



Planning Department

October 1 – December 31, 2022

Year-End Summary

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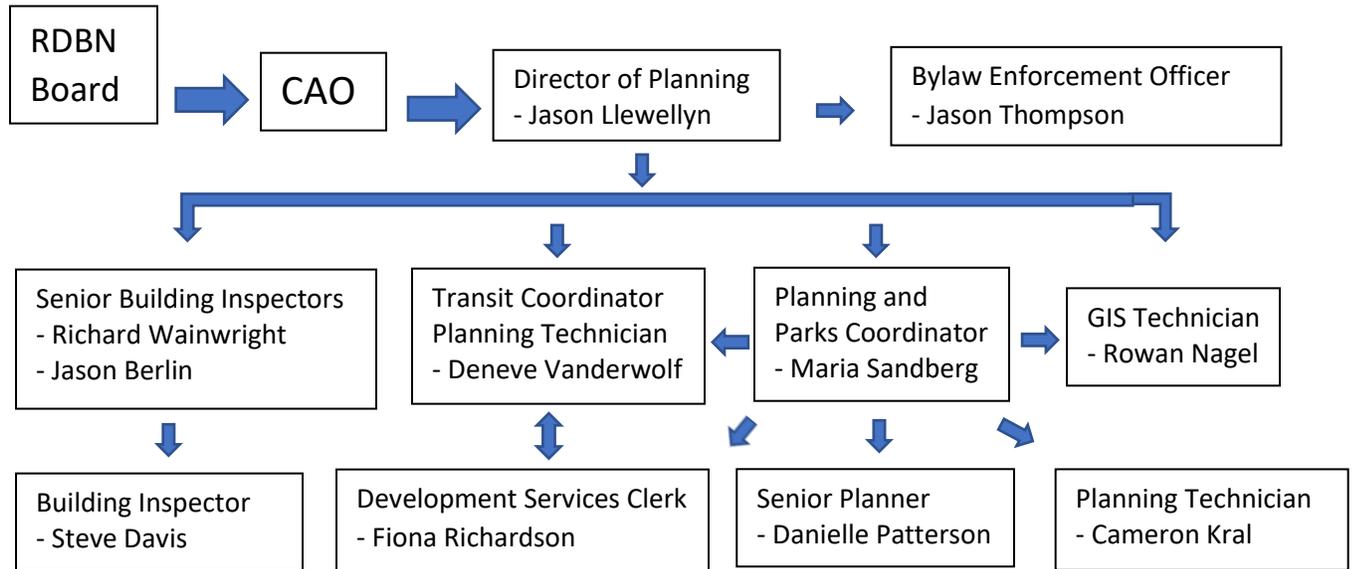
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Staffing



The Planning Department includes eleven full time positions providing Land Use Planning, Building Inspection, Parks and Trails, Transit, GIS and Bylaw Enforcement Services. Building Inspection, Bylaw Enforcement and Planning Services are also provided to municipalities on a contract basis.



Planning Department Enquiries

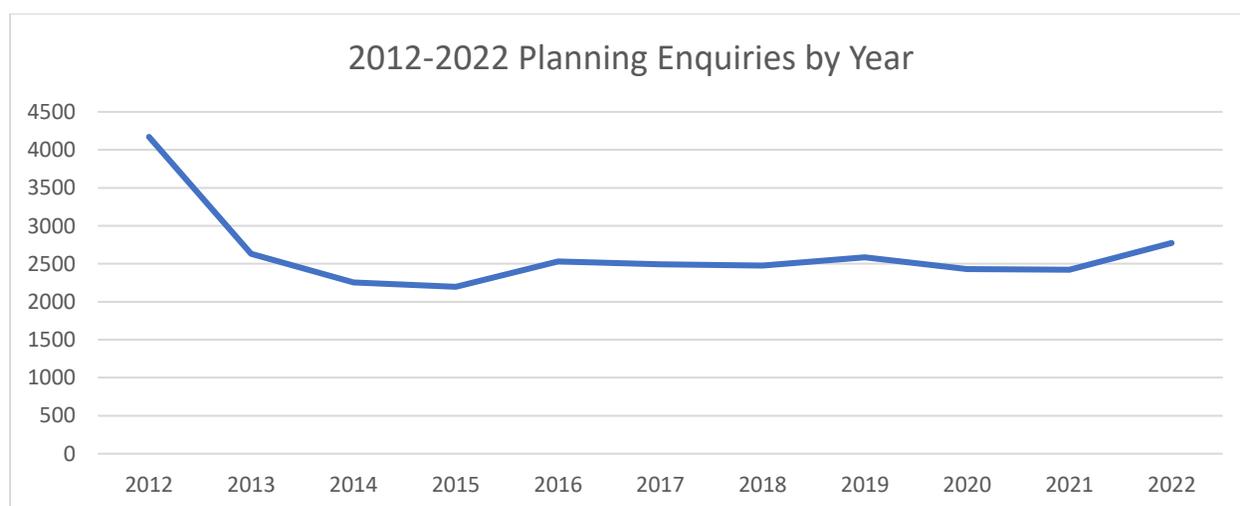
The Planning Department keeps track of the number of enquiries that are answered each month. The enquiries are divided into the following 6 main subject areas:

