

#### REGIONAL DISTRICT OF BULKLEY-NECHAKO

## NOTICE OF SPECIAL MEETING

THURSDAY, APRIL 14, 2022

The Regional District of Bulkley-Nechako hereby gives notice of its intention to hold a Special Meeting of the Board on Thursday, April 14, 2022 in the RDBN Boardroom, 37-3<sup>rd</sup> Avenue, Burns Lake, BC.

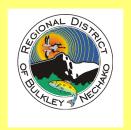
The purpose of the meeting is to deal with the following item:

RDBN Five Year Financial Plan Amendment Bylaw No. 1975, 2022

• First, second, third reading and adoption

Dated at Burns Lake, B.C. this 7th day of April, 2022.

**Cheryl Anderson, Director of Corporate Services** 



#### REGIONAL DISTRICT OF BULKLEY-NECHAKO

## SPECIAL BOARD MEETING Thursday, April 14, 2022

PAGE NO. ACTION

#### **CALL TO ORDER**

#### **SPECIAL BOARD MEETING**

In accordance with Section 220 of the Local Government Act, a Special Board Meeting is called for the purpose of considering amendments to the RDBN Five Year Financial Plan.

First Nations Acknowledgement

### **REPORTS**

3-5 John Illes, Chief Financial Officer

- Budget Bylaw Amendment

**SUPPLEMENTARY AGENDA** 

**NEW BUSINESS** 

**ADJOURNMENT** 

Recommendation



## **Regional District of Bulkley-Nechako**

**To:** Board of Directors

**From:** John Illes. Chief Financial Officer

**Date:** April 14, 2022

Re: Budget Bylaw Amendment

#### **Recommendation** (All/Directors/Majority):

"That Regional District of Bulkley-Nechako Five Year Financial Plan Amendment Bylaw No. 1975, 2022 be given first, second, third reading, and adoption this 14<sup>th</sup> day of April, 2022."

#### Discussion:

The budget bylaw presented in this memo is based on the Revised Assessments prepared by BC Assessment and released on March 31, 2022. The budget adopted on March 31<sup>st</sup> was based on the completed assessments and needed to be updated to be suitable for requisition purposes.

The revised assessment contains changes to the assessment role made in the first three months of the year. The changes most often reflect successful appeals by property owners asking for their assessments to better reflect the value of their property. The revised roll also includes updates that were not available to BC Assessment when the revised roll was released in early January.

The changes as a result of updating the budget to the new assessment roll was an increase in taxation for all the services of the Regional District of \$38.00 or an increase to \$11,471,804 from the taxation amount in the adopted budget of \$11,471,766.

#### Analysis:

The change in taxation is because of service agreements (primarily service agreement for rural fire coverage with municipalities) being based on Revised Assessments rather than Completed Assessments. With the difference in taxation being a very small amount, the board may wish to consider updating these service agreements with member municipalities to be based on the Completed Assessments rather than the Revised Assessments and thus avoid having to amend the budget early in April. If the Board is interested in considering this option, staff can bring forward a memo with further information.

#### Attachment:

#### **Bylaw 1975**

#### **REGIONAL DISTRICT OF BULKLEY-NECHAKO**

#### **BYLAW NO. 1975**

# Being a bylaw to amend the Financial Plan for the years 2022 to 2026

The Regional District of Bulkley-Nechako in open meeting assembled ENACTED as follows:

- 1. Schedule "A", attached hereto and made part of this bylaw, amends the 2022 calendar year of Bylaw No. 1971 the Financial Plan for the Regional District of Bulkley-Nechako for the years 2022 through 2026.
- 2. This bylaw may be cited as "Regional District of Bulkley-Nechako Five Year Financial Plan Amendment Bylaw No. 1975, 2022".

