

AGENDA

MEETING NO. 3

February 27, 2025

**P.O. BOX 820
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VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

2022-2026 Strategic Plan

1. Relationships with First Nations
2. Advocacy with the Province
3. Housing Supply
4. Community and Economic Sustainability

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****AGENDA****Thursday, February 27, 2025**

<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>First Nations Acknowledgement</u>	
	<u>AGENDA – February 27, 2025</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
7-17	Board Meeting Minutes – February 13, 2025	Approve
18-20	Rural Services Committee Meeting Minutes -February 13, 2025	Receive
	<u>DELEGATION</u>	
	<u>CITYWEST – via Zoom</u> Stefan Woloszyn, Chief Executive Officer Wes Eisses, Vice President of Projects Joelle Barfoot, Project Procurement Manager Re: Project Update	
	<u>DEVELOPMENT SERVICES</u>	
	<u>Land Referral</u>	
21-22	Rowan Nagel, GIS/Planning Technician Crown Land Application Referral No. 7410357 Electoral Area C (Fort St. James Rural)	Recommendation
23-24	Rowan Nagel, GIS/Planning Technician Crown Land Application Referral No. 6409526 Electoral Areas B (Burns Lake Rural), E (Francois/Ootsa Lake Rural), and G (Houston/Granisle Rural)	Recommendation

Meeting No. 3
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<u>PAGE NO.</u>	<u>DEVELOPMENT SERVICES (CONT'D)</u>	<u>ACTION</u>
	<u>Other</u>	
25-26	Ministry of Transportation and Transit Letter Highway 16 and 27 Intersection Improvements	Receive
27-31	B.C. Fast-Tracking 18 Resource Projects	Receive
	<u>PARKS AND TRAILS</u>	
32-49	Maria Sandberg, Planning and Parks Coordinator - Parks and Trails Service Work Plan	Receive
	<u>BUILDING INSPECTION</u>	
	(call for comments from the gallery)	
50-53	Steve Davis, Building Inspector Section 57 Notice on Title 5264 Raceway Road Electoral Area A (Smithers/Telkwa Rural)	Recommendation
	<u>ADMINISTRATION REPORTS</u>	
54-57	Cheryl Anderson, Director of Corporate Services – Harrop Procter Ferry Committee Society – Request for Resolution re: Essential Service Levels of Inland Ferries	Direction
58-59	Cheryl Anderson, Director of Corporate Services – Resolution – Twinning of Highway 16	Recommendation
60-63	Cheryl Anderson, Director of Corporate Services – Burns Lake and Area Victim's Service Bylaw 2059	Recommendation
64-67	Cheryl Anderson, Director of Corporate Services – Smithers Rural Fire Protection Boundary Amendment Bylaw 2068	Recommendation

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
68-71	Cheryl Anderson, Director of Corporate Services – Smithers Rural Recreation and Culture Boundary Amendment Bylaw 2069	Recommendation
72-148	John Illes, Chief Financial Officer – 2025 Budget	Recommendation
149	Nellie Davis, Manager of Strategic Initiatives and Rural Services – Community Works Fund for District of Vanderhoof – Pump Track Project	Recommendation
150	Nellie Davis, Manager of Strategic Initiatives and Rural Services – Community Works Fund for Luck Bay Fire Hall Generator	Recommendation
151	Nellie Davis, Manager of Strategic Initiatives and Rural Services – Community Works Fund for Topley Fire Hall Generator	Recommendation
152-222	Christopher Walker, Emergency Services Manager-Program to Enhance Rail Safety Engagement Final Report	Receive
223-227	Cheryl Anderson, Director of Corporate Services – Electoral Area Directors' Forum -Electoral Area Perspectives on RD Legislative Reform	Receive
228-229	Megan D'Arcy, Regional Agriculture Coordinator – Ministry of Forests – Pest Management Plan Consultation Period	Receive

SUPPLEMENTARY AGENDA

VERBAL REPORTS AND COMMITTEE CHAIR REPORTS

RECEIPT OF VERBAL REPORTS

Meeting No. 3
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NEW BUSINESS

IN-CAMERA MOTION

That this meeting be closed to the public pursuant to Section 90(1)(c), and 90(2)(b) of the *Community Charter* for the Board to deal with matters relating to the following:

- **Labour Relations**
- **Boundary Extension**
- **RBA**

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 2****Thursday, February 13, 2025**

PRESENT:	Chair	Mark Parker
	Directors	Gladys Atrill Shane Brien Martin Elphee Judy Greenaway Clint Lambert Linda McGuire Shirley Moon – via Zoom Kevin Moutray Chris Newell – left at 11:25 a.m., returned at 11:27 a.m. Stoney Stoltenberg Henry Wiebe
	Directors Absent	Leroy Dekens, Village of Telkwa Michael Riis-Christianson, Electoral Area B (Burns Lake Rural) Sarrah Storey, Village of Fraser Lake
	Alternate Director	Audrey Fennema, Village of Fraser Lake
	Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Director of Corporate Services Megan D'Arcy, Regional Agriculture Coordinator – via Zoom – arrived at 10:41 a.m. Nellie Davis, Manager of Strategic Initiatives and Rural Services Alex Eriksen, Director of Environmental Services – left at 11:04 a.m. John Illes, Chief Financial Officer – left at 1:42 p.m., returned at 1:46 p.m. Jason Llewellyn, Director of Planning – left at 11:04 a.m., returned at 11:23 a.m. Wendy Wainwright, Deputy Director of Corporate Services Scott Zayac, Director of Protective Services
	Others	Sergeant Stuart Bates, Nechako Lakes Zone, Conservation Officer Service – left at 11:04 a.m. Sergeant Matthew Corbett, Atlin-Cassiar-Stikine (Smithers), Conservation Officer Service – left at 11:04 a.m. Clint Fraser, Chief Executive Officer, Northern BC Tourism and Film Office – via Zoom – arrived at 10:41 a.m., left at 11:25 a.m. Taylor Turkington, CPA, Beswick Hildebrandt Lund Chartered Professional Accountants – arrived at 1:39 p.m.

CALL TO ORDER

Chair Parker called the meeting to order at 10:30 a.m.

FIRST NATIONS ACKNOWLEDGEMENT**AGENDA**

Moved by Director Stoltenberg
Seconded by Director McGuire

2025-2-1

"That the Board Meeting Agenda of February 13, 2025 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES**Board Meeting Minutes
-January 23, 2025**

Moved by Director Brienien
Seconded by Director Elphee

2025-2-2

"That the Board Meeting Minutes of January 23, 2025 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS**CONSERVATION OFFICER SERVICE – Sergeant Stuart Bates, Nechako Lakes Zone and Sergeant Matthew Corbett, Atlin-Cassiar-Stikine (Smithers) Re: Illegal Dumping**

Chair Parker welcomed Sergeant Stuart Bates, Nechako Lakes Zone and Sergeant Matthew Corbett, Atlin-Cassiar-Stikine (Smithers), Conservation Officer Service.

