



Regional District of Bulkley-Nechako

Temporary Gate-Check/Scale Attendant – Smithers/Telkwa Transfer Station and Recycling Depot

The Regional District of Bulkley-Nechako is seeking applicants to fill two temporary, part-time positions of Gate-Check/Scale Attendants at the Smithers/Telkwa Transfer Station and Recycling Depot. This position is temporary for four to six months with a 4 on 4 off rotation. Weekday (Mon to Fri) hours for this position are 9:30 am to 4:30 pm, and weekend hours are 10:00 am to 5:00 pm. The position has a starting wage of \$23.34. This position is subject to a 3-month probationary period.

Gate-Check/Scale Attendants are responsible for screening all vehicles visiting the site and directing them to the appropriate disposal areas. Post-secondary students will be considered for this position.

Responsibilities and Duties:

- Gate-Check and screening for restricted waste
- Educate, promote and direct the public on the proper use of disposal, recycling and re-use areas
- Document and report site activities
- Assist in maintaining site cleanliness and accessibility
- Other duties as assigned

Skills and Qualifications:

- Good public relations skills
- Safety conscious
- Comfortable with technology (computers, smartphones, tablets)
- Ability to correctly fill out paperwork and documentation
- An understanding of local reuse and recycling opportunities
- Able to work outdoors in all weather conditions
- Ability to keep an organized, clean, and tidy facility

Education:

- Post-secondary students will be considered
- Grade 12 or Equivalent



Preferred Certifications:

- OFA Level 1
- WHMIS
- Valid Class 5 BC Driver's License

Applications will be accepted until the position is filled, with a review beginning on May 6, 2024. Resumes should be addressed to:

Alex Eriksen, Director of Environmental Services

Subject Line **Gate-Check/Scale Attendant** - Smithers

Email: hr@rdbn.bc.ca

Mail: PO Box 820, Burns Lake, BC V0J 1E0