Corporate Administrator		
I hereby certify that the fo	regoing is a true cop	y of Bylaw No. 1975 as adopted.
Chairperson		Corporate Administrator
ADOPTED this	day of	, 2022
READ A THIRD TIME this	day of	, 2022
READ A SECOND TIME	this day of	, 2022
READ A FIRST TIME this	day of	, 2022

#### Regional District of Bulkley-Nechako

2022 to 2026 Financial Plan Amendment #1 - Bylaw No. 1975 Year One (2022) Summary
2022 Financial Plan Amendment #1 - Bylaw No. 1975 Year One (2022) Summary
2022 Financial Plan:

	Prop. Value	Parcel	FUND Fees and	Proceeds of	Other	Total	Reserve	TRANSFERS Surplus of	From/(To) Equity in	Total	Debt Pmts.	Capital	EXPENDI Amortization	TURES: Other	Deficit from	Te
Service	Taxes	Taxes	Charges	Borrowing	Revenue	Funding	Funds	Prior Yr.	TCAs	Transfers	Int. & P'pal.	Expenditures	of TCAs	Expenses	Prior Year	Expenditu
101 Rural Government Services	334,083				989,728	1,323,811	(109,116)			(109,116)				1,214,694		1,214,
131 Area "A" Grant in Aid	10,000					10,000		77,928		77,928				87,928		87,9
132 Area "B" Grant in Aid	0					0		28,311		28,311				28,311		28,
133 Area "C" Grant in Aid	0					0		142,836		142,836				142,836		142,
134 Area "D" Grant in Aid	0				0	0		28,653		28,653				28,653		28,
135 Area "E" Grant in Aid	7,888				9,009	16,897		10,536		10,536				27,433		27,
136 Area "F" Grant in Aid	63,496					63,496		2,974		2.974				66,470		66,4
137 Area "G" Grant in Aid	0					0		13,419		13,419				13.419		13,
200 General Government Services	936.658				453,853	1.390.511	(35.000)	134,000	80.000	179.000	0	50,000	80,000	1,439,511		1,569,
206 Nechako Watershed/Fraser Basin Council	3 924				761	4 685	(00,000)	9 149	00,000	9 149	•	00,000	00,000	13 834		13.
301 Feasibility Studies	0,024				0	4,000		47,462		47,462				47,462	0	47,
501 Local Community of Fort Fraser	3,255				5,000	8,255		8,288		8,288				16,543		16,
701 Chinook Community Forest	3,233				12.680	12.680		270						12.950	^	12.9
					12,080					270					U	24,
401 Area "A" Economic Development 402 Area "B" Economic Development	76.364					76.364		24,500 (239)		24,500 (239)				24,500 76,125		76.
	76,364					76,364		(239)		(239)				76,125		76,
403 Area "C" Economic Development																
404 Area "D" Economic Development	0					0		2,913		2,913				2,913		2,
405 Area "E" Economic Development	9,044				10,329	19,373		11,077		11,077				30,450		30
406 Area "F" Economic Development																
407 Area "G" Economic Development																
500 Regional Economic Development	385,173				246,997	632,171		86,628		86,628				718,799		718
101 Member Fiscal Services	,				797,885	797.885		,-		0	797,885			.,		797
101 Planning	309,430		23 000		39,632	372,062				0	101,000			372,062		372
201 Building Inspection	214,431		125.000		200,544	539.975	0	0	12,485	12,485		0	12.485	539.975		552
	327,410					366,955	U	U	12,400	12,465		U	12,400	366.955		36
301 Development Services			1,400		38,144											
101 Building Numbering Extended Service	5,431				1,086	6,517	0	3,888		3,888				10,405		1
501 Unsightly Premises Regulatory Control	26,629				66,354	92,983		2,763		2,763				95,746		9
601 Bylaw Enforcement	0				63,197	63,197	(10,500)		0	(10,500)		0	0	52,697		5
101 Environmental Services	3,788,323				1,832,149	5,620,472	0	1,500,000	700,000	2,200,000	0	2,286,000	700,000	4,834,472		7,82
01 Invasive Plant Control	4,352				945	5,297	0	20,681		20,681				25,978		2
