

OF BULKLEY NECHAKO

AGENDA

MEETING NO. 10

JULY 15, 2021

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VISION

"A World of Opportunities Within Our Region"

MISSION

"We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership"



REGIONAL DISTRICT OF BULKLEY-NECHAKO

AGENDA

Thursday, July 15, 2021

PAGE NO.	CALL TO ORDER	ACTION
	AGENDA – July 15, 2021	Approve
	SUPPLEMENTARY AGENDA	Receive
	MINUTES	
6-16	Board Meeting Minutes - June 24, 2021	Approve
	ELECTORAL AREA PLANNING (All Directors)	
	Bylaws for Adoption	
17-26	Deneve Vanderwolf, Planner OCP Amendment and Rezoning Application RZ B-01-21 Adoption OCP Amendment Bylaw No.1945, 2021 and Rezoning Bylaw 1946, 20 Electoral Area "B"	Recommendation
	DEVELOPMENT SERVICES	
	Crown Land Referral	
27-33	Rowan Nagel, GIS/Planning Technician Crown Land Referral No. 7410186 (Area C)	Recommendation
	Mine Referral	
34-36	Rowan Nagel, GIS/Planning Technician Mines Application Referral No. 134236784 - 007 (Area C)	Recommendation
	ENVIRONMENTAL SERVICES	
37-39	Alex Eriksen, Director of Environmental Services -Budget Adjustment (re-allocation)	Recommendation

Meeting No. 10 July 15, 2021

PAGE NO.	ADMINISTRATION REPORTS	ACTION
40-44	Cheryl Anderson, Director of Corporate Services -Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw	
45-47	Cheryl Anderson, Director of Corporate Services -Electoral Area 'A' Emergency Response Contribution Local Service Establishment Repeal Bylaw No. 1944, 2021	Recommendation
48-50	Cheryl Anderson, Director of Corporate Services -Stuart-Nechako Economic Development Service Establishment Repeal Bylaw No. 1940, 2021	Recommendation
51	Nellie Davis, Manager of Regional Economic Development – Sponsorship for 2022 Regional Business Forum in Telkwa	Recommendation
52-53	Nellie Davis, Manager of Regional Economic Development – COVID-19 Relief Funds	Recommendation
54-55	John Illes, Chief Financial Officer – Chinook Comfor Limited Appointment of Directors and AG	Recommendation M
	VERBAL REPORTS AND COMMITTEE CHAIR REP	PORTS
	RECEIPT OF VERBAL REPORTS	
	ADMINISTRATION CORRESPONDENCE	
56-57	Ministry of Citizens' Services – Funding to Support Cellular Service along Highway 16, Within the RDBN	Receive
	SUPPLEMENTARY AGENDA	
	NEW BUSINESS	

Meeting No. 10 July 15, 2021

IN-CAMERA MOTION

In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Sections 90(1)(c) – labour relations or other employee relations, *and* 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (First Nations Relations) must/may be closed to the public, therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 9

Thursday, June 24, 2021

PRESENT: Chair Gerry Thiessen

Directors Gladys Atrill

Shane Brienen Mark Fisher

Dolores Funk - left at 12:00 p.m.

Tom Greenaway Clint Lambert Linda McGuire Bob Motion Chris Newell Mark Parker Jerry Petersen

Michael Riis-Christianson

Sarrah Storey

Director Absent Brad Layton, Village of Telkwa

Staff Curtis Helgesen, Chief Administrative Officer

Cheryl Anderson, Director of Corporate Services

Nellie Davis, Manager of Regional Economic Development

- arrived at 11:56 a.m., left at 12:15 p.m.

John Illes, Chief Financial Officer

Jason Llewellyn, Director of Planning - via Teleconference - left

at 11:29 a.m.

Deborah Jones-Middleton, Director of Protective Services – left

at 11:07 a.m.

Deneve Vanderwolf, Planner – left at 11:28 a.m.

Wendy Wainwright, Executive Assistant

<u>CALL TO ORDER</u> Chair Thiessen called the meeting to order at 10:35 a.m.

AGENDA & Moved by Director Parker

SUPPLEMENTARY AGENDA Seconded by Director Greenaway

2021-9-1 "That the Board Meeting Agenda of June 24, 2021 be approved;

and further, that the Supplementary Agenda be dealt with at this

meeting."

(All/Directors/Majority) CARRIED UNANIMOUSLY

<u>MINUTES</u>

Board Meeting Minutes

May 27, 2021

Moved by Director Petersen Seconded by Director Atrill

2021-9-2 "That the Board Meeting Minutes of May 27, 2021 be adopted."

(All/Directors/Majority) CARRIED UNANIMOUSLY

MINUTES (CONT'D)

Committee Meeting

<u>Minutes</u>

Moved by Director Lambert

Seconded by Director Riis-Christianson

2021-9-3

"That the Board receive the following Committee Meeting

Minutes:

-Committee of the Whole Meeting Minutes

-June 10, 2021

-Connectivity Committee Meeting Minutes

-June 10, 2021

-Natural Resources Committee Meeting Minutes

-May 13, 2021

-Rural/Agriculture Committee Meeting Minutes

- May 13, 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

Bylaw for 3rd Reading

OCP Amendment & Rezoning Application RZ B-01-21 for 3rd Reading OCP Amendment Bylaw No. 1945, 2021 and Rezoning Bylaw 1946, 2021 Electoral Area "B" Moved by Director Riis-Christianson Seconded by Director Atrill

2021-9-4

- 1. "That the Board receive the Report of the Public Hearing for Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No.1945, 2021 and Regional District of Bulkley-Nechako Rezoning Bylaw No. 1946, 2021 on the Supplementary Agenda.
- 2. That Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No.1945, 2021 be given third reading this 24th day of June, 2021.
- 3. That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1946, 2021 be given 3rd reading this 24th day of June, 2021."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Rezoning Application
RZ A-04-21 - 3rd Reading

Moved by Director Fisher Seconded by Director Funk

Rezoning Bylaw No. 1949, 2021

Electoral Area "A"

2021-9-5

"That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1949, 2021 be given third reading this 24th day of June, 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaw for 3rd Reading & Adoption

OCP Amendment and Rezoning Moved by Director Greenaway
Application RZ C-01-21 Seconded by Director Motion
3rd Reading & Adoption for OCP
Amendment Bylaw 1947, 2021
& Rezoning Bylaw 1948, 2021
Electoral Area "C"

2021-9-6

- 1. "That the Board receive the Report of the Public Hearing for Fort St. James Rural Official Community Plan Amendment Bylaw No. 1947, 2021 and Regional District of Bulkley-Nechako Rezoning Bylaw No. 1948, 2021 on the Supplementary Agenda.
- 2. That Fort St. James Rural Official Community Plan Amendment Bylaw No. 1947, 2021 be given third reading and adoption this 24th day of June 2021.
- 3. That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1948, 2021 be given third reading and adoption this 24th day of June, 2021."

(All/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT VARIANCE PERMIT

<u>Development Variance Permit</u> <u>DVP F-01-21 Electoral</u>

<u>Area "F"</u>

2021-9-7

Moved by Director Petersen Seconded by Director Brienen

"That the written submissions on the Supplementary Agenda be received.

That the Board approve Development Variance Permit F-01-21 for the property located at 3726 Kozy Place to vary Section 3.0.8 1. d) of Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020 by reducing the setback from a natural boundary from 15 metres to 3.5 metres to legalize an existing storage shed."

(All/Directors/Majority) DEFEATED

Development Variance Permit

DVP F-02-21 Electoral

Area "F"

Moved by Director Petersen Seconded by Director Funk

2021-9-8

"That the written submissions on the Supplementary Agenda be received.

That the Board approve Development Variance Permit F-02-21 as amended to include a requirement for a certificate of location on the storage building under construction for the property located at 49825 Tapping Road to vary Section 8.0.7 1. b) of Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020 by reducing the setback from a side parcel line from 2 metres to 1.2 metres."

CARRIED

Opposed: Director Motion

Director Fisher

(All/Directors/Majority)

DEVELOPMENT VARIANCE PERMIT (CONT'D)

Development Variance Permit

DVP F-03-21 Electoral

Area "F"

Moved by Director Petersen Seconded by Director McGuire

2021-9-9 "The Chair called for written submissions. No written

submissions were submitted.

That the Board approve Development Variance Permit DVP F-03-21 for the properties located at 3385 and 3333 Lund Road to vary Section 25.1.5.1 b) of Regional District of Bulkley-Nechako Zoning Bylaw 1800, 2020 by reducing the setbacks from a parcel line from 2 metres to 0 metres for the existing Community Hall

and Proposed Fire Hall."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Other

Rezoning Application
RZ A-03-21 Electoral Area "A"

Moved by Director Fisher Seconded by Director Newell

2021-9-10

- 1. "That the Board receive the Area A Advisory Planning Commission Minutes for Rezoning Application RZ A-03-21 and ALR 1232 on the Supplementary Agenda.
- 2. "That Rezoning Application RZ A-03-21 be denied.
- 3. That the Board approve the renewal of Temporary Use Permit TUP A-01-19 for a term of two years and direct staff to issue the permit once the property owner has received non-farm use approval from the ALC."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Repeal of Floodplain
Management Bylaw

Moved by Director McGuire Seconded by Director Petersen

2021-9-11 "That Regional District of Bulkley-Nechako Floodplain

Management Repeal Bylaw No. 1953, 2021 be given first, second, third reading and adoption this 24th day of June, 2021."