Sgts Bates and Corbett provided an overview of the region in which they provide service and the number of COS members in each region.

The following was discussed:

- Addressing illegal dumping
 - o Challenging to catch and charge people
 - o \$115 fine for littering under the *Environmental Management Act*
 - o Applying for funding for clean up initiatives
 - o Educating the public
- Illegal disposal of fridges and freezers
 - o No fees to dispose of them at RDBN Solid Waste Management sites
- Increase of illegal dumping when waste disposal user pay systems are implemented
- Potential options other local governments in the province have implemented to mitigate illegal dumping on Forest Service Roads (FSRs) and in other areas
- Illegal dumping in the northwest in comparison to other areas of the province
- Evidence required to move forward charges
 - o Prove an offence occurred and the person that committed the offence
 - o Require a witness or photo

DELEGATIONS

CONSERVATION OFFICER SERVICE – Sergeant Stuart Bates, Nechako Lakes Zone and Sergeant Matthew Corbett, Atlin-Cassiar-Stikine (Smithers) Re: Illegal Dumping (Cont'd)

- Removal of illegally discarded derelict vehicles
 - o Jurisdiction of the Natural Resource Officer
- Implementing trail cameras
- Signage in areas where illegal dumping is more prevalent
- Willingness of COS to participate in community committees to discuss the issue of illegal dumping and to work to find solutions
- Feral rabbits
 - o SPCA jurisdiction for the welfare of domestic animals
- COS intervene where there is a crossover of domestic animals and wildlife
 - o E.g. People feeding domestic animals in a way that draws bears, cougars and other wildlife
- Historical capacity and staffing framework within the Conservation Officer Service over the past 20 years
 - o Local governments cost sharing of COS resources.

Chair Parker thanked Sergeants Bates and Corbett for attending the meeting.

NORTHERN BC TOURISM ASSOCIATION (NBCTA) – Clint Fraser, Chief Executive Officer Re: NBCTA Update

Chair Parker welcomed Clint Fraser, Chief Executive Officer, Northern BC Tourism Association.

Mr. Fraser provided the following overview of the Northern BC Tourism Association (NBCTA):

- Tourism Sector is an important component of Northern BC's economy
- RDBN partnership with NBCTA recognizes the importance of economic development diversification
- Visitor expenditures
 - Tourism sector is in the top half of the Province's ranking
 - Break down by market
 - o Visitor markets
 - Domestic visitor market - over \$600 million
 - US visitor market ~ \$500 million dollars
 - International visitor market ~\$100 million dollars on annual basis
 - o Over a billion dollars of yearly expenditures
- Tourism benefits in the region
 - o Job creation
 - o Entrepreneurship incentivise
 - o Improving heritage
 - o Environmental conservation of the region
 - o A proper sustainable tourism sector enhances quality of life
 - Working tirelessly to build a great place to live – ultimately leads to people wanting to come to northern BC

DELEGATIONS (CONT'D)

NORTHERN BC TOURISM ASSOCIATION (NBCTA) – Clint Fraser, Chief Executive Officer **Re: NBCTA Update**

- Eco Tourism
 - o Canada and northern B.C.
 - o Supporting entities in the Province
- Tourism Today
 - o Four Primary Components
 - Destination Stewardship
 - Destination Development
 - Develop Destination frameworks
 - Indigenous Tourism
 - Regional themes highlighted
 - Northern BC Signage Project
 - o Northern Circle Route
 - Market Awareness
 - Supernatural content development
 - Working with travel media
 - Industry development
 - How to support tourism business experience providers.

Director Atrill recognized the support and acknowledged the work done by RDBN staff to support tourism in the region.

Chair Parker thanked Mr. Fraser for attending the meeting.

DEVELOPMENT SERVICES

Municipal Referral

Village of Telkwa Subdivision Moved by Director Stoltenberg
Referral (Aldermere Estates) Seconded by Director Elphee

2025-2-3

"That staff inform the Village of Telkwa that the Regional District of Bulkley-Nechako has no concerns with the proposed Aldermere Estates Subdivision and recommend that the Village review the document titled "Subdivision Near Agriculture: A Guide for Planners and Approving Officers in BC" as part of their subdivision approval process."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (CONT'D)

Mine Referral

Notice of Work No. 1300428
Electoral Area C (Fort St.
James Rural)

Moved by Director Greenaway

Seconded by Director Elphee

2025-2-4

"That the comment sheet be provided to the Province as the Regional District's comments for Notice of Work Referral No. 1300428."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Other

Prince Rupert Gas
Transmission Project
Eastern Route Alternative
Amendment

Moved by Director Stoltenberg

Seconded by Director Greenaway

2025-2-5

"That the Board receive the Planner's Prince Rupert Gas Transmission Project Eastern Route Alternative Amendment memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Board discussed inviting Prince Rupert Gas Transmission Ltd. to a future meeting. Staff will follow-up.

ADMINISTRATION REPORTS

2025 Local Government
Leadership Academy (LGLA)
-Leadership Forum
-March 12-14, 2025
- Richmond, BC

Moved by Director Atrill

Seconded by Director Stoltenberg

2025-2-6

"That the Board authorize attendance of Rural Directors wishing to attend the 2025 Local Government Leadership Academy (LGLA) Forum March 12-14, 2025 in Richmond, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Keeping it Rural Conference Moved by Director Stoltenberg
-June 10-13, 2025 – Kelowna, BC Seconded by Director Elphee

2025-2-7 "That the Board authorize attendance of Rural Directors wishing to attend the Keeping it Rural Conference from June 10-12, 2025 in Kelowna, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

North Central Local Government Association AGM and Convention – May 12-15, 2025 – Prince Rupert, BC Moved by Director Greenaway
Seconded by Director Stoltenberg

2025-2-8 "That the Board authorize attendance of Rural Directors wishing to attend the NCLGA AGM and Convention May 12-15, 2025 in Prince Rupert, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NCLGA Resolutions The Board discussed the following:

- Mail in Ballots
 - May be included in the ad-hoc *Local Government Act* working group supported by UBCM and local government area associations
 - Reforming the Local Government Act Virtual Engagement Session is planned for February 28th
 - Staff will provide the registration information to the Board once it is available
- Inland Ferry Service
 - Resolution to deem all Inland Ferries an essential service
 - Staff will bring forward information at the February 27th Board meeting
- Directors to forward additional resolutions to staff.

Grant to Village of Burns Lake Moved by Director Lambert
-Healthcare Recruitment Coordinator Seconded by Director Wiebe

2025-2-9 "That the Board approve a grant of \$15,000 to the Village of Burns Lake from the Electoral Area E (Francois/Ootsa Lake Rural) Economic Development Service."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Grant in Aid – Spirit North

Moved by Director Lambert
Seconded by Director Moon

2025-2-10

"That the Board approve a grant of \$15,000 to Spirit North, split between Electoral Areas B (Burns Lake Rural), D (Fraser Lake Rural), and E (Francois/Ootsa Lake Rural) from Regional Grant in Aid."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Letter of Support for Village of Granisle's Application to SPARC BC

Moved by Director Newell
Seconded by Director McGuire

2025-2-11

"That the Board approve a Letter of Support to the Village of Granisle on behalf of the Bulkley-Nechako Joint Accessibility Advisory Committee."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Local Service Area Contract -Houston-Smithers Rebroadcasting Society

Moved by Director Atrill
Seconded by Director Stoltenberg

2025-2-12

"That the Board authorize the Chair and CAO to enter into the Local Service Area Contract with the Houston-Smithers Rebroadcasting Society."

