



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
REGIONAL TRANSIT COMMITTEE
AGENDA
Thursday, October 01, 2026**

CALL TO ORDER

AGENDA & SUPPLEMENTARY AGENDA

October 1, 2026

Approve

MINUTES

Regional Transit Committee Meeting Minutes - November 6, 2025

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Approve

REPORTS

Deneve Vanderwolf, Regional Transit Coordinator - Bulkley-Nechako Regional Transit Report

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Receive

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT



REGIONAL DISTRICT OF BULKLEY-NECHAKO
REGIONAL TRANSIT COMMITTEE
MINUTES

Thursday, November 06, 2025

Directors Present: Chair Mark Parker
 Gladys Atrill - via Zoom
 Shane Brien
 Leroy Dekens
 Martin Elphee
 Judy Greenaway
 Clint Lambert
 Linda McGuire
 Shirley Moon - via Zoom
 Kevin Moutray - via Zoom
 Chris Newell
 Michael Riis-Christianson
 Stoney Stoltenberg
 Sarrah Storey
 Henry Wiebe

Directors Absent:

Alternate Directors:

Staff: Curtis Helgesen, Chief Administrative Officer
 Cheryl Anderson, Director of Corporate Services
 John Illes, Chief Financial Officer
 Jason Llewellyn, Director of Planning and
 Development Services - via Zoom
 Wendy Wainwright, Deputy Director of Corporate
 Services
 Deneve Vanderwolf, Planning Technician/Regional
 Transit Coordinator - via Zoom

Others: Lara Beckett, Chair, Regional District of Fraser-Fort
 George
 David Bradsaw, Manager, Transportation &
 Technical Services, City of Prince George - arrived
 at 1:01 p.m., left at 1:19 p.m.
 Michael O'Halloran, Government Relations Liaison,
 BC Transit

Thursday, November 06, 2025

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Daniel Pearce, Transit Planner, Transportation & Technical Services, City of Prince George - left at 1:20 p.m.

CALL TO ORDER

Chair Parker called the meeting to order at 1:00 p.m.

*** AGENDA**

November 6, 2025

2025-RTC-001

Moved by Director McGuire

Seconded by Director Lambert

That the Regional Transit Committee Agenda for November 6, 2025 be approved.

CARRIED UNANIMOUSLY

MINUTES

Regional Transit Committee Meeting Minutes - May 9, 2024

2025-RTC-002

Moved by Director Brienien

Seconded by Director Elphee

That the Regional Transit Committee Meeting Minutes of May 9, 2024 be received.

CARRIED UNANIMOUSLY

DELEGATIONS

BC Transit - via Zoom

Matt O'Halloran, Government Relations Manager

Re: Update

Chair Parker welcomed Matt O'Halloran, Government Relations Manager, BC Transit.

Mr. O'Halloran provided a PowerPoint Presentation.

Thursday, November 06, 2025

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- Introduction
- BC Transit Overview
 - Partnership Model
 - Shared Services Model
- System Overview
 - Annual Transit Boardings
 - Route Statistics
 - Annual Performance Summary
 - Supporting Ridership Growth - Priorities for Riders
- Bus Replacements
 - (3) LD International replacements
 - July 2026
 - Units 3035-3037
- Moving Forward
 - Annual Operating Agreement - Spring, 2026
 - Bus Replacements - July, 2026.

The following was discussed:

- How Ridership Targets are determined and achieved
 - Mr. O'Halloran indicated targets can be ambitious and are dependent on up coming budgets
 - Targets are determined in relation to ridership and demand year over year where priorities are determined and a business case can be established
- Bus replacement
 - Same size as the current buses
 - Bus ridership exceeding bus capacity and bus pass-ups of riders
 - Mr. O'Halloran indicated BC Transit continues to consider planning and projections for bus capacity and ridership
 - Current capacity of buses - 30 riders
- RDBN staff have requested BC Transit consider upgrading the bus size between Vanderhoof and Prince George to address the number of pass-ups of riders
- Staff will provide ridership information to the Committee members.

