REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL/AGRICULTURE COMMITTEE AGENDA
Thursday, March 17, 2022

PAGE NO.		ACTION
	AGENDA- March 17, 2022	**Approve**
	Supplementary Agenda	**Receive**
	MINUTES	
3-6	**Rural/Agriculture Committee Meeting Minutes - February 10, 2022**	**Approve**
	DEVELOPMENT SERVICES	
7-13	**Lindsay King, Planner – Premium Pellet Referral No. 16502 - Electoral Area F**	**Recommendation**
	AGRICULTURE REPORTS	
	Verbal Report – Chair Parker	**Receive**
14	**Megan D'Arcy, Regional Agriculture Coordinator (West) – GO Podcast Series**	**Receive**
	RURAL REPORTS	
15	**Nellie Davis, Manager of Regional Economic - Grant in Aid for Gas Tax Trade**	**Recommendation**
16	**Nellie Davis, Manager of Regional Economic Development – Grant in Aid – Lake Kathlyn Protection Society**	**Recommendation**
17-18	**Nellie Davis, Manager of Regional Economic Development – COVID-19 Relief Fund Applications**	**Recommendation**
19	**Justin Greer, Regional Economic Development Assistant – Northern Development Initiative Trust Business Façade Improvement Program Funding Update**	**Receive**
20-25	**John Illes, Chief Financial Officer – Rural Directors' Remuneration and HRVA Meetings**	**Discussion/ Receive**
26-30	**John Illes, Chief Financial Officer – Rural Arts, Culture and Recreation Services**	**Recommendation**

PAGE NO.	RURAL REPORTS (CONT'D)	ACTION
31-38	John Illes, Chief Financial Officer – Rural Contribution Fire Department Budgets	Recommendation
39	Nellie Davis, Manager of Regional Economic Development – Electoral Area "C" Grant in Aid for Fort St. James Search and Rescue	Recommendation
	CORRESPONDENCE	
40-75	A Highly Opinionated Introduction to Regional Districts	Discussion/ Receive
	SUPPLEMENTARY AGENDA	
	NEW BUSINESS	
	ADJOURNMENT	

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL/AGRICULTURE COMMITTEE MEETING

Thursday, February 10, 2022

PRESENT:	Chair	Mark Parker
	Directors	Mark Fisher Tom Greenaway Clint Lambert – arrived at 9:42 a.m., left at 10:00 a.m., returned at 10:12 a.m. Chris Newell – via Zoom Jerry Petersen Michael Riis-Christianson Gerry Thiessen – left at 9:55 a.m.
	Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Director of Corporate Services Megan D'Arcy, Agriculture Coordinator (West) – via Zoom Nellie Davis, Manager of Regional Economic Development John Illes, Chief Financial Officer Jason Llewellyn, Director of Planning – via Zoom – arrived at 9:55 a.m. Danielle Patterson, Senior Planner – arrived at 9:40 a.m. Michelle Roberge, Agriculture Coordinator (East) – via Zoom Wendy Wainwright, Deputy Director of Corporate Services
	Others	Penni Adams, Program Manager, Northwest Invasive Plant Council – via Zoom – left at 10:10 a.m. Gladys Atrill, Town of Smithers – via Zoom – arrived at 9:55 a.m. Dolores Funk, Village of Burns Lake – arrived at 10:23 a.m. Bob Motion, District of Fort St. James – via Zoom Mike Pangman, Field Coordinator, Northwest Invasive Plant Council – via Zoom – left at 10:10 a.m.
	Media	Eddie Huband, LD News

CALL TO ORDER Chair Parker called the meeting to order at 9:30 a.m.

AGENDA & SUPPLEMENTARY

Moved by Director Riis-Christianson
Seconded by Director Greenaway

RDC.2022-2-1 "That the Rural/Agriculture Committee Agenda for February 10, 2022 be approved; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority) CARRIED UNANIMOUSLY

MINUTES

Rural/Agriculture Committee Meeting Minutes -January 13, 2022

Moved by Director Petersen
Seconded by Director Fisher

RDC.2022-2-2 "That the minutes of the Rural/Agriculture Committee meeting of January 13, 2022 be approved."

(All/Directors/Majority) CARRIED UNANIMOUSLY

DELEGATION

NORTHWEST INVASIVE PLANT COUNCIL– Penni Adams, Program Manager RE: Update

Chair Parker welcomed Penni Adams, Program Manager, Northwest Invasive Plant Council.

Ms. Adam provided a PowerPoint Presentation.

- Overview of the Northwest Invasive Plant Council
- Partnerships – funding, strategic, collaborative
- Provincial overview
- NWIPC Invasive Plant Management Areas (IPMA)
- What is an 'invasive plant"?
- How does NWIPC manage invasive plants?
- Priorities for operational invasive plant management
- Regional containment – Field Scabious
- Priorities for education & outreach
- Recommendations for 2022
- Bulkley IPMA
- Lakes District IPMA
- Nechako IPMA
- Resources for Invasive plant questions and identifications.

Discussion took place regarding:

- Ministry of Transportation and Infrastructure right of ways
    - Minimal treatment
    - Funding
    - Providing treatment to strategically identified areas
- Challenging to find a solution to address areas that the Province no longer identifies as a priority invasive plant species
- Landowner rebate
- Yellow and orange hawkweed are no longer a priority
- Field Scabious issues
    - Options to treat
        - Soil enhancements
        - Intensive grazing
        - Early riser – need to be treated prior to seeding
    - Disturbed areas of ground – uptake of field scabious
        - NWIPC does not have a mandate or funding to provide/develop seed mixtures.

Ms. Adams will be meeting with RDBN Agriculture Coordinators to review the budget for 2022.

Chair Parker thanked Ms. Adams for attending the meeting.

DEVELOPMENT SERVCES

Crown Land Application Referral No. DL398	Moved by Director Lambert Seconded by Director Riis-Christianson
RDC.2022-2-3	"That the Comment Sheet for Crown Land Application Referral No. DL398 be provided to the Province."
	(All/Directors/Majority) CARRIED UNANIMOUSLY

AGRICULTURE REPORTS

Verbal Report – Chair Parker – Veterinary Shortages

- Making progress
- Awareness of the topic
- Expanding through B.C.
- Meeting last week with Lara Beckett, Director, Regional District of Fraser-Fort George, University of Northern BC, College of Veterinarians of BC, College of New Caledonia
- Securing the 20 seats available released by Alberta released for the four-year Doctor of Veterinary Medicine program at the Western College of Veterinary Medicine at the University of Saskatchewan
- Meeting next week with local vets in the region – from Valemount to Smithers
- Veterinary Technicians are also needed
- Washington State University reached out to the RDBN and discussed with staff their interest in the work being done at the Regional District and investigating potential bridging education programs.

Veterinary Shortage Recommendations

Moved by Director Petersen
Seconded by Director Greenaway

RDC.2022-2-4

1. "That the Committee recommend that the Board support the following resolution being submitted to NCLGA and UBCM:

WHEREAS there is a CRITICAL shortage of Veterinarians, particularly for large animals, in BC; and

WHEREAS the Province of BC sponsors 20 IPA (Inter-Provincial Agreement) students (out of the 140+ who apply) per year for the four-year Doctor of Veterinary Medicine program at the Western College of Veterinary Medicine at the University of Saskatchewan, and has the option to sponsor an additional 20 students under the IPA;

THEREFORE BE IT RESOLVED that NCLGA and UBCM request the Minister of Advanced Education and the Government of BC commit to funding a total of 40 Veterinary students under the Inter-Provincial Agreement in each year for four years at the Western College of Veterinary Medicine.

2. That the Committee recommend that the Board request a meeting with Premier Horgan to discuss the veterinary shortage in BC."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Meat & Greet Summary

Moved by Director Riis-Christianson
Seconded by Director Fisher

RDC.2022-2-5

"That the Committee receive the Regional Agriculture Coordinator (East) Meat & Greet Summary memorandum."

(All/Directors/Majority) CARRIED UNANIMOUSLY

RURAL REPORTS

Fort Fraser Local Community Budgets

Moved by Director Petersen
Seconded by Director Greenaway

RDC.2022-2-6

"That the Fort Fraser local budgets be included in the Regional District overall budget."

(All/Directors/Majority) CARRIED UNANIMOUSLY

COVID-19 Relief Fund Applications

Moved by Director Fisher
Seconded by Director Greenaway

RDC.2022-2-7

"That the Committee recommend that the Board approve the following applications for COVID-19 Relief Funds:

-Electoral Area "A" (Smithers Rural)
-Round Lake Community Hall – Insurance - $3,263.00
-**Electoral Area "B" (Burns Lake Rural)**
-Lakes District Festival Association- Insurance and Fees - $1,443.73
-Electoral Area "F" (Vanderhoof Rural)
- Vanderhoof Curling Club – Utilities, Insurance, Ice Supplies - $17,474.33
-**Electoral Area "G" (Houston Rural)**
-Topley Community Club – Insurance and Hydro - $3,520.34."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE

RDBN Housing Needs Report Release and Information Session

Moved by Director Fisher
Seconded by Director Riis-Christianson

RDC.2022-2-8

"That the Committee receive the Correspondence RDBN Housing Needs Report Release and Information Session."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Fisher
Seconded by Director Greenaway

RDC.2022-2-9

"That the meeting be adjourned at 10:23 a.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

_____
Mark Parker, Chair

_____
Wendy Wainwright, Deputy Director of Corporate Services

REGIONAL DISTRICT OF BULKLEY-NECHAKO

STAFF REPORT

TO: Chair Parker and Rural / Agriculture Committee

FROM: Lindsay King, Planner

DATE: March 17, 2022

SUBJECT: Premium Pellet Referral No. 16502

RECOMMENDATION

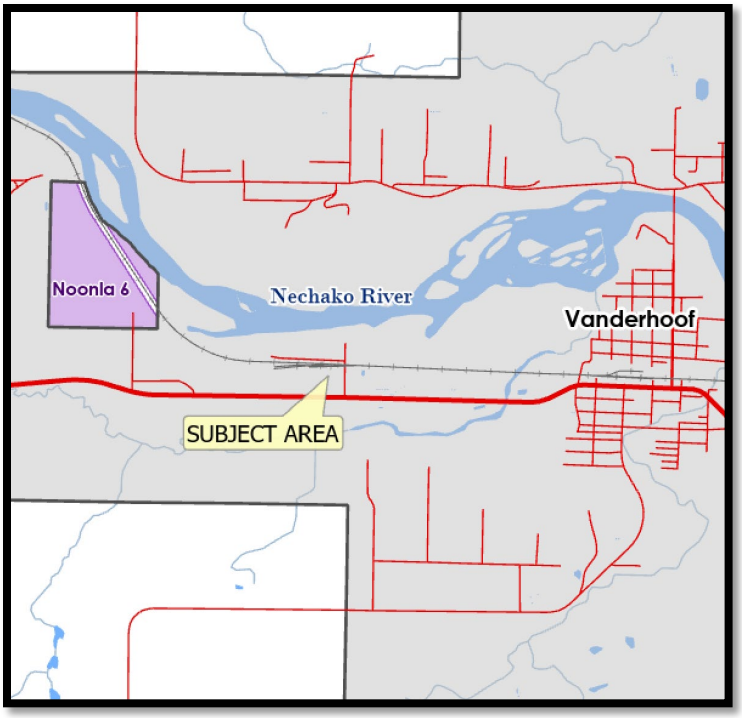
That staff inform the applicant that the Regional District has no comment on Premium Pellet Referral No. 16502.

VOTING

All Directors / Majority

DISCUSSION

This referral is regarding an application to amend Premium Pellet Ltd.'s permit under the *Waste Management Act* to allow for increased air waste discharged at its Vanderhoof Pellet Plant location.



The application explains that recent closures and curtailments in the lumber sector and volatile market conditions have resulted in less available traditional biomass feedstock. As a result, Premium Pellet Ltd intends to undertake a plant expansion to use feedstock with more moisture (such as hog and biowood). An upgrade and expansion would enable Premium Pellet Ltd to increase drying and pelletizing capacity and to

increase production capacity by approximately 47%.

The public engagement process for this application was initiated in February of 2022 and will be submitted to the province along with the RDBN's comments. The Sinclair Group, who is managing this process for Premium Pellet Ltd., has indicated that there is not an opportunity for the RDBN to see the results of the engagement prior to commenting given their timelines.

ATTACHMENTS

- Letter dated July 15, 2021, from the Sinclar Group to the Regional District of Bulkley-Nechako
- Letter dated February 11, 2022, from the Sinclar Group to the Regional District of Bulkley-Nechako

Sinclar Group
FOREST PRODUCTS LTD.

Suite 2, 1515 Nicholson Street
Prince George, BC, Canada V2N 1V7

p: 250.563.3423 or 1.800.842.7883 | f: 250.563.6272

www.sinclar.com

July 15, 2021

Regional District of Bulkley-Nechako
37 3rd Ave
Burns Lake, BC V0J 1E0

Attn: Deneve Vanderwolf

Re: Sinclar Group Forest Products Ltd. Expansion Project at Premium Pellet Ltd.

Sinclar Group Forest Products Ltd. (Sinclar) has been operating Premium Pellet Ltd. in Vanderhoof since 2001. The pellet plant directly employs 22 people and supports many more indirect contract and business jobs in Vanderhoof and the surrounding area. The biomass feedstock used to create the pellets is gathered from various sources including: sawmill residuals, such as shavings, sawdust, chip fines, and hog, from local sawmills as well as ground or chipped biowood from harvesting operations.

Premium Pellet is designed to produce 170,000 metric tonnes of pellets each year with a large portion of this production exported to displace coal for electricity generation and the remainder used for residential heating in the local market. Recent closures and curtailments in the lumber sector and volatile market conditions have resulted in less of the traditional biomass feedstock being available and this requires the use of more feedstock with a higher moisture content, like hog and biowood. To address this shift, an upgrade and expansion to Premium Pellet to increase drying and pelletizing capacity, and further increase the ability to utilize alternative fibre sources is needed. These upgrades require an amendment to the existing air permit.

These changes will ensure Premium Pellet continues to be a sustainable operation in the region. Other sources of biomass will be utilized that would otherwise be left in the forest or burned as part of ordinary forest practices. Reducing the burning of forest residuals will have a positive impact on harvesting and hauling contractors in the area.

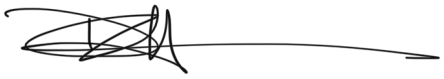
As the first phase (increased dryer capacity) of the project nears completion Sinclar is required to undertake consultation for the amendment to our air permit. This letter is to inform you of our upcoming public consultation process and our request for your review of permit amendment documents.

