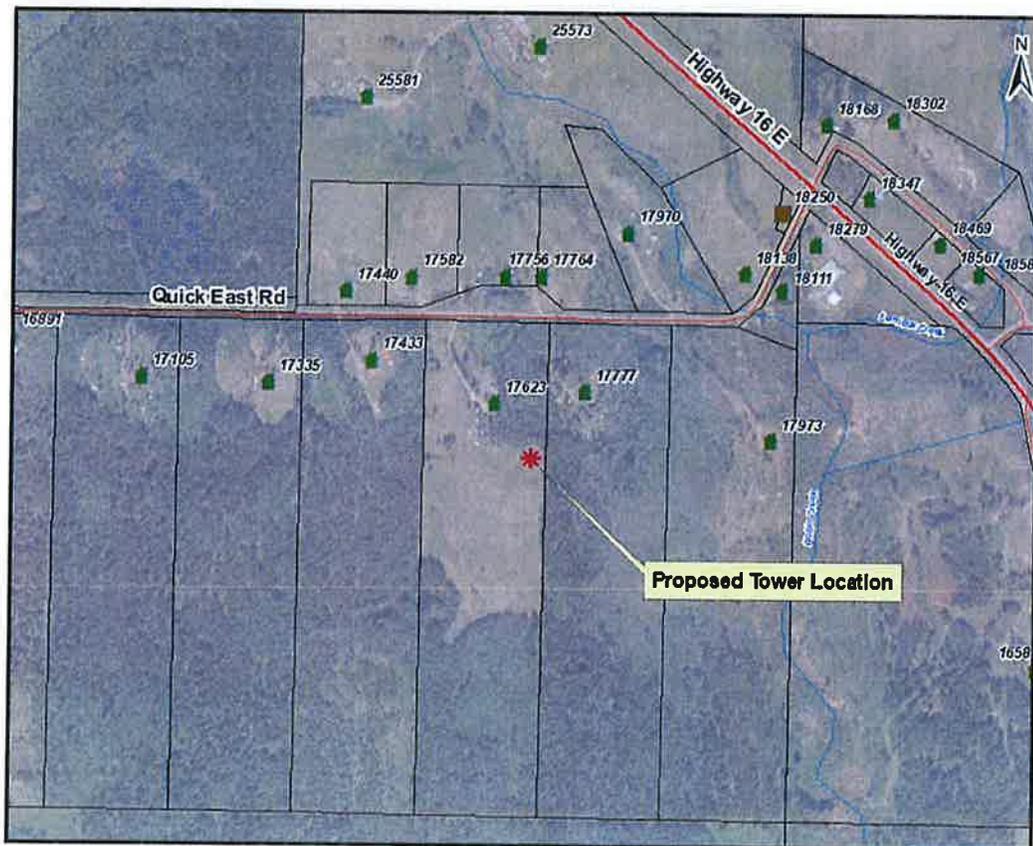
MEMORANDUM

To: Regional District Board
 From: Jennifer MacIntyre, Planner I
 Date: November 1, 2019
 Re: **Telus Wireless Communications Facilities – BC104157 (Quick East Road)**

INTRODUCTION

The Regional District has received a referral from TELUS c/o Cypress Land Services regarding a proposed wireless communication tower to improve wireless communications services in the rural communities surrounding Quick.

The proposed tower is 30.0 m tall, is proposed to be located on private land at 17623 Quick East Road, approximately 13 kilometres southeast of the Village of Telkwa.



The application area is zoned Agricultural (Ag1) under the RDBN Zoning Bylaw. Unattended public service or utility buildings and structures having no exterior storage of any kind are permitted in all zones of the Regional District of Bulkley-Nechako Zoning Bylaw. It is noted that Zoning cannot regulate telecommunications towers, as this is under Federal jurisdiction.

AGRICULTURAL LAND RESERVE

The application area is within the Agricultural Land Reserve (ALR). The site area is smaller than 100m²; therefore, the proposal does not need a Non-Farm Use approval from the Agricultural Land Commission prior to construction of the tower. However, the applicant may be required to apply for a notice of intent for the placement of fill. The applicant states that they wish to build a road from the landlord's driveway which will require bringing in gravel for the proposed road. The applicant is requesting concurrence for the proposal to build the telecommunication facility subject to ALC issuance of the Notice of Intent.

INDUSTRY CANADA CONSULTATION REQUIREMENTS

Industry Canada has a public consultation policy that proponents must follow prior to the placement of communication towers. This policy requires that proponents consult with the local land use authority prior to construction. The RDBN relies on Industry Canada's default public consultation process which is outlined below.

The proponent is required to do the following.

1. Provide written notification to the public, the land use authority and Industry Canada of the proposed antenna system installation or modification.
2. Engage the public and the land-use authority to address relevant questions, comments and concerns regarding the proposal.
3. And, provide an opportunity to the public and the land use authority to formally respond in writing to the proponent regarding measures taken to address reasonable and relevant concerns.

The aim of the consultation with the local authority is to do the following

- Discuss site options;
- Ensure that local processes related to antenna systems are respected;
- Address reasonable and relevant concerns from both the land use authority and the community they represent; and,
- Obtain land use authority concurrence in writing.

TELUS CONSULTATION WITH THE PUBLIC

TELUS has informed the RDBN that they placed the attached public notice in the Houston Today on, September 25, 2019.

Industry Canada requires notices to be sent to all dwellings and properties that are found within three times the tower height, which is 90 metres for this proposal. There are two residents or other affected parties within the notification area. TELUS states that they have received no comments during the consultation period.

STAFF COMMENTS

From discussions with the Agent, the proposed 30 metre tower will not be slightly visible from Quick Road East and Highway 16. Therefore, visual quality does not seem to be a concern. It appears from the submitted consultation package that Telus has followed Industry Canada's public notification standards.

Recommendation

That the Regional District Board direct staff to send a letter stating that the RDBN has no objection to the proposed communication tower location, and that the applicant be advised to submit a Notice of Intent to the ALC to place fill on ALR lands.

Board / All Directors / Majority

Reviewed by:



Jason Lewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I

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October 28, 2019

Via Email: jennifer.macIntyre@rdbn.bc.ca

Jennifer MacIntyre
Planner 1
RDBN
37 3rd Ave.
Burns Lake, BC V0J 1E0

Dear Ms. MacIntyre:

Subject: Request for Concurrence for a TELUS Wireless Communications Facility

TELUS Site:	BC104157
Proposed Location:	PID: 028-749-928 Legal: LOT A SECTOIN 23 TOWNSHIP 2 RANGE 4 COAST DISTRICT PLAN BCP49822 Address: 17623 Quick Road East/Yellowhead Hwy, Telkwa, BC
Description:	30.0 metre self-support / wireless communications facility

Please be advised that TELUS has completed the public consultation process, following Innovation, Science and Economic Development Canada (ISED), formerly Industry Canada's, CPC Procedures as it relates the proposed wireless antenna installations in the above noted subject line. TELUS is respectfully requesting, from the Regional District of Bulkley-Nechako Board, concurrence for the proposal to build a self-support structure telecommunication facility in an effort to provide improved TELUS wireless communications services to Riondel. Enclosed please find evidence of the TELUS' efforts regarding this public consultation process.

On August 22, 2019, an Information Package was submitted to the RDBN formalizing the initiation of the consultation process with the Regional District. Please see **Appendix 1: Information Package**.

On September 17, 2019, notification packages were mailed to property owners within a radius of three times the tower height (approximately 90.0 metres) to advise them of the proposal. Please see **Appendix 2: Affidavit of Notification Package**.

On September 25, 2019 an advertisement ran in the Houston Today, please see **Appendix 3: Newspaper Tear Sheet**.

On September 9, 2019 the consultation period ended. During the consultation period, no comments were received.

With respect to the site being located in the ALR, TELUS needs to build a simple road to the tower compound from the landlord's access driveway into his farm which will require bringing in gravel for that road. If a Notice of Intent is required from the ALC, TELUS would like to request, concurrence for the proposal to build the telecommunication facility subject to ALC issuance of the Notice of Intent.

TELUS is committed to providing reliable wireless service to RDBN. If the RDBN concurs with the proposed wireless communications facility project, please find in **Appendix 4: Sample Resolution**, a sample resolution which may be used. Should you require any additional information, please do not hesitate to contact us 604-620-0877 or by e-mail at tawny@cypresslandservices.com.

Tawny Verigin
Manager of Government Affairs



Cypress Land Services
Agents for TELUS

Appendix 1: Information Package

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Cypress Land Services Inc.
Suite 1051 – 409 Granville Street
Vancouver, BC V6C 1T2

Telephone: 604.620.0877
Facsimile: 604.620.0876
Website : www.cypresslandservices.com

August 22, 2019

Via Email: jennifer.macIntyre@rdbn.bc.ca

Jennifer MacIntyre
Planner 1
Regional District of Bulkley-Nechako 37 3rd Ave.
Burns Lake, BC V0J 1E0
Phone: (250) 692-3195

Subject: TELUS Communications Inc. ("TELUS") Telecommunications Facility Proposal Information Package
PID: 028-749-928
Legal: LOT A SECTOIN 23 TOWNSHIP 2 RANGE 4 COAST DISTRICT PLAN BCP49822
Address: 17623 Quick Road East/Yellowhead Hwy, Telkwa, BC
Coordinates: 54.619019°, -126.865769°
TELUS Site: BC104157

Overview

Cypress Land Services Inc., in our capacity as agents to TELUS, is submitting this information package to formalize the consultation process related to the installation and operation of a telecommunications facility. We have been in preliminary consultation with Bulkley-Nechanko Regional District and in order to provide improved, dependable wireless services a new facility is required to the "Quick" area.

Proposed Site

The subject property is located at **17623 Quick Road East/Yellowhead Hwy, Telkwa, BC**. This site is zoned AG1. The proposed installation consists of a 30.0 metres triangular light duty self-support tower structure with three (3) panel antennas and a lightning rod with tower mounted equipment cabinets at the base. Access is existing to the property and will be extended to the tower/compound area. Please see **Schedule A: Tower Site Location**.

Rationale for Site Selection

TELUS seeks to maintain and improve high quality, dependable network services. In order to improve network performance, TELUS is seeking to add the proposed communications installation to improve service in the Telkwa area.

The proposed site is a result of many considerations. Existing structures, including towers, were initially reviewed during the site selection process. After careful examination, it has been determined there are no viable existing structures in the area that would be suitable for the operations of TELUS' network equipment. The proposed location is considered to be appropriate given the tower will be located on a large property, well setback from the highway. The tower will not be able to host antennas from other users do to the limited structural capacity of the tower.

Tower Proposal Details

TELUS is proposing to install a 30 metre self-support tower, located on privately owned land in order to improve and extend wireless and telecommunication services including rural internet services. TELUS has completed preliminary design plans (**Schedule B: Preliminary Plans**). These preliminary design plans are subject to final engineered design, land survey and approval of Transport Canada. Transport Canada approval may require tower lighting and/or marking.

Consultation Process with the Cariboo Regional District

It is our understanding that RDBN does not have an adopted Telecommunications policy. Innovation, Science and Economic Development Canada (ISED), formerly Industry Canada, requires all proponents to consult with the local land use authority and public, notwithstanding that ISED has exclusive jurisdiction in the licensing of telecommunication sites, such as the proposed tower. Following ISED's requirements, TELUS would like to initiate Default Public Consultation Process (as described in the Industry Canada circular, CPC-2-0-03, issue 5, commonly referred to as the "CPC"). Information on the "CPC" consultation process may be found on-line at: <http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html>.

In order to obtain comments, concerns or questions in regard to the proposed tower site, the CPC requires TELUS to send out notification packages to all properties located within three times the height of the proposed tower (90 metres). A notice will also be placed in the local paper. This comment period is a minimum of 30 days. We expect the public consultation process to commence in September.

At the conclusion of the consultation process, TELUS will prepare a summary of comments received from the community as well as the replies provided by TELUS.

TELUS is requesting that, subsequent to the completed consultation process a letter or resolution of concurrence will be issued by the RDBN.

Health and Safety

Health Canada's Safety Code 6 regulations are applicable to this, and all, telecommunications sites. Safety Code 6 seeks to limit the public's exposure to radiofrequency electromagnetic fields and ensures public safety. Additional information on health and safety may be found on-line at:

Health Canada:

http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/radio_guide-lignes_direct-eng.php

Concurrence Requirements

In order to complete the consultation process, TELUS will be requesting concurrence from the BNRD in a form acceptable by ISED.

Conclusion

Please consider this information package as the official commencement of consultation with the Regional District of Bulkley-Nechako. TELUS is committed to working with the District and the community to provide improved wireless services.

We look forward to working together during this process. Please do not hesitate to contact us by phone at 604-620-0877 or by email at tawny@cypresslandservices.com.

Thank you in advance for your assistance and consideration.

