



Regional District of Bulkley-Nechako FireSmart Educator

The Regional District of Bulkley-Nechako is seeking applicants for the position of FireSmart Educator. This is a full time (35 hours per week) temporary position. Work schedule may require flexible hours. The wage for this position is \$26.65 per hour.

The FireSmart Educator is responsible for the facilitation of FireSmart related activities within the Electoral areas of the Regional District of Bulkley-Nechako (RDBN). The position will ensure that the FireSmart activities are supported, developed, and implemented in accordance with Provincial guidelines and the direction and policy provided by the RDBN.

Responsibilities and Duties:

- Provide FireSmart recommendations to homeowners to reduce the wildfire hazards on their properties by conducting site visits.
- Facilitate FireSmart 101 sessions throughout the RDBN.
- Create a FireSmart working group within the RDBN and host monthly conference calls.
- Participate in events to accomplish the goal of educating the public about the FireSmart principals and promote the FireSmart Program.
- Attend training or workshops related to FireSmart.
- Work and travel in rural and remote areas.
- Other duties as assigned.

Skills and Qualifications:

- Some knowledge of fire prevention, FireSmart and emergency preparedness programs would be helpful.
- Ability to effectively deliver educational and outreach materials to a variety of audiences.
- Knowledge of Microsoft software.
- Demonstrates exceptional interpersonal skills and ability to deal tactfully with co-workers, community representatives, and the public on various matters, including those of a sensitive nature.
- Ability to use information technologies (computers, mobile devices, etc).
- Physically able to perform the duties of the position, punctual, organized, and dependable.

Education and Training:

- High School Diploma
- Valid BC Class 5 Drivers License

Resumes will be accepted until 4:30 pm, Friday, May 26, 2023, and should be addressed to:
Deborah Jones-Middleton, Director of Protective Services

Subject Line: FireSmart Educator

Email: hr@rdbn.bc.ca

Mail: PO Box 820, Burns Lake, BC V0J 1E0