Moved by Director Stoltenberg
Seconded by Director McGuire

2025-2-13

"That the Board defer Local Service Area Contract – Houston - Smithers Rebroadcasting Society memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The following was discussed regarding the Rebroadcasting Societies:

- Funding and liability insurance over the term of the contract
- Changing the contract to a 1, 2, 3, or 4-year term
 - Shortening the term of contract may Impact the Society's capital investments
- Questions regarding the use and benefits of a rebroadcasting society
- Rebroadcasting emergency information
- Various levels of use in different electoral areas

ADMINISTRATION REPORTS (CONT'D)

- Conducting user surveys
 - Considering a user survey for the Burns Lake Rebroadcasting Society
 - Granisle is intending to conduct a survey to determine which channels are most popular
- Maintaining status quo while questions are answered
- Notice required to Society if Board determines alternate level of support.

Break for lunch at 12:06 p.m.

Reconvened at 12:49 p.m.

Consumer Price Index

Moved by Director Stoltenberg
Seconded by Director Lambert

2025-2-14

"That the Board receive the Chief Financial Officer's Consumer Price Index memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Building Inspection

Moved by Director Elphee
Seconded by Director Stoltenberg

2025-2-15

"That the Building Inspection budget be included in the 2025 Financial Plan and that the deficit in the building inspection service budget for 2024 be covered by operational reserves."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2025 Budget

Moved by Director Stoltenberg
Seconded by Director Elphee

2025-2-16

"That Regional District of Bulkley-Nechako Five Year Financial Plan Bylaw No. 2070, 2025 be given first reading this 13th day of February, 2025."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The following was discussed:

- HR considerations in 2025 Budget
- Consumer Price Index
- Economic Development Service
 - General government and rural allocation
 - Agriculture Position

ADMINISTRATION REPORTS (CONT'D)

- Environmental Services Budget
 - Community Works Fund Contribution
- Information Technology (IT) and computers
- Director Remuneration
- 9-1-1 Service budget allocations
- 2025 Budget Projected Tax Rates for Regional Services
- Houston Transfer Station – awaiting information from the District of Houston
- Prior year surplus and reserves
- User pay system for waste disposal
- Board meetings – supplies & food allocation
 - Staff will follow-up.

Regional Agriculture Support System Change Project - Final Report Moved by Director Lambert
Seconded by Director Stoltenberg

2025-2-17

“That the Board receive the Regional Agriculture Coordinator’s Regional Agriculture Support System Change Project – Final Report memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding:

- Next steps through revisiting the RDBN Food and Agriculture Plan in 2026 to consider incorporating recommendations from the Regional Agriculture Support System Change Project – Final Report
- Need for continued conversations concerning challenges facing producers
- RDBN Connecting Consumers and Producers Directory.

ADMINISTRATION CORRESPONDENCE

BC Parks – Notification of Administrative Change to Dead Man’s Island Park Moved by Director Wiebe
Seconded by Director Greenaway

2025-2-18

“That the Board receive the correspondence from BC Parks regarding Notification of Administrative Change to Dead Man’s Island Park.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Ministry of Forests
- Follow-up RDBN Board Visit

Moved by Director Stoltenberg
Seconded by Director Brien

2025-2-19

"That the Board receive the correspondence from the Ministry of Forests regarding follow-up RDBN Board visit."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Ministry of Post-Secondary
Education and Future Skills
-2024 UBCM Follow-up

Moved by Director Stoltenberg
Seconded by Director Lambert

2025-2-20

"That the Board receive the correspondence from the Ministry of Post-Education and Future Skills regarding 2024 UBCM Follow-up."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional District of Central
Kootenay - Cooperative
Community Wildfire Response
Program

Moved by Director Lambert
Seconded by Director Stoltenberg

2025-2-21

"That the Board receive the correspondence from the Regional District of Central Kootenay regarding Cooperative Community Wildfire Response Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Staff will bring forward a report to the Board regarding the Cooperative Community Wildfire Response Program.

NEW BUSINESS

Artificial Intelligence (AI)

Discussion took place regarding the use of AI and the RDBN's consideration of AI. CAO Helgesen noted that staff have been participating in various sessions regarding AI and moving towards forming an internal committee to review available resources and best practices.

Northern Highways

Director Elphee spoke of the District of Fort St. James bringing forward a resolution to NCLGA regarding the attention northern highways receive in comparison to highways in southern B.C. in regard to passing lanes, etc. Staff will work with the District of Fort St. James in moving forward a resolution to NCLGA.

IN-CAMERA MOTION

Moved by Director Moutray
Seconded by Director Greenaway

2025-2-22

"That this meeting be closed to the public pursuant to Section 90(1)(c), 90(1)(e), and 90(2)(b) of the *Community Charter* for the Board to deal with matters relating to the following:

- Labour Relations
- Property Easement
- RBA."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Newell
Seconded by Director Stoltenberg

2025-2-23

"That the meeting be adjourned at 2:09 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Deputy Director of Corporate
Services

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL SERVICES COMMITTEE MEETING****Thursday, February 13, 2025**

PRESENT:	Acting Chair	Mark Parker
	Directors	Judy Greenaway Clint Lambert Shirley Moon – via Zoom Chris Newell Mark Parker Stoney Stoltenberg
	Director Absent	Michael Riis-Christianson, Electoral Area B (Burns Lake Rural)
	Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Director of Corporate Services Nellie Davis, Manager of Strategic Initiatives and Rural Services John Illes, Chief Financial Officer Jason Llewellyn, Director of Planning and Development Services Wendy Wainwright, Deputy Director of Corporate Services
	Others	Martin Elphee, District of Fort St. James Audrey Fennema, Village of Fraser Lake Linda McGuire, Village of Granisle Kevin Moutray, District of Vanderhoof Henry Wiebe, Village of Burns Lake
<u>CALL TO ORDER</u>	Acting Chair Parker called the meeting to order at 10:00 a.m.	
<u>AGENDA</u>	Moved by Director Stoltenberg Seconded by Director Lambert	
<u>RSC.2025-2-1</u>	"That the Rural Services Committee Agenda for February 13, 2025 be approved."	
	(All/Directors/Majority)	<u>CARRIED UNANIMOUSLY</u>

MINUTES

Rural Services Committee
Meeting Minutes
-January 9, 2025

Moved by Director Greenaway
Seconded by Director Stoltenberg

RSC.2025-2-2

"That the minutes of the Rural Services Committee meeting of January 9, 2025 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Rural Directors Survey