Sincerely,
CYPRESS LAND SERVICES
Agents for TELUS

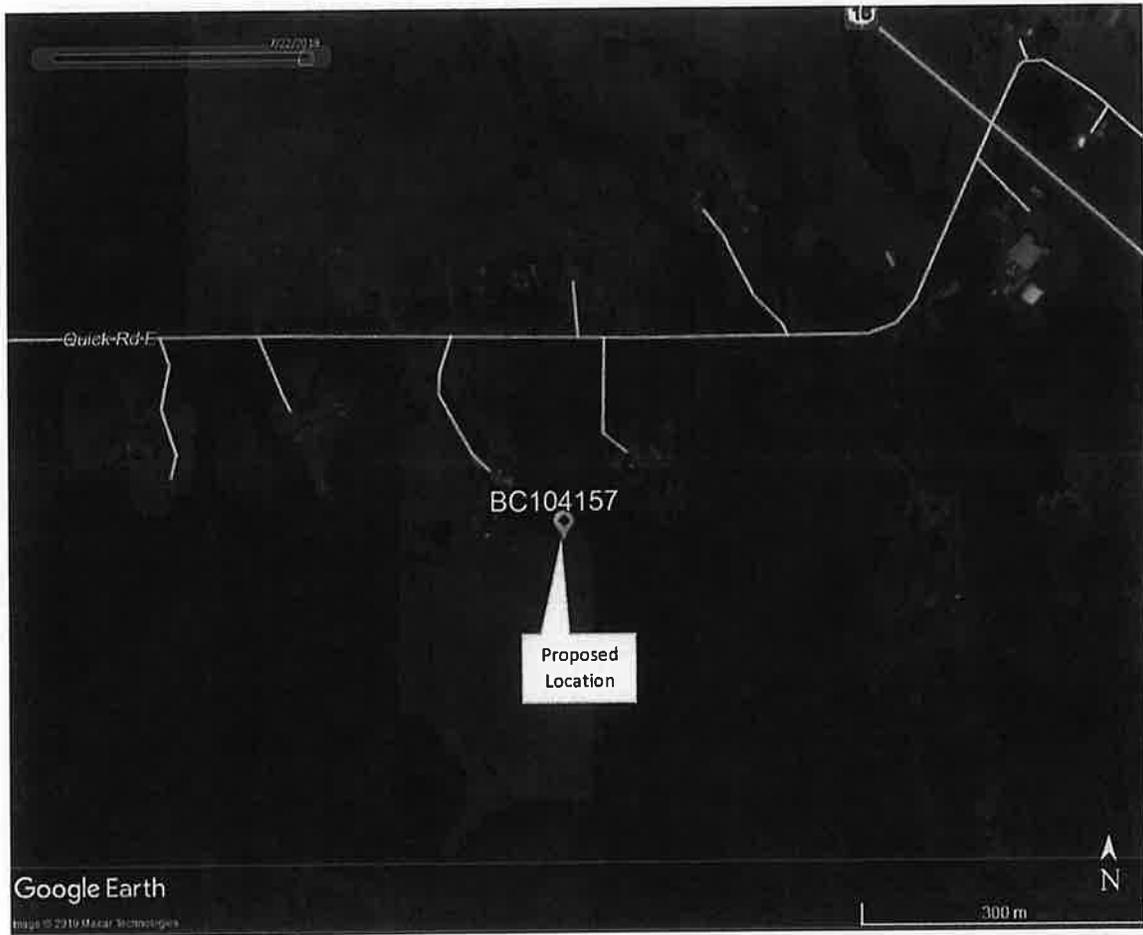


Tawny Verigin
Manager of Government Affairs

cc: Debra Pankratz, Real Estate & Government Affairs, TELUS

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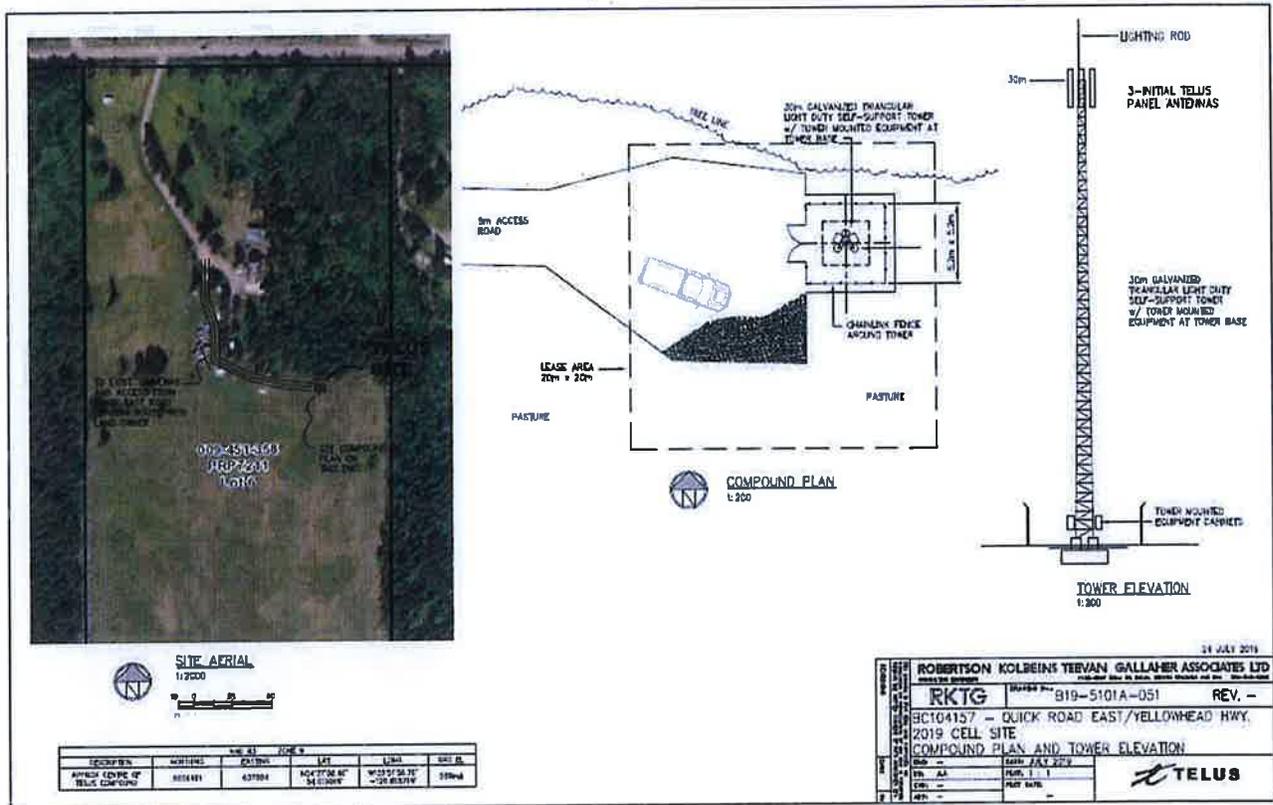
**SCHEDULE A
TELUS SITE LOCATION**



SCHEDULE B
PRELIMINARY DESIGN PLANS – AERIAL KEY PLAN



SCHEDULE B
PRELIMINARY DESIGN PLANS – SITE AERIAL



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Appendix 2: Affidavit of Notification Package

Affidavit of Cypress Land Services

I, Tawny Verigin, Manager of Government Affairs, in the City of Vancouver in the Province of B.C., make an Oath and say:

1. THAT I caused to be sent by regular mail, a notification letter, as included in Appendix A, to property owners, occupants and other recipients, as listed in Appendix B, on September 17, 2019.



Tawny Verigin, Manager of Government Affairs
Cypress Land Services

Sworn/Affirmed/Declared before me at the City of Vancouver, in the Province of B.C., this 17th day of September 2019.



(Commissioner's Signature)

A Commissioner for Taking Affidavits for the Province of B.C.

Arthur Zen Chan
A Commissioner for Taking Affidavits
For British Columbia
Cypress Land Services Inc.
1051 - 409 Granville Street
Vancouver, BC V6C 1T2
Tel: 604-620-0877
Expires on: December 31, 2020

(Commissioner's stamp or printed name and expiry date)

Appendix A: Notification Letter



Dear Owner/Occupant,

September 17, 2019

Please accept this notification regarding proposed TELUS Communications Inc. ("TELUS") wireless service improvements in your community.

Subject: TELUS Telecommunications Facility Proposal
PID: 028-749-928
Legal: LOT A SECTOIN 23 TOWNSHIP 2 RANGE 4 COAST DISTRICT PLAN BCP49822
Address: 17623 Quick Road East/Yellowhead Hwy, Telkwa, BC
Coordinates: 54.619019°, -126.865769°
TELUS Site: BC104157

What is TELUS Proposing?

TELUS seeks to continue to provide high quality wireless telecommunications services to communities throughout British Columbia. Increasingly, communities depend on wireless voice, data and internet communications for business, personal enjoyment and personal security reasons. In order to ensure improved wireless services to the "Quick" area of Telkwa, TELUS is proposing to add a telecommunications facility.

The subject site is located on a large rural lot located along Quick Road East. It is proposed to install a 30.0 metre self-support tower, plus a 3.0 metre lightning rod, with three (3) antenna mounted at the top of the structure and tower mounted equipment cabinets near the base. The proposed tower may have sufficient space and loading capacity for additional antennas should another carrier wish to install equipment to support their network requirements at this location dependent upon the type of equipment.

Regulatory Authority

Telecommunication is required by Innovation, Science, and Economic Development Canada (ISED), formerly Industry Canada, to consult with the local municipality and the general public regarding new installations. ISED does have exclusive jurisdiction over the approval and placement of telecommunications installations.

The consultation process will provide an opportunity for residents, stakeholders and landowners to obtain detailed information regarding the proposal and to provide comments for consideration. Any inquiries that are received as a result of this notification will be logged and submitted to the Regional District of Bulkley-Nechako (RDBN) and ISED as part of our application for concurrence.

Local Municipality

RDBN does not have a telecommunications consultation process to guide the consultation process. As such, ISED's Client Procedures Circular CPC-2-0-03 (CPC) consultation process will be followed. This process requires all **properties within three times the structure height be notified (in this instance those within 90.0 metres)** and an advertisement in the local newspaper. This notification is to provide the opportunity to obtain information regarding the proposal, ask questions and provide comments. The closing period for comments to be received by TELUS is **October 25, 2019**.

Location

The new facility is proposed to be located at the coordinates 54.619019° N, -126.865769° W, set back approximately 195.0 metres south from Quick Road E. To confirm, there are no existing structures in the vicinity of the proposed tower to collocate antennas on.



Safety Code 6

ISED requires all wireless carriers to operate in accordance with Health Canada's safety standards. TELUS attests that the installation described in this notification package will be installed and operated on an ongoing basis so as to comply with Health Canada's Safety Code 6, as may be amended from time to time.

Site Access

Access will be obtained via an existing access road that will be extended to the tower compound. Construction is expected to take approximately one to two months.

Environment

TELUS confirms that the installation is excluded from environmental assessment under the Canadian Environmental Assessment Act. Any municipal environmental regulations will be followed.

Transport Canada

The tower will be constructed to include aeronautical markings or lighting required by Transport Canada. Comments are pending.

Structural Considerations

TELUS confirms that the antenna structure described in this notification package will apply good engineering practices including, structural adequacy during construction.

General Information

General information relating to antenna systems is available on ISED's Spectrum Management and Telecommunications website: <http://www.ic.gc.ca/eic/site/ic-gc.nsf/eng/07422.html>

Contacts:

TELUS

c/o Tawny Verigin of Cypress Land Services, Agents for TELUS
Suite 1051, 409 Granville Street, Vancouver, BC V6C 1T2
Phone: 1-855-301-1520, Fax: 604-620-0876
Email: publicconsultation@cypresslandservices.com

ISED – Northern British Columbia and Yukon District Office

280 Victoria Street, Room 203, Prince George BC V2L 4X3
Phone: 250-561-5291 or 1-800-667-3780, Fax: 250-561-5290
Email: ic.spectrumprincegeorge-princegeorgespectre.ic@canada.ca

Regional District of Bulkley-Nechako

Jennifer MacIntyre, Planner 1
37 3rd Ave., Burns Lake, BC V0J 1E0
Phone: 250-692-3195
Email: jennifer.macintyre@rdbn.bc.ca

If you have any specific questions regarding the proposal, please feel welcome to contact the above.

PHOTO-SIMULATION

BEFORE



Artist's rendering of proposed facility looking SE from Quick RD E.

Note: Photo-simulation is for conceptual purposes only. Proposed design is subject to change based on final engineer plans.



COMMENT SHEET
TELUS TELECOMMUNICATIONS FACILITY PROPOSAL
PID: 028-749-928

Legal: LOT A SECTOIN 23 TOWNSHIP 2 RANGE 4 COAST DISTRICT PLAN BCP49822
Address: 17623 Quick Road East/Yellowhead Hwy, Telkwa, BC
Coordinates: 54.619019°, -126.865769°
TELUS Site: BC104157

1. Do you feel this is an appropriate location for the proposed facility?

- Yes
- No

Comments _____

2. Are you satisfied with the appearance / design of the proposed facility? If not, what changes would you suggest?

- Yes
- No

Comments _____

3. Additional Comments _____

Please provide your name and full mailing address if you would like to be informed about the status of this proposal. This information will not be used for marketing purposes; however, your comments will only be used by TELUS in satisfying ISED's consultation requirements. The closing period for comments to be received by TELUS is **October 25, 2019**.

Name _____
(Please print clearly)
Email Address _____
Mailing Address _____

TELUS c/o Cypress Land Services Inc.
Suite 1051, 409 Granville Street, Vancouver, BC V6C 1T2
Attention: Tawny Verigin, Manager of Government Affairs
Thank you for your input.

Merchandise for Sale	Merchandise for Sale	Merchandise for Sale
Building Supplies	Estate Sales	Food Products
<p>STEEL BUILDING CLEARANCE..." SUMMER OVERSTOCK SALE - BLAZING HOT DEALS! 20X21 \$5,829. 25X25 \$6,380. 28X29 \$7,732. 32X33 \$9,994. 35X33 \$12,120. One End Wall Included. Pioneer Steel 1-855-212-7036. www.pioneersteel.ca</p>	<p>RANCH FOR SALE \$2,700,000 CAD. 1262 acres - bordered by three rivers and by government land. Wonderful seclusion 30 minutes from McBride, British Columbia. Wild game abounds. Stunning mountain views. Excellent access, electricity, cell phone, 3 homes. Large fields, good barns. Owners retired. Ph. 1-250-588-7747 dukapeterson@telus.net</p>	<p>DANCINGBEE FARM Purveyors of Quality Local Lamb - Naturally and Humanely raised Order your fall cut and wrap (whole or sides) plus gourmet Sausage and premium Ground 250.842.6031 or dancingbeefarm@gmail.com</p>
Do You Offer Home Services? BC Classifieds.com 1-866-845-4160		Misc. for Sale
		<p>FOR SALE Plow truck \$2,500 or best offer. Enviro pellet stove \$1,500 or Best offer. 250-844-1300.</p>
Legal	Legal	Legal
Legal Notices	Legal Notices	Legal Notices

Legal	Legal	Legal	Legal	Legal
Legal Notices				



Notice of Proposed TELUS Telecommunications Facility

Description: As part of the public consultation process required by the Innovation, Science and Economic Development Canada (ISED), TELUS Communications Inc. is inviting the public to comment on a proposed telecommunications facility consisting of a 60.0 metre self-support tower and ancillary radio equipment in order to provide dependable wireless data and voice communication services to the Perow area.

Proposed Tower Location: 25km East of Houston, Perow, BC (PID: 015-209-121)
Coordinates: Latitude: N 54.519261°, Longitude: W 126.449650°

For More Information:
Tawny Verigin
c/o Cypress Land Services Inc.
Agents to TELUS
Suite 1051, 409 Granville Street
Vancouver, BC V6C 1T2
telephone: 1-855-301-1520
e:publicconsultation@cypresslandservices.com

The public is welcome to comment on the proposal by the end of the business day on October 25, 2019 with respect to this matter.
TELUS Site: BC1777



Legal Notices				
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Notice of Proposed TELUS Telecommunications Facility

Description: As part of the public consultation process required by the Innovation, Science and Economic Development Canada (ISED), TELUS Communications Inc. is inviting the public to comment on a proposed telecommunications facility consisting of a 30.0 metre self-support tower and ancillary radio equipment in order to provide dependable wireless data and voice communication services to the "Quick" area of Telkwa.

Proposed Tower Location: 17623 Quick Road East/Yellowhead Hwy, Telkwa, BC (PID: 028-749-928)
Coordinates: Latitude: N 54.619019°, Longitude: W 126.865769°

For More Information:
Tawny Verigin
c/o Cypress Land Services Inc.
Agents to TELUS
Suite 1051, 409 Granville Street
Vancouver, BC V6C 1T2
telephone: 1-855-301-1520
e:publicconsultation@cypresslandservices.com

The public is welcome to comment on the proposal by the end of the business day on October 25, 2019 with respect to this matter.
TELUS Site: BC104157



HOUSTON DISTRICT OF HOUSTON
www.houston.ca

NOTICE OF TAX SALE

Notice is hereby given that the Tax Sale will be held at 10:00 a.m. on Monday, September 30, 2019 in the Council Chamber at the Municipal Office, 3367 - 12th Street, Houston, B.C. under Section 645 of the Local Government Act and Section 5 of the Manufactured Home Tax Act. The Tax Sale will be conducted by public auction of the lands and improvements in the list set out below.

The following properties will be sold on Monday, September 30, 2019 unless the delinquent taxes plus interest are paid prior to the Tax Sale.

FOLIO NO.	LEGAL DESCRIPTION	STREET ADDRESS	UPSET PRICE
22.163	Lot 13, Plan 9816, DL 333 PID 005-800-323	1950 Sullivan Way	\$1,181.92
22.164	Lot 14, Plan 9816, DL 333 PID 005-800-358	1940 Sullivan Way	\$4,071.88
22.208	Lot 8, Plan 9697, DL 333 PID 005-863-503	2035 Sullivan Way	\$52,948.17
101.211	Bay #21 Silverthorne MHP MHR#14489	21 - 1700 Highway 16 W	\$694.07
101.270	Bay #27 Silverthorne MHP MHR#20861	27 - 1700 Highway 16 W	\$534.88
106.005	Lot 2, Plan 8939, DL 338 PID 006-606-661	1640 Alix Place	\$2,467.30
299.000	Lot 3, Plan 6075, DL 619 PID 006-318-649	2350 Butler Ave	\$56,164.80
416.015	Lot 15-17, Plan 1005, DL 622 PID 013-741-934; 013-741-951; 013-741-977	3439 6th St	\$5,222.87
425.015	Lot A, Plan 1005, DL 622 PID 013-724-614	3486 9th St	\$8,988.90
426.008	Lot 8-9, Plan 1005, DL 622 PID 011-741-155, 011-741-163	3458 10th St	\$6,384.30
426.009	Lot 10, Plan 1005, DL 622 PID 011-741-198	3464 10th St	\$1,661.26
470.560	Lot B, Plan 27965, DL 622 029-019-711	3167/3169-3171/ 3173 Pearson Rd	\$10,995.28
620.200	Lot 4, Plan 8764, DL 2090 006-938-027	3004 Grenada Rd	\$2,130.12
7001.110	Bay #11 Ambassador MHP MHR#44632	11 - 3666 11th St	\$661.81
7001.120	Bay #12 Ambassador MHP MHR#21482	12 - 3666 11th St	\$735.37
7001.220	Bay #22 Ambassador MHP MHR#45711	22 - 3666 11th St	\$1,914.99

These properties will be offered for auction with the upset price being the minimum price accepted. Purchasers of the tax sale property should note that the sale is not final, as the property is subject to redemption by the owner until September 30, 2020. If the property is redeemed by the owner, the tax sale purchase price, plus interest, will be returned to the purchaser.