002 Lake Kathlyn Aquatic Weed Harvesting		8,182	750		0	8,932		583		583				9.515		
903 Glacier Gulch Water Diversion		3.167	205		0	3.372		61		61				3,433		
101 Ft. Fraser Sewer System		45,474	28.005		0	73,479	2,418	33.105	16.000	51.523	0	45.000	16.000	64.003		12
201 Ft Fraser Water System		63 196	44 306		0	107 502	49.860	4 788	100,000	154 648	0	100,000	100,000	62 150		26
			44,306						100,000		0	100,000	100,000			
301 Cluculz Lake - Somerset Estates Sewer		8,500			0	8,500	(13,236)	15,386		2,150				10,650		1
401 Pump & Haul Sewer Disposal			500			500				0				500		
402 Liquid Waste Disposal			5,000			5,000		4,959		4,959				9,959		
101 Ft. Fraser Fire Protection	57,404		7,500		40,000	104,904	681,851	32,089	10,800	724,740	0	762,000	10,800	56,844	0	82
102 Southside Rural Fire Protection	56,500				0	56,500	0	3,398	18,000	21,398	0	0	18,000	59,898	0	7
103 Topley Rural Fire Protection	89.935					89.935	(5,900)	(1,196)	23,000	15,904	17,741	0	23,000	65.097		10
201 Burns Lake Rural Fire Protection	144,334					144,334				0	0			144,334	0	144
202 Ft.St.James Rural Fire Protection	118.806			0		118.806	66.479	0		66.479	•			184.981	304	185
203 Houston Rural Fire Protection	18,562					18,562	00,473	20		20				18,582	0	18
203 Houston Rural Fire Protection	44,358					44.358	9.204	4,106	9,300	22,609	6.248	14.204	9.300	37,216	0	66
									9,300		0,248	14,204	9,300		0	
205 Smithers Rural Fire Protection	253,030					253,030	40,000	0		40,000				293,030		29
206 Telkwa Rural Fire Protection	112,627					112,627	0	0		0				112,627	0	
207 Vanderhoof Rural Fire Protection	40,110					40,110	0			0				40,064	46	
208 Round Lake Fire Protection	11,632					11,632	0	(2,481)	600	(1,881)	1,025	0	600	5,644	2,481	
301 Cluculz Lake Emergency Response	23,377				0	23,377	0	0		0		0		23,377		2
501 9-1-1 Service	432,574		115,000		42,333	589,907	75,000	0	70,000	145,000		175,000	70,000	489,907		73
601 Emergency Preparedness Planning	403.039				1.196.748	1,599,788	(34,021)	34,021	4,000	4,000		0	4,000	1,599,788		1,60
701 Burns Lake & Area Victim Services	12.963				2,961	15.924	(01,021)	251	4,000	251			4,000	16,175		1,00
702 Smithers Victim Services	36,940				588	37 528		0		0				37 528		
							(05.000)									
101 Lakes District Airport	79,311				28,307	107,618	(25,000)	36,010		11,010				118,628		- 11
202 FSJ Seniors Helping Seniors Transportation Se	42,666				800	43,466		179		179				43,645		4
203 Regional Transit Service	62,887		24,000		86,515	173,402	(10,000)	3,385		(6,615)				166,787	0	
101 Decker Lake Street Lighting		11,863	350			12,213		0		0				11,897	316	1
102 Endako Street Lighting	4,160		320			4,480		0		0				4,400	80	
103 Ft. Fraser Street Lighting	10,005		490			10,495		0		0				10,350	145	1
104 Gerow Island Street Lighting	5,206					5,206		0		0				5,000	206	
106 Colony Point Street Lighting	2,155					2.155		695		695				2.850	0	
107 Laidlaw Street Lighting	1,537					1,537		0		0				1,225	312	
101 Bulkley Valley Regional Pool and Rec. Centre	956,583				70.500	1,027,083	(200.600)	55.000	120.000	(25.600)		50.000	120,000	831.483	312	1,00
					70,000			,	120,000			30,000	120,000			
02 Vanderhoof Pool	405,903					405,903	(15,000)	0		(15,000)				390,903		39
	38,061					38,061		1		1				38,063		3
	211,183				750	211,933		0		0				210,917	1,016	21
02 Burns Lake Arena						454,808		1		1				454,809		45
02 Burns Lake Arena 01 Smithers Rural Recreation/Culture	454,808					97,425		0		0				97,425		9