Thursday, November 06, 2025

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REPORTS

Jason Llewellyn, Director of Planning and Development Services - Bulkley-Nechako Regional Transit Service Update

Moved by Director Storey

Seconded by Director Elphee

That the Committee receive the Director of Planning and Development Services' Bulkley-Nechako Regional Transit Service Update memorandum.

CARRIED UNANIMOUSLY

Discussion took place regarding the bus stop change near the University of Northern BC Hospital in Prince George and Committee Terms of Reference (ToR). Staff will bring forward the (ToR) at a future meeting.

Lara Beckett, Chair and Director, Electoral Area C Nechako River-Chilako, Regional District of Fraser-Fort George requested a breakdown of riders at each stop. Staff will provide the information.

ADJOURNMENT

2025-RTC-003

Moved by Director Brien

Seconded by Director Stoltenberg

That the meeting be adjourned at 1:24 p.m.

Mark Parker, Chair

Wendy Wainwright, Deputy Director of Corporate Services



Regional District of Bulkley-Nechako Regional Transit Committee

To: Chair and Committee
From: Deneve Vanderwolf, Regional Transit Coordinator
Date: October 1, 2026
Subject: **Bulkley-Nechako Regional Transit Report**

RECOMMENDATION: (all/directors/majority)

Receive

Please receive this report as an update on the RDBN's Regional Transit Service. The annual operating agreement with BC Transit is attached.

Bus Replacements

The Bulkley-Nechako Regional Transit Service received three new buses that went into service in April of 2026. Approximately 40% of the cost of the new busses was funded by the federal government through the Investing in Canada Infrastructure Program (ICIP), with the remaining 60% funded by the Province. There are no lease fees being charged to local partners for these buses.

The new buses are 2026 International models and will replace the existing 2018 International buses. Since the engine, transmission, overall vehicle size, and weight are largely the same as the outgoing buses, fuel consumption is expected to remain comparable. From a maintenance perspective, the new buses should result in some cost savings, as newer vehicles typically require less unscheduled maintenance during the early years of service.



The new buses also include several enhancements for both safety and customer experience.

- Three-point seat belts, an improvement over the two-point seat belt system.
- White Luminator destination signs which are easier for customers to read, particularly in low-light conditions, compared to the old lighting.
- Vinyl seats which are easier to clean and maintain than the older cloth seats.

According to the manufacturer, the expected service life of the new buses is seven years, compared to six years for the buses they are replacing.

Ridership

Ridership on the Bulkley-Nechako Regional Transit system for 2025 and 2026 is shown in the below tables.

Route 161 ridership is relatively unchanged between 2025 and 2026. There are concerns regarding bus capacity on the portion of the run between Vanderhoof and Prince George. Staff have had discussions with BC Transit and the operating company regarding the need to better track pass-ups and over capacity bus operation to allow for a better understanding of the issue.

Route 162 ridership is increasing with most riders boarding the bus between Houston and Smithers.

