

REGIONAL DISTRICT  
OF BULKLEY NECHAKO

# AGENDA

MEETING NO. 13

OCTOBER 21, 2021

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"A WORLD OF OPPORTUNITIES  
WITHIN OUR REGION"

**VISION**

“A World of Opportunities  
Within Our Region”

**MISSION**

“We Will Foster Social,  
Environmental, and  
Economic Opportunities  
Within Our Diverse Region Through Effective  
Leadership”



REGIONAL DISTRICT OF BULKLEY-NECHAKO

**AGENDA**

Thursday, October 21, 2021

**First Nations Acknowledgement**

<b><u>PAGE NO.</u></b>	<b><u>CALL TO ORDER</u></b>	<b><u>ACTION</u></b>
	<b><u>AGENDA – October 21, 2021</u></b>	Approve
	<b><u>SUPPLEMENTARY AGENDA</u></b>	Receive
	<b><u>MINUTES</u></b>	
7-20	Board Meeting Minutes – September 23, 2021	Approve
21-23	Committee of the Whole Minutes – October 7, 2021	Receive
24-26	Connectivity Committee Minutes – October 7, 2021	Receive
27-29	Natural Resources Committee Minutes – October 7, 2021	Receive
30-32	Rural/Agriculture Committee Minutes – October 7, 2021	Receive
33-35	Waste Management Committee Minutes – October 7, 2021	Receive

**DELEGATION**

**MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**

Corrin Peet, Assistant District Manager, Fort George District  
Rosemary Barnewall, District Program Manager, Bulkley/Stikine District

RE: Highway Safety

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**ELECTORAL AREA PLANNING (All Directors)**

**ACTION**

**Bylaw for 1<sup>st</sup> and 2<sup>nd</sup> Reading**

**36-61 Maria Sandberg, Parks and Planning Coordinator Recommendation  
Vanderhoof Rural Official Community Plan  
Bylaw 1963**

**Bylaws for 3<sup>rd</sup> Reading and Adoption**

**62-67 Deneve Vanderwolf, Planner Recommendation  
Rezoning Application RZ A-05-21  
3<sup>rd</sup> Reading and Adoption Rezoning  
Bylaw No.1958, 2021  
Electoral Area "A"**

**68-74 Deneve Vanderwolf, Planner Recommendation  
Rezoning Application RZ A-06-21  
3<sup>rd</sup> Reading and Adoption Rezoning  
Bylaw No.1959, 2021  
Electoral Area "A"**

**75-84 Jason Llewellyn, Director of Planning Recommendation  
OCP Amendment and Rezoning Application  
RZ D-01-21 - 3<sup>rd</sup> Reading and Adoption OCP  
Amendment Bylaw 1956, 2021 and Rezoning  
Bylaw No.1957, 2021  
Electoral Area "D"**

**85-98 Danielle Patterson, Planner Recommendation  
Development Variance Permit B-01-21  
Electoral Area "B"**

**Other**

**99 Deneve Vanderwolf, Planner Recommendation  
Electoral Area B Advisory Planning  
Commission Change**

**DEVELOPMENT SERVICES (All Directors)**

**ALR Application**

**100-122 Deneve Vanderwolf, Planner Recommendation  
ALR Non-Farm Use Application 1236  
Electoral Area "F"**

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<b><u>PAGE NO.</u></b>	<b><u>ADMINISTRATION REPORTS</u></b>	<b><u>ACTION</u></b>
123-125	Taddea Kunkel, First Nations Liaison -Truth and Reconciliation Calls to Action	Discussion/ Receive
126	Wendy Wainwright, Executive Assistant -Committee Meeting Recommendations -October 7, 2021	Recommendation
127-145	Cheryl Anderson, Director of Corporate Services -Regional District of Bulkley-Nechako Procedure Bylaw for First, Second and Third Reading	Recommendation
146-148	Cheryl Anderson, Director of Corporate Services -Fort Fraser Community Hall Grant Local Establishment Amendment Bylaw No. 1962, 2021 for Adoption	Recommendation
149-151	Cheryl Anderson, Director of Corporate Services -Fort Fraser Fire Protection Service Establishment Amendment Bylaw No. 1961, 2021 for Adoption	Recommendation
152-157	Cheryl Anderson, Director of Corporate Services -RDBN Directors' Remuneration and Expenses Bylaw Amendment No. 1960, 2021 for Adoption	Recommendation
158-161	Nellie Davis, Manager of Regional Economic Development – Grant in Aid Request – Lakes Literacy	Recommendation
162	Nellie Davis, Manager of Regional Economic Development – COVID-19 Relief Funds	Recommendation
163	Nellie Davis, Manager of Regional Economic Development – Federal Gas Tax – Area “F” (Vanderhoof Rural) Cluculz Lake – Septic System Upgrade	Recommendation
164	Nellie Davis, Manager of Regional Economic Development – Federal Gas Tax – Area “A” (Smithers Rural) Village of Telkwa – Riverside Accessibility Project	Recommendation
165-169	Deborah Jones-Middleton, Director of Protective Services – Meeting Request to Minister Farnworth Re: Potential Solution for ‘Stay & Defend’	Recommendation
170-180	Michelle Roberge, Regional Agriculture Coordinator (East) – Growing Opportunities Newsletter Update	Receive

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**PAGE NO.    ADMINISTRATION CORRESPONDENCE                      ACTION**

**181-183      Minister Lisa Beare, Ministry of Citizens' Services Receive  
-2021 Virtual UBCM Minister Meeting Follow-up**

**ACTION LISTS**

**184-185      Action Lists - September 2021                                      Receive**

**VERBAL REPORTS AND COMMITTEE CHAIR REPORTS**

**RECEIPT OF VERBAL REPORTS**

**SUPPLEMENTARY AGENDA**

**NEW BUSINESS**

**ADJOURNMENT**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEETING NO. 12****Thursday, September 23, 2021**

<b>PRESENT:</b>	Chair	Gerry Thiessen
	Directors	Gladys Atrill –Teleconference/In-person at 10:27 a.m. Shane Brienen Mark Fisher Dolores Funk Tom Greenaway Clint Lambert Linda McGuire Bob Motion Chris Newell Mark Parker Jerry Petersen Michael Riis-Christianson Sarrah Storey – via Zoom
	Director Absent	Annette Morgan, Village of Telkwa
	Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Director of Corporate Services Nellie Davis, Manager of Regional Economic Development – arrived at 10:10 a.m., left at 10:43 a.m. Alex Eriksen, Director of Environmental Services – arrived at 11:33 a.m. Darrell Hill, Bylaw Enforcement Officer – arrived at 10:02 a.m., left at 10:54 a.m. John Illes, Chief Financial Officer Jason Llewellyn, Director of Planning Danielle Patterson, Planner – left at 10:05 a.m. Wendy Wainwright, Executive Assistant
	Other	Martina Bancroft, Tourism Development Coordinator, Northern BC Tourism Association– via Zoom – left at 10:40 a.m. John deWolf, Exhibit Designer, AldrichPears Associates Ltd. – via Zoom – left at 10:40 a.m. Clint Fraser, Chief Executive Officer, Northern BC Tourism Association – via Zoom – left at 10:40 a.m. Amber Harding, Marketing & Communications Specialist, Northern BC Tourism Association– via Zoom – left at 10:40 a.m. Wendy Hunt, CAO, District of New Hazelton – via Zoom – left at 10:40 a.m. April Moi, Destination Development Specialist, Northern BC Tourism Association– via Zoom – left at 10:40 a.m.
	Media	Eddie Huband, LD News

**CALL TO ORDER**

Chair Thiessen called the meeting to order at 10:00 a.m.

**FIRST NATIONS ACKNOWLEDGEMENT****STAFF INTRODUCTION**

Jason Llewellyn, Director of Planning introduced Danielle Patterson, Planner.

**AGENDA &  
SUPPLEMENTARY AGENDA**

Moved by Director Brien  
Seconded by Director Petersen

2021-12-1

“That the Board Meeting Agenda of September 23, 2021 be approved; and further, that the Supplementary Agenda be dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES**

Board Meeting Minutes  
August 12, 2021

Moved by Director McGuire  
Seconded by Director Funk

2021-12-2

“That the Board Meeting Minutes of August 12, 2021 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting  
Minutes - September 9, 2021

Moved by Director Parker  
Seconded by Director Greenaway

2021-12-3

“That the following Committee Meeting Minutes be received:

- Committee of the Whole Meeting Minutes
  - September 9, 2021
- Rural Agriculture Committee Meeting Minutes
  - September 9, 2021.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DELEGATION**

**NORTHERN BC TOURISM ASSOCIATION – Clint Fraser, Chief Executive Officer and John deWolf, Exhibit Designer, AldrichPears Associates Ltd. RE: The Great Northern Circle Route Signage Masterplan**

Chair Thiessen welcomed Clint Fraser, Chief Executive Officer, Northern BC Tourism Association and John deWolf, Exhibit Designer, AldrichPears Associates Ltd.

Messrs. Fraser and deWolf provided a PowerPoint Presentation.

**The Great Northern Circle Route Signage Masterplan**

**Northern BC Tourism Association (NBCTA)– Multiple Partners and projects**

- Thematic Framework
- Place Making and Place Branding
- GNCR – Overview of the GNCR signage program
  - Gateway signage
  - Route markers/Banners
  - Directional signage
  - Interpretive signage
  - Informative signage (Trailheads)
- How does this help?
  - Sign family – in development

## **DELEGATION**

### **NORTHERN BC TOURISM ASSOCIATION – Clint Fraser, Chief Executive Officer and John deWolf, Exhibit Designer, AldrichPears Associates Ltd. RE: The Great Northern Circle Route Signage Masterplan**

- When will this happen?
  - Phase 1 – Start up and Discovery – Summer 2021
  - Phase 2 - Signage Program Strategy – Summer/Fall 2021
  - Phase 3 – Concept Design – Fall/Winter 2021
  - Phase 4 – Detailed Design – Winter/Spring 2022
  - Phase 5 – Implementation plan Masterplan (usage guidelines) – Winter/Spring 2022
- What does NBCTA need?
- How to stay informed.
  - Project website launched.

Discussion took place regarding:

- NBCTA's experience regarding the signage installation process with the Ministry of Transportation and Infrastructure
  - RDBN to provide information regarding past signage projects
- Staff will provide an RDBN staff contact to NBCT for the project
- Costs to be incurred by municipalities
  - Further discussions with municipalities to take place while working through the planning phases in regard to signage maintenance
- Longer term development of signage along the corridors
- GNCR geographic area
  - Telling the story of the region
  - Introduce people to the culture and daily life of northern BC
  - Entire northern part of the province and corridors throughout
  - Signage that encourages exploration and provides information
- Consultation process
  - NBCTA working on the master signage framework and the thematic framework concurrently
  - NBCTA is in the process of sending invitations to local governments to identify important areas, overarching themes to support interpretive signage
  - A meeting invitation has been forwarded to the Village of Granisle
  - Director Newell requested a list of stakeholders being invited to participate and questioned if municipalities, First Nation communities, museums and historical societies would be included in the consultation process
- Village of Burns Lake embarking on a wayfinding project with implementation in 2022
  - NBCTA working with Village of Burns Lake to augment ideas and programs.

Chair Thiessen thanked Messrs. Fraser and deWolf for attending the meeting.

## **ELECTORAL AREA PLANNING (All Directors)**

### **Bylaw for 1<sup>st</sup> and 2<sup>nd</sup> Reading**

Rezoning Application Moved by Director Fisher  
RZ A-05-21 – 1<sup>st</sup> & 2<sup>nd</sup> Reading Seconded by Director Newell  
Rezoning Bylaw No. 1958, 2021  
Electoral Area "A"

2021-12-4

1. "That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1958, 2021 be given first and second reading this 23<sup>rd</sup> day of September, 2021 and subsequently be taken to Public Hearing.

2. That the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1958, 2021 be delegated to the Director or Alternate Director for Electoral Area A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning Application Moved by Director Fisher  
RZ A-06-21 – 1<sup>st</sup> & 2<sup>nd</sup> Reading Seconded by Director Greenaway  
Rezoning Bylaw No. 1959, 2021  
Electoral Area "A"

2021-12-5

1. "That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1959, 2021 be given first and second reading this 23<sup>rd</sup> day of September, 2021 and subsequently be taken to Public Hearing.

2. That the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1959, 2021 be delegated to the Director or Alternate Director for Electoral Area A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning Application Moved by Director Parker  
RZ D-01-21 – 1<sup>st</sup> & 2<sup>nd</sup> Reading Seconded by Director Storey  
for OCP Amendment  
Bylaw 1956, 2021 and Rezoning  
Bylaw No. 1957, 2021  
Electoral Area "D"

2021-12-6

1. That the Board approve the consultation identified in the consultation checklist.

2. That Endako, Fraser Lake, and Fort Fraser Rural Official Community Plan Amendment Bylaw No. 1956, 2021 be given first and second reading this 23<sup>rd</sup> day of September, 2021 and subsequently be taken to Public Hearing.

3. That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1957, 2021 be given first and second reading this 23<sup>rd</sup> day of September, 2021 and subsequently be taken to Public Hearing.

4. That the Public Hearing for Endako, Fraser Lake, and Fort Fraser Official Community Plan Amendment Bylaw No. 1956, 2021 and Regional District of Bulkley-Nechako Rezoning Bylaw No. 1957, 2021 be delegated to the Director or Alternate Director for Electoral Area D."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Other**

Advisory Planning Commission Minutes – September 7, 2021  
Electoral Area “A” Moved by Director Fisher  
Seconded by Director Newell

2021-12-7

“That the September 7, 2021 Advisory Planning Commission Minutes for Electoral Area “A” be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES (All Directors)**

**ALR Applications**

ALR Non-Farm Use Application No. 1237 – Electoral Area “A” Moved by Director Fisher  
Seconded by Director Lambert

2021-12-8

1. “That Agricultural Land Reserve Non-Farm Use Application No. 1237 be recommended to the Agricultural Land Commission for approval with the further recommendations that the Agricultural Land Commission ensure appropriate reclamation for the gravel pit, evaluate the suitability of the proposed peat deposit of future agriculture use, and ensure removal of invasive plants from the property.

2. That staff contact the Ministry of Energy, Mines and Low Carbon Innovation and request that the Ministry ensure that the permit terms for the subject property are developed in consideration of ground water resources (Aquifer 577 and 578).”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the applicant’s compliance with the terms of the RDBN’s 2020 Temporary Use Permit (TUP) where the berm intended to replace the previously existing treed buffer is incomplete and remains unvegetated. Staff will monitor the site in the spring of 2022 and undertake the necessary enforcement action to ensure compliance to the TUP. This may include reporting to the Board to seek direction on voiding the TUP.

ALR Subdivision Application No. 1238 – Electoral Area “A”

Moved by Director Fisher  
Seconded by Director Lambert

2021-12-9

“That Agricultural Land Reserve Subdivision Application No. 1238 be recommended to the Agricultural Land Commission for approval.”

Opposed: Director Petersen CARRIED

(All/Directors/Majority)

**Other**

ALC Annual Report 2020-2021 Moved by Director McGuire  
Seconded by Director Parker

2021-12-10

“That the Board receive the ALC Annual Report 2020-2021.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **BYLAW ENFORCEMENT (All Directors)**

RDBN Bylaw Ticketing System Moved by Director Brien  
 Seconded by Director Funk

2021-12-11

1. "That the Board direct staff to prepare bylaws, policies, and agreements for the implementation of the BDA (Bylaw Dispute Adjudication) system provided for in the *Local Government Bylaw Notice Enforcement Act*, for the Board's consideration.

2. That the Board direct staff to work with the Court Services Branch of the Ministry of Attorney General to request the Lieutenant Governor in Council of the Province of British Columbia enact a Regulation under section 29 of the *Local Government Bylaw Notice Enforcement Act*, applying the Act to the RDBN."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Jason Llewellyn, Director of Planning provided an overview of the proposed ticket adjudication system and noted a number of municipalities appear interested in partnering with the RDBN on the system.

Discussion took place regarding potential fees to municipalities and cost recovery as well as the role of a Screening Officer being undertaken by the Director of Planning, Building Inspectors or Bylaw Enforcement Officers.

### **ADMINISTRATION REPORTS**

Committee Meeting  
 Recommendations  
 -September 9, 2021

Moved by Director Riis-Christianson  
 Seconded by Director Newell

2021-12-12

"That the Board approve the September 9, 2021 Committee Meeting Recommendations 1 through 5 as written:

#### **Committee of the Whole Meeting – September 9, 2021**

##### **Recommendation 1:**

##### **Re: Northern BC Solid Waste Management Forum – October 12 & 13, 2021 (Virtual)**

"That the Rural Directors be authorized to attend the Virtual Northern BC Solid Waste Management Forum on October 12 & 13, 2021."

##### **Recommendation 2:**

##### **Re: Coast Waste Management Association 2021 Conference**

"That Director Fisher be authorized to attend the Coast Waste Management Association 2021 Conference to be held October 20-22, 2021 in Victoria, B.C."

##### **Recommendation 3:**

##### **Re: National Day for Truth and Reconciliation**

"That the Board approve the amended Statutory and Legal Holidays Policy."

**ADMINISTRATION REPORTS (CONT'D)**

**Rural/Agriculture Committee – September 9, 2021**

**Recommendation 4:**

**Re: Veterinary Shortages in the RDBN**

“That the Board write letters to the Ministers of Advanced Education and Agriculture, Food and Fisheries in support of the request made to the Province by the Canadian Veterinary Medical Association (CVMA) – Society of BC Veterinarians (SBCV) Chapter to make veterinary training a funding priority and increase the number of seats available to BC students at the Western College of Veterinary Medicine.”

**Recommendation 5:**

**Re: COVID-19 Relief Funds – Remaining Allocation**

“That the Board approve \$12,740.89 of the COVID-19 Relief Funds to the Community Group Allocations:

- Lake Kathlyn Protection Society – COVID – related contract work - \$8,430.61
- Colleymount Recreation Society – Insurance, Hydro, Propane - \$2,710.28
- Arocha (Houston Hatchery) – Outdoor Meeting Space - \$1,600.00.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Code of Conduct

Moved by Director Brien  
 Seconded by Director Atrill

2021-12-13

“That the Board adopt the Regional District of Bulkley-Nechako Code of Conduct.”

Opposed: Director Lambert  
 Director Newell  
 Director Petersen

CARRIED

(All/Directors/Majority)

Fort Fraser Community Hall  
 Grant Local Establishment  
 Amendment Bylaw  
 No. 1962, 2021

Moved by Director Parker  
 Seconded by Director Storey

2021-12-14

“That Fort Fraser Community Hall Grant Local Service Establishment Amendment Bylaw No. 1962, 2021 be given first, second and third reading this 23<sup>rd</sup> day of September, 2021.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Fort Fraser Fire Protection  
 Service Establishment  
 Amendment Bylaw  
 No. 1961, 2021

Moved by Director Parker  
 Seconded by Director Storey

2021-12-15

“That Fort Fraser Fire Protection Service Establishment Amendment Bylaw No. 1961, 2021 be given first, second and third reading this 23<sup>rd</sup> day of September, 2021.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional Broadband  
 Infrastructure Service  
 Establishment

Moved by Director Riis-Christianson  
 Seconded by Director Greenaway

2021-12-16

1. That Regional Broadband Infrastructure Bylaw No. 1951, 2021 be given third reading as amended this 23<sup>rd</sup> day of September, 2021.

2. That, for the purpose of obtaining approval for the Regional Broadband Infrastructure Bylaw No. 1951, 2021 using the Alternative Approval Process, 1,218 be used as the fair determination of 10% of the total number of eligible electors within the service area;

3. That the deadline for receiving elector responses for Bylaw No. 1951 be Monday, February 21, 2022.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding a Communication Plan and staff will bring forward a report at a future Connectivity Committee Meeting. The Elector Response Form was discussed, and staff will bring forward the form with amended wording at a future meeting for Board consideration.

Grant in Aid Request – Lake  
 Kathlyn Protection Society

Moved by Director Fisher  
 Seconded by Director Atrill

2021-12-17

“That the Lake Kathlyn Protection Society be given \$8,000 Grant in Aid monies, from Electoral Area “A” (Smithers Rural) to support weed harvesting activities.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Grant in Aid Request – School  
 District #54 Bulkley Valley  
 – Walnut Park Totem Pole Project

Moved by Director Fisher  
 Seconded by Director Atrill

2021-12-18

“That School District #54 Bulkley Valley be given \$30,000 Grant in Aid monies, from Electoral Area “A” (Smithers Rural) to support a Totem Pole project at the new Walnut Park School.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **ADMINISTRATION REPORTS (CONT'D)**

#### COVID-19 Relief Funds

Moved by Director Riis-Christianson  
Seconded by Director Parker

2021-12-19

"That the Board approve the following COVID-19 Relief Funds Applications:

#### **Electoral Area "A" (Smithers Rural)**

-Smithers Zone Canadian Ski Patrol – Insurance and Fees  
- \$3,949.44

#### **Electoral Area "B" (Burns Lake Rural)**

-Decker Lake Recreation Commission – Insurance and Hydro  
- \$2,462.08."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

#### Amendment to the Remuneration Bylaw

Moved by Director Lambert  
Seconded by Director Parker

2021-12-20

"That Regional District of Bulkley-Nechako Directors Remuneration and Expenses Bylaw Amendment No. 1960, 2021 be given first, second and third reading this 23<sup>rd</sup> day of September 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **ACTION LISTS**

#### Action Lists – May, June, July and August 2021

Moved by Director McGuire  
Seconded by Director Atrill

2021-12-21

"That the Board receive the following Action Lists:

- May, 2021
- June, 2021
- July, 2021
- August, 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **VERBAL REPORTS AND COMMITTEE CHAIR REPORTS**

#### Rural/Agriculture Committee

Chair Parker reported that he had met with RDBN staff and Agriculture Coordinators. He expressed his appreciation for the work and local knowledge of both RDBN Agriculture Coordinators.

#### Connectivity Committee

Chair Riis-Christianson commented that a Connectivity Committee Meeting will take place in October to discuss the importance of developing a strategy and options moving forward to improve connectivity for area residents.

#### Waste Management Committee -Province exploring Industrial Commercial Institutional (ICI) Recycling options

Director Fisher mentioned that the Province announced it was taking action to recycle more products as part of a five-year plan to advance recycling in B.C. The Ministry of Environment and Climate Change Strategy also indicated it will explore how to regulate the recycling of more packaging paper products within the ICI sector.

## **VERBAL REPORTS AND COMMITTEE CHAIR REPORTS (CONT'D)**

### Northern BC Solid Waste Management (Virtual) Forum -October 12 & 13, 2021

Director Fisher encouraged the Board to register for the Northern BC Solid Waste Management (Virtual) Forum October 12 & 13, 2021. He also spoke of inviting schools within the region to attend.

### Teleconference with the Honourable, Adrian Dix, Minister of Health -September 22, 2021

Director McGuire spoke of the teleconference meeting with the Honourable Adrian Dix, Minister of Health September 22, 2021 with northern Mayors, Chairs and CAOs to discuss the COVID-19 Pandemic. Director McGuire spoke of providing feedback to Minister Dix's staff regarding the development of a visual meter for communities to show vaccination rates in each community.

### Town of Smithers

Director Atrill expressed her gratitude regarding the Town of Smithers having staffing levels return to normal and positions filled. She noted the uncertainty created by vacant job positions.

### National Truth and Reconciliation Day at Lejac -September 30, 2021

Director Storey announced that a National Truth and Reconciliation Day Event will be held at the site of the Lejac Residential School on September 30<sup>th</sup> from 12:00 to 3:00 p.m. for anyone wanting to attend.

### District of Vanderhoof Staffing Levels

Chair Thiessen mentioned that the District of Vanderhoof has recently had the same experience as the Town of Smithers in regard to staffing. He noted the District has now filled its job postings. He recognized Northern Development Initiative Trust for their Internship Program due to a number of employees that the District of Vanderhoof has hired that participated in the program.

### COVID-19 Pandemic

Director Riis-Christianson thanked Chair Thiessen for his opening comments regarding the challenges being felt and observed due to the COVID-19 pandemic and current strain on communities. He spoke of the importance of being calm and providing reassurance to residents and providing accurate information for individuals to make informed decisions.

Director Atrill mentioned that the arena is open in Smithers and staff are preparing for the current Provincial COVID-19 regulations and vaccine passport program for adult recreation. She spoke of the impacts of past COVID-19 restrictions and the ability to provide programming under the present COVID-19 regulations.

Director Atrill attended a protest that took place in Smithers concerning businesses addressing the Provincial Vaccine Passport requirements. She noted the number of different issues and the angst with members of the protest. Director Atrill mentioned the importance of focusing on the good and positive to continue to move forward.

Director Newell spoke of the fear that is overwhelming some people and noted that with differing opinions in regard to COVID-19 Vaccine Passports it has become challenging to be inclusive of one another, but it is so important.

## **VERBAL REPORTS AND COMMITTEE CHAIR REPORTS (CONT'D)**

COVID-19 Pandemic – (Cont'd) Director Funk spoke of the challenges of COVID-19 and encouraged the community to be responsive to the Provincial regulations and vaccine passports.

Chair Thiessen spoke of the importance of supporting medical workers and staff at the region's hospitals.

He attended the meeting with Minister Dix as well as meeting with Shirley Bond, MLA Prince George-Valemount and BC Liberal Party Interim Leader. He noted the strain the pandemic has had on provincial leaders as well.

Chair Thiessen spoke of different organizations that have recently announced their support of vaccinations.

He brought forward concerns regarding COVID-19 patients filling hospitals and limiting the ability for accident victims and other medical procedures to receive the care they need. He spoke of removing the focus from vaccines and moving the focus to caring and rebuilding communities. He noted the next 6-8 weeks may be challenging.

Chair Thiessen mentioned that as leaders they can reach out to community groups and hospitals to give thanks and provide support. Director Atrill spoke of individuals in the Town of Smithers working to provide citizen support to healthcare workers.

Director Brienen commented on the importance of messaging from local government leaders and supporting others and one another during these stressful and challenging times.

Discussion took place regarding the pressure and overwhelming workload for health care workers.

### 2021 UBCM Virtual Convention September 7-17, 2021

The RDBN Board of Directors reported that the 2021 UBCM Virtual Convention Minister Meetings between September 7-17, 2021 went well.

Director Funk noted the Village of Burns Lake had positive and collaborative conversation at the table notably with the Minister of Advance Education and Minister of Indigenous Relations and Reconciliation.

Director Fisher commented that he participated in a number of 2021 UBCM meetings from the Town of Smithers Council Chambers. He expressed his appreciation to the Town of Smithers for the opportunity.

Director Storey thanked the Board for its support in electing her as UBCM Director at Large.

### The Honourable Lana Popham, Ministry of Agriculture and Fisheries

Director Parker thanked those that participated in the meeting and expressed his gratitude to the RDBN Agriculture Coordinators for assisting with the briefing information

## **VERBAL REPORTS AND COMMITTEE CHAIR REPORTS (CONT'D)**

### BC Emergency Health Services (BCEHS)

Director McGurie indicated that after meeting with BC Emergency Health Services during the UBCM Convention she looks forward to having further follow up with BCEHS when a meeting can be scheduled between BCEHS and Stuart-Nechako Regional Hospital District.

Director Storey thanked Director McGuire for her work in regard to concerns with BCEHS staffing levels in small rural communities.

### The Honourable David Eby, Attorney General and Minister responsible for Housing

Director Atrill mentioned that the Town of Smithers UBCM meetings focused on the topics of land acquisition and housing issues. Director Atrill was also the lead speaker for the RDBN regarding communities in the region experiencing an increase in homelessness due to mental health and addiction struggles. She mentioned that while the meeting took place she witnessed an overdose taking place in the homeless camp located near the Town of Smithers municipal office. Nathan Cullen, Minister of State for Lands and Natural Resource Operations and MLA Stikine also participated in the call.

Director Storey commented that the Village of Fraser Lake also met with Minister Eby to discuss housing, respite and senior housing in the community.

### The Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development

Director Brienen mentioned that in speaking with Minister Conroy the Modernizing Forest Policy in British Columbia intentions paper was brought forward. He mentioned that as Chair of the RDBN Natural Resources Committee he will bring the Paper forward at the next Committee meeting.

Director Funk mentioned that in discussions with Minister Conroy concerns were raised regarding the potential change from tabular rates to stumpage rates and the impacts to Community Forests. Director Storey also mentioned that the Village of Fraser Lake raised the same concern and spoke of the importance of ensuring that Community Forests continue to benefit communities.

### Northwest BC Resource Benefits Alliance (RBA)

Director Brienen noted that the RBA has a meeting scheduled with the Honourable Josie Osborne, Minister of Municipal Affairs on September 28, 2021. He spoke of RBA conversations at UBCM and that the Province referenced strong fiscal futures in the long-term but the impact in the north is now.

Chair Thiessen noted that the District of Vanderhoof UBCM meetings with Premier Horgan provided an opportunity to briefly discuss RBA.

**VERBAL REPORTS AND COMMITTEE CHAIR REPORTS (CONT'D)**

The Honourable Lisa Beare, Minister of Citizens' Services  
 Director Storey noted that the Village of Fraser Lake met with Minister Beare to discuss connectivity funding. The Village of Fraser Lake on September 22, 2021 announced it was making a significant investment in the installation of Fiber Optic infrastructure throughout the community in partnership with CityWest. Minister Beare's office requested a follow-up meeting with the Village of Fraser Lake to have further connectivity discussions.

Receipt of Verbal Reports

Moved by Director Brien  
 Seconded by Director McGuire

2021-12-22

"That the verbal reports of the various Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY AGENDA**

**ADMINISTRATION REPORT**

Purchase of a Used Excavator for Wood Waste and Field Operations

Moved by Director Newell  
 Seconded by Director Lambert

2021-12-23

"That the Board approve the purchase of a 2011 Hitachi ZX200 LC-3 excavator for \$120,000 plus applicable freight and taxes, subject to an inspection and test drive."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**NEW BUSINESS**

Letter of Appreciation -Health Care Workers

Moved by Director Brien  
 Seconded by Director Riis-Christianson

2021-12-24

"That the Board approve the letter of appreciation to health care workers as amended; and further, that the letter be distributed to the newspapers within the region."

Opposed: Director Lambert      CARRIED  
 Director Motion  
 Director Newell

(All/Directors/Majority)

**ADJOURNMENT**

Moved by Director Lambert  
Seconded by Director Newell

2021-12-25

“That the meeting be adjourned at 12:18 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Gerry Thiessen, Chair

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Cheryl Anderson, Director of Corporate Services

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****COMMITTEE OF THE WHOLE MEETING****Thursday, October 7, 2021**

**PRESENT:**

Chair	Gerry Thiessen
Directors	Gladys Atrill – via Zoom Shane Brien Mark Fisher Dolores Funk – via Zoom Tom Greenaway Clint Lambert – arrived at 10:53 a.m. Linda McGuire Annette Morgan Bob Motion – via Zoom Chris Newell – arrived at 10:43 a.m. Mark Parker Jerry Petersen Michael Riis-Christianson Sarrah Storey – via Zoom
Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Director of Corporate Services John Illes, Chief Financial Officer Deborah Jones-Middleton, Director of Protective Services Jason Llewellyn, Director of Planning – via Zoom Wendy Wainwright, Executive Assistant/Recording Secretary
Others	Ken Nielsen, General Manager, Chinook Community Forest Daniella Oake, Forester, Hampton Affiliates – arrived at 10:53 a.m. Gord Pratt, Operations Manager, Forest Enhancement Society of BC
Media	Eddie Huband, LD News

**CALL TO ORDER** Chair Thiessen called the meeting to order at 10:33 a.m.

**FIRST NATIONS ACKNOWLEDGEMENT**

**AGENDA & SUPPLEMENTARY AGENDA** Moved by Director Brien  
Seconded by Director Petersen

**C.W.2021-9-1** “That the Agenda of the Committee of the Whole meeting of October 7, 2021 be approved; and further, that the Supplementary Agenda be dealt with at this meeting.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **MINUTES**

Committee of the Whole  
 Minutes – September 9, 2021

Moved by Director Parker  
 Seconded by Director Petersen

C.W.2021-9-2

“That the Committee of the Whole meeting minutes of September 9, 2021 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **REPORTS**

2022 UBCM Community  
 Resilience Investment Grant

Moved by Director McGuire  
 Seconded by Director Riis-Christianson

C.W.2021-9-3

“That the Committee recommend that the Board support a UBCM Community Resilience grant application that includes an amended letter requesting that they waive the stipulation that rebate funding can only be 50% of the funding for the activities listed in the 2022 FireSmart Community and Supports Program & Application Guide Table 3; and further, that the letter be forwarded to neighboring Regional Districts.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Deborah Jones-Middleton, Director of Protective Services provided an overview of the 2022 UBCM Community Resilience Investment Grant staff report.

Discussion took place regarding:

- Feedback from residents unable to complete FireSmart activities due to costs
  - o FireSmart Educator provided practical options to assist in developing FireSmart practices
- One Insurance company provides FireSmart considerations for home insurance
- Communicating with other Regional Districts.

## **SUPPLEMENTARY AGENDA**

### **CORRESPONDENCE**

The Honourable Josie Osborne,  
 Ministry of Municipal Affairs  
 -Northwest BC Resource  
 Benefits Alliance (RBA)

Moved by Director Brien  
 Seconded by Director Riis-Christianson

C.W.2021-9-4

“That the Committee receive the Correspondence from the Honourable Josie Osborne, Ministry of Municipal Affairs Re: Northwest BC Resource Benefits Alliance (RBA).”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The following was discussed:

- The RBA is continuing to work and move forward toward an agreement with the Province
- Staff will provide an overview of the RDBN Northern Capital Planning Grant (NCPG) funding allocation

**CORRESPONDENCE (CONT'D)**

- Communities in the northwest built by industry
- Provincial incentives to industry
- Industrial impacts to communities
- Working towards an MOU agreement and towards a final agreement
- Increasing public awareness of the RBA
- Reiterating to the Province that trust matters.

**NEW BUSINESS**

Remembrance Day Ceremony Director McGuire requested feedback from the Board of Directors regarding Remembrance Day Ceremonies due to the COVID-19 Provincial Health Orders.

Cemetery – Granisle/Tachet Director McGuire mentioned that discussions have taken place with the Village of Granisle and members of Tachet regarding the development of a new cemetery. RDBN staff will follow up.

**ADJOURNMENT**

Moved by Director Parker  
 Seconded by Director Greenaway

C.W.2021-9-5

“That the meeting be adjourned at 11:00 a.m.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
 Gerry Thiessen, Chair

\_\_\_\_\_  
 Cheryl Anderson, Director of Corporate Services

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****CONNECTIVITY COMMITTEE MEETING****Thursday, October 7, 2021**

**PRESENT:** Chair Michael Riis-Christianson

Directors Tom Greenaway  
Clint Lambert  
Chris Newell  
Mark Parker  
Gerry Thiessen

Staff Curtis Helgesen, Chief Administrative Officer  
Cheryl Anderson, Director of Corporate Services  
Nellie Davis, Manager of Regional Economic Development  
John Illes, Chief Financial Officer  
Wendy Wainwright, Executive Assistant/Recording Secretary

Others Linda McGuire, Village of Granisle – arrived at 9:26 a.m.  
Annette Morgan, Village of Telkwa  
Bob Motion, District of Fort St. James – via Zoom  
Jerry Petersen, Electoral Area “F” (Vanderhoof Rural) – arrived at 9:45 a.m.

**CALL TO ORDER**

Chair Riis-Christianson called the meeting to order at 9:15 a.m.

**AGENDA**Moved by Director Newell  
Seconded by Director Lambert**BBC.2021-4-1**

“That the Connectivity Committee Agenda for October 7, 2021 be approved.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Broadband Committee  
Meeting Minutes  
–June 10, 2021**Moved by Director Lambert  
Seconded by Director Greenaway**BBC.2021-4-2**

“That the Broadband Committee Meeting Minutes of June 10, 2021 be approved.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****REPORTS****RDBN Connectivity Funding  
Strategy Discussion**Moved by Director Greenaway  
Seconded by Director Lambert**BBC.2021-4-3**

“That the Connectivity Committee receive the Manager of Economic Development’s RDBN Connectivity Funding Strategy Discussion memorandum.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **REPORTS (CONT'D)**

Discussion took place regarding the following:

- CityWest first right of refusal for all proposed transport and last-mile fibre projects
- Finalizing the Partnership Agreement with CityWest
- Pursuing connectivity solutions along Highway 16
- Prioritization strategy
  - o Analytical approach
  - o Decisions require Director's input
  - o Investigating options to bring connectivity to areas where it is identified as cost prohibitive
    - Combining cost prohibitive areas with areas that are more affordable
- Determine costing
- Revenue sources beyond taxation
- Rely on partnerships
- Follow up meeting with the Honourable Lisa Beare, Minister of Citizens' Services
  - o Indicated favour towards partnerships
- Telecoms plans for the region
  - o Knowing existing infrastructure and proposed infrastructure
  - o Assist in directing project focus and priority
  - o Staff will follow up with grant program providers and Ministry of Citizens' Service to determine post application information availability
- Starlink.

Regional Service Establishment Moved by Director Lambert  
Communication Update Seconded by Director Newell

BBC.2021-4-4

"That the Connectivity Committee receive the Manager of Economic Development's Regional Service Establishment Communication Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Riis-Christianson spoke of developing communication that, at the discretion of Directors, could be shared and utilized to communicate with area residents recognizing that not everyone has access to web-based communication information.

The following was discussed:

- Communication language
- Methods of communication
  - o Community boards
  - o Newspapers
  - o Other
- Alternative Approval Process (AAP) includes two advertisements in each of the region's newspapers.

## **CORRESPONDENCE**

The Honourable Lisa Beare,  
Minister of Citizens' Services  
-Response to RDBN Letter Re:  
Provincial Funding Timelines for  
Applications submitted on behalf  
of RDBN by CityWest

Moved by Director Parker  
 Seconded by Director Greenaway

BBC.2021-4-5

"That the Connectivity Committee receive the correspondence from the Honourable Lisa, Beare, Minister of Citizens' Services Response to RDBN Letter Re: Provincial Funding Timelines for Applications submitted on behalf of RDBN by CityWest."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Conversation took place regarding:

- Number of areas in the region that fibre and wireless options are not accessible
- Low orbit satellite
  - o Potential to work in partnership with the Province to develop affordable options – rebate programs – to ensure everyone has access to affordable connectivity
  - o Geostationary and low-Earth orbit satellite
- Providing notification to property buyers of connectivity availability.

## **NEW BUSINESS**

Cell Tower Installation at Perow Director Newell requested an update regarding the status of the cell tower installation at Perow (near Houston). Staff will inquire.

## **ADJOURNMENT**

Moved by Director Newell  
 Seconded by Director Lambert

BBC.2021-4-6

"That the meeting be adjourned at 9:55 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Michael Riis-Christianson, Chair

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Cheryl Anderson, Director of Corporate Services

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**NATURAL RESOURCES COMMITTEE MEETING**

**Thursday, October 7, 2021**

**PRESENT:** Chair Shane Brien

Directors Gladys Atrill – via Zoom – left at 11:20 a.m., returned at 11:30 a.m.  
Mark Fisher  
Dolores Funk – via Zoom  
Tom Greenaway  
Clint Lambert – left at 11:38 a.m.  
Linda McGuire  
Annette Morgan  
Bob Motion – via Zoom  
Chris Newell  
Mark Parker  
Jerry Petersen  
Michael Riis-Christianson  
Sarra Storey – via Zoom  
Gerry Thiessen

Staff Curtis Helgesen, Chief Administrative Officer  
Cheryl Anderson, Director of Corporate Services  
John Illes, Chief Financial Officer  
Deborah Jones Middleton, Director of Protective Services  
Wendy Wainwright, Executive Assistant/Recording Secretary

Others Ken Nielsen, General Manager, Chinook Community Forest – left at 11:39 a.m.  
Daniella Oake, Forester, Hampton Affiliates  
Gord Pratt, Operations Manager, Forest Enhancement Society of BC – left at 11:39 a.m.