Moved by Director Stoltenberg
Seconded by Director Lambert

RSC.2025-2-3

"That the Committee receive the Manager of Strategic Initiatives and Rural Services' Rural Directors Survey Results memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Community Works Fund
Balances

Moved by Director Stoltenberg
Seconded by Director Moon

RSC.2025-2-4

"That the Committee receive the Manager of Strategic Initiatives and Rural Services' Community Works Fund Balances memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional Grant in Aid
Reporting

Moved by Director Lambert
Seconded by Director Newell

RSC.2025-2-5

"That the Committee receive the Manager of Strategic Initiatives and Rural Services' Regional Grant in Aid Reporting memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Economic
Development Service
Balances

Moved by Director Stoltenberg
Seconded by Director Lambert

RSC.2025-2-6

"That the Committee receive the Manager of Strategic Initiatives and Rural Services' Electoral Area Economic Development Service Balances memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Newell
Seconded by Director Stoltenberg

RSC.2025-2-7

"That the meeting be adjourned 10:04 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Acting Chair

Wendy Wainwright, Deputy Director of Corporate
Services



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Rowan Nagel, Planning/GIS Technician
Date: February 27, 2025
Subject: Crown Land Application Referral No. 7410357

RECOMMENDATION:**(all/directors/majority)**

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown Land Application No. 7410357.

BACKGROUND

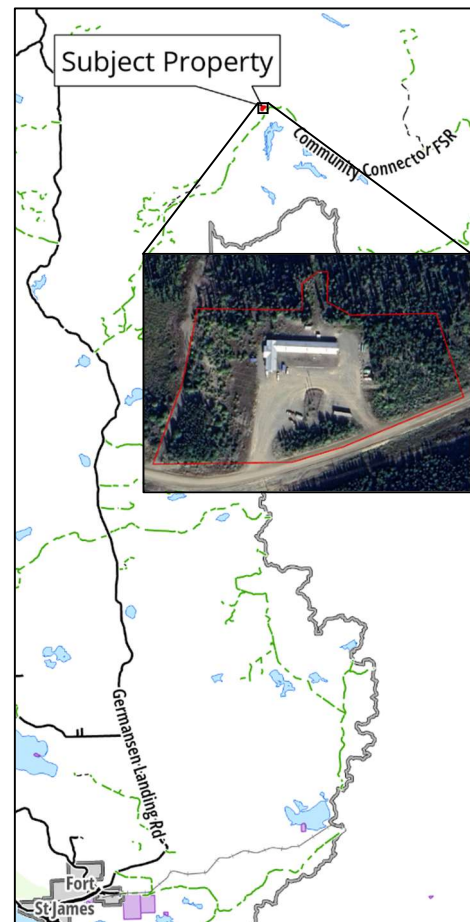
The applicant, Duz Cho Construction LP, has applied for a license of occupation covering an existing work camp at 35 km on the Community Connector FSR in Electoral Area C, Fort St James Rural. The camp was established in 2012 in support of local logging operations and has been in use for more than ten years (under Special Use Permit 25282). It is about 25 km from the nearest resident, and three km from Mt Milligan.

The applicant's site plan shows a main camp building, two storage containers, two generator sheds, a well shed, and four fuel tanks (two propane, one gasoline, and one diesel). The camp houses up to 45 workers from Duz Cho Logging and Mount Milligan Mine. The site generates power via a 70KW generator and draws approximately 450 gallons of water a day from a nearby creek. Sewage is stored on site and trucked out twice a year, or as needed.

The applicant notes Mount Milligan Mine intends to provide power to the camp in the near future, but no timeline was given.

ATTACHMENTS

- Comment Sheet





Electoral Area:	Electoral Area C, Fort St James Rural
Applicant:	Duz Cho Construction LP
Existing Land Use:	Industrial Camp
Zoning:	Not Zoned
OCP Designation:	Not Designated
Proposed Use Comply with Zoning:	N/A
If not, why?	N/A
Agricultural Land Reserve:	No
Access:	Community Connector FSR
Building Inspection:	No
Fire Protection:	No
Other comments:	None



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Rowan Nagel, GIS/Planning Technician
Date: February 27, 2025
Subject: **Crown Land Application Referral No. 6409526**

RECOMMENDATION:**(all/directors/majority)**

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown Land Application No. 6409526.

BACKGROUNDZ

186 Energy Inc. has applied for a five-year investigative license covering 4,382 ha of unsurveyed crown land located seven km west of Burns Lake.

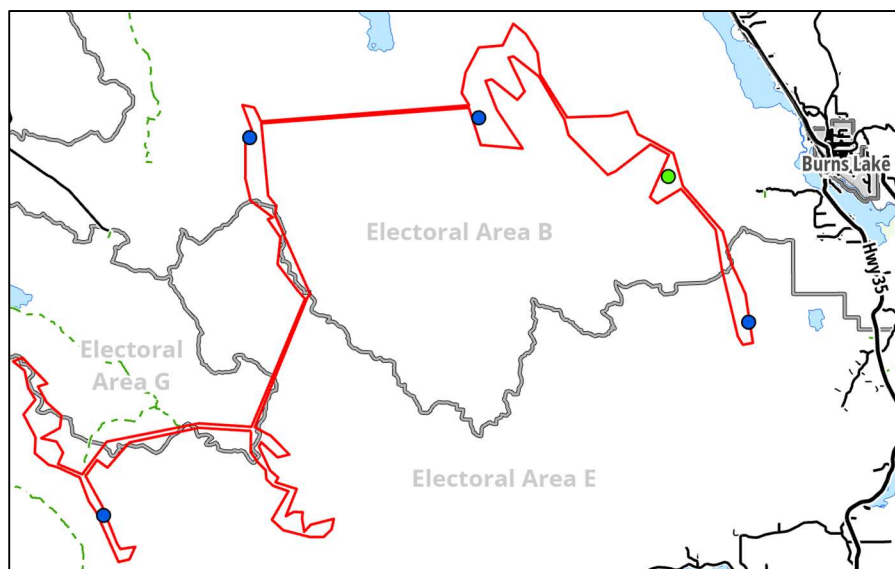
The applicant will install wind monitoring equipment at the site shown in green on the map below, to assess the area's wind power potential. The equipment consists of a 60 m tall tower and portable LiDAR scanner. If wind at this site appears commercially viable, they will install similar equipment at each of the remaining sites, shown in blue. Each site will be monitored for a minimum of one year. Additionally, the applicant will perform technical, engineering, land use, environmental, cultural, and economic feasibility studies. The nearest dwelling is four km from a monitoring site.

Except for the tower anchors, the applicant does not anticipate permanent soil disturbance from their activities.

It is noted that the province has expressed their intention to exempt wind farms from the environmental assessment process.