2026 Ridership Table

	1st Quarter			2nd Quarter			3rd Quarter		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Route 161 Burns Lake - Prince George									
Electoral Area "B" Burns Lake Rural/Wet'suwet'en First Nation	4	4	18	12	4	5	19	10	
Burns Lake/Lake Babine Nation/Burns Lake Band	115	58	95	110	120	107	100	127	
Electoral Area "D" Fraser Lake Rural/Stellat'en First Nation/Nadleh Whut'en/Endako, Fort Fraser	24	24	31	24	20	34	25	22	
Fraser Lake	46	23	32	46	35	38	44	38	
Vanderhoof	34	27	37	63	36	74	48	47	
RDFFG - Electoral Area "C" (Beverly)	1	0	1	0	1	1	2	0	
Prince George	174	105	177	159	193	169	169	208	
Total Passenger Boardings	398	241	391	414	409	428	407	452	0
Route 162 Burns Lake - Smithers									
Electoral Area "B" Burns Lake Rural/Wet'suwet'en First Nation	4	4	4	4	2	8	4	5	
Burns Lake/Lake Babine Nation/Burns Lake Band	16	14	30	17	29	29	54	44	
Electoral Area "G" Houston Rural (Topley)	0	0	2	1	0	3	1	0	
Houston	102	96	126	100	136	121	132	142	
Electoral Area "A" Smithers Rural (Quick on-demand stop)	0	0	0	0	0	0	1	1	
Telkwa	2	3	8	1	4	3	10	15	
Smithers	121	98	150	125	135	131	173	136	
Total Passenger Boardings	245	215	320	248	306	295	375	343	0
162 Midday Run- Departs Smithers 11:30 am									
Departs Houston at 1:00 pm									
Houston	10	19	21	20	11	19	29	29	
Electoral Area "A" Smithers Rural (Quick on-demand stop)	0	0	0	0	0	0	0	0	
Telkwa	7	3	0	1	1	3	0	0	
Smithers	28	39	27	32	41	42	52	41	
Total Passenger Boardings	45	61	48	53	53	64	81	70	0

2025 Ridership Table

2025 Ridership												
	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Route 161 Burns Lake - Prince George												
Electoral Area "B" Burns Lake Rural/Wet'suwet'en First Nation	14	1	6	3	1	13	10	12	1	6	11	7
Burns Lake/Lake Babine Nation/Burns Lake Band	120	106	109	109	132	110	131	111	114	88	102	124
Electoral Area "D" Fraser Lake Rural/Stellat'en First Nation/Nadleh Whut'en/Endako, Fort Fraser	31	18	31	21	20	14	24	31	25	38	25	33
Fraser Lake	33	37	44	23	46	35	43	29	45	52	41	43
Vanderhoof	40	36	42	49	53	44	44	45	37	57	52	64
RDFFG - Electoral Area "C" (Beaverly)	0	2	2	0	6	0	0	4	0	0	1	0
Prince George	206	129	181	188	195	212	198	174	186	175	192	214
Total Passenger Boardings	444	329	415	393	453	428	450	406	408	416	424	485
Route 162 Burns Lake - Smithers												
Electoral Area "B" Burns Lake Rural/Wet'suwet'en First Nation	3	0	2	2	9	4	6	2	1	0	1	2
Burns Lake/Lake Babine Nation/Burns Lake Band	17	13	25	22	20	12	13	18	3	14	14	20
Electoral Area "G" Houston Rural (Topley)	0	0	0	0	0	0	0	0	1	0	0	0
Houston	93	95	101	95	126	126	120	88	121	117	108	83
Electoral Area "A" Smithers Rural (Quick on-demand stop)	0	0	0	0	1	0	0	0	0	0	0	0
Telkwa	2	2	4	3	10	8	9	4	4	4	10	3
Smithers	85	102	107	124	143	134	127	100	112	98	105	87
Total Passenger Boardings	200	212	239	246	309	284	275	212	242	233	238	195
162 Midday Run - Departs Smithers 11:30 am Departs Houston at 1:00 pm												
Houston	14	20	24	17	30	23	15	16	8	22	16	12
Electoral Area "A" Smithers Rural (Quick on-demand stop)	0	0	0	0	0	0	0	0	0	0	0	0
Telkwa	2	1	4	3	8	4	0	0	2	0	0	0
Smithers	22	32	21	36	37	25	38	18	22	30	37	24
Total Passenger Boardings	38	53	49	56	75	52	53	34	32	52	53	36

Transit Budget

Below is the budget for the Bulkley-Nechako Regional Transit Service. It is noted that the service relies upon an annual contribution of \$75,000 from the Northwest Revenue Sharing fund (RBA), and an annual \$50,000 contribution from the City of Prince George. Staff anticipate bringing forward a report in the new year regarding the long term financing of the service.