**CALL TO ORDER**

Chair Brien called the meeting to order at 11:04 a.m.

**AGENDA**

Moved by Director Newell  
Seconded by Director Lambert

**NRC.2021-4-1**

“That the Natural Resources Committee Agenda for October 7, 2021 be adopted.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**MINUTES**

**Natural Resources  
Committee Meeting Minutes  
– June 10, 2021**

Moved by Director Petersen  
Seconded by Director Newell

**NRC.2021-4-2**

“That the Natural Resources Committee Meeting Minutes of June 10, 2021 be approved.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **DELEGATION**

### **CHINOOK COMMUNITY FOREST AND FOREST ENHANCEMENT SOCIETY OF BC – Ken Nielsen, General Manager, Chinook Community Forest and Gord Pratt, Operations Manager, Forest Enhancement Society of BC**

Chair Brienen welcomed Ken Nielsen, General Manager Chinook Community Forest and Gord Pratt, Operations Manager, Forest Enhancement Society of BC.

Messrs. Pratt and Nielsen provided a PowerPoint presentation.

#### **Forest Enhancement Society of British Columbia (FESBC) and Chinook Community Forest**

- Quick Facts – FESBC by the Numbers
- Funded Projects throughout British Columbia
- Funded Projects in the Region
- FESBC – Funded Chinook
  - o Community Forest Project
- Chinook Community Forest Limited Partnership
- Verdun Fire – August 5, 2018
- Chinook Community Forest
  - o Four distinct areas under K4R License and Chinook Community Forest
  - o K4R License is 104,000 gross hectares, with 64,000 Timber Harvesting Land Base (THLB)
  - o 2018 wildfires consumed 10,000 hectares of Chinook Community Forest’s THLB, of which 5,000/ha was the Verdun fire
- FESBC and Chinook Community Forest have teamed up to salvage approximately 250 hectares of 2018 wildfires
  - o Summer/Fall of 2019 Chinook received \$300,000 from FESBC
  - o Chinook salvaged 100/ha within the Verdun Fire on Chicken Creek Hill
- In 2021 Chinook received \$500,000
  - o Project: to salvage approximately 150/ha within the 2018 Nadina Fire
- Outcomes
  - o Economic benefits
  - o Environmental benefits
  - o Social benefits.

Discussion took place regarding:

- Cost of harvesting
  - o Increased substantially
  - o Stumpage fees
- FESBC
  - o Opportunity to invest and best way to move forward
  - o Support initiatives and jobs created
  - o Provincial Government determining future of FESBC
- Shovel Lake Fire
  - o Currently FESBC funding is committed to existing projects
  - o Chinook Community Forest has projects within the Shovel Lake, Verdun and Nadina 2018 fire areas at its own cost
- Barriers to harvesting burnt timber
  - o A number of factors
    - Demand from producers for clean timber
    - Oversupply of burnt timber
    - Some stands will return naturally, and some won’t return naturally
    - Cost challenges
  - o Secondary manufacturing facilities located close to communities to reduce transportation costs
  - o Policy considerations and changes for a more diversified use of fibre

### **DELEGATION (CONT'D)**

- Opportunity for secondary licensees to harvest fibre where primary licensees are unable to harvest
- Funding and fibre taken to Pinnacle Pellet in Smithers
- FESBC philosophy regarding fibre harvesting
- Village of Fraser Lake utilization of FESBC funding
- Support of FESBC
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development restructuring.

Chair Brienens thanked Messrs. Nielsen and Pratt for attending the meeting.

### **REPORT**

Ministry of Forests, Lands,  
 Natural Resource Operations  
 and Rural Development  
-Modernizing Forest Policy in  
 British Columbia

Moved by Director Parker  
 Seconded by Director Riis-Christianson

NRC.2021-4-3

“That the Committee receive the Director of Corporate Services’ Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Modernizing Forest Policy in British Columbia memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Natural Resources Committee indicated their wish to have further discussion at a future meeting. Chair Brienens spoke of the importance of submitting recommendations from the RDBN, as well as each member municipality to the Minister of Forests, Lands, Natural Resource Operations and Rural Development.

### **ADJOURNMENT**

Moved by Director McGuire  
 Seconded by Director Newell

NRC.2021-4-4

“That the meeting be adjourned at 11:42 a.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Shane Brienens, Chair

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Cheryl Anderson, Director of Corporate Services

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****RURAL/AGRICULTURE COMMITTEE MEETING****Thursday, October 7, 2021**

**PRESENT:** Chair Mark Parker

Directors Mark Fisher  
Tom Greenaway  
Clint Lambert  
Chris Newell  
Jerry Petersen  
Michael Riis-Christianson  
Gerry Thiessen

Staff Curtis Helgesen, Chief Administrative Officer  
Cheryl Anderson, Director of Corporate Services  
Megan D'Arcy, Agriculture Coordinator (West) – via Zoom  
Nellie Davis, Manager of Regional Economic Development  
John Illes, Chief Financial Officer  
Michelle Roberge, Agriculture Coordinator (East) – via Zoom  
Wendy Wainwright, Executive Assistant/Recording Secretary

Others Linda McGuire, Village of Granisle  
Bob Motion, District of Fort St. James – via Zoom

Media Eddie Huband, Lakes District News – arrived at 12:50 p.m., left at 1:30 p.m.

**CALL TO ORDER**

Chair Parker called the meeting to order at 12:48 p.m.

**AGENDA**Moved by Director Lambert  
Seconded by Director Newell**RDC.2021-8-1**

“That the Rural/Agriculture Committee Agenda for October 7, 2021 be approved.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Rural/Agriculture Committee  
Meeting Minutes  
-September 9, 2021**Moved by Director Petersen  
Seconded by Director Lambert**RDC.2021-8-2**

“That the minutes of the Rural/Agriculture Committee meeting of September 9, 2021 be approved.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## AGRICULTURE REPORTS

### Food and Agriculture Plan -Implementation Update

Moved by Director Lambert  
 Seconded by Director Riis-Christianson

#### RDC.2021-8-3

“That the Committee receive the Regional Agriculture Coordinator’s (West) Food and Agriculture Plan – Implementation Update memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding:

- Food Hub
  - o Challenges due to the COVID-19 Pandemic
  - o Capacity issues
  - o Moving toward Slaughter facility licensing correlates to Food Hub
- Focus on existing priorities
- More gated gatherings
  - o What are existing resources?
  - o Have facility/resources in some communities and not others
  - o Is there a way to increase knowledge base of existing markets and fill information gaps?
- Hub Network meeting – specific requirements that need to be identified and included in any proposal that is potentially funded by the province
- Importance of identifying what is needed for producers to meet demand and fill in the gaps
- Establishing guaranteed networks
- Community Gardens
  - o RDBN provides grant writing support to societies that operate Community Gardens
- Connecting Consumers Brochure
  - o Due to COVID-19 was not able to have public events
  - o Transitioned to online directory
    - Search by product/producer
    - Print option
    - Recognize lack of internet connectivity to access online version
    - Exploring printed options
- RDBN survey re: new slaughter regulations
- Land uses in terms of agriculture opportunities
- Gaps in the food chain
  - o Opportunities for local producers.

### Agriculture Outreach Initiatives

Moved by Director Greenaway  
 Seconded by Director Lambert

#### RDC.2021-8-4

“That the Committee receive the Regional Agriculture Coordinator’s (East) Agriculture Outreach Initiatives memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Parker expressed support for the Agriculture Outreach Initiatives. Discussion took place regarding the benefits and advantages of a Podcast Series and video series to share relevant information about aspects of operating an agricultural operation as well as basic knowledge for living on rural property in the RDBN.

## RURAL REPORTS

### COVID-19 Relief Funds -Allocation to Electoral Area Services

Moved by Director Newell  
 Seconded by Director Fisher

#### RDC.2021-8-5

“That the Rural/Agriculture Committee recommend that the Board approve the following allocations:

- Area A - \$56,630.96
- Area B - \$20,881.05
- Area C - \$15,245.97
- Area D - \$15,880.12
- Area E - \$17,163.83
- Area F - \$39,488.67
- Area G - \$9,729.41.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding organizations applying for additional COVID – 19 Relief Funds due to the continued impacts of the pandemic. The Rural Directors Committee indicated its support for continued support via application to community groups restricted from normal revenue generation activities as a result of the pandemic. Staff will provide COVID-19 Relief Funds criteria to Rural Directors.

### Covid – 19 Relief Funds -Application Approval

Moved by Director Fisher  
 Seconded by Director Lambert

#### RDC.2021-8-6

“That the Committee recommend that the Board approve the following application for COVID-19 Relief Funds

#### **-Electoral Area A**

- Smithers District Chamber of Commerce – Live, Love, Local Campaign - \$5,000.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Grant in Aid – Federal Gas Tax Internal Trade

Moved by Director Fisher  
 Seconded by Director Lambert

#### RDC.2021-8-7

“That the Committee receive the Manager of Regional Economic Development’s Grant in Aid – Federal Gas Tax Internal Trade memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## ADJOURNMENT

Moved by Director Newell  
 Seconded by Director Lambert

#### RDC.2021-8-8

“That the meeting be adjourned at 1:32 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Mark Parker, Chair

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Cheryl Anderson, Director of Corporate Services

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****WASTE MANAGEMENT COMMITTEE MEETING****Thursday, October 7, 2021**

**PRESENT:** Chair Mark Fisher

Directors Gladys Atrill – via Zoom  
Shane Brienen  
Chris Newell  
Jerry Petersen  
Michael Riis-Christianson  
Gerry Thiessen

Staff Curtis Helgesen, Chief Administrative Officer  
Cheryl Anderson, Director of Corporate Services  
Janette Derksen, Waste Diversion Supervisor  
Alex Eriksen, Director of Environmental Services  
John Illes, Chief Financial Officer  
Deborah Jones-Middleton, Director of Protective Services  
Wendy Wainwright, Executive Assistant/Recording Secretary

Others Dolores Funk, Village of Burns Lake – via Zoom  
Clint Lambert, Electoral Area “E” (Francois/Ootsa Lake Rural)  
Annette Morgan, Village of Telkwa  
Linda McGuire, Village of Granisle  
Bob Motion, District of Fort St. James – via Zoom  
Daniella Oake, Forester, Hampton Affiliates  
Mark Parker, Electoral Area “D” (Fraser Lake Rural)

Media Eddie Huband, LD News

**CALL TO ORDER**

Chair Fisher called the meeting to order at 11:43 p.m.

**AGENDA**Moved by Director Newell  
Seconded by Director PetersenWMC.2021-4-1

“That the Waste Management Committee Agenda for October 7, 2021 be approved.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES**Waste Management  
Committee Meeting Minutes  
-May 13, 2020Moved by Director Newell  
Seconded by Director PetersenWMC.2021-4-2

“That the Minutes of the Waste Management Committee for May 13, 2021 be approved.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****ADVOCACY AND COMMUNITY ENGAGEMENT**

None

## **SOLID WASTE ADVISORY COMMITTEE UPDATE**

### **Verbal Report – Recruitment Campaign**

Alex Eriksen, Director of Environmental Services provided an overview of the Solid Waste Advisory Committee Recruitment Campaign. Application Forms are nearly complete and a list of past participants has been compiled. He noted that the Committee will comprise of First Nations, municipal and industry stakeholders. Mr. Eriksen will bring forward a report at a future Waste Management Committee regarding membership. Chair Fisher requested that the invitation be forwarded to all RDBN Board members as well and that an update at a future meeting be provided regarding youth participation.

#### Receipt of Verbal Report

Moved by Director Brienen  
 Seconded by Director Newell

#### WMC.2021-4-3

“That the verbal report be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **POLICY REVIEW**

None

## **DIVERSION & RECYCLING**

None

## **OPERATIONS UPDATE**

#### Department Activity Update

Moved by Director Riis-Christianson  
 Seconded by Director Brienen

#### WMC.2021-4-3

“That the Committee receive the Director of Environmental Services’ Department Activity Update memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding:

- Cleanfarms Farm Plastic Recycling Pilot Program
  - o Currently monitoring participation
  - o Working with RDBN Ag Coordinators to promote the program
  - o Director advocacy for the program
- Appreciation for RDBN Transfer Stations and Landfill staff and the work that is being conducted at the sites
- Recruitment: Environmental Services Coordinator
- Metal Salvaging
  - o Contract for metal recycling
  - o Current contract to remove all metal from sites
  - o Metal recycling revenue
  - o Reconfigure metal areas at sites
  - o Staff will bring forward a report at a future meeting
- 2021 work plan focused on waste wood
  - o Not permitted to burn used wood at Transfer Stations
  - o Taken to landfill and buried
  - o Investigating options for usages
  - o Waste wood piles at Transfer Stations

### **OPERATIONS UPDATE (CONT'D)**

- Knockholt Landfill
  - o Diversion of cardboard
  - o lifespan and on-going management
  - o Capacity issues due to additional camp waste and residential waste
  - o Design interferences for landfill expansion
    - Due to weather and other factors only able to complete an extension of the landfill and not the full landfill expansion
  - o Two streams of camp waste
    - C&D (Construction & Demolition)
    - Kitchen/general waste
  - o Camp waste price per tonne
  - o Some items receive a handling fee
- Northwest BC Resource Benefits (RBA)
- Information regarding the cost allocation of pipeline companies and Provincial government commitments would be beneficial
- Staff will provide an update at a future meeting in regard to pipeline waste and bearing on RDBN budget.

### **MISCELLANEOUS**

None

### **ADJOURNMENT**

Moved by Director Newell  
 Seconded by Director Brienen

WMC.2021-4-4

"That the meeting be adjourned at 12:12 p.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Mark Fisher, Chair

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Cheryl Anderson, Director of Corporate Services



## REGIONAL DISTRICT OF BULKLEY-NECHAKO STAFF REPORT

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**TO:** Chair Thiessen and Board of Directors  
**FROM:** Maria Sandberg, Planning and Parks Coordinator  
**DATE:** October 21, 2021  
**SUBJECT:** Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021  
for first and second reading

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### RECOMMENDATIONS

1. That the Board further consider the consultation options identified on the consultation checklist for “Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021” and confirm that the consultation undertaken is adequate.
2. That the Board consider “Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021” in conjunction with the RDBN’s financial plan and waste management plan.
3. That “Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021” be given first and second reading and proceed to Public Hearing once the Plan has been referred to the Agricultural Land Commission.
4. And, that the Public Hearing on “Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021” be delegated to Director Petersen or his alternate.

### VOTING

All Directors / Majority

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### EXECUTIVE SUMMARY

Over the past two years the Planning Department has undertaken a review of the Vanderhoof Rural Official Community Plan (OCP), as directed by the Regional District Board in June 2019. The new OCP is intended to replace the current Vanderhoof Rural OCP which was adopted in 2009.

The review process has included consultation with First Nations, community groups, government agencies and the public. This consultation also included the establishment of a working group consisting of community members and agency representatives, as well as open

houses in Vanderhoof and Cluculz Lake to solicit public input. OCP review information has been available to the public on the Regional District website for the duration of the review process.

Staff are now presenting the Bylaw to the Board for consideration of first and second reading.

## OVERVIEW OF THE OCP REVIEW PROCESS

In June 2019, the Regional District of Bulkley-Nechako Board of Directors directed staff to proceed with the review process for the Vanderhoof Rural Official Community Plan and approved a consultation strategy.

Letters with information about the review process and requests for preliminary comments were sent to the agencies listed in the consultation strategy - local First Nations, community groups, the District of Vanderhoof, School District 91, adjacent Regional Districts and various Provincial Ministries.

Preliminary consultation with the Advisory Planning Commission (APC) for Electoral Area F took place in October 2019. An open house was also held that month to introduce the review process to the public and to solicit participation on a working group to assist in the review process and the drafting of a new Plan. At the open house the Regional District introduced a survey to obtain public input regarding the issues that require attention in the plan.

Northern Health, the District of Vanderhoof, the Nechako Valley Regional Cattlemen's Association, the Chamber of Commerce, Community Futures, the Cluculz Lake Community Association, and Saik'uz First Nation were asked to provide a representative to participate on the working group.

Staff created a preliminary draft of the OCP to provide the working group with a format for discussion of issues. Working group meetings were held on November 26, 2019, January 7, 2020, and January 21, 2020. The focus was on reviewing the process and the mandate of the Plan, identifying, and discussing key issues, helping define the community visions and goals for the Plan area, and developing the policies contained in the Plan. The working group meeting notes from the three meetings are attached to this report.



**Popcorn & Planning**  
A Community Consultation Event

Join the Planning Department from the Regional District of Bulkley-Nechako to discuss the:

**Official Community Plan Review**  
for Electoral Area "F" (Vanderhoof Rural).

We'll make the popcorn, you'll bring your comments and questions about rural community planning.

**Wednesday, October 9, 2019**  
5:00pm - 8:00 pm  
**Integrus Community Centre**  
(186 Columbia Street, Vanderhoof)

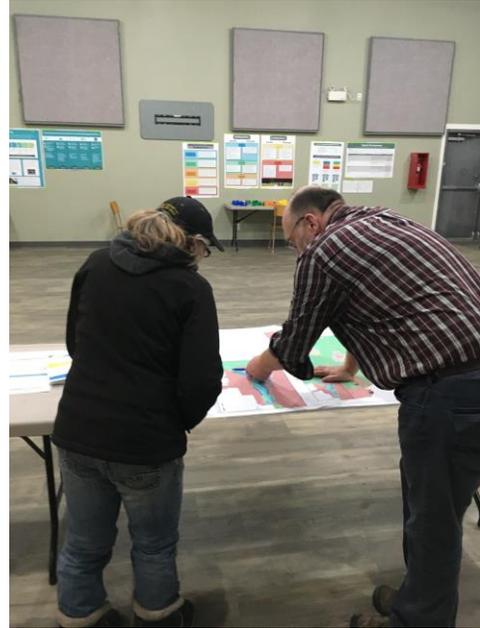
Learn about:

- The role of the OCP
- The OCP review process
- How to get involved

Questions? ☎ 250-692-3195 ✉ [inquiries@rdbn.bc.ca](mailto:inquiries@rdbn.bc.ca)

Photo: Great Crank Falls

An open house was held in Cluculz Lake on February 26, 2020, in consultation with the Cluculz Lake Community Association. The open house was held to allow the community to comment on issues specific to the community, with a focus on understanding the community's opinions on commercial development in the area. A Cluculz Lake Commercial Land Use questionnaire was handed out to attendees. Fourteen questionnaires were returned, and the results are attached to this report.



Further in-person public engagement was suspended in the spring of 2020 given the ongoing health protocols associated with the Covid-19 pandemic. Public input was instead solicited by promoting the survey and posting the OCP draft, maps and related information on the Regional District website. A total of 173 surveys were completed and returned. A leaflet showcasing the OCP survey results is attached to this report.

The draft was fine-tuned based on the input received and the revised draft OCP was referred to the working group in May 2021. Staff received written and verbal comments back from several members. The APC reviewed and provided comments on the draft plan in May 2021. Consultation letters with an invitation to provide comments were sent to agencies listed in the consultation strategy. The draft was further revised based on the comments received from the referral agencies, the working group members, and the APC.

### **Legislated Consultation**

Section 475 of the *Local Government Act* states the following.

- (1) *During the development of an official community plan, or the repeal or amendment of an official community plan, the proposing local government must provide one or more opportunities it considers appropriate for consultations with persons, organizations, and authorities it considers will be affected.*
- (2) *For the purposes of subsection (1), the local government must:*
  - (a) *consider whether the opportunities for consultation with one or more of the persons, organizations and authorities should be early and ongoing; and*
  - (b) *specifically consider whether consultation is required with*
    - (i) *the board of a regional district in which the area covered by the plan is located, in the case of a municipal official community plan;*
    - (ii) *the board of any regional district that is adjacent to the area covered by the plan;*
    - (iii) *the council of any municipality that is adjacent to the area covered by the plan;*

- (iv) *first nations;*
- (v) *school district boards, greater boards and improvement district boards; and*
- (iv) *the Provincial and Federal governments and their agencies.*

- (3) *Consultation under this section is in addition to the public hearing required under section 477 (3)(c).*
- (4) *If the development of an official community plan, or the repeal or amendment of an official community plan, might affect agricultural land, the proposing local government must consult with the Agricultural Land Commission.*

As previously noted, the Board considered and approved the consultation options identified on the attached consultation checklist at the beginning of the OCP review process in June 2019. It is recommended that the Board re-consider the consultation options identified on the checklist and determine if further consultation is necessary. If the Board considers additional consultation necessary, this should occur prior to first and second reading.

The entire Plan area is located within School District 91 (SD91). Section 476 of the *Local Government Act*, requires the Regional District to consult with boards of education with regards to the following:

- (a) *the actual and anticipated needs for school facilities and support services in the school districts;*
- (b) *the size, number and location of the sites anticipated to be required for the school facilities referred to in paragraph (a);*
- (c) *the type of school anticipated to be required on the sites referred to in paragraph (b);*
- (d) *when the school facilities and support services referred to in paragraph (a) are anticipated to be required;*
- (e) *how the existing and proposed school facilities relate to existing or proposed community facilities in the area.*

All referral responses as well as the changes made to the OCP, if any, based on the input received have been summarized in a table attached to this report. Responses were received from the Ministry of Agriculture, Food and Fisheries, Ministry of Energy, Mines and Low Carbon innovation and the Agricultural Land Commission.

## **OVERVIEW OF THE OCP ADOPTION PROCESS**

Should the Board support the recommendations in this report the OCP adoption process would proceed as follows:

- First and second reading of OCP Adoption Bylaw No. 1963, 2021
- Public Hearing for the OCP Bylaw
- Board consideration of third reading
- Adoption of the OCP Bylaw

Following first and second reading of the OCP Bylaw, a Public Hearing on the Bylaw will be scheduled in consultation with the Electoral Area F Director. Following the Public Hearing, the OCP will again be presented to the Board along with the summary of the proceedings of the Public Hearing.

Should the Board wish to amend the Bylaw based upon Public Hearing input, the amended Bylaw could be re-approved at second reading. Depending upon the nature of the amendments a second Public Hearing may be required prior to third reading of the amended Bylaw.

## **DISCUSSION**

The draft Vanderhoof Rural OCP has undergone a notable public consultation process, and in staff's opinion the Plan reflects an appropriately balanced expression of the community's interest and vision for the future of the area. The focus of the process was to update the existing plan and not undertake an extensive review process.

Staff note that the "Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021" has been considered by staff in conjunction with the Regional District's financial plan and solid waste management plan, and there are no apparent conflicts or issues between the plans.

The Board may approve the "Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021" as attached, amend the Bylaw and then approve the amended Bylaw, or refer the Bylaw back to staff with direction to make further amendments.

Should the Bylaw be acceptable to the Board, staff recommend that "Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021" be given first and second readings and that the Bylaw proceed to a Public Hearing. It is also recommended that the Public Hearing for "Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021" be delegated to Director Petersen or his alternate.

## **ATTACHMENTS**

1. Appendix A OCP Consultation Checklist
2. OCP Bylaw No. 1963, 2021
3. [Schedule A \(OCP text document\) Link](#)
4. [Schedule B – Land Use Designation Map Link](#)
5. [Schedule C – Ecological and Wildlife Values Map Link](#)
6. Meeting notes from working group meetings 1, 2 and 3
7. Cluculz Lake Commercial Land Use Questionnaire
8. Referral Agency Comment Summary
9. Vanderhoof Rural OCP Survey Results
10. Vanderhoof Rural OCP Proposed Map Changes

## Appendix A

### Vanderhoof Rural Official Community Plan Consultation Strategy Checklist

#### Consideration of affected persons, organizations, and authorities

At the beginning of the OCP review process, during the stakeholder review phase and during the public review and referral phase, consideration has been given to consultation with the following organizations.

#### Local Governments

- Cariboo Regional District
- Regional District of Fraser Fort George
- Regional District of Kitimat-Stikine
- Regional District of Peace River
- District of Vanderhoof
- District of Fort St James
- Village of Fraser Lake
- Village of Burns Lake
- District of Houston
- Village of Telkwa
- Village of Granisle
- Town of Smithers

#### Government Agencies

- Ministry of Transportation and Infrastructure
- Ministry of Agriculture, Foods and Fisheries
- Ministry of Environment and Climate Change Strategy
- Ministry of Jobs, Economic Recovery and Innovation
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development
- Ministry of Municipal Affairs
- Ministry of Energy, Mines and Low Carbon Innovation
- Northern Health
- Department of Fisheries and Oceans
- Agricultural Land Commission

#### First Nations

- |  |   |
|--|---|
| <input type="checkbox"/> Binche Whut'en                              | <input type="checkbox"/> Cheslatta Carrier Nation   |
| <input type="checkbox"/> Burns Lake Band                             | <input type="checkbox"/> Doig River First Nation    |
| <input checked="" type="checkbox"/> Carrier Sekani Tribal Council    | <input type="checkbox"/> Halfway River First Nation |
| <input checked="" type="checkbox"/> Carrier Chilcotin Tribal Council | <input type="checkbox"/> Heiltsuk Nation            |

- |  |  |
|--|--|
| <input type="checkbox"/> Kitselas First Nation                   | <input checked="" type="checkbox"/> Saik'uz First Nation   |
| <input type="checkbox"/> Lake Babine Nation                      | <input checked="" type="checkbox"/> Skin Tye Nation        |
| <input checked="" type="checkbox"/> Lheidli T'enneh First Nation | <input checked="" type="checkbox"/> Stelat'en First Nation |
| <input checked="" type="checkbox"/> Lhoosk'uz Dene Nation        | <input type="checkbox"/> Takla Lake First Nation           |
| <input type="checkbox"/> Mcleod Lake Indian Band                 | <input type="checkbox"/> Tl'azt'en First Nation            |
| <input checked="" type="checkbox"/> Nadleh Whut'en               | <input type="checkbox"/> Tsay Keh Dene Nation              |
| <input checked="" type="checkbox"/> Nak'azdli Whut'en            | <input type="checkbox"/> Ulkatcho First Nation             |
| <input checked="" type="checkbox"/> Nazko First Nation           | <input type="checkbox"/> West Moberly First Nation         |
| <input type="checkbox"/> Nee Tahi Buhn Band                      | <input type="checkbox"/> Wet'suwet'en First Nation         |
| <input type="checkbox"/> Nuxalk Nation                           | <input type="checkbox"/> Witset First Nation               |
| <input type="checkbox"/> Office of the Wet'suwet'en              | <input checked="" type="checkbox"/> Yekooche First Nation  |

### **Community Groups/Associations**

- Community Futures – Stuart Nechako
- Vanderhoof Chamber of Commerce
- Sinkut Lake Community Group
- Nechako Valley Sporting Association
- Cluculz Lake Community Association
- Nechako Valley Regional Cattlemen's Association
- Braeside Community Recreation Association
- Nechako Valley Historical Society
- MPS Community Centre (Mapes, Blackwater, Sob Lake)
- Vanderhoof Fish and Game Club
- Nechako Environmental and Water Stewardship Society
- Nechako White Sturgeon Recovery Initiative

### **School Districts**

- School District No. 91
- School District No. 54
- Improvement Districts

### **Public**

- Immediate neighbours (within 200 metres of subject property)
- Surrounding neighbourhood
- Region wide
- Public Hearing
- Other (specify) - RDBN Website



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1963**

A Bylaw to Adopt an Official Community Plan for Electoral Area F  
 within the Regional District of Bulkley-Nechako

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**WHEREAS** under section 472 of the *Local Government Act* the Board may adopt a community plan by bylaw;

**AND WHEREAS** the Board of the Regional District has deemed it advisable to replace “Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009” and adopt a new Official Community Plan for Electoral Area F as provided for in the *Local Government Act*;

**NOW, THEREFORE**, the Board of the Regional District of Bulkley-Nechako in open meeting assembled HEREBY ENACTS AS FOLLOWS.

1. Title

This Bylaw may be cited as “Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021”.

2. Application

This Bylaw is applicable to Electoral Area “F” as outlined in Map No. 1 of Schedule “A” of this Bylaw.

3. Official Community Plan

Schedules “A,” “B” and “C”, which are attached to and form an integral part of the Bylaw are the Official Community Plan for the area to which this Bylaw applies.

4. Severability

If any schedule, section, subsection, sentence, clause, phrase, or map of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.

5. Repeal

“Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009” and all amendments thereto are repealed.

6. Readings and Adoption

READ A FIRST TIME this \_\_ day of \_\_\_\_, 2021

READ A SECOND TIME this \_\_ day of \_\_\_\_, 2021

PUBLIC HEARING HELD this \_\_\_ day of \_\_\_\_\_, 2021

READ A THIRD TIME this \_\_\_ day of \_\_\_\_\_, 2021

I hereby certify that the foregoing is a true and correct copy of "Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021".

DATED AT BURNS LAKE this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Corporate Administrator

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator



## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### Vanderhoof Rural OCP Working Group – Meeting #1

2:00 pm, Tuesday November 26, 2019 at the Community Futures Stuart Nechako office, 2750 Burrard Avenue, Vanderhoof

## MEETING NOTES

### In attendance

- Graham Stanley, Community Futures
- Alex Kulchar, BC Cattlemen's
- Tammy Lyell, Community Futures
- Ron Atkins
- David Creighton, Northern Health
- Randy Springer
- Ginny Springer
- Allan Martens, Nechako Dairymen's
- Jason Llewellyn, RDBN staff
- Maria Sandberg, RDBN staff

### Introductions

- Jason Llewellyn thanked everyone for attending, introduced himself, and asked others to introduce themselves.
- Explained that the purpose of the meeting is to introduce the draft which has been prepared by staff to provide a starting point for the working group discussions. At the next meeting there will be more detailed discussions and maps will be brought out at a later date.

### OCP Explained

- Maria Sandberg explained the mandate of an OCP and the legislative framework that the OCP is develop within and distributed the brochure "What is an OCP?".

### The OCP Review Process

- The proposed OCP work plan was reviewed. Two to three working group meetings are estimated until a draft is ready to present to stakeholders, First Nations and the public. The process is anticipated to be finished up by summer.
- It was noted that the role of an OCP is to establish a community vision, and the land use and development related goals and policies to implement that vision.

**Overview of the Draft OCP**

- The draft OCP was distributed and Jason walked the working group through the draft briefly section by section.
- There was general discussion about:
  - economic development on farm properties and the significant potential for innovation and cottage industry in the area;
  - the difference between Cluculz Lake and the rest of Area F, in residential density and development;
  - opportunities for commercial development in Cluculz Lake;
  - the vast area of Area F that is within the ALR and how the ALR regulations interact with local government regulations; and
  - the RDBN draft zoning bylaw home occupation regulations.
- Working group members were asked to contact staff any time with any further thoughts on land use or planning issues that should be further researched.

**OCP Survey**

- Over 50 survey responses have been received so far. Working Group members were asked to help keep distributing the survey throughout the community. Staff will bring survey results for review to the next meeting.

**Next Working Group Meeting**

- It was agreed that members read over the draft plan until the next meeting.
- The next meeting date was set to Tuesday January 7, 2019 at 2:00 pm in the Village Chambers.

The meeting ended at 4:00 pm.



## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### Vanderhoof Rural OCP Working Group – Meeting #2

2:00 pm, Tuesday January 6, 2020 at the Community Futures  
Stuart Nechako office, 2750 Burrard Avenue, Vanderhoof

## MEETING NOTES

### In attendance

- Graham Stanley, Community Futures
- Alex Kulchar, BC Cattlemen's
- Tammy Lyell, Community Futures (arrived at 3 pm)
- Ron Atkins
- Randy Springer
- Ginny Springer
- Karen Tabe, Ministry of Agriculture
- Jason Llewellyn, RDBN staff
- Maria Sandberg, RDBN staff

#### Introduction

- Jason Llewellyn thanked everyone for attending and asked Karen Tabe from the Ministry of Agriculture, to introduce herself, as she is new to the group.

#### OCP Survey

- Over 100 survey responses have been received so far. Staff made a graphic poster of the survey results for the working group members to review.

#### The Draft OCP

- Staff explained that the statistics previously contained in section 1.2 Plan Area Profile, will be removed and instead the section will refer to the document titled "Vanderhoof and Surrounding Area Community Profile", prepared by the Economic Development Department of the RDBN, which is typically updated more frequently than the OCPs.
- Randy and Ginny stated their concerns with accidents that shut down the highway or other roads, where sometimes that are no alternative routes, and staff suggested that this issue be reviewed in the emergency section.
- Ron expressed concern that the second paragraph in section 1.5 is unclear. Staff will have a look at that.
- Graham feels that the words limited and exclusively in section 2.3.1(5) should be removed.
- A goal regarding ALC advocacy and agriculture should be added to the Vanderhoof General Goals in section 2.2.
- Discussion regarding the number 1800 residents in 800 homes in Cluculz Lake.
- Karen would like the word capability in section 3.1.1(1) exchanged for suitability.

- 3.1.2.(2) should be reworded so that the restoration of land is supported and not the silviculture and aggregate extraction.
- New bullet needs to be added to the 3.1.2 Policies, regarding the RDBN making ALC exclusion application as the ALC regulations has changed.
- May reword 3.1.2(15) for greater clarification.
- 3.2.2(4) – is there enough of a neighborhood in Engen anymore to support this clause?
- 3.2.2(6) needs to be reworded so that it is obvious that it applies to Cluculz Lake.
- Need to add heavy industrial under 3.3 to make it clear that it applies to both light and heavy industrial
- General discussion about brownfields and reclamation in the rural area and the need for warehousing and distribution centres in a manufacturing economy.
- Section 3.3.1(2) needs to be reworded as primary resource extraction cannot be regulated by RDBN.
- 3.3.2(2) asked to be reworded from “may consider” to “will consider”.
- 3.4.2(1) Remove “Limited forms of agriculture may be permitted within the implementing zoning bylaw”

#### **Next Working Group Meeting**

- The next meeting date was set to Tuesday January 21, 2020 at 1:00 pm.

The meeting ended at 5:00 pm.



## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### Vanderhoof Rural OCP Working Group – Meeting #3

1:00 pm, Tuesday January 21, 2020 at the Community Futures  
Stuart Nechako office, 2750 Burrard Avenue, Vanderhoof

## MEETING NOTES

### In attendance

- Jasmyn James, Northern Health
- Graham Stanley, Community Futures
- Alex Kulchar, BC Cattlemen's
- Allan Martens, Nechako Dairymen's
- Tammy Lyell, Community Futures
- Ron Atkins
- Karen Tabe, Ministry of Agriculture
- Randy Springer (arrived at 1:40 pm)
- Ginny Springer (arrived at 1:40 pm)
- Jason Llewellyn, RDBN staff
- Maria Sandberg, RDBN staff

### Introduction

- Jason Llewellyn thanked everyone for attending and asked Jasmyn James from Northern Health, to introduce herself, as she is new to the group.

### The Draft OCP

- Started the review at Section 3.5 Lakeshore Designations. Discussion regarding the named lakes in the document and that there are several lakes outside of the paragraph in section 11. Wording could be cleaned up. Ron is worried about Sinkut Lake water quality.
- Discussion (18) change Cluculz Lake, Tachick Lake, Nulki Lake and Sinkut Lake and the Nechako River into "any waterbodies".
- Rename section 4.3 Heritage Resources to Heritage and Archeological Resources.
- Tammy brought up the concern that section 4.4 Public Services & Utilities would include the establishment of windfarms?
- 4.5 Transportation. There is a huge increase in traffic going down Kenny Dam Rd and it needs to be maintained accordingly. Also add something to this section about the alternate route for Nulki Lake for emergency purposes.
- Reviewed Designation map and Ecological and Wildlife Values Map, no changes were proposed.

The meeting ended at 4:00 pm.