ATTACHMENTS:

- Comment Sheet
- [Investigative Plan - Nechako Wind \(Link\)](#)





Electoral Area:	Electoral Areas B, E, & G
Applicant:	186 Energy Inc.
Existing Land Use:	Unsurveyed Crown Land
Zoning:	Not Zoned
OCP Designation:	Not Designated
Proposed Use Comply with Zoning:	N/A
If not, why?	N/A
Agricultural Land Reserve:	No
Access:	Highway 35 and local forestry roads
Building Inspection:	Partial
Fire Protection:	No
Other comments:	N/A



February 14, 2025

Mark Parker, Chair
Regional District of Bulkley-Nechako
37 3rd Avenue
PO Box 820
Burns Lake BC V0J 1E0

Reference: 330358

Dear Chair Parker:

Re: Highway 16 and Highway 27 Intersection Improvements

Thank you for your letter regarding planned improvements to the intersection of Highway 16 and Highway 27 near Vanderhoof.

I appreciate you sharing your support for improvements to this intersection with me.

Ministry staff are currently working on the geometric and electrical engineering necessary to finalize the design for the addition of traffic signals to this location. We anticipate completing the design this coming spring.

Once the design is completed, local District Manager Shaun Holahan will reach out to the Regional District of Bulkley-Nechako to share more details and discuss the project. Should you have any questions in the meantime, please do not hesitate to contact him at 250 645-9668 or Shaun.Holahan@gov.bc.ca. He would be happy to assist you.

Thank you again for taking the time to write.

Sincerely,

Mike Farnworth
Minister

Copy to: Shaun Holahan, District Manager
Fort George District



December 12, 2024

Honourable Mike Farnworth
Minister of Transportation and Transit
PO Box 9041 Stn Prov Govt
Victoria BC V8W 9E1

Sent via Email: Minister.MOTI@gov.bc.ca

Dear Minister Farnworth:

Highway 16 and Highway 27 Intersection Improvements

The Regional District of Bulkley-Nechako Board has become aware that the Agricultural Land Commission has approved improvements planned for the intersection of Highway 16 and Highway 27. These intersection improvements are important to the RDBN Board given the public safety concerns that exist. Therefore, the Board would be interested in viewing the details of the proposed intersection improvement and understanding the anticipated timelines for construction.

The RDBN Board is grateful for the work being done to improve the intersection and is eager to see the work completed as soon as possible. We look forward to the additional information regarding this important project.

Sincerely,

Mark Parker,
RDBN Board Chair

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British Columbia

B.C. fast-tracking 18 resource projects to reduce reliance on United States

Premier says province must prepare for tariffs to return and start sending more exports elsewhere

[Andrew Kurjata](#) · CBC News · Posted: Feb 04, 2025 11:04 AM PST | Last Updated: February 5



Premier David Eby speaks at PKM Canada Marine Terminals in North Vancouver, B.C., on Monday, Feb 3, 2025. (Ben Nelms/CBC)

[comments](#)

B.C. Premier David Eby's office has shared a list of 18 resource projects that he says the province will be fast-tracking in order to reduce its reliance on trade with the United States.

They are a blend of energy, mining and critical mineral projects that are already on the books, but which the government says it will be working to expedite through the approval process.

In an email, Eby's office said that combined, the projects are worth approximately \$20 billion and will employ 8,000 people across the province. Eby previously said the focus is on resource-based communities where the threat of U.S.-imposed tariffs on Canadian exports is likely to hurt the most.

"We have a huge advantage in British Columbia here with our geographic positioning," Eby said Monday, pointing to ports in both Vancouver and Prince Rupert that allow the province to ship its resources to overseas markets.

"We know that we have what the world needs, and we're going to use that to our advantage."

WATCH | Eby says B.C. must be prepared for U.S. tariffs:



B.C. premier talks next steps after Trump pauses tariff threat

► 15 days ago 21:38

David Eby talks about how British Columbia will move forward following news that U.S. President Donald Trump will hold off imposing tariffs on Canadian goods for 30 days. The premier had already ordered U.S. alcohol off shelves and started diverting critical minerals and energy to other trading partners.

The list includes:

- The [Eskay Creek Gold/Silver project](#) seeking to revive a historic mine site in the far northwest of B.C., as well as the expansion of the [Red Chris gold and copper mine](#) in the same region.
- An extension of the [Highland Valley Copper mine](#) in Logan Lake, in southwest B.C.
- The [Mount Milligan gold and copper mine](#) in Fort St. James, west of Prince George.
- The [Cedar LNG natural gas export facility](#) in Kitimat, near B.C.'s North Coast.
- The [NEBC Connector](#), which seeks to build two 213-kilometre pipelines from the Montney region of northeast B.C. to transport natural gas liquids and condensate to Alberta.
- An expansion of Enbridge's infrastructure, including pipeline and power lines in the Chetwynd and Hudson's Hope regions of northeast B.C., known as the [Aspen Point program](#).
- The creation of a new [B.C. Hydro-led transmission line](#) to supply energy to northwest B.C..
- The previously-announced fast-tracking [of several wind power projects throughout B.C.](#)

The province says it is working to identify other projects.

In an interview, Energy Minister Adrian Dix said the projects would be prioritized for faster environmental assessment and permitting.

"It's critically important that we move through these stages of the process, not to take away from standards, but to ensure that these projects happen in the fastest possible way," he said.

Jessica Clogg of West Coast Environmental Law said she worries the province is using tariff threats to drum up support for projects that might otherwise face more scrutiny.

"I do think it's shameful that resource companies and the business sectors are taking advantage of the current economic instability to apparently put forward a list of potentially risky projects," she said.

"I think at a time when we are being threatened as Canadians, there's no more important time than to centre the values that we believe in... Things like sustainability, Indigenous self-determination, long-term resilience."

Some of the projects have faced pushback, in particular the Eskay Creek and Red Chris mine projects which have faced challenges from Alaskan-based Indigenous governments who [say the projects will impact their territory](#). The Highland Valley mine expansion is [also facing opposition](#) from the Skeetchestn and Tk'emlúps te Secwépemc bands in the B.C. Interior.

Dix said the province says it will continue to engage and consult with Indigenous groups impacted by the projects, noting that several — notably the wind power projects — will be at least 50 per cent owned by First Nations.

And while they have faced opposition, the mining projects also have support from Indigenous groups: the Highland Valley Copper expansion has support from the [Citxw Nlaka'pamux Assembly](#), the [Lower Nicola Indian Band](#) and the [Kanaka Bar Indian Band](#). Likewise, changes to the Red Chris mine [can only be made with the consent of the Tahltan Nation](#), which has also voiced its support for the Eskay Creek project.

Dix also said many of the projects are aimed at helping B.C. reduce its carbon emissions.

Preparation for 'worst-case scenario'

The premier first revealed plans to streamline permitting for the projects last week after meeting with his newly-formed provincial task force on economic security and trade following a promise from U.S. President Donald Trump that he would be imposing a 25 per cent tariff on all Canadian goods sold in the United States, with the exception of energy which would have a 10 per cent tariff.

Despite Canada securing a 30-day delay on that tariff this week, Eby says it is clear that British Columbia must become less economically tethered to its southern neighbour.