(All/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

ALR Application

Non-Farm Use Application 1231 Electoral Area "A" Moved by Director Fisher

Seconded by Director Riis-Christianson

2021-9-12

"That Agricultural Land Reserve Non-Farm Use Application No. 1231 be recommended to the Agricultural Land Commission for approval with the further recommendation that the Agricultural Land Commission ensure appropriate phased reclamation throughout the life of the mine."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

ALR Application (Cont'd)

Discussion took place regarding RDBN staff reports including an

overview of the reclamation process of a mine.

Non-Farm Use Application 1232 Electoral Area "A"

Moved by Director Fisher Seconded by Director Atrill

"That Agricultural Land Reserve Non-Farm Use Application No. 2021-9-13

1232 be recommended to the Agricultural Land Commission for

approval."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Non-Adhering Residential Use Application 1233

Electoral Area "G"

Moved by Director Newell Seconded by Director Petersen

"That Agricultural Land Reserve Non-Adhering Residential Use 2021-9-14

Application No. 1233 be forwarded to the Agricultural Land Commission with a recommendation that the application be

approved."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Subdivision Application 1235

Electoral Area "B"

Moved by Director Riis-Christianson Seconded by Director Greenaway

"That Agricultural Land Reserve Subdivision Application No. 2021-9-15

1235 be forwarded to the Agricultural Land Commission with a

recommendation that the application be approved."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Municipal Referral

<u>District of Houston Referral for</u> Moved by Director Atrill Official Community Plan (OCP) Seconded by Director Brienen

Amendment Bylaw No. 1152 and Development Amendment

Bylaw No. 1153

2021-9-16 "That the RDBN Board direct staff to respond to the District of

> Houston that the RDBN has no comments regarding OCP Amendment Bylaw No. 1152 and Development Amendment

Bylaw No. 1153."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

2021 Virtual UBCM Convention Moved by Director Brienen -RDBN Tour/Dinner

Seconded by Director Newell

2021-9-17 "That the Board appoint Directors Greenaway, Fisher, Newell

and Parker to form a working group to bring forward a plan for an

RDBN tour and/or dinner for the 2021 UBCM Convention."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

2021 UBCM Convention Meeting Requests – Premier/ Minister/Ministry Staff & BC Hydro The Board reviewed the Executive Assistant's 2021 UBCM Convention Meeting Requests – Premier/Minister/Ministry Staff & BC Hydro memorandum and included the following additional comments to be submitted:

The Honourable John Horgan, Premier

o RBA – That the Premier renew his commitment

The Honourable Lisa Beare, Minister of Citizens' Services

- Provincial funding program issues
- Installing fibre on BC Hydro Poles vs. fibre in the ground
 - Cost and challenges utilizing BC Hydro Poles
 - Need to streamline and make available

The Honourable George Heyman, Minister of Environment and Climate Change Strategy

- o ICI (Industrial Commercial Institutional) recycling
 - Timeline
- o Circular economy/waste diversion projects
 - Clarity on Ministry responsible Ministry of Environment and Climate Change and/or Ministry of Forests, Lands, Natural Resource Operations and Rural Development
- Recycling in Smithers
 - Discussions required between organizations to achieve economies of scale

The Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development

- Follow-up in regard to First Nations Agreements and the Lakes and Prince George Timber Supply Apportionment
 - Request information regarding reallocation

The Honourable Adrian Dix. Minister of Health

- BC Ambulance crisis
 - Form a Steering Committee/Task Force Comprising of northern field experts and political representatives to address the crisis

The Honourable Sheila Malcolmson, Minister of Mental Health and Addictions

- Opioid crisis
- Increased homelessness due to mental health and addiction struggles
 - Increased funding in small communities to support detox
 - Increased shelter capacity that will work for people with mental health and addictions issues

The Honourable Rob Fleming, Minister of Transportation, and Infrastructure

 Request that an upgrade and paving be completed for the extension of the North Road from Fort St. James to the Pinche Mine Turnoff (16 mile).

ADMINISTRATION REPORTS (CONT'D)

Regional Broadband Infrastructure Service Establishing Bylaw No. 1951, 2021 Moved by Director Riis-Christianson Seconded by Director Atrill

2021-9-18

"That Regional Broadband Infrastructure Service Establishing Bylaw No. 1951, 2021 be given first and second reading this 24th day of June, 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN staff will be available to discuss the Regional Broadband Infrastructure Service Establishment Bylaw with member municipalities.

---1

Canada's Residential School

System

Moved by Director Riis-Christianson Seconded by Director Greenaway

2021-9-19

"That the Regional District of Bulkley-Nechako acknowledges the injustices inflicted upon this region's aboriginal peoples under Canada's residential school system and calls upon all public and private organizations involved in the operation of these schools, including the Catholic Church, to cooperate and fully disclose all records related to the operations of the residential schools."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Grant in Aid Request - Lakes District Family Enhancement

<u>Society</u>

Moved by Director Riis-Christianson Seconded by Director Lambert

2021-9-20

"That the Lakes District Family Enhancement Society be given \$9,668.21 in Grant in Aid monies, \$4,834.11 (50%) from Electoral Area "B" (Burns Lake Rural) and \$4,834.10 (50%) from Electoral Area "E" (Francois/Ootsa Rural) for a heat pump installation project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Riis-Christianson removed himself from the meeting at 12:13 p.m. due a conflict of interest regarding being employed by the Lakes District Museum Society.

COVID-19 Relief Funds

Moved by Director Parker Seconded by Director Fisher

2021-9-21

"That the Board approve the following COVID-19 Relief Funds Applications:

Electoral Area "A" (Smithers Rural)

-Paul Lychak Community Hall – Hydro - \$2,290.57 -Glenwood Community Hall – Hydro - \$2,077.22

-Bulkley Valley Farmers' Market - COVID Health and Safety and

Recovery Plan implementation - \$2,490.00

ADMINISTRATION REPORTS (CONT'D)

Electoral Area "B" (Burns Lake Rural)

-Lakes District Film Appreciation Society (Beacon Theatre)
— Operating Expenses (split with Area E) - \$6,654.53
-Tweedsmuir Rod and Gun Club — Insurance - \$2,980.00

-Lakes District Museum Society – Plexiglass and Touchless

Payment - \$1,587.66

-Lakes Literacy W.O.W Bus – Sanitizing supplies and PPE - \$200.00

Electoral Area "C" (Fort St. James Rural)

-Fort St. James Curling Club – Insurance - \$4,275.00

Electoral Area "E" (Francois/Ootsa Lake Rural)

--Lakes District Film Appreciation Society (Beacon Theatre)
- Operating Expenses (split with Area B) - \$6,654.53

Electoral Area "F" (Vanderhoof Rural)

-Cluculz Lake Community Hall – Hall Insurance - \$3,979.47 -Mapes Blackwater Lake Community Club – Hydro for Hall - \$1,949.00."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Riis-Christianson returned at 12:15 p.m.

<u>Letter of Support – BC Wine</u> Moved by Director Parker Grape Council Grant Application Seconded by Director Petersen

2021-9-22 "That the Board approve the Letter of Support for the BC Wine

Grape Council's application to the Agricultural Climate Solutions Program for a Carbon Capture and Greenhouse Gas Reduction

in Perennial Crops in British Columbia Project."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Food Economy and Food Hub
Assessment Report and Next

<u>Steps</u>

Moved by Director Parker Seconded by Director Brienen

2021-9-23 "That the Board approve the Food Economy and Food Hub

Assessment Final Report."

(All/Directors/Majority) CARRIED UNANIMOUSLY

2020 Statement of Financial

Information

Moved by Director Brienen Seconded by Director Atrill

2021-9-24 "That the Board approve the 2020 Statement of Financial

Information (SOFI) for filing with the Ministry of Municipal Affairs pursuant to the *Financial Information Act*, and that the Board authorize the approval of the SOFI by the Chief Financial Officer

and the Chair."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Rural Crime and Street Lighting Director Newell commented he has received calls regarding rural crime and is wanting to look at options to address the issues and concerns. He also noted that street lights have been brought forward as well. Further discussion will take place at a future Rural Agriculture Committee Meeting.

Cluculz Lake Fire Hall Groundbreaking-June 22, 2021

Director Petersen mentioned he attended the Cluculz Lake Fire Hall Groundbreaking on June 22, 2021 along with staff. Northern Capital Planning Grant funding is being utilized to build

the new fire hall.

Northwest BC Resource Benefits Alliance (RBA) Update July with the Minister of Finance.

Director Brienen noted that the RBA has secured a meeting in

<u>District of Houston Construction</u> Director Brienen announced that construction has begun on Benson Avenue to install a railway crossing arm. They have also started the project to bury hydro lines from Buck Creek to Butler Avenue. Construction on 9th Street has been completed utilizing Northern Capital Planning Grant funding.