Vanderhoof Rural Official Community Plan Review  
**CLUCULZ LAKE COMMERCIAL LAND USE QUESTIONNAIRE**

# RESULTS

February 26, 2020

**Would you like to see more local commercial services provided in the Cluculz Lake area?**

Yes - 5      No – 8      Undecided/No - 1

**If yes, what types of commercial services would you like?**

**(e.g. gas station, video store, grocery store, liquor store, pub etc.)**

- Pub (2 votes)
- Grocery store (2 votes)
- Lake/boat fuel 1 place
- Modern – gas, store, restaurant – highway
- Liquor store
- Pizza parlor
- Gas station
- Modern gas, store

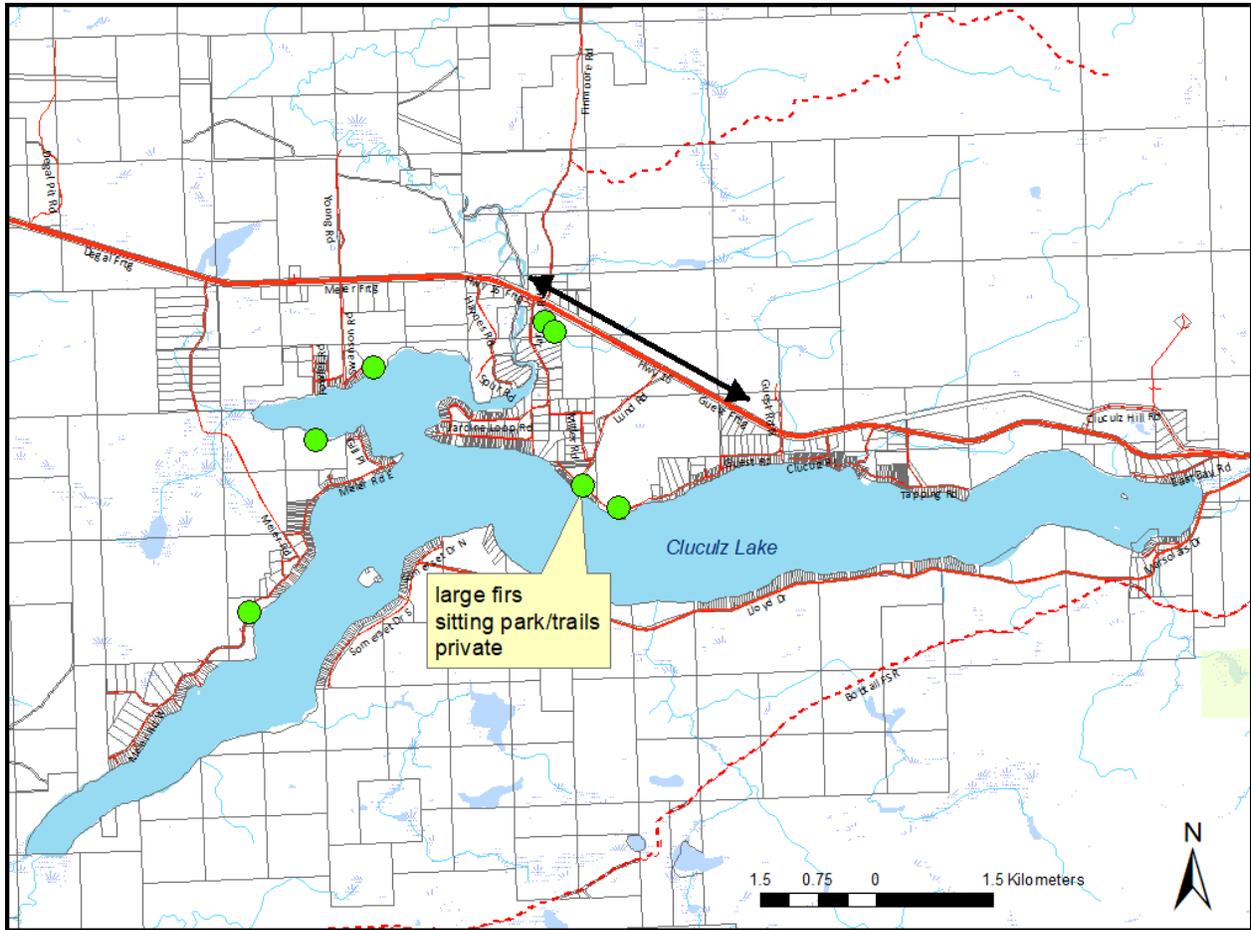
**What types of commercial services would you not like?**

**(e.g. gas station, video store, grocery store, liquor store, pub etc.)**

- Hotels, motels
- Apartments
- Campground (3 votes)
- Community docks
- Video store
- Marijuana store
- Would not be opposed to new ideas or development
- Grocery store
- Pub
- Gas stations
- Park and boat launch
- RV sales lots
- All

**Where do you think a commercial center serving the Cluculz Lake area should be located?**

- Across from the rest area on Jardine Rd.
- Near the rest stop. Possibly Brook Side could update? Volunteer Fire located @ rest area side.
- Vanderhoof
- Along Hwy 16
- No way!
- Not on or around Cluculz Lake



**ELECTORAL AREA F OFFICIAL COMMUNITY PLAN  
REFERRAL AGENCY COMMENT SUMMARY**

Referral Agency	Page	Section	Comment	Action
Ministry of Mines	23	4.1	What is this referring to? Part of the sentence seems to be left out.	Changed
	23	4.1.2(4) and (5)	Should be "Ministry of Energy, Mines and Low Carbon Innovation"	Changed
	24	4.1.2(6)	Same as above	Changed
Ministry of Agriculture	13	Section 3.1.2 (1)	For further clarity, given there are two Agricultural Land Commission Act ALC Act) regulations, it might be worthwhile adding an 's' to 'Regulation' to pluralize the word.	Changed
	14	Section 3.1.2 (7)	Ministry staff note that there are a number of agricultural categories that are not only soil-based such as poultry, greenhouse and nursery operations, and permitted in the Agricultural Land Reserve (ALR). An OCP policy that only supports the inclusion of land into the ALR based on the land's agricultural capability and suitability, may potentially discourage these other potential economic opportunities.	No change
	14	Section 3.1.2 (10)	On February 28, 2019, a new regulation called the Code of Practice for Agricultural Environmental Management (AEM Code) came into effect replacing the Agricultural Waste Control Regulation. The new AEM Code applies to all agricultural operations in British Columbia, from small hobby farms to large commercial operations. Read the Code of Practice for Agricultural Environmental Management	Changed to "The Regional District supports the implementation and enforcement of the Farm Practices Protection Act, the Code of Practice for Agricultural Environmental Management and applicable environmental guidelines for agricultural producers. "
	18	Section 3.4.2 (7-8)	The Ministry's Guide for Bylaw Development in Farming Areas has language that relates to the proposed provisions regarding subdivision in the RDBN's Rural Residential (RR) and in the ALR. From the Guide's section on minimum lot sizes (2.4.4, p. 13), subdivision in the ALR should be considered only where it will enhance farming opportunities. RDBN may wish to consider using similar language as described in the Guide. Agricultural Land Use Inventories (ALUIs) carried out by the Ministry throughout the province have demonstrated that smaller parcels are less likely to be farmed and subdivision of farmland can often increase the land cost on a per acre basis and limit the options for large scale agriculture.	No change
	19	Section 3.4.2 (9)	Please note that current ALC rules regarding additional residences on the ALR may impact RDBN applications pursuing a second single family dwelling in the proposed RDBN Rural Residential (RR) OCP designation as described. While proposed OCP section 6.5 recognizes ALR land as subject to the ALC Act, the RDBN may wish to further highlight this.	No change
	n/a	n/a	Further to this and for your information, the Ministry is proposing new rules to provide more flexibility to help farming families thrive and to benefit non-farmers living in the ALR. The new rules will also help small-scale farmers by streamlining approval for a small-farm labourer residence or agri tourism accommodation. For more information on this topic, please see the Ministry fact sheet on residential flexibility located here.	No change
	25	Section 4.2.2 (5)	This sections references damage by wildlife to agriculture crops, Ministry staff suggest replacing of wildlife with by wildlife.	Changed to "...with consideration being given to impacts that wildlife may have on agriculture production"

	37	Section 6.1 (2)	The proposed OCP states in this section that “the final approval of subdivisions remains with the Provincial Approving Officer who shall have regard for the policies of this Plan in considering applications.” As noted previously by Ministry staff, (by email, Karen Tabe, Ministry Regional Agrologist, January 3, 2020) “When land is within the ALR and the criteria under Section 10 of the ALR General Regulation are not applicable, subdivision applications are approved by the ALC. Only when the criteria under Section 10 of the ALR General Regulation apply can an approving officer approved subdivision applications on land within the ALR.” For clarity, RDBN may wish to offer additional language in the OCP referencing this information. Please note that this language in the ALR General Regulation is no longer in Section 10 but in Section 3.	No change
<b>Agricultural Land Commission</b>	6	1.2 Plan Area Profile	The OCP notes that forestry and agriculture are the principal industries in the local economy and specifies that the agricultural production primary consists of beef, forage, and grain. ALC staff support the inclusion of such statements and note that the OCP could include information about the size of the ALR (i.e. 126,507.5 ha) and the estimated number of parcels within its jurisdiction.	No change proposed
	10	2.1 General Plan Vision	The OCP specifies that development and growth must occur in a manner that is not detrimental to the future viability of agriculture, and that maintaining the viability of the area’s agricultural sector by encouraging and promoting agriculture, resisting the intrusion of residential development into agricultural areas, and discouraging the loss of land from active agricultural use, is recognized as being critically important.	No change proposed
	11	2.2 General Plan Goals	Section 2.2(3) supports the protection and preservation of farmland and soil having agricultural capability and the appropriate utilization of that land for agricultural purposes. ALC staff support the inclusion of this statement.	No change proposed
	13	3.1 Agriculture (AG) Designation	This designation applies to areas most suitable for agricultural activities, with the purpose of preserving such lands for agricultural activities. The OCP also specifies that the designation boundaries generally follow the ALR boundaries.	No change proposed
	13	3.1.1(4)	Objective 3.1.1(4) supports a diversity of uses for farmers to supplement their income without negatively impacting the agricultural capability of the land. ALC staff recommend that this objective also reference the agricultural suitability of the land to ensure that the capability and suitability of the land is not negatively affected by any such diversification, by stating “the agricultural capability or suitability of the land”.	Changed
	13	3.1.2(1)	Policy 3.1.2(1) specifies that agriculture, grazing and other compatible uses of land outlined in the ALC Act and Regulation are permitted. ALC staff note that there are some permissions within such legislation that can be restricted or prohibited by local government, should the RDBN wish to do so. ALC staff also note that the ALC Act now has two regulations: the ALR General Regulation and the ALR Use Regulation. The RDBN may wish to specifically reference these pieces of legislation or make “Regulation” plural.	Changed

14	3.1.2(3)	Policy 3.1.2(3) permits a minimum parcel size of 16 ha but notes that smaller parcels may be considered where s. 4.2(1) requirements can be met. Specifically, parcels as small as 2 ha may be considered where water supply/sewage disposal on site, where compatible with adjacent land uses/maintain rural character; where parcel not within floodplain/hazard area; and where the development addresses wildlife and ecological values. Given that the Agriculture designation applies primarily to ALR land, the RDBN may wish to note that subdivisions within the ALR are subject to ALC approval. As well, the RDBN may wish to include an additional clause under this policy, that also requires the proposal to demonstrate a benefit to agriculture. Alternatively, the exception to the 16-ha minimum parcel size could be removed, and the RDBN could specify that it would allow for smaller parcel sizes as approved by the ALC which have been determined to benefit agriculture.	Changed to "A minimum parcel size of 16 hectares (39.5 acres) is supported unless a different parcel size is approved by the Agricultural Land Commission."
14	3.1.2(6)	Policy 3.1.2(6) states that applications for subdivision, non-farm use, or non-adhering residential use within the ALR may be supported if the proposal will not have a negative impact on the agricultural use of the parcel or surrounding lands. This statement should be strengthened to specify that proposals for these uses will not be supported unless there is a benefit to agriculture.	No change
14	3.1.2(8)	Policy 3.1.2(8) states that applications for exclusions will be made by the RDBN where the exclusion has "been accepted as necessary by the Board after considering a comprehensive evaluation of the land use planning issues". ALC staff are unclear on what issues the RDBN Board will use to evaluate this information and thus recommends more detailed information be provided to ensure transparency in the review process.	No change
14	3.1.2(13)	Policy 3.1.2(13) encourages the ALC to prohibit the use of ALR land for tree planting for the purpose of creating a carbon sink or carbon offset. ALC staff recognize that s. 22(1)(b) of the ALR Use Regulation permits the conversion of non-forested land to forested land on parcels less than 20 ha for non-farm purposes; however, the ALC does not create the legislation which applies to the ALR, but rather implements it. This policy may be better directed towards the Ministry of Agriculture, Food and Fisheries.	Changed
22	3.7 Resource (RE) Designation	The Resource designation is primarily adjacent to the ALR. This designation is characterized by a lack of settlement and by extensive resource management potential and its intent is to protect resource values and minimize conflicts among recreation, grazing, mining, and wildlife by discouraging settlements. ALC staff generally feel that the Resource designation will provide a positive interface with agricultural lands.	No change proposed
23	4.1 Mineral and Aggregate Resources	This section includes reference to some acts, but not all, which may apply to resource extraction. ALC staff recommend including the ALC Act as part of the identified list. ALC staff also note that there is incorrect reference to the Ministry of Energy, Mines and Low Carbon Innovation, as opposed to Initiative throughout this section.	Changed (2 changes)

	35	5.2 Land Use Designation Explanations	Under the Agricultural (AG) designation, H1, H2, Ag1, RR1, M3 zones, or new zones with similar uses may be permitted. The RDBN may wish to provide further explanation of these zones, as it is not clear to an outside reader. After reviewing the RDBN Area F Zoning Bylaw No. 1800, 2020, ALC staff under that H1 is Small Holdings, H2 is Large Holdings, Ag1 is Agricultural, RR1 is Rural Resource, and M3 is Agricultural Industry.	Changed
	39	6.5 Agricultural Land Commission	Section 6.5(1) acknowledges the ALC's mandate for the "preservation and enhancement of agricultural land". However, ALC staff advise that the ALC's mandate under s. 6 of the ALC Act is: <ul style="list-style-type: none"> <li>• to preserve the agricultural land reserve;</li> <li>• to encourage farming of land within the agricultural land reserve in collaboration with other communities of interest;</li> <li>• to encourage local governments, first nations, the government, and its agents to enable and accommodate farm use of land within the agricultural land reserve and uses compatible with agriculture in their plans, bylaws and policies.</li> </ul> Further, when exercising its duties, the ALC must give priority to: <ul style="list-style-type: none"> <li>• the size, integrity and continuity of the land base of the agricultural land reserve;</li> <li>• the use of the agricultural land reserve for farm use.</li> </ul> The RDBN should include the correct reference to the ALC's mandate in this section.	Changed to "The Regional Board recognizes the Agricultural Land Commission's mandate."
	39	6.5(2)	Section 6.5(2) also specifies that proposals for non-farm use, subdivision, non-adhering residential use, exclusion, or inclusion of lands require approval from the ALC. The RDBN may also wish to acknowledge that the ALC reviews soil and fill use applications, and transportation, utility, and recreational trail applications.	Changed
			Overall, the OCP appears generally consistent with the ALC Act and its regulations; however, ALC staff have provided some suggestions for improvement, as noted above. ALC staff also encourage the RDBN to include an associated ALR map. Please advise ALC staff of amendments that arise from the above recommendations, and forward any amended drafts for review and comment.	No change

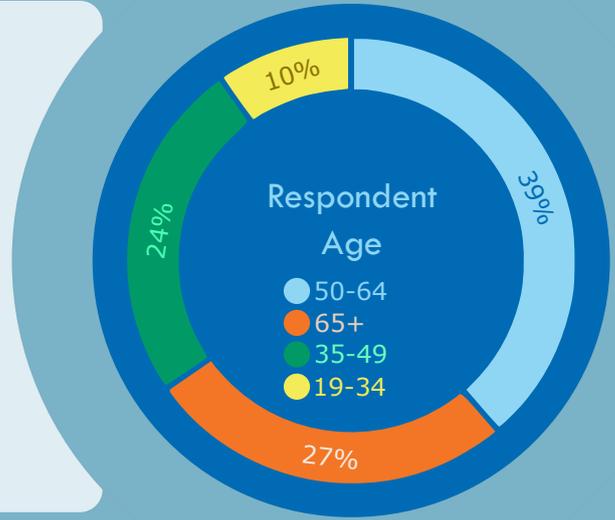


# Vanderhoof<sup>56</sup> Rural Official Community Plan Survey

## The Survey

The Electoral Area F (Vanderhoof Rural) Official Community Plan (OCP) Survey was undertaken over the past year and asked for community input as part of the public consultation for the Regional District's OCP review for Electoral Area F. The survey was distributed at OCP open houses, online, at the Regional District office, and at the District of Vanderhoof office. This document summarizes 173 responses.

Thank you to everyone who took the time to respond!



## The Average Area F Respondent:

Lives in a single family home

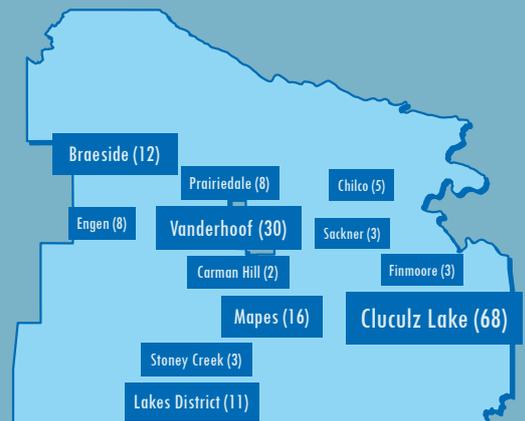
Has lived in the area for more than 10 years

Owns Their Home

66% of respondents were women

Lives in a 3 person household

## Where do they Live?



Although residents from across the electoral area completed the survey, the communities of Cluculz Lake, Vanderhoof, and Mapes were the most represented in the study.



# Housing & Residential Growth Management <sup>57</sup>

## Residential Development, according to residents:

When asked what types of housing development you wanted to see in Area F, these were your responses: (1 building icon = 5 responses)



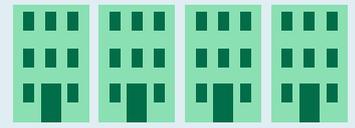
Carriage Houses (23 - 13%)



Townhouses (17 - 9%)



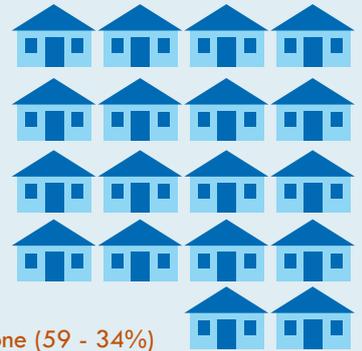
Apartments (23) - 13%



Mobile Homes (10 - 5%)



Single Family Homes (86 - 50%)



None (59 - 34%)



## Where should development happen?

46% wanted equal priority given to new and existing neighbourhoods  
 35% wanted a focus on developing existing neighbourhoods  
 6% wanted a focus on developing new neighbourhoods

## A Housing Shortage in Area F?

The survey revealed that many respondents were concerned about a lack of suitable housing in the area. The top housing related problem was a lack of appropriate housing for the elderly, while the number two issue was a lack of rental housing in general.

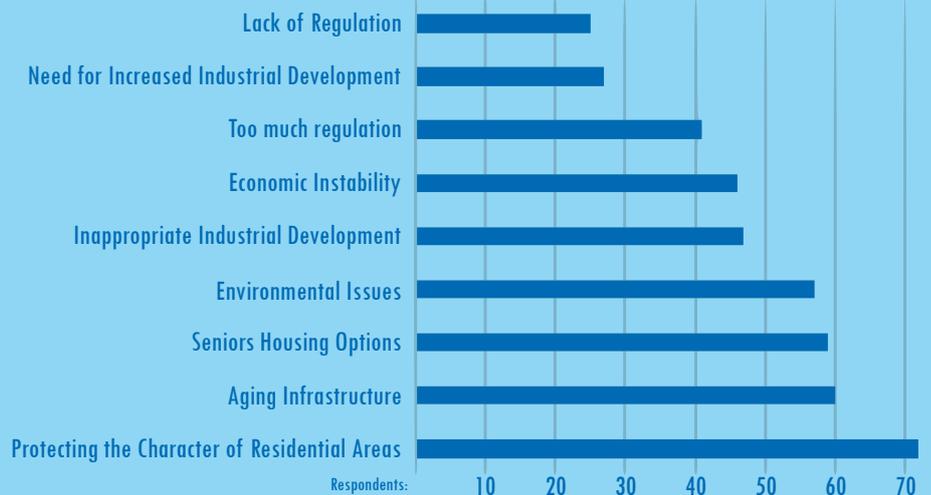
"We need much more affordable & accessible housing, and quality hotels/motels. It's relatively easy to find work, but finding an affordable rental or home to buy is much harder."

## Problems Connecting? You're Not Alone.

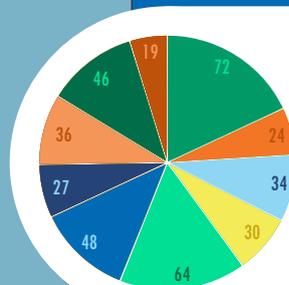


Many respondents mentioned poor internet connectivity as a key housing problem in the area.

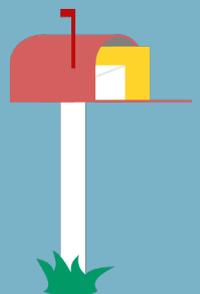
## What are the Most Important Challenges to the Future of the Area?



## What are significant housing issues in the area?



- Conflicts with Housing and other Land Use
- Lack of Housing for the Elderly
- Lack of Rental Housing
- Condition of Available Housing
- Distance to Amenities
- Lack of Housing Diversity
- Failing Sewage Systems
- Lack of Housing for Single People
- Lack of Affordable Units
- Lack of Accessible Housing





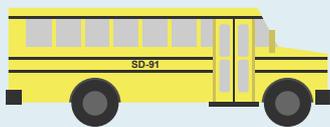
# Services & Community <sup>58</sup>

**What Services and Amenities will attract and retain families & residents in the region?**

Common responses fell into 4 categories

## Amenities

Restaurants  
Pub/Bar  
More Shopping Opportunities



## Family

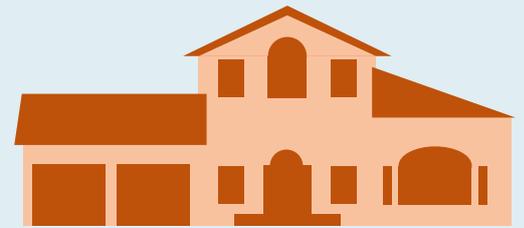
School Bus  
Better Internet  
Better Healthcare  
Rural Schools  
Youth Programs

## Jobs

Job Availability  
Diversity of Jobs  
Well Paying Jobs

## Housing

Housing Availability  
Affordable Housing



**What do you value most about living in your community?**

Larger bubble = more responses

"Peace and quiet"

"Many kind and supportive groups to help out in crisis."

"Fresh Air, Clean Water"

"The Community"

"Natural Beauty"

"Wildlife"

"Safety"

"Affordability"

"The friendly people"

"Privacy"

"[A] good balance between progress and protecting environment."

"Rural Lifestyle"



**What Type of Commercial Development is Needed in Your Area?**



None:  
75



Local Retail & Service Shops:  
62



Farmer's Markets:  
45



Tourist Accommodation:  
30



# Nature & Agriculture

## The Largest Threats to the Environment of the Area, According to Residents

Failing Sewage Systems (93)  
Waterfront Development (55)



Industrial Development (53)



Excessive Recreational Use (60) Loss of Waterfront Vegetation (53)



Other common concerns included:



"Overspraying of Large Fields"

"Factory Farming"

"Illegal Dumping"

"Excessive Logging"

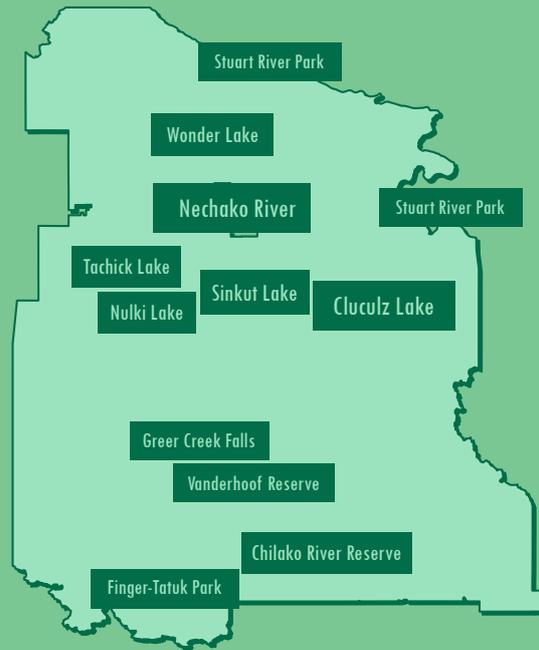
"Forestry"

"Flooding"

"Drought"

"Forest Fires"

## What Natural Features Should Be Protected?



"The park lands and old growth forests are critical for future generations: the health of the area, wildlife, and important medicines yet to be discovered. They constitute the true wealth of this country and area."

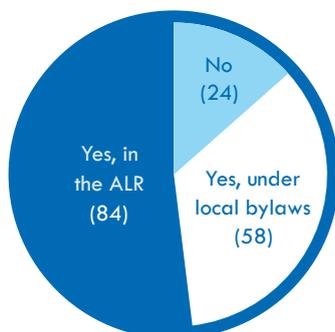
## Living Near Farms

"...increased regulations given by the ALC are making it difficult to afford to live on the property (i.e. no secondary dwellings permitted)"

Local agriculture is enjoyed in Area F. 64% of respondents felt it positively impacted their lives, while 25% had no strong feelings. Only 11% felt local agriculture had negative effects on their quality of life.

## Should Land with Good Agricultural Capacity Be Reserved for Agricultural Use?

While most support the ALC, some respondents expressed frustration with the control it has over changes to private property. Many believe farmers should be allowed to place a second dwelling on an ALR property, or allow non-farm uses that do not diminish the property's agricultural capability.



"Love to see and hear the cows across the road"



# 60 Cluculz Lake

## What About it?

Cluculz Lake is a rural, unincorporated community around the shores of Cluculz Lake. Residents here have their own set of concerns and key issues. 68 Cluculz Lake residents took the survey, making them the most responsive community with 39% of all responses.



## Demographic Differences

The demographics of Cluculz Lake respondents are unique in Area F. In Cluculz Lake, 88% of respondents were over 50, compared to 65% elsewhere in the area. Additionally, many Cluculz Lake respondents noted that they don't actually live in Area F, and instead own a vacation property on the lake.

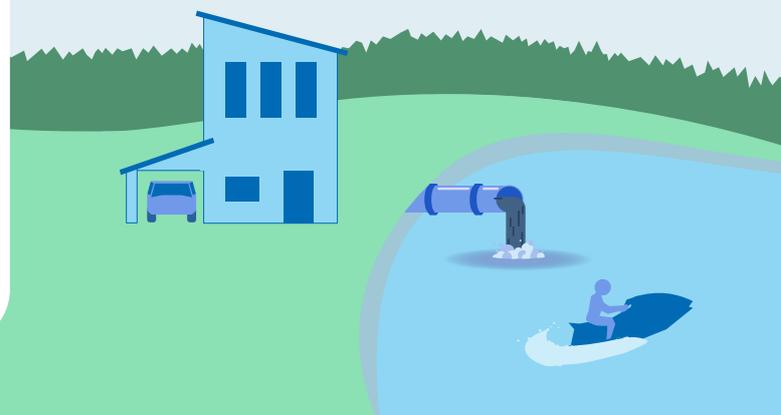


## Local Concerns

As a distinct community, the opinions of Cluculz Lake residents differ from the rest of the area. Residents are uniquely focused on the lake itself. Water quality being affected by agricultural runoff and failing lakefront sewage systems are their main concerns. Also of concern is a feeling that too many non-residents are using the lake.



Residents here are more likely to be against growth. There is a feeling that the area has been overdeveloped already, demonstrated by local resistance to growth. 56% of all Cluculz Lake residents want zero residential development, as opposed to 20% elsewhere in Area F. This opposition applies to commercial development too, as 53% of residents call for zero commercial development in the area, versus 37% elsewhere in Area F.



### Vanderhoof Rural OCP Review Proposed Map Changes

Number	Change	Location	Legal Description	PID	Comment
1	From RE and no designation to P	Along Stuart River	n/a	n/a	Stuart River Provincial Park to correspond with zoning and Provincial Parks map layer
2	No designation to P	SE of Cluculz Lake	Crown land, no legal	n/a	Bednesti Lake Ecological Reserve, is zoned P2.
3	P to AG	N of Nechako River, 8 km SE of the District of Vanderhoof	THAT PART OF THE FRACTIONAL NORTHWEST 1/4 OF SECTION 23 TOWNSHIP 1 RANGE 4 COAST DISTRICT LYING NORTH OF THE NECHAKO RIVER	014439409	Parcel subject to Crown Grant for extensive agriculture purposes, see crown land referral 7410152
4	RR to CI	Lund Rd	DISTRICT LOT 1422 CARIBOO DISTRICT EXCEPT THE SOUTH EAST 1/4 and THE SOUTH 1/2 OF DISTRICT LOT 1416 CARIBOO DISTRICT	n/a	Cluculz Lake firehall/community hall Licence of Occupation is 10 ha in size and existing designation is only 4.5 ha in size. Extend to extent of LoO area.
5	From L and RR to P	Guest Rd	DISTRICT LOT 1422 CARIBOO DISTRICT EXCEPT THE SOUTH EAST 1/4		Crown land with leases to Navy League of Canada and PG Sailing Association as well as contains map reserve for recreation and
6	Clean up OCP boundaries along the lake. Particularly islands.	Cluculz Lake			
7	Add important bird areas to Ecological and Wildlife Values Map	Along part of Stuart River and Nulki and Tachick Lakes			
8	RE to RR	York Dr/ Edwards Rd	THE FRACTIONAL SOUTHWEST 1/4 OF SECTION 35 TOWNSHIP 6 RANGE 4 COAST DISTRICT and LOTS 27-32 SECTION 34 TOWNSHIP 6 RANGE 4 COAST DISTRICT PLAN 9267	015659704, 006130721, 006130798, 006130682, 006130691, 006130780, 006130771	Only possible parcel on Nulki to designate for further residential/ lakeshore development. Zoned H1 and RR1 and not in ALR.
9	Change all L into RR, including "floating Ls"				Decided to incorporate the L designation into the RR as they are virtually the same in the text definitions.
10	Refine P boundaries	Hogsback Lake	n/a		Follow boundaries of the Crown recreation reserve, and remove the part located on the adjacent private agricultural land.
11	Change from L and RR to C and RR as per bylaw 1536	Beaumont Rd, Cluculz Lake	LOT 1 DISTRICT LOT 945 CARIBOO DISTRICT PLAN EPP18146 and THE FRACTIONAL SOUTH WEST 1/4 OF DISTRICT LOT 945 CARIBOO DISTRICT, EXCEPT PLANS 15412, 19659,	028969197 013429540	Bylaw 1536 was adopted in 2010 but OCP map was never updated, so will do it now for the new bylaw.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**STAFF REPORT**

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**TO:** Chair Thiessen and Board of Directors  
**FROM:** Deneve Vanderwolf, Planner  
**DATE:** October 21, 2021  
**SUBJECT:** Rezoning Application RZ A-05-21  
3<sup>rd</sup> Reading and Adoption for Rezoning Bylaw No. 1958, 2021

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**RECOMMENDATION**

1. That the Regional District Board receive the Report of the Public Hearing for “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1958, 2021”.
2. That “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1958, 2021” be given 3<sup>rd</sup> Reading and Adoption.

**VOTING**

All / Directors / Majority

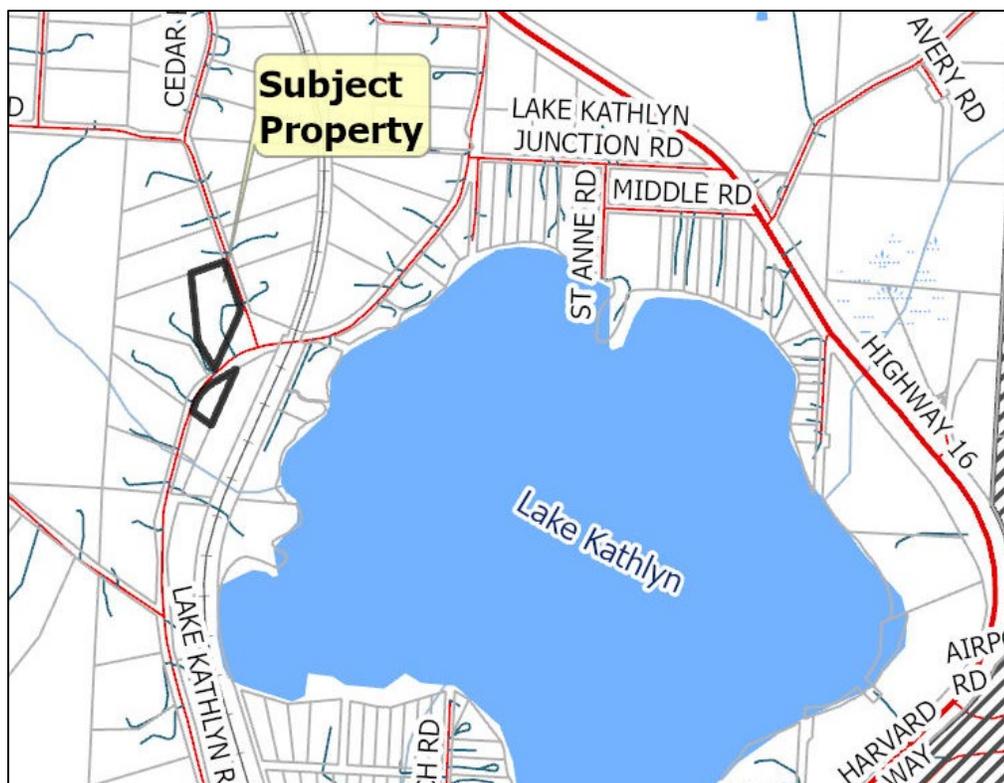
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**EXECUTIVE SUMMARY**

The proposed rezoning of the property to the Small Holdings-Additional Dwelling (H1A) will allow a manufactured home to be used as a second dwelling. Staff recommend that Rezoning Bylaw No. 1958, 2021 be given 3<sup>rd</sup> Reading and Adoption.

**APPLICATION SUMMARY**

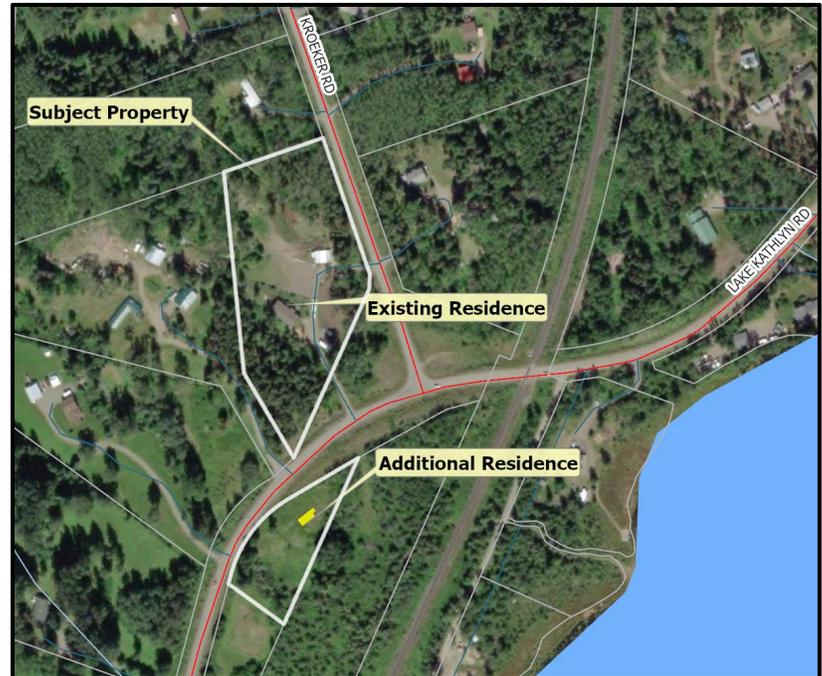
<b>Name of Agent/Owner:</b>	William Curtis Matthews
<b>Electoral Area:</b>	A
<b>Subject Property:</b>	Lot A Section 15 Township 1a Range 5 Coast District Plan 9297 Except Plan PRP12847
<b>Property Size:</b>	±2.2 ha (5.4 acres)
<b>OCP Designation:</b>	Rural Residential in the “Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014”
<b>Zoning:</b>	Small Holdings (H1) in the “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020”
<b>ALR Status:</b>	Not in the ALR
<b>Existing Land Use:</b>	Residential
<b>Location:</b>	The subject property is at 6575 Kroeker Road, approximately 2 km west of the Town of Smithers. The portion of the property north of Lake Kathlyn Road is approximately 1.7 ha. (4.2 ac.) in area. The portion of the property south of the road, where the proposed 2 <sup>nd</sup> dwelling is located, is 0.5 ha. (1.2 ac.) in area.



## Proposed Rezoning

A building was placed on the property without a building permit, and a Stop Work Order was issued by a Building Inspector.

The applicant is proposing to rezone the subject property from Small Holdings (H1) to Small Holdings – Additional Dwelling (H1A) to allow the use of the building as a 2<sup>nd</sup> dwelling. The Small Holdings -Additional Dwelling (H1A) Zone permits two single family dwelling per parcel if one dwelling is 120 m<sup>2</sup> or less.



## DISCUSSION

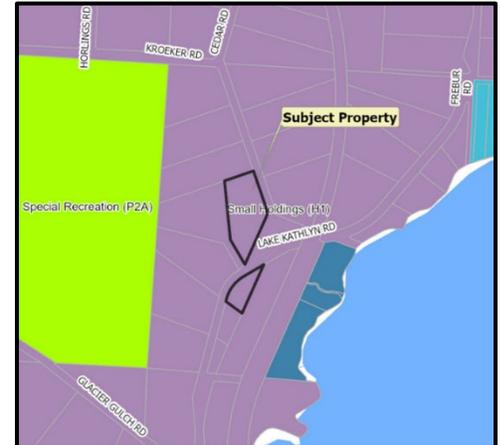
### Official Community Plan

The subject property is designated Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014 which is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area. Section 3.4.2 (7) of the OCP states that rezoning applications to allow a second single family dwelling on a parcel may be considered under the following circumstances:

- (a) *The subject property is a minimum of 2 hectares (5 acres) in size or larger, or a 2nd single family dwelling exists and is legal but non-conforming to zoning.*
- (b) *It has been demonstrated that the parcel can accommodate an on-site sewage disposal system for two dwellings.*
- (c) *The development is compatible with adjacent land uses and maintains the rural character of the area.*
- (d) *The parcel is not located within a floodplain or on other hazard lands.*
- (e) *The development addresses wildlife and ecological values.*
- (f) *And, the future subdivision of the land into a parcel smaller than 2 hectares (5 acres) is prohibited.*

## Building inspection

A RDBN Building Inspector placed a Stop Work Order on the building on July 6, 2021. The property owners have applied for and received a building permit for the building to be used as an accessory building. This allows the roof and foundation work to be completed before the winter to prevent weather damage. The applicant understands that the building cannot be used as a 2nd dwelling if the rezoning is not approved. They are also aware that a new building permit would be required to convert the building to a residential use.



## On-Site-Sewage Disposal

The applicant has submitted a letter from an on-site wastewater practitioner confirming the property can support a sewer system for the second dwelling.

## Referral Comments

The Electoral Area A Advisory Planning Commission provided the following comments.

*“APC was concerned that if granted permission as an accessory building it would continue to be an eyesore in the community. Consideration for the lot parameters and the fact that it is divided by the road, APC felt that it would be more beneficial to permit the owner the opportunity to comply with all regulations including the most concerning, Northern Health. APC believes that the negative visual impact will be reduced and the property will become more esthetically pleasing if a residence is permitted. The APC discussed but did not prejudice the application with the fact that the applicant by-passed the process and did not obtain a building permit prior to placing the mobile home on site. APC recommends approval.”*

## PUBLIC HEARING

The Public Hearing for Bylaw 1958, 2021 was held on October 13, 2021. The Public Hearing report will be provided to the Board on the supplementary agenda.

## ATTACHMENT

Bylaw 1958, 2021



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1958**

A Bylaw to Amend “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020”

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The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020” be amended such that the following land is rezoned from the “Small Holdings (H1)” Zone to the “Small Holdings – Additional Dwelling (H1A)” Zone.

‘Lot A Section 15 Township 1A Range 5 Coast District Plan 9297 Except Plan PRP12847’ as shown on Schedule “A”, which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1958, 2021.”

READ A FIRST TIME this 23 day of September, 2021

READ A SECOND TIME this 23 day of September, 2021

PUBLIC HEARING HELD this 13 day of October, 2021

READ A THIRD TIME this \_\_\_ day of \_\_\_\_\_, 2021

I hereby certify that the foregoing is a true and correct copy of “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1958, 2021”

DATED AT BURNS LAKE this \_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Corporate Administrator

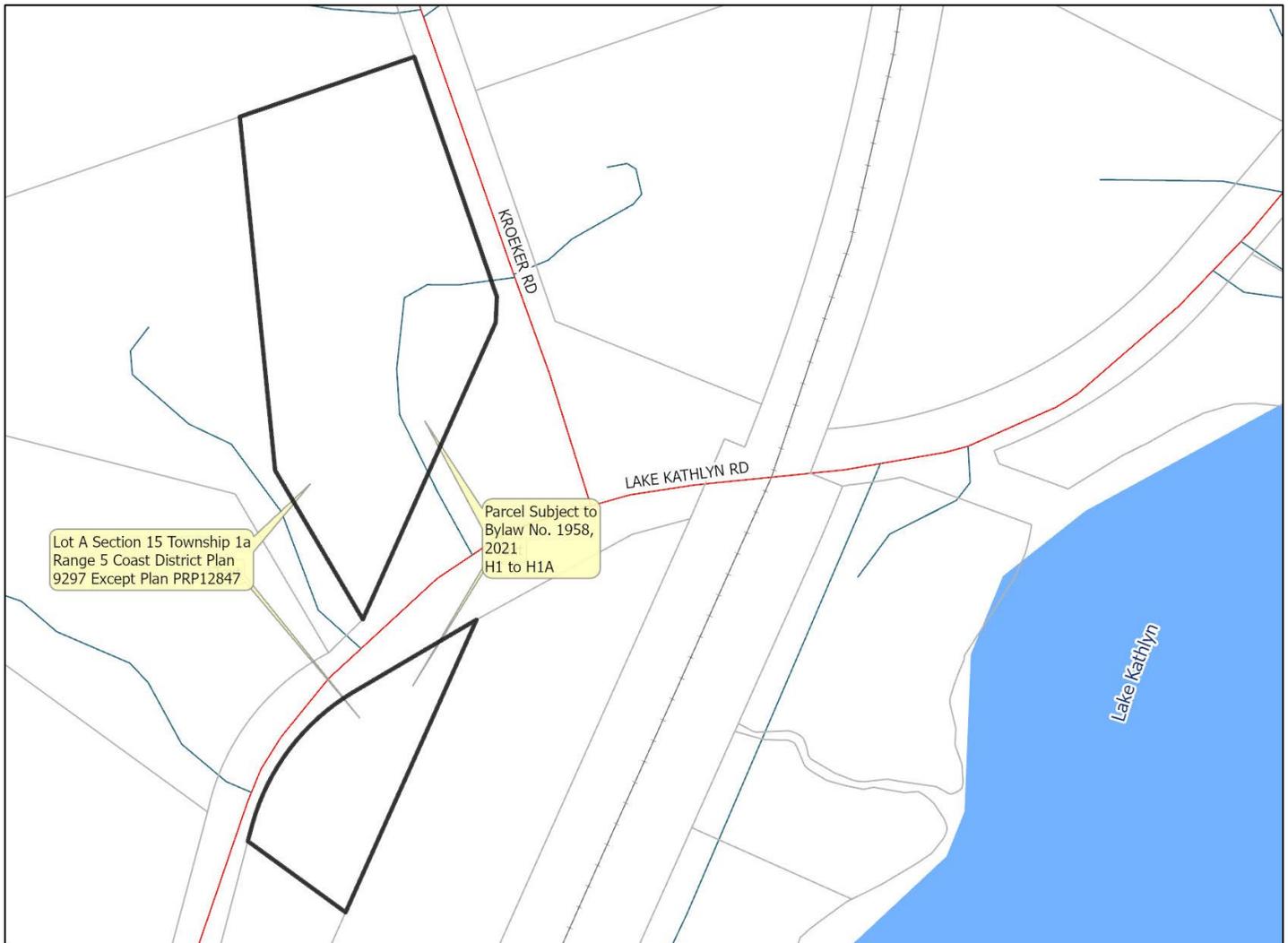
ADOPTED this \_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

## SCHEDULE "A" BYLAW NO. 1958

'Lot A Section 15 Township 1a Range 5 Coast District Plan 9297 Except Plan PRP12847', comprising of  $\pm 2$  ha. Being rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings – Additional Dwelling (H1A)". as shown.