- Development Services (ALR, environmental assessments, subdivision, Crown land)
- Electoral Area Planning (Zoning, OCPs, Permits)
- House Numbering
- Mapping Requests
- Bylaw Enforcement
- Other (animal control, road maintenance, sewage etc.)

In 2022, the Planning Department answered 2,772 enquiries. This number is higher than the 2,586 enquiries answered in 2020 and the 2,423 in 2021.

Planning Enquiries by Subject Area 2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Development Services	44	42	51	58	65	47	44	55	33	51	55	17	562
Electoral Area Planning	47	66	37	45	52	40	52	76	52	63	52	20	602
House Numbering	6	15	22	16	29	32	14	22	13	8	12	6	195
Parks and Trails									1	2	2	2	7
Maps	22	16	12	15	35	21	41	46	50	49	30	7	344
Bylaw Enforcement	2	5	8	7	14	10	0	7	1	2	15	18	89
Other	43	38	60	65	79	67	100	87	92	148	101	93	973
Total	175	150	169	206	241	285	251	293	242	323	194	163	2772



Special Projects

Special Projects refers to a wide variety of projects that do not fit within the regular program of the Planning Department and typically relate to unexpected events or activities that require immediate attention or involve a Provincial planning project. This most often includes participation in the Province's Environmental Assessment process as directed, and reporting to the Regional District Board on Provincial initiatives that potentially impact the Regional District. The 2022 Planning Department had the following special project accomplishments:

- In January 2022 the Electoral Area Housing Needs Reports was presented to the Board.
- Reported to the Board in July on the Tenas Coal Project (Telkwa Coal Project) Environmental Assessment application review and subsequently worked with Telkwa Coal to address issues of concern.
- Provided an update to the Board in October on the Coastal GasLink Pipeline – Socio-economic Effects Management Plan (SEEMP).
- Worked with Hudson Bay Mountain Resort to find a parking solution for the "Trail to Town" which terminates at Zobnick Road in collaboration with the Ministry of Transportation and Infrastructure, Recreation and Trails B.C., and the Mountain Resorts Branch of the Ministry of Tourism, Arts, Culture and Sport's.



Land Use Applications and Referrals

Current Planning Accomplishments

The Planning Department hired Cameron Kral in May 2022 as the Planning Summer Student. Cameron joined the team as Planning Technician in August 2022 to fill a staff vacancy.

In 2022, in addition to day-to-day activities such as responding to public inquiries; completing land use reviews for building permits; and processing land use applications and referrals, the Planning Department had the following accomplishments:

- Cannabis and Liquor Licencing Policy – A review of the RDBN's 2003 Liquor Licencing Policy was completed in 2022. The 2003 Liquor Licencing Policy was rescinded and replaced with a new Cannabis and Liquor Licencing Policy by the Board in February, as recommended by staff.
- Report on Bill 26 Changes – In March staff presented a report introducing the Board to the new requirements and opportunities under the legislative changes to the *Local Government Act* and the *Community Charter* that came into effect with Bill 26 in February 2022.
- ALC residential flexibility – Staff reported to the Board in March regarding new ALC regulations to “increase residential flexibility and allow additional dwelling. These regulation changes involved significant staff time working with the ALC on implementation challenges.
- Zoning Bylaw Housing Regulations – Staff presented a follow-up report to the Board on ways to simplify the manner in which the RDBN's Zoning Bylaw regulates housing. The Board directed staff to consult with stakeholders on proposed changes and report back to the Board with recommendations in 2023.