For more information please contact the District of Houston office at 250-845-2238.
Yung Ke Ni, Collector

Appendix 4: Sample Resolution

Resolution

WHEREAS TELUS proposes to erect a wireless communications facility at the location of PID: 028-749-928, Legal: LOT A SECTOIN 23 TOWNSHIP 2 RANGE 4 COAST DISTRICT PLAN BCP49822, Address: 17623 Quick Road East/Yellowhead Hwy, Telkwa, BC, Coordinates: 54.619019°, -126.865769°;

AND WHEREAS proponents of telecommunication towers are regulated by Innovation, Science and Economic Development Canada (ISED), formerly Industry Canada on behalf of the Government of Canada and as part of their approval, ISED requires proponents to consult with land use authorities as provided for in CPC-2-0-03;

AND WHEREAS TELUS has consulted with the RDBN following the CPC-2-0-03 and the RDBN planning staff have no objection to the proposed telecommunications tower;

AND WHEREAS TELUS has consulted with the public by notifying properties within three times the tower height, and has provided a 30-day period for written public comment;

AND WHEREAS there are no significant land use issues identified by the consultation;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Clerk be instructed to advise TELUS that:
 - a) TELUS has satisfactorily completed its consultation with the RDBN;
 - b) The RDBN is satisfied with TELUS's public consultation process and does not require any further consultation with the public; and
 - c) The RDBN concurs with TELUS's proposal to construct a wireless telecommunications facility provided it is constructed substantially in accordance with the plans submitted to the RDBN.

REGIONAL DISTRICT OF BULKLEY-NECHAKOMEMORANDUM

TO: Chairperson Thiessen and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: November 13, 2019

SUBJECT: Committee Meeting Recommendations
– October 24 and November 7, 2019

RECOMMENDATION: (ALL/DIRECTORS/MAJORITY)

Recommendation 1 through 15 as written

Following are recommendations from the October 24, 2019 Broadband Committee meeting and November 7, 2019 Committee meetings for the Regional Board's consideration and approval.

Broadband Committee Meeting – October 24, 2019

Recommendation 1:

Re: British Columbia Cattlemen's Association – Request to Improve High-Speed Internet in Rural Communities

"That the Board provide a thank you letter to the British Columbia Cattlemen's Association encouraging them to forward the letter to the Provincial and Federal Government in regard to the Request to Improve High-Speed Internet in Rural Communities; and further, that the Board reference the letter in its UBCM 2019 letters to the Minister of Agriculture and Minister of Citizens' Services."

Forestry Committee Meeting– November 7, 2019

Recommendation 2:

Re: Invite Lakes Landscape Level Planning Pilot Project Representatives to a Future RDBN Meeting

"That the Board invite Lakes Landscape Level Planning Pilot Project Representatives to a future RDBN Meeting."

Forestry Committee Meeting– November 7, 2019 (Cont'd)

Recommendation 3:

Re: Invite Fire Rehabilitation Officers for Nadina, Skeena Stikine and Stuart Nechako Natural Resource Districts and Eamon O'Donoghue, Assistant Deputy Minister, FLNRORD

"That the Board invite the Fire Rehabilitation Officers for Nadina, Skeena Stikine and Stuart Nechako Natural Resource Districts and Eamon O'Donoghue, Assistant Deputy Minister, Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) to discuss 2018 wildfire timber salvaging."

Rural Directors Committee Meeting– November 7, 2019

Recommendation 4:

Re: Fort St. James Sled Dog Association – Request for Grant in Aid – Electoral Area "C"

"That the Fort St. James Sled Dog Association be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the 2020 Caledonia Classic Sled Dog Races."

Recommendation 5:

Re: Fort St. James Secondary Sr Boys Soccer Team – Request for Grant in Aid – Electoral Area "C"

"That the Fort St. James Secondary Sr Boys Soccer Team be given \$750 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the Provincial Championships in Burnaby, B.C."

Recommendation 6:

Re: Grant in Aid – Fraser Lake Business Expo Draw Prize – Electoral Area "D"

"That the draw prize in the amount of \$223.99 for the Fraser Lake Business Expo be paid out of Electoral Area "D" (Fraser Lake Rural) grant in aid monies."

Recommendation 7:

Re: Fraser Lake Elementary Secondary School Studies 11 Class – Request for Grant in Aid – Electoral Area "D"

"That the Fraser Lake Elementary Secondary School Studies 11 Class be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with a Parliamentary Tour."

Recommendation 8:

Re: Connexus Community Resources – Request for Grant in Aid – Electoral Area "F"

"That Connexus Community Resources be given \$1,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the Seniors' Christmas Dinner."

Rural Directors Committee Meeting– November 7, 2019 (Cont'd)

Recommendation 9:

Re: Nechako Valley Rodeo Association – Request for Grant in Aid – Electoral Area “F”

“That the Nechako Valley Rodeo Association be given \$4,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the 7th Annual Rodeo.”

Recommendation 10:

Re: A Rocha Canada – Northern BC Project – Request for Grant in Aid – Electoral Area “G”

“That A Rocha Canada – Northern BC Project be given \$2,500 grant in aid monies from Electoral Area “G” (Houston Rural) for the purchase of a portable generator and stereo microscope.”

Recommendation 11:

Re: Electoral Area Directors’ Forum – February 5-7, 2020 – Richmond, B.C.

“That the Board authorize attendance of Rural Directors Committee wishing to attend the Electoral Area Directors’ Forum from February 5-7, 2020 in Richmond, B.C.”

Recommendation 12:

Re: Street Lighting Services

“That the Board include the Street Lighting Services in the 2020 Financial Plan.”

Recommendation 13:

Re: Establishing an Agriculture Planning Grant Reserve

“That the Board establish an Agriculture Planning Grant Reserve.”

Recommendation 14:

Re: Funding for Agriculture Planning Grant Reserve

“That the Board allocate \$100,000 region-wide Northern Capital and Planning Grant funding to the Agriculture Planning Grant Reserve for consideration of a RDBN Food Hub Feasibility Study and a Non-Timber Forest Product Study.”

Rural Directors Committee Meeting– November 7, 2019 (Cont'd)

Recommendation 15:

Re: Distribution of Northern Capital and Planning Grant

“That the Board allocate the following from the Northern Capital & Planning Grant general fund:

- Administrative Building Retrofit	\$300,000
- Replacement of spare Bobcat	\$ 75,000
- Creation of new (additional) Septage Receiving Beds at Burns Lake Transfer Station and Knockholt Landfill	\$ 50,000
- Contribution to Environmental Services 2020 Capital Projects	\$102,752
- Agriculture Planning Capital Reserve	<u>\$100,000</u>
	\$627,752

And, That the Electoral Area allocation for Areas A through G be allocated as per the November 7, 2019 staff report and spreadsheet.”



Memorandum

To: Chair Thiessen and the Board of Directors
From: Rebecca Rodriguez, Acting Emergency Services Manager
Date: November 12, 2019
Regarding: Proposed UBCM Indigenous Cultural Safety and Cultural Humility Training Fund Application

PURPOSE:

The purpose of this report is to obtain Board approval of the RDBN's application to UBCM's Community Emergency Preparedness Fund under the Indigenous Cultural Safety and Cultural Humility Training funding stream in order to host two 1-day Indigenous Cultural Awareness Workshop sessions at the Northern Emergency Support Services Training Conference in April 2020.

INDIGENOUS CULTURAL SAFETY AND CULTURAL HUMILITY TRAINING FUND APPLICATION

The application deadline for UBCM's Community Emergency Preparedness Fund's Indigenous Cultural Safety and Cultural Humility Training funding stream is December 13, 2019. Up to \$25,000 is available per local government to provide emergency management personnel with cultural safety and humility training in order to more effectively partner with and provide assistance to Indigenous communities during times of emergency. The grant application requires a Board resolution indicating support for the activities proposed and a willingness to provide overall grant management.

Every year, the RDBN assists with the organization of the Northern Emergency Support Services Training Conference. This conference provides emergency management personnel, Emergency Support Services Volunteers and First Nations representatives the opportunity to build connections and share knowledge of how to better work together during emergency events in a way that reflects the multi-jurisdictional nature of emergency response.

In order to take advantage of the opportunity to find new ways to better collaborate during emergencies, two 1-day Indigenous Cultural Awareness Workshop sessions are being included in the NESST 2020 schedule. These sessions will support participants in

exploring the Indigenous culture and how respond respectfully and include the cultural diversity in emergency response planning.

Recommendation

That the RDBN Board pass a resolution:

“That the RDBN Board supports the application to UBCM’s Community Emergency Preparedness Fund’s Indigenous Cultural Safety and Cultural Humility Training for facilitation of two 1-day Indigenous Cultural Awareness Workshop sessions at Northern Emergency Support Services Training Conference in April 2020.

That the RDBN will provide overall grant management.

And, that the RDBN Board authorizes RDBN staff to enter into an agreement with UBCM for any grants received for the above purposes.”

Written By:



Rebecca Rodriguez
Acting Emergency Services Manager



Deborah Jones-Middleton
Director of Protective Services



Regional District of Bulkley-Nechako Memo

TO: Chair and Board of Directors
FROM: Cheryl Anderson, Manager of Administrative Services
DATE: November 12, 2019
SUBJECT: Nechako Watershed Roundtable – Grant in Aid

RECOMMENDATION

That the following grant in aid contributions be provided to the Nechako Watershed Roundtable:

Electoral Area "B" (Burns Lake Rural) - \$1,417
Electoral Area "C" (Fort St. James Rural) - \$1,700
Electoral Area "D" (Fraser Lake Rural) - \$1,700
Electoral Area "E" (Francois/Ootsa Lake Rural) - \$1,700
Electoral Area "F" (Vanderhoof Rural) - \$1,700

BACKGROUND

At the November 7, 2019 Rural Directors Committee meeting, discussion took place regarding the Nechako Watershed Roundtable's request for grant in aid (attached). The wishes of the Electoral Area Directors are captured within the recommendation.

203

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: September 25, 2019 1:41 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
Nechako Watershed Roundtable

EMAIL:
kmenounos@fraserbasin.bc.ca

PHONE:
2506120282

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):
207-155 George St. Prince George, V2L 1P8

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

What is the Nechako Watershed Roundtable (NWR)?

The Nechako Watershed Roundtable (NWR) is a collaborative initiative launched in October 2015 to help protect and improve the health of the Nechako Watershed for future generations. The Roundtable brings together public sector, private sector, and community organizations having responsibilities and interests in this watershed.

Who is involved in the NWR?

The NWR includes representation from BC First Nations, the Province of BC, local governments, and other agencies and organizations having responsibilities and interests in the Nechako watershed.

What will the financial assistance cover?

The NWR requests financial assistance to support our work. The secretariat provides day-to-day operations to support work going on in the watershed by a number of groups, all working together toward the implementation of the Nechako Watershed Strategy, the ultimate goal of which is a healthy watershed. The secretariat requires operational funding to carry on this collaborative and engaging work.

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

What does the NWR do and why is this important?

The NWR convenes conversations and facilitates collaborative action to help ensure the long-term environmental health and wealth of the Nechako Watershed. The NWR is a collective voice across the region working to strengthen

community and ecosystem resilience, and to understand the impacts of climate change, extreme events, resource development, and other pressures on the watershed.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:

The entire Nechako watershed (52,000 km²) receives the direct benefit of our work, but all of British Columbia will benefit in the long term from work to ensure the Nechako watershed is healthy and sustains healthy communities and populations of important species and ecosystems.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:

Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

Staff of the secretariat are paid, otherwise all participants are voluntary or supported by outside organizations. Funds may be used to leverage grants or funding opportunities for project-based work in the Nechako consistent with the goals of implementing the Nechako Watershed Health Strategy.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

The NWR has been in operation for about 3 years, only two of which had paid secretariat staff. There are 12 members of the Core Committee whose time and effort is provided through in-kind support. Any member of the communities in the watershed, including the 5 municipalities and 14 First Nations, may be considered a member. Membership attendance at the annual meeting has grown since the official launch in 2016 to the latest Technical Working Group.

ASSISTANCE IS BEING REQUESTED FOR:

another purpose

OTHER PURPOSE IF ANY:

Support of the secretariat function

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

Work in year 2 (REFBC funding for 3 years) has focused on the continued building of relationships, development of communications materials, and the establishment of two working groups (the Lakes Monitoring Working Group, and the Education and Youth Engagement Working Group). The Education and Youth Engagement Working Group has had substantial success working with SD91 providing experiential learning in Vanderhoof area streams in the Nechako watershed, in partnership with Steamkeepers and the University of Northern British Columbia. The Lakes Monitoring Working Group is working to establish specific monitoring protocols to establish baseline data on nine or more lakes in the watershed and to provide data to researchers.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

The community will benefit in the short term from improved relationships and unified goals toward the health of the watershed, and in the long term from the implementation of the Nechako Watershed Health Strategy. A healthy community is a prosperous one.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

Real Estate Foundation of BC

205

AMOUNT APPLIED FOR FROM 1ST AGENCY:
35000

STATUS OF 1ST GRANT APPLICATION:
Approved

NAME OF 2ND GRANT OR FUNDING AGENCY:
Centerra Gold Community Fund

AMOUNT APPLIED FOR FROM 2ND AGENCY:
10000

STATUS OF 2ND GRANT APPLICATION:
Pending

NAME OF 3RD GRANT OR FUNDING AGENCY:
Regional District of Fraser-Fort George Areas A and C

AMOUNT APPLIED FOR FROM 3RD AGENCY:
3400

STATUS OF 3RD GRANT APPLICATION:
Approved

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:
0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

Assistance was granted from Areas B, C, D, E, F (\$1700 each, total of \$8500) in 2018 for the same purpose as this request.

DOES YOUR ORGANIZATION:

CONTACT NAME:

Kim Menounos

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

October 30, 2019 10am to 4pm, Fort St. James (Nakazdli Whut'en)

AMOUNT BEING REQUESTED:

\$1700 from Areas B, C, D, E, F

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Regional District of Bulkley-Nechako Memo

TO: Chair and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: November 12, 2019

SUBJECT: First Nations Working Dinner – Electoral Area “E” (Francois/Ootsa Lake Rural) Grant in Aid

RECOMMENDATION

“That up to \$1,000 Electoral Area “E” grant in aid funding be provided for costs associated with a First Nations Working Dinner.”

BACKGROUND

Director Lambert has requested the use of Electoral Area “E” grant in aid funds to coordinate a First Nations Working Dinner in Electoral Area “E” to discuss topics of mutual interest.

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Regional District of Bulkley-Nechako Memo

TO: Chair and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: November 12, 2019

SUBJECT: RDBN Electoral Areas' Parks and Trails Establishment Bylaw

RECOMMENDATION

"That "Regional District of Bulkley-Nechako Electoral Areas' Parks and Trails Establishment Bylaw No. 1881, 2019" be adopted this 21st day of November, 2019."

VOTING (all/directors/majority)

BACKGROUND

Attached is "Regional District of Bulkley-Nechako Electoral Areas' Parks and Trails Establishment Bylaw No. 1881, 2019" which was given three readings by the Board on September 19, 2019. The bylaw has been approved by the Inspector of Municipalities and may now be adopted by the Board.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1881

A BYLAW TO ESTABLISH THE ELECTORAL AREAS' PARKS AND TRAILS SERVICE

WHEREAS:

- A. Under Section 332 of the *Local Government Act* a Regional District may operate any service the Board considers necessary or desirable for all or part of the Regional District;
- B. The Board of the Regional District of Bulkley-Nechako wishes to establish a service for the purpose of the creating, operating and marketing Regional Parks and Regional Trails;
- C. The approval of the Inspector of Municipalities has been obtained under section 342 of the *Local Government Act*; and
- D. Participating area approval in the participating areas has been obtained under Section 347 of the *Local Government Act*.