BC Chamber of Commerce -Resolution ICI

Director Fisher mentioned that the BC Chamber of Commerce at its Annual General Meeting May 28-29, 2021 passed a resolution regarding Industrial Commercial and Institutional (ICI) recycling.

Rural Agriculture Committee Update

Director Parker spoke of working with the RDBN Agriculture Coordinators and that they are doing a great job.

COVID-19 Relief Funding

Director Parker commented that the COVID-19 Relief funding that is being provided to not-for-profit societies to assist them in mitigating impacts from COVID-19 has been beneficial.

Director Greenaway noted that organizations in Fort St. James have been very appreciative of funding assistance.

Francois Lake Ferry Receiving an Industrial Outboard Motor

Director Lambert mentioned that the Francois Lake Ferry will have an industrial outboard motor installed.

Connectivity Meetings

Director Riis-Christianson spoke of working to schedule meetings with Members of Parliament and MLA's to discuss Connectivity issues in the region. He mentioned that meetings with the Honourable Lisa Beare, Minister of Citizens' Services took place yesterday with another meeting scheduled for this afternoon.

Endako Weir Project

Director Riis-Christianson has received feedback regarding the Endako Weir Project, and due to COVID-19 engagement has been held virtually to date. Project coordinators have indicated that they will be holding in person public meetings in July.

UBCM Resolution Staffing

Director McGuire brought forward submitting a resolution to -RE: BCEHS - BC Ambulance 2021 UBCM Convention for consideration regarding Emergency Health Services – Adequate Staffing in Communities. The Board endorsed submitting the resolution to

UBCM prior to the June 30, 2021 deadline.

VERBAL REPORTS (CONT'D)

Village of Granisle - Modified Canada Day Celebration

Director McGuire announced the Village of Granisle will be hosting a modified Canada Day celebration adhering to COVID-19 Provincial guidelines.

Village of Fraser Lake -Modified Indigenous Day Celebration

Director Storey noted that the Village of Fraser Lake held a modified Indigenous Day Celebration on June 21, 2021. The first Tri-Community Youth Ambassador participated in the event as well.

Village of Fraser Lake -Canada Day Fireworks

Director Storey announced that the Village of Fraser Lake will be having Canada Day Fireworks that will go into the water.

Meeting with Regional Districts Chair Thiessen attended a meeting that included four northwest Regional Districts Chairs, Vice-Chairs and CAOs. Discussion took place regarding a number of issues, including downloading from senior levels of government that are impacting Regional Districts in the northwest.

Parliamentary Committee -CN Presentation

Chair Thiessen provided a presentation to the Parliamentary Committee regarding CN. He noted there was a number of technical issues. Director McGuire commented that Chair Thiessen provided a good presentation. Director Riis-Christianson thanked Chair Thiessen for the presentation and spoke of a call he recently received regarding the blocking of a private crossing by a train.

Kamloops Residential School

Chair Thiessen spoke of emotions expressed regarding the remains of 215 children found buried at the former Kamloops Residential School.

Rainbow Sidewalk -Vanderhoof

Chair Thiessen commented that the District of Vanderhoof has made a commitment to diversity and installed a rainbow sidewalk. He noted that the sidewalk had been vandalized and spoke of the need for inclusiveness.

Receipt of Verbal Reports

Moved by Director McGuire Seconded by Director Greenaway

2021-9-25

"That the verbal reports of the various Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSIENSS

RDBN Wooden Boundary <u>Signage</u>

Director Storey mentioned the RDBN wooden boundary signage located on Highway 16 near Cluculz Lake is requiring repairs. Staff noted the signage has been repaired.

IN-CAMERA MOTION Moved by Director Newell Seconded by Director Petersen

2021-9-26 "In accordance with Section 90 of the Community Charter, it is

the opinion of the Board of Directors that matters pertaining to Sections 90(1)(c) – labour relations or other employee relations, must be closed to the public, therefore exercise their option of

excluding the public for this meeting."

(All/Directors/Majority) <u>CARRIED UNANIMOUSLY</u>

ADJOURNMENT Moved by Director Newell

Seconded by Director Brienen

2021-9-27 "That the meeting be adjourned at 12:32 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Gerry Thiessen, Chair Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO STAFF REPORT

TO: Chair Thiessen and Board of Directors

FROM: Deneve Vanderwolf, Planner

DATE: July 15, 2021

SUBJECT: OCP Amendment and Rezoning Application RZ B-01-21

Adoption for OCP Amendment Bylaw 1945, 2021 and Rezoning Bylaw 1946, 2021

RECOMMENDATION

1. That "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1945, 2021" be adopted.

2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1946, 2021" be adopted.

VOTING

All / Directors / Majority

EXECUTIVE SUMMARY

The proposed OCP amendment and rezoning of the property to the Waterfront Residential II (R4) Zone will allow the subject property to be considered for subdivision into a maximum of 2 parcels by the Ministry of Transportation and Infrastructure. Rezoning Bylaw 1946, 2021 has been approved and signed by the Ministry of Transportation and Infrastructure and staff recommend that OCP Amendment Bylaw No. 1945 and Rezoning Bylaw No. 1946 be adopted.

APPLICATION SUMMARY

Name of Agent/Owner: Nick Hawes

Electoral Area: B

Subject Property: 1810 Highway 35, Lot A District Lot 1890 Range 5 Coast District

Plan 8730

Property Size: 2.5 ha (5 Acres)

OCP Designation: Resource Designation (RE) in the Burns Lake Rural and François

Lake Official Community Plan Bylaw No. 1785, 2017 (OCP)

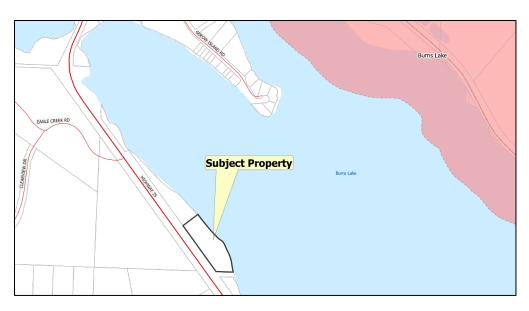
Zoning: Large Holdings (H2) in the Regional District of Bulkley-Nechako

Zoning Bylaw No. 1800, 2020 (Zoning Bylaw)

ALR Status: Not in the ALR

Existing Land Use: Residential and Lakes District Air Service

Location: On Highway 35 approximately 1 km from the Village of Burns Lake



Proposed OCP Amendment and Rezoning

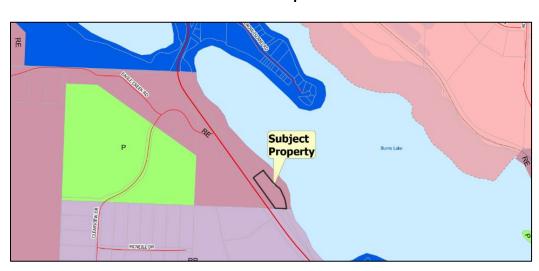
The applicant wants to subdivide the subject property into 2 parcels to separate the Lakes District Air business from the residential use on the property. The minimum parcel size supported on lands designated Resource, and allowed in the Large Holdings (H2) Zone is 8 ha. Therefore, the applicant proposes to amend the OCP to redesignate the property from Resource (Re) to Lakeshore (L), amend policy to support the proposed infill subdivision, and rezone the parcel from H2 to Waterfront Residential II (R4) to accommodate the proposed subdivision.

OCP AND ZONING

The application is proposing to amend the OCP to designate the property as Lakeshore, and amend OCP policy to support the infill subdivision. It is proposed that Section 3.5.2(10) of the OCP be amended by adding the following:

"Applications to permit parcels smaller than 2 hectares (4.94 acres) to a minimum parcel size of 0.8 hectares (2 acres) may be considered where the reduced parcel size will result in an infill subdivision where only one additional parcel is created."

This will allow the rezoning of the parcel to the R4 Zone.



OCP Map





REFFERAL COMMENTS

The **Ministry of Transportation and Infrastructure** indicated that they have no comment at this time.

The **Northern Health Authority** have not responded at the time of the writing of this report.

Electoral Area B Advisory Planning Commission have not reviewed the proposed development.

PUBLIC HEARING

The Public Hearing for Bylaws 1945 and 1946, 2021 was held on June 16, 2021.

PLANNING DEPARTMENT COMMENT

Rezoning the property from H2 to R4 will not result in increased potential for waterfront development as the existing H2 zone allows two single family dwellings, and the proposed R4 zone allows 2 parcels with one single family dwelling per parcel. Also, the uses in the R4 Zone are more suited to smaller waterfront parcels.

It is noted that the float plane base use is under Federal jurisdiction and is not subject to zoning regulations.

Section 3.5.2(11) of the OCP states:

Applications to permit new waterfront parcels shall not be supported if a lot is serviced by a septic field that is within 100 metres from any lake, unless that septic field is designed by an appropriately qualified engineer or geoscientist to confirm that the proposed septic field will have no detrimental impacts on the adjacent water body. In no case should the setback be less than 30 metres.

The Provincial Approving Officer will ensure, at the time of subdivision, that this requirement is met.