Agricultural Land Reserve Applications

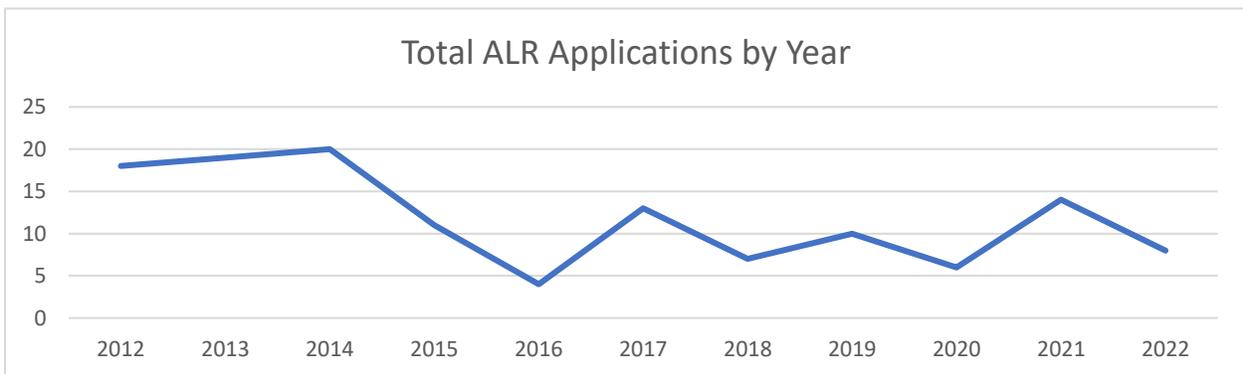
The Planning Department received one ALR application in the fourth quarter of 2022 that was cancelled by the applicant. Two applications were considered by the Board and forwarded to the ALC for consideration in the fourth quarter.

In 2022, the Regional District received eight ALR applications, one of which was cancelled. This is a reduction from the 14 applications received in 2021 and an increase from the 6 received in 2020.

Four applications were for non-farm uses, two were for subdivisions, one was for a non-adhering residential use. Six of the seven applications considered by the Board were recommended to the ALC for approval.

ALR Applications 2012-2022

		2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total		18	19	20	11	4	13	7	10	6	14	8
Board Recommendations	Denial	3	2	2	2	2	4	2	2	0	0	1
	Approval	13	11	4	2	1	3	3	5	3	10	6
	Conditional Approval	0	2	2	0	0	1	0	1	1	2	0
	Pending	1	2	7	3	0	1	0	1	2	1	0
	Interests unaffected	1	1	4	1	0	3	0	1	0	1	0
	Withdrawn	0	1	1	2	1	0	0	0	0	0	1
Commission Decisions	Denial	2	0	1	0	0	0	0	2	1	0	0
	Approval	1	0	3	1	0	2	0	5	0	2	1
	Conditional Approval	2	1	0	0	0	2	0	0	1	3	0
	Pending	12	17	15	2	1	8	5	3	4	9	6
	Withdrawn	1	1	1	8	3	0	0	0	0	0	1



Official Community Plan Amendments and Rezoning Applications

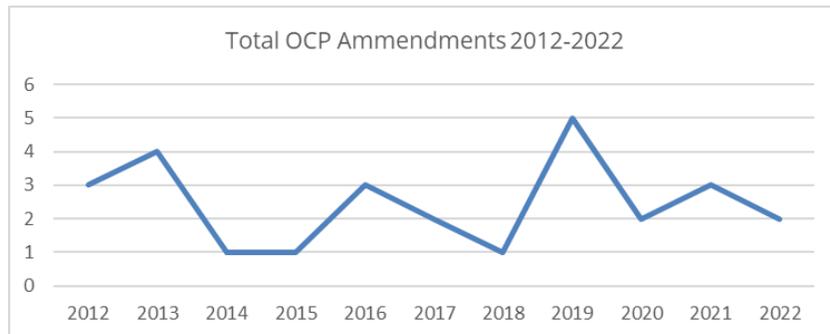
The Planning Department received one zoning bylaw amendment application in the fourth quarter of 2022. The first and second reading of two zoning bylaw amendment applications were sent to the Board for consideration in the fourth quarter.

In 2022, the Planning Department received three zoning bylaw amendment applications and two combined official community plan/zoning bylaw amendment applications, for a total of five applications. One of these applications was adopted. Four applications from previous years were adopted in 2022.

There were 18 applications for OCP amendment and/or zoning bylaw amendments in 2021 and 10 applications in 2020.

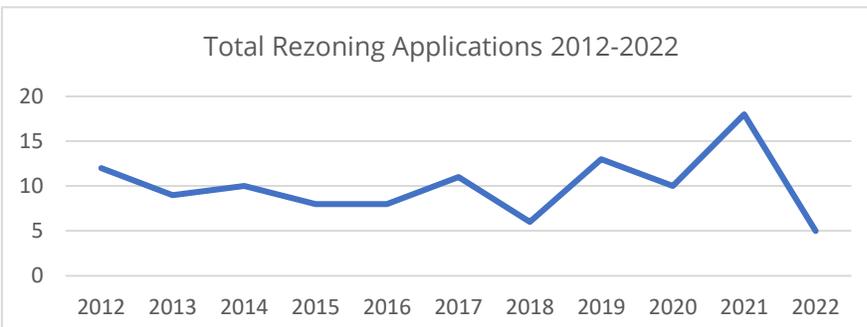
Official Community Plan Amendments 2012-2022