I hereby certify that this is Schedule "A" of Bylaw No. 1958, 2021.

\_\_\_\_\_  
Corporate Administrator



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**STAFF REPORT**

---

**TO:** Chair Thiessen and Board of Directors  
**FROM:** Deneve Vanderwolf, Planner  
**DATE:** October 21, 2021  
**SUBJECT:** Rezoning Application RZ A-06-21  
3<sup>rd</sup> Reading and Adoption for Rezoning Bylaw 1959, 2021

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**RECOMMENDATION**

1. That the Regional District Board receive the Report of the Public Hearing for “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1959, 2021”.
2. That “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1959, 2021” be given 3<sup>rd</sup> Reading and Adoption.

**VOTING**

All / Directors / Majority

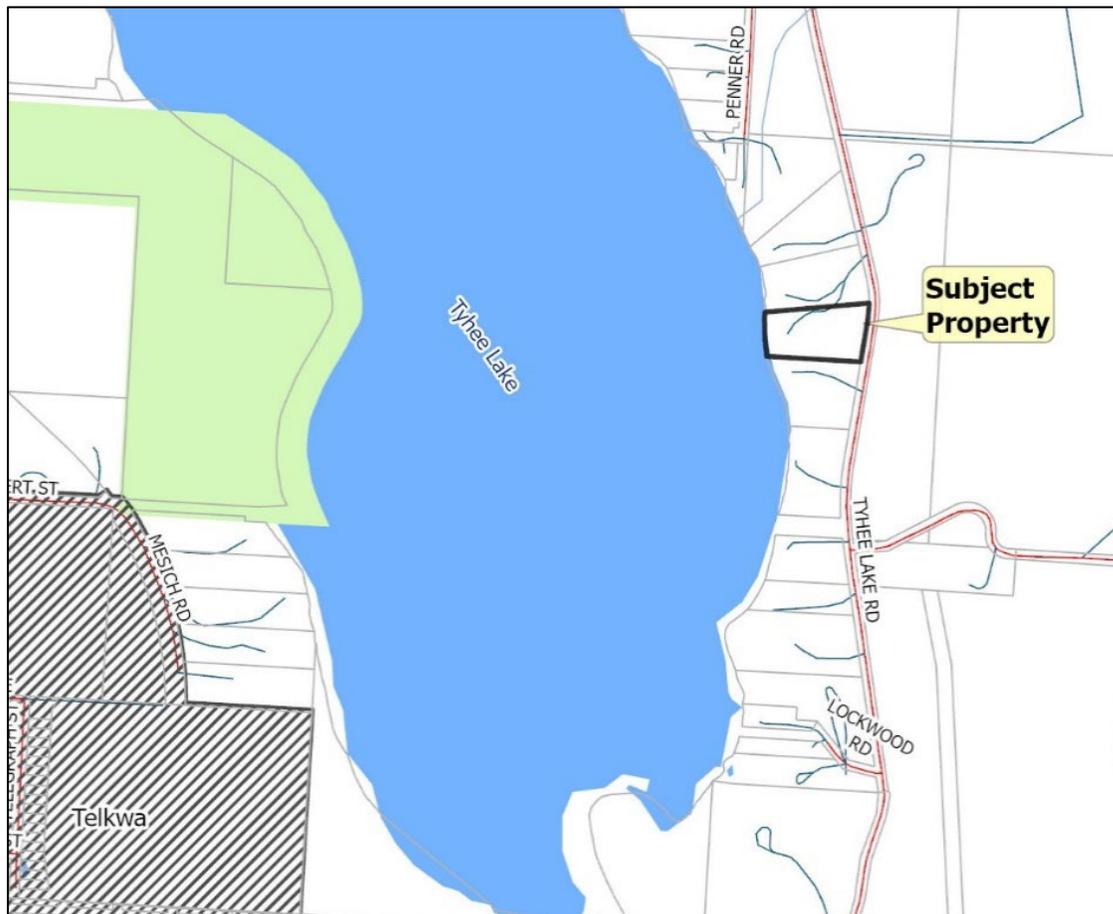
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**EXECUTIVE SUMMARY**

The proposed rezoning of the property to the Small Holdings-Additional Dwelling (H1A) will allow the applicant to put a manufactured home on the property to be used as a second dwelling. Staff recommend that Rezoning Bylaw No. 1959, 2021 be given 3<sup>rd</sup> Reading and Adoption.

**APPLICATION SUMMARY**

<b>Name of Agent/Owner:</b>	Irene Bakker
<b>Electoral Area:</b>	A
<b>Subject Property:</b>	Lot 3 Section 36 Township 5 Range 5 Coast District Plan 8647
<b>Property Size:</b>	2 ha (5 acres)
<b>OCP Designation:</b>	Agriculture (AG) in the "Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014"
<b>Zoning:</b>	Small Holdings (H1) in the "Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020"
<b>ALR Status:</b>	In the ALR
<b>Existing Land Use:</b>	Residential
<b>Location:</b>	The subject property is located at 6947 Tyhee Lake Road approximately 2 km east of the Village of Telkwa.



## Proposed Rezoning

The applicant is proposing to rezone the subject property from Small Holdings (H1) to Small Holdings – Additional Dwelling (H1A) to allow a manufactured home on the property as a 2<sup>nd</sup> dwelling. They wish to sell their property to their daughter and move into the manufactured home.



## DISCUSSION

The subject property is designated Agriculture (AG) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014. The AG Designation is intended to protect and preserve farmland and soil having agricultural capacity and facilitate the appropriate utilization of that land for agricultural purposes.

The Agricultural Land Commission (ALC) is in the process of amending their regulations regarding 2<sup>nd</sup> dwellings in the Agricultural Land Reserve (ALR). The current regulation allowing a manufactured home on ALR land for a relative will be removed as part of this process. The new rules are expected to allow 2<sup>nd</sup> dwellings to a maximum size of 90 m<sup>2</sup> for properties under 40 ha. These changes are scheduled to come into effect December 31, 2021. The manufactured home the applicants want exceeds the maximum size of 90 m<sup>2</sup>. Therefore, they wish to be rezoned to Small Holdings – Additional Dwelling (H1A) so that they can have the larger manufactured home under the existing ALC rules. The H1A zone allows a second dwelling to be up to 120 m<sup>2</sup> (1290 ft<sup>2</sup>).

The applicant indicates that a Type 3 onsite sewage disposal system is required for the proposed second dwelling.

## Referral Comments

The Electoral Area A Advisory Planning Commission is in support of the application.

## PUBLIC HEARING

The Public Hearing for Bylaw 1959, 2021 was held on October 13, 2021. The Public Hearing report will be provided to the Board on the supplementary agenda.

## ATTACHMENTS

Bylaw 1959, 2021

Letter and Site Plan from Applicant dated July 21, 2021



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1959**

A Bylaw to Amend “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020”

---

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020” be amended such that the following land is rezoned from the “Small Holdings (H1)” Zone to the “Small Holdings – Additional Dwelling (H1A)” Zone.

‘Lot 3 Section 36 Township 5 Range 5 Coast District Plan 8647’ as shown on Schedule “A”, which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1959, 2021.”

READ A FIRST TIME this 23 day of September, 2021

READ A SECOND TIME this 23 day of September, 2021

PUBLIC HEARING HELD this 13 day of October, 2021

READ A THIRD TIME this \_\_\_ day of \_\_\_\_, 2021

I hereby certify that the foregoing is a true and correct copy of “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1959, 2021”

DATED AT BURNS LAKE this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Corporate Administrator

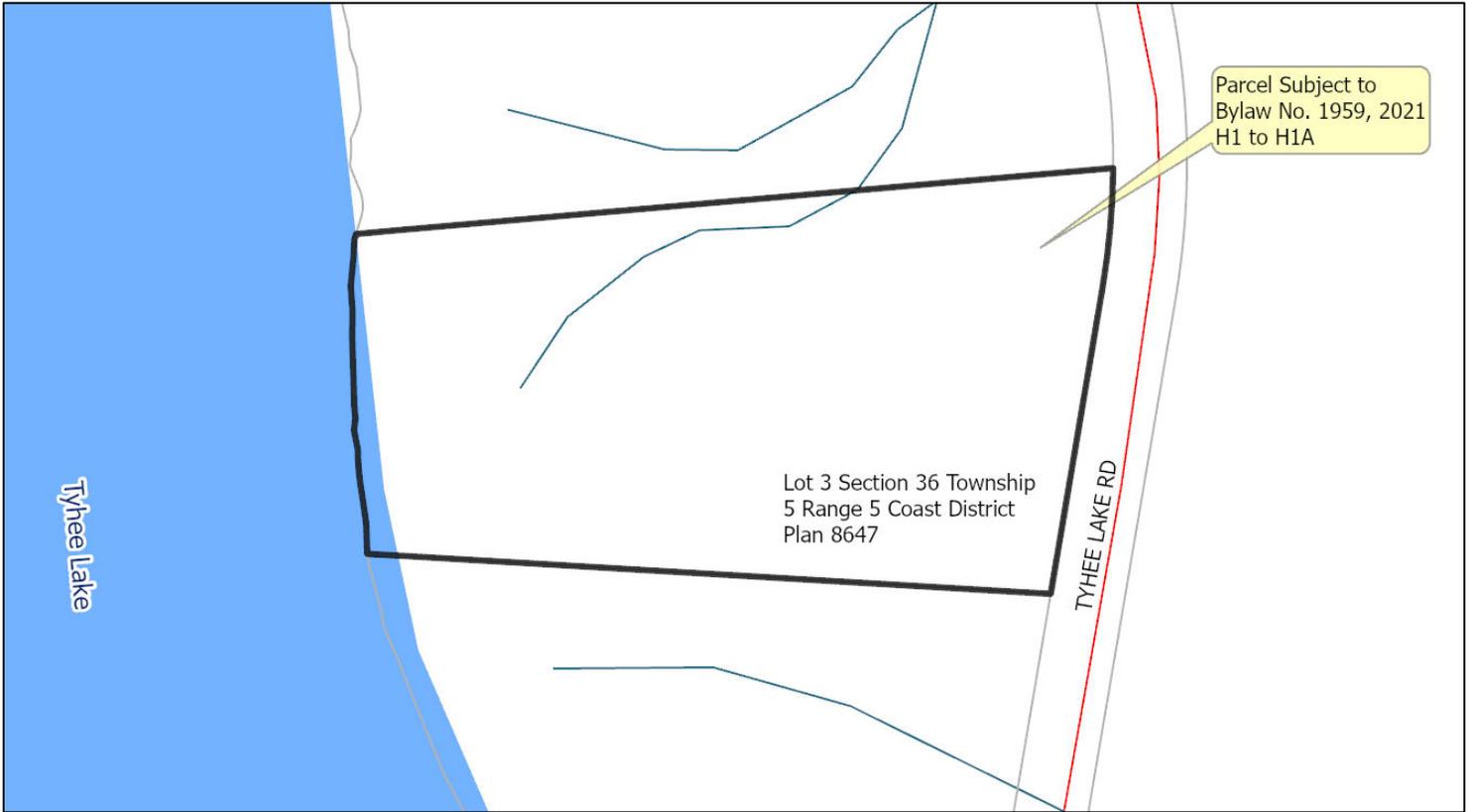
ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

SCHEDULE "A" BYLAW NO. 1959

'Lot 3 Section 36 Township 5 Range 5 Coast District Plan 8647', comprising of ±2 ha.  
Being rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings – Additional Dwelling (H1A) as shown.



I hereby certify that this is Schedule "A" of Bylaw No. 1959, 2021.

\_\_\_\_\_  
Corporate Administrator

July 21, 2021

To the Regional District of Bulkley Nechako Planning Dep't

We are writing this letter to explain our request for a zoning change for our property at 6947 Tyhee Lake Road. It is currently zoned H1, and we request that it be changed to H1A, to allow a second dwelling.

We have been in discussion with our daughter and son-in-law, Jenna and Mark Hessels, regarding selling them our property and adding a modular home for us to live in as we age. We no longer need a large home, but really enjoy living on Tyhee Lake with all it's benefits. Being able to kayak, swim, skate, fish, etc. from our front door is a wonderful way to stay healthy. As we age we know that limitations will come, so having our family living in the main house would mean we can weather the changes that are undoubtedly coming our way as we go into our late 60s and beyond, with their support.

We have been in contact with the Regional District many times over the last 3 years, trying to find out what will work best. As you know, the ALR regulations have been in transition most of that time, but now there is a deadline of Dec. 31, 2021 if we are able to have a home that is a bit bigger than 970 sq. ft.. We understand that the current rules would allow us to have up to 1290 sq. ft., which would suit us better.

We have had a local contractor check whether it is possible to have a second septic system on the property and have been advised that it would be difficult. We are committed therefore to investing in a Type 3 waste treatment system.

In order to have our permits in place by Dec. 31, 2021, we need to ask for the zoning change for our property. Thank you for your attention to this application.

Sincerely, John and Irene Bakker

74

TYHEE LAKE RD

Lot 4

Lot 3

lat: 54.70588°N  
long: 127.01756°W

driveway

6947

6943

swampy area

Shop

green house

proposed  
manufactured  
home

septic field

house

storage shed

208.27 m  
seasonal creek

88.79 m

179.82 m

3/16  
scale = 4.7m

TYHEE LAKE



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**STAFF REPORT**

**TO:** Chair Thiessen and Board of Directors  
**FROM:** Jason Llewellyn, Director of Planning  
**DATE:** October 21, 2021  
**SUBJECT:** OCP Amendment and Rezoning Application RZ D-01-21  
 3<sup>rd</sup> Reading and Adoption for OCP Amendment Bylaw 1956, 2021 and Rezoning Bylaw 1957, 2021

**RECOMMENDATION**

1. That the Regional District Board receive the Report of the Public Hearing for “Endako, Fraser Lake and Fort Fraser Rural Official Community Plan Amendment Bylaw No. 1956, 2021” and “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1957, 2021”.
2. That “Endako, Fraser Lake and Fort Fraser Rural Official Community Plan Amendment Bylaw No. 1956, 2021” be given 3<sup>rd</sup> Reading and Adoption.
3. That “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1957, 2021” be given 3<sup>rd</sup> Reading and Adoption.

**VOTING**

All / Directors / Majority

**EXECUTIVE SUMMARY**

The proposed OCP amendment and rezoning of the property to the Small Holdings (H1) zone will allow the subject property to be considered for subdivision into a maximum of 8 – 2 ha. parcels by the Ministry of Transportation and Infrastructure (MoTI). The applicant has indicated their intent is to apply to subdivide the land into 5 parcels as shown on the map on the following page. In staff’s opinion the subdivision into parcels as small as 2 ha. fits the character of the area and staff recommend that OCP Amendment Bylaw No. 1956 and Rezoning Bylaw No. 1957 be given 3<sup>rd</sup> Reading and Adoption.

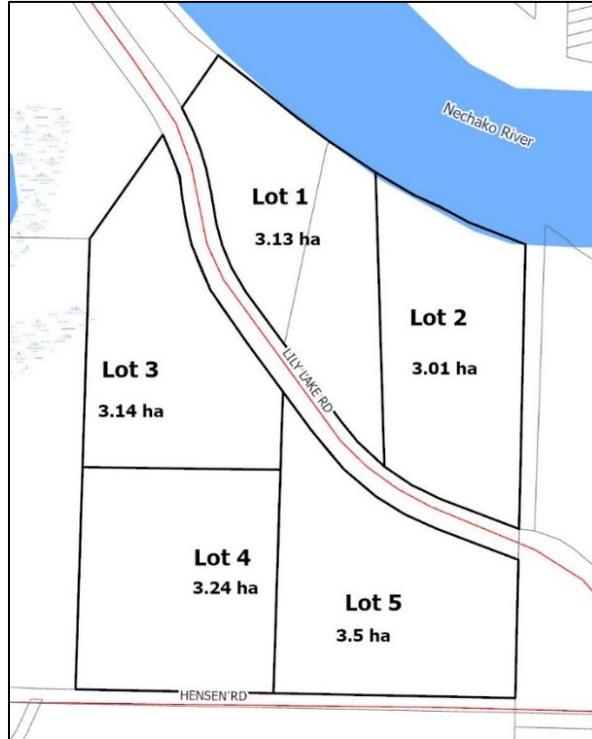
**APPLICATION SUMMARY**

<b>Name of Agent/Owner:</b>	Ronald & Vita Adair
<b>Electoral Area:</b>	D
<b>Subject Properties:</b>	Lot 3 Section 22 Township 15 Range 5 Coast District Plan BCP36727 Lot 4 Section 22 Township 15 Range 5 Coast District Plan BCP36727
<b>Property Sizes:</b>	Lot 3: ± 8 ha (19.76 Acres) Lot 4: ± 8 ha (19.76 Acres)
<b>OCP Designation:</b>	Resource (RE) in Endako, Fraser Lake, and Fort Fraser Official Community Plan Bylaw No. 1865, 2019
<b>Zoning:</b>	Large Holdings (H2) in Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020
<b>ALR Status:</b>	Not in the ALR
<b>Existing Land Use:</b>	Vacant
<b>Location:</b>	Located on Lily Lake Road approximately 18 km east of the Village of Fraser Lake and directly southwest of the community of Fort Fraser.



**Proposal**

The applicant is proposing to amend the OCP from the Resource (RE) designation to the Rural Residential (RR) designation and rezone the subject property from Large Holdings (H2) to Small Holdings (H1). The applicant indicates that their plan is to apply to MoTI to subdivide the land into 5 parcels as shown on the adjacent map. However, this will allow the property to be subdivided into as many as 8 – 2 ha. Parcels. Therefore, the application is being evaluated by staff based on the 8 parcels that may be potentially created.



**DISCUSSION**

**OCP and Zoning**

The subject property is zoned Large Holdings (H2). The minimum parcel size that can be created by subdivision is 8 ha; therefore, the applicant is required to rezone the land to H1 which allows parcels as small as 2 ha.

The subject property is designated Resource (RE) in Endako, Fraser Lake, and Fort Fraser Rural Official Community Plan Bylaw No. 1865, 2019. The RE designation is characterised by a lack of settlement and by extensive resource management potential. The minimum parcel size in the RE designation is 8 ha; therefore, a OCP amendment to the Rural Residential (RR) designation is required.

**OCP**



**Zoning**



## Referral Comments

The Electoral Area D Advisory Planning Commission is in support of the application.

Ministry of Transportation and Infrastructure and School District 91 comments are attached to this report.

## PUBLIC HEARING

The Public Hearing for Bylaws 1956 and 1957, 2021 was held on October 12, 2021. The Public Hearing report will be provided to the Board on the supplementary agenda.

## Planning Department Comments

The subject property is close to Fort Fraser and areas of rural residential development. The proposed subdivision appears to fit the character of the area.

Staff are not aware of any geotechnical or flooding risk in the immediate area. These issues will be formally evaluated by MoTI as part of their subdivision approval process.

The subdivision of the land into parcels as small as 2 ha. appears to fit the character of the area. Should the Board wish to ensure that the subdivision is limited to the 5 parcels proposed by the applicant the applicant can be asked to consider registering a covenant on title restricting the subdivision of the land accordingly.



## ATTACHMENTS

1. Endako, Fraser Lake and Fort Fraser Official Community Plan Amendment Bylaw No. 1956, 2021
2. Rezoning Bylaw No. 1957, 2021
3. Ministry of Transportation and Infrastructure Comments
4. School District 91 Comments



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1956**

A Bylaw to Amend “Endako, Fraser Lake, and Fort Fraser Rural Official Community Plan Bylaw No. 1865, 2019”

---

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That “Endako, Fraser Lake, and Fort Fraser Rural Official Community Plan Bylaw No. 1865, 2019” be amended such that the designation of the following lands is changed from “Resource” (RE) to “Rural Residential” (RR).

‘Lot 3 Section 22 Township 15 Range 5 Coast District Plan BCP36727’ and ‘Lot 4 Section 22 Township 15 Range 5 Coast District Plan BCP36727’ as shown on Schedule “A”, which is incorporated in and forms part of this bylaw.

This bylaw may be cited as “Endako, Fraser Lake, and Fort Fraser Rural Official Community Plan Amendment Bylaw No. 1956, 2021.”

READ A FIRST TIME this 23 day of September, 2021

READ A SECOND TIME this 23 day of September, 2021

PUBLIC HEARING HELD this 12 day of October, 2021

READ A THIRD TIME this \_\_\_ day of \_\_\_\_\_, 2021

I hereby certify that the foregoing is a true and correct copy of “Endako, Fraser Lake, and Fort Fraser Rural Official Community Plan Amendment Bylaw No. 1956, 2021”

DATED AT BURNS LAKE this \_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Corporate Administrator

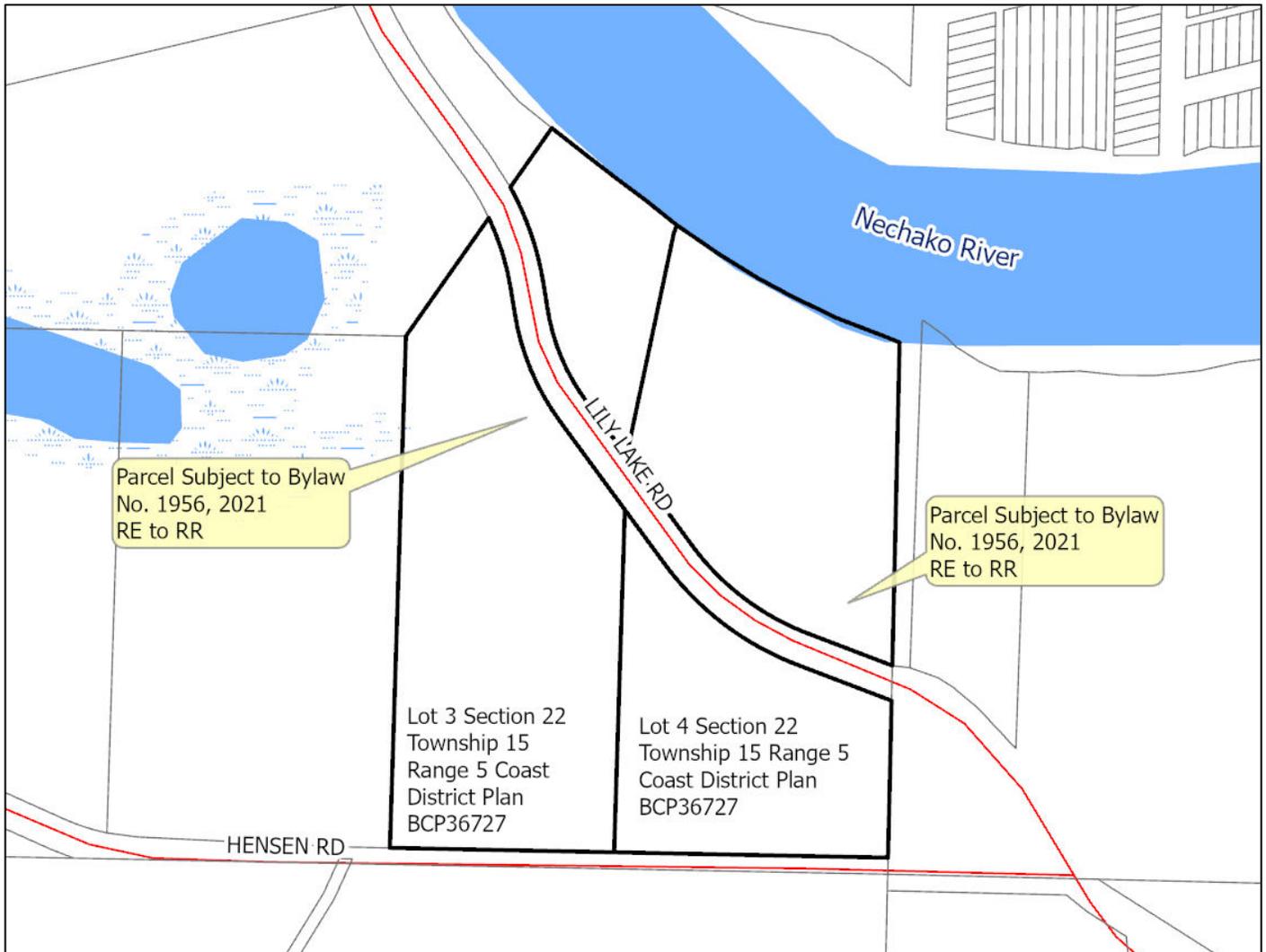
ADOPTED this \_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

## SCHEDULE "A" BYLAW NO. 1956

'Lot 3 Section 22 Township 15 Range 5 Coast District Plan BCP36727', comprising of  $\pm 8$  ha and 'Lot 4 Section 22 Township 15 Range 5 Coast District Plan BCP36727', comprising of  $\pm 8$  ha. Being redesignated from "Resource" (RE) to "Rural Residential" (RR) as shown.



I hereby certify that this is Schedule "A" of Bylaw No. 1956, 2021

\_\_\_\_\_  
Corporate Administrator



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1957**

A Bylaw to Amend “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020”

---

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020” be amended such that the following land is rezoned from the “Large Holdings (H2)” Zone to the “Small Holdings (H1)” Zone.

‘Lot 3 Section 22 Township 15 Range 5 Coast District Plan BCP36727’ and ‘Lot 4 Section 22 Township 15 Range 5 Coast District Plan BCP36727’ as shown on Schedule “A”, which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1957, 2021.”

READ A FIRST TIME this 23 day of September, 2021

READ A SECOND TIME this 23 day of September, 2021

PUBLIC HEARING HELD this 12 day of October, 2021

READ A THIRD TIME this \_\_\_ day of \_\_\_\_\_, 2021

I hereby certify that the foregoing is a true and correct copy of “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1957, 2021”

DATED AT BURNS LAKE this \_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Corporate Administrator

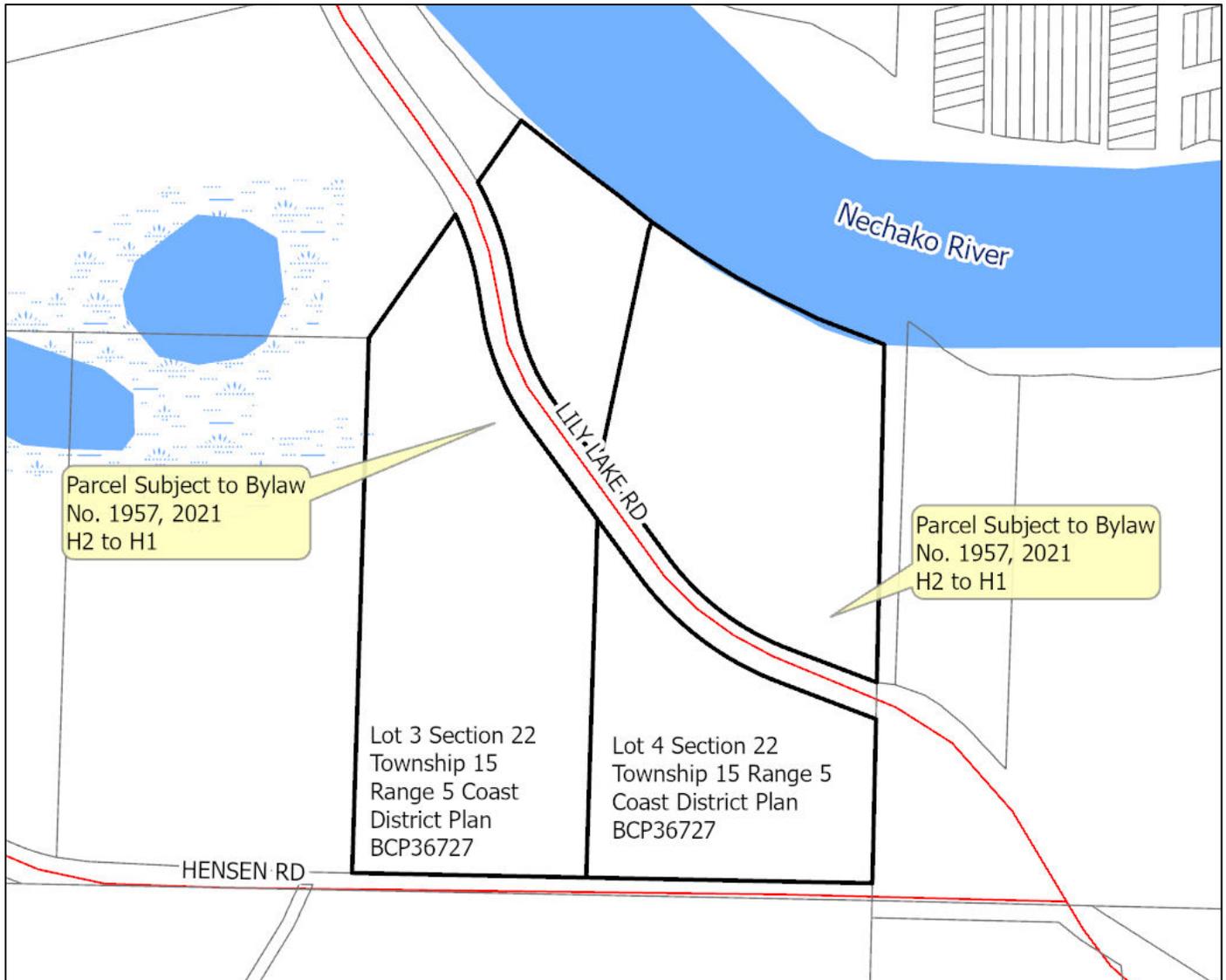
ADOPTED this \_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

## SCHEDULE "A" BYLAW NO. 1957

'Lot 3 Section 22 Township 15 Range 5 Coast District Plan BCP36727', comprising of  $\pm 8$  ha and 'Lot 4 Section 22 Township 15 Range 5 Coast District Plan BCP36727', comprising of  $\pm 8$  ha. Being rezoned from "Large Holdings (H2)" Zone to the "Small Holdings (H1)" Zone. as shown.



I hereby certify that this is Schedule "A" of Bylaw No. 1957, 2021.

---

Corporate Administrator



**Our File: 2021-04915**

**Date: September 23, 2021**

Response To: Deneve Vanderwolf

Item Referred: **Rezoning**

General Location:

Lot 1: Lot 3 Section 22 Township 15 Range 5 Coast District Plan BCP36727

Lot 2: Lot 4 Section 22 Township 15 Range 5 Coast District Plan BCP36727

Application Reviewed By: Solangel Chavez

### **RESPONSE SUMMARY - Revised**

The Ministry of Transportation & Infrastructure (MoTI) has received the above noted referral from the Regional District of Bulkley Nechako regarding the proposed rezoning. The application has been reviewed, and MoTI has the following comments for your consideration:

- It appears this application is outside of the 800m Controlled Area radius, so if the proposal is to move forward under a zoning bylaw amendment, Ministry sign off on the bylaw will not be required.
- No storm drainage shall be directed to MoTI drainage system. This includes but is not limited to collection and run-off of the internal road system.
- MoTI setback requirements to be followed as per Section 12 of the Provincial Undertakings Regulation.
- Should the Applicants be granted approval, and if they want to proceed with subdivision, they must apply to MoTI for subdivision approval by the Provincial Approving Officer appointed under the Land Title Act;
  - Any future subdivision must meet MoTI subdivision guidelines and/or conditions identified during the subdivision process, and it is the Applicant's responsibility to adhere to all relevant legislation;
  - The proposed layout as submitted is not guaranteed as it is dependent on review and approval by the Provincial Approving Officer.

If you have any questions please feel free to contact myself at 778-693-3201, or by email [Solangel.Chavez@gov.bc.ca](mailto:Solangel.Chavez@gov.bc.ca) .

Sincerely,

Solangel Chavez  
Development Officer  
Fort George District

RECEIVED  
SEP 24 2021  
REGIONAL DISTRICT OF  
BULKLEY-NECHAKO

September 8, 2021

Deneve Vanderwolf  
Regional District of Bulkley-Nechako  
PO Box 820  
Burns Lake, BC  
V0J 1E0

Dear. Ms. Vanderwolf:

**RE: RDBN OCP Amendment – Fraser Lake Rural OCP Bylaw No. 1865, 2019**

School District No. 91 (Nechako Lakes) received your letter dated August 30, 2021, requesting comments regarding a redesignation to allow a 5-lot subdivision. The proposed redesignation of the identified property will have little to no impact on current SD91 facilities and support services. Our schools in the Fraser Lake area will be able to easily accommodate any potential school age increases due to the additional residential lots.

Thank you for the opportunity to provide input. Should you require any further clarification, please feel free to call me at 250-567-2284 or email at [mmadhok@sd91.bc.ca](mailto:mmadhok@sd91.bc.ca).

Sincerely,



Manu Madhok  
Superintendent of Schools

MM/ta

cc: Mrs. Darlene Turner, Secretary-Treasurer



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
STAFF REPORT**

---

**TO:** Chair Thiessen and Board of Directors  
**FROM:** Danielle Patterson, Planner  
**DATE:** October 21, 2021  
**SUBJECT:** Development Variance Permit Application No. B-01-21

---

**RECOMMENDATION**

1. That the Board approve Development Variance Permit B-01-21 for the property located at 2590 Gerow Island Road, to vary Section 8.0.7.1(c) of “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020” by reducing the minimum required structure setback from a parcel line which abuts a highway from 4.5 metres to 2.4 metres, to permit the construction of a shop.
2. That the Board direct staff to issue the permit once a copy of an approved setback permit for the shop from the Ministry of Transportation and Infrastructure is received.

**VOTING**

All / Directors / Majority

---

**EXECUTIVE SUMMARY**

This application proposes to reduce the setback requirement from a parcel line abutting a highway to allow the construction of a shop. The property owner believed the side parcel line abutted the neighbour’s property when they made plans to site the shop. It was discovered at building permit review that the side parcel line abutted an undeveloped highway, which has different setback requirements.

Staff have no objections to the reduced setback on this parcel and recommend the permit be approved.

**APPLICATION SUMMARY**

<b>Name of Applicant:</b>	Kelli Payne
<b>Electoral Area:</b>	B
<b>Subject Property:</b>	Lot 2, District Lot 1879, Range 5, Coast District, Plan 1529
<b>Property Size:</b>	0.34 ha (0.85 ac)
<b>OCP Designation:</b>	Lakeshore (L) in the Burns Lake Rural and Francois Lake (North Shore) OCP Bylaw No 1785, 2017
<b>Zoning:</b>	Waterfront Residential II (R4) in Zoning Bylaw No. 1800, 2020
<b>ALR Status:</b>	Not in the ALR
<b>Existing Land Use:</b>	Residential
<b>Location:</b>	2590 Gerow Island Road, immediately south of the Village of Burns Lake (see subject property map)

**Proposal:**

The applicant is requesting a Development Variance Permit to vary the provisions of the Waterfront Residential II Zone (R4) Zone by reducing the minimum parcel line which abuts a highway setback from 4.5 m (14.8 ft) to 2.4 m (8 ft) in order to construct a new 140 m<sup>2</sup> (1,500 ft<sup>2</sup>) shop between the existing house and the side parcel line.

The property owner completed a geotechnical assessment for the proposed shop location, which was required by their engineer, and ordered the shop, believing the side parcel line of the property abutted the neighbour's property. It was discovered at the building permit review stage that the side parcel line abutted an undeveloped highway (highlighted in yellow on subject property map), which has different setback requirements.

**Subject Property Map**

The applicant states the following reasons for supporting the application:

- Replacing an existing shop: shop lacks curb appeal and is aging, needing replacement.
- Appropriateness of siting:
  - The existing septic field and driveway limit suitable locations for siting.
  - The large shop would be less visually intrusive at the east side of the dwelling.

Further details are available in the Attachments.

## **DISCUSSION**

### **Land Use**

Both a single family dwelling and an older shop used for tools are located on the subject property. The property owner wants to construct a new shop for personal use. The proposed location is easily accessible from the existing dwelling and driveway. Other than the requested variance, the proposal complies with zoning regulations.

### **Building Inspection**

A building permit was submitted for the proposed shop, accompanied by a geotechnical assessment. All building permit documents, including the geotechnical assessment, assumed that the shop needed a 2 m (6.56 ft) parcel line setback. Building inspection has no concerns with the proposal.

### **Ministry of Transportation and Infrastructure (MoTI) Requirements**

As the proposed variance is for a parcel line setback abutting an undeveloped highway, a MoTI setback permit is also required. MoTI typically requires a 4.5 m structure setback from all highway rights-of-way (3 m in some instances). The applicant is aware of this requirement.

### **Public Consultation**

All property owners within 100 m of the subject property have been provided written notice of the application and were given an opportunity to comment on this application in writing. Written submissions will be made available at the Board meeting on October 21, 2021.

The application includes a letter of support from Sharilyn Nueman, the resident of 535 Robert Road, which also abuts the undeveloped highway.