02 Burns Lake Arena 01 Smithers Rural Recreation/Culture 02 Vanderhoof Recreaton & Culture	97,425					353,482		40,805		40,805				394,288		39
02 Burns Lake Arena 01 Smithers Rural Recreation/Culture 02 Vanderhoof Recreaton & Culture					100,893			489		489				2.250	0	
02 Burns Lake Arena 01 Smithers Rural Recreation/Culture 02 Vanderhoof Recreaton & Culture 03 Lakes District Recreation and Culture	97,425 252,590				100,893	1.761										
202 Burns Lake Arena 301 Smithers Rural Recreation/Culture 302 Vanderhoof Recreaton & Culture 303 Lakes District Recreation and Culture 401 Ft Fraser Cemetary Grant	97,425 252,590 1,721					1,761										
02 Burns Lake Arena 01 Smithers Rural Recreation/Culture 02 Vanderhoof Recreaton & Culture 03 Lakes District Recreation and Culture 01 Et Fraser Cemetary Grant 02 Topley Cemetery Grant	97,425 252,590 1,721 1,750				40	1,761 1,750		0		0				1,750	0	
202 Burns Lake Arena 301 Smithers Rural Recreation/Culture 802 Vanderhoof Recreation & Culture 803 Listes District Recreation and Culture 804 IR Fraser Cemetary Grant 802 Topley Cemetery Grant 805 Smithers, Teilwa, Houston TV Rebroadcast	97,425 252,590 1,721 1,750 59,806				40 700	1,761 1,750 60,506		0 394		0 394				1,750 60,900	0	6
202 Burns Lake Arena 101 Smithers Rural Recreation/Culture 102 Vanderhoof Recreation & Culture 103 Lakes District Recreation and Culture 103 Lakes District Recreation and Culture 101 FFraser Centeary Grant 102 Topley Cemetery Grant 103 Smithers, Telkwa, Houston TV Rebroadcast 105 Fraser Lake and Area TV Rebroadcasting	97,425 252,590 1,721 1,750 59,806 46,206				700 35,634	1,761 1,750 60,506 81,841		0 394 3,166		0 394 3,166				1,750 60,900 85,006	0 0	6
202 Burns Lake Arena 301 Smilhers Rural Recreation/Culture 302 Vanderhoof Recreation & Culture 303 Lakes District Recreation and Culture 403 Lakes District Recreation and Culture 402 Topley Cemetery Grant 501 Smithers, Telkova, Houston TV Rebroadcast 502 Fraser Lake and Area TV Rebroadcasting 503 Ft. St. James and Area TV Rebroadcasting	97,425 252,590 1,721 1,750 59,806 46,206 162,655				700 35,634 3,000	1,761 1,750 60,506 81,841 165,655		0 394 3,166 1,209		0 394 3,166 1,209				1,750 60,900 85,006 166,864	0 0 0	( 1
202 Burns Lake Arena 301 Smithers Rural Recreation/Culture 302 Vanderhoof Recreaton & Culture 303 Lakes District Recreation and Culture 303 Lakes District Recreation and Culture 101 Ft Fraser Cemetary Grant 102 Topley Cemetery Grant 105 Smithers, Telkowa, Houston TV Rebroadcast 505 Fraser Lake and Area TV Rebroadcasting 303 Ft. St. James and Area TV Rebroadcasting	97,425 252,590 1,721 1,750 59,806 46,206				700 35,634	1,761 1,750 60,506 81,841	0	0 394 3,166		0 394 3,166				1,750 60,900 85,006	0 0	1
022 Burns Lake Arena 015 smithers Rural Recreation/Culture 02 Vanderhoof Recreation & Culture 03 Lakes District Recreation and Culture 01 F1Fraser Centerlary Grant 02 Topley Cemetery Grant 02 Topley Cemetery Grant 02 Topley Cemetery Grant 03 F1 St. James and Area TV Rebroadcasting 03 F1 St. James and Area TV Rebroadcasting 04 Burns Lake and Area TV Rebroadcasting	97,425 252,590 1,721 1,750 59,806 46,206 162,655				700 35,634 3,000	1,761 1,750 60,506 81,841 165,655	0	0 394 3,166 1,209		0 394 3,166 1,209				1,750 60,900 85,006 166,864	0 0 0	16 3