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	3	4	1	1	3	2	1	5	2	3	2
Denied	0	0	0	0	1	0	0	2	0	0	0
Adopted	0	0	0	0	0	1	1	1	1	3	1
In Process	3	4	1	1	2	1	0	2	0	0	1
Withdrawn	0	0	0	0	0	0	0	0	1	0	0



Rezoning Applications 2012-2022

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	12	9	10	8	8	11	6	13	10	18	5
Denied	0	0	0	1	3	2	0	3	0	2	0
Adopted	7	3	2	2	0	7	4	4	1	12	1
In Process	5	6	8	3	5	1	2	4	7	3	4
Withdrawn	0	0	0	2	0	1	0	2	2	1	0

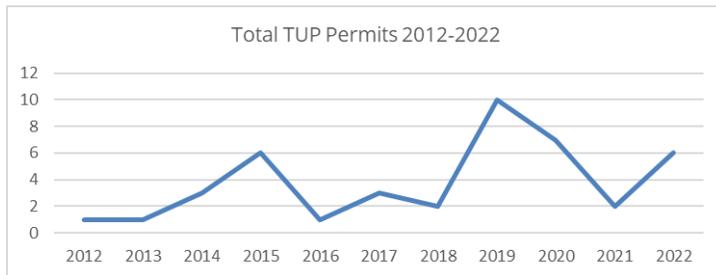


Temporary Use Permits

The Planning Department did not receive any temporary use permit (TUP) applications in the fourth quarter of 2022. In 2022, the Planning Department received one TUP application and four TUP renewal requests. Additionally, one TUP from 2021 was processed in 2022. All of the 2022 TUP applications were associated with pipeline construction (laydown site, worker camp, stockpile sites).

TUP Applications 2012-2022

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	1	1	3	6	1	3	2	10	7	2	6
Denied	0	0	0	0	0	1	0	0	0	0	0
Issued	1	1	1	5	0	2	0	7	6	1	2
Renewal	0	0	0	1	1	0	0	0	0	1	4
Withdrawn	0	0	2	0	0	0	0	3	1	0	0



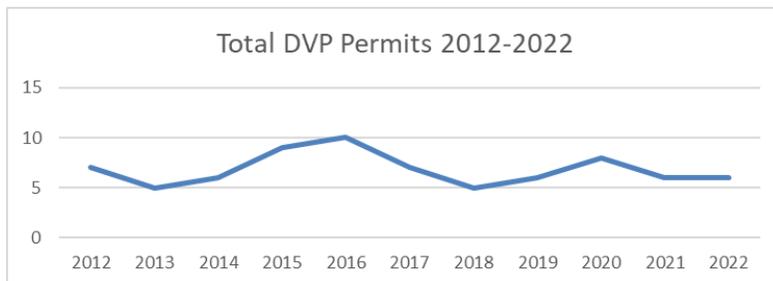
Development Variance Permits

The Planning Department received one development variance permit (DVP) application in the fourth quarter of 2022, and processed one DVP application from the third quarter. There were two DVP applications to vary the setback requirements from the parcel boundary, two to vary the minimum parcel size at subdivision, and two to vary the maximum size of a personal storage building

In 2022, six DVP applications were received and one application from 2021 was processed. One DVP is on hold at the applicants request. The 2022 application numbers are similar to 2021 and 2020, when six and eight applications were received, respectively.

DVP Applications 2012-2022

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	7	5	6	9	10	7	5	6	8	6	6
Denied	0	0	0	0	0	1	0	0	2	1	0
Issued	6	4	5	5	7	5	4	4	3	5	3
In Process	0	1	1	3	2	0	1	0	2	0	3
Withdrawn	1	0	0	1	1	1	0	2	1	0	0



Subdivision Referrals

The Planning Department received 11 subdivision referrals in the fourth quarter of 2022 and provided comments to the Ministry of Transportation and Infrastructure (MoTI). One subdivision referral remains in process.

In 2022, the Planning Department received 22 subdivision referrals from MoTI, a notable increase from the 17 referrals received in 2021 and the 12 received in 2020.

Subdivision Referrals 2012-2022

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	25	21	24	25	14	17	15	13	12	17	22
Denied/does not comply	3	4	8	6	4	6	3	3	4	6	1
No objections/ complies	22	17	16	18	9	11	12	9	8	9	17
Conditional Approval	0	0	0	1	1	0	0	1	0	2	4



Land Use Reviews

The Planning Department completed 15 land use reviews for building permits in the fourth quarter of 2022. In total 128 building permit land use reviews were completed in 2022. This is an increase from the 110 land use reviews completed in 2021

Referrals

A total of three referrals were received in the fourth quarter of 2022. Seven referrals were processed in the fourth quarter. One referral remains in process.