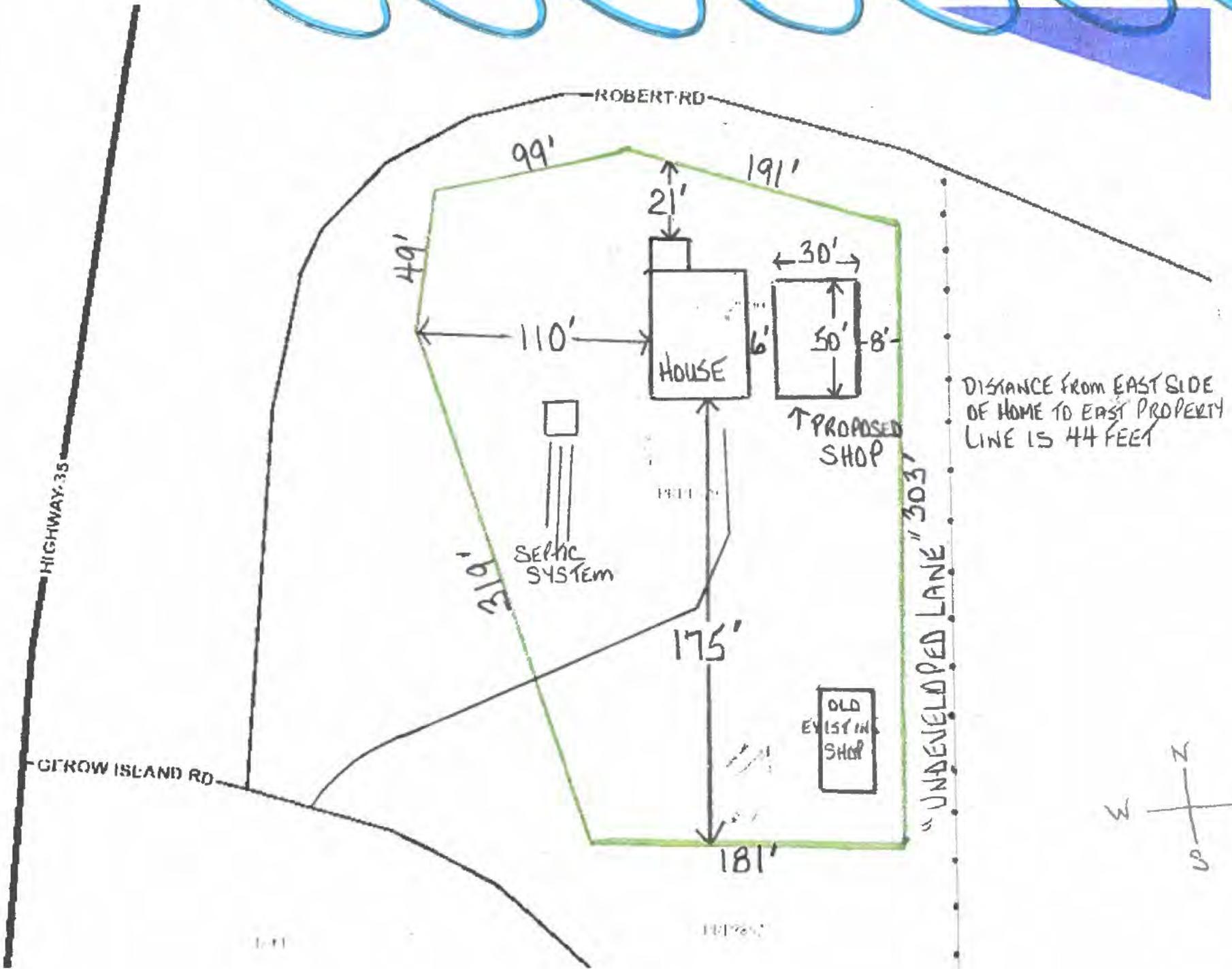
### **Attachments**

1. Development Variance Permit B-01-21
2. Applicant submission

# 2590 GEROW ISLAND ROAD

88

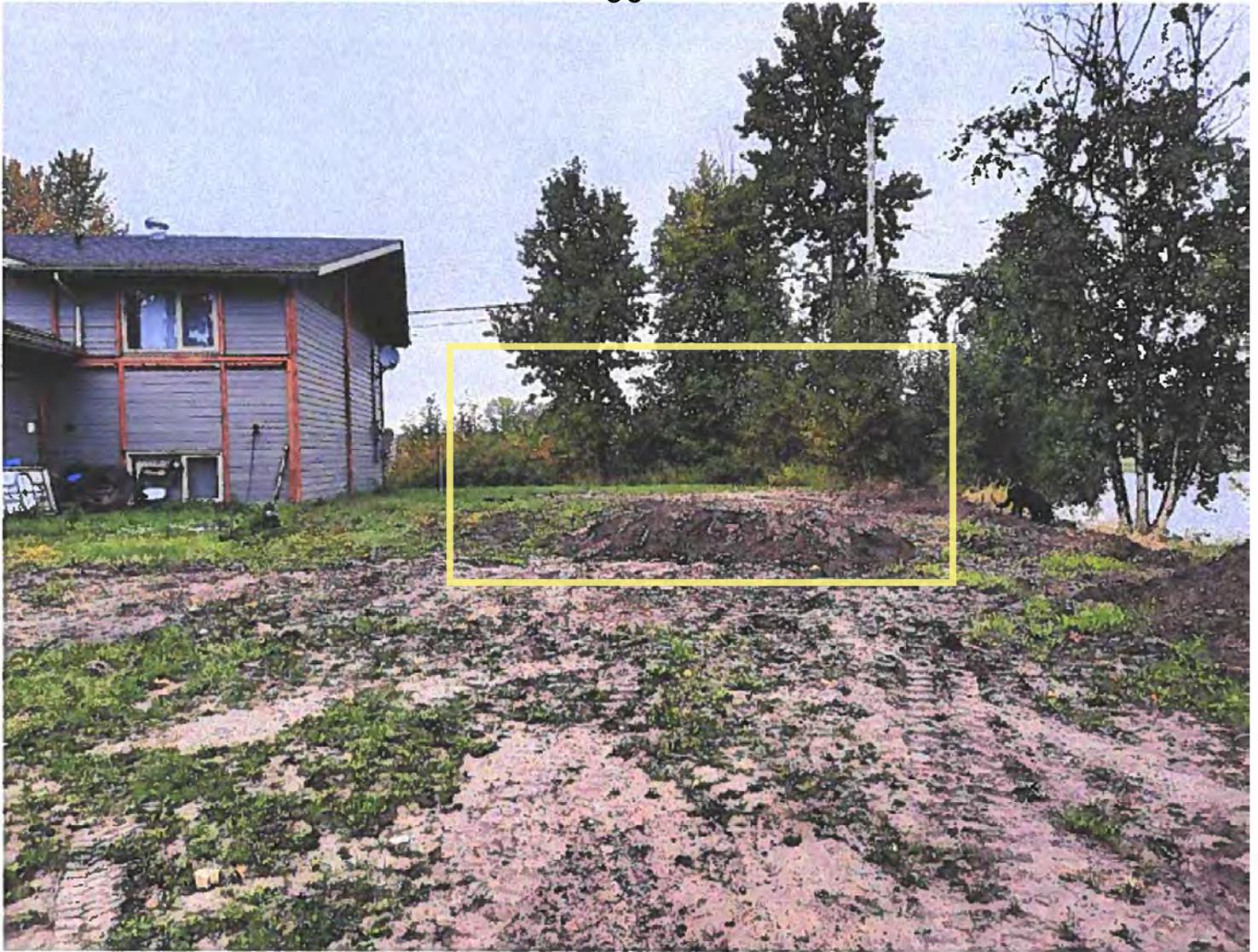
BURNS LAKE





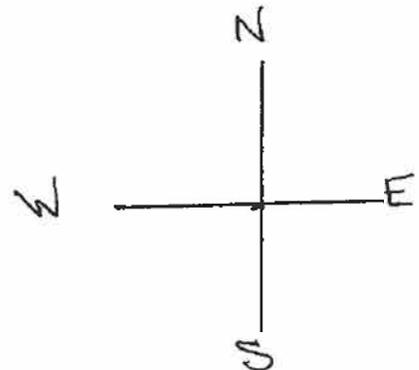
↑ ROBERTS ROAD  
FRONT VIEW OF 2590 GENOW ISLAND RD.

**Note from staff:** approximate location of proposed shop outlined in yellow.



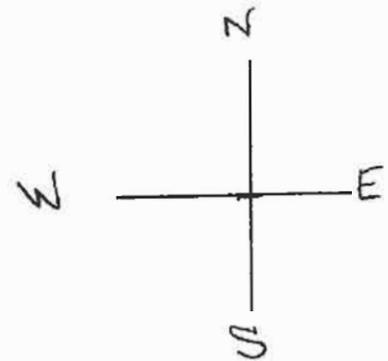
2590 GEROW ISLAND RD.  
PROPOSED SHOP SITE

**Note from staff:** approximate location of proposed shop outlined in yellow.





2590 GEROW ISLAND ROAD.

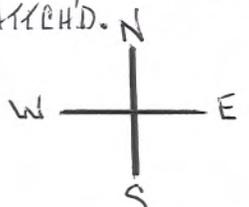


**Note from staff:** approximate location of proposed shop outlined in yellow.

2590 GEROW ISLAND ROAD BURNS LAKE, BC <sup>92</sup>  
PROPOSED- 30 x 50 PERSONAL SHOP  
FRONT VIEW

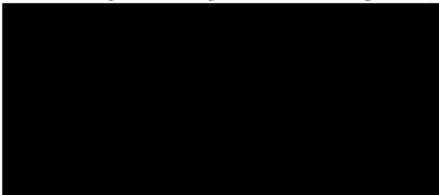


THE SIDING IS FROM WESTMAN STEEL- COLOUR IS: CHARCOAL, TRIM COLOUR IS: FRONTIER CEDAR- COLOUR CHART ATTCH'D.  
: THE FRONT DOOR IS BY STEELDRIFT- THERMAL DOOR- COLOUR IS: SABLE GREY.  
: THE WEST SIDE WILL HAVE A 36" W MAN DOOR WITH FRONTIER CEDAR COLOUR TRIM.  
: THE BACK WILL HAVE 4- 3 x 5 VINYL WINDOWS WITH FRONTIER CEDAR COLOUR TRIM.



September 18, 2021

Jeremy Perry/Kelli Payne



In 2020, We (Kelli Payne and Jeremy Perry) were told by a on site building inspector that we needed to be 7 feet away from the east property line and 6 feet away from the east side of the home to put the proposed 30'x50' personal shop. He mentioned that because there are no windows on that side of the home you could build closer to the home. We decided to hire a land surveyor to come to the property and put stakes on the property lot lines just to be 100% accurate. Once this was done, we measured from the property line stakes and all was within the measurement we were told we needed from the building inspector.

We looked at several different shop building ideas over the next few months. We decided that a steel with wood construction shop with colored metal siding would be a good look for the neighbourhood and offer great curb appeal. Also putting a asphalt shingle roof on to stop any snow sliding onto my one neighbors property. My home is the first home you see when you drive onto Gerow Island Road so we feel the look here is important.

In 2021, we ordered a Perka/Hybrid 30x50 shop and waited for the engineered plans we needed to apply for a building permit. We received the engineered plans in late July 2021. We met with the building inspector in early August 2021 and he was very helpful and told us what we needed to do next. He gave us a building permit application and took a copy of the engineered building plans. He said he would also need engineered plans for the foundation. We spoke with the engineer and he stated that he would need a geotechnical study done before he could draw any foundation plans. From here we found and hired a geotech to come to Burns Lake to have this done. We had this study done in August 2021. Once this study was done we ordered the foundation plans. The building inspector said we can bring in the filled out application anytime and as we receive these document, just bring

them in. He explained that this way the file will be opened and the process will be started. The completed building permit application was brought in at the end of August.

Unfortunately, it was not until September that we first heard that we now need to be 15 feet from the west property line due to a road/highway. When looking at a map and the standing on the actual property, the road appears to be a "undeveloped lane". We are told that now we need to apply for a variance permit to move forward with this project.

We have done everything we have been asked to do thus far. At this point we have spent \$47,865.00.

In closing, we are hoping that you will please consider this variance permit to be approved so we can continue with these plans we started in 2020.

Thank you in advance for your time and help in this matter,  
Sincerely,

**Kelli Payne and Jeremy Perry**

A handwritten signature in black ink, appearing to read "Kelli Payne" followed by a more stylized signature, possibly "Jeremy Perry". The signature is written over a horizontal line.

**Regional District of Bulkley-Nechako  
37 3<sup>rd</sup> Avenue, PO Box 820  
Burns Lake, B.C. V0J 1E0**

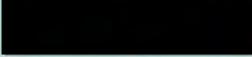
**September 18, 2021**

**To Whom It May Concern;**

**Hello,**

**I am a neighbor of Jeremy Perry on Gerow Island, I own the property next to his. My address is 535 Robert Road,. I understand that he is planning on building a shop on his property adjacent to mine on Robert Road. I have viewed his plans and have no issues with his proposed building, and believe it will be well suited to this neighbourhood.**

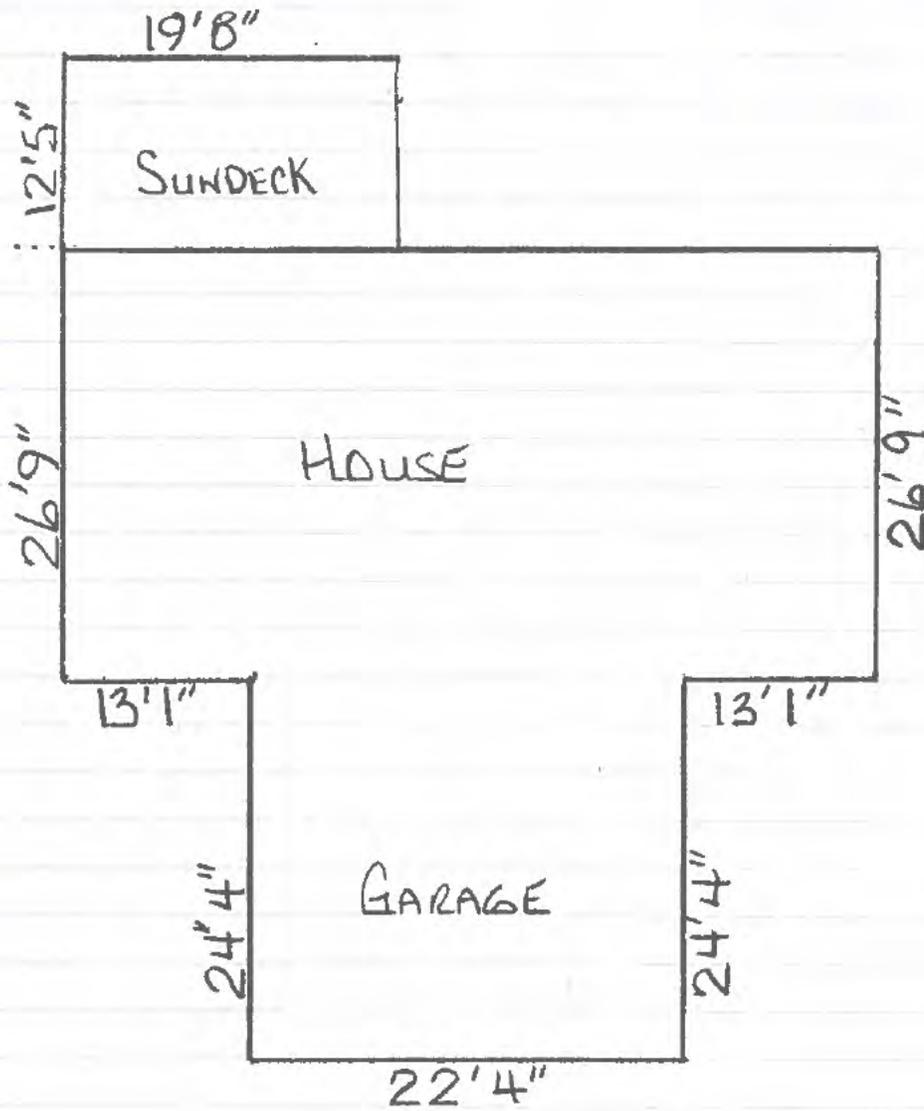
**Yours truly,  
Sharilyn Neumann**



A handwritten signature in black ink, appearing to read "Sharilyn Neumann".

A small, faint handwritten mark or scribble in the lower right quadrant of the page.

MEASUREMENTS OF HOUSE: 2590 GEROW ISLAND ROAD



HOUSE IS 51' LONG + DECK  
✓ ✓ 48' WIDE.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
DEVELOPMENT VARIANCE PERMIT NO. B-01-21**

ISSUED TO:                   Jeremy Perry  
                                  2590 Gerow Island Road  
                                  Burns Lake, BC  
                                  VOJ 1E0

WITH RESPECT TO THE FOLLOWING LANDS:

**2590 Gerow Island Road, legally described as Lot 2, District Lot 1879, Range 5, Coast District Plan 1529  
(the "Lands")**

1. This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020 as follows:
  - Section 8.0.7.1(c) is varied by reducing the minimum required structure setback from a parcel line which abuts a highway from 4.5 metres to 2.4 metres.
2. This variance applies only to the construction of a shop shown on the site plan attached hereto as Schedule A, which forms part of this permit.
3. The lands shall be developed in accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A, which forms part of this permit.
4. In accordance with Section 503 of the *Local Government Act*, notice of this Development Variance Permit shall be filed in the Land Title Office. Once filed, the terms of this Development Variance Permit shall be binding upon all persons who acquire an interest in the land affected by the permit.
5. This permit shall lapse if the holder of this permit has not substantially started construction with respect to which the permit was issued within two (2) years of the date of the Board resolution authorizing this permit.
6. This permit is not a building permit, nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION passed by the Regional District Board  
this \_\_\_ day of \_\_\_\_\_, 2021

PERMIT ISSUED on the \_\_\_ day of \_\_\_\_\_, 2021.

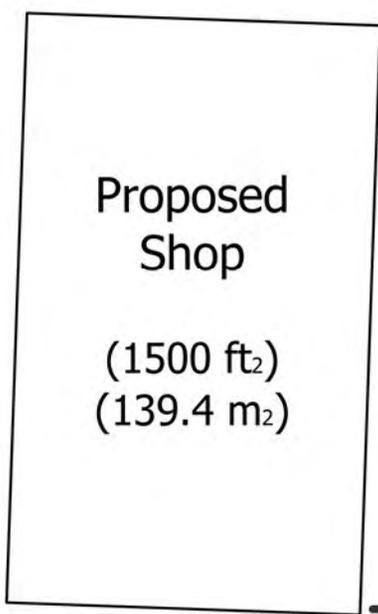
\_\_\_\_\_  
Corporate Administrator

N



98

ROBERT-RD



Proposed Shop

(1500 ft<sub>2</sub>)  
(139.4 m<sub>2</sub>)



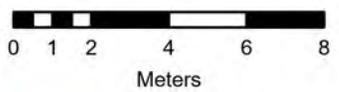
2.4m (8')



2.4m (8')

Undeveloped Right-of-Way

LOT 2 DISTRICT LOT 1879  
RANGE 5 COAST DISTRICT  
PLAN 1529



DVP B-01-21: Schedule A

 Property Line



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**STAFF REPORT**

---

**TO:** Chair Thiessen and Board of Directors  
**FROM:** Deneve Vanderwolf, Planner  
**DATE:** October 21, 2021  
**SUBJECT:** Advisory Planning Commission Member Appointment

---

**RECOMMENDATION**

1. That the Regional District Board remove Louise Fisher and Erwin Tom from the APC for Electoral Area B.
2. That the Regional District Board appoint Karen Ogen to the APC for Electoral Area B for the term ending in 2022.

**VOTING**

All/ Directors / Majority

---

“Regional District of Bulkley Nechako Advisory Planning Commission Bylaw No. 1501, 2009” states that the Regional District Board, by resolution, shall appoint members to an Advisory Planning Commission on the recommendation of the Electoral Area Director for a term of four years. The Board may at its sole discretion, upon recommendation of the Electoral Area Director, terminate the appointment of any member or appoint new members at any time.

The Director for Electoral Area B recommends that the Regional District Board remove Louise Fisher and Erwin Tom and appoint Karen Ogen to the Advisory Planning Commission for Electoral Area B.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**STAFF REPORT**

---

**TO:** Chair Thiessen and Board of Directors  
**FROM:** Deneve Vanderwolf, Planner  
**DATE:** October 21, 2021  
**SUBJECT:** ALR Non-Farm Use Application No. 1236

---

**RECOMMENDATION**

1. That Agricultural Land Reserve Non-Farm Use Application No. 1236 be recommended to the Agricultural Land Commission for approval with the further recommendation that the Agricultural Land Commission ensure appropriate phased reclamation of the gravel pit.
2. That staff contact the Ministry of Energy, Mines and Low Carbon Innovation and request that the Ministry ensure that the permit terms for the subject property are developed in consideration of environmental impacts to Clear Creek.

**VOTING**

All / Directors / Majority

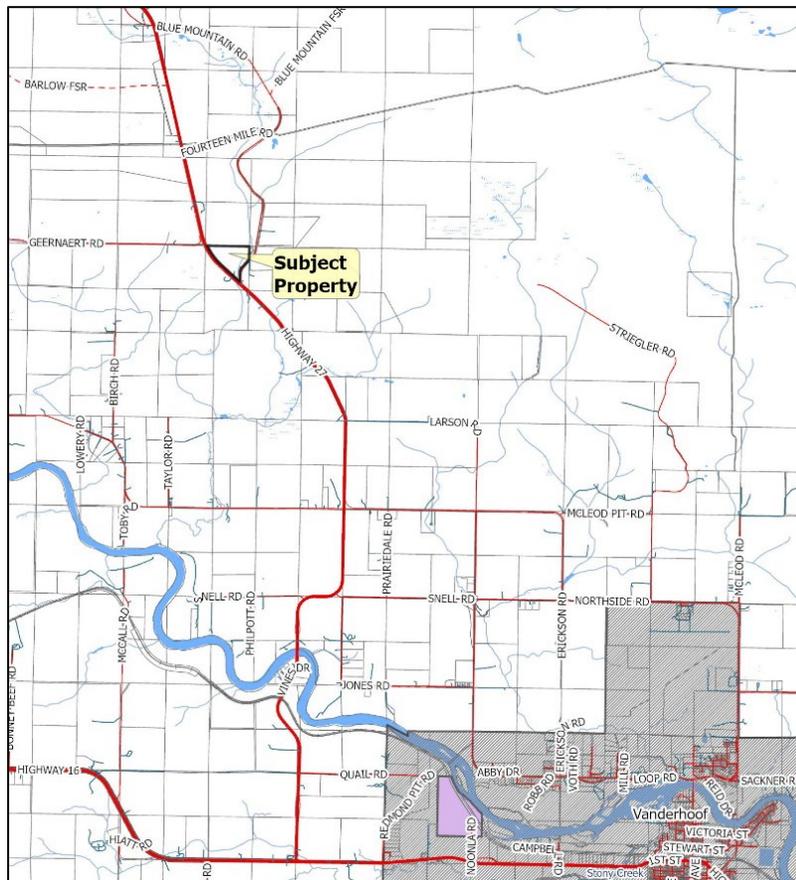
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**EXECUTIVE SUMMARY**

This application is requesting Agricultural Land Commission (ALC) approval to operate a sand and gravel pit. The Planning Department has no concern with the impact on agriculture resulting from the gravel pit operations provided that the ALC ensures that the gully slope is adequately reclaimed for future agriculture use.

**APPLICATION SUMMARY**

<b>Name of Agent/Owner:</b>	Robert and Anne Geddes
<b>Electoral Area:</b>	F
<b>Subject Property:</b>	The Northwest 1/4 of Section 10 Township 19 Range 5 Coast District Except Plans 6500 9764 and PRP13375
<b>Property Size:</b>	±27.57 ha (68.14 acres)
<b>OCP Designation:</b>	Agricultural (AG) in “Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009”
<b>Zoning:</b>	Agriculture (Ag1) in the “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020”
<b>Existing Land Use:</b>	Agricultural/Farm
<b>Location:</b>	The subject property is located on Highway 27, approximately 10 km north of the District of Vanderhoof
<b>Non-farm Use Area:</b>	0.89 ha



## Proposal

The applicant is requesting Agricultural Land Commission (ALC) approval to operate a sand and gravel pit on the subject property.

The application indicates that 50,000 m<sup>3</sup> of aggregate will be removed to a depth of 18 m from the non-farm use area of 0.89 ha. The applicant indicates that the removal of this material will widen the bench at the bottom of an existing gully, creating a usable area for equipment and hay storage. The bank of the gully will be leveled to a 2:1 slope and reclaimed as pasture for goats. The estimated duration of the project is 4 years.



## DISCUSSION

### Official Community Plan

The subject property is designated Agriculture (AG) under the Vanderhoof Rural Official Community Plan. The intent of the designation is to preserve the land for the purposes of farming and other related activities. The OCP states:

*Severances for small lot residential (other than home site severances approved by the Agricultural Land Commission), institutional, commercial or industrial development shall be avoided. However, applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may be supported if:*

- (a) There is limited agricultural potential within the proposed area;*
- (b) Soil conditions are not suitable for agriculture;*
- (c) Neighbouring uses will not be compromised;*
- (d) Adequate provisions for fencing are provided, where necessary;*
- (e) There is a demonstrated need for the proposed development; and,*
- (f) The application is in the best interest of the community*

### Zoning

The property is zoned Agricultural (Ag1) pursuant to Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020 (the Zoning Bylaw). The Zoning Bylaw cannot regulate the removal or deposit of soil, including gravel; however, it does regulate the processing of soil. Soil processing is not permitted in the Ag1 Zone.

### Planning Department Comments

On the eastern edge of the property is a naturally occurring, steeply sloped gully that has a seasonal creek. The gully contains a mix of sand and gravel, to a considerable depth. The applicant has removed approximately 400 m<sup>3</sup> of aggregate for use on the property to level the land and build up the driveway.

The subject property's Soil Classification is Class 5. In this class it is identified that:

*Class 5 lands can be cultivated and some may be used for cultivated field crops provided unusually intensive management is employed and/or the crop is particularly adapted to the conditions peculiar to these lands.*

The applicants are keen to establish a productive farm that would include goats, pigs and chickens, and a small herd of cattle. Building the soil to an acceptable quality for pasture land will require adequate fertilizing at a considerable cost. The application indicates that 100% of the gravel sales will be going into supporting the development of the farm.

The Planning Department has no concern with the impact on agriculture resulting from the gravel pit operations provided that the ALC ensures that the gully slope is adequately reclaimed for future agriculture use.

Non-farm use area extends to trees on left side



View from bottom of gully



### Referral Comments

The Electoral Area F Advisory Planning Commission supports the application.

The RDBN Agriculture Coordinator (East) comments are as follows:

Based on the application details, I agree that the area outlined in this proposal currently has poor to no suitability for agriculture, and that at the end of the gravel pit tenure the area will be of better agricultural suitability. I have some familiarity with this farm, and the road access to the proposed site is already established and adequate to accommodate the proposal. The footprint for removal of materials should not impact other productive areas of the property.

With respect to the proposed reclamation of the gravel pit area, it should be noted that the application states that Clear Creek is a 'seasonal' creek, however fish species have been found upstream of the property (see attached documents) so this creek is classified as fish bearing. From an agricultural perspective, there are clear set-back requirements in the Agricultural Environmental Management Code of Practice (AEM

CoP) for farm buildings and other infrastructure that should be considered in the reclamation plan. Adjusting the boundaries of the gravel pit to these setbacks would make it easier for the property owners to remain in compliance when they convert the gravel pit back to agricultural use at the end of the four years. This would also help to maintain the riparian area along the creek, which would ultimately act as a vegetative buffer for manure run-off if the gravel pit area is ultimately converted to pasture.

Completing a fisheries and/or stream habitat assessment at this stage would assist the landowners by providing them with baseline data for future agricultural activities.

Finally, the reclamation plan could look at keyline concepts and/or other regenerative agriculture practices that reduce the risk of erosion of the slope. Stabilizing the slope by controlling the flow of water both above and below ground would reduce the risk of sediment and manure pollution into Clear Creek. Keyline concepts incorporate grading and sloping practices that retain and/or gently distribute runoff on the slope, support better establishment of pasture grasses, and reduce possible erosion on the agricultural lands.

The Ministry of Agriculture, Food, and Fisheries comments are attached to this report.

#### **ATTACHMENTS**

1. Appendix A: Agricultural Capabilities
2. Appendix B: Surrounding ALR Applications
3. Submitted ALC Application
4. Submitted Profile Plan of Proposed Gravel Pit
5. Submitted Plan View Map of Proposed Work
6. Ministry of Agriculture, Food, and Fisheries Referral Comments
7. RDBN Agriculture Coordinator (East) Referral Comment Attachments

**APPENDIX A****Agricultural Capability based on Canada Land Inventory Mapping**

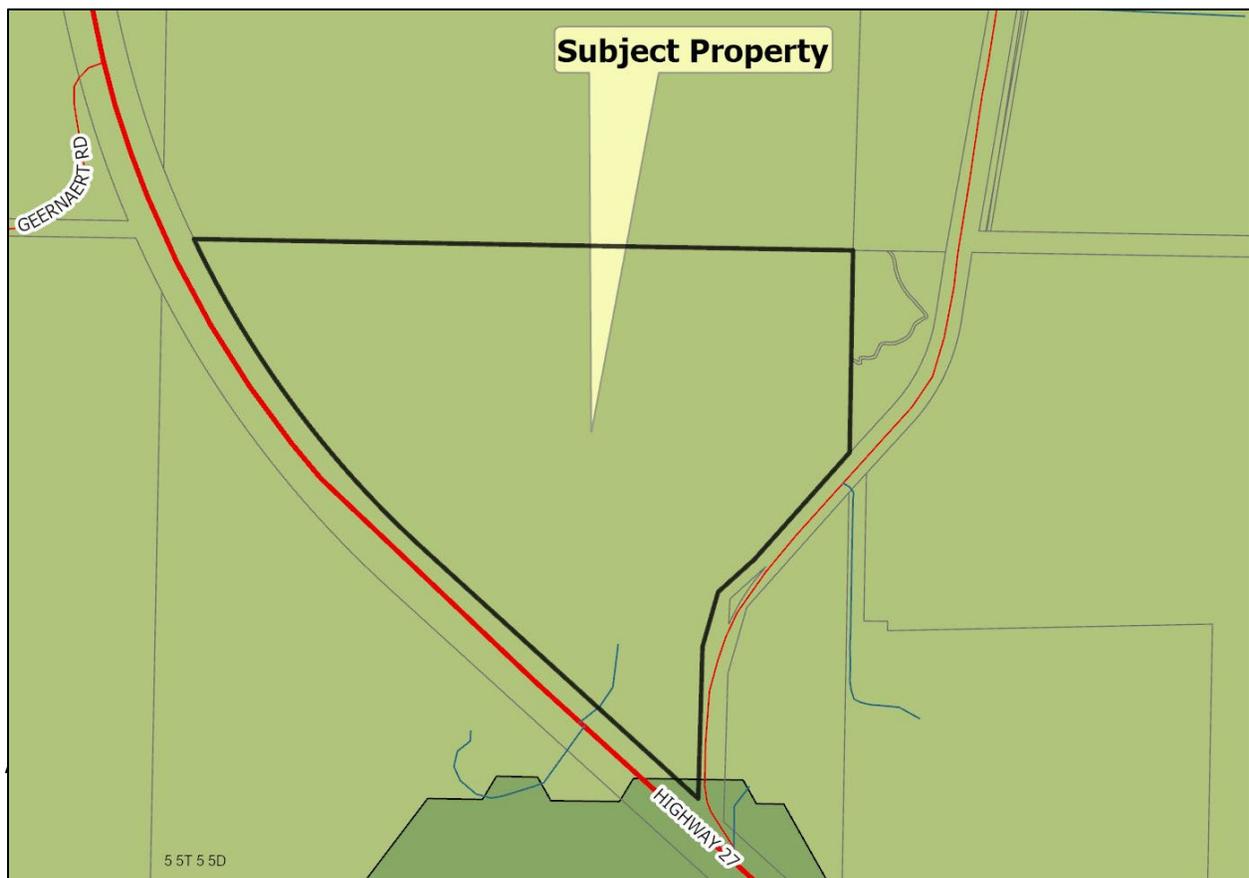
The Subject Property is:

50% Class 5 limited by Topography

50% Class 5 limited by Stoniness

**Class 5** Land in this class has limitations that restrict its capability to producing perennial forage crops or other specially Adapted crops.

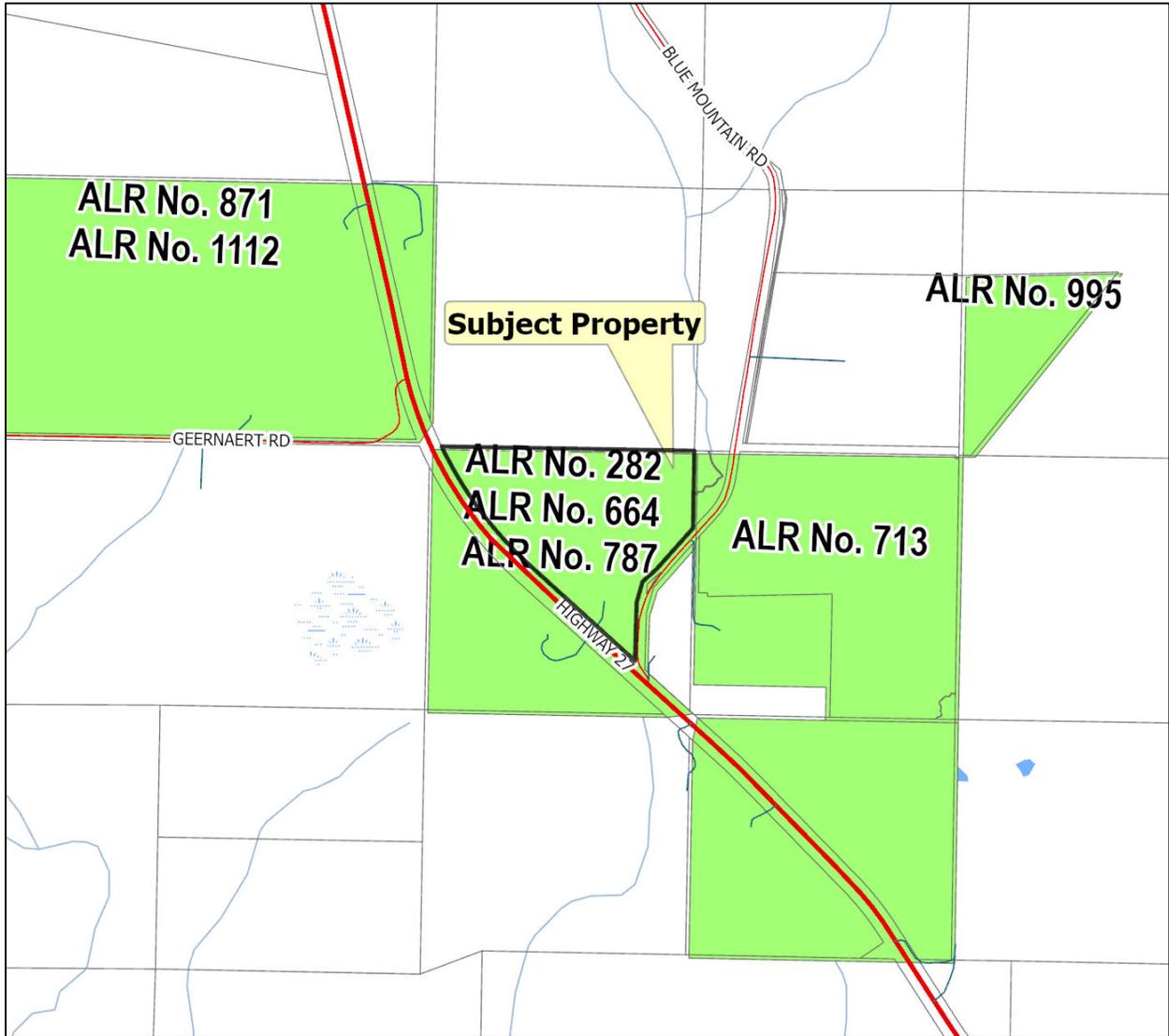
Land in Class 5 is generally limited to the production of perennial crops or other specially adapted crops. Productivity of these suited crops may be high. Class 5 lands can be cultivated and some may be used for cultivated field crops provided unusually intensive management is employed and/or the crop is particularly adapted to the conditions peculiar to these lands. Cultivated field crops may be grown on some Class 5 land where adverse climate is the main limitation, but crop failure can be expected under average conditions. Note that in areas which are climatically suitable for growing tree fruits and grapes the limitations of stoniness and/or topography on some Class 5 lands are not significant limitations to these crops.

**Agricultural Capability Map**

### Surrounding Applications

ALR Application	Legal Description	Summary	Recommendation
282	NW 1/4, Section 10, Township 19, Range 5, Cariboo District	Request to expand block 6 into block 5 and a portion of the NW 1/4 of Section 17 and in turn expand Block 5 into a portion of the W 1/2 of Section 17	Denial
			Denial
			Denied
664	Portion of the NW 1/4, Section 10, Township 19, Range 5, Coast District, except Plans 6500 and 9764.	Application to subdivide the aforementioned property into two parcels along the Highway 27 R/W	Denial
			Denial
			Denied
713	NE ¼ except Block A, Section 10, Township 19 and Block A of Section 10, Township 19, Range 5 Coast District	Application to adjust the boundaries between the subject properties	Approval
			Approval
			Approved
787	NW 1/4, Section 10, Township 19, Range 5, Coast District, except Plan 6500 and 9764.	Application to subdivide 56.65 ha into two parcels using the Highway as the dividing line	Denial
			Denial
			Approved
871	S ½, Section 16, Township 19, Range 5 Coast District	Application to subdivide 10.1 ha from 129.5 hectares of the S ½, Section 16, Township 19, Range 5 Coast District	Approval
			Approval
			Approved
995	Block A of Section 14 and Block A of Section 11, Township 19, Range 5, Coast District.	The purpose of this application is to include these properties into the ALR as a condition of the issuance of a ten year agricultural lease with a purchase option. Other properties included in the lease are portions of Sections 12 and 15, Township 19, Range 5 Coast District, which are already within the ALR. The total area of all properties under offer is ±78.9 hectares (±195 acres). They have been removed from the Nechako Provincial Forest and are required to be fenced	Approval
			Approval
			Approved
1112	S 1/2 of Section 16, Township 19, Except Thereout The Most Southerly 66 Feet In Parl Width & Except Plans 9764 & PRP43645 Range 5 Coast District	To allow the subdivision of the property into two parcels (one being five acre parcel for sister).	Denial
			Denial
			Denied

Surrounding Applications Map



# Provincial Agricultural Land Commission - Applicant Submission

**Application ID:** 63608

**Application Status:** Under LG Review

**Applicant:** ROBERT GEDDES , ANNE GEDDES

**Agent:** ROBERT GEDDES

**Local Government:** Bulkley-Nechako Regional District

**Local Government Date of Receipt:** 07/28/2021

**ALC Date of Receipt:** This application has not been submitted to ALC yet.

**Proposal Type:** Non-Farm Use (Removal of Soil)

**Proposal:** Land clearing and using the overburden to help level the land for agriculture use. The removal of gravel helps to support creating an area which would otherwise be unusable because it is over a bank. With a newly created bench, we would build a shop and a storage area for equipment. 100% of gravel sales would go into supporting the development of the farm. This would prevent us from needing to apply for loans.

## Agent Information

**Agent:** ROBERT GEDDES

## Parcel Information

### Parcel(s) Under Application

1. **Ownership Type:** Fee Simple

**Parcel Identifier:** 015-659-925

**Legal Description:** THE NORTHWEST 1/4 OF SECTION 10 TOWNSHIP 19 RANGE 5 COAST DISTRICT EXCEPT PLANS 6500 9764 AND PRP13375

**Parcel Area:** 27.5 ha

**Civic Address:** 12538 Highway 27 Vanderhoof V0J3A2

**Date of Purchase:** 03/08/2004

**Farm Classification:** No

#### Owners

1. **Name:** ROBERT GEDDES

**Address:**

12538 Highway 27  
Vanderhoof, BC

**Applicant:** ROBERT GEDDES , ANNE GEDDES

**Name:** ANNE GEDDES

**Address:**

12538 Highway 27  
Vanderhoof, BC

2.

---

**Current Use of Parcels Under Application**

**1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).**

*4 ha used for small live stock (Chickens, turkeys, goats, pigs and Ducks) grazing*

**2. Quantify and describe in detail all agricultural improvements made to the parcel(s).**

*4 ha fenced in 2015 to 2020*

**3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).**

*No non - agricultural activity*

**Adjacent Land Uses**

**North**

**Land Use Type:** Unused

**Specify Activity:** Crown Land

**East**

**Land Use Type:** Transportation/Utilities

**Specify Activity:** Blue Mountain Road

**South**

**Land Use Type:** Transportation/Utilities

**Specify Activity:** Highway 27

**West**

**Land Use Type:** Transportation/Utilities

**Specify Activity:** Highway 27

## Proposal

### 1. Have you submitted a Notice of Work to the Ministry of Energy and Mines?

*Yes*

#### Notice of Work Tracking/Reference Number

*100320617*

### 2. Are you submitting this application as a follow-up to a Notice of Intent (NOI)?

*No*

### 3. What is the purpose of the proposal? Describe any benefits to agriculture that the proposal provides.

*Land clearing and using the overburden to help level the land for agriculture use. The removal of gravel helps to support creating an area which would otherwise be unusable because it is over a bank. With a newly created bench, we would build a shop and a storage area for equipment. 100% of gravel sales would go into supporting the development of the farm. This would prevent us from needing to apply for loans.*

### 4. Proposal dimensions

**Total material removal area (0.01 ha is 100 m<sup>2</sup>)** *0.89 ha*

**Maximum depth of material to be removed** *18 m*

**Volume of material to be removed** *50000 m<sup>3</sup>*

**Estimated duration of the project** *4 Years*

### 5. Has a Professional Agrologist reviewed the project and provided a written report? If yes, please attach the Professional Agrologist report in the "Upload Attachments" section.