Rezoning Bylaw 1946, 2021 has been approved and signed by the Ministry of Transportation. The Planning Department recommends that OCP Amendment Bylaw No. 1945 and Rezoning Bylaw No. 1946 be adopted.

ATTACHMENTS

OCP Amendment Bylaw 1945, 2021

Rezoning Bylaw 1946, 2021



REGIONAL DISTRICT OF BULKLEY-NECHAKO BYLAW NO. 1945

A Bylaw to Amend "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

 That "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017" be amended such that the designation of the following land is changed from "Resource" (RE) to "Lakeshore" (L).

'Lot A District Lot 1890 Range 5 Coast District Plan 8730' as shown on Schedule "A", which is incorporated in and forms part of this bylaw.

- 2. That Section 3.5.2(10) of "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017" be amended by removing the existing wording and replacing it with the following:
 - "(10) Applications to permit parcels smaller than 2 hectares (4.94 acres) to a minimum parcel size of 0.8 hectares (2 acres) may be considered where:
 - (a) the reduced parcel size will result in an infill subdivision where only one additional parcel is created; or
 - (b) the reduced parcel size for certain parcels will result in a parcel layout that provides improved protection of an environmentally unique or sensitive area, and the average size of all parcels created is not smaller that 2 hectares (4.94 acres).

This bylaw may be cited as the "Burns Lake Rural and François Lake (North Shore) Official Community Plan Amendment Bylaw No. 1945, 2021."

READ A FIRST TIME this 27 day of May, 2021

READ A SECOND TIME this 27 day of May, 2021

PUBLIC HEARING HELD this 16 day of June, 2021

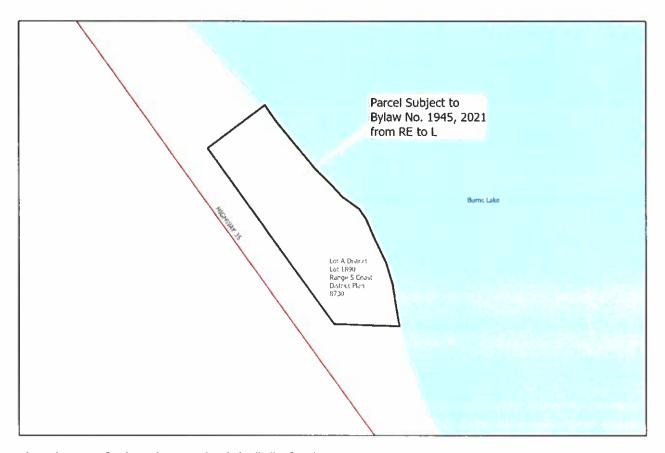
READ A THIRD TIME this 24 day of June, 2021

I hereby certify that the foregoing is a true and correct copy of "Burns Lake Rural and Francois

Lake (North Shore) Official Community Plan Amendment Bylaw No. 1945, 2021"
DATED AT BURNS LAKE this 24 day of June, 2021
Corporate Administrator
ADOPTED thisday of, 2021
Chairperson Corporate Administrator

SCHEDULE "A" BYLAW NO. 1945

'Lot A District Lot 1890 Range 5 Coast District Plan 8730', comprising of \pm 2.5 ha. Being redesignated from the "Resource" (RE) to "Lakeshore" (L) as shown.



I hereby certify that this is Schedule "A" of Bylaw No. 1945, 2021

Corporate Administrator



REGIONAL DISTRICT OF BULKLEY-NECHAKO BYLAW NO. 1946

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020" be amended such that the following land is rezoned from the "Large Holdings (H2)" Zone to the "Waterfront Residential II (R4)" Zone.

'Lot A District Lot 1890 Range 5 Coast District Plan 8730' as shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1946, 2021."

READ A FIRST TIME this 27 day of May, 2021

READ A SECOND TIME this 27 day of May, 2021

PUBLIC HEARING HELD this 16 day of June, 2021

READ A THIRD TIME this 24 day of June, 2021

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1946, 2021"

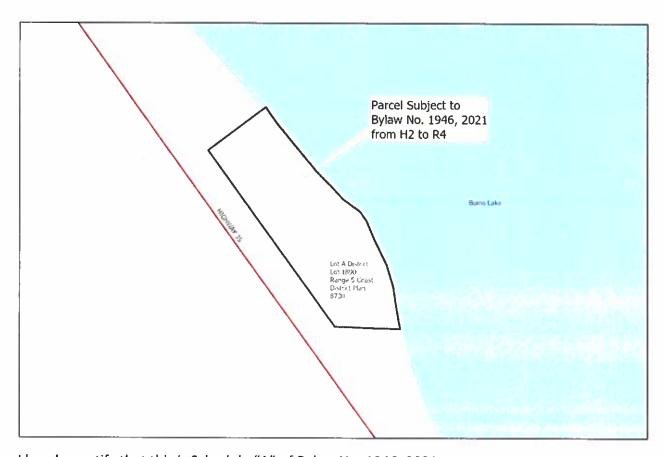
DATED AT BURNS LAKE this Aday of_	June	, 2021
agracion		
Corporate Administrator		

Approv	ed pursuant to	section 52(3)(a	a) of the Transportation Act
this	<i>6th</i> day of _	July	, 20 <u>_21</u>
_	Dune	B Coo	op
for Min	nister of Transp	ortation & Infras	structure

ADOPTED this day of _	, 2021
 Chairperson	Corporate Administrator

SCHEDULE "A" BYLAW NO. 1946

'Lot A District Lot 1890 Range 5 Coast District Plan 8730', comprising of \pm 2.5 ha. Being rezoned from the "Large Holdings (H2)" Zone to the "Waterfront Residential II (R4)" Zone. as shown.



I hereby certify that this is Schedule "A" of Bylaw No. 1946, 2021.

Corporate Administrator



REGIONAL DISTRICT OF BULKLEY-NECHAKO STAFF REPORT

TO: Chair Thiessen and Board of Directors

FROM: Rowan Nagel, Planning/GIS Technician

DATE: July 15, 2021

SUBJECT: Crown Land Referral No. 7410186

RECOMMENDATION

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown Land application 7410186.

VOTING

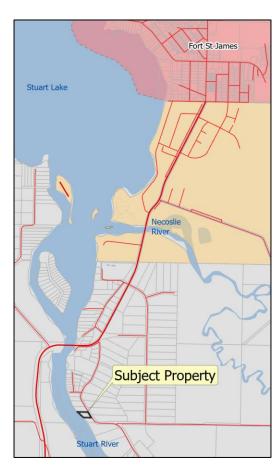
All / Directors / Majority

DISCUSSION

This application is regarding an application for "Specific Permission under the Private Moorage Policy" for a term of 10-30 years.

The applicants own the adjacent waterfront property (LOT 2 DISTRICT LOT 314 RANGE 5 COAST DISTRICT PLAN 3309) on the Stuart River and wish to build a floating wooden dock attached to a ramp and secured onto the shore using cables. The ramp is fastened to a previously existing staircase. The structure will extend 26.8 m into the river and 8.5 m downstream.

Private moorage facilities must not obstruct public access along the foreshore (between the high water and low water mark) according to the Province's Private Moorage Policy.





ATTACHMENTS:

Comment Sheet

Dock Information Notes provided by applicant



Other comments:

REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7410186

Electoral Area:	С
Applicant:	Kurt Burdeniuk, Sydney Thompson
Existing Land Use:	Residential
Zoning:	Waterfront Residential II (R4) under Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020.
Plan Designation	Lakeshore (L) under Fort St. James Rural Official Community Plan, Bylaw No. 1578, 2010
Proposed Use Comply with Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	No
Access Highway:	Roberts Rd
Building Inspection:	Yes
Fire Protection:	Fort St. James Rural Fire Protection Area

None











Information for Dock Application - 3615 Roberts Road, Fort St. James, BC

Dock dimensions

- 4 sections of dock each measuring 12' wide by 20' long attached in an "L" formation.
- 2 sections of ramp each measuring 6' wide by 20' long resting on dock and previously installed stairs.
- Dock extends a total of 88' from start of ramp to end of dock. Extends 28' south (downstream).

Securing Dock

- Dock is secured at the end using 2 cables attached to the existing pilings from previous dock many years ago.
- Beginning of dock is secured to ramp using 1 cable.
- Ramp is secured to the previously existing steel staircase.
- Ramp is supported part way by 6"x6" wooden posts.



REGIONAL DISTRICT OF BULKLEY-NECHAKO STAFF REPORT

TO: Chair Thiessen and Board of Directors

FROM: Rowan Nagel, Planning/GIS Technician

DATE: July 15, 2021

SUBJECT: Mines Application Referral No. 134236784 - 007

RECOMMENDATION

That the attached comment sheet be provided to the Province as the Regional District's comments on Mines Application Referral No. 134236784 - 007.

VOTING

All / Directors / Majority

DISCUSSION

This application is regarding a placer lease term extension for 10 additional years.