NOW THEREFORE the Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1) Service

The Electoral Areas' Parks and Trails Service (the "**Service**") is established by this Bylaw for the purpose of creating, operating and marketing Regional Parks and Regional Trails within the Electoral Areas of the Regional District of Bulkley-Nechako.

2) Boundaries

The boundaries of the Service Area are the boundaries of Electoral Areas "A" (Smithers Rural), "B" (Burns Lake Rural), "C" (Fort St. James Rural), "D" (Fraser Lake Rural), "E" (Francois Lake Rural), "F" (Vanderhoof Rural) and "G" (Houston Rural) in the Regional District of Bulkley-Nechako (the "**Service Area**").

3) Participating Areas

The "Participating Areas" are Electoral Areas "A" (Smithers Rural), "B" (Burns Lake Rural), "C" (Fort St. James Rural), "D" (Fraser Lake Rural), "E" (Francois Lake Rural), "F" (Vanderhoof Rural) and "G" (Houston Rural).

4) Cost Recovery

As provided in Section 378 of the *Local Government Act*, the annual cost of providing this service shall be recovered by one or more of the following:

- a. Property value taxes imposed in accordance with Division 3 of Part 11 of the *Local Government Act*
- b. Fees and charges imposed under Section 397 of the *Local Government Act*;
- c. Revenues received by way of agreement, enterprise, gift, grant or otherwise;
- d. Revenues raised by other means authorized by the *Local Government Act*.

5) Tax Base for Property Value Taxes

The tax base for property value taxes shall be for the participating electoral areas in accordance with section 384 (5) (c) of the *Local Government Act* - the net taxable value of improvements in the participating area.

6) Apportionment of Costs

The Apportioning of the costs of providing the service, under section 380 (1) of the *Local Government Act* shall be:

Each Electoral Area will be apportioned the cost (including administration) attributed to the actual costs associated with the capital, operational and administration for each Regional Park or Regional Trail within that Electoral Area.

7) Creation of a Regional Park or Regional Trail

A Regional Park or Regional Trail must be formed by Board Resolution on land owned, leased or otherwise controlled by the Regional District of Bulkley-Nechako or its member municipalities.

8) Citation

This Bylaw may be cited for all purposes as the "Regional District of Bulkley-Nechako Electoral Areas' Parks and Trails Establishment Bylaw No. 1881, 2019."

READ A FIRST TIME this 19th day of September, 2019

READ A SECOND TIME this 19th day of September, 2019

READ A THIRD TIME this 19th day of September, 2019

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1881 at third reading.

[Handwritten signature]

Corporate Administrator

CONSENT OF ELECTORAL AREA "A" DIRECTOR RECEIVED this 19th day of September, 2019

CONSENT OF ELECTORAL AREA "B" DIRECTOR RECEIVED this 19th day of September, 2019

CONSENT OF ELECTORAL AREA "C" DIRECTOR RECEIVED this 19th day of September, 2019

CONSENT OF ELECTORAL AREA "D" DIRECTOR RECEIVED this 19th day of September, 2019

CONSENT OF ELECTORAL AREA "E" DIRECTOR RECEIVED this 19th day of September, 2019

CONSENT OF ELECTORAL AREA "F" DIRECTOR RECEIVED this 19th day of September, 2019

CONSENT OF ELECTORAL AREA "G" DIRECTOR RECEIVED this 19th day of September, 2019

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 22 day of October, 2019

ADOPTED THIS _____ day of _____ 2019

Chair

Corporate Administrator

RECEIVED

all



NOV 01 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

RD02-29.06

October 28, 2019

Chief Administrative Officer
Regional District of Bulkley Nechako
37-3rd Avenue
PO BOX 820
Burns Lake BC V0J 1E0

**Re: "Regional District of Bulkley-Nechako Electoral Areas Parks and Trails
Establishment Bylaw No. 1881, 2019"**

Enclosed is one copy of the above bylaw approved under the provisions of section 342 of the *Local Government Act* (Act). The Regional Board may now adopt the bylaw.

Once the bylaw has been adopted by the Board, please forward one certified copy of the bylaw to our office as required under section 348(2) of the Act.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Hoskins".

Lisa Hoskins
Governance Analyst

aia



Regional District of Bulkley-Nechako Memo

TO: Chair and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: November 12, 2019

SUBJECT: RDBN Emergency Program Service Establishment Amendment Bylaw

RECOMMENDATION

"That "Regional District of Bulkley-Nechako Emergency Program Service Establishment Amendment Bylaw No. 1883, 2019" be adopted this 21st day of November, 2019."

VOTING (all/directors/majority)

BACKGROUND

Attached is "Regional District of Bulkley-Nechako Emergency Program Service Establishment Amendment Bylaw No. 1883, 2019" which was given three readings by the Board on September 19, 2019. The bylaw has been approved by the Inspector of Municipalities and may now be adopted by the Board.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1883

A bylaw to remove the tax limit for the Regional District of Bulkley-Nechako
Emergency Program Service

WHEREAS the Regional District of Bulkley-Nechako has adopted the Regional District of Bulkley-Nechako Emergency Program Service Establishment Bylaw No. 1201, 2001;

AND WHEREAS the Regional District of Bulkley-Nechako Emergency Program Service Establishment Bylaw No. 1201, 2001 established the service of emergency preparedness planning to prepare for, respond to and recover from emergencies and disasters;

AND WHEREAS the Regional District wishes to remove the tax limit as per Section 339(2)(e) of the *Local Government Act*;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

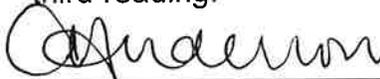
1. Section 4.4 of RDBN Emergency Program Service Establishment Bylaw No. 1201, 2001 is hereby repealed, and all amendments thereto.
2. This Bylaw may be cited as "Regional District of Bulkley- Nechako Emergency Program Service Establishment Amendment Bylaw No. 1883, 2019".

READ A FIRST TIME this 19th day of September, 2019

READ A SECOND TIME this 19th day of September, 2019

READ A THIRD TIME this 19th day of September, 2019

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1883 at third reading.



Corporate Administrator

CONSENT OF ELECTORAL AREA "A" DIRECTOR RECEIVED this
day of , 2019

CONSENT OF ELECTORAL AREA "B" DIRECTOR RECEIVED this 19th day of
September, 2019

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CONSENT OF ELECTORAL AREA "C" DIRECTOR RECEIVED this 19th day of September, 2019

CONSENT OF ELECTORAL AREA "D" DIRECTOR RECEIVED this 19th day of September, 2019

CONSENT OF ELECTORAL AREA "E" DIRECTOR RECEIVED this day of , 2019

CONSENT OF ELECTORAL AREA "F" DIRECTOR RECEIVED this 19th day of September, 2019

CONSENT OF ELECTORAL AREA "G" DIRECTOR RECEIVED this 19th day of September, 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1883 as adopted.

Corporate Administrator



Statutory Approval

Under the provisions of sections _____ 349 _____

of the _____ Local Government Act _____

I hereby approve Bylaw No. _____ 1883 _____

of the _____ Regional District of Bulkley Nechako _____

a copy of which is attached hereto.

Dated this 25 *day*

of October , 2019

Deputy Inspector of Municipalities



Regional District of Bulkley-Nechako

To: Board of Directors
From: John Illes, Chief Financial Officer
Date: November 21, 2019
Re: Amendment to Chinook Shareholders' Agreement

Overview:

The Regional District owns 894 shares of the 9980 shares of the Chinook Limited Partnership. The management company, Chinook Comfor Limited, has requested that the shareholder agreement be amended to lower the number of shareholders required to meet quorum. The revised shareholder agreement is attached to this memo.

Recommendation (All/Directors/Majority):

"That the Board of the Regional District of Bulkley-Nechako agree to amend the Shareholders' Agreement for the Chinook Limited Partnership and request that the Chair and Manager of Corporate Services sign the amendment."

Discussion:

The current quorum requirements for the Chinook shareholder agreement has been difficult to attain since the inception of the partnership. Often meetings were started several hours late or cancelled for lack of quorum. Amending the Quorum for a meeting of shareholders from nine representatives to seven will provide for a more efficient business process.

**SECOND AMENDED AND RESTATED
SHAREHOLDERS' AGREEMENT**

THIS SECOND AMENDED AND RESTATED SHAREHOLDERS' AGREEMENT made effective as of the 15th day of July 2019.

AMONG:

Yinka Dene Economic Development Limited Partnership

("Wet'suwet'en Co.")

OF THE FIRST PART

AND:

Hunust' ot' en Investment Corp.

("Nee Tahi Buhn Co.")

OF THE SECOND PART

AND:

Natanlii Developments Ltd.

("Skin Tyee Co.")

OF THE THIRD PART

AND:

Noot'senay Enterprises Limited Partnership

("Cheslatta Co.")

OF THE FOURTH PART

AND:

Lake Babine Nation Forestry Ltd.

("Lake Babine Co.")

OF THE FIFTH PART

AND:

Ts'il Kaz Koh Development Limited Partnership

(hereinafter called "Burns Lake Co.")

OF THE SIXTH PART

AND:

The Village of Burns Lake

("Village")

OF THE SEVENTH PART

AND:

Regional District of Bulkley Nechako

("Bulkley Nechako")

OF THE EIGHT PART

AND:

Chinook Comfor Limited, a company incorporated under the laws of the Province of British Columbia, Incorporation number: BC107018, having an office at 47805 Olson Road, Burns Lake, BC V0J 1E4

(hereinafter called the "Company")

OF THE NINTH PART

WHEREAS:

A. Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tyee Co., Cheslatta Co., Lake Babine Co., Burns Lake Co., Village and Bulkley Nechako are the shareholders of the Company; and

B. The parties hereto wish to change the quorum required for the transaction of business at a meeting of Shareholders set out in section 3.4 (b) from "all Shareholders in person or by proxy" to "seven (7) Shareholders in person or by proxy".

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the premises and of the mutual covenants set forth in this Agreement, each of the parties agrees with the others as follows:

**ARTICLE 1
DEFINITIONS**

1.1 In this Agreement, the following words and phrases, unless there is something in the context inconsistent with them, will have the following meanings:

- (a) "**Act**" means the *Business Corporations Act* of British Columbia, as amended, or replacement legislation for such act;
- (b) "**Articles**" means the articles of the Company as may be amended from time to time;
- (c) "**Associate**" means, as to any party herein, any corporation that directly or indirectly through one or more intermediaries controls, is controlled by or is under common control with such other person and for these purposes the term

- "control"** means the possession, directly or indirectly, of the power to control the voting rights of fifty-one percent (51%) or more of the issued capital of a corporation or the power to direct or cause the direction of the management and policies of a person, whether through the ownership of voting securities, by contract or otherwise;
- (d) **"Auditors"** means the auditors of the Company from time to time or where the Company does not have auditors, its independent accountant;
- (e) **"Bank"** means the banker of the Company from time to time;
- (f) **"Board"** means the board of directors of the Company;
- (g) **"Default"** has the meaning set out in section 6.1;
- (h) **"Defaulting Shareholder"** has the meaning set out in section 6.1;
- (i) **"Limited Partners"** means Wet'suwet'en First Nation, Nee Tahi Buhn First Nation, Skin Tyee First Nation, Cheslatta Carrier First Nation, Lake Babine First Nation, Burns Lake Band, Village of Burns Lake, Bulkley Nechako, and means any one of them;
- (j) **"Limited Partnership"** means the Chinook Comfor Limited Partnership;
- (k) **"Limited Partnership Agreement"** means the limited partnership agreement dated for reference April 1, 2016, which creates and governs the Chinook Comfor Limited Partnership, and all amendments to such agreement;
- (l) **"Non-defaulting Shareholder"** individually and the **"Non-defaulting Shareholders"** collectively have the meaning set out in subsection 6.1(a);
- (m) **"Prime Rate"** means the floating rate of interest charged by the Bank in accordance with prevailing market conditions on short-term loans and designated as such by the Bank from time to time;
- (n) **"Secretary"** means the secretary of the Company;
- (o) **"Shareholders"** means Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tyee Co., Cheslatta Co., Lake Babine Co., Burns Lake Co., Village and Bulkley Nechako, and their permitted assigns and **"Shareholder"** means any one of them; and
- (p) **"Shares"** means at the relevant time the common shares in the capital of the Company issued and outstanding.

ARTICLE 2 INTERPRETATION

- 2.1 This Agreement will in all respects be governed by and be construed in accordance with the laws of the Province of British Columbia and the parties to this Agreement submit and attorn to the jurisdiction of the courts of the Province of British Columbia.

- 2.2 If a provision contained in this Agreement is invalid, illegal or unenforceable in any respect in any jurisdiction, the validity, legality and enforceability of such provision is not in any way affected or impaired in any other jurisdiction and the validity, legality and enforceability of the remaining provisions contained in this Agreement will not in any way be affected or impaired.
- 2.3 Wherever the singular is used in this Agreement, it is deemed to include the plural or the body politic or corporate where the context or the parties so require.
- 2.4 The headings of the sections of this Agreement are inserted for convenience only and do not affect the construction of this Agreement.
- 2.5 A reference to this Agreement to a numbered or lettered section, or clause refers to the section, section or clause bearing that number or letter in this Agreement, unless otherwise stated.
- 2.6 All accounting terms not defined in this Agreement have those meanings generally ascribed to them in accordance with generally accepted accounting principles, applied consistently.
- 2.7 In the event of any conflict between this Agreement and the Articles, the terms of this Agreement will prevail and the Shareholders will vote their Shares to amend the Articles so that the Articles will conform with this Agreement. Upon execution of this Agreement, the Shareholders will cause the Articles to be amended to reflect the terms of this Agreement.

**ARTICLE 3
CONDUCT OF THE AFFAIRS OF THE COMPANY**

- 3.1 The Shareholders will vote their Shares so that the Board is comprised of nine directors and so that one nominee of each of the Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tyee Co., Cheslatta Co., Lake Babine Co., Burns Lake Co., Village Shareholders and two nominees from the Bulkley Nechako shareholders (one to be appointed from Area B and one to be appointed from Area E) are directors of the Company. If a position on the Board is open for any reason, the Shareholder whose nominee formerly occupied such position is entitled to nominate a new director to fill the vacancy.
- 3.2 If a nominee to the Board of one of the Shareholders fails to vote and act as a director to carry out the provisions of this Agreement, the Shareholders will exercise their right as shareholders of the Company and in accordance with the Articles to remove such nominee from the Board and to elect in his or her place an individual nominated by the Shareholder whose nominee was removed.
- 3.3 The conduct of the business of the Company shall be governed in accordance with the Articles, except as otherwise provided in this Agreement.
- 3.4 (a) The quorum required for the transaction of business at a meeting of the Board is **six (6) out of nine (9) directors**, comprising of at least four (4) of the nominees of each of Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tyee Co., Cheslatta Co., Lake Babine Co., Burns Lake Co., and two of the nominees of the Village of Burns Lake and Bulkley Nechako, subject to subsection 3.5;

- (b) The quorum required for the transaction of business at a meeting of Shareholders is seven (7) Shareholders in person or by proxy.

3.5 If a quorum is not present within one-half hour from the time set for a meeting of the Board, the meeting will be adjourned to the same day in the next week, at the same time and place, and, if at the first adjourned meeting a quorum is not present within one-half hour of the time appointed for the meeting, the meeting will be adjourned once more to the same day in the following week, at the same time and place, and if at the second adjourned meeting a quorum is still not present within one-half hour of the time appointed for the meeting, a majority of directors or their alternates will constitute a quorum;

3.6 Notwithstanding section 3.5, the following matters will only be undertaken upon the written consent of a least 4 of the shareholders of each of Wet'suwet'en Co, Nee Tahi Buhn Co., Skin Tyee Co., Cheslatta Co. Lake Babine Co., Burns Lake Co. and at least one of either Bulkley-Nechako or the Village (and the consent of each such shareholder must be signified by the written consent of all of the authorized signatories of the shareholder):

- (a) the undertaking by the Limited Partnership of any new business or project;
- (b) incurring by the Company on its own behalf or on behalf of the Limited Partnership of any capital commitment (including the purchase of any fixed asset) in excess of \$1,000,000.00 in respect of any one transaction;
- (c) entering into any contracts which have as a term (including any renewal or extension terms permitted under the contract), exceeding two years or requires payment by the Company of an amount in excess of Four Million Five Hundred Thousand Dollars (\$4,500,000.00);
- (d) acquiring or disposing of any interest in any other corporation or partnership or entering into any joint venture or partnership with any other corporation or person;
- (e) lending or providing any guarantee in respect of any amount whatsoever including, without limitation, a loan by the Limited Partnership to any person;
- (f) increasing, reducing or cancelling the authorized or issued share capital of the Company or issuing or granting any option over the unissued share capital of the Company;
- (g) issuing any shares of any class in the capital of the Company (except for an issue of shares made pursuant to this Agreement); and
- (h) adopting the annual budgets of the Company.