*No*

### 6. Describe the type of material proposed to be removed.

*Sand and Gravel*

### 7. Describe the type of equipment to be used to remove material. If applicable, describe any processing to take place on the parcel(s) and the equipment to be used.

*type of equipment to be used to remove material from site will be 150 HP excavator and Gravel trucks*

### 8. What steps will be taken to reduce potential negative impacts on surrounding agricultural lands?

*the steps taken is only proposed area will be subject to the gravel source. The overburden is used for improving the rest of the land being used for agricultural land*

### 9. Describe all proposed reclamation measures. If a reclamation plan from a qualified professional is required, please summarize the reclamation and attach the full plan in the "Upload Attachments" section.

*All top soils and overburden is being placed in low lands of the parcel to help level the land. all side slope of the banks of the purposed area will be leveled 1:1 slope and seed with pasture grass for goats and sheep. The area being develop will be used for building structures for equipment and hay storage. Site drainage will be naturally drained, siphoned through the ground as there will not be any other run offs.*

## Applicant Attachments

- Agent Agreement-ROBERT GEDDES
- Proposal Sketch-63608

**Applicant:** ROBERT GEDDES , ANNE GEDDES

- Site Plan / Cross Section-63608
- Site Photo-Site Location
- Other correspondence or file information-Ministry of Mines
- Certificate of Title-015-659-925

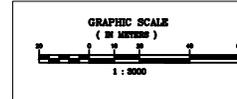
**ALC Attachments**

None.

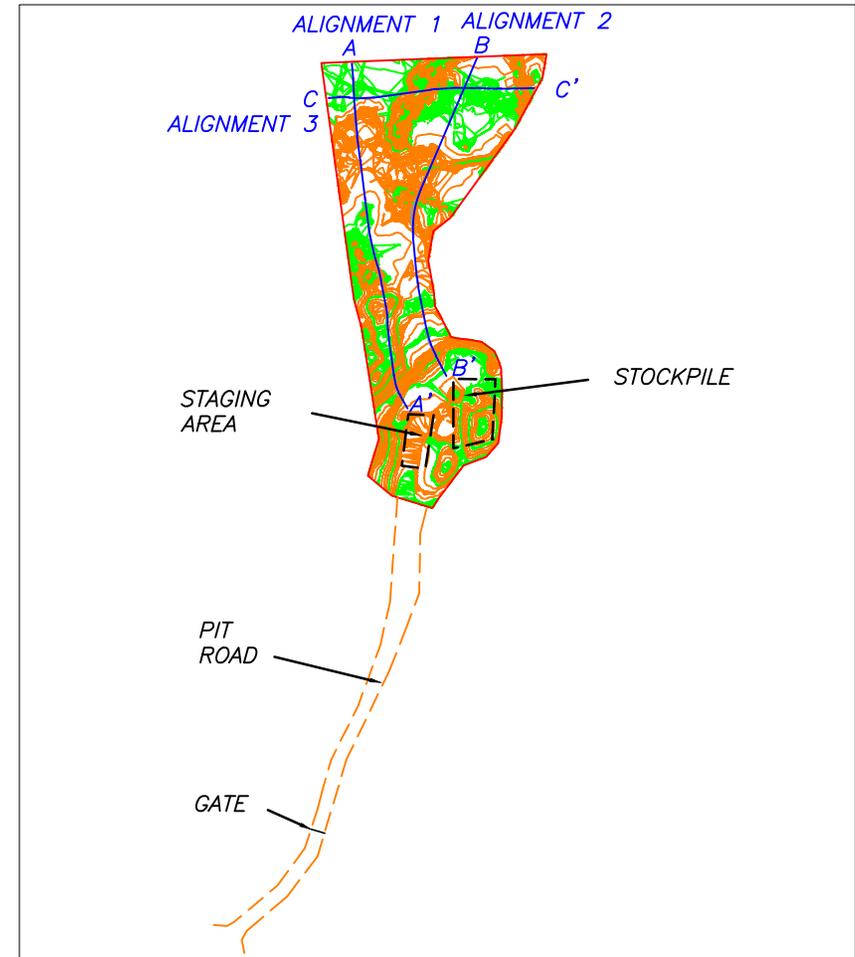
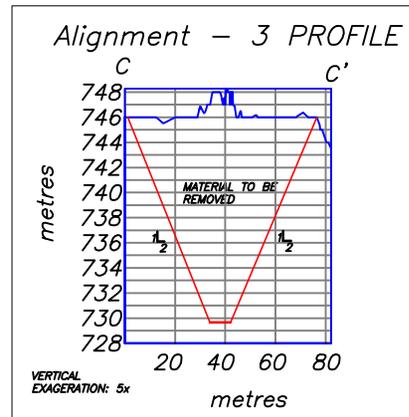
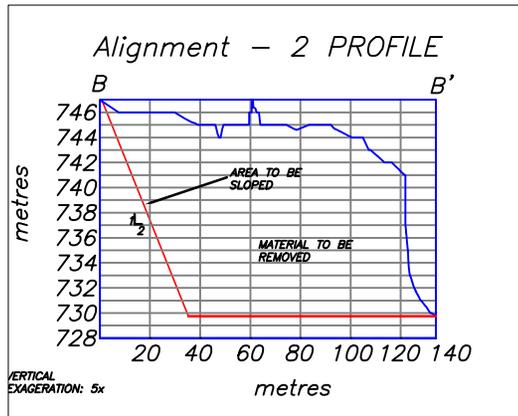
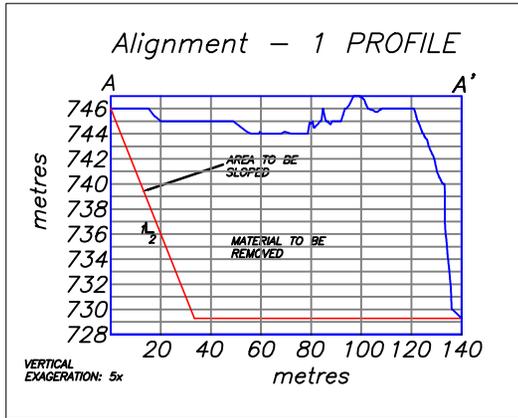
**Decisions**

None.

**PROFILE PLAN OF GEDDIES PIT**  
 LOCATED WITHIN THE NORTHWEST 1/4 OF SECTION 10 TOWNSHIP 19  
 RANGE 5 COAST DISTRICT EXCEPT PLANS 6500 9764 AND PRP13375  
 VANDERHOOF, BC



REGIONAL DISTRICT OF BULKLEY NECHAKO  
 BCGS 93K.020  
 PROJECTION UTM ZONE 10 NAD83



**LEGEND**

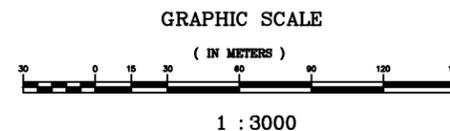
- - Denotes Existing Grade Line.
- - Denotes Finished Grade Line.
- - Denotes 2.0 metre Contour Line.
- - Denotes 0.5 metre Contour Line.

<b>SANGHA GEOMATICS &amp; LAND SURVEYING INC.</b> PO Box 1845 Vanderhoof, BC V0J 3A0	DATE: VS	APRIL 18, 2021
	PROJECT NO.: VS	APRIL 18, 2021
	PROJECT NO.: 2020122	PROJECT-CLIENT-PROPOSAL SHEET NO.:

OFFICE: 250-567-2229 FAX: 250-567-2230 EMAIL: manny@sanghageomatics.ca

**PLAN VIEW MAP OF PROPOSED WORK GEDDIES PIT**  
**LOCATED WITHIN THE NORTHWEST 1/4 OF SECTION 10 TOWNSHIP 19 RANGE 5**  
**COAST DISTRICT EXCEPT PLANS 6500 9764 AND PRP13375**  
**VANDERHOOF, BC**

114



**LEGEND**

- × - Denotes Observed Point.
- (magenta) - Denotes Legal Boundary.
- (red) - Denotes Excavation Limit.
- (yellow) - Denotes Gate.
- - - (orange) - Denotes Quarry Access Road.
- (blue) - Denotes Creek
- - - (black) - Denotes Staging Area.

EXCAVATION EXTENT NE CORNER  
 Datum NAD83(CSRS) 2002.0, UTM Zone 10  
 UTM Northing 5996571.5  
 UTM Easting 425608.3  
 Estimated Horizontal Positional Accuracy is 0.10 metres

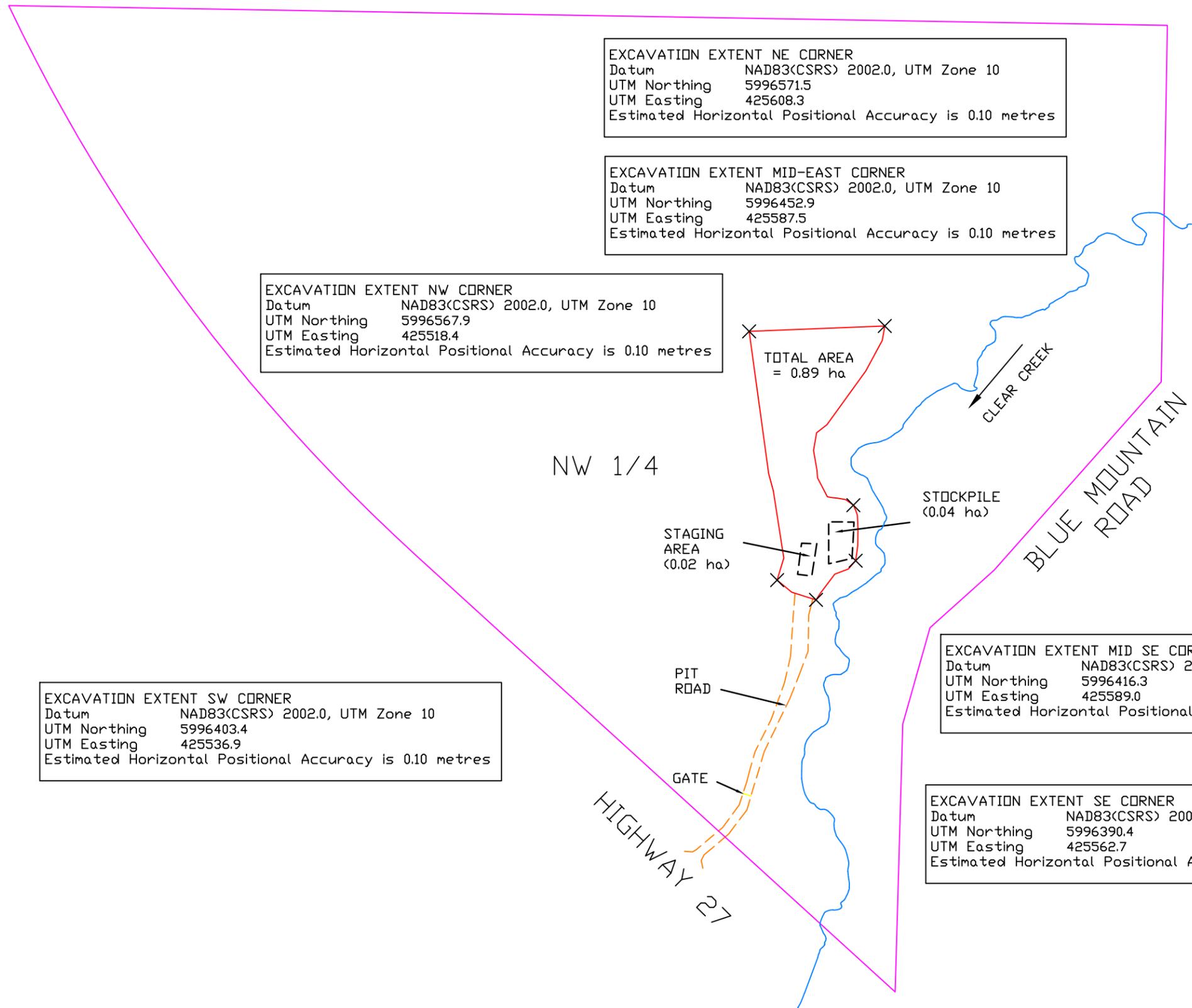
EXCAVATION EXTENT MID-EAST CORNER  
 Datum NAD83(CSRS) 2002.0, UTM Zone 10  
 UTM Northing 5996452.9  
 UTM Easting 425587.5  
 Estimated Horizontal Positional Accuracy is 0.10 metres

EXCAVATION EXTENT NW CORNER  
 Datum NAD83(CSRS) 2002.0, UTM Zone 10  
 UTM Northing 5996567.9  
 UTM Easting 425518.4  
 Estimated Horizontal Positional Accuracy is 0.10 metres

EXCAVATION EXTENT SW CORNER  
 Datum NAD83(CSRS) 2002.0, UTM Zone 10  
 UTM Northing 5996403.4  
 UTM Easting 425536.9  
 Estimated Horizontal Positional Accuracy is 0.10 metres

EXCAVATION EXTENT MID SE CORNER  
 Datum NAD83(CSRS) 2002.0, UTM Zone 10  
 UTM Northing 5996416.3  
 UTM Easting 425589.0  
 Estimated Horizontal Positional Accuracy is 0.10 metres

EXCAVATION EXTENT SE CORNER  
 Datum NAD83(CSRS) 2002.0, UTM Zone 10  
 UTM Northing 5996390.4  
 UTM Easting 425562.7  
 Estimated Horizontal Positional Accuracy is 0.10 metres



This plan shows horizontal ground-level distances. To compute grid distances, multiply ground level distances by the average combined factor of 0.99996575. The average combined factor has been determined based on an ellipsoid elevation of 731.82m

Bearings are NAD83 (CSRS) Grid and are derived from Real Time Kinematic Observations and are referred to the Central Meridian of UTM Zone 11 North.

The Elevations are based on the Canadian Geodetic Vertical Datum of 1928 (HTv2.0).

The field survey was completed on October 14, 2020.

The signatory accepts no responsibility or liability for any damages that may be suffered by a third party as a result of any decisions made or actions taken based on this document.

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<b>SANGHA GEOMATICS &amp; LAND SURVEYING INC.</b> PO Box 1845 Vanderhoof, BC V0J 3A0	DATE: MS	APRIL 05, 2020
	DATE: MS	APRIL 19, 2020
	DATE: 2020122	2020122 - PLAN VIEW MAP DRAWING 13



September 29, 2021

Local government file: ALR 1236  
ALC ID: 63608

Deneve Vanderwolf  
Planner 1 /Regional Transit Coordinator  
Planning Department  
Regional District of Bulkley-Nechako  
VIA EMAIL: [Deneve.Vanderwolf@rdbn.bc.ca](mailto:Deneve.Vanderwolf@rdbn.bc.ca)

**Re: ALC Non-Farm Use referral – gravel pit (PID 015-659-925)**

Dear Deneve Vanderwolf,

Thank you for providing the Ministry of Agriculture, Food and Fisheries (Ministry) with the opportunity to comment on the proposed Agricultural Land Commission (ALC) application to operate a sand and gravel operation located at 12538 Highway 27 and in the Agricultural Land Reserve (ALR). Ministry staff offer the following comments:

- From the information provided, it appears the applicant is currently raising chickens, turkeys, goats, pigs, and ducks, and intends to use any gravel pit operation earnings “100%” towards “supporting the development of the farm”.
- Ministry staff note however that the application does not propose any measures that might help mitigate potential noise and dust arising from the operation, which may also impact existing and future agricultural activities, both on and adjacent to the property.
- While the proposal might be considered relatively small-scale (both in size and duration), the Regional District may wish to review the site and potential land use edge-planning options (such as vegetative buffers or berms) with the applicant to help mitigate the operation’s potential impact on or conflict with surrounding land uses.
- Ministry staff also note that the provided Planning Department Referral Report references a gully that has a seasonal creek. Although the referenced watercourse may only flow seasonally, it may provide habitat for fish and be defined as a stream under the provincial [Riparian Areas Protection Regulation](#). The Regional District may wish to review the regulation to determine if the proposal is consistent with it.

- Ministry staff also note that photos in the provided Planning Department Referral Report show an existing and well-established infestation of Canada thistle. Weeds can greatly reduce the productivity of agricultural areas and under the provincial *Weed Control Act* the land occupier has a legal obligation to control noxious weeds on the site. Control of both plants and seeds is required as the seeds from invasive plants can lay dormant and viable in the soil for many years and can be a serious long-term problem.
- Quarries and gravel pits are continually disturbed sites, perfect for the establishment of invasive plants. Seeds from the invasive plants can contaminate the soil removed from the pit and be transferred to another site. Learn about best practices to reduce the spread of invasive plants from gravel pits:  
<https://www.youtube.com/watch?v=KCUEi0rsSeM&feature=youtu.be>
- Regional District staff may also wish to confirm with the applicant that any associated plan for the operation includes activities ensuring equipment is clean prior to being brought on site.

If you have any questions or concerns about our comments, please do not hesitate to contact Ministry staff.

Sincerely,

Gregory Bartle, Land Use Planner  
Ministry of Agriculture, Food and Fisheries  
Phone: (778) 974-3836  
Email: [Gregory.Bartle@gov.bc.ca](mailto:Gregory.Bartle@gov.bc.ca)

Karen Tabe, Regional Agrologist – Vanderhoof  
Ministry of Agriculture, Food and Fisheries  
Phone: (236) 409-2004  
Email: [Karen.Tabe@gov.bc.ca](mailto:Karen.Tabe@gov.bc.ca)

Email copy: Shannon Lambie, ALC Regional Planner, [Shannon.Lambie@gov.bc.ca](mailto:Shannon.Lambie@gov.bc.ca)

Navigation Tools

DISCLAIMER Full Extent Zoom In Zoom Out Pan Previous Extent Next Extent Initial View Identify Location ... Bookmarks Plot Coordinates Coordinates Albers Lat / Long UTM Watershed Search Feature Location

Species: Lake Chub

Details

Waterbody Identifier  
00000NECR

Waterbody Type  
Stream

Gazetted Name  
CLEAR CREEK

Life Stage Code  
N/A

Life Stage  
N/A

Species Name  
Lake Chub

New Watershed Code  
180-296000-00000-00000-0000-0000-000-000-000-000-000

OBJECTID  
623540534

Trimmed Watershed Code  
180-296000

Feature Code  
FE85650000

ACAT\_REPORT\_URL  
N/A

Activity  
Rearing location

Agency ID  
N/A

Point Type Code  
Observation

Observation date  
Oct 1, 1998 12:00 AM

Fish Observation Point ID  
285065

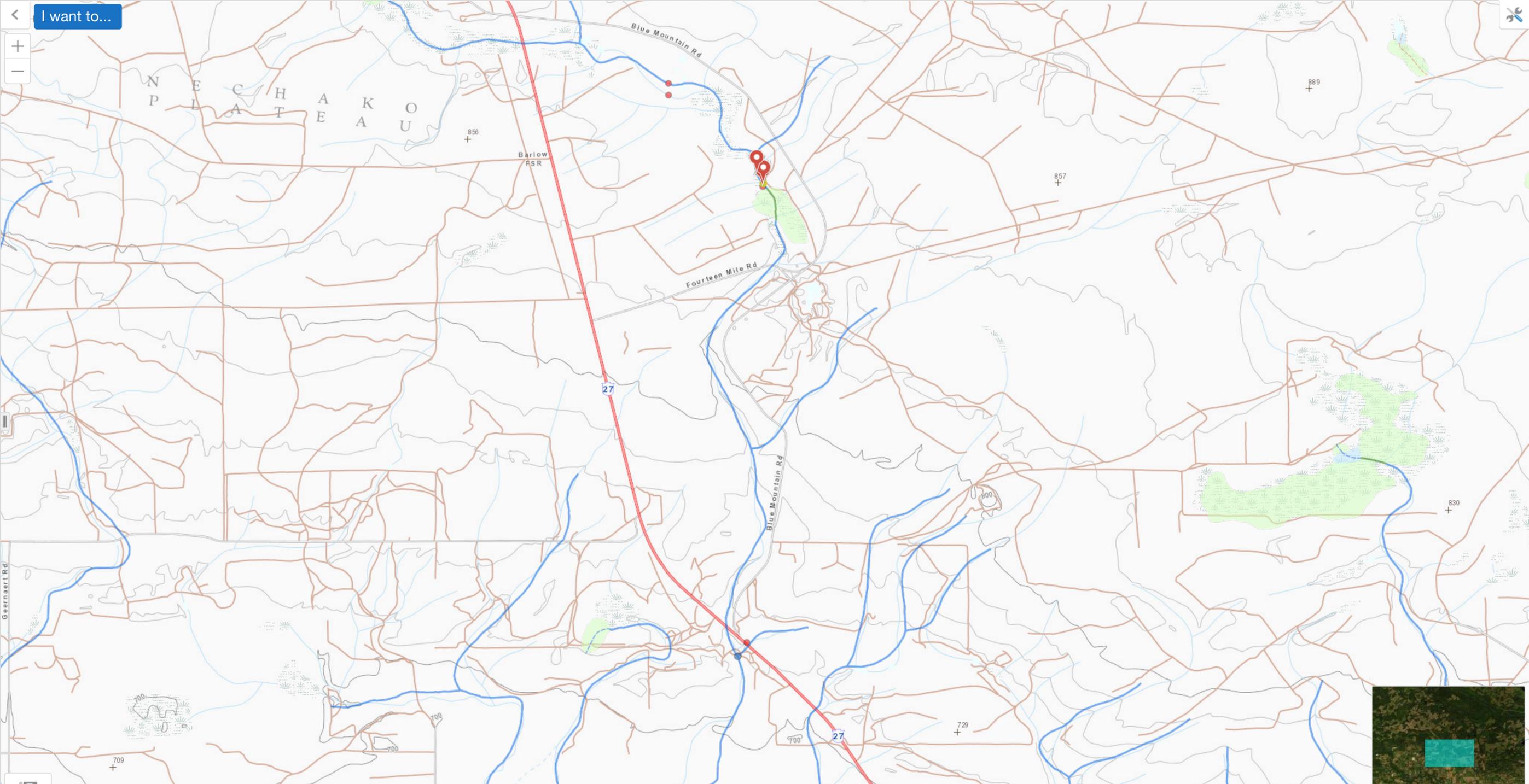
Waterbody ID  
59014

Species Code  
LKC

Agency Name  
N/A

Activity Code  
REA

Source  
FISS Database: survey\_id 129095





# Ministry of Environment

## HABITAT WIZARD STREAMS REPORT

Sep. 10, 2021

WATERBODY INFORMATION	
Name:	CLEAR CREEK
Alias:	
Alias (2):	
UTM Co-ordinate (Stream Mouth):	UTM: 10 424110, 5991232
Primary Mapsheet:	093K01
Primary Region:	Omineca
Watershed Code:	180-296000
Waterbody Identifier:	00000NECR
Stream Length (m):	23.06
Stream Order:	3
Stream Magnitude:	17

### SPECIES PRESENT

FISH SPECIES	LAST KNOWN OBSERVATION DATE
Chinook Salmon	18-JUL-17
Lake Chub	01-OCT-98
Longnose Sucker	01-OCT-98

### STOCKING INFORMATION

DATE	SPECIES	RELEASED	STOCK	LIFE STAGE	HATCHERY
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### OBSTRUCTIONS

DESCRIPTION	HEIGHT	LENGTH	COMMENTS
BEAVER DAM	0	0	(MULTIPLE BEAVER DAMS (7) ALONG SITE. BARRIERS TO FISH: HQ1166D)
BEAVER DAM	0	0	(NUMEROUS BEAVER DAMS; HQ1166D)
BEAVER DAM	0	0	(SEVERAL FISH BARRIERS INDICATED: HQ1166D)

### ONLINE WATER LEVELS

REFERENCE URL
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This water body has online water level information available from Environment Canada and the Province of BC. Use the link(s) above to go directly to the station information on the BC River Levels website.

#### WATER QUANTITY INFORMATION

The most current water survey information is available from the following Water Survey of Canada web <http://scitech.pyr.ec.gc.ca/waterweb/selectProvin> provides access to real-time water station information: <http://www.wsc.ec.gc.ca/hydat/H2> provides access to archived water station information

#### STREAM SURVEY DATA

SURVEY DATE:		AGENCY: Triton Environmental Consultants (Terrace)			
Project Name:	Project ID/Name: 35376/PNG Looping Inventory - 2014; PG14-152676				
UTM Zone	10	Average Channel Width	4.23	Stream Order	2
UTM Easting	426024	Width Measurements	0	Surveyed Length	
UTM Northing	5998960	Water Temperature (C)	11	Gradient (%)	1
Site Number	41	Intermittent Indicator	No	Conductivity	140
Source	FDIS	Dewatering Indicator	No	No Visible Channel	No
SURVEY DATE:		AGENCY: Golder Associates Ltd.			
Project Name:	Project ID/Name: 4821/Slocan Fish Inventory (K-Green_1) - 1997				
UTM Zone	10	Average Channel Width	4	Stream Order	2
UTM Easting	420732	Width Measurements	0	Surveyed Length	505
UTM Northing	6003043	Water Temperature (C)	11	Gradient (%)	0
Site Number	1	Intermittent Indicator	No	Conductivity	73
Source	FDIS	Dewatering Indicator	No	No Visible Channel	No
SURVEY DATE:		AGENCY: Golder Associates Ltd.			
Project Name:	Project ID/Name: 4821/Slocan Fish Inventory (K-Green_1) - 1997				
UTM Zone	10	Average Channel Width	1.94	Stream Order	2
UTM Easting	421840	Width Measurements	0	Surveyed Length	500
UTM Northing	6002441	Water Temperature (C)	11	Gradient (%)	0
Site Number	2	Intermittent Indicator	No	Conductivity	48
Source	FDIS	Dewatering Indicator	No	No Visible Channel	No

SURVEY DATE: 22/08/1997 AGENCY: Golder Associates Ltd.					
Project Name:	Project ID/Name: 4821/Slocan Fish Inventory (K-Green_1) - 1997				
UTM Zone	10	Average Channel Width		Stream Order	2
UTM Easting	425194	Width Measurements	0	Surveyed Length	120
UTM Northing	6000182	Water Temperature (C)	19	Gradient (%)	.5
Site Number	1	Intermittent Indicator	No	Conductivity	
Source	FDIS	Dewatering Indicator	No	No Visible Chanr	Yes
SURVEY DATE: 20/08/1997 AGENCY: Golder Associates Ltd.					
Project Name:	Project ID/Name: 4821/Slocan Fish Inventory (K-Green_1) - 1997				
UTM Zone	10	Average Channel Width	4.48	Stream Order	2
UTM Easting	425895	Width Measurements	0	Surveyed Length	100
UTM Northing	5999474	Water Temperature (C)	15	Gradient (%)	1.25
Site Number	1	Intermittent Indicator	No	Conductivity	69
Source	FDIS	Dewatering Indicator	No	No Visible Chanr	No
SURVEY DATE: 19/08/1997 AGENCY: Golder Associates Ltd.					
Project Name:	Project ID/Name: 4821/Slocan Fish Inventory (K-Green_1) - 1997				
UTM Zone	10	Average Channel Width	1.87	Stream Order	2
UTM Easting	422017	Width Measurements	0	Surveyed Length	103
UTM Northing	6002304	Water Temperature (C)	14	Gradient (%)	5.5
Site Number	1	Intermittent Indicator	No	Conductivity	48
Source	FDIS	Dewatering Indicator	No	No Visible Chanr	No

TRIBUTARY STREAMS					
1:50,000 WATERSHED CODE	GAZETTED NAME	UTM	EASTING	NORTHING	
180-296000-15000	EDEN CREEK	10	425184	5993633	
180-296000-20800	Unnamed tributary - 00000NECR - 59029	10	424448	5994704	
180-296000-29200	Unnamed tributary - 00000NECR - 59030	10	425648	5995903	
180-296000-35900	Unnamed tributary - 00000NECR - 59031	10	425774	5997484	
180-296000-46200	Unnamed tributary - 00000NECR - 59032	10	425838	5999708	
180-296000-53700	Unnamed tributary - 00000NECR - 59033	10	424530	6000586	
180-296000-80100	Unnamed tributary - 00000NECR - 59034	10	419255	6003302	
180-296000-83000	Unnamed tributary - 00000NECR - 59035	10	418573	6003460	
180-296000-84130	Unnamed tributary - 00000NECR - 1196216				
180-296000-85556	Unnamed tributary - 00000NECR - 1196217				

<b>REFERENCES</b>
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REFERENCE ID	REFERENCE TITLE
HQ1166D	RECONNAISSANCE LEVEL (1:20,000) FISH AND FISH HABITAT INVENTORY OF SLOCAN GROUP PLATEAU (VANDERHOOF) DIVISION OPERATING AREA - 1997 - VOLUME 4, 93K GREEN.
WSCANDB	LIST OF ALL WATER SURVEY CANADA STATIONS IN B.C. AND YUKON, OCTOBER 1, 2000.

<b>ADDITIONAL INFORMATION</b>
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Please see the Fisheries Information Data Queries (FIDQ) for additional and more detailed queries of fish and fish habitat information:

<http://www.env.gov.bc.ca/fish/fidq/index>

Please check the Ecological Reports Catalogue (EcoCat) for reference material and data that is available for online distribution:

<http://www.env.gov.bc.ca/ecocat/>



## **REGIONAL DISTRICT OF BULKLEY-NECHAKO**

### **MEMORANDUM**

**TO:** Chair Thiessen and Board of Directors

**FROM:** Taddea Kunkel, First Nations Liaison

**DATE:** October 21, 2021

**SUBJECT:** Truth and Reconciliation Calls to Action

**RECOMMENDATION:** (all/directors/majority)

To receive/discuss.

#### **BACKGROUND**

The 2021 UBCM Convention's "Pathways to Truth and Reconciliation" plenary session with the Honorable Murray Sinclair, Minister Rankin (Indigenous Relations and Reconciliation), Andrea Reimer (Vancouver City Councillor, 2008-18), and John Jack (Regional District Alberni-Clayoquot Chair and Huu-ay-aht First Nations Councillor) discussed the topic of reconciliation and relationship-building. The session specifically focused on the Truth and Reconciliation Commission's 94 Calls to Action and how individuals, local governments, and agencies could work towards reconciliation.

Following this session, staff discussed measures to internally implement the Truth and Reconciliation Commission's report and decided to bring forward five Calls to Action for the Board to reflect and/or discuss at each Board meeting. Thus, creating space for the Board to discuss each of the 94 Calls to Action and how the Regional District can support local First Nations in their advocacy for reconciliation efforts in the region.

#### **CALLS TO ACTION FOR DISCUSSION**

The legacy of residential schools and the current child welfare system.

1. We call upon the federal, provincial, territorial, and Aboriginal governments to commit to reducing the number of Aboriginal children in care by:
  - i. Monitoring and assessing neglect investigations.
  - ii. Providing adequate resources to enable Aboriginal communities and child-welfare organizations

- to keep Aboriginal families together where it is safe to do so, and to keep children in culturally appropriate environments, regardless of where they reside.
- iii. Ensuring that social workers and others who conduct child-welfare investigations are properly educated and trained about the history and impacts of residential schools.
  - iv. Ensuring that social workers and others who conduct child-welfare investigations are properly educated and trained about the potential for Aboriginal communities and families to provide more appropriate solutions to family healing.
  - v. Requiring that all child-welfare decision makers consider the impact of the residential school experience on children and their caregivers.
2. We call upon the federal government, in collaboration with the provinces and territories, to prepare and publish annual reports on the number of Aboriginal children (First Nations, Inuit, and Métis) who are in care, compared with non-Aboriginal children, as well as the reasons for apprehension, the total spending on preventive and care services by child-welfare agencies, and the effectiveness of various interventions.
3. We call upon all levels of government to fully implement Jordan's Principle<sup>1</sup>.
4. We call upon the federal government to enact Aboriginal child-welfare legislation that establishes national standards for Aboriginal child apprehension and custody cases and includes principles that:
- i. Affirm the right of Aboriginal governments to establish and maintain their own child-welfare agencies.
  - ii. Require all child-welfare agencies and courts to take the residential school legacy into account in their decision making.

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<sup>1</sup> "Jordan's Principle is a legal requirement resulting from the Orders of the Canadian Human Rights Tribunal (CHRT) and is not a policy or program.

[It] is a child-first principle that aims to eliminate service inequities and delays for First Nations children. Jordan's Principle states that any public service ordinarily available to all other children must be made available to First Nations children without delay or denial.

Jordan's Principle is named in honour of Jordan River Anderson, a young First Nations boy from Norway House Cree Nation in northern Manitoba, who spent his entire life in hospital while caught in a jurisdictional dispute between the governments of Canada and Manitoba, which both refused to pay for the in-home medical care necessary for Jordan to live in his home and community." More information on the Jordan's Principle can be found at <https://www.afn.ca/policy-sectors/social-secretariat/jordans-principle/>

- iii. Establish, as an important priority, a requirement that placements of Aboriginal children into temporary and permanent care be culturally appropriate.
5. We call upon the federal, provincial, territorial, and Aboriginal governments to develop culturally appropriate parenting programs for Aboriginal families.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chairperson Thiessen and Board of Directors**

**FROM: Wendy Wainwright, Executive Assistant**

**DATE: October 21, 2021**

**SUBJECT: Committee Meeting Recommendations  
– October 7, 2021**

**RECOMMENDATION: (ALL/DIRECTORS/MAJORITY)**

Recommendations 1 to 3 as written.

The following are the recommendations from the October 7, 2021 Committee Meetings for the Regional Board's consideration and approval.

**Committee of the Whole Meeting – October 7, 2021**

**Recommendation 1:**

**Re: 2022 UBCM Community Resilience Investment Grant**

“That the Board support a UBCM Community Resilience grant application that includes an amended letter requesting that they waive the stipulation that rebate funding can only be 50% of the funding for the activities listed in the 2022 FireSmart Community and Supports Program & Application Guide Table 3; and further, that the letter be forwarded to neighboring Regional Districts.”

**Rural/Agriculture Committee – October 7, 2021**

**Recommendation 2:**

**Re: COVID-19 Relief Funds – Allocation to Electoral Area Services**

“That the Board approve the following allocations:

- Area A - \$56,630.96
- Area B - \$20,881.05
- Area C - \$15,245.97
- Area D - \$15,880.12
- Area E - \$17,163.83
- Area F - \$39,488.67
- Area G - \$9,729.41.”

**Recommendation 3:**

**Re: COVID-19 Relief Funds – Application Approval**

“That the Board approve the following application for COVID-19 Relief Funds:

**-Electoral Area A**

- Smithers District Chamber of Commerce – Live, Love, Local Campaign - \$5,000.”



## **REGIONAL DISTRICT OF BULKLEY-NECHAKO**

### **MEMORANDUM**

**TO: Chair Thiessen and Board of Directors**

**FROM: Cheryl Anderson, Director of Corporate Services**

**DATE: October 21, 2021**

**SUBJECT: Regional District of Bulkley-Nechako Procedure Bylaw**

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**RECOMMENDATION:** (all/directors/majority)

That Regional District of Bulkley-Nechako Procedure Bylaw No. 1964, 2021 be given first, second, and third reading this 21<sup>st</sup> day of October, 2021.

#### **BACKGROUND**

In June 2020, Ministerial Order M192 came into effect which allowed all meetings and public hearings to be conducted electronically during the COVID-19 pandemic.

On June 1, 2021, Bill 10 Municipal Affairs Statutes Amendment Act was passed to provide permanent authority for local governments to choose, by bylaw, whether to conduct regular and committee meetings electronically. These new rules came into effect on September 29, 2021. The new rules do not require local governments to adopt electronic meeting provisions, however, local governments are encouraged to consider whether there are circumstances where electronic meetings may be beneficial. As a best practice identified by the Province, electronic meetings should not be a substitute for all in-person meetings.

The current RDBN procedure bylaw allows up to two directors to attend electronically per meeting under the following circumstances:

- Physical incapacity due to injury or illness;
- Inclement weather;
- Physical absence from the Regional District boundaries while acting in the capacity as a Director on RDBN matters;
- Extraordinary circumstances which, in the view of the Chair, renders attendance in person by the Director impractical.

Directors attending under these circumstances are only permitted to do so on two different meeting dates per year unless otherwise authorized by the Chair.

In addition to a few minor housekeeping changes, the new draft bylaw proposes the following changes:

### **Section 5.3**

This section has been revised to reflect that an electronic agenda will be provided at least four days in advance rather than five days in advance. The current practice of five days was to accommodate agendas that were mailed out.

### **Section 8.3**

The current bylaw allows only two directors to participate electronically at any given meeting. Staff are recommending that this be changed to four directors, which still ensures that a quorum is present in the boardroom should electronic communication be lost.

### **Section 8.4**

This section outlines the determination of electronic attendees should there be more than four Directors that wish to participate electronically.

### **Section 8.8**

This is a new section that requires directors to provide 24 hours' notice to the Chair and CAO/Corporate Officer when possible. This provides ample time for the meeting credentials to be provided and to ensure that section 8.3 is not being contravened.

### **Section 9.0 – Electronic Participation in case of Emergency or Special Circumstance**

This section is new and reflects the new legislation that allows local governments to hold electronic meetings. This section allows electronic participation in an emergency, special circumstance, or public health event that prevents or restricts members from being able to physically meet in one location. Meetings called under this section will be at the call of the Board Chair and there shall be no limit to the number of Directors who may attend electronically.

### **Section 15.9**

This section is added to reference the RDBN Code of Conduct.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****BYLAW NO. 1964, 2021****A bylaw to regulate the meetings and conduct  
of the Regional Board and Committees**

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**WHEREAS** the Regional District pursuant to Section 225 of the *Local Government Act* must, by bylaw, provide for the procedure to be followed for the conduct of its business and the business of its select and standing committees, and, in particular, must, by bylaw:

- (a) establish the general procedures to be followed by the Board and by Board committees in conducting their business, including the manner by which resolutions may be passed and bylaws adopted;
- (b) provide for advance public notice respecting the time, place and date of Board and Board committee meetings and establish the procedures for giving that notice;
- (c) identify places that are to be public notice posting places for the purposes of the application of section 94 (requirements for public notice) of the *Community Charter* to the Regional District.

**NOW THEREFORE**, the Board of Directors of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

**PART 1 - GENERAL****1.0 Title**

1. This bylaw may be cited for all purposes as "Regional District of Bulkley-Nechako Procedure Bylaw No. 1964, 2021."
2. The "Regional District of Bulkley-Nechako Procedure Bylaw No. 1832, 2012" is hereby repealed.

**2.0 Interpretation**

**"Board"** means the Board of Directors of the Regional District of Bulkley-Nechako;

**“Chairperson”** means the Chairperson of the Board elected by the Board to fulfil the duties and responsibility of Chair pursuant to the *Local Government Act* and includes the person presiding at a meeting of the Board, or the person appointed as Chair of a Standing or Select Committee of the Board, as the context requires;

**“Vice-Chairperson”** means the person elected by the Board to fulfil the duties and responsibility of Vice-Chairperson pursuant to the *Local Government Act* and includes the person presiding at a meeting of the Board, or a Standing or Select Committee of the Board in the absence of the Chairperson as the context requires;

**“Committee”** means a Standing or Select Committee of the Board;

**“Committee of the Whole”** means a committee of all Board members.

**“Chief Administrative Officer”** means the officer assigned responsibility for chief administration pursuant to the *Local Government Act*.

**“Corporate Administrator”** means the officer assigned responsibility for corporate administration pursuant to the *Local Government Act*;

**“Delegation”** means an individual or an organization addressing the Board, a committee or commission about a specific item on the agenda of a meeting;

**“Director”** means a member of the Board of the Regional District of Bulkley-Nechako, whether as a Municipal Director or an Electoral Area Director pursuant to the *Local Government Act*;

**“Inaugural Meeting”** means the first meeting of the Board that is held after November 1 in any year.

**“Public Notice Posting Place”** means the notice board, whether electronic or not, located in the Regional District of Bulkley-Nechako main office, Burns Lake, British Columbia;

**“Regional District”** means the Regional District of Bulkley-Nechako;

**“Regional District Office”** means the main office of the Regional District located in Burns Lake, British Columbia;

**“RDBN”** means the Regional District of Bulkley-Nechako;

**“RDBN Website”** means the information resource found at an internet address

provided by the RDBN.