REGIONAL DISTRICT OF BULKLEY NECHAKO

Regional Transit Service

BYLAW 2055 (1790) LIMITATION \$115,000

TAXATION BASED ON POPULATION

ALL MUNICIPALITIES

8203

Five Year Financial Plan:

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2026 To Date	2027 Budget	2028 Budget	2029 Budget	2030 Budget
REVENUE:										
400002 All Municipalities	89,529	87,118	82,918	82,918	81,768	81,768	81,517	89,185	96,273	103,574
400001 Revenue Service Agreement	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500
420003 Withdrawal from Operational Reserves		20,000	20,000							
443006 Northwest Revenue Sharing			75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
442101 Grants		15,011								
442102 Grant - BC Transit	13,918	9,445	11,500	9,640	10,000	4,720	10,000	10,000	10,000	10,000
450018 User Fees	25,105	29,960	28,000	25,826	26,000	24,253	26,000	26,000	26,000	26,000
446001 Grants in Lieu of Taxes	1,228	1,166	1,000	1,152	1,000	105	1,000	1,000	1,000	1,000
499999 Prior Year's Surplus	35,506	13,829	0	0	0					
TOTAL REVENUE.....	217,786	229,030	270,918	247,036	246,268	238,346	246,017	253,685	260,773	268,074
EXPENDITURE:										
601001 Salaries	16,781	33,553	30,008	30,285	23,323	15,574	24,023	24,744	25,486	26,250
601101 Benefits	7,851	8,836	11,321	9,486	9,590	4,327	9,877	10,174	10,479	10,793
609001 Supplies		31	250	6	250		250	250	250	250
609011 Meeting Expenses			100		100		100	100	100	101
Agreement with BC Transit (Year 2027 estimate is solely based on the same cost sharing agreement with senior government)										
612206 sharing agreement with senior government)	164,182	177,969	198,121	183,615	188,461	118,990	194,688	201,339	207,379	213,601
781005 Contribution to Legal Reserve										
781007 Contribution to Operating Reserve										
679996 Commission on Ticket Sales	43	27	32	23	32	96	32	32	32	32
651010 Administration Service Charge	11,784	12,675	14,388	14,388	13,303	13,303	13,303	13,303	13,303	13,303
651014 Shared Services	3,316	7,387	5,251	5,251	3,744	3,744	3,744	3,744	3,744	3,744
799999 Prior Year Deficit			11,447	11,447	7,466	7,349				
TOTAL EXPENDITURE.....	203,957	240,477	270,918	254,502	246,268	163,383	246,017	253,685	260,773	268,074
Revenues minus Expenditures	13,829	(11,447)	-	(7,466)	-	74,963	-	-	-	-

ATTACHMENTS:

- Annual Operation Agreement 2026/2027

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:

1. Relationships with First Nations

Additionally, the recommendation supports the following objective(s) related to this Focus Area(s):

1.3 Investigate and identify opportunities for the RDBN to provide specific services to First Nations.

ANNUAL OPERATING AGREEMENT

between

Regional District of Bulkley-Nechako

and

British Columbia Transit

Effective
April 1, 2026

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ANNUAL OPERATING AGREEMENT

April 1, 2026 – March 31, 2027

BETWEEN: Regional District of Bulkley-Nechako
(the "Municipality")

AND: British Columbia Transit
(the "Authority")

WHEREAS the Authority is authorized to contract for transit services for the purpose of providing and maintaining those services and facilities necessary for the establishment, maintenance and operation of a public passenger transportation system in the Transit Service Area;

WHEREAS the Municipality is authorized to enter into one or more agreements with the Authority for transit services in the Transit Service Area;

WHEREAS the parties hereto have entered into a Transit Service Agreement which sets out the general rights and responsibilities of the parties hereto;

WHEREAS the Municipality and the Authority are authorized to share in the costs for the provision of a Public Passenger Transportation System pursuant to the *British Columbia Transit Act*;

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Transit Service Agreement, the specific terms and conditions for the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants hereinafter contained, the parties covenant and agree with each other as follows:

SECTION 1: DEFINITIONS

Unless agreed to otherwise in the Annual Operating Agreement, the definitions set out in the Transit Service Agreement shall apply to this Annual Operating Agreement including:

- a) "*Annual Operating Agreement*" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendments negotiated and entered into by the parties subsequent hereto;
- b) "*Transit Service Agreement*" shall mean the Transit Service Agreement between the parties to this Annual Operating Agreement, including any amendments made there to;
- c) "*Incurred*" means an event or transaction has taken place for which an obligation to pay exists, even if an invoice has not been received, such that the underlying evidence indicates there is little or no discretion to avoid the obligation. The value of the obligation is to be calculated in accordance with recognized Canadian accounting standards.