3.7 Notwithstanding section 3.5, the following matters will only be undertaken upon the written consent of all of the shareholders:

- (a) disposing of any land or improvements of the Company or any other significant asset of the Company or the Company (other than in the normal course of business); and

- (b) selling or disposing of the whole or a substantial part of the undertaking and goodwill or the assets of the Company or the Limited Partnership.

**ARTICLE 4
FINANCING AND SHAREHOLDERS' CONTRIBUTIONS**

- 4.1 Initially the subscribed capital of the Company is:

NAME	COMMON SHARES
Wet'suwet'en Co.	1415
Nee Tahi Buhn Co.	1415
Skin Tyee Co.	1415
Cheslatta Co.	1415
Lake Babine Co.	1415
Burns Lake Co.	1415
Village	596
Regional District	894

- 4.2 Funds required from time to time by the Company will be obtained, to the greatest extent possible, by borrowing from a chartered bank or other institutional lender.
- 4.3 No Shareholder is obliged to enter into any agreement of guarantee with respect to the indebtedness of the Company or to pledge his or her credit on behalf of the Company, except with the unanimous agreement of the Shareholders, and unless it is agreed in writing by all the Shareholders to make further loans to the Company, the sole financial obligation of a Shareholder is as set out in section 4.1. Any guarantees or additional Shareholder's loans will be borne by the Shareholders pro rata in proportion to the shareholdings of Common shares in the Company, and if any of the Shareholders discharges any liabilities of the Company either directly or pursuant to a guarantee given under this section, the Shareholder discharging the liabilities has the right to be reimbursed by the Shareholders not so contributing so that in the end each of the Shareholders will have contributed in proportion to his or her pro rata shareholdings of Common shares.

**ARTICLE 5
RESTRICTIONS ON TRANSFER**

- 5.1 No Shareholder may sell, transfer or otherwise dispose of, or offer to sell, transfer or otherwise dispose of, any of his or her Shares unless agreed to in writing by all Shareholders, or expressly permitted pursuant to this Agreement.
- 5.2 If any Limited Partner transfers or assigns their interest in the Limited Partnership, (called a "**Transfer of Partnership Interest**"), in a manner permitted pursuant to the Limited Partnership Agreement, then the Limited Partner, shall concurrently transfer and assign its Shares (or if a portion only of its Limited Partnership interest is transferred and assigned, an equivalent portion of its Shares), without payment of any consideration for such Shares, to the assignee of the Limited Partnership interest and the parties hereto consent to such transfer and assignment of Shares.

7.10 This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia.

IN WITNESS WHEREOF the parties to this Agreement have executed this Agreement.

Signed, Sealed and Delivered by the authorized signatory(ies) of **Chinook Comfor Limited**

Per: Shannon Hazimsgue
Signature

Print Name: Shannon Hazimsgue

Per: Miles Fuller
Signature

Print Name: Miles Fuller

Signed, Sealed and Delivered by the **Yinka Dene Economic Development Limited Partnership** by the authorized signatory(ies) of its general partner

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

Print Name: _____

Signed, Sealed and Delivered by the
**Yinka Dene Economic Development Limited
Partnership** by the authorized signatory(ies) of
its general partner

Per: _____
Signature

Print Name: Key Ogun

Per: _____
Signature

Print Name: _____

[Signatures continue on following page]

Signed, Sealed and Delivered by the authorized signatory(ies) of **Hunust'ot'en Investment Corp.**

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

Signed, Sealed and Delivered by the authorized signatory(ies) of **Natanlii Developments Ltd.**

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

Signed, Sealed and Delivered by the **Noot'senay Enterprises Limited Partnership** by authorized signatory(ies) of its general partner Noot'senay Enterprises Ltd.

Per: 
Signature

Print Name: Glenn Sombert, CGA

Per: 
Signature

Print Name: JAMES RAKOCHY

[Signatures continue on following page]

Signed, Sealed and Delivered by the authorized signatory(ies) of **Lake Babine Nation Forestry Ltd.**

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

Signed, Sealed and Delivered by the **Ts'il Kaz Koh Development Limited Partnership** by the authorized signatory(ies) of its general partner Ts'il Kaz Koh Development Corporation

Per: *Dan George*
Signature

Print Name: *Dan George*

Per: _____
Signature

Print Name: _____

Signed, Sealed and Delivered by the authorized signatory(ies) of **Village of Burns Lake**

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

[Signatures continue on following page]

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Signed, Sealed and Delivered by the
authorized signatory(ies) of
Regional District of Bulkley Nechako

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: November 12, 2019

SUBJECT: Schedule of Board Meetings – 2020

RECOMMENDATION

“That the Regional Board of the Regional District of Bulkley-Nechako ratify the 2020 Regional District of Bulkley-Nechako Meeting Schedule as presented.”

BACKGROUND

A 2020 Regional Board/Committee Meeting Schedule is attached for consideration by the Board of Directors.

In determining the meeting dates, consideration has been given to the following events:

- Minerals Roundup, January 20-23, Vancouver, B.C.
- BC Natural Resources Forum, January 28-30, Prince George, B.C.
- Minerals North, April 29-May 1, Quesnel, B.C.
- North Central Local Government Association Convention, May 13-15, Prince George, B.C.
- Federation of Canadian Municipalities Convention, June 4-7, Toronto, ON
- Union of B.C. Municipalities Convention, September 21-25, Victoria, B.C.

Formal ratification of the proposed 2020 RDBN meeting schedule is being sought at this time.

RDBN Calendar 2020

Calendar for Year 2020 (Canada)

229



January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

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March

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29	30	31				

April

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12	13	14	15	16	17	18
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26	27	28	29	30		

May

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

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14	15	16	17	18	19	20
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28	29	30				

July

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September

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25	26	27	28	29	30	31

November

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15	16	17	18	19	20	21
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29	30					

December

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13	14	15	16	17	18	19
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27	28	29	30	31		

- | | | |
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| <ul style="list-style-type: none"> Jan 1 • New Year's Day Jan 9 • Committee Meetings Jan 20 • Minerals Roundup Jan 21 • Minerals Roundup Jan 22 • Minerals Roundup Jan 23 • Board Meeting Jan 23 • Minerals Roundup Jan 28 • BC Natural Resource Forum Jan 29 • BC Natural Resource Forum Jan 30 • BC Natural Resource Forum Feb 6 • Committee Meetings Feb 17 • Family Day Feb 20 • Board Meeting Mar 5 • Committee Meetings Mar 19 • Board Meeting Apr 2 • Committee Meetings Apr 10 • Good Friday Apr 13 • Easter Monday (Many regions) Apr 16 • Board Meeting Apr 29 • Minerals North Apr 30 • Minerals North | <ul style="list-style-type: none"> May 1 • Minerals North May 7 • Committee Meetings May 13 • NCLGA May 14 • NCLGA May 15 • NCLGA May 18 • Victoria Day (Many regions) May 21 • Board Meeting Jun 4 • Committee Meetings Jun 4 • FCM Jun 5 • FCM Jun 6 • FCM Jun 7 • FCM Jun 18 • Board Meeting Jul 1 • Canada Day Jul 16 • Board/Committee Meetings Aug 3 • Civic/Provincial Day (Northwest Territories, Nunavut) Aug 13 • Board/Committee Meetings Sep 3 • Committee Meetings Sep 7 • Labour Day Sep 17 • Board Meeting | <ul style="list-style-type: none"> Sep 21 • UBCM Sep 22 • UBCM Sep 23 • UBCM Sep 24 • UBCM Sep 25 • UBCM Oct 8 • Committee Meetings Oct 12 • Thanksgiving Day (Many regions) Oct 22 • Board Meeting Nov 5 • Committee Meetings Nov 11 • Remembrance Day (Many regions) Nov 19 • Board Meeting Dec 10 • Board/Committee Meetings Dec 24 • Office Closed Dec 25 • Christmas Day Dec 25 • Office Closed Dec 26 • Boxing Day (Many regions) Dec 28 • Office Closed Dec 29 • Office Closed Dec 30 • Office Closed Dec 31 • Office Closed |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



Regional District of Bulkley-Nechako

To: Board of Directors
From: John Illes, Chief Financial Officer
Date: November 21, 2019
Re: Income Statements for the Third Quarter 2019

Overview:

Attached to this memo are the consolidated income statement for the first nine months for the Regional District. These statements are consolidated for all departments and are based on account. That is, the total of the type of revenue or expense for the entire Regional District is shown rather than the amount spent from each department. Department statements are available if the Directors require additional information.

The receipt of the income statement for the first half, third quarter and full year by the Board is a required part of the Regional District's control and audit process.

Recommendation (All/Directors/Majority) :

"That the Board of the Regional District of Bulkley-Nechako receive the Income Statement of the Regional District for the third quarter of 2019."

Discussion:

The third quarter of the year shows that the majority of the income has been received as the Regional District receives its taxation revenue in the latter part of July through to the early part of August. Funds received through grants, fees, debt repayment recovery was reviewed and is meeting expectations. The Northern Capital and Planning Grant has not yet been realized as income in our accounting system as this grant will be "realized" when allocated by the Board as a budget amendment in December – this accounts for the \$5.2 M variance is miscellaneous revenue.

None of the expenses show variances of concern. Financial staff are watching Directors' remuneration and related benefits as there have been a greater number of meetings than originally planned for in the budget, and the Employer Health Tax (EHT) was found to apply to a greater number of directors' different categories of remuneration than originally thought. In addition, staff are monitoring employee benefits as the original budget estimate may have been low in this transition year between Medical Service Premium and Employer Health Tax. Overall employee benefits and Directors'



EHT contributions are expected to have up to a ¼% pressure on the current overall budget estimates.

Directors' Travel costs are higher than originally budgeted resulting from the increased work associated with elected positions in the North requiring travel.

Equipment maintenance is higher than expected and will be monitored. This is due to a troublesome Bobcat that has now been replaced.

Southside waste hauling is over budget as a result of a large rate increase from the private hauling contractor. Environmental Services department is assessing other hauling options.

Fraser Lake recycling is over budget and this has been recognized by the Directors in a previous meeting. A budget amendment in December will capture this additional cost.

The NESST expense is higher than the estimated budget but this cost is balanced by an equally greater amount of NESST donations received.

Similarly Interest and Bank Charges is offset by higher than average Investment Revenue. Different services borrow money from the Regional District's general reserves until taxation revenues are received in August. During this time, they are allocated an interest expense.



Regional District of Bulkley-Nechako

Income Statement

As of September 30, 2019

Department * Consolidated Departments

Acct	Revenue	Current Month	Year To Date	Year To Date	Variance	Annual Budget
				Budget	From Budget	
400001	Taxation & Service Agreement	0	75.206	19.521	55.685	107.506
400003	Parcel Taxes	0	119.729	119.729	0	119.729
400004	Electoral Area Taxation	0	6,302.419	6,372.179	(69.760)	6,372.179
400005	Municipal Taxation	0	3,955.250	3,888.527	66.723	3,888.527
410001	Investment Revenue	18.541	82.113	32.625	49.488	43.500
420001	Transfer from Capital Reserve	14.500	14.500	184.448	(169.948)	184.448
420003	Transfer from Vehicle Reserve	0	0	33.000	(33.000)	33.000
420099	Transfer from Federal Gas Tax	134.709	888.713	525.000	363.713	1,008.650
441001	Donations Received	400	59.272	40.000	19.272	40.000
442001	Federal Gas Tax Revenue	0	1,351.681	461.402	890.279	922.804
442101	Other Grant Revenue	13.068	36.992	52.813	(15.821)	965.496
442102	Grants - BC Transit	0	3.680	5.884	(2.205)	7.846
443001	Province of BC Admin Grant	0	185.000	185.000	0	185.000
443002	Rural Dividend Fund	0	132.554	0	132.554	0
443200	Infrastructure Grant	4.309	4.309	0	4.309	195.595
444001	UBCM Community Tourism Grant	0	17.727	77.998	(60.271)	77.998
445001	NDI Grants	0	25.000	82.653	(57.653)	140.653
446001	Grants in Lieu of Taxes	3.875	20.819	68.235	(47.416)	69.735
446002	Grants in Lieu of Alcan Taxes	0	0	0	0	922.805
449001	PEP Emerg. Expense Reimburse	0	35.962	450.000	(414.038)	600.000
449005	Government Grants	0	9.500	9.500	0	9.500
449015	Grants for Economic Dev. Projects	1.646	19.484	111.909	(92.425)	149.212
449099	Grant In Aid	0	3.000	0	3.000	0
450001	Fees Collected	11.929	122.740	77.750	44.990	102.525
450002	Fees Collected	(121)	67.076	69.426	(2.350)	69.613
450003	Metal Recycling Recovery	0	0	0	0	100.000
450004	Paint & Solvent Recovery	525	5.670	5.250	420	7.000
450005	Ozone Revenue	2.760	17.136	13.500	3.636	18.000
450006	Contaminated Soil Disposal	0	447	3.750	(3.303)	5.000
450007	Specified Risk Material Waste	0	0	750	(750)	1.000
450008	Construction & Demolition Waste	27.264	175.542	131.250	44.292	175.000
450009	Battery Recovery	8.694	11.190	9.000	2.190	12.000
450010	Other Recoveries	3.126	13.347	15.217	(1.870)	20.290
450020	Telus User Fees	9.799	75.976	78.750	(2.774)	105.000
450021	Business Forum Registration Fees	0	450	5.000	(4.550)	5.000
451001	Cost Sharing Municipalities	11.545	99.342	110.906	(11.565)	196.812
452001	Recycling Revenue - Houston	0	451	2.250	(1.799)	3.000
452002	Recycling Rev - Smithers/Telkwa	1.869	10.938	11.250	(312)	15.000
452003	Recycling Rev - Vanderhoof	1.217	12.287	11.250	1.037	15.000
452004	Recycling Revenue - FSJ	1.303	1.919	0	1.919	0
452005	Recycling Rev - Burns Lake	1.007	1.524	0	1.524	0
460001	Administration Recovery	1.325	26.337	12.705	13.632	17.210
460002	Office Equipment Charge Out	0	0	0	0	10.000
460003	Admin Building Replacement Char	0	0	0	0	15.000
470001	Houston Debt Repayment	0	21.062	53.318	(32.255)	164.435
470002	Smithers Debt Repayment	217.572	408.033	211.399	196.634	416.158
470003	Burns Lake Dept Repayment	0	3.820	3.820	0	19.702
470004	Fort St. James Debt Repayment	0	23.051	23.051	0	29.774
470005	Fraser Lake Debt Repayment	0	3.500	3.500	0	23.220
470008	Vanderhoof Debt Repayment	105.931	190.397	84.466	105.931	206.147
480001	Miscellaneous Revenue	5.378	114.125	5,309.387	(5,195.262)	5,334.387
490001	Transfer from Equity in TCA	0	0	0	0	1,180.685
499999	Prior Year's Surplus	0	2,313.287	2,313.601	(314)	2,313.601
	Revenue total	\$602,170	\$17,062,557	\$21,280,970	(\$4,218,413)	\$26,624,742
	Expenses					
600101	Director's Remuneration	30.378	292.575	295.996	3.421	394.595
600102	UBCM Director's Remuneration	7.520	7.520	11.280	3.760	11.280
600103	NCLGA Director's Remuneration	0	3,290	7.520	4,230	7.520
600104	FCM Remuneration	0	3,290	2,820	(470)	2,820
600105	Director's Remuneration - Minerals	0	1,175	2,115	940	2,115
600106	Minerals Roundup Remuneration	0	1,880	1,880	0	1,880
600108	Meetings with Ministers	0	0	2,000	2,000	2,000
600110	Northwest Resource B A Remuner	705	1,410	7,500	6,090	10,000
600151	Director's Remuneration	0	705	0	(705)	0
600154	Director's Remuneration	0	588	0	(588)	0
600155	Director's Remuneration	0	705	0	(705)	0
600197	Director's Accident Insurance	0	1,364	1,364	0	1,364
600198	Director's Insurance	(35)	459	0	(459)	0
600199	Directors' CPP Matching	1,329	10,973	5,100	(5,873)	6,800
600201	Director's Travel	3,543	53,083	45,869	(7,214)	59,792
600202	UBCM Director's Travel	4,281	10,869	34,540	23,671	34,540
600203	NCLGA Director's Travel	0	2,826	16,960	14,134	16,960