COVID-19 has changed the public consultation process while still meeting the intent of the Public Health Orders. Several documents related to the amendment request, including technical air quality modelling results conducted by a team of 3rd party professionals, will be provided to your organization as the consultation process begins. The consultation process will include: publishing a notice in the local newspaper and the BC Gazette, posting relevant documents on the Premium Pellet Project Website, and making documents available at the local library. Sinclar intends to host a live, virtual town hall event to present the project and modelling results to those interested members of the public and referral agencies. While there are still have several steps to put in place before proceeding, the anticipated start date for the public consultation process and virtual town hall is late summer or early fall. Following the 30-day consultation period Sinclar will finalize the required permit amendment documentation for review by the BC Ministry of Environment and Climate Change Strategy.

Sinclar Group Forest Products welcome your feedback when the documents have been referred and a staff contact will be available to answer questions at that time.

Yours truly,





Joshua Kelly
Energy and Environmental Manager
Sinclar Group Forest Products Ltd.

Dave Herzig
General Manager, Lumber Operations
Sinclar Group Forest Products Ltd.

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Suite 2, 1515 Nicholson Street
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www.sinclar.com

February 11, 2022

Application File #: 389535

Regional District of Bulkley-Nechako
37 3rd Ave
Burns Lake, BC V0J 1E0

Attn: Deneve Vanderwolf

Re: Application Pursuant to the *Environmental Management Act* on behalf of Sinclar Group Forest Products Ltd. dba. Premium Pellet Ltd., dated July 16, 2020

Sinclar Group Forest Products Ltd. has been operating Premium Pellet Ltd. in Vanderhoof since 2001. The pellet plant directly employs 22 people and supports many more indirect contract and business jobs in Vanderhoof and the surrounding area. The biomass feedstock used to create the pellets is gathered from various sources including: sawmill residuals, such as shavings, sawdust, chip fines, and hog, from local sawmills as well as ground or chipped biowood from harvesting operations.

Premium Pellet is designed to produce 170,000 metric tonnes of pellets each year with a large portion of this production exported to displace coal for electricity generation and the remainder used for residential heating in the local market. Recent closures and curtailments in the lumber sector and volatile market conditions have resulted in less of the traditional biomass feedstock being available and this requires the use of more feedstock with a higher moisture content, like hog and biowood. To address this shift, an upgrade and expansion to Premium Pellet to increase drying and pelletizing capacity, and further increase the ability to utilize alternative fibre sources is needed. These upgrades require an amendment to the existing air permit.

These changes will ensure Premium Pellet continues to be a sustainable operation in the region. Other sources of biomass will be utilized that would otherwise be left in the forest or burned as part of ordinary forest practices. Reducing the burning of forest residuals will have a positive impact on harvesting and hauling contractors in the area.

Sinclar Group Forest Products is committed to maintaining a safe and healthy environment in the communities in which we operate. As such, options are being evaluated to provide the best available air emissions control technology for the new and existing pelletizing equipment.

As part of our permit amendment process, we enclose, for your information, a copy of the above referenced application for a major Permit Amendment under the provisions of the *Environmental Management Act*.

The intent is to complete the consultation process for this application as expeditiously as possible. Accordingly, comments and recommendations with respect to this application should be provided to Premium Pellet within 30 days of the date of this letter. The staff contact for this application is Joshua Kelly who can be reached at:

By email: ppexpansion@sinclar.com
By phone: 250.561.4646

Please forward a copy of all correspondence to the Regional Director, Environmental Protection, Ministry of Environment and Climate Change Strategy at:

By email: authorizations.north@gov.bc.ca
Or by mail: Attn: Director
400 – 640 Borland St
Williams Lake, BC
V2G 2T1

Additional information on the project and our permit amendment will be made publicly available through the Premium Pellet website (sinclar.com/premiumpellet/expansion). There will also be a live, virtual presentation session which the public are welcome to attend. Should additional questions arise please direct them to the staff contact, Joshua Kelly. If you require an additional presentation, we will evaluate those requests after the public session is complete. Should additional time beyond the 30-day response window be needed, please provide the request for consideration to the staff contact, Joshua Kelly. Additional time may be given if the circumstances warrant it.

Premium Pellet has been an important part of the Vanderhoof community for over 20 years and this permit amendment and associated facility upgrades represent our commitment to our employees, local businesses and the community. We believe that this amendment is warranted as it will allow for the upgrades to the plant that will have an overall positive benefit on the community and the region.

Yours truly,





Joshua Kelly
Energy and Environmental Manager
Sinclar Group Forest Products Ltd.

Dave Herzig
General Manager, Lumber Operations
Sinclar Group Forest Products Ltd.

Enclosed:
Preliminary Application – 10 Pages

All additional documentation related to the permit amendment application can be found on the project website (sinclar.com/premiumpellet/expansion). If any difficulties are encountered while trying to access documentation, please contact the Premium Pellet staff contact noted above.

Regional District of Bulkley-Nechako
Rural / Agriculture Committee Memorandum

To: Chair Parker and Committee

From: Megan D'Arcy, Regional Agriculture Coordinator (West)

Date: March 17, 2022

Regarding: **GO Podcast Series**

Recommendation:

Receipt.

Background:
The GO Podcast is an initiative undertaken to further facilitate extension of information to the regional agriculture community. The work is being undertaken with help from Pamela Haasen and CICK Community Radio in Smithers.

Progress to Date
The first GO Opportunity Podcast series will be six episodes, with the pilot episode scheduled to be published on March 21, 2022. The series includes episodes with the following titles (these may be subject to a few tweaks).

1. Setting Up the Farm (pilot) – focus on alternative energy solutions
2. Beekeeping from A to Bzzz – beekeeping basics
3. Forage Basics – standing vs. stored forage, weed management, assessing quality
4. Small-scale Livestock Keeping – setting up for different species, feed, transport, where to go for help
5. Eat Your Veggies – market gardening basics
6. Marketing Basics – farm-gate sales, farmers' markets, retail and online opportunities

The podcast episodes are interview based. The work has been divided equally with respect to hosting and interviews. Pamela Haasen is helping us with the editing and getting each podcast series production ready.

To be accessed on platforms like Apple Podcast, Spotify, Google Podcasts, etc., the podcast series needs to be published on a hosting service; we have chosen Buzzsprout. The podcasts will also be available on the RDBN and CICK Community Radio websites.

Production Schedule
The first episode, Setting Up the Farm, will be published on March 21, 2022. The current plan is to publish the subsequent episodes every two weeks, with the final episode publication date on May 30, 2022.

Regional District of Bulkley-Nechako
Rural / Agriculture Committee Memorandum

To: Chair Parker and Committee

From: Nellie Davis, Manager of Regional Economic Development

Date: March 17, 2022

Regarding: **Grant in Aid for Gas Tax Trade**

Recommendation:

That the Committee recommend that the Board approve the following trades of Grant in Aid and Federal Gas Tax:

1) That Electoral Area "A" (Smithers Rural) give Electoral Area "E" (Francois/Ootsa Lake Rural) $30,000 in Federal Gas Tax.
2) That Electoral Area "E" (Francois/Ootsa Lake Rural) give Electoral Area "A" (Smithers Rural) $30,000 in Grant in Aid.
3) That Electoral Area "A" (Smithers Rural) give Electoral Area "F" (Vanderhoof Rural) $10,000 in Federal Gas Tax.
4) That Electoral Area "F" (Vanderhoof Rural) give Electoral Area "A" (Smithers Rural) $10,000 in Grant in Aid.
5) That Electoral Area "A" (Smithers Rural) give Electoral Area "D" (Fraser Lake Rural) $7,000 in Federal Gas Tax.
6) That Electoral Area "D" (Fraser Lake Rural) give Electoral Area "A" (Smithers Rural) $7,000 in Grant in Aid.

Background:

Director Fisher wishes to support projects in Area "A" (Smithers Rural) that are not eligible for Federal Gas Tax. Directors Lambert, Petersen, and Parker are supportive of trading Grant in Aid to Area "A" in return for Federal Gas Tax funding as described above.

Regional District of Bulkley-Nechako
Rural/Agriculture Committee Memorandum

To: Chair and Committee
From: Nellie Davis, Manager of Regional Economic Development
Date: March 17, 2022
Subject: Grant in Aid – Lake Kathlyn Protection Society

RECOMMENDATION (all/directors/majority)

That the Committee recommend that the Board approve allocating $42,415 in Electoral Area "A" (Smithers Rural) Grant in Aid monies to Lake Kathlyn Protection Society, to be paid upon invoice submission for capital repairs for the Lake Kathlyn Weed Harvesting Service.

Background:

The Lake Kathlyn Protection Society, which provides weed harvesting services on Lake Kathlyn on behalf of the RDBN, has a list of capital and machine repairs that will be required to ensure the ongoing operation of the service. These repairs do not fall into the regular annual budget of the Society, for which a parcel tax is collected.

In order to ensure equitable cost sharing for all residents who enjoy access to the lake, Director Fisher is supportive of providing Grant in Aid sufficient to cover the costs of repairs. Staff will reimburse Lake Kathlyn Protection Society for approved repairs as they are undertaken as per the list below.

ITEM	ESTIMATE
Hydraulic Lines & Installation	$3,500
Re-wiring	$2,000
Hydraulic Valve Banks	$6,300
Valve Bank Installation	$2,000
Engine Cover	$4,000
Sickle Bar	$2,000
Paddle Wheel Hubs Rebuild	$2,000
Bilge Pump	$235
Sickle Bar Motor	$765
Fuel Tank	$1,500
Harvester Launch (railway tracks)	$15,000
Water Quality Meter	$2,350
Control Cables	$450
Paddle Wheel Hubs Repair	$315
Total	**$42,415**

Regional District of Bulkley-Nechako
Rural/Agriculture Committee Memorandum

To: Chair and Committee
From: Nellie Davis, Manager of Regional Economic Development
Date: March 17, 2022
Subject: COVID-19 Relief Fund Applications

RECOMMENDATION (all/directors/majority)

That the Committee recommend that the Board approve the following Applications for COVID-19 Relief Funds.

Background:

Community Group	Project	Amount
Area 'A' (Smithers Rural)		
Paul Lychak Community Hall	Insurance, Hydro, Maintenance	$6,533.17
Bulkley Valley Rod and Gun Club	Insurance 2020/21 and 2021/22	$8,091.00
Smithers Gallery Association	Workstations to enable physical distancing	$938.52
Glenwood Hall Committee Association	Insurance and Hydro	$6,424.13
Telkwa Museum Society	Utilities	$4,452.94
Bulkley Valley Folk Music Society	Insurance and Accounting Fees	$9,294.00
Area 'B' (Burns Lake Rural)		
Burns Lake Woman's Vortex Hockey	Ice Rental	$3,494.40
Rose Lake Community Club	Insurance and Hydro	$1,820.86
Decker Lake Recreation Commission	Utilities, Society Filing, Cleaning and Sanitizing supplies	$2,599.87
Area 'C' (Fort St; James Rural)		
Fort St James Community Foundation	Insurance, Society Fees, Website Fees, Rent	$3,917.31
Stuart Lake Recycling Co-op	Insurance and Hydro	$3,126.46
Area 'D' (Fraser Lake Rural)		
Fort Fraser Community Recreation Society	Insurance	$2,451.00

Area 'E' (Francois/Ootsa Rural)		
Tweedsmuir Recreation Commission	Insurance and Hydro	$5,119.45
Colleymount Recreation Commission	Hydro, Propane, Society Registration, Chamber Membership	$1,431.96
Francois Tchesinkut Lake Recreation Commission	Insurance	$1,430.00
Area 'F' (Vanderhoof Rural)		
Mapes Blackwater Sob Lake Community Club	Insurance and Hydro	$4,050.00
Vanderhoof Community Foundation	Directors Insurance and Zoom Membership	$1,101.00
Vanderhoof International Airshow	Insurance, Accounting Fees, Membership, Deposits	$3,139.37
Area 'G' (Houston Rural)		
Granisle and District Senior Citizen's Association Society	2022 Insurance	$6,423.00

COVID-19 Relief Funds (up to March 7, 2022 – includes requests on this memo)

Electoral Area	Starting Balance	Funding Allocated	Funds Remaining
A – Smithers Rural	$110,032.12	$82,955.17	$27,076.95
B – Burns Lake Rural	$40,571.20	$25,918.71	$14,652.49
C – Fort St. James Rural	$29,622.42	$18,975.95	$10,646.47
D – Fraser Lake Rural	$30,815.70	$8,099.50	$22,716.20
E – Francois/Ootsa Rural	$33,348.77	$7,981.41	$25,367.36
F – Vanderhoof Rural	$76,725.20	$32,162.43	$44,562.77
G – Houston Rural	$18,903.92	$11,555.57	$7,348.35
Total	**$340,019.33**	**$187,648.74**	**$152,370.59**

Regional District of Bulkley-Nechako
Rural / Agriculture Committee Memorandum

To: Chair Parker and Committee

From: Justin Greer, Regional Economic Development Assistant

Date: March 17, 2022

Regarding: **Northern Development Initiative Trust**

Business Façade Improvement Program Funding Update

Recommendation:

Receive.

Background:

The RDBN was approved for $20,000 in funding through NDIT's Business Façade Improvement (BFI) program in 2021. The program was undersubscribed in 2021 resulting in a remaining balance of $18,059.37, which will be carried over to 2022. The BFI program provides grant funding to property owners to improve their business frontages (maximum $5,000 and 50% of project budget).

Staff are planning a promotional campaign to encourage applications for the 2022 BFI intake. Advertising will include direct calls to businesses. Directors are encouraged to contact staff to recommend businesses in the Electoral Areas that could be contacted.

Regional District of Bulkley-Nechako
Rural/Agriculture Committee

To: Chair Parker and Rural Directors
From: John Illes, Chief Financial Officer
Date: March 17, 2022
Re: Rural Directors' Remuneration and HRVA Meetings

Recommendation (All/Directors/Majority):

Discussion

Discussion:

Currently the rural directors' attendance at Hazard, Risk, & Vulnerability Analysis (HRVA) Committee meetings is interpreted as a meeting regarding a Director's local services and, therefore, would be covered under the Rural Directors remuneration service allowance which is currently $514 per month. The relevant section of the Remuneration bylaw is attached below:

"It is noted that Directors may choose to accept appointments to a wide variety of bodies; however, except as specifically provided for herein, those appointments shall be without remuneration. For clarity, meetings regarding a Director's local services, Regional District public hearings, and Advisory Planning Committee and commission meetings are excluded from remuneration under this section."

The board has the discretion to decide if attendance at the HRVA meetings should be considered part of an Electoral Area Directors "rural duties" or if it is above and beyond the duties expected and should be compensated at the daily meeting rate (of $252 per full day meeting).