SECTION 2: INCORPORATION OF SCHEDULES

All schedules to this agreement are incorporated into the agreement, and form part of the agreement.

SECTION 3: INCORPORATION OF THE TRANSIT SERVICE AGREEMENT

Upon execution, this Annual Operating Agreement shall be deemed integrated into the Transit Service Agreement and thereafter, the Transit Service Agreement and Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the *British Columbia Transit Act*, as amended from time to time.

SECTION 4: TERM AND RENEWAL

- a) The parties agree that the effective date of this agreement is to be April 1, 2026, whether or not the agreements have been fully executed by the necessary parties. Once this agreement and the associated Transit Service Agreement are duly executed, this agreement will replace all provisions in the existing Transit Service Agreement and Master Operating Agreement with respect to the rights and obligations as between the Authority and the Municipality.
- b) Upon commencement in accordance with Section 4(a) of this agreement, the term of this agreement shall be to March 31, 2027, except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Transit Service Agreement shall likewise be so terminated or not renewed, as the case may be.
- c) Either party may terminate this agreement as follows:
 - i. Cancellation by the Authority: In the event that the Authority decides to terminate this Agreement for any reason whatsoever, the Authority shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 11.
 - ii. Cancellation by the Municipality: In the event that the Municipality decides to terminate this Transit Service Agreement for any reason whatsoever, and by extension, the Annual Operating Agreement, the Municipality shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 11.

SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

This Agreement and the parties hereto are subject to the provisions of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Any information developed in the performance of this Agreement, or any personal information obtained, collected, or stored pursuant to this Agreement, including database information, shall be deemed confidential and subject to the provisions of FOIPPA, including the handling, storage, access and security of such information. Confidential information shall not be disclosed to any third party except as expressly permitted by the Authority or pursuant to the requirements of FOIPPA.

SECTION 6: SETTLEMENT OF DISPUTES

In the event of any dispute arising between or among the parties as to their respective rights and obligations under this Agreement, or in the event of a breach of this Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to all parties involved, any party shall be entitled to give to the other notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 7: MISCELLANEOUS PROVISIONS

- a) Amendment: This agreement may only be amended in writing as signed by the Municipality and the Authority and specifying the effective date of the amendment.
- b) Assignment: This Agreement shall not be assignable without prior written consent of the parties.
- c) Enurement: This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
- d) The parties agree that this agreement is in substantial compliance with all relevant legislative requirements to establish the rights and obligations of the parties as set out in the *British Columbia Transit Act*.

SECTION 8: LOCAL CONTRIBUTIONS AND RESERVES

British Columbia Transit service is provided using a cost-sharing model. Where any transit-related contributions are received and/or third-party revenues are earned that are in excess of expenses, the Authority is required to hold these excess funds in a reserve account for use against transit-related expenditures in future years. When unanticipated expenditures occur that were not included in the budget and cannot be covered by reserves, the Authority will seek to recover these based on the cost-sharing ratios between the Municipality and the Authority.