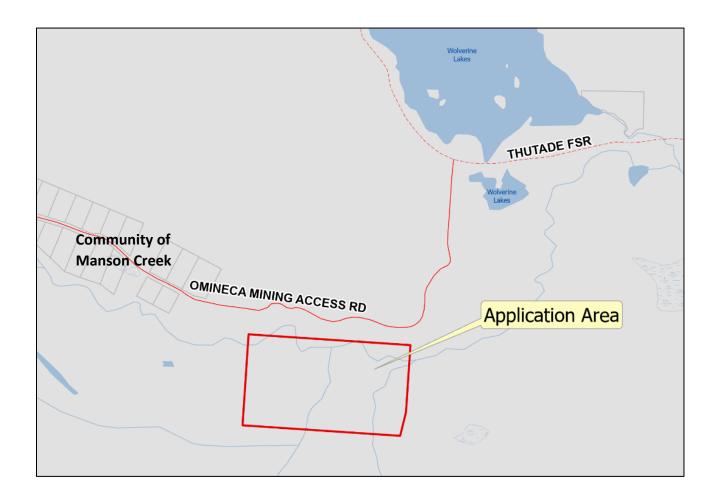
The application area is found close to the rural community of Manson Creek off of the Thutade FSR and on the Omineca Mining Access Road, approximately 132 km north of the District of Fort St. James.

Placer leases are issued for a term of no more than 10 years and the term may be extended for an additional 10 years. A lease does not authorize any mining activity. However, the permit ensures the exclusive right to all placer minerals on the lease area for that tenure holder.

The surrounding land use is primarily vacant crown land and has historically been explored for mining potential. The community of Manson Creek contains approximately 35 properties and is located 1 kilometre from the application area. It is therefore recommended that the Province consider the necessity for the applicant to undertake a community engagement process to receive feedback from the nearby



residents on the proposed activities. The application area is not zoned or designated under the area's Official Community Plan.



ATTACHMENTS:

Comment Sheet



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON MINES REFERRAL NO. 134236784 - 007

Applicant: Gerald Nadeau

Existing Land Use: Mining

Zoning: N/A

Plan Designation N/A

Proposed Use Comply with Zoning: N/A

If not, why?

Agricultural Land Reserve: No

Access Highway: Thutade FSR, Omineca Mining Access Rd

Building Inspection: No

Fire Protection: Outside the Rural Fire Protection Area

Other comments: It is recommended that the Province consider the

necessity for the applicant to undertake a community engagement process to receive feedback from the nearby residents on the

proposed activities.



REGIONAL DISTRICT OF BULKLEY-NECHAKO MEMORANDUM

To: Chair Thiessen and Board of Directors

From: Alex Eriksen, Director of Environmental Services

Date: July 15, 2021

Subject: Budget Adjustment (re-allocation)

RECOMMENDATION

1. That the Board approve Environmental Services 2021 capital budget re-allocation as presented.

BACKGROUND

Since the fall of 2020, the focus of the Environmental Services Department (ES) has been to improve operational continuity, which in-turn improves service continuity for the public and better working conditions for Staff.

Amongst several other actions that the have been taken, a re-prioritization of the 2021 Capital Budget is necessary to achieve the continuity goals for the Department.

NEW PRIORITY PROJECTS/PURCHASES FOR 2021

The actual cost of the below purchases will be dependent on the availability of used equipment. Some examples of available units, as of July 6, 2021, are shown below.

1. Mid-sized Excavator (Used):

Expected Cost: \$100,000 to \$200,000:

Continuity: Wood waste relief to increase capacity for field assistants, assist with stockpiling cover soil to comply with new Ministry of Environment regulations and a spare machine during breakdowns/maintenance.

This excavator would be utilized at the Vanderhoof Transfer Station by the East Haul Driver to load wood waste when time permits. The expectation is that the Driver will be able to continuously remove wood waste (2-3 loads per week) from the site and eliminate the need to dedicate a field assistant for 1-2 months per year to clean-out the wood.

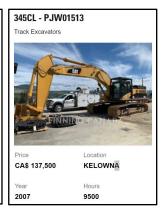
The BC Ministry of Environment is expecting to release new regulations in the summer of 2021 which will increase the daily cover requirements from 25% of the active face to 100% of the active face to minimize wind-blown garbage and opportunities for scavenging wildlife.

The excavator would also be available for other projects and would function as a spare machine if the primary excavator is out-of-service.









\$75,000.00

2. Roll-off Truck (Used) and Bin:

Expected Cost: \$90,000 to \$150,000:

Continuity: Spare Truck and Assist with Wood Waste:

The Roll-off Hauling program started in 2020 and has become integral to the Western Waste Haul operations and having a spare truck will ensure the continuity of service in the instance of breakdowns. In July 2021, Roll-off will also begin Wood waste hauling from Ft. St. James and Area 'D' Transfer stations which will eliminate the need to dedicate a field assistant for 4-6 weeks per year to clean out the Wood. There is also the expectation that the future Houston Transfer station will utilize Roll-off Bins as well as Southside, Granisle and Area'D' Transfer Stations when the existing Transfor Bin Systems need Replacing (all within 5 years).



2007 GMC T8500 Tandem Hooklift

Quesnel 04/07/2021

Recent safety inspection. 25,401 kg GVW. 22.5 rubber. Ampliroll 140/1600 36,000 lb hoist with 54"

hook height. Roll Rite hydraulic tarp system. 16' to 22' container cap'y. 300 Hp Isuzu 7.8L and ...

502,913 km

BUDGET AMENDMENT

In order to fund higher priority purchases or projects, the ES department has cancelled several projects and included actual or expected surpluses from various projects from the 2021 Capital Plan, see attached table. The cancelled projects will be part of the 2022 capital plan and budget. In total, the ES department is able to re-prioritize a total of \$245,000 for the above purchases with a potential for an additional \$50,000 from an excavator track overhaul that can likely wait until 2022.

Respectfully submitted,

Alex Eriksen

Director of Environmental Services

Attachments: 2021 Capital Budget

2021 Cap	2021 Capital Budget - Environmental Services							
Site	Item	Budget	Expected or Actual	Status				
All-sites	Truck	\$65,000	\$73,000	complete				
KLF	Transfer Station Chutes (4 x \$5000)	\$20,000	\$9,000	complete				
BLRD	8 rigmats and gravel (for satelite depots)	\$5,000	\$5,000	complete				
BLTS	Wood and Metal Pad	\$15,000	\$16,000	complete				
BLTS	Lockblock walls for diversion programs (50 ft)	\$5,000	\$5,000	complete				
FSJRD	14 rigmats and gravel	\$9,000	\$9,000	complete				
VRD	19 rigmats and gravel	\$13,000	\$12,000	complete				
STTS	Stairs to scales	\$20,000	\$11,000	complete				
STTS	300m Service Road	\$27,000	\$27,000	complete				
WOOD	STTS Wood Bays (150 lockblocks)	\$30,000	\$30,000	complete				
KLF	Lagoon upgrades - dock and weir	\$25,000	\$22,000	complete				
EWH	TandemTractor Unit	\$230,000	\$210,000	complete				
STRD	Poleshed extension	\$35,000	\$50,000	complete				
CLF	Catchment Net	\$20,000	\$10,000	in progress				
KLF	Scale Railings	\$15,000	\$15,000	in progress				
STRD	Loading dock and exit	\$25,000	\$5,000	in progress				
STRD	20 rigmats and gravel	\$14,000	\$13,000	in progress				
WWH	walking floor x 1 (Trailer # 4)	\$40,000	\$45,000	in progress				
RollOff	refurbish 3 bins (GTS and SSTS)	\$15,000	\$15,000	in progress				
CLF	Sub-cell 4 completion (50%)	\$40,000	\$40,000	in progress				
VTS	Lockblock walls for diversion programs (50 ft)	\$10,000	\$10,000	in progress				
WOOD	VTS Wood Bays (150 lockblocks)	\$30,000	\$45,000	in progress				
All-sites	Signage	\$50,000	\$50,000	planning				
All-sites	Traffic Control barriers	\$20,000	\$20,000	planning				
KLF	Phase 3B/C	\$550,000	\$550,000	planning				
ADTS	Metal Pad repairs	\$5,000	\$5,000	planning				
ADTS	Woodpad expansion	\$10,000	\$5,000	planning				
VTS	Transfer Station floor resurfacing	\$35,000	\$50,000	planning				
VTS	Fence upgrade (150m)	\$25,000	\$20,000	planning				
STTS	Fence upgrades (400m)	\$75,000	\$40,000	planning				
FSJTS	Fence upgrades (450m)	\$50,000	\$50,000	planning				
WOOD	Waste Wood Feasibility Study	\$25,000	\$10,000	planning				
WOOD	FSJ Wood Bays (50 lockblocks)	\$10,000	\$13,000	planning				
WOOD ,	ADTS Wood Bay (50 Lockblocks)	\$10,000	\$13,000	planning				
HST	Land Purchase	\$200,000	\$200,000	planning				
KLF	Excavator tracks	\$50,000	\$50,000	maybe 2022				
All-sites	Winch for multideck	\$10,000	\$0	cancelled				
BLTS	Lean-to for big trucks	\$75,000	\$0	cancelled				
VTS	Lean-to for big trucks	\$75,000	<u>\$</u> 0	cancelled				
VRD	Depot roof	\$15,000	\$0	cancelled				
	Total \$1,998,000 \$1,753,000							
	Surplus for re-prioritization \$245,000							
L	F F		•					



MEMORANDUM

TO: Chair Thiessen and Board of Directors

FROM: Cheryl Anderson, Director of Corporate Services

DATE: July 15, 2021

SUBJECT: Bulkley Valley Regional Pool and Racquet Courts User Fee

Bylaw

RECOMMENDATION:

(all/directors/majority)

That "Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw No. 1954, 2021" be given first, second, third reading, and adoption this 15th day of July, 2021, and further,

That "Bulkley Valley Regional Pool and Racquet Courts User Fee Repeal Bylaw No. 1955, 2021" be given first, second, third reading, and adoption this 15th day of July, 2021.