In 2020 the Rural Directors committed $225,000 of the Northern Capital & Planning Grant to the development and implementation of a HRVA program. The purpose of the program is to build an HRVA for each Electoral Area utilizing the knowledge of area residents, First Nations, municipal, and provincial agency staff, to inform the continual improvement of the Emergency Management Program throughout the region. In November 2020 Liliana Dragowska was hired to lead this project. Seven Electoral Area Committees formed. The project is expected to be completed by the end of 2022.

As part of the Hazard Risk and Vulnerability Analysis (HRVA) project, Rural Area Directors were asked to chair and be an active part of the HRVA Electoral Area Committee for their area. The Terms of Reference (attached) for the Electoral Area Committees which outlines the roles and responsibilities, including the attendance and participation in a series of six meetings and a self-directed likelihood and consequence

scoring activity. Each Electoral Area Committee meeting is approximately 3 hours long and is based on the Committee Process Outline attached.

Attachments:
HRVA Committee Terms of Reference
HRVA Committee Process Outline

Regional District of Bulkley-Nechako
HRVA (Electoral Area Specific) Committee
Terms of Reference

Committee Mandate

The purpose of the Electoral Area (EA) Hazard, Risk, Vulnerability Analysis (HRVA) Committees is to complete a detailed HRVA for each EA of the RDBN in a way that develops a collective community understanding of what emergency hazards exist throughout the Regional District. Each EA specific HRVA Committee will report back to the RDBN Rural Directors to advise of progress and make recommendations for approval of the final HRVA's and implementation programs moving forward.

The HRVA's will be completed over the next two years and include the participation of local community members, emergency response agencies, stakeholders, and Elected Officials. The hope is that this process will build momentum in the Region and these select committees will transition into RDBN standing committees that will help guide the implementation of the HRVA programs beyond this project.

Scope of Work

Each Electoral Area Committees shall:

- participate in training on the HRVA process;
- assist in identify emergency hazards;
- work with RDBN staff to:
  - collect and understand information on existing risk reduction measures, update community maps, identify critical infrastructure, identify social and economic vulnerabilities, physical and environmental vulnerabilities;
  - assess hazard likelihood;
  - review, rate, and document the potential hazard impacts to communities;
  - prioritize and rank emergency risks;
  - generate strategies and actions to reduce risk and vulnerability to priority hazards.
  - provide advice in the development of policies, procedures, and action plans to enhance community resiliency to emergencies;
  - review final HRVA documents; and,
- participate in community consultation on the development and implementation of ongoing HRVA programs and activities.

Authority

The Committee is a select committee of the RDBN established by the Board under section 218 (1) of the ***Local Government Act*** to consider, inquire and make recommendations to the Board via the HRVA Advisory Group concerning the completion of HRVA's for each Electoral Area. Bylaw 1832, Part 19 outlines the requirements for select committees.

Membership

Members shall be approved by the RDBN Board of Directors.

The Committee shall consist of no more than 17 members representing a diversity of backgrounds, interests, and geographical location within each of the EA. Invitations will extend to technical, political and community representation and will aim to involve the RDBN, municipal and First Nations governments from each EA in the Bulkley-Nechako region.

Membership may include representation as follows:

- RDBN electoral area representative – 1 member
- representative from RDBN member municipalities – 1 member per municipality
- representatives from First Nations Band or Tribal Council within the EA – 1 member per Nation
- media– 1 member
- agricultural association representative – 1 member
- first responders (RCMP, Search and Rescue, BC Ambulance, ESSD's) – 4 members (1 per group)
- long term residents and elders – 2 members
- public sector/institutions (School District, Northern Health) – 2 members
- social services agencies – 1 member
- industry representative – 1 member
- business community representative – 1 member
- rotating hazard/sector knowledge experts (i.e. Environmental groups, Insurance providers, Utility Representatives, Provincial agencies, etc.)
- RDBN staff shall act as a resource to the Committee.

Tenure

This select committees shall be disbanded by the RDBN Board upon the completion of the HRVA project and be replaced with standing committees to ensure implementation success and sector engagement of the HRVA program.

Meetings

a) The Committee shall meet five to six times over the next two years, or as required in order to adequately address the Scope of Work in a timely manner. With provision for workshops or other presentations at the Committee's discretion.
b) Meetings will be scheduled in consultation with the committee members and will consider the current state of the COVID pandemic in selecting meeting format.
c) Meetings will generally be held virtually.
d) Meeting will be held at the call of the Committee Chair, who will be the Electoral Area Director or alternate.
e) All meetings must be open to the public unless strictly allowed to be closed under the ***Local Government Act*** or the ***Community Charter***.
f) The Committee must follow the RDBN Procedure Bylaw as amended from time to time.

Quorum

Quorum of the Committee shall be a minimum of 50% plus one. In the absence of a quorum, a meeting can still proceed, and topics can still be discussed, provided no motions are made or votes taken.

Decision Making

Committee decisions will be made by consensus whenever possible. If necessary, votes may be taken. Committee meetings are open to the public; however only Committee members have speaking and voting privileges. Delegations that wish to address the Committee must seek approval from the Committee through a written request or invitation.

Minutes

a) All meetings will be recorded, and a transcription of the meeting will be provided at the following meeting.
b) After approval of the Committee the meeting minutes will be provided to the RDBN Rural Directors Committee for receipt.

Reporting to the Rural Directors Committee

a) The Chair will support the HRVA Coordinator in providing a report to the RDBN Rural Directors Committee at a minimum once every six (6) months and shall provide other reports to the RDBN Rural Directors Committee, as needed from time to time.
b) Recommendations of the Committee must be endorsed by the RDBN Rural Directors Committee.

Representative Authority

a) The Committee does not have the authority to pledge the credit of the RDBN, or to authorize any expenditure to be charged against the RDBN.
b) The Committee Chair will be the public and media contact, Committee members do not have the authority to speak publicly on behalf of the Committee unless so directed by the Chair.

Staff Support

a) The HRVA Coordinator shall be the staff champion.
b) Other RDBN staff shall be available from time to time upon request through the Director of Protective Services to provide technical and periodic administrative support.

Financial Resources

a) The HRVA Project has a specific budget, however, financial requests must be submitted to the RDBN Director of Protective Services.

Regional District of Bulkley-Nechako

Hazard, Risk, Vulnerability Analysis

Draft Committee Process Outline May 11, 2021

PROPOSED MEETING OUTLINES		
Meeting #	**Approximate dates**	**Meeting Focus**
1	Summer 2021	➢ Introduce the HRVA Purpose and Process; ➢ Review Terms of Reference and commitments; ➢ Discuss future goals of the RDBN HRVA program; and ➢ Discuss outstanding questions from committee members.
2	Fall 2021	Conduct Hazard Identification Workshop: ➢ Review known EA historical hazards; ➢ Discuss, define, and identify on a map any unique local hazards; ➢ Select applicable hazards from the Provincial 57 hazard list; and ➢ Feedback and direction on additional hazard information needs/ sources.
3	Fall 2021	Conduct Community Resilience Workshop: ➢ Present preliminary findings on: ▪ Review existing risk reduction measures and identify any missing information gaps; ▪ critical infrastructure and identify any missing information gaps; ▪ social & economic vulnerabilities and identify any missing information gaps; ▪ physical & environmental vulnerabilities and identify any missing information gaps; ▪ underlying risk drivers and identify any missing information gaps. ➢ Review and discuss hazard scenarios to identify any missing information on community vulnerabilities; and ➢ Discuss community outreach and engagement as a tool to better understand individual resilience with area residents.
Self-Directed	Winter 2022	➢ Review hazard likelihood ranking and consequence scoring methodology. ➢ Individually complete surveys to assess the likelihood and consequence of each identified hazard
4	Winter 2022	➢ Review and discuss consolidated historic, changing, and future hazard likelihood scores; ➢ Review and discuss consolidated hazard consequence scores; and ➢ Discuss and prioritize hazards according to the likelihood and consequence scoring.
5	Spring 2022	➢ Review and discuss priority hazard; ➢ Present and review existing risk reduction measure on priority hazards; ➢ Discuss and identify risk reduction strategies under three categories: ▪ prevention, reduction, and response actions.
6	Summer/ Fall 2022	➢ Present draft HRVA report; ➢ Feedback on public review of HRVA reports; and ➢ Feedback on the future of the HRVA program in the EA.

Regional District of Bulkley-Nechako
Rural/Agriculture Committee

To: Chair Parker and Rural Directors
From: John Illes, Chief Financial Officer
Date: March 17, 2022
Re: Rural Arts, Culture and Recreation Services

Recommendation (All/Directors/Majority):

That the Committee recommend to the Board that the Rural Arts, Culture and Recreation Budgets be included in the Regional District's budget bylaw.

Discussion:

Electoral Areas often provide support to municipal amenities that are available to rural residents. The attached four budgets have not previously been approved during the 2022 budget process.

Attachments:
Area F Vanderhoof Pool
Area C Fort St. James Arena Grant
Area B and Area E – Burns Lake Arena Grant
Area A Smithers Rural Recreation and Culture Grant

REGIONAL DISTRICT OF BULKLEY-NECHAKO — ELECTORAL AREA F

VANDERHOOF POOL — 10102

BYLAW 1655 LIMITAITON OF $0.74 PER $1,000 OR $256,000

IMPROVEMENTS ONLY	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Actual	Five Year Financial Plan: 2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
REVENUE:											
Total Assessments (Land & Improvements)	401,686,101	488,784,429	511,365,860		552,827,241		**664,701,891**				
Tax Rate on Total Assessments	0.46	0.62	0.6344		0.5632		**0.6103**				
400004 Taxation	185,203	304,812	324,420	324,420	311,343	311,343	**405,694**	423,402	429,448	435,615	441,906
446001 Grants in Lieu of Taxes				0							
499999 Surplus		0	0	0							
TOTAL REVENUE.....	185,203	304,812	324,420	324,420	311,343	311,343	**405,694**	423,402	429,448	435,615	441,906
EXPENDITURE:											
Converted Hospital Assessment (Completed Roll)											
District of Vanderhoof	68,400,439	71,435,054	75,048,783	75,048,783	79,104,581		**86,307,459**				
Area "F"	31,866,717	35,954,055	37445625	37,445,625	43,406,117		**55,613,655**				
Total	100,267,156	107,389,109	112494408	112,494,408	122,510,698		**141,921,114**				
Rural Share	**31.8%**	**33.5%**	**33.3%**	**33.3%**	35.4%		**39.2%**	**39.2%**	**39.2%**	**39.2%**	**39.2%**
Projected Operating Budget	296,000	674,392	674,392	674,392	720,620		**756,200**	771,324	786,750	802,485	818,535
Capital (Debenture Payments until)	206,147	226,147	206,148	206,148	206,148		**206,148**	206,148	206,148	206,148	206,148
Contribution to Reserve		50,000	50,000	50,000	50,000		**50,000**	50,000	50,000	50,000	50,000
Operating Contingency	-	-	-	-	-		**-**	-	-	-	-
Less: Surplus (Deficit from previous year)	-	(129,719)	(979)	(979)	(152,721)		**(30,066)**	-	-	-	-
Total	502,147	820,820	929561	929,561	824,047		**982,282**	1,027,472	1,042,898	1,058,633	1,074,683
Rural share	159,591	274,812	309,420	309,420	291,964		**384,920**	402,628	408,673	414,839	421,129
611001 Repayment of Referendum Costs	10,612										
612201 Annual Grant to District of Vanderhoof	159,591	274,812	309,420	309,420	291,964	291,964	**384,920**	402,628	408,673	414,839	421,129
781001 Contribution to Capital Reserve	15,000	30,000	15,000	15,000	15,000	15,000	**15,000**	15,000	15,001	15,002	15,003
Administration Service Charge					4,379	4,379	**5,774**	5,774	5,774	5,774	5,774
799999 Prior Year's Deficit				-							
				-							
TOTAL EXPENDITURE.....	185,203	304,812	324,420	324,420	311,343	311,343	405,694	423,402	429,448	435,615	441,906
Revenues minus Expenditures	-	-	-	(0)	**-**	**-**	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BC ASSESSMENT P 756 26 LSA 24 PORTION OF C

FORT ST. JAMES ARENA GRANT 10201

BYLAW 1819 LIMITATION OF $0.12 PER $1,000 FOR EACH OF OPERATING AND CAPITAL

Five Year Financial Plan:

	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
REVENUE:											
Converted Hospital Assessments (Revised Roll)	19,595,241	19,760,812	19,881,511		**21,004,022**						
Estimated Residential Tax Rate (cents per $1,000)	0.1914	0.1898	0.1886		**0.1812**						
Total Assessments	178,119,251	179,590,417	180,454,576		**191,527,247**						
Tax Rate on Total Assessments	0.2105	0.2088	0.2078		**0.1987**						
400004 Taxation	37,500	37,500	37,500	37,500	**38,063**	**38,063**	38,061	38,063	38,063	38,063	38,063
446001 Grants in Lieu						**1**					
499999 Surplus from Prior Year							1				
TOTAL REVENUE.....	37,500	37,500	37,500	37,500	**38,063**	**38,064**	38,063	38,063	38,063	38,063	38,063
EXPENDITURE:											
Annual Grant to District of Fort St. James											
612201 For operation of arena	18,750	18,750	18,750	18,750	**18,750**	**18,750**	18,750	18,750	18,750	18,750	18,750
612202 For capital improvements at arena	18,750	18,750	18,750	18,750	**18,750**	**18,750**	18,750	18,750	18,750	18,750	18,750
651010 Administration Service Charge					**563**	**563**	563	563	563	563	563
799999 Prior Year's Deficit											
TOTAL EXPENDITURE.....	37,500	37,500	37,500	37,500	**38,063**	**38,063**	38,063	38,063	38,063	38,063	38,063
Revenues minus Expenditures	-	-	-	-	**-**	**1**	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO — **VILLAGE OF BURNS LAKE, ALL OF B, PORTION OF E**

BURNS LAKE ARENA — **10202**

BYLAW 1609 LIMITATION $0.77 PER $1,000

Five Year Financial Plan:

LAND AND IMPROVEMENTS	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
Converted Hospital Assessments (Revised Roll)	37,766,934	39,332,051	39,566,786		**42,410,313**						
Estimated Residential Tax Rate - General	0.4303	0.5745	0.4859		**0.4759**						
Estimated Residential Tax Rate - Debt & Cap Res.	0.2138	0.0402	0.0000		**0.0000**						
Total Assessments	338,775,731	358,825,282	362,875,852		**362,875,852**						
Tax Rate on Total Assessments - Operating Costs	0.4966	0.4648	0.5298		**0.5562**						
REVENUE:											
400004 Taxation	243,250	241,794	192,253	192,253	201,838	201,838	**211,183**	210,167	210,167	210,167	210,167
420001 Transfer from capital reserve	60,000	14,500	137	137							
441001 Donations Received				0							
446001 Grants in Lieu of Taxes	3,206	3,106	1,831	1,831	1,969	953	**750**	750	750	750	750
480001 Miscellaneous Revenue		4,642		0							
499999 Prior Year's Surplus	150	706	5,247	5,247							
TOTAL REVENUE.....	306,606	264,748	200,137	199,468	203,807	202,791	**211,933**	210,917	210,917	210,917	210,917
EXPENDITURE:											
612201 Annual Grant to the Village of Burns Lake - Operating	162,500	225,971	200,000	200,000	200,000	200,000	**207,800**	207,800	207,800	207,800	207,800
612202 Annual Grant to the Village of Burns Lake - Capital Zamboni for 201	120,000	14,500	137	137							
781001 Contribute to Capital Reserve	4,371			0							
651010 Administration Service Charge				0	3,000	3,000	**3,117**	3,117	3,117	3,117	3,117
799999 Prior Year's Deficit				0	807	807	**1,016**				
TOTAL EXPENDITURE.....	305,901	259,501	200,137	200,137	203,807	203,807	**211,933**	210,917	210,917	210,917	210,917
Revenues minus Expenditures	705	5,247	-	(669)	-	(1,016)	**-**	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BC ASSESSMENT F 754 25 LSA #16 PORTION OF A

SMITHERS RURAL RECREATION AND CULTURE 10301

BYLAW 1185 LIMIT 0.85 PER $1000

Five Year Financial Plan:

		2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
	Converted Hospital Assessments (Revised Roll)	36,668,737	40,214,739	44,043,079		**48,273,727**		**60,375,391**				
	Estimated Residential Tax Rate (cents per $1,000)	0.80	0.76	0.7361		**0.8069**		**0.7551**				
REVENUE:												
400004	Taxation	292,362	303,842	324,202	324,202	389,497	389,497	**455,887**	462,018	468,270	474,648	481,153
499999	Surplus				147	110	110	**1**				
					-							
TOTAL REVENUE.....		292,362	303,842	324,202	324,349	389,606	389,607	**455,888**	**462,018**	**468,270**	**474,648**	**481,153**
EXPENDITURE:												
	Converted Hospital Assessment (Revised Roll)											
	Town of Smithers	101,183,803	105,719,566	111,925,115	-	120,560,370		**139,454,639**				
	Rural	36,668,737	40,214,739	44,043,079	-	48,273,727		**60,375,391**				
	Total	137,852,540	137,852,540	155,968,194	-	168,834,097		**199,830,030**				
	Rural Share	**26.6%**	**26.6%**	**28.2%**	-	28.6%		**30.2%**	**30.2%**	**30.2%**	**30.2%**	**30.2%**
					-							
	Net shareable Rec/Culture Budget	635,032	676,334	727,740	-	912,970		**1,014,421**	1,034,709	1,055,404	1,076,512	1,098,042
	Rural share	168,918	179,905	205,503	-	261,040		**306,491**	312,621	318,873	325,250	331,755
612201	Annual Grant to Town of Smithers	179,905	188,870	205,503	205,503	261,040	261,040	**306,491**	312,621	318,873	325,250	331,755
	Library Operating Costs			304,480	-	313,584		**351,484**	358,514	365,684	372,998	380,458
612220	Monthly Grant to Smithers Public Library	83,041	83,564	85,981	86,018	89,661	89,661	**106,195**	106,195	106,195	106,195	106,195
					-							
	Museum Operating Costs			76,250	-	76,321		**79,450**	81,039	82,660	84,313	85,999
612203	Annual Grant to BV Museum & Historical Society	19,361	20,624	21,532	21,532	21,822	21,822	**24,005**	24,005	24,005	24,005	24,005
					-							
	Arts Council Operating Costs			5,240	-	5,240		**5,432**	5,541	5,651	5,764	5,880
612204	Annual Grant to BV Community Arts Council	1,330	1,417	1,480	1,480	1,498	1,498	**1,641**	1,641	1,641	1,641	1,641
					-							
	Art Gallery Operating Costs			34,370	-	34,370		**35,809**	36,525	37,256	38,001	38,761
612205	Annual Grant to Smithers Art Gallery	8,726	9,296	9,706	9,706	9,827	9,827	**10,819**	10,819	10,819	10,819	10,819
					-							
651010	Administration Service Charge				-	5,758	5,758	**6,737**	**6,737**	**6,737**	**6,737**	**6,737**
					-							
799999	Prior Year's Deficit		1	1	1							
TOTAL EXPENDITURE.....		292,363	303,772	324,202	324,239	389,606	389,606	**455,888**	462,018	468,270	474,648	481,153
Revenues minus Expenditures		(1)	147	0	110	(0)	1	**-**	-	-	-	-

Regional District of Bulkley-Nechako
Rural/Agriculture Committee

To: Chair Parker and Rural Directors
From: John Illes, Chief Financial Officer
Date: March 17, 2022
Re: Rural Contribution Fire Department Budgets

Recommendation (All/Directors/Majority):

That the Committee recommend to the Board that the Rural Contribution Fire Department Budgets be included in the Regional District's budget bylaw.

Discussion:

Various municipalities in the Regional District provide fire service to the rural areas that surround the municipality under contract with the Regional District. The Regional District provides a portion of the municipal fire department budget (approved by the municipal council) based on the rural areas share of converted hospital assessments.

The Vanderhoof Rural Fire Protection budget was previously approved.

Attachments:
Area B – Burns Lake Rural Fire Protection
Area C – Fort St. James Rural Fire Protection
Area G – Houston Rural Fire Protection
Area C – Luck Bay Rural Fire Protection (Fort St. James)
Area A – Smithers Rural Fire Protection
Area A – Telkwa Rural Fire Protection
Area A – Round Lake Rural Fire Protection (Telkwa)

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BC ASESSMENT F 755 26 LSA #18

BURNS LAKE RURAL FIRE PROTECTION

7201

BYLAW LIMITATION $1.34 PER $1,000

Five Year Financial Plan:

		2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
	Portion of Electoral Area B										
	Converted Hospital Assessments (Revised Roll)	10,403,177	11,007,153		**12,470,098**						
	Estimated Residential Tax Rate (cents per $1,000)	1.0139	0.9279		**0.9618**						
	Total Assessments (Revised Roll)	94,411,855	99,683,155		**113,080,100**		**129,880,018**				
	Tax rate on total assessments	1.1172	1.0246		**1.0606**		**1.12**				
REVENUE:											
400004	Taxation	105,473	102,151	118,975	**119,936**	**119,936**	144,864	148,773	149,222	152,130	155,095
480001	Miscellaneous Revenue					**687**					
420001	Transfer From Capital Reserve	5,000		191							
499999	Prior Year's Surplus			17							
TOTAL REVENUE.....		110,473	102,151	119,183	**119,936**	**120,623**	144,864	148,773	149,222	152,130	155,095
EXPENDITURE:											
	Converted Hospital Assessment (Completed Roll)										
	Village of Burns Lake	17,003,682			**20,408,696**		23,115,249	23,115,249	23,115,249	23,115,249	23,115,249
	Lake Babine Band (Improvements Only)	2,457,243			**3,063,600**		3,841,035	3,841,035	3,841,035	3,841,035	3,841,035
	Burns Lake Band	644,435			**708,705**		769,915	769,915	769,915	769,915	769,915
	Rural Area	10,403,177			**12,470,098**		14,239,399	14,239,399	14,239,399	14,239,399	14,239,399
	Total	**30,508,537**			**36,651,099**		**41,965,598**	**41,965,598**	**41,965,598**	**41,965,598**	**41,965,598**
	Rural Share	**34.1%**			**34.0%**		**33.9%**	**33.9%**	**33.9%**	**33.9%**	**33.9%**
	Projected Fire Department Budget										
	Operating	257,737			**329,266**		411,790	420,026	428,426	436,995	445,735
	Capital Expenditures	395,375					30,000	17,016	9,941	9,941	9,941
	Transfer from Capital Reserve	(215,000)			**(20,500)**		(15,700)	(3,800)	(3,800)	(3,800)	(3,800)
	Less Bylaw Enforcement (included)						(93,354)				
	Fire department portion of bylaw enforcement						28,006				
	Proceeds from Borrowing	(150,000)									
	Debt Financing	18,001			**17,019**		17,016				
	Contribution to Capital Reserve	23,000			**49,572**		70,963	27,000	27,000	27,000	27,000
	Other Revenues Service Contracts	(23,000)			**(31,000)**		(31,000)	(31,000)	(31,000)	(31,000)	(31,000)
	Reconciliation of budget to actual expense, capital, reserves	-									
		306,113			**344,357**		**417,721**	**429,242**	**430,567**	**439,136**	**447,876**
	Rural Share	**104,382**			**117,163**	**117,163**	**141,737**	**145,647**	**146,096**	**149,004**	**151,969**
612202	Annual Grant - Capital	5,000		191							
612250	Annual Contribution to the Village of Burns Lake Rural sha	104,382	96,634	113,492	**117,163**	**117,163**	141,737	145,647	146,096	149,004	151,969
601209	Contribution for Regional Fire Chief	1,091	5,500	5,500	**1,000**	**1,000**	1,000	1,000	1,000	1,000	1,000
781009	Contribution to Capital Reserve										
	Administration Service Charge				**1,772**	**1,772**	2,126	2,126	2,126	2,126	2,126
799999	Prior Year's Deficit										
TOTAL EXPENDITURE.....		110,473	102,134	119,183	**119,936**	**119,935**	144,864	148,773	149,222	152,130	155,095
Revenues minus Expenditures		-	17	0	**-**	**688**	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT ST. JAMES RURAL FIRE PROTECTION 7202

BC ASESSMENT E 756 26 LSA #7

		2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Actual	Five Year Financial Plan: 2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
	Converted Assessments (Revised Roll)	14,132,481	14,124,327		**14,908,017**						
	Estimated Residential Tax Rate (cents per $1,000)	1.0645	1.0264		**0.7625**						
	Total Assessments (Revised Roll)	131,347,370	130,946,441		**139,090,645**						
	Tax Rate on Total Assessments	1.1453	1.1071		**0.8173**						
REVENUE:											
400004	Taxation	150,438	144,973	120,705	113,678	113,678	**118,647**	118,799	121,122	123,491	125,907
420001	Transfer from Capital Reserve Fund	50,000					**66,479**				
480001	Miscellaneous Revenue		0		406						
499999	Prior year's Surplus			-		103					
TOTAL REVENUE.....		200,438	144,973	120,705	114,084	113,781	**185,126**	118,799	121,122	123,491	125,907
EXPENDITURE:											
612250	Annual Contract with District of Ft. St. James										
	Converted Hospital Assessment (Completed Roll)										
	District of Fort St. James	31,575,002	31,748,959		30,107,492		**32,554,304**	32,554,304	32,554,304	32,554,304	32,554,304
	Rural	14,132,481	14,124,327		14,908,017		**16,142,135**	16,142,135	16,142,135	16,142,135	16,142,135
	Luck Bay	2,392,150	2,456,335		2,676,875		**2,979,330**	2,979,330	2,979,330	2,979,330	2,979,330
	Total	48,099,633	48,329,621		47,692,384		**51,675,769**	51,675,769	51,675,769	51,675,769	51,675,769
	Rural Share	**29.4%**	**29.2%**		31.3%		**31.2%**	**31.2%**	**31.2%**	**31.2%**	**31.2%**
	Projected Operating Budget	448,766	464,022		395,458		**423,772**	432,247	440,892	449,710	458,704
	Lease for 2 Water Truck Retrofits				-		**-**	-			
	Less Contract Revenue	(82,000)	(81,000)		(55,364)		**(53,500)**	(60,515)	(61,725)	(62,959)	(64,219)
	Additional Contract Revenue received in 2014										
	Projected Capital Budget	-									
	Less Capital Project Funded by Rural but not spent										
	Contributiion to Fire Protection Capital Reserve	107,500	60,000		15,000			-	-	-	-
	Withdrawal from Capital Reserve										
	Total	474,266	443,022		355,094		**370,272**	371,733	379,167	386,751	394,486
	Rural share	139,347	129,473		110,998		**115,663**	116,119	118,442	120,811	123,227
	District of Fort St. James - Regular Annual	189,347	129,473		110,998	110,998	**115,663**	116,119	118,442	120,811	123,227
	District of Fort St. James - New Fire Truck/Pickup				-		**-**	-			
601209	Contribution for Regional Fire Chief	1,091	5,500	5,500	1,000	1,000	**1,000**	1,000	1,000	1,000	1,000
781003	Contribute to Capital Reserve (for fire truck)	10,000	10,000	10,000							
	Transfer Reserves to Fort St. James			406			**66,479**				
651010	Administration Service Charge			0	1,680	1,680	**1,680**	1,680	1,680	1,680	1,680
799999	Prior Year's Deficit		0	(82)	406	406	**304**				
TOTAL EXPENDITURE.....		200,438	144,973	120,705	114,084	114,084	**185,126**	118,799	121,122	123,491	125,907
Revenues minus Expenditures		0	0	(0)	0	(304)	**-**	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
HOUSTON RURAL FIRE PROTECTION