### **3.0 Election of Chairperson and Vice-Chairperson**

- 3.1 At the Inaugural Meeting the Board shall elect a Chairperson from among its Directors.
- 3.2 Following election of a Chairperson, and at the same meeting, the Board shall elect a Vice-Chairperson from among its Directors.
- 3.3 The Chief Administrative Officer is to preside from the Chair over the election of the Chair and Vice Chair. The Chief Administrative Officer has all the powers and duties of the Chair under this bylaw and the *Local Government Act* to the extent necessary to conduct the election.
- 3.4 Each candidate for election as Chair or Vice Chair may make a statement of not more than two minutes duration before the election.
- 3.5 The election of the Chair and the Vice Chair must be by a secret ballot of the Directors whose votes are to be recorded on ballot papers prepared and distributed for the purpose by the Chief Administrative Officer.
- 3.6 The winner of an election is to be determined by the Chief Administrative Officer in accordance with the following rules:
  - (a) Where there are two candidates for a position, the candidate who receives the most votes is the winner of the election.
  - (b) Where there are more than two candidates for a position, the candidate who receives more votes than all of the other candidates together is the winner.
  - (c) Subject to rule (d) below, where there are more than two candidates for a position and no candidate receives more votes than all of the other candidates together, the candidate who received the least votes is eliminated and another vote is to be held. Voting is to continue as provided in these rules until one candidate receives more votes than all of the other candidates together.
  - (d) If two candidates are tied for the least number of votes, the Chief Administrative Officer must announce the results of that vote and a second vote must be held. If the second vote results in another tie

for the least number of votes, the Chief Administrative Officer must toss a coin and the loser of that toss is eliminated as if he or she alone had received the least number of votes. Voting is then to continue as provided in these rules.

- 3.7 The Chief Administrative Officer must declare the winner of an election by announcing it to the Board of Directors. The Chief Administrative Officer must record the winner of the election in the minutes for the meeting at which the election is held.
- 3.8 The Chief Administrative Officer must destroy the ballots cast in an election if the Directors unanimously so resolve.
- 3.9 During the absence, illness or other disability of the Chairperson, the Vice-Chairperson has all the authority of the Chairperson and is subject to the same rules as the Chairperson.
- 3.10 If the office of the Chairperson or Vice-Chairperson becomes vacant, the Board shall elect another Chairperson or Vice-Chairperson from among its Directors at the first possible regular meeting of the Board.

## **PART TWO - MEETINGS**

### **4.0 Meetings of the Regional Board and Standing Committees**

- 4.1 Regular Meetings of the Board shall be held at such time and place as the Board shall decide from time to time by resolution.
- 4.2 At the Inaugural Meeting each year, the Board shall set the time, place, and dates of the regular meetings of the Board and its Standing Committees for the coming year.
- 4.3 The Schedule of Regular Meetings of the Board and its Standing Committees must be posted at the Public Notice Posting Place.

### **5.0 Notice of Regular Board Meetings**

- 5.1 At least seventy-two (72) hours before a Regular Board Meeting, the Corporate Administrator must give public notice of the time, place, and date of the meeting by way of a notice posted at the Public Notice Posting Place.
- 5.2 At least twenty-four (24) hours before a Regular Board Meeting,

the Corporate Administrator must give further public notice of the meeting by:

- (a) posting a copy of the agenda at the Public Notice Posting Place **and on the RDBN Website**; and
- (b) leaving copies of the agenda at the reception counter at the Regional District office for the purpose of making them available to members of the public.

5.3 The Corporate Administrator will issue **an electronic copy of the agenda at least four (4) days** before the date of the Regular Board Meeting to each director at the electronic address given by the director.

## **6.0 Reports**

6.1 A Standing or Select Committee of the Board may report to the Board at any regular meeting or as required by the Board.

6.2 **Written** reports should be prepared and submitted to the Corporate Administrator who shall make copies of each report and attach a copy to the agenda of the forthcoming regular meeting of the Board before the agenda is circulated to the members of the Board.

## **7.0 Notice of Special Board and Committee Meetings**

7.1 Except where notice of a Special Meeting is waived by a unanimous vote of all Board members under Section 220(3) of the *Local Government Act*, before a special meeting of the Board, the Corporate Administrator must;

- (a) At least 24 hours before a Special Meeting, give advance public notice of the time, place, and date of the meeting by posting a notice on the Public Notice Posting Place;
- (b) give notice of the Special Meeting in accordance with section 220(2) of the *Local Government Act*.

7.2 In an emergency, notice of a Special Meeting may be given, in accordance with section 220(4) of the *Local Government Act*.

7.3 Section 7.1 does not apply where the Directors have been given notice under Section 7.2.

## **8.0 Electronic Meetings**

8.1 Provided the conditions set out in the *Regional Districts Electronic Meetings Regulation, B.C. Reg.271/2005* and section 220 of the *Local Government Act* are met, a special Board or Committee Meeting may be conducted by means of visual and/or audio electronic or other communication facilities if the Board requires it.

8.2 Provided the conditions set out in the *Regional Districts Electronic Meetings Regulation, B.C. Reg.271/2005* are met, a Director who is unable to attend a Board, Committee, Special, or In-Camera meeting other than a meeting convened under Section 8.1, may participate in a meeting, by means of visual and/or audio electronic or other communication facilities, if the Director is unable to attend in person because of:

- (a) Physical incapacity due to injury or illness;
- (b) Inclement weather;
- (c) Physical absence from the Regional District boundaries while acting in the capacity as a Director on Regional District of Bulkley-Nechako matters;
- (d) Extraordinary circumstances which, in the view of the Chair, renders attendance in person by the Director impractical;

provided that a Director who participates in accordance with section 8.2 does so at no more than two different meeting dates per year unless otherwise authorized by the Chair.

8.3 No more than **four** Directors at one time may participate at a meeting under section 8.2 unless otherwise authorized by the Chair. This ensures that a quorum remains present in the event that communication is lost with those attending electronically.

**8.4 If more than four Directors wish to participate electronically at a Board, Committee, Special, or In-Camera meeting, the Corporate Officer will by lot choose who is entitled to participate electronically.**

- 8.4 Any Director participating at a meeting in accordance with section 8.2 must be in receipt of the agenda and any applicable staff reports as have been provided to Directors not participating electronically before the Board meeting.
- 8.5 Notice of a special Board meeting required under section 7 and conducted under section 8.1 must contain information of the way in which the meeting is to be conducted and the place where the public may attend to hear, or watch and hear, the proceedings of the meeting that are open to the public.
- 8.6 A Director participating electronically by audio means only must indicate his or her vote verbally.
- 8.7 A Director participating in a meeting electronically is deemed to be present in the meeting as though they are physically present.
- 8.8 A Director must provide 24 hours' notice to the Chair and the Chief Administrative Officer or Corporate Officer of their intent to participate electronically unless it is not practicable to do so.

**9.0 Electronic Participation in case of Emergency or Special Circumstance**

- 9.1 In an emergency, special circumstance, or public health event that prevents or restricts members from being able to physically meet in one location, Directors may participate in a meeting by means of electronic or other communication facilities that:
- (a) Enable the meeting's participants to hear, or watch and hear, each other; and,
  - (b) except for a meeting that is closed to the public, enable the public to hear, or watch and hear, the person(s) participating by electronic or other communication facilities.
- 9.2 Meetings called under subsection (1) will be at the call of the Board Chair.
- 9.3 Special meetings called under subsection (1) will be in accordance with section 7 of this bylaw and will comply with the requirements set out in subsection 2(2)(d) of the *Regional District Electronic Meetings Regulations*, B.C. Reg. 118/2018.

9.4 There shall be no limit to the number of Directors who may participate electronically.

## **10.0 Notice of Committee Meetings**

10.1 In this section:

“Standing Committee” means a Committee of the Board which is not a Standing Committee of the Whole.

- 10.2 At least seventy-two (72) hours before a regular meeting of a Standing Committee of the Whole, the Corporate Administrator must give public notice of the time, place, and date of the meeting by way of a notice posted at the Public Notice Posting Place.
- 10.3 At least twenty-four (24) hours before a regular meeting of a Standing Committee of the Whole, the Corporate Administrator must give further public notice of the meeting by:
- (a) posting a copy of the agenda at the Public Notice Posting Place; and
  - (b) leaving copies of the agenda at the reception counter at the Regional District Office for the purpose of making them available to members of the public.
- 10.4 At least twenty-four (24) hours before a regular meeting of a Standing Committee of the Whole, the Corporate Administrator must deliver a copy of the agenda to each member of the Committee at the place to which the Committee member has directed notices be sent.
- 10.5 At least twenty-four (24) hours before:
- (a) a special meeting of a Standing Committee of the Whole; or
  - (b) a meeting of a Standing Committee;
- the Corporate Administrator must give advance public notice of the time, place, and date of the meeting by way of a notice posted at the Public Notice Posting Place.

### **11.0 Attendance of Public at Meetings**

- 11.1 Except where the provisions of Section 90 of the *Community Charter* apply all the Regional Board meetings must be open to the public.
- 11.2 Where the Board wishes to close a meeting or part of a meeting to the public, it may do so by first adopting a resolution in a public meeting in accordance with Section 92 of the *Community Charter*.
- 11.3 This section applies to meetings of bodies referred to in Section 93 of the *Community Charter*, including, without limitation:
- (a) Select or Standing Committees of the Board;
  - (b) the Board of Variance;
  - (c) the Parcel Tax Review Panel;
  - (d) the Advisory Planning Commissions;
  - (e) other Committees and Commissions established by the Board;
  - (f) Committee of the Whole.
- 11.4 Despite Section 10.1, the Chairperson may expel or exclude from a Board meeting or meeting of a body referred to in Section 11.3, a person in accordance with Section 133 of the *Community Charter*.

### **12.0 Minutes of Meetings**

- 12.1 Minutes of Board meetings must be kept in accordance with Section 223 (1) of the *Local Government Act*. For the purposes of Section 223(1)(b) of the *Local Government Act*, the designated officer is the Corporate Administrator.
- 12.2 Minutes of Committee meetings referred to in Section 11.3 must be kept in accordance with Section 223(2) of the *Local Government Act*.
- 12.3 Section 12.2 applies to meetings of:
- (a) Select or Standing Committees of the Board; and
  - (b) Any other Committee composed solely of Board members acting as Board members.

### **13.0 Closed Meetings**

- 13.1 A meeting of the Board may be closed to the public in accordance with Section 90 of the *Community Charter*.
- 13.2 It shall be the responsibility of the Chairperson, Chief Administrative Officer, and the Corporate Administrator, individually or collectively, to recommend to the Board that it consider certain matters at a closed meeting (with the public and/or certain members of the staff excluded), and to prepare an agenda designating the topics to be so discussed.

## **PART 3 - PROCEDURES**

### **14.0 Opening Procedures**

- 14.1 As soon as a quorum is present, following the stated time of the meeting, the Chairperson shall take the Chair and call the Directors to order.
- 14.2 If the Chairperson does not attend the meeting within fifteen (15) minutes after the time appointed, the Vice-Chairperson shall take the Chair and call the Directors to order. If the Vice-Chairperson is also absent, the Chief Administrative Officer or the Corporate Administrator shall take the Chair and call the Directors to order. If a quorum is present, the Directors shall elect an Acting Chairperson who shall preside during the meeting until the arrival of the Chairperson or Vice-Chairperson. The person appointed as Acting Chairperson has all the authority and is subject to the same rules as the Chairperson.
- 14.3 If no quorum is present within thirty (30) minutes after the appointed time of the meeting, the Chief Administrative Officer or Corporate Administrator shall record in the minute book the names of the Directors present and the meeting shall be adjourned.
- 14.4 A quorum of a regular Board Meeting shall consist of ten (10) Directors.
- 14.5 Immediately after the Chairperson has taken his/her seat and has called the meeting to order, the minutes of the preceding meeting shall be read by the Chief Administrative Officer or Corporate Administrator in order to correct mistakes. The reading of the minutes shall be dispensed with if each member has been sent a copy of the minutes at least seventy-two (72) hours before the meeting at which they are to be considered.

## **15.0 Rules of Conduct and Debate**

- 15.1 Every Director shall address the Chairperson before speaking to any question or motion.
- 15.2 Directors shall address the Chairperson as “Mr. Chair” or “Madam Chair” or “Mr. Chairperson” or “Madam Chairperson” and shall refer to each other as “Director \_\_\_\_\_”.
- 15.3 No Director shall:
- (a) speak disrespectfully of Her Majesty the Queen or any of the Royal Family, or of the Governor General or a Lieutenant Governor, or persons administering the Government of Canada or of the Government of British Columbia;
  - (b) use offensive words in or against the Board, a Director or a Regional District staff member;
  - (c) speak to or raise matters that are not germane to the question being debated;
  - (d) disobey the rules of the Board on questions of order or practice, or upon the interpretation of the rules of the Board.
- 15.4 If a Director takes an action prohibited in section 15.3, that Director may be ordered by a majority vote of the Directors present to leave his or her seat for that meeting. If a Director refuses to leave his or her seat, that Director may on the order of the Chairperson be removed from the meeting by a Peace Officer.
- 15.5 The Board may permit a Director who has been ordered to leave his or her seat to take his/her seat again, if that Director apologizes.
- 15.6 After a question is finally put to the Chairperson, no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Chairperson as to whether the question has been finally put shall be conclusive.
- 15.7 If the Chairperson desires to leave the chair for the purpose of taking part in the debate or otherwise, the Chairperson shall call on the Vice-

Chairperson or if the Vice-Chairperson is absent, one of the Directors shall be called to take the chair until resumed by the Chairperson.

15.8 When any order, resolution, or question is lost by reason of the Board or any Committee thereof breaking up for want of a quorum, the order, resolution, or question so lost shall be the first item of business to be proceeded with and disposed of at the next meeting of the Board or Committee.

15.9 The RDBN Code of Conduct shall apply to all meetings referred to in Section 11.3.

## **16.0 Points of Order**

16.1 The Chairperson, or the Director presiding at the meeting of the Board, shall preserve order and decide all points of order which may arise, subject to an appeal by the other Directors of the Board then present.

16.2 If an appeal is made by a Director of the Board from the decision of the Chairperson, the question "Shall the Chairperson be sustained?" shall immediately be put by the Chairperson and decided without debate. The Chairperson shall be governed by the majority of the Directors of the Board then present, other than the Chairperson. In the event of the votes being equal, the question shall pass in the affirmative.

16.3 If the Chairperson refuses to put the question "Shall the Chairperson be sustained?", the Board shall forthwith appoint the Vice-Chairperson, or if absent, one of the Directors to preside temporarily in lieu of such Chairperson, as the case may be, and the Vice-Chairperson or Director of the Regional Board so temporarily appointed shall proceed in accordance with Subsection 16.2. In the event of the votes being equal, the question shall pass in the affirmative.

16.4 Any resolution or motion carried under the circumstances mentioned in Subsection 16.3 is as effectual and binding as if carried under the presidency of the Chairperson.

## **17.0 Motions**

17.1 Motions other than routine motions shall be put in writing and seconded before being debated or put from the Chairperson.

17.2 A motion that has been seconded must be read by the Chairperson, Chief

Bylaw No. 1964  
Page 13

Administrative Officer, or Corporate Administrator before debate at the request of any Director.

- 17.3 Amendments to a motion shall be decided upon before the main question is put to a vote. Only one amendment shall be allowed to an amendment.
- 17.4 A motion to commit the subject matter to a Committee, until it is decided, shall preclude all amendment of the main question.
- 17.5 A motion to adjourn the Board or to adjourn the debate shall always be in order, but if such motion is defeated, no similar motion to the same effect shall be made until some intermediate business or matter has been disposed of.

## **18.0 Voting of Questions**

- 18.1 Voting on questions, resolutions, and bylaws must be in accordance with Sections 206 to 214 of the *Local Government Act*.
- 18.2 Section 18.1 applies to the meetings of a Committee.
- 18.3 Any Director who is present at the meeting but who declines to vote on a question for any reason shall be deemed to have voted in the affirmative and that Director's vote or votes shall be counted accordingly.
- 18.4 In all cases where the votes of the Directors then present, including the vote of the Chairperson or other person presiding, are tied, the question shall be defeated and it shall be the duty of the presiding Director to so declare.
- 18.5 As soon as the Chairperson has announced the results of the vote on a question, any Director who voted in opposition may request the Chairperson to have that Director's name so recorded in the minutes.
- 18.6 When a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately only upon the request of any Director to do so.
- 18.7 After a bylaw, resolution, or proceeding of the Board is adopted, the Chairperson may return it for reconsideration in accordance with Section 217 of the *Local Government Act*.
- 18.8 The Board shall not reconsider any question more than once.

18.9 The motion to reconsider requires two-thirds of the votes cast of the Directors present to pass.

18.10 The Board shall not reconsider any question that

- (a) has been acted upon by any officer or employee of the Regional District.
- (b) received the assent or approval of the electors and was subsequently adopted by the Board; or
- (c) has been reconsidered under Section 217 of the *Local Government Act* or Section 18.7 of this Bylaw.

18.11 After a question has been reconsidered, it shall not be reintroduced for a period of six months except by unanimous consent of all Directors.

18.12 For the purpose of this section, a question has been acted upon if

- a) in the case of a contract, a bylaw or resolution authorizing the Board to enter into the contract has been communicated to another party to the agreement;
- b) an approval or consent of the Board has been communicated to a public authority and the public authority has relied upon the approval or consent to issue a permit, approval, or license or to enter into an agreement with a third party; or
- c) in any other case, a decision of the Board on this question has been communicated to a third party in circumstances in which it is reasonable to believe that the third party or another person has, in reliance upon the communication, incurred a liability or altered his or her legal position;

18.13 This section shall not be interpreted as fettering or impairing any legislative power, duty or function of the Board.

#### **PART 4 - BYLAWS**

##### **19.0 Bylaws**

19.1 A bylaw may be given up to 3 readings at one meeting of the Board.

19.2 The Board may reconsider any clause or section of a bylaw following first,

second and/or third reading, but before adoption.

- 19.3 Despite Section 135 (3) (*at least one day between third reading and adoption*) of the *Community Charter*, a bylaw that does not require approval, consent or assent under this or any other Act before it is adopted may be adopted at the same meeting at which it passes third reading if the motion for adoption receives at least 2/3 of the votes cast.
- 19.4 If a bylaw requires statutory approval, the approval must be obtained after the bylaw has been given third reading and before the bylaw is adopted.
- 19.5 Once adopted, a bylaw must be signed by the Chairperson at the Board meeting at which it was adopted and be signed by the officer assigned responsibility under Section 236 of the *Local Government Act*.
- 20.0 Standing and Select Committees**
- 20.1 The Chairperson may establish standing committees in accordance with Section 218(2) of the *Local Government Act*. The proceedings of all such Committees shall be subject to the approval of the Board.
- 20.2 The Board may from time to time appoint a select committee in accordance with Section 218(1) of the *Local Government Act*.
- 20.3 Any Director of the Board may be appointed to a standing or select committee whether or not that director is present at the meeting where the appointment is made.
- 20.4 Any Director may attend a meeting of any Committee. A Director who has not been appointed to a Committee and attends a meeting of that Committee may not vote, but, with the exception of the Executive Committee, may be allowed to take part in any discussion or debate by permission of a majority of the votes of the members of that Committee then present.
- 20.5 The Chairperson is an ex-officio member of all Board Committees. The Chairperson shall have the right to vote, but shall not be included in the quorum.
- 20.6 The general duties of all the standing committees of the Board shall be as follows:
- a) To consider and report to the Board from time to time, or whenever

desired by the Board and as often as the interest of the Regional District may require, on all matters referred to them by the Chairperson or the Board or coming within their purview, and to recommend such action by the Board in relation thereto as they, the Committee, deem necessary or expedient.

- b) To carry out the instructions of the Board expressed by resolution in regard to any matter referred by the Board to any committee for immediate action thereupon, but in such cases the instructions of the Board shall be specific and the Committee shall report its action in detail at the next regular or other meeting of the Board, or as specified in the instructions of the Board.

20.7 In the transaction of business, all Standing and Select Committees shall adhere as far as possible to the rules governing proceedings in meetings of the Board.

20.8 Of the number of Directors appointed to compose any standing or select committee, a majority of the Directors having among them a majority of the votes shall be a quorum competent to transact business.

20.9 On completion of its assignment and submission of its report to the Board, a Select Committee shall be automatically dissolved.

## **PART 6 - AGENDAS**

### **21.0 Delegations**

21.1 Individuals or groups wishing to appear before the Board may do so only if they have first notified the Chairperson, Chief Administrative Officer, or Corporate Administrator in writing before the agenda has been prepared and circulated to the Board, except on extraordinary occasions declared as such by the Chairperson.

21.2 Every delegation shall be allowed a reasonable time at the discretion of the Chairperson to present its petition or submission, at the meeting. The Board may dispose of the petition or submission at the meeting, refer the subject matter to a Committee or take such other action as is deemed expedient.

### **22.0 Rules of Order**

22.1 In all unprovided cases in the proceedings of the Board or of its





## Regional District of Bulkley-Nechako Memo

**TO:** Chair and Board of Directors

**FROM:** Cheryl Anderson, Director of Corporate Services

**DATE:** October 21, 2021

**SUBJECT:** Fort Fraser Community Hall Grant Local Establishment Amendment  
Bylaw No. 1962, 2021

---

**RECOMMENDATION** (all/directors/majority)

“That “Fort Fraser Community Hall Grant Local Service Establishment Amendment Bylaw No. 1962, 2021” be adopted this 21<sup>st</sup> day of October, 2021.”

**BACKGROUND**

Fort Fraser Community Hall Grant Local Service Establishment Amendment Bylaw No. 1962, 2021 was given three readings on September 23, 2021. The Electoral Area Director has consented to the adoption of the bylaw. The Board may now adopt the bylaw.

**ATTACHMENT**

Fort Fraser Community Hall Grant Local Service Establishment Amendment  
Bylaw No. 1962, 2021

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****BYLAW NO. 1962****A bylaw to amend the tax limit of the Fort Fraser Community Hall Grant  
Local Service**

---

**WHEREAS** the Regional District of Bulkley-Nechako has established by Bylaw No. 887, the Fort Fraser Community Hall Grant Local Service for the purpose of contributing to the Fort Fraser Community Hall Society;

**AND WHEREAS** the Regional Board wishes to increase the tax limit for the service from TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500) per annum to THREE THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS (\$3,125) per annum;

**AND WHEREAS** under Section 802(1)(b) of the *Local Government Act*, the sole participant has consented to the adoption of this bylaw.

**AND WHEREAS** under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

**NOW THEREFORE** the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 4 of Bylaw No. 887 is hereby repealed and replaced with the following:
4. The maximum amount that may be requisitioned for this service is THREE THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS (\$3,125) per annum;
2. This bylaw may be cited as "Fort Fraser Community Hall Grant Local Service Establishment Amendment Bylaw No. 1962, 2021."





## Regional District of Bulkley-Nechako Memo

**TO:** Chair and Board of Directors

**FROM:** Cheryl Anderson, Director of Corporate Services

**DATE:** October 21, 2021

**SUBJECT:** Fort Fraser Fire Protection Service Establishment Amendment Bylaw No. 1961, 2021

---

**RECOMMENDATION** (all/directors/majority)

“That “Fort Fraser Fire Protection Service Establishment Amendment Bylaw No. 1961, 2021” be adopted this 21<sup>st</sup> day of October, 2021.”

**BACKGROUND**

Fort Fraser Fire Protection Service Establishment Amendment Bylaw No. 1961, 2021 was given three readings on September 23, 2021. The Electoral Area Director has consented to the adoption of the bylaw. The Board may now adopt the bylaw.

**ATTACHMENT**

Fort Fraser Fire Protection Service Establishment Amendment Bylaw No. 1961, 2021

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****BYLAW NO. 1961****A bylaw to amend the tax limit of the Fort Fraser Fire Protection Service**

---

**WHEREAS** the Regional District of Bulkley-Nechako has established by Bylaw No. 624, the “Fort Fraser Fire Protection Local Service” for the provision of fire prevention, fire suppression, first response to medical emergencies, rescue operations and response to hazardous material incidents;

**AND WHEREAS** the Regional Board wishes to increase the tax limit for the service from FIFTY-SIX THOUSAND TWO HUNDRED FIFTY DOLLARS (\$56,250) per annum to SEVENTY THOUSAND THREE HUNDRED TWELVE DOLLARS (\$70,312) per annum;

**AND WHEREAS** under Section 802(1)(b) of the *Local Government Act*, the sole participant has consented to the adoption of this bylaw.

**AND WHEREAS** under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

**NOW THEREFORE** the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 4 of Bylaw No. 624 is hereby repealed and replaced with the following:
  5. The maximum amount that may be requisitioned for this service is SEVENTY THOUSAND THREE HUNDRED TWELVE DOLLARS (\$70,312) per annum.
2. This bylaw may be cited as “Fort Fraser Fire Protection Service Establishment Amendment Bylaw No. 1961, 2021.”





## Regional District of Bulkley-Nechako Memo

**TO:** Chair and Board of Directors

**FROM:** Cheryl Anderson, Director of Corporate Services

**DATE:** October 21, 2021

**SUBJECT:** Regional District of Bulkley-Nechako Directors' Remuneration and Expenses Bylaw Amendment No. 1960, 2021

---

**RECOMMENDATION** (all/directors/majority)

"That "Regional District of Bulkley-Nechako Directors' Remuneration and Expenses Bylaw Amendment No. 1960, 2021" be adopted this 21<sup>st</sup> day of October, 2021."

**BACKGROUND**

Regional District of Bulkley-Nechako Directors' Remuneration and Expenses Bylaw Amendment No. 1960, 2021 was given three readings on September 23, 2021. The Board may now adopt the bylaw.

**ATTACHMENT**

Regional District of Bulkley-Nechako Directors' Remuneration and Expenses Bylaw Amendment No. 1960, 2021

**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
BYLAW 1960**

**A Bylaw for Amending Directors' Remuneration**

---

WHEREAS, pursuant to the provisions of the *Local Government Act*, a Board may adopt procedures, conditions and amounts for Directors' remuneration and expenses;

NOW THEREFORE the Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1. TITLE:

This bylaw shall be cited as the "Regional District of Bulkley-Nechako Directors' Remuneration and Expenses Bylaw Amendment No. 1960, 2021"

2. Bylaw 1837, 2018 "A Bylaw for Directors' Remuneration" is hereby amended by:

**Section 4. (C) is repealed and replaced with the following:**

(C) Disputes regarding Directors' Remuneration and Expense Reports shall be forwarded to the Chair, Vice-Chair, and CAO for resolution.

**Section 8. (C) is repealed and replaced with the following:**

(C) Meal Expenses:

In lieu of reimbursement of actual expenses for meals and incidentals while on Regional District business, a Director may claim the following allowances:

For Meals and Incidentals within the Regional District

Full Day	Breakfast	Lunch	Dinner
\$69	\$23	\$23	\$23

For Meals and Incidentals Outside the Regional District

Full Day	Breakfast	Lunch	Dinner
\$86	\$23	\$23	\$40

A claim for meals can only be made if it has not been provided by the Regional District or as part of a convention or other event. Where meals are provided, there is no reimbursement if the Director chooses to eat elsewhere. Exceptions would include where

there are special dietary needs or the inability to take advantage of paid meals because of a timing conflict with other Regional District business. To claim meals, the following conditions must apply:

- Begin before 7 am on the date of departure to claim breakfast
- Begin before 12 pm on the date of departure (and end after 1 pm on the date of return) to claim lunch
- End after 6 pm on the date of return to claim dinner

The actual cost of any meal may be reimbursed if a receipt is provided and the CAO, Chair, or Vice-Chair determines that reimbursement is warranted.

**Section 10. (B) and (C) are repealed and replaced with the following:**

- (B) Electoral Area Directors will be reimbursed up to \$125 per month for home internet service upon the provision of receipts. A one-time fee of up to \$200 may be reimbursed for the installation costs associated with the provision of new or higher speed internet service.
- (C) Electoral Area Directors will be reimbursed up to \$2,000 per term for a tablet or portable laptop computer upon receipt. Municipalities will be provided 50% of the costs associated with providing their municipal Director with a tablet or portable lap top computer to a maximum of \$1,000. Electoral Area Directors will be provided technical support and business software that is determined by the Regional District's Information Officer (or similar position) as required to support their role as Director.

**Section 11. (A) is repealed and replaced with the following:**

- (A) Electoral Area Directors will be allocated no less than \$10,000 (to be increased by CPI annually beginning in 2023) to attend conventions and meetings related to their work as an Electoral Area Director including meetings with Elected Officials or officials of other governments including Indigenous Governments.

This amount includes costs associated with attendance at UBCM and NCLGA. This amount may be used for convention costs, travel and remuneration.

Costs will be reimbursed at the regular expense rate described in this bylaw. Remuneration rates will be either at the ½ day or full day meeting rates listed in Schedule B.

**Section 7 is added to Schedule A as follows:**

**7) Extended Health and Dental Benefits**

Extended Health and Dental Benefits will be provided to all Directors. Directors that can provide proof of other coverage can waive this benefit.

**The Table for Schedule B is repealed and replaced as follows:**

**See the following Page:**

Meeting Type	Allowance *		Notes
	Half Day < 3.5 hrs	Full Day 3.5 hrs+	
Regular Board and Committee Meetings	\$235	\$235	Travel time may be claimed (if applicable)
Other Special Board or Committee Meetings approved by Board motion	\$118	\$235	Travel time may be claimed (if applicable)
<p>For the Chair, the Vice Chair acting as Chair, Committee Chairs (acting in their role of Committee Chair) and for Electoral Area Directors:</p> <p>Attendance and travel to political conventions or similar events, for attendance at meetings between the Regional District and other levels of government including with Indigenous Governments, and for the attendance at ceremonial events.</p> <p>Attendance by virtual means is included.</p>	\$118	\$235	<p>Includes time spent travelling to these events.</p> <p>Additional travel time is not applicable.</p> <p>All costs are charged to rural government except for costs associated with travel and remuneration of the chair or committee chair are charged to general government.</p>
<p>* to be increased annually on January 1<sup>st</sup>, based on the previous year's consumer price index (yearly average for the Province of B. C. as published by Statistics Canada), for completion of his or her duties of office. In the event that there is no increase to the consumer price index, or if it were to decline, the basic remuneration rate would remain the same as in the previous year.</p>			





## Regional District of Bulkley-Nechako Memorandum

**To:** Chair Thiessen and Board of Directors  
**From:** Nellie Davis, Manager of Regional Economic Development  
**Date:** October 21, 2021  
**Subject:** Grant in Aid Request – Lakes Literacy

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### **RECOMMENDATION**

(all/directors/majority)

That Lakes Literacy be given \$4,497.75 in Grant in Aid monies, \$2,248.87 (50%) from Electoral Area “B” (Burns Lake Rural) and \$2,248.88 (50%) from Electoral Area “E” (Francois/Ootsa Rural) for repairs and maintenance on the W.O.W Bus.

### **BACKGROUND**

Please see the attached application for further detail.

Directors Michael Riis-Christianson and Clint Lambert are supportive of the application.

**From:** [website@rdbn.bc.ca](mailto:website@rdbn.bc.ca)  
**To:** [Nellie Davis](#); [andy@abcweblink.ca](mailto:andy@abcweblink.ca)  
**Subject:** [EXTERNAL]: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM  
**Date:** Monday, September 20, 2021 9:51:54 AM

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There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:  
Lakes Literacy (Payable to School District 91)

CONTACT NAME:  
Ellie Jones

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):  
PO Box 103, Burns Lake BC V0J 1E0

EMAIL:  
[ldhub@lakesdistrictliteracy.ca](mailto:ldhub@lakesdistrictliteracy.ca)

PHONE:  
2502517424

AMOUNT BEING REQUESTED:  
4497.75

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:  
October 2021 (Date, time & location TBD)

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

The Word on Wheels (W.O.W.) Bus Service to Southside provides Southside residents with weekly access to books, resources, games, puzzles, toys and Food Share items. A partnership between Lakes Literacy, the Burns Lake Public Library, and The Link Food Centre, this service acts as an important extension of local services and supports to Southside residents of all ages. On Mondays (Weather/roads permitting), the bus stops at three locations for about one hour each. Our current locations are Grassy Plains (Southside Health and Wellness Centre), Danskin (Cheslatta Carrier Training Centre), and Southbank (Southside Economic Development building). The bus is stocked with donated books, games, and puzzles for all ages, as well as craft kits for patrons to take home. The W.O.W. Bus continues to pick up Food Share items from the Link Food Centre for safe distribution at its three locations on Mondays. Additionally, patrons can call the public library and request for items to be sent over on the W.O.W. Bus each week. Borrowed materials can be returned to the bus, which the driver delivers back to the library. The Southside Health & Wellness Centre has a book drop-box for residents that may not be able to make it to the bus.

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

Lakes Literacy is a non-profit organization with a purpose to promote literacy and lifelong learning throughout the Lakes District by educating the public about the important of literacy and by supporting local community actions related to literacy. The only regular funding that Lakes Literacy receives on a yearly basis is from Decoda Literacy Solutions to fund the part-time position of Literacy Outreach Coordinator. With these part time hours, the Coordinator manages all book donations and redistributes them throughout the community, facilitates applications for grant funding, and develops, coordinates and promotes literacy projects and partnerships . These projects presently include the Give & Take Bookshelves, Dolly Parton Imagination Library, Fostering Literacy tutoring program, community StoryWalks, and the W.O.W. Bus. These services are not being offered by any other organization or agency.

**DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:**

Lakes Literacy serves the entirety of the Lakes District, which includes Burns Lake and the surrounding communities of Granisle, Decker Lake, Francois Lake, Southside and Fraser Lake (Electoral Areas B, E, & G) as well as the neighboring Wet'suwet'en First Nation, Lake Babine Nation, Ts'il Kaz Koh (Burns Lake Band), Cheslatta Carrier Nation, Skin Tyee Nation, and Nee Tahi Buhn Band.

**IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:**

Yes

**PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:**

No remuneration or funds are made available to Lakes Literacy's members or officers. The Literacy Outreach Coordinator is a position contracted by the Lakes Literacy Committee (Board) funded by Decoda Literacy Solutions (\$12,910.26 annually) and these funds are stewarded by School District 91.

**PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:**

The Lakes Literacy Committee (Board) consists of 8 members (3 officers, 2 directors and 3 members). The organization has been in operation since 2008.

**ASSISTANCE IS BEING REQUESTED FOR:**

another purpose

**OTHER PURPOSE IF ANY:**

W.O.W. Bus Repairs and Maintenance Costs

**PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:**

W.O.W. Bus Repairs and Maintenance Costs: We recently were required to pay two large amounts billed by the School District to cover maintenance and repairs costs, including a large repair completed in June 2021. These repairs and maintenance were necessary to keep the bus on the road and the program running, but they are much larger than expected and budgeted for, totalling \$4497.75. This is equivalent to nearly 50% of the W.O.W. Bus program's total operating expenses budgeted for the year.

**DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:**

The W.O.W. Bus Service to Southside extends library, literacy and food share services specifically to residents in Electoral Areas B & E. This unexpectedly large expense has overdrawn our W.O.W. Bus Project account and we no longer have the funds to cover operating expenses (wages and fuel) for the remainder of the year. Receiving grant funding to cover this expense would enable our organization to continue to offer this important extension of services to residents in Areas B & E.

SUPPORTING FINANCIAL INFORMATION SUCH AS A BUDGET OR FINANCIAL REPORT. ENSURE THE FOLLOWING INFORMATION IS CLEARLY ITEMIZED: - TOTAL COST OF PROJECT/PROPOSAL; - GRANTS/FUNDING FROM OTHER SOURCES; - FUNDING CONTRIBUTED BY APPLICANT THROUGH FUNDING RAISING:

4947

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

Burns Lake Community Forest Ltd.

AMOUNT APPLIED FOR FROM 1ST AGENCY:

7000

STATUS OF 1ST GRANT APPLICATION:

Approved

NAME OF 2ND GRANT OR FUNDING AGENCY:

Bulkley Valley Credit Union

AMOUNT APPLIED FOR FROM 2ND AGENCY:

1500

STATUS OF 2ND GRANT APPLICATION:

Approved

NAME OF 3RD GRANT OR FUNDING AGENCY:

BC Community Gaming Grant (Nov 2020)

AMOUNT APPLIED FOR FROM 3RD AGENCY:

12291

STATUS OF 3RD GRANT APPLICATION:

Denied

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

2021:

RDBN Grant in Aid for W.O.W. Bus supplies: \$500

RDBN Covid 19 Relief Grant for sanitizing supplies and PPE: \$200

July 13, 2018:

W.O.W. Bus Service: \$4200

DOES YOUR ORGANIZATION:

Provide an opportunity for individuals to make direct contributions?

OR, is your organization: Part of a provincial or national fund raising campaign?



# Regional District of Bulkley-Nechako Board of Directors Supplemental Memorandum

**To:** Chair and Board of Directors  
**From:** Nellie Davis, Manager of Regional Economic Development  
**Date:** October 21, 2021  
**Subject:** COVID-19 Relief Funds

## RECOMMENDATION

(all/directors/majority)

That the Board approve the following Applications for COVID-19 Relief Funds.

### Background:

Community Group	Project	Amount
<b>Area 'A' (Smithers Rural)</b>		
<b>Area 'B' (Burns Lake Rural)</b>		
Lakes District Family Enhancement Society	Insurance and Rent for Ashurst Children's Center	\$7,066.50
<b>Area 'C' (Fort St; James Rural)</b>		
<b>Area 'D' (Fraser Lake Rural)</b>		
Fraser Lake Saddle Club	Insurance, Utilities, Facility Maintenance	\$1,739.50
<b>Area 'E' (Francois/Ootsa Rural)</b>		
<b>Area 'F' (Vanderhoof Rural)</b>		
<b>Area 'G' (Houston Rural)</b>		



## Regional District of Bulkley-Nechako Memorandum

To: Chair Thiessen and Board of Directors  
From: Nellie Davis, Manager of Regional Economic Development  
Date: October 21, 2021  
Regarding: **Federal Gas Tax – Area “F” (Vanderhoof Rural)**  
**Cluculz Lake – Septic System Upgrade**

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### **Recommendation:**

- 1) That the RDBN Board rescind motion 2021-11-15 from August 12, 2021 authorizing a contribution up to \$18,585.00 of Electoral Area ‘F’ (Vanderhoof Rural) Federal Gas Tax allocation monies to a Recreation Infrastructure Project at the Cluculz Lake Community Hall Association, and further,

### **(All/Directors/Majority)**

- 2) That the Board authorize a contribution up to \$18,585.00 of Electoral Area ‘F’ (Vanderhoof Rural) Federal Gas Tax allocation monies to a Fire Hall Project at the Cluculz Lake Fire Hall.

### **(All/Directors/Majority)**

- 3) That the RDBN Board of Directors authorize the withdrawal of up to \$18,585.00 from the Federal Gas Tax Reserve Fund.

### **(Participants/Weighted/Majority)**

### **Background:**

In August 2021, the RDBN Board approved contributing funds for a septic system upgrade at the Cluculz Lake Community Hall (CLCHA). As the Community Hall shares property with the new Cluculz Lake Fire Hall (now under construction), the septic system upgrade will benefit both buildings.

As Fire Halls are now an eligible category for Federal Gas Tax, staff, in consultation with the CLCHA, propose that the RDBN oversee the Septic System upgrade as part of the Fire Hall construction and relieve the burden of project management from the CLCHA.



