FORT FRASER LOCAL COMMUNITY COMMISSION MEETING MINUTES
Tuesday, October 13, 2026
Via Zoom

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Present

Commissioner Frederick Webster, Chair
Commissioner Don Webster – arrived at 4:17 pm
Commissioner Linda Cochran
Commissioner Steve Cochran
Area "D" Director Mark Parker
Alex Eriksen, Director of Environmental Services – left at 4:22 pm
John Illes, Chief Financial Officer, RDBN
Cheryl Anderson, Director of Corporate Services, RDBN

Call To Order

Chair Frederick Webster called the meeting to order at 4:03 pm.

Agenda

FFLCC 26-05-1

Moved by Linda Cochran/Seconded by Steve Cochran
That the Agenda for the meeting of October 13, 2026 be approved.

Carried Unanimously

Minutes

FFLCC 26-05-2

Moved by Linda Cochran/Seconded by Steve Cochran

That the minutes of August 4, 2026 be approved.

Carried Unanimously

Business Arising from the Minutes

None

Reports

John Illes, Chief Financial Officer - 2026 Actuals to Budget (September 30)

John Illes indicated that because all Commissioners were acclaimed in the 2026 General Local Election, there would be a budget surplus.

He noted that there has been a slight increase in Fort Fraser Water and Sewer revenue due to the application of late payment penalties, which are added directly to user fees.

FFLCC 26-05-3 **Moved by Linda Cochran/Seconded by Steve Cochran**

That the Commission receive the memo from John Illes, Chief Financial Officer titled 2026 Actuals to Budget (2026).

Carried Unanimously

Cheryl Anderson, Chief Election Officer – Declaration of Election by Acclamation

FFLCC 26-05-4 **Moved by Steve Cochran/Seconded by Linda Cochran**

That the Commission receive the Declaration of Election by Acclamation.

Carried Unanimously

Alex Eriksen – Fort Fraser Utility Update

Alex Eriksen advised that Jay Finstad will be the new operator and will be introduced at the next meeting. Mr. Finstad is currently responsible for the water quality testing.

Mr. Eriksen provided a maintenance and capital update for the water system. The reservoir was inspected in September and was found to be in good condition with very little sediment accumulation, and all fittings are in good condition.

Pump 1 was installed about one year ago. In August, a variable frequency drive was installed for pump 2. The component had reached the point where replacement was required regardless of other improvements.

The RFQ process for the SCADA system has been completed. As part of the process, an inventory assessment of the pumphouse was undertaken. Staff are currently awaiting the final review.

Mr. Eriksen reported that water sampling is going well, with no issues to report regarding chlorine levels. Water system flushing is scheduled to take place in the next couple of weeks, and notices will be distributed to residents in advance.

Mark Parker asked whether the flushing would result in increased chlorination levels.

Mr. Eriksen advised that he was unsure whether the contractor would be shocking the system. He noted that there could be a minor increase in chlorine levels due to organic particles.

He noted that the RDBN has not received any calls recently regarding water quality.

Linda Cochran and Don Webster both confirmed that they had not received any complaints.

Mr. Eriksen reported that high priority sewer maintenance repairs were completed in August and September. Sewer flushing was completed and the planned lagoon desludging was cancelled.

Don Webster inquired whether the Commission would have an opportunity to review the SCADA RFQ submissions.

Mr. Eriksen advised that staff could provide the Commission with an overview of the RFQ process and results.

Mark Parker commented that Commission input is typically provided through the budget process with staff bringing forward recommendations for consideration.

Don Webster stated that he would like to review the scope of the project, noting that the Commission may have input regarding the proposed work.

FFLCC 26-05-5 **Moved by Steve Cochran/Seconded by Don Webster**

That the Commission receive the verbal Fort Fraser utility update.

Carried Unanimously

Area D Director Report

Mark Parker congratulated the Commission on being acclaimed to their positions. He provided a brief report on the Union of BC Municipalities Convention. He emphasized the importance of maintaining strong relationships with provincial staff and approaching discussions with solutions.

FFLCC 26-05-6 **Moved by Don Webster/Seconded by Linda Cochran**

That the Commission receive the Area D Director Report.

Carried Unanimously

Cheryl Anderson – 2026 Local Government Elections

Cheryl Anderson reported that local government elections will be held on October 17th for Electoral Areas A and B. The RDBN Inaugural meeting will take place on November 12th.

Discussion took place regarding a swearing-in ceremony for the Commission prior to December 4th. Some dates will be provided for consideration.

New Business

Steve Cochran suggested that fees for septage haulers be increased.

The Commission discussed a commercial property advertising vehicle washing services and whether the property is connected to the water system.

Next Meeting Date – To be determined.

ADJOURNMENT

FFLCC 26-05-7 **Moved by Don Webster/Seconded by Steve Cochran**

That the meeting be adjourned at 4:38 pm.

Carried Unanimously

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Fred Webster, Chair	Cheryl Anderson
FFLCC	Director of Corporate Services