600204	FCM Travel	0	8,214	7,560	(654)	7,560
600205	Director's Travel - Minerals North	0	1,797	4,770	2,973	4,770
600206	Minerals Roundup Travel	0	3,074	5,440	2,366	5,440
600207	Electoral Area Directors Meeting T	148	148	0	(148)	0
600208	Meetings with Ministers - Travel	0	0	2,000	2,000	2,000
600210	NWRBA TRAVEL	764	1,821	6,000	4,179	6,000
600251	Electoral Area "A" Travel	0	1,377	2,000	623	2,000
600252	Electoral Area "B" Travel	0	250	2,000	1,750	2,000
600253	Electoral Area "C" Travel	0	0	2,000	2,000	2,000
600254	Electoral Area "D" Travel	0	245	2,000	1,755	2,000
600255	Electoral Area "E" Travel	0	591	2,000	1,409	2,000
600256	Electoral Area "F" Travel	0	0	2,000	2,000	2,000
600257	Electoral Area "G" Travel	0	0	2,000	2,000	2,000
601001	Salaries	190,612	1,697,974	1,805,087	107,113	2,406,783
601002	Election Officials Wages	106,580	929,251	1,003,429	74,178	1,337,905
601101	Employee Benefits	34,052	364,900	646,632	281,732	862,176
601102	Accident Insurance	262	3,042	3,450	408	3,765
601103	Employee WCB Premiums	5,737	53,408	0	(53,408)	0
601104	Employee MPP Benefits	25,558	228,938	0	(228,938)	0
601109	Employer Health Tax	6,708	59,356	6,074	(53,282)	8,099
601201	Accrued Overtime	3,213	46,012	43,405	(2,607)	56,730
601205	Allocation of Staff Costs fr Gen Go	0	0	0	0	(1)
601208	Training, Assessment & Governan	0	0	0	0	64,500
601209	RDBN Administration	0	0	0	0	48,500
601301	Staff Education	10,196	57,109	105,924	48,815	132,515
601401	Staff Travel	7,649	87,435	93,490	6,055	123,353
601501	Staff Functions	0	245	1,875	1,630	2,500
601701	Hiring Expense	396	13,897	40,625	26,728	44,000
601801	Association Dues	275	36,532	45,143	8,611	45,143
601901	Safety Program	790	7,720	6,570	(1,150)	8,420
602001	Utilities	7,641	124,619	136,532	11,912	182,042
603002	Office Cleaning	2,195	19,855	21,000	1,145	28,000
603004	Maintenance of Water Diversion	1,032	1,540	7,706	6,166	7,706
603005	Repairs of Map Copier	0	0	750	750	1,000
603006	Pump & Maintain Holding Tanks	0	0	375	375	500
603008	Repairs and Maintenance	4,827	59,949	151,700	91,751	202,100
603009	Parking Costs	150	1,350	1,350	0	1,800
603100	Equipment Repairs	0	10,425	28,750	18,325	38,000
603101	Equipment Maintenance	5,590	61,529	48,750	(12,779)	65,000
603103	Equipment Servicing	0	0	750	750	1,000
603201	Skidsteer Tires	12,145	41,660	41,000	(660)	52,000
603401	Final Closure	4,663	4,663	65,000	60,337	65,000
603402	Closeout Cost Conting.	0	0	15,000	15,000	20,000
603501	Post Closure	0	88	50,000	49,912	50,000
603601	Site Maintenance	45	60,645	61,500	855	82,000
603602	Clearview Access Road Main.	6,225	21,321	17,500	(3,821)	20,000
603701	Truck Maintenance WWH	7,024	30,223	55,275	25,051	73,700
603702	Trailer Maintenance WWH	3,916	28,966	40,770	11,804	54,360
604001	Computer Systems	2,274	51,702	99,344	47,642	113,840
604002	Central Computer Network	1,283	56,214	82,050	25,836	109,400
604004	Website Upgrades	0	0	4,400	4,400	5,700
604011	Website Maintenance & Upgrades	0	2,583	7,282	4,699	9,710
604012	Central Website Maintenance	0	6,670	18,750	12,080	25,000
604021	Website Content	0	0	8,275	8,275	10,700
604201	Website Content	0	0	2,500	2,500	2,500
605001	Feasibility Studies	0	0	15,093	15,093	15,093
605005	Waste Hauling - Southside	6,000	35,970	24,000	(11,970)	32,000
605006	Contribution to NW Invasive	5,003	35,106	44,500	9,394	44,500
605007	Board of Variance	0	0	900	900	1,200
605101	Equipment Fuel	9,928	68,930	88,000	19,070	117,000
605102	Truck Fuel (WWH)	11,252	103,214	107,475	4,261	143,300
605103	Lagoon Operations	0	2,520	14,592	12,072	19,456
605201	Contract Operations	0	101,020	109,849	8,829	127,474
605299	Consulting Fees	3,619	102,303	205,658	103,354	244,254
605301	Environmental Monitoring	5,269	41,712	66,439	24,727	88,585
605604	Line Flushing	0	0	5,000	5,000	5,000
605703	Fraser Lake Recycling	3,352	38,778	26,200	(12,578)	26,200
605704	Burns Lake Recycling	1,961	15,826	18,450	2,624	18,450
605705	Smithers Recycling	0	159	0	(159)	0
605706	Houston Recycling	3,265	66,232	63,750	(2,482)	85,000
605707	Vanderhoof Recycling	0	216	0	(216)	0
605708	Ft. St. James Recycling	0	8,901	5,250	(3,651)	7,000
605709	Granisle Recycling	422	3,797	3,375	(422)	4,500
605710	Telkwa Recycling	0	28	0	(28)	0
605720	Ozone Removal Charges	0	12,976	11,250	(1,726)	15,000
605730	5 R's Initiatives	0	6,635	3,750	(2,885)	5,000
605798	Recycling - Other	0	11	1,000	989	1,000
605801	Emergency Expenses	34,651	157,879	450,000	292,121	600,000
605810	Emergency Volunteer Program	368	26,121	55,000	28,879	55,000
605811	NESST Emerg Vol Prgm	0	50,873	40,000	(10,873)	40,000
605999	Project Contingency	0	4,000	163,217	159,217	217,456
606001	Communications	8,103	88,595	86,748	(1,847)	115,298
606003	Advertising	699	20,259	40,862	20,602	51,174
606004	Promotional Materials	0	4,437	7,875	3,438	13,500
606007	Local Trade Shows	0	399	2,000	1,601	2,000
606008	Public Education	0	1,004	5,250	4,246	7,000
606009	Sponsorship	3,189	16,049	44,875	28,826	54,000
607001	Legal Expense	2,645	38,407	62,513	24,106	81,513

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607002	Audit	0	22.285	26.000	3.715	26.000	
607003	Title Searches	0	(46)	2.812	2.858	3.750	
608001	Property Insurance	0	47.344	47.471	127	47.471	
608002	Liability Insurance	0	105.874	107.533	1.659	107.533	
608003	Vehicle Insurance	258	45.981	53.783	7.802	56.283	
608004	Permits & Fees	0	743	1.333	590	1.483	
609001	Supplies	748	45.695	65.990	20.295	84.520	
609002	Central Supplies Costs	300	12.286	14.659	2.373	19.545	
609003	Copying Costs	824	26.583	25.500	(1.083)	34.000	
609005	Admin Building Replacement Char	0	0	13.601	13.601	15.010	
609006	Office Equipment Charge	0	0	0	0	10.015	
609011	Supplies - Meetings	2.202	32.679	42.675	9.996	56.700	
610001	Elections	0	0	0	0	2.500	
611001	Repayment of Referendum Costs	0	13.778	13.778	0	13.778	
612100	Regional Grant in Aid	0	37.450	45.000	7.550	47.500	
612101	Grant in Aid - Area "A"	2.671	12.871	54.383	41.512	72.510	
612102	Grant in Aid - Area "B"	6.715	13.045	37.406	24.361	49.875	
612103	Grant in Aid - Area "C"	0	9.833	29.360	19.527	39.146	
612104	Grant in Aid - Area "D"	0	7.066	27.146	20.080	36.195	
612105	Grant in Aid - Area "E"	4.580	15.361	77.166	61.805	102.888	
612106	Grant in Aid - Area "F"	500	14.813	35.898	21.085	47.864	
612107	Grant in Aid - Area "G"	2.500	7.500	12.018	4.518	16.024	
612108	Arts & Culture Capital Grant	0	2.000	4.000	2.000	4.000	
612201	Annual Grant to Society	5.000	1.021.611	1.041.091	19.481	1.083.946	
612202	Annual Grant - Capital	0	35.250	35.250	0	35.250	
612203	BV Museum & Hist Soc Annual Gr	0	20.624	20.624	0	20.624	
612204	BV Arts Council Annual Grant	0	1.417	1.417	0	1.417	
612205	Annual Grant to Smithers Art Galle	0	9.296	9.296	0	9.296	
612220	Monthly Grant	102.685	936.369	952.562	16.193	1.260.618	
612221	Monthly Grant - BL Library	18.917	157.901	170.250	12.349	227.000	
612222	Monthly Grant - LD Arts Council	625	5.625	7.500	1.875	7.500	
612240	Annual Contract VBL Info Center	0	99.792	99.792	0	99.792	
612241	Annual Grant VBL for EDO	0	66.500	66.500	0	66.500	
612250	Annual Contract VBL Rural Fire	0	606.723	606.818	95	606.818	
612260	Other Grant Expenditures	0	0	75.000	75.000	100.000	
612290	Buy In Fee/ Household	0	1.356	1.356	0	1.356	
612301	Federal Gas Tax Expenditures - U	137.033	923.732	525.000	(398.732)	700.000	
612801	Special Projects	12.205	131.825	434.227	302.402	572.187	
612803	First Nations Dialogue	0	702	27.000	26.298	32.000	
612805	Stage 1 Review of SWMP	0	7.210	18.750	11.540	25.000	
612807	Carbon Emissions Reduction Initiat	0	0	102.375	102.375	136.500	
617501	PSAP/RCMP COSTS	0	26.885	57.284	30.399	57.284	
617502	FOCC Operating Costs	0	80.429	183.216	102.788	183.216	
617504	CAD/RMS Licence	0	1.540	2.898	1.358	2.898	
621208	Costs Allocated to Rural Fire Dept	0	0	0	0	(113.000)	
622001	Allocated Building Occupancy Cost	0	0	0	0	(553)	
624002	Allocated Computer Network Costs	0	0	0	0	(363)	
624012	Allocated Website Mtce & Upgrade	0	0	0	0	(55)	
629002	Allocated Central Supplies Cost	0	0	0	0	686	
770100	A.P.C. - General	0	459	750	291	1.000	
779996	Commission on Ticket Sales	1	19	50	31	50	
779999	Miscellaneous Expense	0	18.075	31.100	13.024	39.800	
780001	Capital Expenditures	124.597	914.196	1.323.457	409.261	1.323.457	
780002	Capital Expenditures	116.760	455.383	503.800	48.417	503.800	
780101	Amortization Expense	0	0	0	0	1.180.685	
781001	Contribute to Capital Reserve	0	574.780	574.780	0	574.780	
781003	Contribute to Vehicle Reserve	0	66.700	66.700	0	66.700	
781004	Contribute to Insurance Res.	0	20.011	20.011	0	20.011	
781005	Contribute to Election Reserve	0	2.000	4.000	2.000	4.000	
781007	Contribution to Operating Reserve	0	0	80.000	80.000	80.000	
781009	Contribute to Equipment Res.	0	13.000	13.000	0	13.000	
781010	Contribution to Planning Grant Res	0	0	0	0	5.210.752	
781099	Contribute to Gas Tax Reserve	0	1.351.681	461.402	(890.279)	922.804	
782001	Interest & Bank Charges	148	27.379	8.250	(19.129)	11.000	
783001	Debenture Interest - MFA	210	207.625	239.696	32.071	473.210	
783002	Short Term Financing Interest	812	7.704	7.546	(158)	10.061	
784001	Debenture Principal - MFA	33.525	215.342	222.877	7.536	565.831	
784002	Repayment of Interim Financing	25.793	205.129	231.892	26.762	309.189	
785002	Debenture Refund	0	1.036	75.000	73.964	100.000	
799999	Prior Year's Deficit	0	10.316	10.317	1	10.317	
Total Expenses			\$1,199,002	\$14,331,173	\$16,065,944	\$1,734,771	\$26,624,790
Net Income			(\$596,832)	\$2,731,384	\$5,215,026	(\$2,483,642)	(\$47)

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OCTOBER 31, 2019

File: 0280-30

Ref: 191008

Gerry Thiessen, Chairperson
and Board Members
Regional District of Bulkley-Nechako
Email: gerry.thiessen@rdbn.bc.ca

Dear Gerry Thiessen and Board Members:

I would like to thank you and your colleagues for meeting with me at the 2019 Union of British Columbia Municipalities convention to discuss some of the agricultural issues and pressures the Regional District of Bulkley-Nechako is experiencing.

During our meeting, we discussed the impacts of both Bills 15 and 52 on the Regional District. Specifically, you voiced your concerns that these regulations are not well suited to the north, well as concerns that restricting secondary dwellings in the Agricultural Land Reserve (ALR) is prohibitive to farmers. As you know, the *Agricultural Land Commission Act (ALCA)* allows additional residences to be constructed on the ALR if the Agricultural Land Commission (ALC) determines they are necessary for farm use. There is no one-size-fits-all size restriction on additional residence. The ALC uses its expertise in agriculture to decide the size of additional residence permitted, considering the unique circumstances of each application.

The changes were made to meet the B.C. government's commitment to revitalize the ALR and the ALC by reaffirming that the ALR is a provincial zone in which agriculture is recognized as the priority use, farming is encouraged, and non-agricultural uses are managed carefully. The recent amendments restored the ALR to one zone to ensure that all land within the reserve benefits from the same strong protections.

We also discussed the need to make farms sustainable, as well as the need to supplement ranching with forestry to ensure they do not disappear.

Additionally, you requested that the regional panels be continued as they allowed the ALC some flexibility in implementing regulations that took into consideration the Northern B.C. context. You also impressed upon me the importance of regional representation.

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Again, thank you for participating in this year's convention and I look forward to working with you in the future.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lana Popham".

Lana Popham
Minister

cc: Wes Shoemaker, Deputy Minister
Ministry of Agriculture

Cheryl Anderson

Subject: FW: 2019 UBCM Convention

From: Minister, ENV ENV:EX <ENV.Minister@gov.bc.ca>
Sent: October 25, 2019 10:55 AM
To: Gerry Thiessen <mayor@district.vanderhoof.ca>
Cc: Ord, Kris ENV:EX <Kris.Ord@gov.bc.ca>
Subject: 2019 UBCM Convention

Reference: 348979

October 25, 2019

Gerry Thiessen, Chair
and Directors
Regional District of Bulkley-Nechako
Email: mayor@district.vanderhoof.ca

Dear Chair Thiessen and Directors:

I am writing to follow up on my meeting with representatives from the Regional District of Bulkley-Nechako at the 2019 Union of British Columbia Municipalities (UBCM) Convention. I was pleased to have the opportunity to meet with you and discuss issues of mutual importance.

As you know, the annual UBCM Convention offers an important opportunity for local governments to have conversations and outline priorities with the provincial government. These meetings help to inform ministries on issues that matter most to British Columbians. I value these opportunities and I hope that you continue to engage with my ministry and our government on issues that matter to you and your residents so that we can continue to move forward with our goal of building a strong, sustainable, innovative economy that works for everyone.