B.C.'s task force on handling potential U.S. tariffs met in Vancouver on Friday. It is co-chaired by Tamara Vrooman of the Vancouver International Airport, Jonathan Price from the mining company Teck, and Bridgitte Anderson of the Greater Vancouver Board of Trade. (Nav Rahi/CBC)

"We won't leave our prosperity to the whims of unpredictable forces from beyond our borders," he said Saturday after Trump made clear his plan to impose tariffs. "That starts with leveraging our incredible natural strengths."

- [B.C. premier announces countermeasures against U.S. tariffs, including ban on 'red-state' liquor](#)
- [O say can you jeer? Canucks anthem singer hits highs and lows of Trump backlash](#)

He repeated that message Monday after the 30-day pause was announced.

"We've got to prepare for the worst-case scenario even though we hope for the best," he said. "If there's a tweet tomorrow that puts the tariffs back on, we need to be prepared."

B.C. exports to the United States

B.C. has [paused some of its other retaliatory measures](#), including pulling alcohol from Republican-led States off the shelves of provincially-run liquor stores and working with B.C.-based companies to divert the supply of critical minerals and energy destined for the United States to other jurisdictions.

However, Eby says those measures are still on the table should the tariffs materialize.



The Canadian and U.S. flags fly at the Peace Arch, which marks the Canada-U.S. border between Blaine, Wash., and Surrey, B.C. (Elaine Thompson/The Canadian Press)

According to [data from B.C. Stats](#), 54 per cent of exports from the province in 2023 were sent to the United States, compared to 77 per cent Canada-wide.

Sixty-seven per cent of B.C.'s exports to the U.S. are from the the wood, pulp and paper, metallic mineral and energy sectors.

The province's next-largest export destination is China, which accounts for 14 per cent of goods sent to other countries, followed by Japan at 11 per cent.

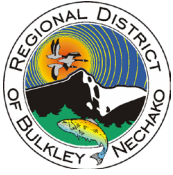
Corrections

- An earlier version of this story stated the projects would be moved to the top of the queue for environmental assessment and permitting. In fact, Energy Minister Adrian Dix said they would be prioritized but not moved to the top of the queue, as the environmental assessment process is governed by strict rules.
Feb 05, 2025 8:23 AM PST
- An earlier version of this story indicated funding for wind-energy projects would be fast-tracked. In fact, the projects had already been funded and fast-tracked for approval.
Feb 05, 2025 9:29 AM PST

With files from Katie DeRosa the Canadian Press

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Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Maria Sandberg, Planning and Parks Coordinator
Date: February 27, 2025
Subject: **Parks and Trails Service Work Plan**

RECOMMENDATION: (all/directors/majority)

Receive.

DISCUSSION

The purpose of this report is to provide the Board with the work plan for the four Parks and Trails sub-regional service areas for 2025 and 2026. When the Parks and Trails Service was established in early 2021, staff focused their efforts on Parks and Trails projects in the Electoral Area A Service Area. This effort has shifted to Electoral Areas B / E in recent years. Staff are now preparing to shift the bulk of the efforts to the Electoral Area C and G Service Areas to ensure long-term service equity.

With the establishment of the Parks and Trails Service, the Planning and Development Department added 1 FTE (Planning and Parks Coordinator) staff. The optimistic goal is that this work plan can be achieved with the allocated staffing.

The following table outlines the Parks and Trails Service's work plan for 2025 -2026. The table is followed by a brief discussion of each project for the Board's information. This report is an opportunity for the Board to provide direction regarding the Department's work on parks and trails.

PROJECT	ACTIVITY	YEAR	BUDGET
Smithers and Electoral Area A Service Area			
Cycle 16 Trail	Phase 1 maintenance agreement	2025	\$5,000
	Cooperate with MoTT on design	2025	n/a
Trout Creek	Danger tree assessment	2025	\$60,000
	Outhouse / day use area		
Round Lake	Detailed design and Prov. approvals	2025	\$50,000
	Construction	2026	?
Quick Telegraph Cabin	Use agreement	2025	n/a
	Repair and rebuild	2025	\$25,000
Burns Lake, Electoral Area B and Electoral Area E Service Area			
Imeson's Beach	Rail crossing construction and trail improvements	2025	\$100,000
	Parking lot improvements	2026	?
Hospital Point	Day use area improvement	2025	\$15,000
	Park plan development	2025-2026	n/a
Ridler Trail	RSTBC agreement	2025	n/a
	Picnic / tenting structure upgrades	2025	\$10,000
Nelson Homestead	Land acquisition	2025	n/a
	Park plan development	2025-2026	n/a
	Access improvements	2026	?
Francois Lake Boat Launches	Preliminary consultation and planning	2025	n/a
	Design and Provincial approvals	2026	?
Hwy 35 Trail	Cooperate with MoTT on design	2026?	n/a
Fort St. James and Electoral Area C Service Area			
Master Plan	Complete plan with consultant	2025-2026	\$50,000
Stuart Lake property	Agreement with District of FSJ	2025	n/a
	Develop site	2025-2026	\$50,000
Houston, Granisle and Electoral Area G Service Area			
Master Plan	Complete plan with consultant	2025-2026	\$50,000
Granisle Connector Trail	Preliminary design and Prov. approvals	2025-2026	\$50,000
General Projects			
Historic Telegraph Trail	Research and mapping project	2025-2026	n/a
Signage Strategy	Draft document	2025	n/a

SMITHERS / ELECTORAL AREA A PARKS AND TRAILS SERVICE AREA

Cycle 16 Commuter Trail

In June 2024, the Province announced \$85 million in funding for active transportation projects on Ministry owned right of ways through the Active Transportation Capital Fund. A portion of this funding was allocated for the completion of phases 2 and 3 of the Cycle 16 trail in 2025-2026. Ministry of Transportation and Transit (MoTT) staff have agreed to use these funds to complete upgrade work required for phase 1 of the trail. Since this announcement was made MoTT have taken over the planning of phases 2 and 3 of the trail. This includes associated archaeological and land acquisition work. Planning Department staff have been largely excluded from the ongoing project planning work.

Planning Department staff have asked to MoTT to confirm their intention to own and operate the Cycle 16 trail once construction of additional phases are completed. Staff have also asked the Province to confirm their intention to take ownership of phase 1 of the trail which is currently the responsibility of the RDBN under a license of occupation. To date the Province has not answered these questions. Staff are eager to have Provincial ownership and operation of the trail confirmed, as it is not appropriate for the Province to continue planning the trail without RDBN involvement if the intent is for this to be an RDBN trail.

Staff are working with the Town of Smithers to finalize an agreement for regular maintenance (sweeping and weekly garbage pick-up) of Phase 1 for the 2025 season.



Trout Creek

Trout Creek is a property along the Bulkley River approximately 20 km northwest of the Town of Smithers. It was acquired by the Regional District in 2020. The property is well used for recreation, especially during the fall fishing season, and has potential for development as a day use park and boat launch. The site could also serve as a parking lot for a trail to a nearby waterfall / swimming hole located on Crown land.