BACKGROUND

The Bulkley Valley Aquatic Centre Management Society (BVACMS) approved new user fees at its June 23, 2021 Board meeting.

Bylaw No. 1954 includes the new fee schedule as proposed by the Society.

Bylaw No. 1955 repeals the bylaw with the old rates.

Attachments:

Bylaw No. 1954

Bylaw No. 1955

BYLAW NO. 1954

A bylaw to establish user	fees for the Bulkle	ey Valley Regional	Pool and Public Rac	quet
Courts Service				

WHEREAS the Regional District of Bulkley-Nechako operates the Bulkley Valley Regional Pool and Public Racquet Courts Service;

AND WHEREAS the Regional District may, by bylaw, adopted under section 397 of the <u>Local Government Act</u> impose fees or charges for the provision of services or for the use of Regional District Property;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

- 1. The rates set out in Schedule "A", attached to and forming part of this bylaw, are applicable for the Bulkley Valley Regional Pool and Public Racquet Courts Service.
- 2. The "Bulkley Valley Regional Pool and Public Racquet Courts User Fee Bylaw No. 1877, 2019" is hereby repealed.
- 3. This bylaw may be cited as "Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw No. 1954, 2021."

Chairperson		 	Corporate Administrator	
ADOPTED this	day of	, 2021		
Corporate Adminis	trator			
I hereby certify that	t the forego	ing is a true a	and correct copy of Bylaw No. 1954	1.
READ A THIRD TI	ME this	day of	, 2021	
READ A SECOND	TIME this	day of	, 2021	
READ A FIRST TI	ME this	day of	, 2021	

Bylaw No. 1954 Schedule "A"

BULKLEY VALLEY REGIONAL POOL & RECREATION CENTRE - User and Program FEE's

ADMISSIONS - effective August 1, 2021		2019	202	1 - 4%	MEMBERSHIPS - August 1, 2021		2019		2021	PROGRAMS - Effective Sept 1, 2021		2019		2021
Caregiver	fre	е	fre	e	10 Pass Pool and Fitness - Child	\$	30.15	\$		Advance Course/Programs				
Pool & Fitness - Infant Drop-in	fre		fre		10 Pass Pool and Fitness - Youth	\$	39.60	Ś		Red Cross Babysitters Course	\$	60.90	\$	79.00
Pool & Fitness - Child Drop-in	\$	3.35	\$		10 Pass Pool and Fitness - Adult	\$	58.05	\$	60.30	Bronze Star	\$		\$	105.85
Pool & Fitness - Youth Drop-in	\$	4.40	\$	4.60	10 Pass Pool and Fitness - Senior	\$	39.60	\$	41.40	Bronze Medallion	\$	196.35	\$	235.80
Pool & Fitness - Adult Drop-in	\$	6.45	\$	6.70	10 Pass Pool and Fitness - Family	\$	118.35	\$	123.30	Bronze Cross	\$	159.60	\$	199.00
Pool & Fitness - Senior Drop-in	\$	4.40	\$	4.60	1 Month Pool and Fitness - Child	\$	40.20	\$	42.00	Emergency First Aid & CPR-A	\$	78.75	\$	118.00
Pool & Fitness - Family Drop-in	\$	13.15	\$	13.70	1 Month Pool and Fitness - Youth	\$	52.80	\$	55.20	CPR-C	\$	94.50	\$	99.25
Full Facility (Wall/Court/Pool) - Child Drop-in	\$	3.85	\$	4.00	1 Month Pool and Fitness - Adult	\$	77.40	\$	80.40	CPR-C Recertification	\$	47.25	\$	55.30
Full Facility (Wall/Court/Pool) - Youth Drop-in	\$	4.90	\$	5.10	1 Month Pool and Fitness - Senior	\$	52.80	\$	55.20	Standard First Aid (SFA)	\$	194.25	\$	268.00
Full Facility (Wall/Court/Pool) - Adult Drop-in	\$	8.25	\$	8.60	1 Month Pool and Fitness - Family	\$	157.80	\$	164.40	Standard First Aid Recertification	\$	89.25	\$	118.00
Full Facility (Wall/Court/Pool) - Senior Drop-in	\$	5.90	\$	6.15	3 Month Pool and Fitness - Child	\$	90.45	\$	94.50	National Lifeguard	\$	450.00	\$	504.75
Full Facility (Wall/Court/Pool) - Family Drop-in	\$	17.00	\$	16.60	3 Month Pool and Fitness - Youth	\$	118.80	\$	124.20	Water Safety Instructor*New format	\$	575.00	\$	610.00
Wallyball Court Rental *not include swimming	\$	17.95	\$	18.65	3 Month Pool and Fitness - Adult	\$	174.15	\$	180.90	Water Safety Instructor Recert	\$	-	\$	112.50
Shower	\$	3.75	\$	3.90	3 Month Pool and Fitness - Senior	\$	118.80	\$	124.40	Climbing Programs				
Special Event - Pool	\$	5.00	\$	5.00	3 Month Pool and Fitness - Family	\$	355.05	\$	369.90	Monkey Climb - drop-in	\$	10.50	\$	11.03
Special Event - Wall	\$	5.00	\$	5.00	6 Month Pool and Fitness - Child	\$	156.78	\$	163.80	Adult Climb Time - drop-in	\$	12.70	\$	13.10
Toonie Swim	\$	2.00	\$	2.00	6 Month Pool and Fitness - Youth	\$	205.92	\$	215.28	Vertical Climbing Club (10)	\$	98.44	\$	136.00
Twilight Swim/ Parent Day time/Parent Lessons	\$	4.25	\$	4.25	6 Month Pool and Fitness - Adult	\$	301.86	\$	313.56	Little Rockers (10)	\$	42.00	\$	56.05
Group Swim Adult	\$	4.65	\$	4.90	6 Month Pool and Fitness - Senior	\$	205.92	\$	215.28	Little Rocker (1)	\$	5.25	\$	6.00
Group Swim Youth	\$	3.85	\$	4.00	6 Month Pool and Fitness - Family	\$	615.42	\$	641.16	Little Rocker (1)- 2nd child	\$	3.15	\$	3.50
Group Swim Child	\$	2.80	\$	2.95	1 Year Pool and Fitness - Child	\$	241.20	\$	252.00	Super Kids Climbing Club (10)	\$	81.15	\$	83.50
Group Swim with Walleyball/Climb booking	\$	2.80	\$	2.95	1 Year Pool and Fitness - Youth	\$	316.80	\$	313.20	NID Grip & Swim - Day Camps (1)	\$	40.00	\$	45.00
					1 Year Pool and Fitness - Adult	\$	464.40	\$	482.40	Introduction to Climbing (Belay)	\$	55.91	\$	58.15
			4%	or incr.										
				ed on										
FACILITY RENTAL		2019			1 Year Pool and Fitness - Senior	\$	316.80	\$	331.20	Belay Refresher (1)	\$	15.75	\$	16.35
Private Pool Rental (up 29 ppl)		\$82.20	_		1 Year Pool and Fitness - Family	\$	946.80	\$	986.40	Court Programs	Ť	13.75	Ť	10.00
Private Pool Rental (30- 74 ppl)		\$115.70			10 Pass Full Facility - Child	Ś	34.65	\$		Junior Squash (10)	\$	68.25	\$	71.00
Private Pool Rental (75-125 ppl)		\$181.70			10 Pass Full Facility - Youth	\$	44.10	\$		Intro to Squash	\$		\$	71.00
Court Additional hour or with Climb	\$	10.05	\$		10 Pass Full Facility - Adult	Ś	74.25	\$	77.40	Swimming Lessons* based on 10 session			Ť	
Group Climb 1.5 hour (up 6 ppl)	Ś	63.00	\$		10 Pass Full Facility - Senior	Ś	53.10	\$	55.35	Preschool Swimming Lessons (30 min)		62.50	\$	72.75
Group Climb 1.5 hour (7-12 ppl)	\$	99.75			10 Pass Full Facility - Family	\$	153.00	\$		Preschool School Group (30min)	\$		\$	60.10
Group Climb 1.5 hour (13- 18 ppl)	\$	141.75			1 Month Full Facility - Child	\$	46.20	\$		Swim Kids 1 - 4 (30 min)	\$	56.45	\$	61.60
Group Climb 1.5 hour (19- 25 ppl)	\$	183.75	\$	205.10	1 Month Full Facility - Youth	\$	58.80	\$		Swim Kids 5&6 (45 min)	\$	68.00	\$	78.50
Little Rocker set up with climb (1 belayer)	\$	36.75	\$		1 Month Full Facility - Adult	\$	99.00	\$	103.20	Swim Kids 7 - 10 (1 hour)	\$	73.50	\$	84.50
Little Rocker set up with climb (2 belayer)	\$	21.00	\$		1 Month Full Facility - Senior	\$	70.80	\$	73.80	School Group Lessons (30 min)	\$	42.75	\$	50.45
Lane rental (Swim club)/ hour	\$	10.18	\$	10.59	1 Month Full Facility - Family	\$	204.00	\$	199.20	Swim Patrol (6-11 yrs)	\$	78.50	\$	92.65
Lane rental Adult (swim Club)/ hour	\$	17.06	\$	17.74	3 Month Full Facility - Child	\$	103.95	\$	108.00	Junior Lifeguard Club/ Mermaid school	\$	88.75	\$	92.65
Pool rental (Swim club)/ hour	\$	73.03	\$	75.95	3 Month Full Facility - Youth	\$	132.30	\$	137.70	Private Lessons (1)	\$	27.80	\$	28.90
Lane Rental (private) (\$25/hr for 2+people)/ hour	\$	15.75	\$	16.38	3 Month Full Facility - Adult	\$	222.75	\$	232.20	Private Lessons set (10)	\$	210.00	\$	218.50
Court Rental (non-prime time, non profit)	\$	17.95	\$	18.67	3 Month Full Facility - Senior	\$	159.30	\$	166.05	Tri-It Triathlon Training (6-8 yrs)	\$	88.20	\$	91.75
					3 Month Full Facility - Family	\$	459.00	\$	448.20	Tri-It Triathlon Training (9-14 yrs)	\$	88.20	\$	91.75
Legend:					6 Month Full Facility - Child	\$	180.18	\$	187.20	Adult and Fitness				
Existing fee- no change					6 Month Full Facility - Youth	\$	229.32	\$	238.82	Swimming Basics 1 & 2- Adult/teen	\$	77.45	\$	111.50
Increase Admissions or Program fee					6 Month Full Facility - Adult	\$	386.10	\$	287.82	Stroke Development -Adult/Teen	\$	77.45	\$	111.50
New fee or missing from bylaw 1805/program structure eval	uated,	cost char	nge		6 Month Full Facility - Senior	\$	276.12	\$	287.82	Fitness Studio Orientation	\$	26.25	\$	33.60
	_				6 Month Full Facility - Family	\$	795.60	\$	776.88	Small Group training/ WOW (20)	\$	294.00	\$	299.75
					1 Year Full Facility - Child	\$	277.20	\$	288.00	Personal Training (3)	\$	135.00	\$	140.50
					1 Year Full Facility - Youth	\$	352.80	\$	367.20	Tri-It Triathlon Training (15+)	\$	110.25	\$	119.25
					1 Year Full Facility - Adult	\$	594.00	\$	619.20	Postnatal Aquafit	\$	64.50	\$	83.50
					1 Year Full Facility - Senior	\$	424.80	\$	442.80	Kayak Rolling (4)	\$	47.25	\$	65.70
					1 Year Full Facility - Family	\$	1,224.00	\$	1,195.20	Kayaking Drop-in	\$	15.75	\$	16.50