BC ASESSMENT J 754 25 SRVA #29
7203

		2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Actual	**2022 Budget**	2023 Budget	2024 Budget	2025 Budget	2026 Budget
					Five Year Financial Plan:						
REVENUE:											
	Converted Hospital Assessments (Revised Roll)	1,340,762	1,400,535		**1,561,468**						
	Estimated Residential Tax Rate (cents per $1,000)	1.8665	1.5251		**2.2109**						
	Total Improvements	12,800,800	13,141,300		**20,928,656**						
	Tax Rate on Total Improvements	1.9550	1.6254		**1.6495**						
400004	Taxation	25,026	21,360	22,058	34,522	34,522	**18,568**	**17,774**	**17,774**	**17,774**	**17,774**
	Withdrawal from Capital Reserve			16,272							
499999	Prior year's Surplus			0			**20**				
TOTAL REVENUE.....		25,026	21,360	38,330	34,522	34,522	**18,588**	**17,774**	**17,774**	**17,774**	**17,774**
EXPENDITURE:											
612250	Annual Contract with District of Houston										
	Projected Operating Budget	262,457	271,688		273,754		**256,919**	**300,000**	**300,000**	**300,000**	**300,000**
	Projected Capital Budget	203,805	-		280,918		**26,620**	**50,000**			
	Lease Funding										
	Debt/lease Repayment	82,672	82,671				**-**	-	-	-	-
	Transfers to Capital Reserve	10,000	10,200		86,800		**100,000**				
	Less Other Funding				-		**(3,000)**	-	-	-	-
	Withdrawal from Capital Reserves						**(26,620)**				
	Adjustment to reconcile prior year budget to actual										
	Total	558,934	364,559	-	641,472		**353,919**	325,997	278,997	278,997	278,997
	Converted Hospital Assessment - Improvements Only (Completed Roll)										
	District of Houston	29,969,431	30,792,612		32,232,327		**39,994,222**	39,994,222	39,994,222	39,994,222	39,994,222
	Rural	1,340,762	1,400,535		1,693,564		**2,028,946**	2,028,946	2,028,946	2,028,946	2,028,946
	Total	31,310,193	32,193,147		33,925,891		**42,023,168**	42,023,168	42,023,168	42,023,168	42,023,168
	Rural Share	**4.3%**	**4.4%**		4.99195%		**4.828%**	**4.8%**	**4.8%**	**4.8%**	**4.8%**
612250	Payable to District of Houston	23,935	15,860	49,102	16,730	16,730	**17,088**	16,274	16,274	16,274	16,274
651010	Contribution for Regional Fire Chief	1,091	5,500	5,500	1,000	1,000	**1,000**	1,000	1,000	1,000	1,000
651010	Administratin Service Charges			0	500	500	**500**	500	500	500	500
799999	Prior Year's Deficit				16,292	16,272	**0**	0	0	0	0
TOTAL EXPENDITURE.....		25,026	21,360	54,602	34,522	34,502	18,588	17,774	17,774	17,774	17,774
Revenues minus Expenditures		0	0	(16,272)	**0**	**20**	**-**	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
LUCK BAY FIRE PROTECTION

BC ASESSMENT T 756 26 SRVA #31

7204

		2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Actual	**2022 Budget**	2023 Budget	2024 Budget	2025 Budget	2026 Budget
					Five Year Financial Plan:						
	Converted Hospital Assessments (Revised Roll)	2,392,150	2,456,335		**2,676,875**						
	Estimated Residential Tax Rate (cents per $1,000)	1.6291	2.0706		**1.7410**						
	Total Assessments (Revised roll)	23,865,000	24,507,100		**26,756,500**						
	Tax Rate on total Assessments	1.6330	2.0753		**1.7418**						
Revenue											
400004	Taxation	38,971	50,860	56,988	46,603	46,603	**44,333**	45,361	45,397	45,432	45,469
480001	Miscellaneous Revenue	241									
	Transfer from NCPG Reserve				55,000	45,796					
499999	Surplus	10,163	4,841	7,234			**4,106**				
	Total Revenue	58,117	65,001	73,522	101,603	92,399	**48,438**	45,361	45,397	45,432	45,469
	Expenses										
602001	Utilities	4,424	6,000	5,022	5,500	5,066	**5,500**	5,500	5,500	5,500	5,500
603008	Repairs and Maintenance	2,094	5,200	3,684	3,114	706	**3,114**	3,114	3,114	3,114	3,114
606001	Communications	577	500	0	0		**0**	0	0	0	0
608001	Property Insurance (Fire Hall)	666	690	438	1,695	569	**1,729**	1,763	1,799	1,835	1,871
612250	Annual Contract with District of Fort St. James										
	Converted Hospital Assessment (Completed Roll)										
	District of Fort St. James	31,575,002	31,748,959		30,107,492		**32,554,304**	32,554,304	32,554,304	32,554,304	32,554,304
	Rural Fort St. James	14,132,481	14,124,327		14,908,017		**16,142,135**	16,142,135	16,142,135	16,142,135	16,142,135
	Luck Bay	2,392,150	2,456,335		2,676,875		**2,979,330**	2,979,330	2,979,330	2,979,330	2,979,330
	Total	48,099,633	48,329,621		47,692,384		**51,675,769**	51,675,769	51,675,769	51,675,769	51,675,769
	Luck Bay Share	5.0%	5.1%		5.6%		**5.8%**	**5.8%**	**5.8%**	**5.8%**	**5.8%**
	Projected Operating Budget	448,766	464,022		395,458		**423,772**	414,698	414,698	414,698	414,698
	Lease for 2 Water Truck Retrofits	0	0					0	0	0	0
	Less Contract Revenue	(82,000)	(81,000)		(55,364)		**(53,500)**	(70,998)	(70,997)	(70,996)	(70,995)
	Additional Contract Revenue received in 2014						**-**				
	Projected Capital Budget	0	0		0		**0**	0	0	0	0
	Less Capital Project Funded by Rural but not spent	0	0		0		**0**	0	0	0	0
	Contributiion to Fire Protection Capital Reserve	107,500	60,000		15,000		**0**	15,000	15,000	15,000	15,000
	Withdrawal from Capital Reserve	0	0				**0**				
	Total	474,266	443,022	0	355,094		**370,272**	358,698	358,698	358,698	358,698
	Luck Bay Share	23,587	22,516	0	19,931		**21,348**	18,236	18,236	18,236	18,236
612250	Payment to District of Fort St. James - Regular	23,587	22,516	18,236	19,931	19,931	**21,348**	18,236	18,236	18,236	18,236
651010	Contribution fo Rural Fire Chief	1,091	5,500	5,500	5,000	5,000	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**
783001	Interest Expense - Issue No. 97 Until 2026	2,561	2,561	2,561	2,188	2,050	**2,050**	2,050	2,050	2,050	2,050
784001	Debenture Principal Repayment	4,534	4,534	4,534	4,198	4,198	**4,198**	4,198	4,198	4,198	4,198
651010	Administration Service Charge				1,079	1,079	**500**	500	500	500	500
799999	Prior Year Deficit				3,900	3,900					
	Total Expenditures	53,276	65,001	77,242	46,604	42,497	**43,438**	40,361	40,397	40,432	40,469
Revenues minus Expenditures		4,841	-	(3,721)	54,999	49,902	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**
490001	Transfer from Equity in TCA	8,742	9,300	9,300	9,300		**9,300**	9,300	9,300	9,300	9,300
780101	Amortization Expense	8,742	9,300	9,300	9,300		**9,300**	9,300	9,300	9,300	9,300
781003	Contribute to Capital Reserve for Building	5,000	8,200	27,968			**5,000**	5,000	5,000	5,000	5,000
780001	Capital Purchase				55,000	45,796					
Revenues minus Expenditures less reserves and capital					(1)	4,106	**0**	**0**	**0**	**0**	**0**

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BC ASESSMENT C 754 25 LSA #15

SMITHERS RURAL FIRE PROTECTION 7205

BYLAW 1184

Limit $1.05 per $1,000

Five Year Financial Plan:

		2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
REVENUE:											
	Converted Hospital Assessments (Revised Roll)	36,770,887	40,316,389		**48,356,027**		**60,490,641**				
	Estimated Residential Tax Rate (cents per $1,000)	0.5216	0.5172		**0.4525**		**0.4194**				
400004	Taxation Portion of Electoral Area "A"	191,789	208,516	235,587	**218,808**	**218,808**	253,710	299,387	305,178	311,085	317,110
420001	Transfer from Capital Reserve						40,000				
499999	Surplus		0								
TOTAL REVENUE.....		191,789	208,516	235,587	**218,808**	**218,808**	293,710	299,387	305,178	311,085	317,110
EXPENDITURE:											
605001	Contingencies										
	Contract with Town of Smithers										
	Converted Hospital Assessment										
	Town of Smithers	101,183,803	105,719,566		**120,560,370**		**139,454,639**				
	Rural LSA #15	36,770,887	40,316,389		**48,356,027**		**60,490,641**				
	Total	137,954,690	146,035,955		**168,916,397**		**199,945,280**				
	Rural Share	**26.7%**	**27.6%**		**28.6%**		**30.25%**	**30.3%**	**30.3%**	**30.3%**	**30.3%**
	Projected Net Operating Budget	661,026	682,830		**699,390**		938,328	957,095	976,236	995,761	1,015,676
	Rural Share of Operating Budget	176,192	188,510		**200,216**		283,878	289,556	295,347	301,254	307,279
	Rural share of small tools (until end of 2005)										
	Rural share of Fire Hall (for life of agreement)	4,506	4,506		**4,506**		4,506	4,506	4,506	4,506	4,506
	Rural Share of Prior year Deficit (Surplus)										
	Total	180,698	193,016	-	**204,722**		288,384	294,062	299,853	305,760	311,785
612250	Annual Grant to Town of Smithers	180,698	193,016	220,087	**204,722**	**204,722**	288,384	294,062	299,853	305,760	311,785
651010	Contribution for Regional Fire Chief	1,091	5,500	5,500	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**
781001	Contribute to Capital Reserve	10,000	10,000	10,000	**10,000**	**10,000**					
651010	Administration Service Charge				**3,086**	**3,086**	4,326	4,326	4,326	4,326	4,326
799999	Prior Year's Deficit										
TOTAL EXPENDITURE.....		191,789	208,516	235,587	**218,808**	**218,808**	293,710	299,387	305,178	311,085	317,110
Revenues minus Expenditures		0	0	-	**(0)**		-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
TELKWA RURAL FIRE PROTECTION

BC ASESSMENT B 754 25 LSA #3

7206

Five Year Financial Plan:

		2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Actual	**2022 Budget**	2023 Budget	2024 Budget	2025 Budget	2026 Budget
REVENUE:											
	Converted Hospital Assessments (Revised Roll)	10,719,291	12,080,780		13,923,959						
	Estimated Residential Tax Rate (cents per $1,000)	1.0721	0.9790		0.9632						
	Total Assessments	100,743,923	108,230,458		129,049,207						
	Tax Rate on Total Assessments	1.1407	1.0928		1.0393						
400004	Taxation	114,920	118,271	125,264	134,120	134,120	**112,746**	119,594	119,594	119,594	119,594
420001	Transfer from Capital Reserve										
499999	Prior Year's Surplus		0								
.....		114,920	118,271	125,264	134,120	134,120	**112,746**	119,594	119,594	119,594	119,594
'ENDITURE:											
611001	Repayment of Referendum Costs										
	Converted Hospital Assessment (Completed Roll)										
	Village of Telkwa	14,283,934	15,397,534	17,250,762	18,838,626		**23,620,657**				
	Rural Area	10,719,291	12,080,780	13,194,891	13,923,959		**17,596,202**				
	Round Lake Area	770,617	752,085	874,335	903,817		**1,223,164**				
	Total	25,773,842	27,478,314	30,445,653	33,666,402		**42,440,023**				
	Rural Share	**41.6%**	**44.0%**	**43.34%**	41.36%		**41.46%**	**41.5%**	**41.5%**	**41.5%**	**41.5%**
	Projected Operating Budget	197,576	190,455	188,668	185,375		**192,197**	267,228	267,228	267,228	267,228
				-							
				-							
	Contribution to Capital Reserve			44,863	73,928		**68,337**				
	Loan			-	(65,670)		**(202,000)**				
	Projects			-	57,005						
				-							
				-							
	Transfers from Reserves		(13,500)	(32,000)	(162,691)		**(48,265)**				
	Less other revenues	(11,982)		-							
	Loan Payments - Fire Hall, Roof Replacement, SCBA			-	-		**38,442**	10,000	10,000	10,000	10,000
	Loan Payments - New Fire Truck	65,921	65,901	60,966	-						
	Capital				210,000		**212,000**				
	Total	251,515	242,856	262,497	297,947		**260,711**	277,228	277,228	277,228	277,228
	Rural share	104,605	106,771	113,764	123,227		**108,094**	**114,942**	**114,942**	**114,942**	**114,942**
601401	Staff Travel										
612250	Annual Contract with the Village of Telkwa	107,829	106,771	113,764	125,227	125,227	**110,094**	**116,942**	**116,942**	**116,942**	**116,942**
651010	Contribution for Regional Fire Chief	1,091	5,500	5,500	1,000	1,000	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**
781001	Contribute to Capital Reserve	6,000	6,000	6,000	6,000	6,000					
651010	Administration Service Charge			-	1,893	1,893	**1,651**	1,651	1,651	1,651	1,651
799999	Prior Years Deficit		0	-							
.....		114,920	118,271	125,264	134,120	134,120	**112,746**	119,594	119,594	119,594	119,594
Revenues minus Expenditures		-	-	(0)	-	-	**-**	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO **BC ASESSMENT K 754 25 SRVA #34**

ROUND LAKE RURAL FIRE PROTECTION **7208**

							Five Year Financial Plan:				
		2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Actual	**2022 Budget**	2023 Budget	2024 Budget	2025 Budget	2026 Budget
	Converted Hospital Assessments (Revised Roll)	783,384	752,085		**903,817**						
	Estimated Residential Tax Rate (cents per $1,000)	1.3153	1.3763		**1.2308**						
	Total Assessments (Revised roll)	7,687,396	7,370,058		**8,859,832**						
Revenue	Tax Rate on total Assessments	1.3404	1.4045		**1.2555**						
400004	Taxation - Defined Portion of Area "A" SRVA #34	10,304	10,351	10,458	11,124	11,124	**11,620**	11,004	11,114	11,114	11,114
430003	Debenture Proceeds	14,909		0							
	Withdrawal from Capital Reserves				2,582						
	Surplus			2,101							
	Total Revenue	25,213	10,951	13,159	14,306	11,124	**11,620**	**11,004**	**11,114**	**11,114**	**11,114**
Expenditures											
603008	Repairs and Maintenance		500	0	-			250	250	250	250
608001	Water License		100	100	100		**100**	100	100	100	100
612250	Annual Contract with District of Telkwa										
	Converted Hospital Assessment (Revised Roll)										
	Village of Telkwa	14,283,934	15,397,534		18,838,626		**23,620,657**				
	Rural Telkwa	10,719,291	12,080,780		13,923,959		**17,596,202**				
	Round Lake	770,617	752,085		903,817		**1,223,164**				
	Total	25,773,842	28,230,399		33,666,402		**42,440,023**				
	Round Lake Share	3.0%	2.7%		2.68%		**2.88%**	2.9%	2.9%	2.9%	2.9%
	Total from 7206 Telkwa Fire Service Budget	251,515	242,856	-	297,947		**260,711**	273,298	277,228	277,228	277,228
	Round Lake Share	7,520	6,470	-	7,999		**7,514**	7,877	7,990	7,990	7,990
	Payment to Villlage of Telkwa - Regular	7,467	6,470	7,328	7,999	7,999	**7,514**	7,629	7,739	7,739	7,739
612290	Payment to Village of Telkwa - Buy in Fee Paid out 2020	1,356	1,356	6,780							
783001	Interest Expense - Issue No. 142 Until 2037 OCT (20 years) @ 5%		470	470	470	470	**470**	470	470	470	470
784001	Debenture Principal Repayment PAY OUT in OCT 2027		555	555	555	555	**555**	555	555	555	555
651010	Administration Service Charges			0	500	500	**500**	500	500	500	500
799999	Prior Year Deficit	12,634		0	4,082	4,082	**2,481**				
	Total Expenditures	21,457	13,051	17,333	14,306	13,605	**11,620**	**9,504**	**9,614**	**9,614**	**9,614**
Revenues minus Expenditures				(4,174)	-	(2,481)	**-**	**1,500**	**1,500**	**1,500**	**1,500**

Regional District of Bulkley-Nechako
Rural / Agriculture Committee Memorandum

To: Chair and Committee

From: Nellie Davis, Manager of Regional Economic Development

Date: March 17, 2022

Regarding: Electoral Area “C” Grant in Aid for Fort St. James Search and Rescue

Recommendation:

1) That the Committee recommend that the Board approve the taxation changes requested, and;
2) That the Committee recommend that the Board approve $100,000.00 in Electoral Area “C” (Fort St. James Rural) Grant in Aid monies for the Fort St. James Search and Rescue for the purchase of a Search and Rescue Building.