The next project for this property is the construction of an outhouse, proposed for 2025. The preferred location for the outhouse is on the river side of the property within a Ministry of Environment setback covenant area, which has been amended to allow the construction of the outhouse in the setback area. A Development Variance Permit has also been granted by the RDBN Board for the proposed outhouse location. A Trout Creek Advisory Group meeting was held earlier in February to discuss the plans for the park.

The draft 2025 budget includes \$60,000 for a danger tree assessment and outhouse construction costs.



Round Lake Waterfront Upgrade Survey and Design Project

In 2022, the Round Lake Community Association (RLCA) approached the Regional District with proposed improvements to the waterfront on Round Lake across from the community hall. The proposal included creating a larger beach area for public use, relocating the boat launch, and improving overall accessibility for all users. The intent is that the RDBN will obtain a license of occupation from the Ministry of Transportation and Infrastructure and operate the park in the Highway right of way under the Electoral Area A Parks and Trails service.

The Community Association asked the Planning Department to administer the funds and manage the project on their behalf. In 2024 staff completed the majority of phase 1 of the Round Lake Park Waterfront Upgrade Survey and Design Project in cooperation with the Round Lake Community Association and a consultant. This phase included the following work:

- Surveying of the area proposed for development. The surveyor has determined that a strip of land between the road right-of-way and the lake boundary is private land.
- Completion of an Archaeological Impact Assessment for the area.
- Completion of a preliminary development plan for the park and boat launch. Preliminary plans were presented to the Board in late 2024 and referred to MoTT and the Round Lake Community Association for comment.
- The final report and plans are expected in early in 2025 and will be presented to the public at a community open house scheduled for March. This will conclude Phase 1 of the project.

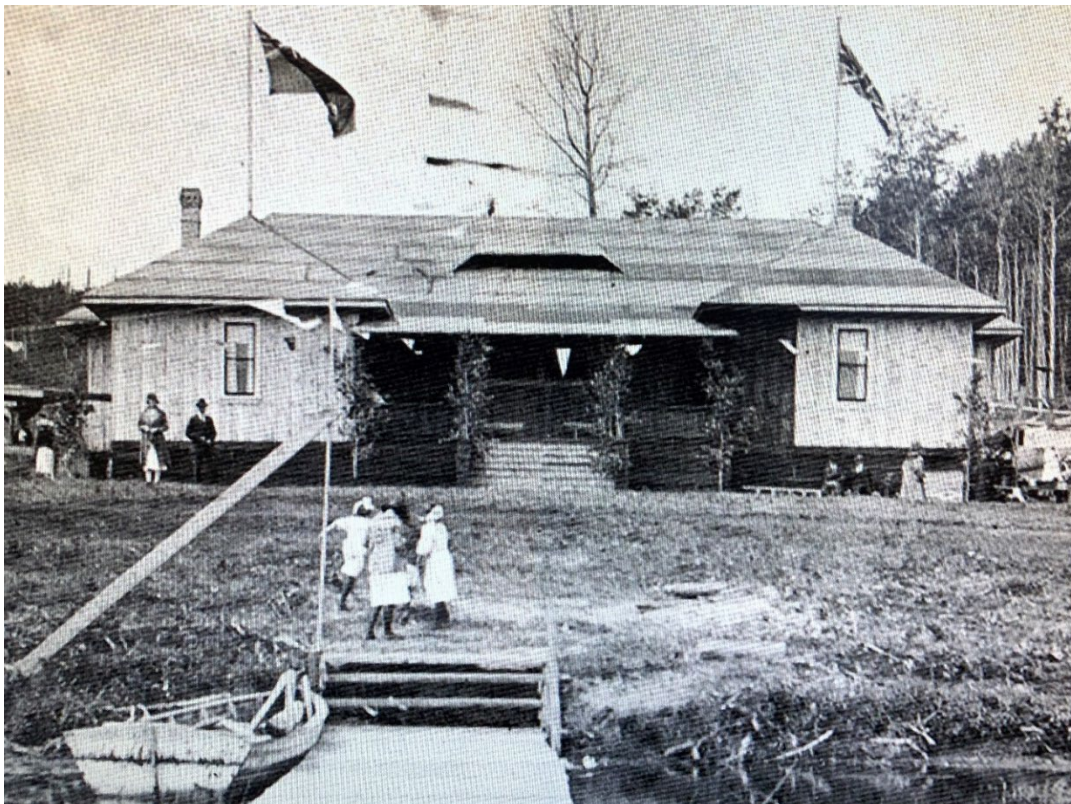
In 2025, the following phase 2 work on the project is proposed:

- Submission of an application to the Agricultural Land Commission (ALC) for non-farm use approval for the proposed park upgrades and community hall uses on the property. The Electoral Area A APC recommended approval of the application at their October 2024 meeting. The ALC application is expected to be considered by the Board in 2025.
- Transfer of a strip of private land into the road right of way.
- An application will be made to MoTT by the RDBN for a license of occupation to allow the RDBN to develop in the road right of way.
- Initiation of environmental permitting.

The draft 2025 budget includes \$50,000 for completion of phases 1 and 2 work.

In 2026, the following phase 3 work may be considered:

- Identification of funding for detailed design and construction of the park as part of the 2026 budgeting process.
- Completion of detailed design and associated environmental permitting for the work in and adjacent to the lake.
- Formal approval of the development plans by MoTI and issuance of a license of occupation to the RDBN.
- Construction.



Quick Telegraph Cabin

The Regional District owns a property in Quick, approximately 14 kilometres southeast of the Village of Telkwa, which contains a historic telegraph cabin, and a rock with potential historical /archeological significance. In 1974, the Quick Women's Institute worked with the RDBN to relocate the cabin to its current location, and have the parcel created and donated to the RDBN. Agreement was made that the Institute could use the cabin for meetings and storage and would take care of building and site maintenance. The Womer's institute has not used the building for several years given the deteriorating condition of the building.

Staff have identified that the building is in significant need of repair. Discussions were initiated with the Institute in 2023 regarding their continued interest in the property. As a result, staff have been discussing formalizing an agreement with the Institute where they use the building in exchange for light caretaking and monitoring duties.

In 2025 the following work is planned for the Telegraph Cabin in Quick:

- Hire a contractor to do the following work:
 - replace the roof
 - install new concrete steps
 - repair the concrete foundation, windows, doorway, fencing
- Complete a user agreement with the Quick Women's Institute to use the cabin in exchange for light maintenance.

The draft 2025 budget includes \$25,000 for completion of this work.

In 2026 staff proposes working with the Quick Women's Institute to develop a long-term plan for the property that may include a picnic area, an outhouse, a kiosk with historical information, parking etc.