The Planning Department received a total of 40 referrals in 2022, with 39 processed in 2022 and one carried over to 2023. There were only seven referrals associated with the pipeline development project received in 2022. This is a significant reduction from previous years.

Referrals 2012-2022

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	54	54	104	105	89	81	75	110	125	70	43
Crown Land	32	33	41	33	29	44	28	25	43	17	13
Mining			4	4	3	3	3	3	8	1	7
Water Licence			3	9	11	6	9	5	12	14	7
Woodlot			12	15	4	8	3	8	1	4	2
Oil and Gas Commission			41	40	42	20	23	61	55	23	7
Other-telecommunications, addition to reserve,municipal			3	4	0	0	9	8	6	11	7



Land Use Applications and Services for Municipal Governments

No land use applications were completed in the fourth quarter on a contract basis for RDBN municipalities. In 2022, in addition to providing casual advice on a regular basis, the Planning Department undertook the following planning project under contract for municipalities.

Village of Burns Lake

- Processed a DVP for a multi-family dwelling conversion (completed).
- Assisted with a combined OCP/Zoning amendment for a multi-family dwelling conversion (Planning Department role completed).

District of Houston

- Processed a Downtown Development Permit for a school (carried over from 2021 and completed).
- Processed a DVP for a single family dwelling (completed).
- Provided a municipal planning workshop to key members of staff.

Long Range Planning

The Rural Fort St James OCP and District of Fort St James OCP reviews are in progress. In the fourth quarter staff held meetings with stakeholders and continued drafting of the new plans. Work on the District of Fort St. James plan was delayed during the fall because of local staffing capacity.

The review process began in late 2021 and is undertaken in conjunction with the review of the District of Fort St. James Official Community Plan. In 2022, the preliminary consultation phase included approaching First Nations, community groups, the District of Fort St James, School District 91 and various provincial ministries for comments. Public consultation efforts included in-person and on-line open houses, a project website with OCP review information and a survey to obtain public input regarding the issues that require attention in the plan, as well as meetings with stakeholders.

A single working group was formed for both the municipal and rural OCP in May and met four times over the summer. The purpose of the working group was to have community members work with staff on the details of the proposed new OCP document.



Building Inspection

The RDBN received a total of 28 building permit applications in the fourth quarter of 2022, with a total construction value of **\$5,931,558**. This is an increase compared to the 20 building permit applications with a total construction value of \$1,534,300 received in the fourth quarter of 2021.

The RDBN provided building inspection services to the District of Vanderhoof under short term agreements from June 1 to December 31 while the District undergoes the recruitment process for a new building inspector. The RDBN processed approximately 28 building permit applications for the District during this period.

Fourth Quarter Building Permit Data for 2022

Area	Total Permits	Total Construction Value (\$)
A	9	3,463,000
B	7	1,613,000
C	0	0
D	0	0
E	0	0
F	1	8,000
G	0	0
Burns Lake	4	249,000
Fort St. James	0	0
Fraser Lake	4	579,000
Granisle	0	0
Houston	3	19,558
Telkwa	0	0
Fourth Quarter RDBN Totals	28	5,931,558
Smithers	11	400,200
Vanderhoof	16	1,160,000
Total	55	7,491,758

In 2022 there were 138 building permits issued in the rural area. This is a slight decrease from the 147 permits issued in 2021, and comparable to the 137 permits issued in 2020. Construction value under permit in Electoral Areas in 2022 totaled \$29,653,559, which is comparable to the 2021 value of \$30,238,356.

A total of 83 permits were issued under contract for municipalities in 2022. This is a decrease from the 92 permits issued in 2021.

2022 Building Permit Data

Area	Total Permits	Total Construction Value (\$)	Permit Fees (\$)
A	68	16,219,900	95,366
B	25	4,808,000	25,871
C	5	848,659	5,092
D	8	1,471,600	8,484
E	0	0	0
F	30	6,197,400	33,444
G	2	100,000	160
Burns Lake	22	8,982,016	52,240
Fort St. James	11	96,604,211	578,129
Fraser Lake	11	3,671,437	21,487
Granisle	4	217,000	1,476
Houston	24	2,819,558	19,586
Telkwa	11	339,000	1,300
2022 RDBN Totals	237	142,278,781	842,635
Vanderhoof	28	8,633,057	23,942
Smithers	75	10,389,063	67,750
Total	312	161,300,901	934,327