Background:

The Electoral Area C Director wishes to utilize $145,000 of the areas Northern Capital and Planning Grant to support capital expenses for the Environmental Services department in 2022. Electoral Area C also wishes to spend $145,000 in taxation for Regional District Grant in Aid in the administration budget. This amount includes the amount of transfer previously approved in the February 24, 2022, memo.

After looking into construction costs for a Search and Rescue building, Fort St. James Search and Rescue has identified an opportunity to purchase an existing building to use for storage and SAR activities. There is currently an accepted offer and SAR are working to secure the remaining funding needed to complete the purchase.

A Highly Opinionated Introduction to

Regional Districts

IN FOUR PARTS

by DONNA McMAHON

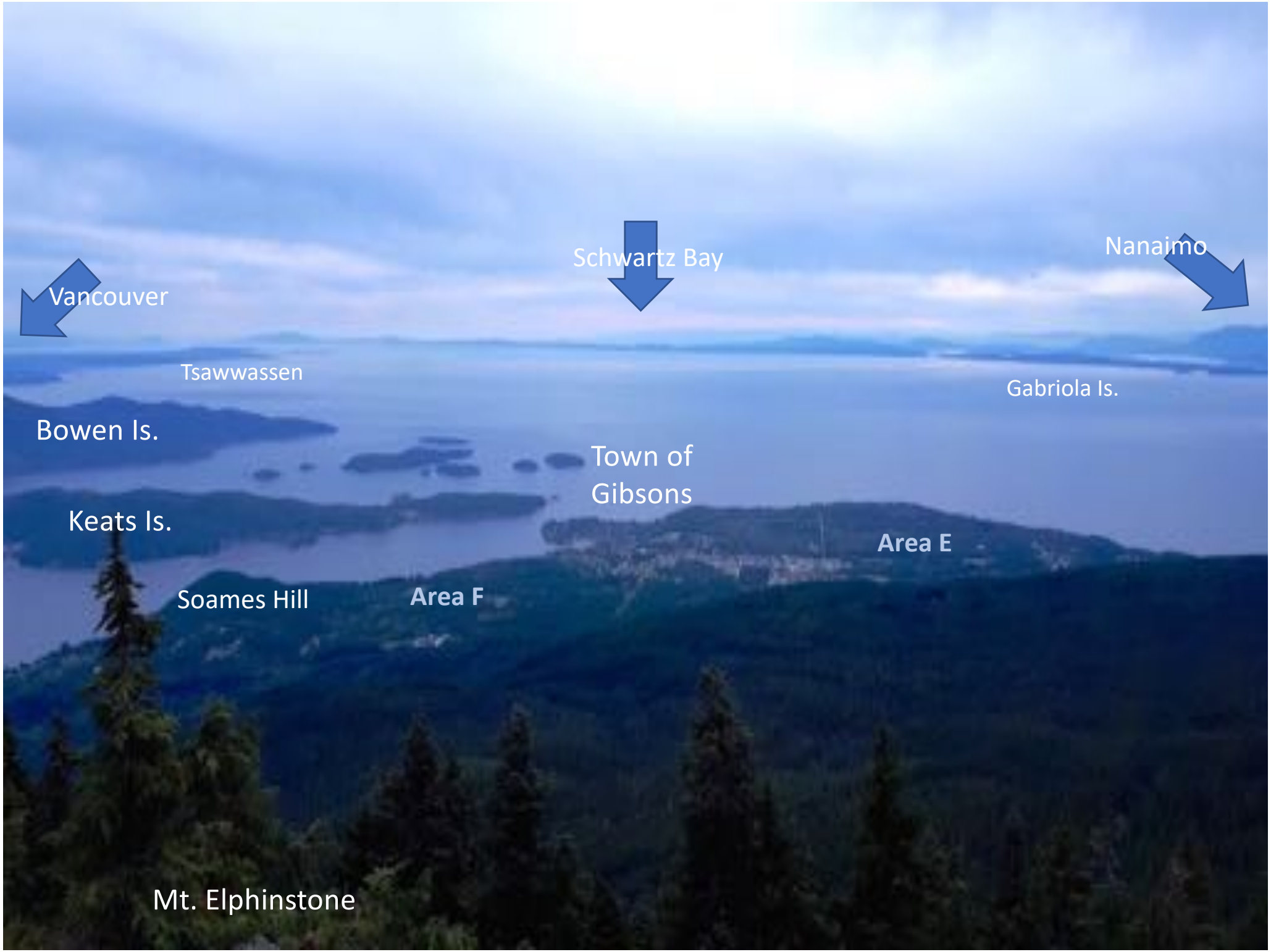
Area E Director for the
Sunshine Coast Regional District

with Divers Digressions into
the Nature of Grassroots Democracy,
Rural Idiosyncrasies, and
the Property Tax Apocalypse



Introductions and Housekeeping

- Territorial Acknowledgement
- Zoom Etiquette
  - Mute, please – and use your real name
  - Use of the Chat
- All About You: Introductions in the Chat


Schwartz Bay
Nanaimo
Vancouver
Tsawwassen
Gabriola Is.
Bowen Is.
Town of
Gibsons
Keats Is.
Area E
Soames Hill
Area F
Mt. Elphinstone

Today's Agenda

3:00	Orientation & Housekeeping
3:10	The Regional District Creation Story
3:40	Questions
3:55	Coffee Break
4:00	Guest Speakers
4:45	Questions

Caveats and Disclaimers...



CoastReporter

Election 2018: Total turnover at SCRD

Donna McMahon defeated the Sunshine Coast Regional District's (SCRD) only incumbent candidate on election night, and with the upset comes a complete changeover of rural directors at the board.

Oct 21, 2018 12:22 AM By: Sophie Woodrooffe



Donna McMahon celebrates her win as Area E director at Chaster House. / Sophie Woodrooffe Photo

So... how did I get here?

The Creation Story...

A made in BC Solution

Academics and policy wonks consider them a triumph of flexible service delivery.

Those who are elected to them, live in them, or work for them may have a different point of view as we struggle to navigate the storms of 2021 in a vessel launched in 1965.



Ymir, the giant frost ogre of Norse mythology. The creators of regional districts are not nearly so picturesque, sorry.

Rural Populations in Canada

Table 10.1a Distribution of councils and population

Province/territory	Local	Regional	Supra-regional	Population (2011 census)	Population (2017 estimate)	% rural (2011)
Alberta	338	-	-	4,067,175	4,286,100	17
British Columbia	186	27	-	4,648,055	4,817,200	14
Manitoba	137	-	-	1,278,365	1,338,100	28
New Brunswick	105	-	-	747,101	759,700	48
Newfoundland and Labrador	276	-	-	519,716	528,800	41
Northwest Territories	30	-	-	41,786	44,500	46
Nova Scotia	55	-	-	923,598	953,900	43
Nunavut	25	-	-	35,944	38,000	52
Ontario	444	30	-	13,448,494	14,193,400	14
Prince Edward Island	74	-	-	142,907	152,000	53
Québec	1,133	86	2	8,164,361	8,394,000	19
Saskatchewan	782	-	-	1,098,352	1,163,900	33
Yukon	13	-	-	35,874	38,500	39
TOTAL	3,598	143	2	35,151,728	36,708,100	19

Note: 'rural' refers to persons living outside a centre of 1,000 persons

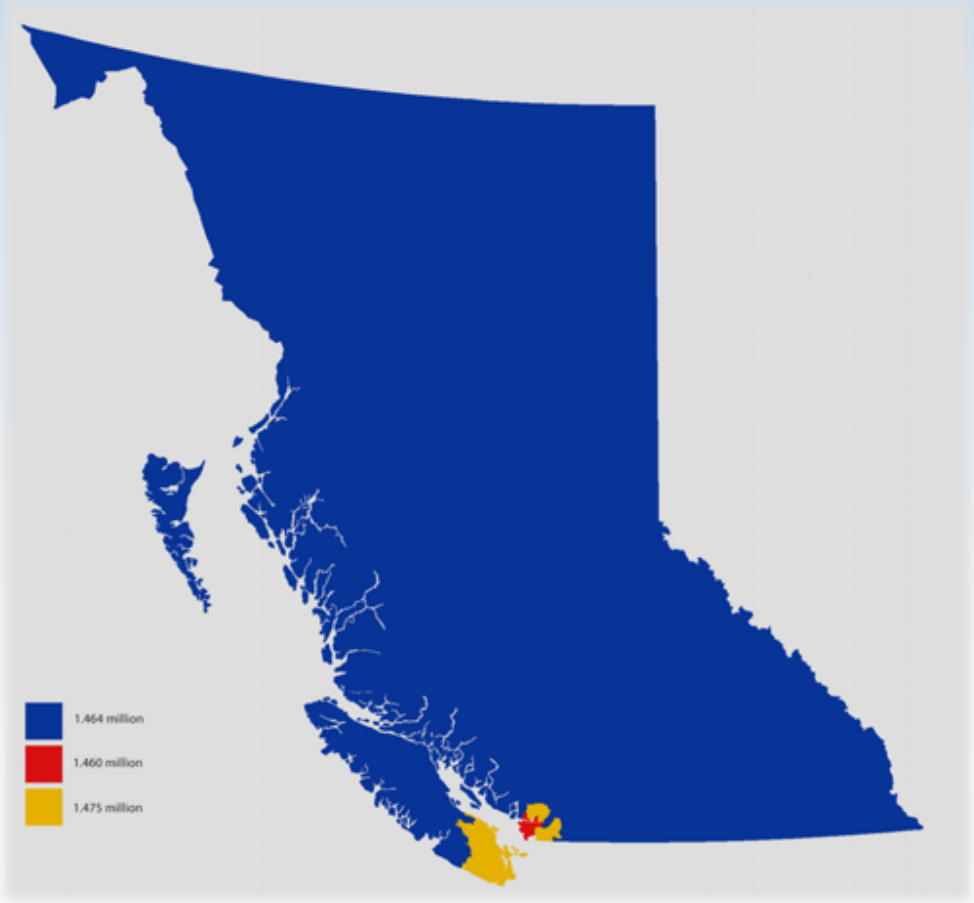
Sources: FCM communication with CLCF and 2011 Census[10.3a,]

The Made in BC Solution

The Goals

- A regional political forum
- A platform for regional service delivery
- Governance for unincorporated rural areas

Does it work?
For who?



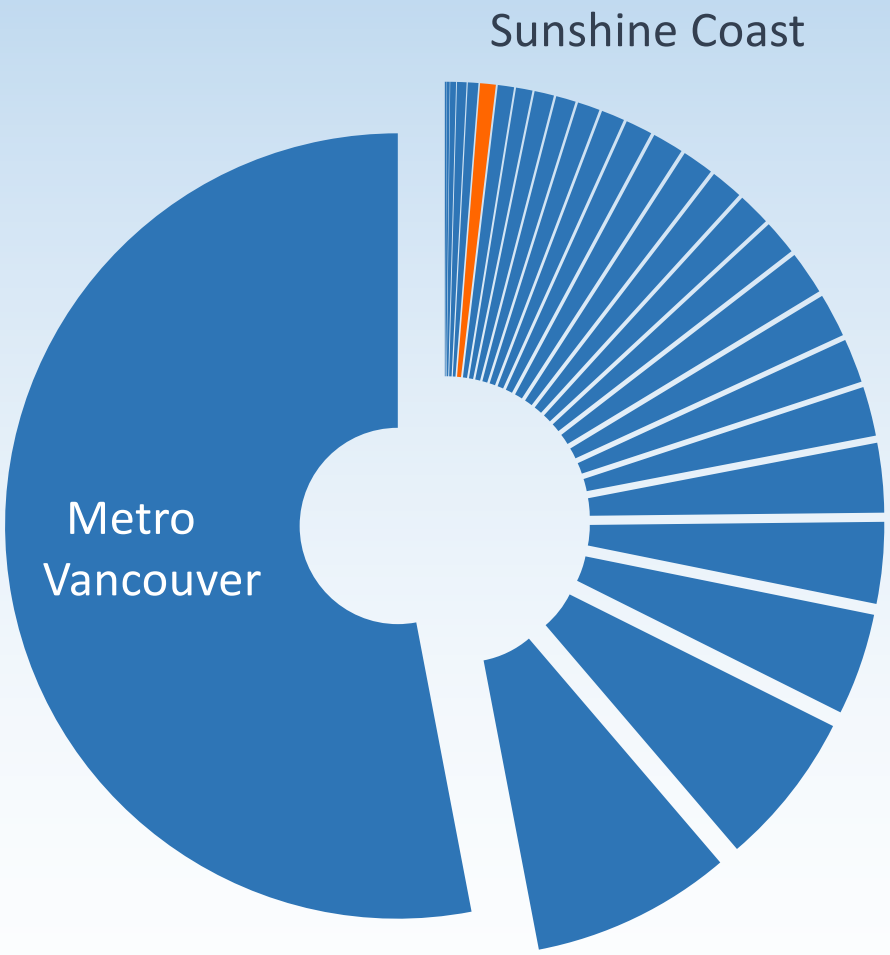
27 Regional Districts



27 Regional Districts - Population

- Smallest: Central Coast
  - Population: 3,582 (2021 census)
  - Directors: 5 Rural
  - Operating Budget: $2.7 million
  - Area: 24,492 km^2
  - Density: 0.15/ km^2

- Largest: Metro Van
  - Population: 2,642,825 (2021 census)
  - Directors: 40 (1 Rural)
  - Operating Budget: $939.5 million
  - Area: 2,883 km^2
  - Density: 917 km^2