In our meeting, we discussed the challenges of recycling in rural communities, including industrial, commercial and institutional recycling. I committed to meet with you to continue our productive dialogue and my staff will be in contact to arrange that meeting.

Sincerely,

George Heyman
Minister

cc: Kris Ord, Executive Director, Environmental Standards Branch, Environmental Protection Division,
Ministry of Environment and Climate Change Strategy



RECEIVED
OCT 29 2019
REG. DISTRICT OF
BULKLEY-NECHAKO

Reference: 249629

October 25, 2019

VIA EMAIL: lbeckett@rdffg.bc.ca; admin@nclga.ca

Lara Beckett, President
North Central Local Government Association
206 - 155 George Street
Prince George, British Columbia
V2L 1P8

Dear Lara Beckett:

Thank you for your letter of June 18, 2019, to Minister Donaldson regarding several resolutions debated at the North Central Local Government Association (NCLGA) Annual General Meeting. I have been asked to respond and apologize for the delay.

R11 Community Resilience Investment (CRI) Program – FireSmart Community Funding

The CRI was initiated in 2018 to provide funding for local governments and communities to reduce the risk and impacts from wildfire through activities based on the FireSmart principles. This application-based program includes annual intakes and, with every intake, a review is undertaken with the intent to improve the program; for example, the upper limit for FireSmart grants was increased from \$100,000 to \$150,000 for higher risk communities after the first intake.

The BC Wildfire Service (BCWS) is aware that some larger communities, in particular regional districts, have expressed concern that the current funding model may not adequately address the unique challenges of rural and geographically dispersed communities. The CRI has been developed to allow for partnerships between communities to provide greater access to existing funding. We encourage all communities to continue to work together and with our ministry staff to coordinate efforts and plans to address wildfire concerns.

I would also like to take this opportunity to confirm that, as part of the next review process, BCWS will continue to evaluate funding mechanisms to allow greater access to the CRI. The current consultation and workshops that are taking place to improve the Community Wildfire Resiliency Planning Process will also inform decisions on the CRI.

Page 1 of 3

Lara Beckett, President

R13 Stay and Defend Policy

Experiencing the impacts of a natural hazards can be extremely challenging. The province recognizes that evacuating an area due to an imminent threat is not an easy decision to make for local authorities and First Nations, but one that is made to protect life safety of the public and first responders. Remaining in place after an Evacuation Order can severely hamper response efforts, divert scarce resources, and could increase the risk to the first responders and the people that stay.

Due to the inherent risk, BCWS does not support the intent for the general public or residents to remain in place for wildfire response purposes after an Evacuation Order has been enacted. However, this should not be confused with a situation where a pre-organized group of adequately trained, resourced and practiced people can provide response services, which would be evaluated on a case-by-case basis.

Since the devastating 2017 wildfire season, BCWS has been working with stakeholders to provide additional training to increase local capacity. Additionally, we will be focusing efforts on raising awareness of the risk and danger of wildfires, while increasing information on existing tools, such as FireSmart techniques that can be used to improve the potential of property withstanding the effects of wildfires.

Our staff and technical experts are dedicated to working closely with all local authorities and First Nations to provide the most accurate, timely and relevant information to you during all phases of a crisis. BCWS and Emergency Management BC (EMBC) can assist with appropriate messaging that communicates the risks and implications of choosing not to adhere to an evacuation order.

R14 Permitting Entry into an Evacuation Order Area

Drawing upon the lessons from 2017 and 2018, it was recognized that in certain circumstances, some individuals will need to enter evacuated areas on a temporary basis. EMBC worked with communities, provincial ministries, and stakeholders to revise the *Evacuation Operational Guidelines* and to develop the *Managing Access to Areas Under Evacuation Order Guideline*. First Nations and local authority communities have been provided with a recommended, standardized approach to allowing non-response-related temporary access to evacuated areas. It is not a requirement that local authorities and First Nations follow the recommendations provided; each community will need to implement a process that works best for them. These guidelines are posted on the EMBC website at <https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/local-emergency-programs/guidelines> under the broader heading “Evacuation Guidelines,” and PDF copies were distributed to community Emergency Management contacts.

Lara Beckett, President

R18 ORV Management Framework Improvements to Facilitate Tourism

There have been several similar resolutions requesting amendments with respect to Off-Road Vehicles (ORV). As a result, the Union of BC Municipalities (UBCM) has re-initiated its ORV Local Government Working Group.

In response to this, UBCM initiated an ORV Local Government Working Group call on August 28, 2019, which was attended by a number of local governments. Municipalities that participated included: 100 Mile House, Campbell River, Chase, Chetwynd, Clearwater, Clinton, Elk Valley, Elkford, Fort St. James, Fort St. John, Greenwood, Mackenzie, Merritt, Port Hardy, Quesnel, Salmo, Salmon Arm, Sayward, Sicamous, Tahsis, Tumbler Ridge, Valemount, West Kelowna, and Zeballos. FLNRORD staff responsible for the ORV Management Framework and the *Off-Road Vehicle Act* also participated on the call.

The resolutions, including the “one permit” for multiple police detachments, require inter-ministry work and support from the ministries responsible for the *Motor Vehicle Act* and Regulations, which include the Ministry of Transportation and Infrastructure (re: highway infrastructure and road safety), the Ministry of Public Safety and Solicitor General (re: policing and driver safety), and the Ministry of Attorney General (re: ICBC).

UBCM will be scheduling a follow-up call in October 2019 with FLNRORD staff to confirm local government support and a common proposal.

R20 Fire Centre Funding

BCWS is adapting to the changing wildfire conditions by undertaking deliberate modifications to its organizational structure with the intent to increase opportunities and to gain efficiencies. Part of this organizational review was to adopt a more fluid and agile approach to allow for the early re-allocation and deployment of staff to areas with the highest need, based on the current and projected future conditions. This re-allocation process is in addition to hiring 16 new wildfire technicians to zone offices around the province.

Predicting where the next devastating wildfire season will be focused is not easy; thus, BCWS looks at its structure from a provincial perspective to ensure all areas of the province are addressed.

Again, thank you for writing and sharing the NCLGA’s views on these important issues.

Sincerely,



Paul Rasmussen
Acting Associate Deputy Minister

pc: Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource
Operations and Rural Development

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REGIONAL DISTRICT OF
BULKLEY-NECHAKO

October 1, 2019

Director Jerry Petersen
Regional District Bulkley Nechako, Electoral Area F
PO Box 820
Burns Lake, BC V0J 1E0

District of Vanderhoof,
Mayor and Council
PO Box 900
Vanderhoof, BC V0J 3A0

Dear Director Petersen and District of Vanderhoof Mayor and Council,

We are writing to you because of a concern we have about NVSS paper recycling. In 2010 we had a group of students from Nechako Valley Secondary School who were interested in making our school a more environmentally responsible place. They bought blue recycling boxes for each of our classrooms and encouraged everyone to recycle paper. Last year some of the recycling programs changed in BC and we are now no longer able to do this.

We think it is really important for young people to learn about ways to protect the environment and learn about ways to become responsible citizens. Recycling was one way we could help take care of our world's resources. Our Lifeskills students were also involved in helping collect paper and flattening cardboard for our school. This gave them a sense of purpose, taught important work skills and gave them an opportunity to be a valuable part of our school community. Many of our teachers also want to recycle in their classrooms but they are not supposed to bring their paper recycling to the Waste Transfer Station as we are now classified as an Institution under the new Recycling BC definition.

We don't understand why our teachers are limited with their efforts to help teach students about being environmentally responsible. We have students who are willing to collect paper recycling and had a system set up so that it was collected each week by community members with special needs in a work program. Our school also collects and recycles beverage cans, cardboard, batteries, cell phones, pens & markers, and ink cartridges. We would like to be able to continue recycling paper.

We are wondering what options we have for our paper and cardboard recycling program to be continued. Some communities have curbside recycling or can access other recycling options but our Waste Transfer station will not accept any ICI paper.

We would appreciate any feedback and would welcome any questions or suggestions. We really hope that we can start our school paper recycling again as it is one way for students to learn about being better global and environmentally responsible citizens, and one way that we can lessen our environmental impact on a daily basis. Sincerely,

NVSS Enviro-Vikes Student Leadership group



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NECHAKO VALLEY SECONDARY SCHOOL

2608 Bute Avenue, P.O. Box 950, Vanderhoof, BC V0J 3A0

Telephone: 250-567-2291 Fax: 250-567-2123

<http://nvss.bcschoolweb.ca>

Hailey Jeffery

Carson Baker

Ruth H.

Linnea Moutray

Bailey v

Stabby Blake

Ayley Lawrence

Jinija Mackinlay

Rzzy Racher

Rayleigh Crozier

KASITTIE KENNEDY

Sydney MacRae

Mia Moutray

Gabriel McLain

Kathy Russer



October 29, 2019

British Columbia Cattlemen's Association
#4 -10145 Dallas Drive,
Kamloops BC V2C 6T4

Dear Larry Garrett, BCCA President

Re: Request to Improve High-speed Internet in Rural Communities

On behalf of the Village of Burns Lake Council, I would like to thank you for your letter dated October 4, regarding improving high-speed internet in rural communities.

The Village of Burns Lake unanimously supports your efforts to bring high-speed internet to rural communities. Whether you are a rancher or other member of the community, the lack of high-speed internet impedes your ability to function in today's digital world.

Council would like to reiterate your stance that rural residents need high-speed internet; and that it is not just a want.

The Village of Burns Lake has supported the Regional District of Bulkley-Nechako efforts to access grant funding to bring higher speed internet to the rural electoral areas. Recently the Regional District of Bulkley-Nechako formed the *RDBN Broadband Committee*; the committee's vision is that all citizens in the RDBN will have access to high-speed internet. The Village of Burns Lake will continue to support their efforts.

Thank you for informing us of the importance of high-speed internet to the ranching community.

Sincerely,

Dolores Funk, Mayor

cc: Maja Tait, Chair UBCM
cc: Gerry Thiessen, Chair

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REGIONAL DISTRICT OF
BULKLEY-NECHAKO



Regional District of Bulkley-Nechako

Action List - July 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2019-6-3 Rural Directors Committee June 20, 2019	Burns Lake Paintball Association - Request for Grant in Aid- Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$925 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) to the Burns Lake Paintball Association for costs associated with insurance.	Cheryl/Kim	Completed	
RDC.2019-6-5 Rural Directors Committee June 20, 2019	Northern Capital Planning Grant Criteria	Staff to contact the Regional Districts of Kitimat-Stikine and Fraser-Fort George in regard to the Provincial Government's Northern Capital Planning Grant criteria and parameters; and further, that a written report be prepared to bring forward to the Provincial Government to identify the inequities of the criteria and parameters of the Northern Capital Planning Grant to Regional Districts	John	Contacted RDKS/RDFFG - Allocations in process of completion	
RDC.2019-6-6 Rural Directors Committee June 20, 2019	Northern Capital Planning Grant Criteria	Allocate the majority of the Northern Capital and Planning Grant funding for projects that benefit Electoral Areas; and further, that Electoral Area Directors have the discretion to provide funding to municipal projects that support municipal and electoral area residents.	John	Completed	hhl
RDC.2019-6-7 Rural Directors Committee June 20, 2019	Northern Capital Planning Grant Criteria	The RDBN Board of Directors at its July 4, 2019 Special Board Meeting regarding Northern Capital Planning Grant develop a funding allocation that meets the current criteria, and further, that the RDBN Board of Directors request a meeting with the Minister of Municipal Affairs and Housing in regard to changing the criteria and parameters of the Northern Capital Planning Grant for Regional Districts	John/Cheryl	Funding allocation in Progress Meeting request denied	

Regional District of Bulkley-Nechako

Action List - July 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
<p align="center">2019-9-4 Special Board Meeting July 4, 2019</p>	<p align="center">Union of BC Municipalities Meetings 2019</p>	<p>Staff request the following UBCM 2019 Minister Meetings:</p> <ul style="list-style-type: none"> • The Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development re: Timber Rights, Regional Forestry Appurtenancy, Funding for FireSmart initiatives • The Honourable Mike Farnworth, Minister of Public Safety and Solicitor General re: Emergency Program Act, Fire Safety Act, RDBN Resolutions – Disaster Relief and Recovery Funding, Permitting Entry into an Evacuation Order Area, Stay and Defend Policy • The Honourable Adrian Dix, Minister of Health re: Escalating Costs of Healthcare • The Honourable George Heyman, Minister of Environment re: EPR (ICI) • The Honourable Jinny Sims, Minister of Citizens' Services re: Broadband Strategy Plan • The Honourable Lana Popham, Minister of Agriculture re: New ALR Regulations • The Honourable Claire Trevena, Minister of Transportation and Infrastructure re: Bulkley Nechako Regional Transit and Colleymount Road • The Honourable Selina Robinson, Minister of Municipal Affairs and Housing re: Northern Capital Planning Grant criteria for Regional Districts. 	<p align="center">Cheryl</p>	<p align="center">Completed</p>	<p align="center" style="writing-mode: vertical-rl; transform: rotate(180deg);">245</p>
<p align="center">2019-9-5 Special Board Meeting July 4, 2019</p>	<p align="center">Federal Gas Tax Funds - Smithers & Area Recycling</p>	<p>Contact the Smithers & Area Recycling Society in writing to request an update on the insurance claim for the replacement of assets as a result of the fire, in particular the recycling baler, and to advise the Society of the terms of the Community Works Fund Agreement, which could result in a repayment of \$8,650 if the recycling baler is not placed back into service as per the terms of the agreement.</p>	<p align="center">Kristi</p>	<p align="center">Letter Sent</p>	
<p align="center">2019-9-7 Special Board Meeting July 4, 2019</p>	<p align="center">Parks and Recreation RFP - Northern Capital and Planning Grant</p>	<p>Contribute up to \$100,000 of Northern Capital and planning Grant funding for the RDBN Parks and Recreation Service Delivery Study Request for Proposal.</p>	<p align="center">John</p>	<p align="center">Completed</p>	
<p align="center">2019-9-8 Special Board Meeting July 4, 2019</p>	<p align="center">Northern Capital and Planning Grant - Rural and Region-Wide Allocation</p>	<p>Allocate the Northern Capital and Planning Grant (NCPG) as follows: 70% to Electoral Area priorities and 30% to region-wide priorities.</p>	<p align="center">John</p>	<p align="center">Completed</p>	

Regional District of Bulkley-Nechako

Action List - July 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-9-9 Special Board Meeting July 4, 2019	Previously Allocated Northern Capital and Planning Grant Funding	Allocate previously apportioned Northern Capital Planning Grant funding from the RDBN 30% region-wide funding allocation.	John	Completed	
2019-9-10 Special Board Meeting July 4, 2019	Emergency Water Supply for Landfill Fire Suppression - Northern Capital and Planning Grant	Allocate region-wide Northern Capital and Planning Grant funding monies up to \$73,000 for emergency water supply equipment for landfill fire suppression at Clearview and Knockholt Landfills.	John	Completed	
2019-9-11 Special Board Meeting July 4, 2019	Cluculz Lake Fire Department Service Delivery Study	Allocate \$40,000 from the Northern Capital and Planning Grant Electoral Area "F" (Vanderhoof Rural) allocation for the Cluculz Lake Fire Department Service Delivery Study.	John	Completed	
2019-10-5 Board Meeting July 18, 2019	Bulkley Valley Research Centre - Request for Grant in Aid	Write a letter and contribute \$2,450 grant in aid monies from Regional Grant in Aid for the development of a post conference podcast.	Cheryl/Kim	Completed	July 29, 2019
2019-10-7 Board Meeting July 18, 2019	Grant in Aid Applications	Write a letter and contribute to: 1. "The Burns Lake & District Seniors Society be given \$6,000 grant in aid monies from Electoral Area "B" (Burns Lake Rural) toward track resurfacing. 2. The Stuart Lake Sailing Club be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Sailing Camp. 3. The Fraser Lake Elementary Secondary School be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Track and Field Team Provincial Meet.	Cheryl/Kim	Completed	July 29, 2019 <i>CHL</i>
2019-10-8 Board Meeting July 18, 2019	Decker Lake Recreation Commission - Northern Development Application - Community Halls and Recreation Facilities	Provide notification of the RDBN Board of Directors support of the application to Northern Development Initiative Trust from the Decker Lake Recreation Commission for a grant of up to \$8,002 for the Hall Upgrade Project from the Northwest Regional Account.	Nellie	Completed	