Historical Electoral Area Building Permits by Year

Year	Number of New Permits	Construction Value (\$)	Permit Fees (\$)
2022	138	29,653,559	168,763
2021	147	30,238,356	163,668
2020	137	17,784,976	93,473
2019	128	17,665,394	97,935
2018	100	14,036,541	79,758
2017	102	13,699,822	84,353
2016	91	6,983,200	42,515
2015	101	8,555,444	47,927
2014	115	12,102,760	71,235
2013	116	12,781,476	73,477
2012	124	7,135,121	42,304
2011	113	6,033,276	37,558
2010	127	7,715,376	47,302
2009	109	5,699,262	35,608
2008	156	7,736,291	48,201
2007	156	7,943,975	50,075
2006	114	6,792,778	42,178
2005	104	5,252,088	33,127
2004	95	4,152,247	25,408
2003	101	3,903,938	23,710
2002	115	4,490,349	27,595
2001	118	6,540,615	33,591
2000	140	5,907,653	30,817

In 2022 the number of single-family dwellings constructed under permit in Electoral Areas was 50. This is a decrease from the 65 constructed in 2021, and an increase from the 41 constructed in 2020.

New Single-Family Dwelling Building Permits by Electoral Area*

YEAR	CONSTRUCTION VALUE (\$)	PERMIT VALUE (\$)	SINGLE FAMILY DWELLINGS CONSTRUCTED IN THE ELECTORAL AREAS							TOTAL SINGLE FAMILY DWELLINGS	PERMITS ISSUED
			A	B	C	D	E	F	G		
2022	29,653,559	168,763	28	7	2	2	0	11	0	50	138
2021	30,238,356	163,668	39	6	3	5	0	10	2	65	147
2020	17,784,976	93,473	21	4	4	1	0	9	2	41	137
2019	17,665,394	97,935	19	3	1	1	0	5	1	30	128
2018	14,036,541	79,758	15	1	2	3	0	7	1	29	100
2017	13,699,822	84,353	13	2	5	1	0	4	0	25	102
2016	6,983,200	42,515	15	0	0	0	0	5	1	23	91
2015	8,555,444	47,927	13	0	4	3	0	7	2	29	101
2014	12,102,760	71,235	16	1	4	3	0	8	1	33	115
2013	12,781,476	73,477	16	3	2	3	0	13	0	37	116
2012	7,135,121	42,304	19	0	2	2	0	11	1	35	124
2011	6,033,276	37,558	12	2	8	1	0	7	0	30	113
2010	7,715,376	47,302	14	2	4	4	0	13	3	40	127
2009	5,699,262	35,608	13	2	2	5	0	6	2	30	109
2008	7,736,291	48,201	26	4	1	4	0	12	4	51	156
2007	7,943,975	50,075	23	4	1	3	0	12	1	44	156
2006	6,792,778	42,178	21	2	3	2	0	12	2	42	114
2005	5,252,088	33,127	7	4	5	5	0	8	1	30	104
2004	4,152,247	25,408	7	3	1	2	0	6	0	19	95
2003	3,903,938	23,710	11	5	0	0	0	5	1	22	101
2002	4,490,349	27,595	5	2	3	2	0	5	1	18	115
2001	6,540,615	33,591	7	8	3	4	0	6	0	28	118
2000	5,907,653	30,817	18	8	8	1	0	2	1	38	140

The number of single-family dwellings constructed under permit in municipalities was 15. This is a decrease from the 37 constructed in 2021, and the 25 constructed in 2020.

New Single Family Dwelling Building Permits by Municipality*

MUNICIPALITIES	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
SMITHERS	28	18	8	11	14	9	9	11	5	9	8	4	10	15	10	6
TELKWA	3	5	1	11	5	8	5	5	5	6	6	4	1	4	1	0
HOUSTON	4	2	3	2	2	1	2	1	2	5	1	2	0	2	9	3
GRANSILE	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
BURNS LAKE	2	1	2	1	1	0	0	0	0	0	3	1	1	2	8	3
FRASER LAKE	1	3	0	1	3	1	0	0	0	0	0	0	0	0	0	1
VANDERHOOF	17	17	8	13	11	11	6	14	2	6	7	1	3	1	8	2
FORT ST JAMES	2	1	1	3	2	0	4	1	2	2	1	1	2	1	1	0
TOTAL	57	47	23	42	38	31	26	32	16	28	26	13	17	25	37	15

***Notes to Housing Starts Tables:**

- The tables refer to new single-family dwellings only and do not include multi-family units such as apartments, duplexes, etc.
- The tables do not account for new single-wide mobile homes.
- The tables do not account for new dwellings constructed outside of the Building Bylaw area, or on First Nation reserves.

Parks and Trails

Cycle 16 Trail

The fourth quarter saw continued construction of Phase 1 of the Cycle 16 Trail. During 2022 a significant amount of time was spent working with the Cycle 16 Trail Society, the Ministry of Transportation and Infrastructure and the Agricultural Land Commission on different aspects of the Cycle 16 trail project. The construction contract for Phase 1 was issued in early May. A groundbreaking ceremony for Phase 1 was held on June 10, 2022, and trail construction began in July.