102 Burns Lake Arena 101 Smithers Rural Recreation/Culture 102 Vanderhoof Recreaton & Culture 103 Lakes District Recreation and Culture 103 Lakes District Recreation and Culture 104 Topley Cemetery Grant 105 Smithers, Telkwa, Houston TV Rebroadcast 105 Smithers, Telkwa, Houston TV Rebroadcasting 103 Ft. St. James and Area TV Rebroadcasting 104 Burns Lake and Area TV Rebroadcasting 105 Ft. St. James and Area TV Rebroadcasting 106 Burns Lake and Area TV Rebroadcasting 107 Fraser Lake Parta Library Grant	97,425 252,590 1,721 1,750 59,806 46,206 162,655 23,949 16,038				700 35,634 3,000 8,586 18,440	1,761 1,750 60,506 81,841 165,655 32,535 34,478	0	0 394 3,166 1,209 465 3,770		0 394 3,166 1,209 465 3,770				1,750 60,900 85,006 166,864 33,000 38,248	0 0 0 0	6 8 16 3
202 Burns Lake Arena 303 Smithers Rural Recreation/Culture 304 Vanderhoof Recreaton & Culture 305 Vanderhoof Recreaton & Culture 405 In Firesco Cententry Grant 406 Topley Cemetery Grant 507 Smithers, Telkwa, Houston TV Rebroadcasting 508 Firesce Lake and Area TV Rebroadcasting 509 Firesce Lake and Area TV Rebroadcasting 509 Erus Lake and Area TV Rebroadcasting 500 Firesce Lake Rural Library Grant 500 Firesce Lake Rural Library Grant 500 For St. James Library	97,425 252,590 1,721 1,750 59,806 46,206 162,655 23,949 16,038 17,150				700 35,634 3,000 8,586 18,440 50	1,761 1,750 60,506 81,841 165,655 32,535 34,478 17,200	0	0 394 3,166 1,209 465 3,770 37		0 394 3,166 1,209 465 3,770				1,750 60,900 85,006 166,864 33,000 38,248 17,237	0 0 0 0 0	6 8 16 3 3
202 Burns Lake Arena  101 Smithers Rural Recreation/Culture  102 Vanderhoof Recreation & Culture  103 Lakes District Recreation and Culture  103 Lakes District Recreation and Culture  101 Firsaer Chentary Grant  102 Topley Cemetery Grant  102 Topley Cemetery Grant  103 Firsher Lake and Area TV Rebroadcasting  103 Fir St. James and Area TV Rebroadcasting  105 Burns Lake and Area TV Rebroadcasting  106 Burns Lake and Area TV Rebroadcasting  107 Fraser Lake Rural Library Grant  108 Fort St. James Library  109 Fort Fraser Community Hall	97,425 252,590 1,721 1,750 59,806 46,206 162,655 23,949 16,038 17,150 2,244				700 35,634 3,000 8,586 18,440	1,761 1,750 60,506 81,841 165,655 32,535 34,478 17,200 2,337	0	0 394 3,166 1,209 465 3,770		0 394 3,166 1,209 465 3,770 37 413				1,750 60,900 85,006 166,864 33,000 38,248 17,237 2,750	0 0 0 0	6 8 16 3 3
202 Burns Lake Arena 303 Smithers Rural Recreation/Culture 303 Vandenhoof Recreaton & Culture 304 Vandenhoof Recreaton & Culture 305 IR Fraser Cententry Grant 402 Topley Cemetery Grant 505 Smithers, Flowe, Houston TV Rebroadcast 505 Smithers, Flowe, Houston TV Rebroadcasting 505 Fist, James and Area TV Rebroadcasting 506 Burns Lake and Area TV Rebroadcasting 506 Burns Lake and Area TV Rebroadcasting 500 First, James Lake Area TV Rebroadcasting 500 First, James Library 500 Fort St. James Library 500 Fort St. James Library 501 Fort Fraser Community Hall 502 Brasside Community Hall 503 Brasside Community	97,425 252,590 1,721 1,750 59,806 46,206 162,655 23,949 16,038 17,150 2,244 5,000				700 35,634 3,000 8,586 18,440 50 93	1,761 1,750 60,506 81,841 165,655 32,535 34,478 17,200 2,337 5,000	0	0 394 3,166 1,209 465 3,770 37 413		0 394 3,166 1,209 465 3,770 37 413				1,750 60,900 85,006 166,864 33,000 38,248 17,237 2,750 5,000	0 0 0 0 0	6 8 16 3 3