## Regional District of Bulkley-Nechako Memorandum

To: Chair Thiessen and Board of Directors  
From: Nellie Davis, Manager of Regional Economic Development  
Date: October 21, 2021  
Regarding: **Federal Gas Tax – Area “A” (Smithers Rural)**  
**Village of Telkwa – Riverside Accessibility Project**

---

### **Recommendation:**

- 1) That the RDBN Board of Directors authorize contributing up to \$37,500.00 of Electoral Area ‘A’ (Smithers Rural) Federal Gas Tax allocation monies to a Recreation Infrastructure Project for the Village of Telkwa, and further,  
**(All/Directors/Majority)**
- 2) That the RDBN Board of Directors authorize the withdrawal of up to \$37,500.00 from the Federal Gas Tax Reserve Fund.  
**(Participants/Weighted/Majority)**

### **Background:**

The project will improve riverside accessibility and cycling improvements for the Village of Telkwa downtown / riverside area to attract both residents and visitors, following the Parks Master Plan adopted in 2020. The project works include:

- Installing three 6-bicycle rack holders and ten accessible picnic tables along the Riverside trail (including Eddy Park, Library Park and Riverside Park).
- Pave the remaining portion of the Riverside trail. There is a section of the trail alongside the river that has never been paved (and isn't in the budget to be paved after the Flood Mitigation Project currently in progress). Paving this section from Hope Avenue to the Dockrill Rink will mean both pedestrians and cyclists will have a paved pathway through the downtown area to the boat launch/bridge, providing an accessible pathway.

Total uncommitted Gas Tax Funds remaining in Electoral Area ‘A’ allocation is \$1,084,898.26.

Director Mark Fisher is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$37,500.00 from Area ‘A’ for this Recreation Infrastructure project.

A Board resolution is required to contribute Federal Gas Tax Funds to this project.



## REGIONAL DISTRICT OF BULKLEY NECHAKO STAFF REPORT

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**TO:** Chair Thiessen and the Board of Directors  
**FROM:** Deborah Jones-Middleton, Director of Protective Services  
**DATE:** October 21, 2021  
**SUBJECT:** Meeting Request to Minister Farnworth re: Potential Solutions for 'Stay & Defend'

---

### **RECOMMENDATION:**

1. That the Board authorize a letter to Minister Farnworth requesting a meeting with the Minister and the RDBN to discuss potential solutions to 'Stay & Defend' issues.
  2. **VOTING:** All/Directors/Majority
- 

### **EXECUTIVE SUMMARY**

On September 8, 2021, the RDBN met with Minister Farnworth to discuss Emergency Management issues. Director Lambert spoke regarding the RDBN concerns with how the Province of BC deals with residents that 'Stay & Defend' their property. During that discussion Minister Farnworth indicated that he would be willing to listen to any solutions.

Director Lambert has met with staff to discuss potential solutions and is now looking for Board support to request a meeting as was offered.

Written by,

A handwritten signature in black ink, appearing to be 'DJM', written over a horizontal line.

Deborah Jones-Middleton  
Director of Protective Services

Attachment: Letter to Minister Farnworth regarding Meeting Request

## DISCUSSION

During the September 8, 2021 meeting with Minister Farnworth, Director Lambert presented the following concerns:

- During the 2018 wildfires the RDBN issued evacuation orders to residents.
- Many residents in the evacuation order areas chose to stay and defend their own and neighbour's properties and tend to their livestock or hobby farm animals they chose to shelter in place.
- The RDBN was put in a conflicting position having evacuated residents and then being asked to send resources into the evacuation order area.
- Residents are hesitant to leave their property due to the increased risk of looting.
- There are limited resources available to man check points and patrol areas to protect property
- The RDBN is looking to the province to provide clear direction in the Emergency Program Act on how local government is to support residents who choose to Stay and Defend.

Since the meeting with Minister Farnworth, Director Lambert has identified the following discussion items and potential solutions for 'Stay & Defend':

### The Issues

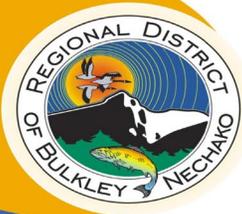
- The *Emergency Program Act* does not require adults to evacuate when an Evacuation Order is in place. During the 2018 wildfires the RDBN issued evacuation orders to residents, many residents in the evacuation order areas chose to stay and defend their own and neighbour's properties and tend to their livestock or crops.
- There are limited resources available to man check points and patrol areas to protect property:
  - in northern BC RCMP turnover is frequent and many of the resources sent here are straight from depo, with no on the ground experience, and do not fully understand the evacuation process; and
  - the RCMP resources sent in from other areas of the Province of BC to support local resources do not know the area or the people who live here;
  - there are no local private security companies in the region;
  - typically, when the RDBN is impacted by wildfire, many areas in the southern section of the Province are impacted also, and resources from private security companies are not available.
- When there are wildfires burning in higher populated areas BCWS resources may be scarce.
- In an evacuation affecting ranching and farming communities there is a reluctance to leave their property which causes great concern to the producers such as:
  - the Regional District of Bulkley-Nechako is a vast area with many sparsely populated areas, many Forest Service Roads, some decommissioned, however, still accessible with All Terrain Vehicles (ATV), and hundreds of ATV and walking trails that are impossible to man during an evacuation, which puts many properties at risk to looting and trespassers moving through properties, without anyone there to protect even when the main highways and roadways are manned by RCMP;
  - producers and homeowners want to protect their property, and care for their animals and/or crops, which are the biggest assets the average person have;
  - in remote areas such as the Southside of François Lake, many people cannot afford property insurance, so staying and defending may be the only chance they have to save themselves from potential bankruptcy.

- The RDBN was put in a conflicting position having evacuated residents and then being asked to send resources into the evacuation order area.
- Allowing ranchers and farmers to stay in an Evacuation Order Area to address:
  - animal care, which will reduce the potential loss due to stress;
  - clearing crops, especially long grass crops, that will slow the spread of fire;
  - build fire guards around their own property and if required support BCWS efforts in the local area:
- Currently if a resident, including ranchers and farmers, leave the Evacuation Area to get the required resources to support themselves, they are unable to return without an Entry Permit.
  - Entry Permits are intended for short periods of time to go in and feed and water animals, they require the person to leave the area by a specified time;
  - the Entry Permit process is time consuming for both the resident and the EOC, and fruitless especially when there is no intention of leaving the area again unless further resources are required;
  - providing residents with ongoing Entry Permits would put the EOC in conflict with the Evacuation Order and potentially in a libelous situation.
- First Nations seem to be able to do things their own way, including bringing in fuel, and other resources as they see fit.
  - Local government residents can be stopped at check points and refused reentry or refused to allow them to bring fuel and other resources into the Evacuation Order area.

### Potential Solutions

- Respect residents' ability to assess the risks and make healthy safe decisions on their own behalf.
- Residents in the RDBN are typically good neighbours and help each other in stressful and emergent situations:
  - these relationships are critical to providing peace of mind because they know the person supporting them.
- Increase response information directly to residents evacuated on what the response plan is and how they plan to protect residents' property, by hosting 'Resident Information Sessions' led by BCWS and the Local Government.
- The BCWS utilized 1,400 Contractors during the 2021 Wildfire Season, which represents under 3% of the contractors available.
  - We understand that there is a Local Contractor signup process with BCWS, however, there needs to be better messaging and education provided to the local contractors so that more local contractors can be mobilized.
  - The advertising should also target ranchers and farmers who are also trained and have equipment that can be mobilized quickly.
  - The process needs to be streamlined so that BCWS can quickly mobilize local contractors during an event as well.
  - Local residents in large rural areas know the back roads, and areas risk better than imported wildfire response people and are able to provide good local knowledge to support their response, it is critical that this be encouraged.
  - Mobilizing local contractors should be a top priority, especially when resources are low.
- Allow residents with Premise ID's to:
  - sign a waiver that states they will take responsibility for themselves when they choose to reenter an Evacuation Order Area;

- to bring in other adult support to assist in the response on their own land or in support of BCWS response utilizing their own equipment; (utilizing my own disking equipment to build fireguard and to reclaim the land versus a cat guard reduced the cost of reclamation significantly;) and
  - allow ranchers and farmers to bring in fuel and other resources to maintain their operations.
- BCWS set up a hotline that ranchers and farmers can call into and get real time fire information.
- Providing public education on how residents can Shelter in Place if they are overrun by a fire.



37, 3RD AVE, PO Box 820  
BURNS LAKE, BC  
VOJ 1E0

REGIONAL DISTRICT  
OF BULKLEY-NECHAKO  
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

October 21, 2021

The Honourable Mike Farnworth  
Minister of Public Safety and Solicitor General  
Room 128 Parliament Buildings  
Victoria, BC V8V 1X4

Via email: [PSSG.Minister@gov.bc.ca](mailto:PSSG.Minister@gov.bc.ca)

Re: Meeting Request – Potential Solutions for ‘Stay & Defend’

Dear Minister Farnworth,

On September 8, 2021, the Regional District of Bulkley-Nechako (RDBN) met with you to discuss Emergency Management issues. Director Lambert, Electoral Area ‘E’, Francois/Ootsa Rural, spoke regarding the RDBN concerns with how the Province of BC deals with residents that ‘Stay & Defend’ their property. During that discussion you indicated that you would be willing to listen to solutions on this issue.

The RDBN would like to request a meeting with you to discuss potential solutions for ‘Stay & Defend’ issues as was offered.

We look forward to meeting with you.

Sincerely,

Gerry Thiessen  
Chair

MUNICIPALITIES:

SMITHERS FORT ST. JAMES  
VANDERHOOF FRASER LAKE  
HOUSTON TELKWA  
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - OOTSA LAKE/FRANCOIS LAKE  
B - BURNS LAKE RURAL F - VANDERHOOF RURAL  
C - FORT ST. JAMES RURAL G - HOUSTON RURAL  
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA  
WWW.RDBN.BC.CA

PH: 250-692-3195  
FX: 250-692-3305  
TF: 800-320-3339



## Regional District of Bulkley-Nechako Memorandum

To: Chair Thiessen and Board of Directors  
From: Michelle Roberge, Regional Agriculture Coordinator, East  
Date: October 21, 2021  
Regarding: Growing Opportunities Newsletter Update

---

### **Recommendation:**

Receipt.

### **Background:**

Attached are three issues of the *Growing Opportunities* newsletter for your information. The Agriculture Coordinators produce this newsletter once a month for distribution by email to a subscriber list. Moving forward, the most recent edition of the Growing Opportunities Newsletter will be provided on Board agendas for receipt.

At the time of the September publication, there were 73 subscribers to the newsletter. By comparison, our first issue in June 2021 had 43 subscribers. Our goal is to have the subscribership continue to grow each month. We promote the newsletter primarily through social media.

The subscribers come from across the RDBN, and include ranchers, small-scale producers, government representatives and agricultural organizations.

The topic choices per issue are selected based on what is happening within the RDBN region as well as within the Agriculture Department at the time. The GO Team welcomes article suggestions.

The Agriculture Coordinators encourage all Directors to subscribe to the newsletter. The online subscription link is available on our website here:

<https://www.rdbn.bc.ca/departments/agriculture/growing-opportunities-rdbn-ag-newsletter>

# GROWING OPPORTUNITIES

Bulkley-Nechako Agriculture Update



July 2021, Issue 2

## BC GOVERNMENT ANNOUNCEMENTS

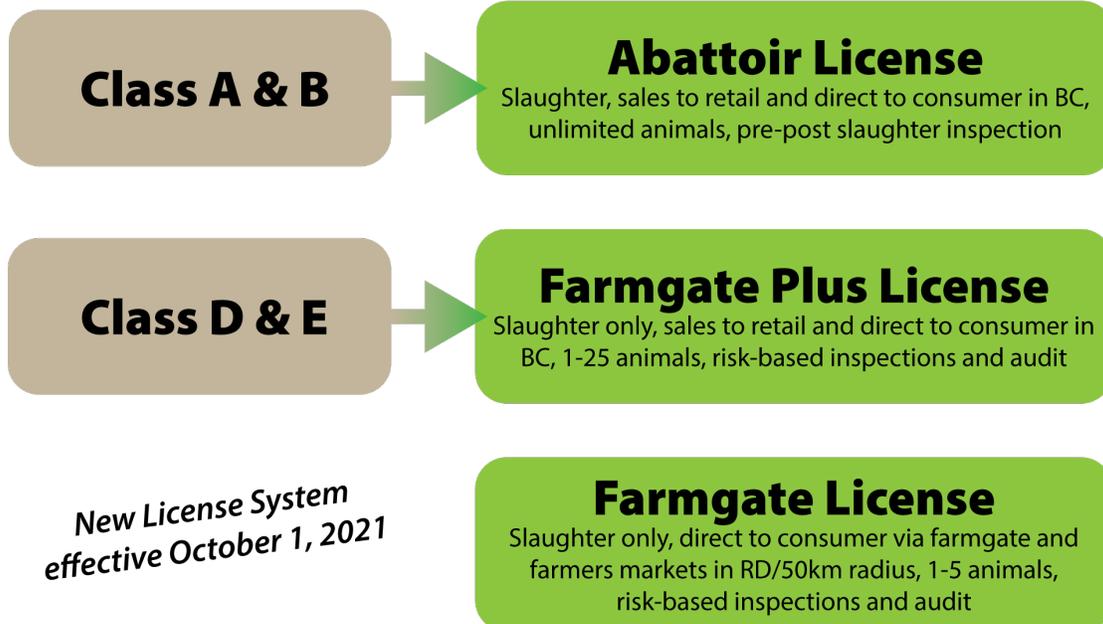
### New Meat Licensing System

On July 20, 2021, the BC Government announced the new changes to the meat inspection and licensing system in BC for agricultural producers. These changes come into effect on October 1, 2021.

There will be no changes to the current abattoir facility licensing except in name. However; these changes could provide opportunities for small-scale producers wanting to sell meat locally within the RDBN.

#### Current System

#### New License System



[Go to the official announcement on Meat Licensing for more details.](#)

### Increasing Housing Flexibility in the ALR

On July 12, 2021, the BC Government announced the new rules around housing on Agricultural Reserve Lands in BC. Examples of the changes include ALR properties having guest houses, accommodations above an existing building, manufactured home, and construction of new residences.

[Go to the official announcement on Housing Flexibility for more details.](#)

## HOUSING NEEDS SURVEY AVAILABLE NOW!

The Regional District of Bulkley-Nechako is completing a Housing Needs Report to better understand the housing challenges in its rural areas.

**If you are a rural resident of the RDBN  
we need your help!**

Please complete the online survey to help us understand how your housing needs are changing. Completed surveys will be entered into a draw for gift cards to local grocery stores.

**SURVEY AVAILABLE UNTIL AUGUST 20 AT:  
[www.rdbn.bc.ca/housing](http://www.rdbn.bc.ca/housing)**



## Transition Tool-kit for Non-family Farm Transfer

BC Young Agrarians has developed a resource tool-kit for anyone curious about or coming close to retirement that is looking for alternative ways to transition land and farms to the next generation.

**Get the tool-kit here, and/or contact the local Young Agrarian Land Matcher Morgan Kitchen (Central & Northern BC - living in Vanderhoof, [morgan@youngagrarians.org](mailto:morgan@youngagrarians.org)).**

## Small-Scale Meat Producers Association is inviting ALL producers

who sell their meat products direct-to-consumer are invited to participate in the survey. This survey is collecting essential information to help understand and articulate your needs. It will put numbers to small-medium producers, assess your impact on the local economy, and document the opportunities and the barriers you face. This information will help prioritize the work of SSMPA and also demonstrate to decision-makers, what is needed for this sector to thrive in BC. One response per operation.

**The survey is 10-15 minutes long and participants are eligible for a \$25 off with FenceFast.**



**CLICK HERE  
to go to the  
survey  
information  
page**

# STAY INFORMED - Current Wildfire Information

## Evacuation Alerts and Orders

The RDBN website [www.rdbn.bc.ca](http://www.rdbn.bc.ca) and phone number **250-692-3195** are your main sources of current information regarding wildfire Evacuation Alerts and Orders within the region.

### BC Wildfires & Map

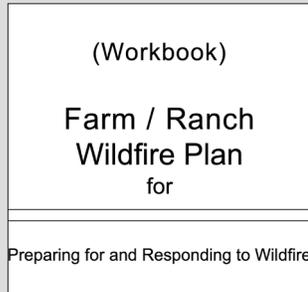
## GET PREPARED...



### Premise ID

A Premise ID number is extremely valuable for the RDBN to rapidly notify local farmers and ranchers in the event of a local emergency. **Having a Premise ID number will be mandatory by 2022.**

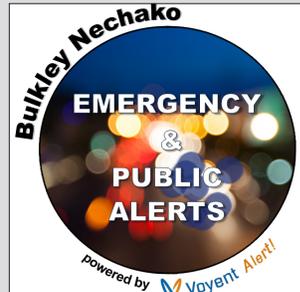
**Get Premise ID for your properties**



### Wildfire Plan

The *Farm/Ranch Wildfire Plan* document is an easy to follow guide that covers all the areas to consider when planning to protect your vital infrastructure and livestock.

**Create a Farm/Ranch Wildfire Plan**



### RDBN Alerts

Have access to reliable, timely and accurate information by signing-up to receive **Emergency and Public Alerts** from the RDBN straight to your mobile phone, email or landline.

**Get RDBN Emergency & Public Alerts**



### Community

During alerts, the RDBN emergency response Agri-Team works from a list of producers that have signed-up to support hauling and housing of livestock. We welcome new folks to sign-up.

**Email Protective Services**

## Upcoming Events in the Bulkley-Nechako!

### Bulkley Valley Exhibition

**August 26-29**

[Event information here.](#)

### Farmers' Markets!

Find the full list of Farmers' Markets throughout the RDBN, their dates and times of operation - [CLICK HERE](#)

### CCP Event funding Deadline

**July 30, 2021**

Don't miss out on this funding to organize a local food focussed community event!

**Connecting Consumers and Producers Event Application**

*Please let us know what you'd like to see in the next Growing Opportunities eNewsletter!*

#### Megan D'Arcy

(West - Areas A, B, E, G; Smithers, Telkwa, Houston, Granisle, Burns Lake, South Side)

250-692-0783

[megan.darcy@rdbn.bc.ca](mailto:megan.darcy@rdbn.bc.ca)

#### Michelle Roberge

(East - Areas C, D, F; Vanderhoof, Fort St. James, Fort Fraser, Fraser Lake, Endako)

250-570-8772

[michelle.roberge@rdbn.bc.ca](mailto:michelle.roberge@rdbn.bc.ca)

# GROWING OPPORTUNITIES

Bulkley-Nechako Agriculture Update



August 2021, Issue 3

## Come say 'Hi' to the RDBN Ag Team at the Bulkley Valley Exhibition!

The RDBN Agriculture Team is going to the BVX Aug 26-29! We'll be set-up in the vendor area all weekend long. Come by our Connecting Consumers and Producers booth to talk with RDBN staff about all things agriculture in the Regional District of Bulkley-Nechako. Plus, grab some cool swag and enter our fabulous draw!



## Invasive Plants on your Property - What to do?

The RDBN is one of the partner organizations of the Northwest Invasive Plant Council (NWIPC). The NWIPC is a non-profit organization that manages non-native, invasive plants across northwestern BC. The partnership between the RDBN and NWIPC includes:

- The NWIPC monitors for invasive plants at RDBN managed sites (eg. landfills) and will remove invasive plants from these sites through biological, chemical, mechanical or a combination of methods. These sites are monitored annually. Additionally, the NWIPC will respond to private lands within the RDBN that have invasive species of highest priority.
- Managed through the NWIPC, the RDBN sponsors the Landowner Invasive Plant Removal Rebate Program for landowners within the RDBN. This program will cover some of the cost incurred by landowners who hire an approved contractor in to remove invasive plants from their property. There are invasive plant removal contractors located in Vanderhoof, Burns Lake, and Smithers.
- RDBN funding support to NWIPC also goes towards public education, and the promotion of the Play Clean Go program. This program is an education initiative to stop the spread of invasive species in parks and natural areas.

If you think you have an invasive plant species on your property, here are a few things you can do:

1. Download the **'Report Invasive Species' App** (Apple and Android) to help ID and report the plant and its location (submit your report even if out of cell range, it'll load when you get back into service).
2. Contact the NWIPC directly at **1-866-449-3337** if you have a priority invasive plant on your property (see link below).
3. Consider hiring an **approved contractor** to remove invasive plants from your property and apply for the **Landowner Rebate** to help with the costs.
4. Check out the RDBN's [Invasive Species page on the RDBN Agriculture website](#) for more information and other helpful links. And continue reading below for more information.



### Priority Invasive Species

Priority invasive plant species listed by the NWIPC can be found on their website. The Regional species of greatest concern include Baby's Breath, Brown Knapweed, Field Scabious (*photo above*), Bighead Knapweed, Black Knapweed, Chicory, and Cypress Spurge.

[Go to the Target Plant List](#)

**STOP INVASIVE SPECIES  
IN YOUR TRACKS.**

[PlayCleanGo.ca](http://PlayCleanGo.ca)

### Play Clean Go Program!

#### COME Clean - LEAVE Clean...

- Clean your gear before ENTERING and LEAVING a recreation or agricultural site.
- Wash boots, wheels, boats, and hooves.

Watch for signs along trails, boat launches, etc.

[Go to Play Clean Go](#)

### Landowner Invasive Plant Removal Rebate Program

This program is to aid landowners with the cost of controlling invasive plants on their private land. Qualified applicants may be eligible for a 50% rebate, maximum rebate is \$750. **Deadline to submit is Nov 25.** *Brown Knapweed shown above.*

[Go to the Rebate Form](#)

**Click here to get the 'Report Invasive Species' App for your device.**



## HELP US HELP YOU

Please let us know your thoughts on the new Meat Inspection and Licensing System for BC

The new meat inspection and licensing system in BC comes into effect on October 1, 2021. The RDBN Ag Team would like to know if and how these changes may impact small and large-scale meat producers across the RDBN.

Please take 3 minutes to complete the RDBN Slaughter/Meat Inspection Survey  
[CLICK HERE](#)



# Got Grasshoppers?

Many ranchers in the RDBN are reporting high numbers of grasshoppers in their pastures and crops resulting in damage and loss. In July, Michelle Roberge, RDBN Regional Agriculture Coordinator - East visited Nechako Valley Cattlemen's Association member Alex Kulchar's property with Keith Uloth, Pest Monitoring Research Manager with the Peace BC Grain Producers Association and Karen Tabe, Regional Agrologist. Keith did some sampling and the group talked about emerging information on the different species in the RDBN that pose issues for producers.



The RDBN is working on a grasshopper field day to help inform ranchers and producers about grasshopper ID, lifecycle and best management practices. More on that to come.



To get you started on understanding grasshoppers - download the *Grasshopper ID & Control Methods* guide created by Dr. Dan Johnson out of the University of Lethbridge in Alberta. Dan is a foremost expert in Canada on grasshopper. Dan's guide is a free resource available online.

[Grasshopper ID and Management Booklet](#)

## 4H AUCTIONS

4H Achievement and Auction days are right around the corner. Youth from across the RDBN have been working hard in their respective clubs completing their projects and learning valuable life-long skills. The types of clubs range from livestock husbandry for beef, swine, sheep and chickens, to hands-on skills such as small engines, gardening and photography. Here are the dates to watch out for in your region:



**Vanderhoof & Area 4H Clubs - August 18-21**

**Smithers & Area 4H Clubs - August 26-28**

**Burns Lake & Area 4H Clubs - September 11**

[Learn more about 4H and other 'Youth in Agriculture' opportunities in the RDBN](#)

## Cleanfarms Farm Plastic Recycling Pilot

**Thank you!** Farmers have been bringing in their properly prepared plastic twine, bale wrap and silage tarps/covers for recycling as part of this pilot.

A reminder to keep all materials in separate bags and remove as much debris as possible. Bags and material drop-off are available free of charge at all 7 RDBN collection sites.

Find the closest site and more information here:

[Farm Plastic Recycling Locations and Information](#)





## STAY INFORMED

### Current Wildfire Information

#### Evacuation Alerts and Orders

The RDBN website [www.rdbn.bc.ca](http://www.rdbn.bc.ca) and phone number **250-692-3195** are your main sources of current information regarding wildfire Evacuation Alerts and Orders within the region.

There are supports for farmers that are forced to evacuate due to wildfire. Call the RDBN for details.

**[BC Wildfires & Map](#)**

## Fed/Prov Supports in Emergency

### AgriRecovery Framework

The Federal Government recently announced \$100M towards AgriRecovery to support producers impacted by drought and wildfire in Canada, including BC.

[Read the official announcement.](#)

### AgriStability Program

The AgriStability program helps stabilize farm income by managing the risk of large income declines, like those experienced due to forest fires and floods. The AgriStability program enrollment has been extended to Dec 2022. [Read more here.](#)

*Please let us know what you'd like to see in the next Growing Opportunities eNewsletter!*

#### Megan D'Arcy

(West - Areas A, B, E, G; Smithers, Telkwa, Houston, Granisle, Burns Lake, South Side)

250-692-0783

[megan.darcy@rdbn.bc.ca](mailto:megan.darcy@rdbn.bc.ca)

#### Michelle Roberge

(East - Areas C, D, F; Vanderhoof, Fort St. James, Fort Fraser, Fraser Lake, Endako)

250-570-8772

[michelle.roberge@rdbn.bc.ca](mailto:michelle.roberge@rdbn.bc.ca)

# GROWING OPPORTUNITIES

Bulkley-Nechako Agriculture Update



September 2021, Issue 4

## AG TEAM UPDATE

*It is amazing how fast the summer months fly by!* This past summer the Ag Team attended the Bulkley Valley Exhibition in Smithers. It was quite a busy event and we had great conversations with producers and consumers about local food production, invasive plant issues and food security. We were grateful to have the opportunity to connect with so many members of the agricultural community.

We also had the wonderful opportunity to attend each of the seven Farmers' Markets in the RDBN as part of an initiative to promote the RDBN Connecting Consumers to Producers Food Directory and support local producers by taking-over each market. This included a same day draw where the prize was a compilation of fresh, local product from the market. If you are a producer and are interested in being part of the online **Connecting Consumers to Producers Directory** get a hold of us any time at [economic.development@rdbn.bc.ca](mailto:economic.development@rdbn.bc.ca) to be added.

Much of the Regional Agriculture Coordinator job is spent gathering information about issues raised by agriculture producers and consumers within the Regional District. As we move into fall there are a few agricultural topics at the forefront of our schedules including: veterinary shortages, newly released slaughter regulations, and the recently announced BC SPCA farm visits.

As our communities move through the fall seasonal changes, the Federal Election and the 4th wave of the COVID-19 pandemic, agriculture is one of the anchors throughout our region. We feel that local agriculture provides our region with an essential framework of local food security, community connection and economic stability. A big thank you to producers in the RDBN that are so essential, and to the consumers that support them.



**regenBC**

The RDBN Agriculture Coordinators will be attending the RegenBC Conference later this month to be part of discussions around regenerative agriculture concepts and innovations that consider climate change and environmental sustainability in the context of farming. They'll report back on what they learned in the October GO Issue.

## RDBN at UBCM Annual Convention

Rural & Agriculture Committee Chair Mark Parker spoke with Minister of Agriculture Hon. Lana Popham during the Union of BC Municipalities annual Convention September 13-17, 2021. The topics for discussion included: concerns over lack of vets in the RDBN, SPCA inspections, the lack of qualified meat cutters in the RDBN and the potential impacts of the new slaughter regulations. We will have a complete summary of their meeting in the October GO issue.



# Climate Action Initiative Webinars!

The impacts of climate change to agriculture are becoming more and more evident throughout the RDBN. The RDBN works closely with the Climate & Agriculture Initiative BC (CAI). This organization assists the province's agriculture sector with adapting to climate change by:

- Creating networks and fostering partnerships and collaboration
- Implementing projects to demonstrate, test and evaluate approaches and practices
- Developing resources and tools
- Sharing information and transferring knowledge

The CAI website has excellent information for producers to understand and learn more about the impacts of climate change to agriculture. Recently, CAI added **four recorded webinars** to their [Tools and Resource Library](#) on their website. You can also link to CAI and other climate change related sites and resources from the [RDBN Agriculture Climate Change page](#).

**The four webinars are...**



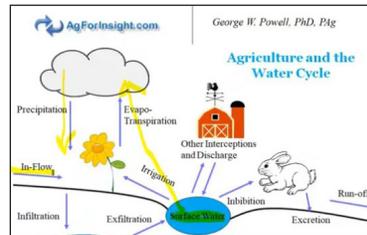
## Using keyline design for water management



## Dryland hay production



## Managing moisture with soil organics and tilth



## Agroforestry and water conservation

## HELP US HELP YOU

Please let us know your thoughts on the new Meat Inspection and Licensing System for BC

The new meat inspection and licensing system in BC comes into effect on October 1, 2021. The RDBN Ag Team would like to know if and how these changes may impact small and large-scale meat producers across the RDBN.

Please take 3 minutes to complete the RDBN Slaughter/Meat Inspection Survey [CLICK HERE](#)

## Fed/Prov Supports in Emergency

### AgriRecovery Framework

The Federal Government recently announced \$100M towards AgriRecovery to support producers impacted by drought and wildfire in Canada, including BC. [Read the official announcement.](#)

### AgriStability Program

The AgriStability program helps stabilize farm income by managing the risk of large income declines, like those experienced due to forest fires and floods. The AgriStability program enrollment has been extended to Dec 2022. [Read more here.](#)

Sending livestock to auction or market is a big component of the agricultural economy and operations in the RDBN. Many of the auction markets offer livestock sales for specific species, including cattle, horses, sheep, pigs, and goats. These auctions are great opportunities to either sell off livestock to larger markets or purchase new stock for your operations. In the spring, bull sales dominate the auction landscape, and by fall the auction calendar fills up with regular markets mainly for cattle. Additionally, many of the auction companies offer equipment sales, another great opportunity for producers to find used farm equipment, tractors, and tack. Nearly all auction houses now offer online bidding options, so you can bid from the comfort of your home, and you have the chance to bid on animals and items from other regions in the province and western Canada.

Things to consider when you are selling or buying from an auction...

- **Additional fees.** Depending on if you are selling or buying, there are additional auctioneer fees that are charged on your sale. Check the fine print of the auction house for their rates.
- **Bidding Online.** Most online auctions allow you to bid your 'maximum price' on an item. The auction will automatically raise your bid, depending on other bids that come in, until you reach your maximum. This allows you to bid once and leave the auction, as many of the online auctions last multiple days. You can increase your maximum bid at any time.
- **Pick-up.** Each auction house has their own rules around when you need to pick-up your animals or items after the auction is over. Be sure to come prepared with big enough trailers and trucks to fit all your items, and enough help on pick-up day.

Below is a list of some of the northern and BC auction sites. This list isn't comprehensive, so feel free to google 'agriculture auctions in BC' for even more!

## Livestock

[BC Livestock Producers Co-operative Association](#) - Located within the RDBN, BC Livestock offers online and on-site auctions (Vanderhoof, Williams Lake, Kamloops, OK Falls) for livestock as well as equipment sales.

[Fraser Valley Auctions](#) - On-site livestock (small and large animals) sales, Langley.

[Abby \(McClary\) Stockyards](#) - On-site livestock sales, Abbotsford.

[Valley Auction](#) - On-site and online livestock and machinery sales, Armstrong.

[VJV Dawson Creek Auction](#) - On-site and online livestock sales, Dawson Creek.

## Equipment

[All West Auctions](#) - Farm, estate and liquidation auctions, Vanderhoof

[Beekman Auctions](#) - Online equipment sales, Chilliwack.

[Richie Brothers Auctions](#) - Online and on-site equipment auctions for Canada and US.

[Team Auctions Sekura](#) - Online equipment sales in Alberta and BC.

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*Please let us know what you'd like to see in the next Growing Opportunities eNewsletter!*

### Megan D'Arcy

(West - Areas A, B, E, G; Smithers, Telkwa, Houston, Granisle, Burns Lake, South Side)

250-692-0783

[megan.darcy@rdbn.bc.ca](mailto:megan.darcy@rdbn.bc.ca)

### Michelle Roberge

(East - Areas C, D, F; Vanderhoof, Fort St. James, Fort Fraser, Fraser Lake, Endako)

250-570-8772

[michelle.roberge@rdbn.bc.ca](mailto:michelle.roberge@rdbn.bc.ca)

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October 7, 2021

Ref: 115576

Chair Gerry Thiessen and Directors  
Regional District of Bulkley-Nechako  
37-3rd Avenue, PO Box 820  
Burns Lake BC V0J 1E0  
Via email: [mayor@district.vanderhoof.ca](mailto:mayor@district.vanderhoof.ca)

Dear Chair Gerry Thiessen and Directors:

I would like to personally thank you and your delegation for meeting virtually with me and my Ministry staff during the 2021 Union of BC Municipalities (UBCM) Annual Convention. While COVID-19 has continued to challenge our ability to meet face-to-face, our call was a positive opportunity to discuss where we can work together.

It was a pleasure to hear from you in my first convention experience as Minister of Citizens' Services, and I appreciated hearing about the issues and opportunities for connectivity in your region. Topics raised during the virtual meeting included:

- Updates on approved and conditionally-approved connectivity projects in your area.
- Streamlining access to passive infrastructure, such as hydro poles.
- The Northwest BC Resource Benefits Alliance.

We recognize that connectivity is critical to enabling and supporting the delivery of accessible and responsive services that people in B.C. count on. Fast, affordable connectivity provides people with equitable access to opportunities for education, work and business, as well as to access online services and stay connected with those who matter to them most.

Since 2017, our government has invested \$190 million into expanding connectivity, with almost \$90 million committed to new connectivity projects throughout B.C. since October 2020 as part of the Connecting British Columbia program's Economic Recovery Intake. We have made great progress connecting more people than ever before. However, we know there is more to do and we will need to work together to solve the remaining infrastructure challenges in the province.

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Chair Gerry Thiessen  
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Thank you for sharing that you are moving towards a partner agreement with CityWest. We were pleased to give you an update on the applications you have made to the Connecting British Columbia program, administered by Northern Development Initiative Trust. While we do not have control over decisions that the federal government makes on their programs, please be assured I will be calling my federal counterpart to enquire about timelines for projects yet to be reviewed in the Universal Broadband Fund. The Provincial funding portion for a project is held until a final decision on Federal applications is reached.

We recognize that issues with access to hydro poles in connectivity projects can cause project delays. My Ministry is committed to working with BC Hydro and the Ministry of Energy, Mines and Low Carbon Innovation to address timely and equitable access to hydro poles, and I am pleased to hear that BC Hydro has also committed to follow up with your district to discuss any concerns you have. Any project that receives Provincial funding is required to provide open access to the built infrastructure. I am committed to continuing this principle in any future funding models.

I appreciate you bringing up your comments and concerns around the Northwest BC Regional Benefits Alliance. Please know that we heard this theme from other communities, and I will pass these comments on to my colleagues in government.

Thank you also to your district for participating in the Internet Speed Study, being led in partnership between the Ministry of Citizens' Services, UBCM and Northern Development Initiative Trust. The study is assessing the magnitude of discrepancy between internet speeds experienced by people in rural communities in B.C. and those listed in the National Broadband Availability Map, and was started because of concerns expressed from communities like yours. Your participation helps us understand the issue better so that it can be addressed. We sincerely appreciate your involvement in the study. Results of the study will be available later this year.

As mentioned on the call, staff in the Connectivity Division would be happy to follow up with you, and I understand a meeting has already been booked. In the meantime, if you need anything, please reach out to Assistant Deputy Minister, Connectivity, Susan Stanford at 778-698-2349 or [Susan.Stanford@gov.bc.ca](mailto:Susan.Stanford@gov.bc.ca), or Howard Randell, Executive Director of Network BC at 250-415-6867 or [Howard.Randell@gov.bc.ca](mailto:Howard.Randell@gov.bc.ca) for more information. My door is also always open.

I found it very valuable to hear from you and other communities throughout the week. Meetings such as this help me better understand the issues your community is facing around connectivity.

Chair Gerry Thiessen  
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Thank you again to your delegation for taking the time to meet with me. I look forward to seeing you—hopefully in person—at UBCM Convention next year.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa Beare".

Lisa Beare  
Minister

pc: Nathan Cullen, MLA  
Stikine

John Rustad, MLA  
Nechako Lakes

Connected Communities, [ConnectedCommunitiesBC@gov.bc.ca](mailto:ConnectedCommunitiesBC@gov.bc.ca)

**Regional District of Bulkley-Nechako**

**Action List - September 2021 Board Meetings**

<b>MOTION #</b>	<b>AGENDA ITEM</b>	<b>ACTION REQUIRED</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>DATE COMPLETED</b>
C.W.2021-8-3 Committee of the Whole Meeting September 9, 2021	Northern BC Solid Waste Management Forum - October 12 & 13, 2021 (Virtual)	Register Rural Directors attendance at the Virtual Northern BC Solid Waste Management Forum on October 12 & 13, 2021.	Geraldine	Completed	
C.W.2021-8-4 Committee of the Whole Meeting September 9, 2021	Coast Waste Management Association 2021 Conference	Travel arrangements and registration for Director Fisher to attend the Coast Waste Management Association 2021 Conference to be held October 20-22, 2021 in Victoria, B.C.	Geraldine	Completed	
C.W.2021-8-5 Committee of the Whole Meeting September 9, 2021	National Day for Truth and Reconciliation	Notification of the RDBN officially recognizing National Day for Truth and Reconciliation.	Taddea	Completed	
RDC.2021-7-4 Rural/Agriculture Committee September 9, 2021	Veterinary Shortages in the RDBN	That the Board write letters to the Ministers of Advanced Education and Agriculture, Food and Fisheries in support of the request made to the Province by the Canadian Veterinary Medical Association (CVMA) – Society of BC Veterinarians (SBCV) Chapter to make veterinary training a funding priority and increase the number of seats available to BC students at the Western College of Veterinary Medicine.	Megan/Nellie	Completed	
RDC.2021-7-6 Rural/Agriculture Committee September 9, 2021	COVID-19 Relief Funds Remaining Allocation	That \$12,740.89 of the COVID-19 Relief Funds be distributed to the following Community Group Allocations: - Lake Kathlyn Protection Society – COVID – related contract work - \$8,430.61 - Colleymount Recreation Society – Insurance, Hydro, Propane - \$2,710.28 - Arocha (Houston Hatchery) – Outdoor Meeting Space - \$1,600.00.	Nellie	Completed	
Board Meeting September 23, 2021	Delegation Thank You Letter	Write a thank you letter to Clint Fraser, Chief Executive Officer, Northern BC Tourism Association and John deWolf, Exhibit Designer, AldrichPears Associates Ltd. for attending the meeting to provide a presentation regarding The Great Northern Circle Route Signage Masterplan.	Geraldine	Completed	
2021-12-17 Board Meeting September 23, 2021	Grant in Aid Request - Lake Kathlyn Protection Society	Write a letter and provide the Lake Kathlyn Protection Society \$8,000 Grant in Aid monies from Electoral Area "A" (Smithers Rural) to support weed harvesting activities.	Nellie	Completed	
2021-12-18 Board Meeting September 23, 2021	Grant in Aid Request - School District #54 Bulkley Valley - Walnut Park Totem Pole Project	Write a letter and provide School District #54 Bulkley Valley \$30,000 Grant in Aid monies from Electoral Area "A" (Smithers Rural) to support a Totem Pole project at the new Walnut Park School.	Nellie	Completed	

**Regional District of Bulkley-Nechako**

**Action List - September 2021 Board Meetings**

<b>MOTION #</b>	<b>AGENDA ITEM</b>	<b>ACTION REQUIRED</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>DATE COMPLETED</b>
2021-12-19 Board Meeting September 23, 2021	COVID-19 Relief Funds	Write a letter and contribute COVID-19 Relief Funds to the following Applications: <b>Electoral Area "A" (Smithers Rural)</b> -Smithers Zone Canadian Ski Patrol - Insurance and Fees - \$3,949.44 <b>Electoral Area "B" (Burns Lake Rural)</b> -Decker Lake Recreation Commission - Insurance and Hydro - \$2,462.08.	Nellie	Completed	
2021-12-23 Board Meeting September 23, 2021	Purchase of a Used Excavator for Wood Waste and Field Operations	Purchase a 2011 Hitachi ZX200 LC-3 excavator for \$120,000 plus applicable freight and taxes, subject to an inspection and test drive.	Alex	Completed	
2021-12-24 Board Meeting September 23, 2021	Letter of Appreciation - Health Care Workers	That the approved letter of appreciation to health care workers be submitted to the newspapers within the region.	Cheryl	Completed	