Round Lake Park and Boat Launch

Staff continue to work with the Round Lake Community Association (RLCA) on their Waterfront Upgrade Project. The RLCA must now complete an Archaeological Overview Assessment for the site and hire a consultant (using Gas Tax funding) to design the proposed works to the satisfaction of the Ministry of Transportation and Infrastructure.

To assist the RLCA, Planning Department staff have finalized a request for proposals (RFP) for project design. The proposal "Round Lake Park Waterfront Upgrade Survey and Design Project" is now posted and open for submission of proposals on the public BC Bid Portal.

Imeson's Beach

The Imeson's Beach Parking Lot and Pedestrian Railway Crossing Project is underway. During the fourth quarter of 2022 the project remained on hold waiting for CN to provide feedback on the crossing design.

The "Imeson's Beach Parking Lot and Pedestrian Railway Crossing Detailed Design Project" started in March 2022 when a contract was awarded to McElhanney. The consultant completed the survey work and developed pedestrian crossing design drawings which were submitted to CN in May. CN responded in August and asked for some changes to the design including adding some steps to meet the approach grade requirements. The consultant submitted the revised drawings back to CN in the fall and has not received a response to date.

During 2022, the Planning Department, with the support of other departments, created a video pitch to the April 2022 Risk Management Conference Raptor's Room session for risk management at Imeson's Beach. The RDBN won the contest and received the \$10,000 prize in risk management grant funding.

Hospital Point

In the fourth quarter, Economic Development and Planning staff submitted an Expression of Interest (EOI) to the Province's Destination Development Fund for improvements at Hospital Point. If the Hospital Point project EOI is shortlisted, the RDBN will complete the necessary development and construction plans to make a full application when the next stage intake opens.

In 2022, a contract to construct an accessible outhouse at Hospital Point was awarded to a local contractor. The construction of the outhouse was completed in October and the facility will be ready for public use in the spring.

Trout Creek

Planning is underway for the installation of an outhouse on the river side of the Trout Creek property. The Trout Creek property is heavily used in the fall and summer for fishing and other recreation purposes and there is a concern that users do not have access to toilet facilities.

Staff, with the support of the Ministry of Forests, are working with the Ministry of Transportation and Infrastructure (MoTI) to identify a location for the outhouse. The property must first be surveyed to determine the location of the MoTI right of way in relation to the RDBN's property and the natural boundaries of the Bulkley River and Trout Creek. The Ministry of Transportation and Infrastructure must approve the placement of the outhouse because the preferred location is likely to be within the highway right of way.

Highway 35 Multi-use Trail

The Highway 35 Multi-use Trail Conceptual Design Study project is underway. Staff have posted a Request for Proposals (RFP) for the development of a conceptual design study for an accessible multi-use trail along Highway 35 on the Provincial BC Bid Portal and is now open for submissions. The trail is proposed to run between the Village of Burns Lake and Tchesinkut Lake (approximately 12 km) and is intended to provide residents with a recreation amenity and a safe and enjoyable alternative to commuting by motor vehicle.

Parks and Trails Master Plans

In September Planning staff posted a request for proposals (RFP) in coordination with the Village of Burns Lake, for the development of master plans for parks, trails, and recreation. Five quality proposals were received in response to RFP. In January, staff will take a recommendation to the Board to enter a contract with the preferred consultant for the project.

Staff are in discussions with the Town of Smithers on a similar project.

Recreation Contribution Service

In the fourth quarter, the alternative approval process was completed by Administration, and the Board adopted the following service establishment bylaws at their October 2022 meeting.

- "Electoral Area A Recreation Contribution Service Establishment Bylaw No. 1976, 2022
- "Electoral Areas B and E Recreation Contribution Service Establishment Bylaw No. 1977, 2022"
- "Electoral Area C Recreation Contribution Service Establishment Bylaw No. 1978, 2022"
- "Electoral Area G Recreation Contribution Service Establishment Bylaw No. 1979, 2022"

In late 2022 staff held meetings with the participating Electoral Area and municipal Directors and municipal staff regarding taxation amount and the funds distribution process. Based on these discussions staff drafted Recreation Contribution Grant Program policy, terms of reference for associated Committees. and an application package for the Board's consideration.



Bylaw Enforcement

A new Bylaw Enforcement Officer began in September 2022; therefore, the fourth quarter of 2022 was spent catching up on bylaw enforcement issues resulting from the position vacancy. The new Bylaw enforcement Officer also began work reviewing the draft new ticketing bylaw and Bylaw Dispute Adjudication (BDA) system files. Several outstanding issues have been resolved and files closed. Bylaw enforcement services continue to be provided to the District of Houston under agreement.