Regional District of Bulkley-Nechako

Action List - July 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-10-9 Board Meeting July 18, 2019	Federal Gas Tax Funds - Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) - Ootsa Lake Bible Camp Society	1. Contribute up to \$15,000 of Electoral Area "B" Federal Gas Tax allocation monies and \$15,000 of Electoral Area "E" Federal Gas Tax allocation monies to the drinking water project at the Ootsa Lake Bible Camp; and further, 2. That the RDBN Board of Directors authorize the withdrawal of up to \$30,000.00 from the Federal Gas Tax Reserve Fund.	Kim/John	In Progress	
2019-10-10 Board Meeting July 18, 2019	Federal Gas Tax Funds - Electoral Area "A" (Smithers Rural) Dze L K'ant Friendship Centre (pending UBCM approval)	1. Contribute up to \$30,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Dze L K'ant Friendship Centre Society for a siding replacement project at the Dze L K'ant Friendship Centre building located on Main Street Smithers if the project is deemed to be eligible after discussion with UBCM staff; and further, 2. That the RDBN Board of Directors authorize the withdrawal of up to \$30,000.00 from the Federal Gas Tax Reserve Fund.	Kim/John	UBCM staff indicated support In Progress	
2019-10-11 Board Meeting July 18, 2019	Internet Connectivity - CRTC Grant Application	\$100,000 be provided to the CRTC Grant Application project from the general allotment (the amount allocated to projects supporting the Regional District as a whole) of the Northern Capital and Planning Grant.	John	Completed	
2019-10-15 Board Meeting July 18, 2019	2019 UBCM Convention Request for Meeting	Staff to request a meeting at the 2019 Union of B.C. Municipalities Convention with the Minister of Energy, Mines and Petroleum Resources in regard to the importance of communication and engagement at all times with local government and the role of the BC Oil and Gas Commission.	Cheryl	Completed	
2019-10-16 Board Meeting July 18, 2019	Petition Letter - Smithers Pinnacle Pellet Plant	Write a letter to the Smithers Pinnacle Pellet Plant in support of the residents concerns regarding noise emitted from the portable whole log chipper at the Plant; and further, that the letter be cc'd to the Town of Smithers.	Jason L	Completed	
2019-10-32 Board Meeting July 18, 2019	Invite the Spruce Beetle Boss to the RDBN	Invite the Spruce Beetle Boss, Ministry of Forests, Lands, Natural Resource Operations and Rural Development to a future RDBN Board Meeting	Cheryl	Completed	

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Regional District of Bulkley-Nechako

Action List - August 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Board Meeting August 15, 2019	Delegation Thank You Letters	Write a thank you letter to Samantha Charlton, Project Coordinator, Regional Adaptation and Program Manager, Farm Adaptation, BC Agriculture and Food Climate Action Initiative.	Wendy	Completed	
2019-11-6 Board Meeting August 15, 2019	Grant in Aid Applications	Write a letter and contribute the following: 1. "That the Smithers District Chamber of Commerce be given \$170.62 grant in aid monies from Electoral Area "A" (Smithers Rural) for the Environmental Business of the Year Award. 2. That the Burns Lake Public Library be given \$1,415 grant in monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for the purchase of a sea container for additional storage. 3. That the Decker Lake Recreation Commission be given \$2,500 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for upgrades to the Decker Lake Hall. 4. That the Nechako Valley Community Services Society be given \$500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for the Gala Dinner. 5. That the College of New Caledonia be given \$2,500 grant in aid monies from Electoral Area "G" (Houston Rural) for the "Paint the Lake" Retreat.	Chery/Kim	Completed	3-Sep-19
2019-11-7 Board Meeting August 15, 2019	College of New Caledonia "Roots of our Forest" Workshop - Request for Letter of Support	Provide a letter to the College of New Caledonia in support of the "Roots of our Forest" workshop/speaker series.	Wendy	Completed	16-Aug-19
2019-11-8 Board Meeting August 15, 2019	Contract Award Decision - Glacier Electric for Omineca Ski Club Trail Lighting	1. Staff to enter into and finalize contract negotiations with Glacier Electric for the Omineca Ski Club Trail Lighting Improvement project; and 2. That the Regional District of Bulkley-Nechako Board of Directors authorize staff to enter into that contract.	Nellie	In Progress	
2019-11-9 Board Meeting August 15, 2019	Village of Granisle Letter of Support Request	Provide a Letter of Support to the Village of Granisle for their Waterfront Trail Planning Project application to the BC Rural Dividend Fund.	Nellie	Completed	

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Regional District of Bulkley-Nechako

Action List - August 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-11-10 Board Meeting August 15, 2019	Regional District of Kitimat-Stikine Letter of Support Request	Provide a Letter of Support to the Regional District of Kitimat-Stikine for their Comprehensive Signage Strategy Project application to the BC Rural Dividend Fund.	Nellie	Completed	
2019-11-11 Board Meeting August 15, 2019	Burns Lake Mountain Bike Association Letter of Support Request	Provide a Partnership Letter of Support to the Burns Lake Mountain Bike Association for their Up-Track and Village Connector Project application to the BC Rural Dividend Fund.	Nellie	Completed	
2019-11-12 Board Meeting August 15, 2019	Village of Burns Lake Letter of Support Request	Provide a Letter of Support to the Village of Burns Lake for their Tourism Master Plan and Mobile Visitation Center Project application to the BC Rural Dividend Fund.	Nellie	Completed	
2019-11-13 Board Meeting August 15, 2019	Chinook Community Forest 2019 Dividend	Return \$5,000 to each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) Grant in Aid; and, Contribute \$2,680.23 to the Chinook Community Fund Society.	John	Completed	
2019-11-17 Board Meeting August 15, 2019	Fort Fraser Local Commission Recommendation - BC ONE Call Agreement	Enter into an agreement with BC ONE Call for the Fort Fraser Utility Service Area.	Janette/Rory	In Progress	
2019-11-18 Board Meeting August 15, 2019	Authorize to Proceed with Purchase of Capital Equipment - Two Tractors with a Frontend Loader	Staff to purchase the two Tractors from Huber Farm Equipment for a total cost not to exceed \$120,000.	Rory	Completed	

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Regional District of Bulkley-Nechako

Action List - August 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-11-30 Board Meeting August 15, 2019	Thompson-Nicola Regional District - Request that Chair be Signatory on ICI Recycling Letter to Minister Heyman	Provide notification to the Thompson-Nicola Regional District regarding the authorization Chair Thiessen to be a signatory to the TNRD letter to the Honourable George Heyman, Minister of Environment and Climate Change Strategy; and further, that the RDBN participate in a representative group to attend a single meeting with Minister Heyman at the 2019 UBCM Convention.	Wendy	Completed	August, 2019
2019-11-35 Board Meeting August 15, 2019	Smithers Christian Reformed Church - Request for Grant in Aid - Electoral Area "A" (Smithers Rural)	Write a letter and contribute to the Smithers Christian Reformed Church \$2,500 grant in aid monies from Electoral Area "A" (Smithers Rural) towards the purchase of a dishwasher.	Cheryl/Kim	Completed	September 3, 2019
2019-11-36 Board Meeting August 15, 2019	Lakes District Fair Association - Request for Grant in Aid - Electoral Areas "B" (Burns Lake Rural) & "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute to the Lakes District Fair Association \$1,500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with insurance costs.	Cheryl/Kim	Completed	September 3, 2019
2019-11-37 Board Meeting August 15, 2019	Invitation to the 6th Annual Resource Breakfast Series - September 2019 hosted During the 2019 UBCM Convention	Register the following attendance at the 6th Annual Resource Breakfast Series: -Directors Greenaway and Newell at the Mining Sector Breakfast Tuesday, September 24, 2019 -Director Parker at the Energy Sector Breakfast, Thursday, September 26, 2019 -Directors Layton and Lambert at the Forestry Sector Breakfast Friday, September 27, 2019.	Wendy	Completed	August 16, 2019
2019-11-39 Board Meeting August 15, 2019	Rio Tinto's Water Engagement Initiative	Write a letter to the Director and Comptroller of Water Rights, Water Management Branch, Ministry of Forests, Lands, Natural Resource Operations and Rural Development regarding the need for the Province to increase participation in Rio Tinto's Water Engagement Initiative and in support of the District of Vanderhoof's letter; and further, that the letter be cc'd to the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD), the Honourable Jonathan Wilkinson, Minister of Fisheries and Oceans Canada, Eamon O'Donoghue, Assistant Deputy Minister, FLNRORD, Cheslatta Carrier Nation, Skin Tye First Nation, Nee Tah Buhn Band, Nadleh Whut'en First Nation, Stellat'en First Nation and Saik'uz First Nation.	Wendy/Jason L	Completed	August 21, 2019

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Regional District of Bulkley-Nechako

Action List - August 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-11-40 Board Meeting August 15, 2019	Cell Phone Signage for the Southside of François Lake	Write a letter of support to the Chinook Emergency Response Society to install its cell phone signage along Ministry of Transportation and Infrastructure right of way on the Southside of Francois Lake.	Curtis/Wendy	Met with Carl Lutz, District Manager Skeena Bulkley Ministry of Transportation and Infrastructure	
BBC.2019-1-5 Broadband Committee Meeting August 28, 2019	Subject Matter Experts and Project Management	TANex continue on a month to month basis to provide subject matter expertise and project management under the direction of the Broadband Committee at rates presented as outlined in the January 14, 2019 TANex report.	John	On going	
BBC.2019-1-6 Broadband Committee Meeting August	CIRA Speed Test	Staff to secure the CIRA Speed Test platform at a cost of \$3,000 for one year allocated to the Northern Capital Planning Grant Boardband apportionment.	John	Completed	
BBC.2019-1-7 Broadband Committee Meeting August 28, 2019	Meeting with Major Internet Providers and Non-Disclosure Agreements	<ol style="list-style-type: none"> 1. Staff to arrange meetings between the Broadband Committee and the major telecoms as well as the local internet providers, and other interested stakeholders, and that where possible, the meetings to be held in Vancouver are arranged during UBCM 2019 week to minimize travel costs; and 2. Further, that the Broadband Committee recommend that the Regional District of Bulkley-Nechako Board of Directors enter into non-disclosure agreements with telecommunications companies when requested. 	John	In Progress	

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Regional District of Bulkley-Nechako

Action List - September 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Forestry Committee Meeting September 5, 2019	Delegation Thank You Letters	Write a thank you letter to John Pousette, Provincial Bark Beetle Coordinator, Office of the Chief Forester Division and Ken White, Entomologist-Skeena, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.	Wendy	Completed	
F.C.2019-3-3 Forestry Committee Meeting September 5, 2019	Forestry Policy Engagement Session	Write a letter to Eamon O'Donoghue, Assistant Deputy Minister providing feedback in regard to the inconsistent format and reporting afterwards of the Interior Forest Renewal Engagement Sessions held throughout the Region.	Cheryl	Completed	9-Sep-19
RTC.2019-2-3 Regional Transit Committee Meeting September 5, 2019	Fort St. James Intercommunity Transit Feasibility Review	Staff to work with BC Transit and the RDBN Finance Department in regard to the Fort St. James Intercommunity Transit Feasibility Review.	Deneve/Cheryl	In Progress	
WMC.2019-4-3 Waste Management Committee Meeting September 5, 2019	Extended Producer Responsibility (EPR) Programs - RDBN Transfer Stations	Staff to investigate new and existing Extended Producer Responsibility (EPR) Programs at RDBN Transfer Stations including a complete cost analysis.	Janette/Rory	In Progress	
WMC.2019-4-4 Waste Management Committee Meeting September 5, 2019	RDBN Policy RE: Proclamations	Staff to draft an RDBN Proclamation Policy that identifies that the Board does not support the practice of issuing proclamations.	Cheryl	Completed	
RDC.2019-7-3 Rural Directors Committee Meeting September 5, 2019	Distribution of Northern Capital and Planning Grant	That the "Rural" portion of the Northern Capital and Planning Grant be allocated as per Option 2 (1/2 Fixed and 1/2 by Population) in the August 19, 2019 staff report.	John	Completed	

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Regional District of Bulkley-Nechako

Action List - September 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
BBC.2019-1-3 Broadband Committee Meeting September 19, 2019	Project Priority Setting	That connectivity be brought to all areas that do not currently have services.	John	On going	
2019-12-6 Board Meeting September 19, 2019	Proposed BC Caribou Recovery - Herd Planning Session	That staff perform a Doodle Poll to determine the preferred date to schedule the Proposed BC Caribou Recovery – Herd Planning Session. Further, that the Board authorize attendance of Directors to the session to be held at the Regional District of Bulkley-Nechako Office on the preferred date.	John	Completed	Scheduled for October 31, 2019
2019-12-7 Board Meeting September 19, 2019	BC Rural Conference - October 7-8, 2019, Kelowna, B.C.	Register and travel arrangements for the Chair and Rural Directors wishing to attend the BC Rural Conference October 7-8, 2019 in Kelowna, B.C.	Wendy/Ger	Completed	
2019-12-13 Board Meeting September 19, 2019	Community Emergency Preparedness Fund - Volunteer & Composite Fire Departments Equipment and Training	1. Apply to UBCM for the Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment and Training Program to seek funding to establish a central cache of specialized fire department training equipment and props. 2. That the Board authorize the Chair and CAO to enter into a contract with Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment and Training Program should the funding be approved and provide overall grant management for the project.	Jason BI/DebJM	Application Submitted	
2019-12-14 Board Meeting September 19, 2019	Community Resiliency Investment Program - FireSmart Community Funding & Support	1. That the Board supports applying to UBCM for the Community Resiliency Investment – FireSmart Community and Supports Funding Program to seek funding for a seasonal FireSmart Educator position. 2. That the Board authorize the Chair and CAO to enter into a contract with Community Resiliency Investment – FireSmart Community and Supports Funding Program should the funding be approved and provide overall grant management for the project.	Jason BI/DebJM	Application Submitted	

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Regional District of Bulkley-Nechako

Action List - September 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-12-15 Board Meeting September 19, 2019	Southside Fire Department Maintenance Reserve	Withdraw of \$6,653.16 from the Southside Fire Department Repairs and Maintenance Reserve for the purchase of new storage lockers.	John	On going	
2019-12-20 Board Meeting September 19, 2019	Temporary Use Permit G-01-19 (CGL Huckleberry Multi-Use Site) - Electoral Area "G"	1. That the Board direct staff to send the September 19, 2019 letter to the Environmental Assessment Office and the Oil and Gas Commission regarding Northern Health's request for a site-specific Health and Medical Services Plan as mentioned in the Northern Health Authority referral response letter to the RDBN dated August 12, 2019." 2. "That the Board direct staff to send the following Supplementary Agenda Items to the Environmental Assessment Office and the BC Oil and Gas Commission: - Referral Comments - Ministry of Forests, Lands, Natural Resource Operations and Rural Development - Referral Comments - Concerned Citizens of Morice River FSR.	Jason L	Completed	
2019-12-24 Board Meeting September 19, 2019	Parks and Recreation Service Delivery Study	Staff to enter into a contract with Dynamic Planning and Engagement for the completion of Parks and Recreation Service Delivery Study.	Jason L	Completed	
2019-12-26 Board Meeting September 19, 2019	Town of Smithers Rezoning and OCP Amendment Bylaws No. 1874 and 1875	That the Board direct staff to respond to the Town of Smithers that the RDBN has no comment or concerns with Rezoning and OCP Amendment Bylaw No. 1874 and 1875." And further, that the Board recommends that the Town of Smithers consider updating its Noise Bylaw to ensure minimum and acceptable noise impacts as a result of changes to zoning and development.	Jason L	Completed	
2019-12-39 Board Meeting September 19, 2019	Ministry of Agriculture - Public Engagement - Supporting B.C. Farmers	Register Director Parker, Chair Agriculture Committee or an Alternate to attend the Ministry of Agriculture's Public Engagement Session Supporting B.C. Farmers October 3, 2019 in Prince George, B.C.	Debbie	Completed	

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