201 Ft.St.James Arena Grant 202 Burns Lake Arena 301 Smithers Rural Recreation/Culture 302 Vanderhoof Recreaton & Culture 302 Vanderhoof Recreaton & Culture 401 Ft Fraser Cemetary Grant 402 Topley Cemetery Grant 402 Topley Cemetery Grant 501 Smithers, Telkwa, Houston TV Rebroadcasts 502 Fraser Lake and Area TV Rebroadcasting 503 Ft. St. James and Area TV Rebroadcasting 504 Burns Lake and Area TV Rebroadcasting 505 Ft. St. James and Area TV Rebroadcasting 506 For St. James Laher 507 For St. James Laher 508 For St. James Library 509 For St. James Library 501 For Fraser Community Hall 502 Braside Community Hall 502 Bulkley Valley Trails	97,425 252,590 1,721 1,750 59,806 46,206 162,655 23,949 16,038 17,150 2,244 5,000 70,317				700 35,634 3,000 8,586 18,440 50	1,761 1,750 60,506 81,841 165,655 32,535 34,478 17,200 2,337 5,000 1,545,257	0	0 394 3,166 1,209 465 3,770 37		0 394 3,166 1,209 465 3,770 37 413		1,495,940		1,750 60,900 85,006 166,864 33,000 38,248 17,237 2,750 5,000 129,317	0 0 0 0 0	6 8 16 3 3 1
202 Burns Lake Arena 303 I Smithers Rural Recreation/Culture 305 Vanderhoof Recreation & Culture 305 Lakes District Recreation and Culture 406 I FF Fraser Cemetary Grant 407 Topley Cemetary Grant 408 Topley Cemetery Grant 508 Fraser Lake and Area TV Rebroadcasting 509 Fraser Lake and Area TV Rebroadcasting 509 Fraser Lake Area TV Rebroadcasting 509 Erser Lake Rural Library Grant 6005 Fort St. James Library 6007 Fort St. James Library 6007 Fort St. James Library 6008 Fort St. James Library 6009 Fort St. James Library 6009 Fort Fraser Community Hall 6008 Forts Grant Community Hall 6009 Forts Trais 6009 Houston Trails	97,425 252,590 1,721 1,750 59,806 46,206 162,655 23,949 16,038 17,150 2,244 5,000 70,317 23,874				700 35,634 3,000 8,586 18,440 50 93	1,761 1,750 60,506 81,841 165,655 32,535 34,478 17,200 2,337 5,000		0 394 3,166 1,209 465 3,770 37 413		0 394 3,166 1,209 465 3,770 37 413 0 80,000				1,750 60,900 85,006 166,864 33,000 38,248 17,237 2,750 5,000 129,317 23,874	0 0 0 0 0	6 8 16 3 3 1
202 Burns Lake Arena 1015 smithers Rural Recreation/Culture 202 Vanderhoof Recreation & Culture 203 Lakes District Recreation and Culture 203 Lakes District Recreation and Culture 201 F1Fraser Chentary Grant 202 Topley Cemetery Grant 202 Topley Cemetery Grant 203 For St. James and Area TV Rebroadcasting 203 Fr. St. James and Area TV Rebroadcasting 205 Fr. St. James and Area TV Rebroadcasting 202 Fraser Lake Rural Library Grant 202 Fraser Lake Rural Library Grant 201 For St. James Library 201 For Fraser Community Hall 202 Brasside Community Hall 203 Brasside Community Hall 204 Brasside Community Hall 205 Brasside Community Hall 205 Brasside Community Hall 206 Brasside Community Hall 207 Brasside Community Hall 208 Brasside Community Hall 208 Brasside Community Hall 209 Brasside Community Hall 209 Brasside Community Hall 200 Brasside Community Hall 201 Brasside Community Hall 201 Brasside Community Hall 201 Brasside Community Hall 201 Brasside Community Hall 202 Brasside Community Hall 202 Brasside Comm	97,425 252,590 1,721 1,750 59,806 46,206 162,655 23,949 16,038 17,150 2,244 5,000 70,317				700 35,634 3,000 8,586 18,440 50 93	1,761 1,750 60,506 81,841 165,655 32,535 34,478 17,200 2,337 5,000 1,545,257	0 80,000 220,000	0 394 3,166 1,209 465 3,770 37 413		0 394 3,166 1,209 465 3,770 37 413		1,495,940 220,000		1,750 60,900 85,006 166,864 33,000 38,248 17,237 2,750 5,000 129,317	0 0 0 0 0	6 8 16 3 3 1