BYLAW NO. 1955

Being a bylaw to repeal "Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw No. 1877, 2019"

WHEREAS "Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw No. 1877, 2019" established fees and charges for the provision of services for the Bulkley Valley Regional Pool and Racquet Courts;

AND WHEREAS the Regional District of Bulkley-Nechako has established "Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw No. 1954, 2021";

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

- 1. This Bylaw may be cited as "Bulkley Valley Regional Pool and Racquet Courts User Fee Repeal Bylaw No. 1955, 2021."
- 2. Bylaw No. 1877 cited as "Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw No. 1877, 2019" and all bylaws enacted in amendment thereto are hereby repealed.

Certified a true and correct copy of "Bulkley Valley Regional Pool and Racquet Courts User Fee Repeal Bylaw No. 1955, 2021."

Corporate Administrator

READ A FIRST TIME this day of , 2021

READ A SECOND TIME this day of , 2021

READ A THIRD TIME this day of , 2021

Page 2 of Bylaw No.	1955	44	
ADOPTED this	day of	, 2021	
Chairperson			Corporate Administrator
I hereby certify that	t the foregoing is a	a true copy	y of Bylaw No. 1955 as adopted.

Corporate Administrator



Regional District of Bulkley-Nechako Memo

TO: Chair Thiessen and Board of Directors

FROM: Cheryl Anderson, Director of Corporate Services

DATE: July 15, 2021

SUBJECT: Electoral Area 'A' Emergency Response Contribution Local Service

Establishment Repeal Bylaw No. 1944, 2021

RECOMMENDATION

(all/directors/majority)

That "Electoral Area 'A' Emergency Response Contribution Local Service Establishment Repeal Bylaw No. 1944, 2021" be adopted this 15th day of July, 2021.

BACKGROUND

Attached is "'Electoral Area 'A' Emergency Response Contribution Local Service Establishment Repeal Bylaw No. 1944, 2021"' which was given three readings on April 22, 2021. It has been approved by the Ministry of Municipal Affairs, and the Board may now adopt the bylaw.

BYLAW NO. 1944

Being a bylaw to repeal "Electoral Area 'A' Emergency Response Contribution Local Service Establishment Bylaw No. 714, 1992"

WHEREAS "Electoral Area 'A' Emergency Response Contribution Local Service Establishment Bylaw No. 714, 1992" established a service for the purpose of contributing to the costs incurred by the Town of Smithers in providing emergency response services within Electoral Area "A";

AND WHEREAS the Regional District of Bulkley-Nechako does not wish to contribute funds towards this service;

AND WHEREAS pursuant to Section 349(1)(b) of the *Local Government Act*, the participants have consented, in writing, to the adoption of this Bylaw;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

- 1. This Bylaw may be cited as "Electoral Area 'A' Emergency Response Contribution Local Service Establishment Repeal Bylaw No. 1944, 2021."
- 2. Bylaw No. 714 cited as "Electoral Area 'A' Emergency Response Contribution Local Service Establishment Bylaw No. 714, 1992" and all bylaws enacted in amendment thereto are hereby repealed.

Certified a true and correct copy of "Electoral Area 'A' Emergency Response Contribution Local Service Establishment Repeal Bylaw No. 1944, 2021."

Corporate Administrator

nderson

READ A FIRST TIME this 22nd day of April, 2021

READ A SECOND TIME this 22nd day of April, 2021

READ A THIRD TIME this 22nd day of April, 2021

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "A" RECEIVED this 22^{nd} day of April, 2021

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 18th day of June $\,$, 2021

ADOPTED this	day of	, 2021	
Chairperson			Corporate Administrator
I hereby certify th	at the foregoi	ng is a true copy	of Bylaw No. 1944 as adopted.
Corporate Admini	istrator		



Regional District of Bulkley-Nechako Memo

TO: Chair Thiessen and Board of Directors

FROM: Cheryl Anderson, Director of Corporate Services

DATE: July 15, 2021

SUBJECT: Stuart-Nechako Economic Development Service Establishment

Repeal Bylaw No. 1940, 2021

RECOMMENDATION

(all/directors/majority)

That "Stuart-Nechako Economic Development Service Establishment Repeal Bylaw No. 1940, 2021" be adopted this 15th day of July, 2021.

BACKGROUND

Attached is "Stuart-Nechako Economic Development Service Establishment Repeal Bylaw No. 1940, 2021" which was given three readings on February 25, 2021. It has been approved by the Ministry of Municipal Affairs, and the Board may now adopt the bylaw.

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1940

Being a bylaw to repeal "Stuart-Nechako Economic Development Service Establishment Bylaw No. 1460, 2008"

WHEREAS "Stuart-Nechako Economic Development Service Establishment Bylaw No. 1460, 2008" was established for the purpose of economic development in the Service Area and for the Regional Board to make grants to the Stuart Nechako Regional Economic Development Society;

AND WHEREAS the Regional District of Bulkley-Nechako has established new services for the purpose of economic development;

AND WHEREAS pursuant to Section 349(1)(b) of the *Local Government Act*, the participants have consented, in writing, to the adoption of this Bylaw;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

- 1. This Bylaw may be cited as "Stuart-Nechako Economic Development Service Establishment Repeal Bylaw No. 1940, 2021."
- 2. Bylaw No. 1460 cited as "Stuart-Nechako Economic Development Service Establishment Bylaw No. 1460, 2008" and all bylaws enacted in amendment thereto are hereby repealed.

Certified a true and correct copy of "Stuart-Nechako Economic Development Service Establishment Repeal Bylaw No. 1940, 2021."

Corporate Administrator

Corporate Administrator

READ A FIRST TIME this 25th day of February, 2021

READ A SECOND TIME this 25th day of February, 2021

READ A THIRD TIME this 25th day of February, 2021

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 18th day of June, 2021

ADOPTED this day of , 2021

Chairperson Corporate Administrator

I hereby certify that the foregoing is a true copy of Bylaw No. 1940 as adopted.