Eligible Operating Expenses

The Authority will invoice the Municipality and collect on monthly invoices based on incurred eligible operating expenses to provide Transit Service. Eligible operating expenses are comprised of the following costs of providing Public Passenger Transportation Systems:

- a) *For Conventional Transit Service:*
 - i. the operating costs for providing Conventional Transit Service excluding interest and amortization;
 - ii. the amount of any operating lease costs of BC Transit for Conventional Transit Services;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
 - iv. an amount of the annual operating costs of the Authority not exceeding those costs payable under an Annual Operating Agreement.
- b) *For Custom and Paratransit Transit Service:*
 - i. the operating costs for providing Custom Transit Service excluding interest and amortization, but including the amount paid by the Authority to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
 - ii. the amount of any operating lease costs of the Authority for Custom Transit Service;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement; and
 - iv. an amount of the annual operating costs of the Authority not exceeding those costs payable under an Annual Operating Agreement.
- c) Eligible operating expenses exclude the costs of providing third-party 100%-funded services.
- d) Annual operating costs of the Authority are operations, maintenance and administration costs that are for the shared benefit of all transit systems operated by the Authority. These costs are allocated to each transit system on a pro rata basis, based on the nature of the costs.

Lease Fees

The Authority will invoice the Municipality and collect on monthly invoices for lease fees on tangible capital assets owned by the Authority that are used in the provision of transit service. Lease fees are comprised of the following:

- a) The Municipality's fee for use of the asset, including for the costs of acquisition, construction, development and betterment of the asset and the costs of installing the asset at the location and condition necessary for its intended use;
- b) Debt financing and risk-related charges or costs payable on assets;
- c) Payment into a reserve fund for preventative maintenance and major repair of assets owned or leased by the Authority;
- d) Amounts sufficient for the Authority to recover all other costs relating to the asset, including, but not limited to taxes and administrative charges.

Where lease fees are received that exceed actual asset-related expenses in any given period, these will be placed in a pooled reserve. This reserve will be used to offset against future lease fees as outlined above.

Reserve Funds

The Authority will establish the following for each transit system to record the contributions that have been received but not yet earned as follows:

- a) **Local Transit Fund:** Contributions by the Municipality towards eligible operating expenses that have been received but not matched with a Provincial share contribution will be deferred in the Local Transit Fund.
 - i. Any expenditure of monies from the Local Transit Fund will:
 - 1. only be credited towards the Municipality's share of expenses for the transit system for which it was collected.
 - 2. be applied to reduce Municipal invoices at the discretion of the Municipality as agreed to under the Annual Operating Agreement or amendments as required.
 - ii. The Local Transit Fund may be used towards lease fees.
 - iii. The Authority will provide a quarterly statement of account of the Local Transit Fund balance including contributions, amounts utilized and interest earned.

SECTION 9: GOVERNING LAW

This agreement is governed by, and shall be construed in accordance with, the laws of the Province of British Columbia, with respect to those matters within provincial jurisdiction, and in accordance with the laws of Canada with respect to those matters within the jurisdiction of the Government of Canada.

SECTION 10: COUNTERPARTS

This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or PDF copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.

SECTION 11: NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a designated officer of the parties hereto to whom it is addressed where an electronic signed document is emailed to the parties or if mailed by prepaid registered mail to the Authority at:

British Columbia Transit
c/o Executive Assistant, Strategy, Planning and Public Affairs
PO Box 9861
520 Gorge Road East
Victoria, BC V8W 9T5

and to the Municipality at:

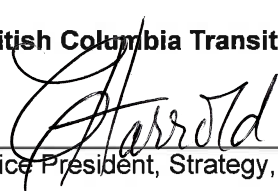
Regional District of Bulkley-Nechako
37 3rd Avenue
Burns Lake, BC V0J 1E0

and, if so mailed, shall be deemed to have been received five (5) days following the date of such mailing.

IN WITNESS WHEREOF, the parties have hereunto set their hand this _____ day of _____, 2026.

Regional District of Bulkley-Nechako




British Columbia Transit


Vice President, Strategy, Planning and Public Affairs


Vice President, Finance and Chief Financial Officer

SCHEDULE A: FARES

Passenger Categories: There shall be the following passenger categories:

- a) Child - a person who is under six (6) years of age.
- b) Student - a person, other than a child, who is:
 - a) under the age of 21 years; and
 - i. regularly attending classes at a public or private school at or below the level of Grade 12; and
 - ii. the holder of a current Student I.D. Card or other identification approved by the Municipality.
- c) Senior - a person who is sixty-five (65) years of age or over and the holder of valid identification.
- d) Adult - a person not defined as a child, student or senior.