Bylaw enforcement files are created where enforcement action is warranted, and no immediate resolution is forthcoming following discussions with the property owner. A file is not created if the staff investigation determines that a bylaw infraction has not occurred and if further action is not justified, or if the infraction is resolved or likely to be resolved through discussions with the property owner. It is noted that there are numerous bylaw enforcement issues dealt with which do not result in a file being created. The chart below indicates the type of files created and whether they have been resolved. These statistics are for the RDBN only and do not include the statistics from Houston which are kept in the District of Houston’s reports.

Bylaw Files Statistics by year for the RDBN (Houston statistics are separate):

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Carried Forward	9	12	20	20	24	26	24	20	13	11	12	14	26
New Files	15	8	3	9	8	2	1	0	0	4	3	8	15
Total Unresolved	16	19	20	24	26	24	20	13	13	15	15	12	13
Total Resolved	7	5	3	5	6	6	5	7	0	2	3	2	4

Geographic Information Systems (GIS)

Fourth Quarter Statistics

In the fourth quarter, in addition to general upkeep of digital records, the GIS Technician completed the following tasks:

- Responded to 134 GIS related requests for RDBN staff (Planning Department = 61, Protective Services = 24 for, Administration & Finance = 8, and Environmental Services = 5.
- Responded to 27 public and 5 municipal information or mapping requests.
- Issued 350 new house numbers in the rural area.
- Processed 8 new house numbers for municipalities and First Nations.
- Completed 3 large design requests for Protective Services and the Planning Department.

In the fourth quarter of 2022, the GIS Technician's time has been split 42% / 36% / 22% between the Planning Department, other RDBN Departments, and public requests.

Year End Statistics

The following includes all tasks completed between Jan 1st, 2022, and December 31st, 2022

- Completed 344 mapping requests for staff.
- Issued 480 new house numbers in the rural area.
- Processed 98 new house numbers for municipalities and First Nations
- Completed 44 design requests for staff.

In 2022, the GIS Technician's time has been split 50/50 between Planning Department tasks, and work for other RDBN Departments.

Transit

The RDBN is responsible for reviewing and approving service and performance standards based on operating and capital budgets set by BC Transit, establishing and collecting the fares and other revenues, and recommending the annual operating budget for BC Transit approval.

Ridership in the 4th quarter was 1,785 boardings. This is an increase compared to 1,331 in the 4th quarter of 2021.

In 2022, BC Transit completed a service review. Results will be available early in 2023. Ridership in 2022 was consistent with prior years.

2022 Ridership												
	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
Route 161 Burns Lake - Prince George	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Electoral Area "B" Burns Lake Rural Wet'suwet'en First Nation	8	9	21	9	8	4	7	6	2	35	5	7
Burns Lake/Lake Babine Nation/Burns Lake Band	80	71	118	74	85	90	73	127	72	85	105	117
Electoral Area "D" Fraser Lake Rural Stellat'en First Nation/Nadleh Whut'en/Endako, Fort Fraser	33	28	32	33	18	30	27	41	21	46	40	30
Fraser Lake	23	18	26	11	16	17	14	28	19	14	24	20
Vanderhoof	36	40	54	41	39	52	30	31	53	44	64	47
RDFFG - Electoral Area "C" Beaverly	3	4	4	0	0	0	3	0	5	0	1	0
Prince George	135	136	172	122	144	175	139	213	147	216	160	181
Total Passenger Boardings	318	306	427	290	310	368	293	446	319	440	399	402
Route 162 Burns Lake - Smithers												
Electoral Area "B" Burns Lake Rural Wet'suwet'en First Nation	4	1	0	1	2	0	3	3	0	1	0	4
Burns Lake/Lake Babine Nation/Burns Lake Band	22	9	34	11	17	17	17	14	15	12	11	18
Electoral Area "G" Houston Rural	2	2	8	6	4	3	7	4	2	1	0	0
Houston	48	38	90	74	75	70	74	108	58	89	84	87
Electoral Area "A" Smithers Rural	1	0	0	2	0	0	0	0	0	1	0	3
Telkwa	5	2	4	9	1	5	4	7	2	3	2	4
Smithers	48	58	68	79	87	69	68	105	67	68	77	79
Total Passenger Boardings	130	110	204	182	186	164	173	241	144	175	174	195
162 Midday Run - Departs Smithers 11:30 am Departs Houston at 1:00 pm												
Houston	18	18	48	28	19	23	16	18	9	22	22	22
Electoral Area "A" Smithers Rural	0	0	0	0	0	0	0	0	0	1	0	0
Telkwa	0	0	0	0	1	0	1	3	0	2	1	1
Smithers	11	12	11	24	22	27	22	32	15	15	21	19
Total Passenger Boardings	29	30	59	52	42	50	39	53	24	40	44	42