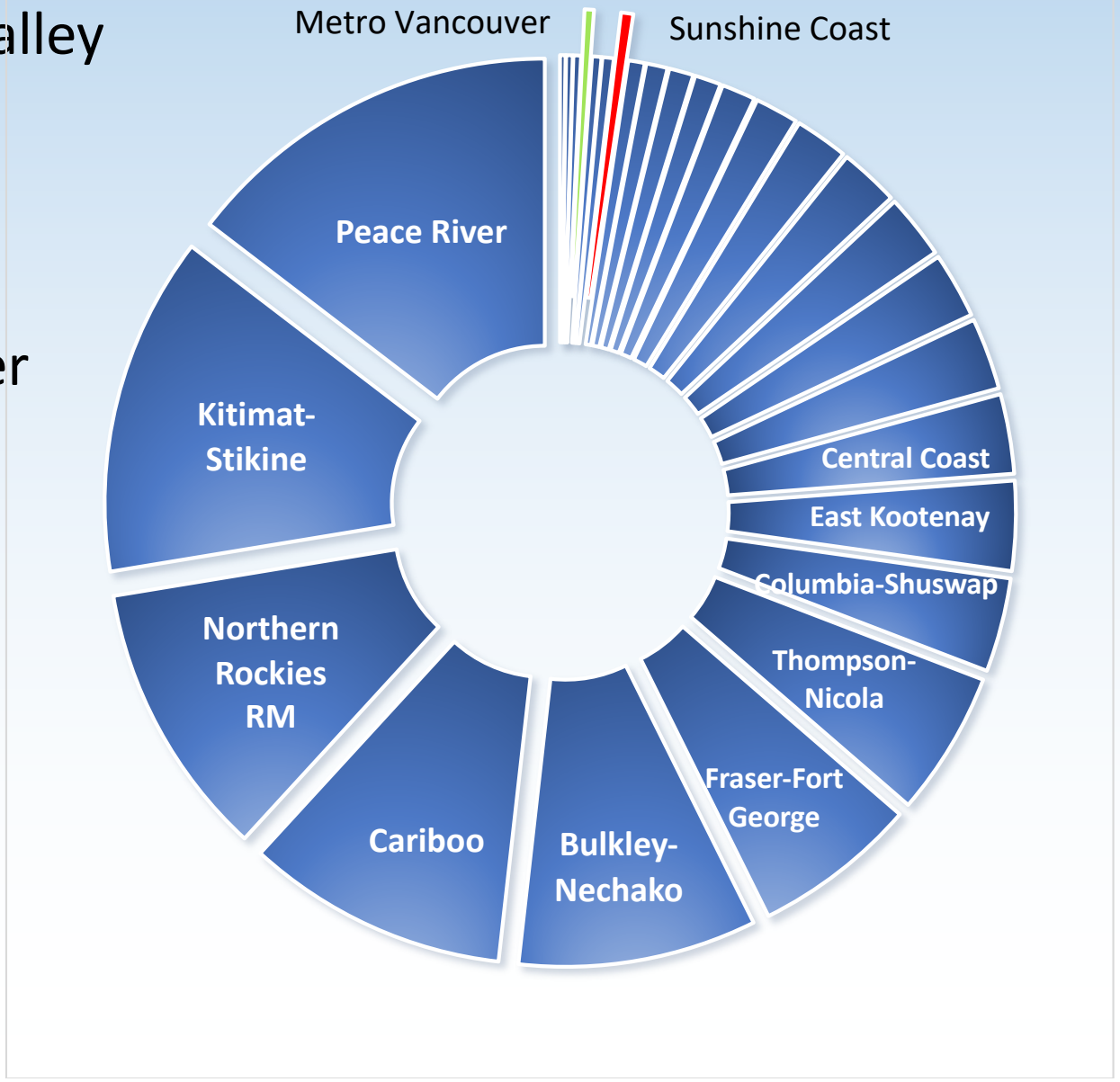


Regional Districts by Population

27 Regional Districts - Area

- Smallest: Comox Valley
  - Area: 1,701 km^2
  - Population: 72,445
  - 42.6 persons/km^2
- Largest: Peace River
  - Area: 117,391 km^2
  - Population: 61,532
  - 0.5/persons/km^2

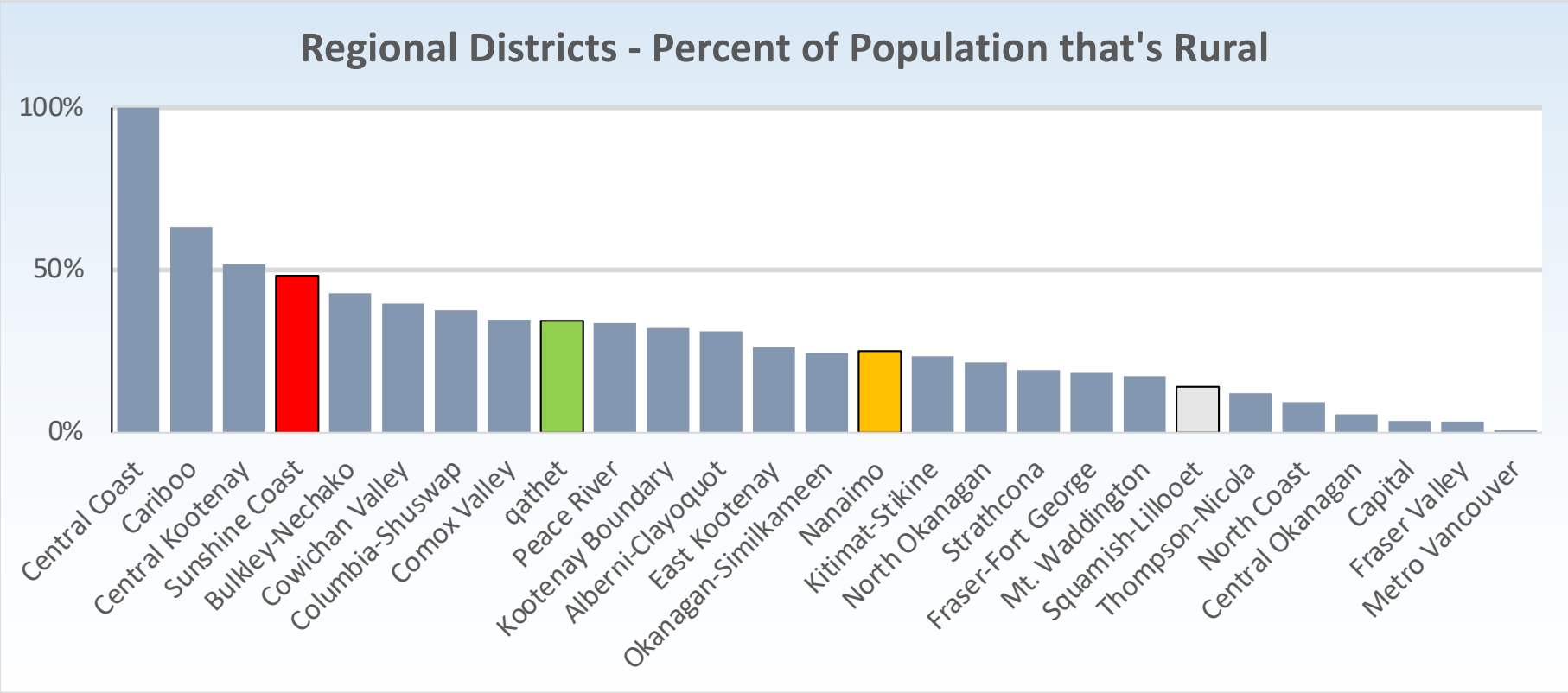
Note: The Stikine Region, with an area of 118,663 km2 and a population of 683, remains unincorporated



Population Rural vs Municipal

Most Regional Districts are Predominantly Municipal

- Only three have over 50% of their population in unincorporated areas
- Even our neighbours are quite different



RD Services

Core Services (Required)

- Solid Waste Planning
- Emergency Planning
- Rural Planning
- Administration, Elections



Common Services

- Garbage Collection
- Water Supply
- Sewers/Septic Systems
- Parks
- Fire Protection
- Transit



Regional District Services

Less Common Services

- Recreation Centres
- Ports, Docks, Marinas
- Economic Development
- Airports
- Affordable Housing
- Drainage
- Weed Control
- Street Lighting
- Cemeteries
- Tourism
- High Speed Internet



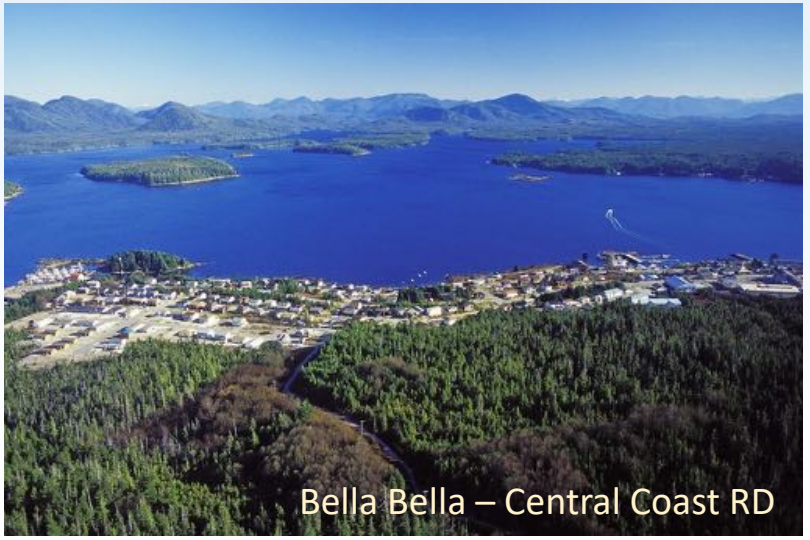
New Brighton Wharf, Gambier Island

Each Regional District is Unique









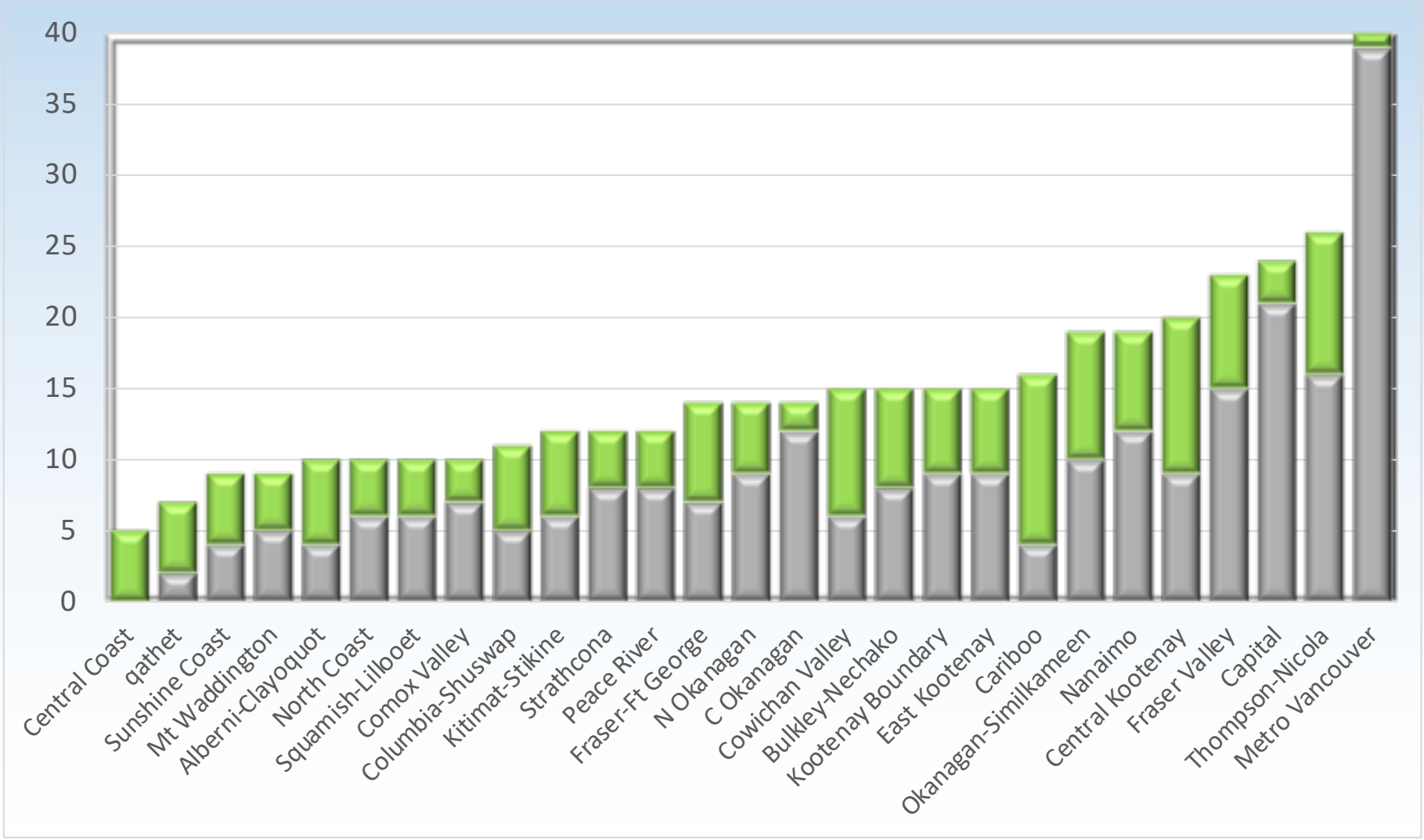
Some Peculiarities of the Breed

A mix of Elected and Appointed Representation

- Rural (Electoral Area) Directors
  - Elected by the residents of the Electoral Area to serve a 4 year term
- Municipal Directors
  - Councillors are appointed by their local government to the RD board for a period of time, usually 1 to 4 years
  - They fill two roles, and are paid by both governments
- The Chair
  - Unlike a Mayor, the RD chair is chosen internally by the members of the board in an annual vote.


SCRD Board November 2018

Municipal versus Rural Directors



Alternate Directors

- Electoral Area Directors MUST chose an Alternate Director who can vote for the Area if the Director is absent.
- There is no automatic provision for by-election if the Director is absent for an extended time and does not resign
- Alternate Directors are not elected but can make weighty decisions, and can potentially serve almost a full 4 year term.
- Municipalities also have alternates, but they are elected councillors.



SCRD emergency board meeting Aug. 17, 2021 – Area F is represented by Alternate Director Camilla Berry.