Regional District of Bulkley-Nechako Memorandum

To: Chair Thiessen and Board of Directors

From: Nellie Davis, Manager of Regional Economic Development

Date: July 15, 2021

Regarding: Sponsorship for 2022 Regional Business Forum in Telkwa

Recommendation:

That the Board pre-approve \$10,000 in the 2022 Regional Economic Development Budget for payment to the Village of Telkwa for costs associated with facilitating and hosting the 2022 Regional Business Forum.

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Background:

The Regional Business Forum historically takes place every two years. After the 2017 Forum in Burns Lake, the RDBN Board voted to have the Forum rotate through member municipalities and provide \$10,000 in sponsorship to assist with the costs of facilitating the Forum. Vanderhoof hosted the 2019 Business Forum, and Telkwa is the next municipality in line to accept hosting responsibilities. COVID-19 interrupted a planned 2021 Forum, but staff from Telkwa and the RDBN have begun planning discussions and a Regional Business Forum is planned for Telkwa in 2022.



Regional District of Bulkley-Nechako Board of Directors Supplemental Memorandum

To: Chair and Board of Directors

From: Nellie Davis, Manager of Regional Economic Development

Date: July15, 2021

Subject: COVID-19 Relief Funds

RECOMMENDATION

(all/directors/majority)

That the Board approve the following Applications for COVID-19 Relief Funds.

Background:

The following applications have been received from community groups for COVID-19 Relief Funding.

Some Electoral Areas are now over-allocated. The additional funding is coming from the Regional Directors Committee allocation. That allocation is now \$367,556.06.

Community Group	Project	Amount					
Area 'A' (Smithers Rural)							
Area 'B' (Burns Lake Rural)							
The Link (COVID-10 Support Committee)	Community Support (deliveries)	\$454.05					
Are	ea 'C' (Fort St; James Rural)						
A	Area 'D' (Fraser Lake Rural)						
Are	a 'E' (Francois/Ootsa Rural)						
A	rea 'F' (Vanderhoof Rural)						
Area 'G' (Houston Rural)							
Granisle and District Seniors Assoc.	Facility Insurance	\$5,500.00					

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COVID-19 Relief Funds Allocated (up to July 6, 2021 – includes requests on this memo)

Electoral Area	Starting Balance	Funding Allocated	Funds Remaining
A – Smithers Rural	\$42,732.00	\$25,845.79	\$16,886.21
B – Burns Lake Rural	\$15,756.00	\$15,784.28	(\$482.33)
C – Fort St. James Rural	\$11,504.00	\$21,003.61	(\$9,499.61)
D – Fraser Lake Rural	\$11,967.00	\$5,441.00	\$6,526.00
E – Francois/Ootsa Rural	\$12,951.00	\$12,308.53	\$642.47
F – Vanderhoof Rural	\$29,796.00	\$18,323.61	\$11,472.39
G – Houston Rural	\$7,341.00	\$7,510.00	(\$5,669.00)



Regional District of Bulkley-Nechako Board Meeting

To: Board of Directors

From: John Illes, Chief Financial Officer

Date: July 15, 2021

Re: Chinook Comfor Limited Appointment of Directors and AGM

Recommendation:

That the Board of the Regional District, a shareholder of Chinook Comfor Limited, appoint Mr. Miles Fuller and Ms. Cindy Shelford to the Chinook Comfor Limited Board of Directors.

And That the Director for Electoral Area E and Electoral Area B to be designated proxies to attend the Annual General Meetings of Chinook Comfor Limited and that the Chief Financial Officer be designated as proxy for Chinook Comfor Limited Partnership.

Discussion:

The Regional District owns 894 Class A Voting Shares of Chinook Comfor Limited the general partner in the Chinook Comfor Limited Partnership. As part of the Shareholder agreement the Regional District is entitled to appoint two directors to the company.

The next AGM is on July 20, 2021. To have representation at the AGM, the Regional District is required to appoint a proxy. As the Chinook Community Forest is in Electoral Areas B and E, it is recommended that the Electoral Area Directors for area B and E be appointed as proxies. Chinook Comfor Limited Partnership is a holding company meant to limit liability to the Regional District that has little influence of the "on the ground activities" of the community forest. It is recommended that staff be appointed as a proxy for this organization.

By policy, Miles Fuller and Cindy Shelford were appointed by the board for a two-year term as directors of Chinook Comfor Limited. However, Chinook Comfor Limited requires that the Board appoint directors yearly. Before the next AGM, staff will advertise for individuals from Electoral Areas B and E to express their interest in becoming a director on the Chinook Comfor Limited board to represent the Regional District.

The Regional District will advertise for the opportunity for others that may be interested in representing the Regional District on the Board before the next AGM.

Attachment: Miles Fuller, Chinook Community Forest - letter of June 17, 2021



June 17, 2021

Chair Gerry Thiessen
Regional District of Bulkley-Nechako
37 – 3rd Ave, Box 820
Burns Lake, BC VOJ 1E0

Dear Mr Gerry Thiessen:

BY ORDER OF THE BOARD OF DIRECTORS of CHINOOK COMFOR LIMITED

Notice is hereby given that an annual general meeting of Chinook **Comfor Limited and Chinook Comfor Limited Partnership** will be held July 20, 2021, at **824 Centre Street LBN Forestry,** Burns Lake, B.C. at 11:00 am for the following purpose:

2021 AGM of Chinook Comfor Limited

- > To waive the production and publication of the financial statements
- > To waive the appointment of an auditor for the next financial year
- > To elect directors

2021 AGM of Chinook Comfor Limited Partnership

- > To receive audited financials for Chinook Comfor Limited Partnership
- To receive 2020-21 Annual Report

All shareholders and limited partners are entitled to attend and vote in person or by proxy. Registered shareholders and limited partners who are unable to attend the meeting are requested to complete, date, sign, and deliver the attached form of proxy by no later than July 20, 2021, to the following address or present such proxy at the beginning of the meeting.

Chinook Comfor LP

Box 969

Burns Lake, B.C. VOI 1E0

Or email to: info@chinookcomfor.ca

Dated Burns Lake, B.C. this 17th day of June 2021.

Miles Fuller, President

Chinook Community Forest



June 29, 2021 Ref: 115220

Gerry Thiessen **Board Chair** Reginal District of Bulkley-Nechako 37-3rd Avenue, PO Box 820 Burns Lake, BC V0J 1E0

Dear Gerry Thiessen:

Thank you for letter dated May 26, 2021 acknowledging the recent announcement of funding to support cellular service along Highway 16, within your boundaries.

The Province recognizes the importance of cellular connectivity along BC highways and in rural and remote communities, especially for public safety. Cell service is essential for immediate access to emergency services when they are needed most. These emergencies on our highways underscore the importance of people being able to connect with first responders quickly, from anywhere in the province.

Since we formed government in 2017, the Province has invested \$180 million towards connectivity infrastructure projects. This includes the \$90 million, one-time grant as part of StrongerBC Economic Recovery Plan. The Economic Recovery Intake established under this grant allocated \$75 million for broadband projects in communities, and for the first time ever \$15 million for cellular expansion projects along highways and connectivity at rest areas. I am pleased to report that through this funding cellular services will be added to 429 highway kilometers and 27 rest areas, including 252 kilometers and three rest areas along Highway 16.

I commend the Regional District of Bulkley Nechako (RDBN) for its early and on-going interest in regional connectivity planning and thank you for bringing to my attention key stretches of highway that connect municipalities and First Nations communities to the Highway 16 corridor. I was interested to learn about your partnership with CityWest as it speaks to the value of local leadership finding solutions to address connectivity challenges, and I look forward to the successes it achieves in your region. Your relationship with my Ministry staff is also important to our continued collaboration and I encourage you remain in touch ensuring they are aware of the status of fibre and power along the highways you mentioned and regarding pending decisions by the Universal Broadband Fund.

Fax:

.../2

Regional District Bulkley-Nechako Page 2

We all have a vested interest in improving services in B.C., and solutions begin with a common understanding of the nature of the barriers, and how we can each effect change. I benefitted from your District's insights during regional meetings with local mayors and regional district representatives in early May, which I had the privilege of attending, at the invitation of my colleague Honourable Josie Osborne, Minister of Municipal Affairs and I appreciated hearing your thoughts once again at the June 23 Northern Round Table.

Thank you for your participation, ongoing leadership, and collaboration as we collectively and collaboratively work towards a better future for the people we mutually serve.

Sincerely,

Lisa Beare Minister

pc: Taylor Bachrach, MP Skeena-Bulkley-Valley

> Todd Doherty, MP Cariboo-Prince George

La Bear

Chief Gordon Alec Lake Babine Nation

Chief Aileen Prince Nak'azdli First Nation

Chief Tracy Anatole Binche Whut'en

Chief Beverly John Tl'azt'en Nation

Chief Corrina Leween Cheslatta Carrier Nation

Chief Rosemarie Skin and Chief, Nee Tahi Buhn Skin Tyee Nation

Connected Communities