Mode of Payment: There shall be the following modes of payment:

- a) Fare - an entitlement to ride upon the services of the Public Passenger Transportation System, as defined in terms of the Passenger Category, time and Zones of travel.
- b) Cash - legal tender issued by the authority of the Government of Canada for use as money, or the equivalent in legal tender issued by the authority of the Government of the United States of America for use as money
- c) Ticket - a prepaid form of fare, issued by the Municipality, for use in lieu of cash, for payment of a single fare.
- d) Single Fare - payment of a fare by means of cash or ticket, for individual travel within designated zones, and within a specified period of time.
- e) BC Bus Pass - a Pass available to BC residents who receive:
 - Federal Guaranteed Income Supplement with the Old Age Security Pension or Spouse's Allowance (60 years and older); or
 - Disability allowance under BC Benefits (18-64 years of age)
- f) Canadian National Institute of the Blind Pass – a pass available to those who are certified by the Institute and are residents of B.C.

Terms and Conditions: There shall be the following terms and conditions:

- a) Young Children - Not more than four children under five years of age who board a vehicle with, and who are at all times accompanied by an Adult, Student or Senior, shall be carried free.
- b) Proof of fare when boarding - Each passenger boarding a transit vehicle must present proof of a valid fare by means of either:
 - i) deposit of correct Fare in the farebox, plus presentation of any entitlement to a reduced fare; or
- c) BC Bus Pass - A Provincial Pass honoured only upon compliance with all of the following conditions:
 - i) valid only for year indicated;
 - ii) valid only when presented face-up and unfolded; void if mutilated or altered;
 - iii) valid only when presented with signature of bearer.
- d) CNIB Pass - A Canadian National Institute of the Blind pass will be honoured only upon compliance of the following conditions:
 - i) valid only for year indicated;
 - ii) valid only when presented face-up and unfolded; void if mutilated or altered;
 - iii) valid only when presented with signature of bearer.

Fares: For each one-way passenger trip

Effective as of September, 2021

TYPE	FARES
a) All Passengers – Cash	\$5.00
b) Tickets (10)	\$45.00
c) Children (12 and under)	Free

- d) BC Bus Pass valid for the current calendar year and available through the Government of British Columbia BC Bus Pass Program.
- e) CNIB Identification Card available from the local office of the CNIB.
- f) BC Transit Employee Bus Pass

Fares valid on Regional Service only.

SCHEDULE B: SERVICE SPECIFICATIONS

The Local Transit Service Area for the Bulkley-Nechako Regional Transit service shall be coterminous with the boundaries of the Town of Smithers, the Village of Telkwa, the District of Houston, the Village of Granisle, the Village of Burns Lake, the Village of Fraser Lake, the District of Fort St. James, and the District of Vanderhoof, as per Regional District of Bulkley-Nechako Bylaw No. 1790.

The Annual Service Level for Bulkley-Nechako Regional Transit Service shall be **2,600** Revenue Service Hours.

The Exception Days recognized annually for the Bulkley-Nechako Regional Transit Service are:

Exception Day	Service Level
Good Friday	No Service
Easter Monday	No Service
Victoria Day	No Service
Canada Day	No Service
BC Day	No Service
Labour Day	No Service
Truth and Reconciliation Day	No Service
Thanksgiving Day	No Service
Remembrance Day	No Service
Christmas Day	No Service
Boxing Day	No Service
New Year's Day	No Service
Family Day	No Service

SCHEDULE C: BUDGET

BULKLEY-NECHAKO

	OFFICIAL AOA 2026/27
TOTAL REVENUE	30,544
TOTAL OPERATING COSTS	551,701
TOTAL COSTS (including Local Government Share of Lease Fees)	552,222
NET LOCAL GOVERNMENT SHARE OF COSTS	146,522