More Peculiarities of the Breed

- A Menu of Services
  - Regional districts can offer a wide range of services, as long as each one is approved by taxpayers and enshrined in a bylaw

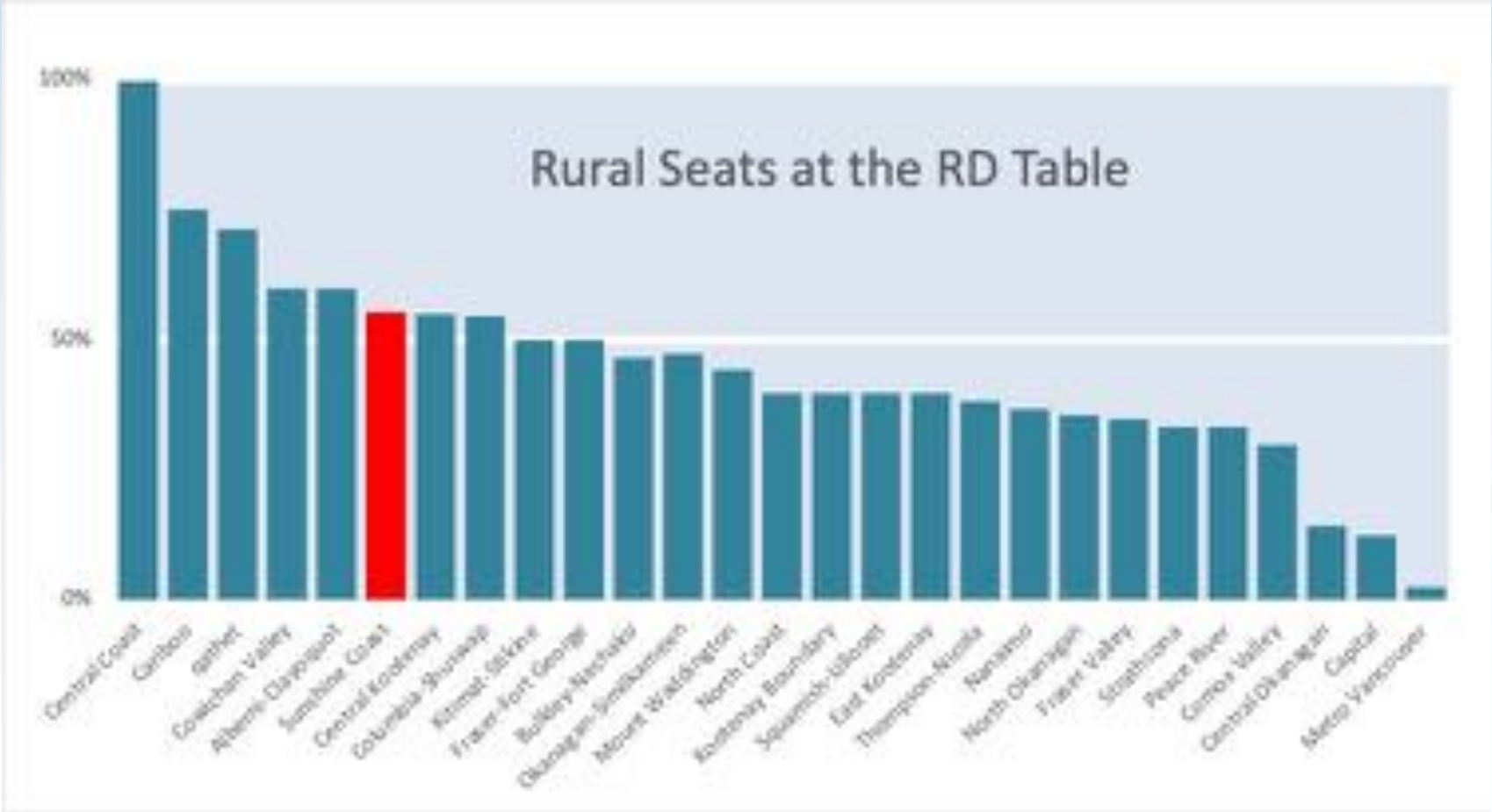
- Budgetary Silos *important!*
  - Also know as "segregation of funds"
  - Each service is accounted separately and money **cannot** be moved from one service to another



- Weighted Voting
  - Regular board business is one vote per director
  - Financial votes are weighted by population
  - In the SCRD weighted votes are per 2,000 population

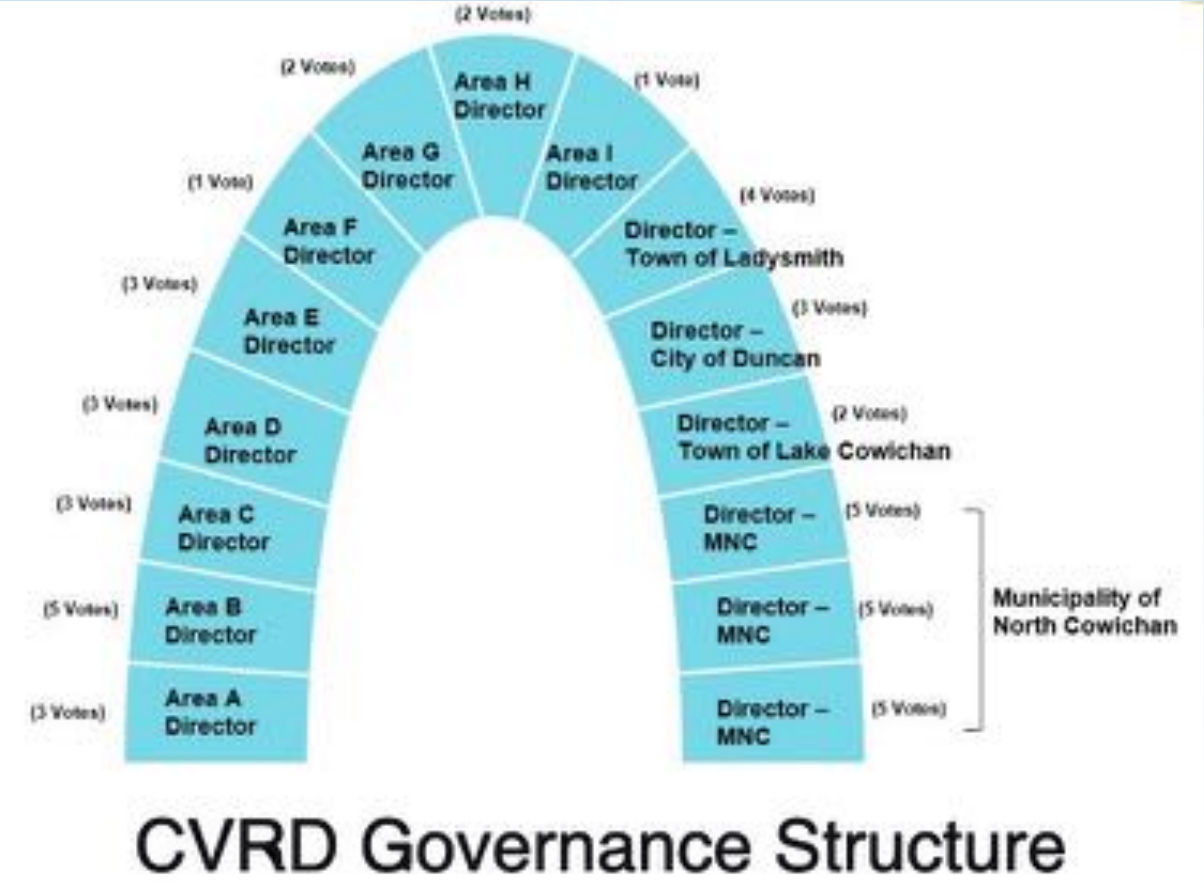
Municipal versus Rural Directors

Rural Seats are 50% or more in 10 Regional Districts



But Financial Votes are Weighted

Cowichan Valley



Weighted Votes by Population

9 Electoral Directors

- total of 25 votes

6 Municipal Directors

- total of 24 votes

Who Votes about Money?

CSRD Weighted Voting Strength

Area	Population	Voting Strength
Revelstoke	7,547	4
Salmon Arm	17,904	8
Sicamous	2,429	1
Golden	3,708	2
Area A	3,148	2
Area B	598	1
Area C	7,972	4
Area D	4,158	2
Area E	1,185	1
Area F	2,717	2
Total	**51,366**	**27**

Columbia Shuswap

- 6 Electoral Areas
  - total of 12 votes
- 4 Municipalities
  - total of 15 votes

Sunshine Coast Weighted Voting

Sunshine Coast

1 vote per 2,000 population



3 Municipalities, 4 Directors = 10 Votes

- Town of Gibsons – 1 director, 3 votes
- District of Sechelt – 2 directors, 6 votes
- Sechelt Indian Government District – 1 rep, 1 vote *

5 Rural Areas = 10 Votes

- Areas A, B, C, D and F – 1 director each with 2 votes

Comparing RDs to Municipalities

Municipalities have the following authority/responsibility which regional districts do NOT:

- Subdivision approval via Approving Officer
- Can move money from one budget line item to another
- Transportation Planning and Road Maintenance
- Parking
- Tree cutting bylaws
- Business Licenses

Municipal voters elect councillors and a mayor. Rural voters vote only for ONE electoral area director.

The Local Government Ecosystem

- Federal Government
- First Nations
  - 198 in BC alone
- Provincial Government

- Other Layers
  - Improvement Districts (194)
  - School Districts (59)
  - Regional Hospital Districts (23)
  - Islands Trust (est. 1974)
  - Agricultural Land Reserve (1973)



The Local Government Ecosystem

- Advocacy Organizations
  - Federation of Canadian Municipalities (FCM)
  - Union of BC Municipalities (UBCM)
  - Association of Vancouver Island and Coastal Communities (AVICC)
- Other Organizations
  - Municipal Finance Authority (MFA)
  - Municipal Insurance Association (MIABC)
  - Local Government Leadership Academy (LGLA)



What IS Legislated

- Local Government Act
  - Financial Management and Revenue
  - Municipal Bylaws
  - Meetings and Conflict Procedures
- Community Charter
  - Elections
  - Land Use Planning
  - Regional Districts
- Vancouver Charter

  They are the only city with their own charter



What's NOT Legislated



- Roberts Rules of Order
  - We all follow Roberts Rules (though it's not required) but the devil is in the details of how meetings are run
- Policies & Procedures
  - Each local government has internal policies and a Procedures Bylaw
- The Carver Model (Policy Governance)

  Developed in the 1970s by John Carver, it has been widely adopted by commercial, nonprofit, and public sector organizations.
  - The board has one employee, the CAO
  - The board is responsible for policy, staff for operations



About Carver

Who's really in charge?

Pros

- Provides a clear differentiation between governance and management responsibilities - policy and operations
- Empowers the CAO to get the job done without excessive interference
- Keeps board governance at an arm's length from operations
- Focuses the board on an "outward vision"

Cons

- Limited role for directors may not reflect legal obligations of directors under the law (or public expectations of oversight)
- Information flow both ways is controlled by the CAO
- "Delegation can become an abdication if it occurs without adequate supervision." Board can abdicate responsibility.
- Board is responsible for CAO's performance but does not supervise them

For More Information

- BC Government website - Regional Districts in BC
- Union of BC Municipalities – Regional District Tool Kit and Regional District Fact Sheet
- Civic Info BC – info on local governments, e.g. improvement districts
- iMaps BC

Coffee Break

Back at 4:00.



Today's Guests



Mark Fisher
Electoral Area A (Smithers Rural) (pop 5,587)
Bulkley-Nechako Regional District

Electoral Area A is the rural area surrounding the Town of Smithers and the Village of Telkwa. The unincorporated communities within the area are Evelyn and Quick.





Today's Guests

Sally Watson

Electoral Area E (Bonaparte Plateau)
(population 1,162, density 0.2)

Thompson Nicola Regional District





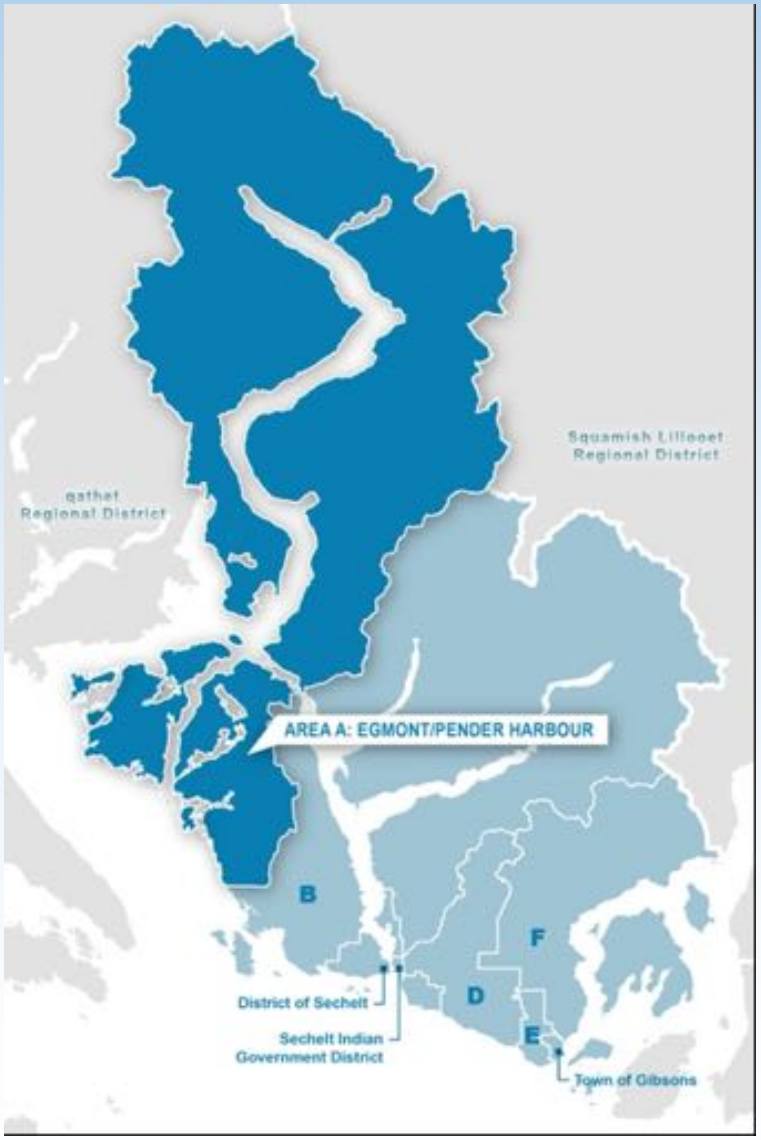
Today's Guests

Leonard Lee

Area A – Pender Harbour & Egmont
(population 2,407 in 1900 sq km)

Sunshine Coast Regional District





Want to know more about Elphinstone?

https://everythingelphinstone.ca/