BURNS LAKE / ELECTORAL AREAS B / E PARKS AND TRAILS SERVICE AREA

Imeson's Beach

In 2020 the RDBN acquired by donation an 11-acre property, located approximately 4 km east of Burns Lake near Tintagel Road. The property contains a small beach which has been used by area residents for decades. The beach area is heavily used in the summer and is accessed by both boat and foot. The trail from a parking lot along the Highway crosses the CN rail tracks

In March 2022 the RDBN contracted with an engineering firm to work with CN to design a pedestrian railway crossing to an appropriate standard and complete the work necessary to obtain approvals from CN to complete the required crossing. The consultant completed the survey work and developed pedestrian crossing design drawings which were submitted to CN in May 2022. CN responded in August 2022 with suggested changes. The consultant submitted the revised drawings back to CN in the fall of 2022, and the project remained on hold for most of 2023 waiting for CN to provide feedback on the crossing design. In February 2024 staff were notified that CN's internal team and senior management discussed the feasibility of a crossing at this location. During the following months, the consultant revised the crossing design several times based on CN input. A final version was presented by the consultant and approved by CN in November 2024. Staff are now working with CN to complete a Standard Crossing Construction Agreement.

CN has provided staff with a list of 5 contractors in Canada who are authorized to undertake the crossing improvements. The contractor located in Northern BC has been asked to provide a rough estimate of the work for budgeting purposes. Once this quote is obtained staff shall report to the Board for direction regarding construction in 2025.

The draft 2025 budget includes \$100,000 for completion of this work. This is a very preliminary estimate of the project cost.



Hospital Point

Hospital Point Park, donated to the RDBN in 2020, is located on the south shore of Francois Lake, approximately 800 metres west of the Southbank ferry landing. The park features an accessible outhouse, a fitness trail and a day use beach area, which is also used as boat launch for small boats. The park is seasonally maintained by Lakes Outdoor Recreation Society under contract with the RDBN.

In 2023 an outhouse (concrete vault privy) was installed. In 2024 a local contractor was hired to grade part of the access road, fall dangerous trees, install grip strips on the Fitness Trail boardwalk, and create a day use park area consisting of two fire rings and two picnic tables. The work was started in the fall 2024 and will be completed in the spring of 2025. The anticipated 2025 budget for park upgrades is \$15,000.

In 2026 staff are planning to develop a long-term development plan for Hospital Point which includes community and rightsholder engagement to determine priorities for long term development of the park, as recommended in the Electoral Areas B and E Parks and Trails Master Plan.

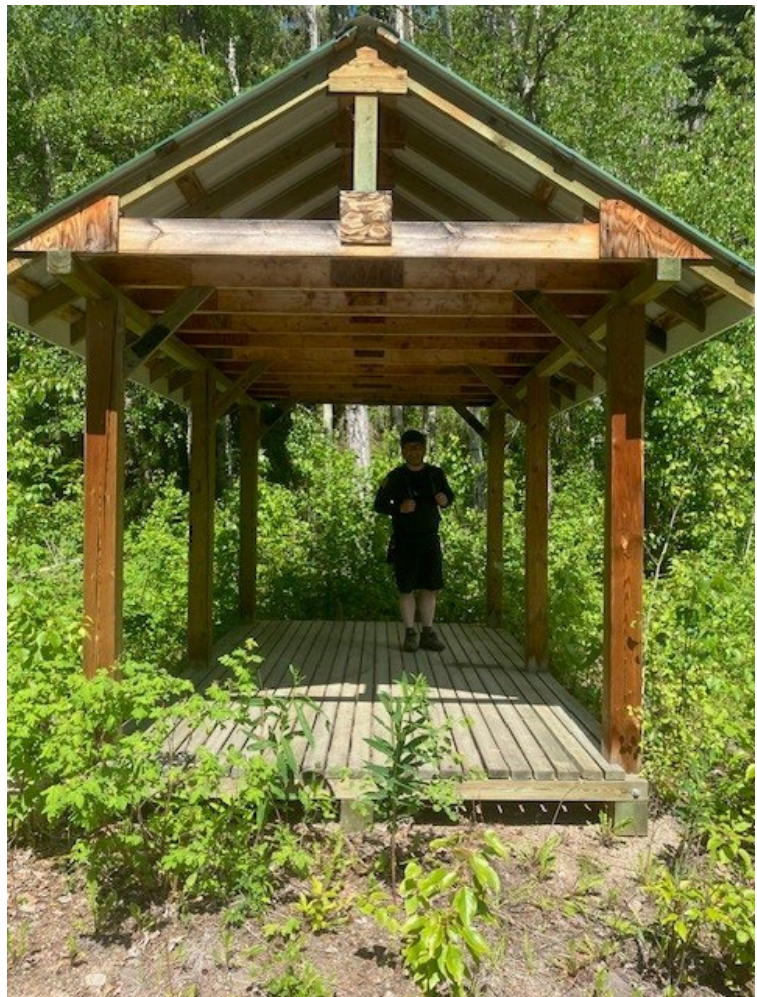


Ridler Trail

The Ridler Trail is a 9-kilometre-long multi-use trail located two kilometres southeast of the Village of Burns Lake. Part of the trail is located within the Burns Lake South Provincial Park and the remainder is on Crown land. It was developed with federal funding in 2009-2014, by the Lakes Economic Development Association; however, it was never formally designated as a trail by the Province and no agency has taken responsibility for its maintenance. The trail is well used year-round and has been user maintained. Rec Sites and Trails BC (RSTBC) notes that they are unable to designate and maintain the trail due to budgetary constraints and have suggested that the Regional District apply for authorization to maintain the trail. If approved, the Regional District would assume the responsibility for funding and maintenance of the trail (brushing, bucking, existing structure repair, etc.).

Staff note that similar discussions are ongoing with RSTBC regarding the maintenance of the Eagle Creek/Opal Beds Trail and the Nourse/Allin Creek Trail, although these two trails are designated as provincial trails.

The trail's frequent use year-round and volunteer-based maintenance speaks to its importance of the trail as an amenity to the community. The trail benefits from proximity to the Village of Burns Lake, the Omineca Ski Club and the proposed Highway 35 multi-use trail. In 2025 staff intend to continue working with RSTBC to identify the long-term maintenance costs, including the need to upgrade picnic / tenting shelters along the trail. The anticipated 2025 budget is \$10,000.



Highway 35 Multi Use Trail

The Highway 35 Multi-use Trail Conceptual Design Study for a trail between Burns Lake and Tchesinkut Lake, was completed in 2024. The consultant presented the conceptual design report to the Board at the September 26th Board meeting. The trail is proposed to run between the Village of Burns Lake and Tchesinkut Lake (approximately 12 km) and is intended to provide residents with a recreation amenity and a safe and enjoyable alternative to commuting by motor vehicle.

In June 2024, the Province announced \$85 million in funding for active transportation projects on Ministry owned right of ways through the Active Transportation Capital Fund. A portion of this funding was allocated for the completion of design for the Highway 35 multi-use pathway. To date, the Regional District has not received any further details about the Ministry of Transportation's plan for completion of the design work.



Francois Lake Boat Launch Projects

The Electoral Area B/E Parks and Trails Master Plan identified the need for boat launches for bigger boats on large lakes, including Francois Lake. The plan's recommendations for Electoral Area E included:

- Explore partnering with the Southside Economic Development Association (SEDA) to maintain the nature trail and beach adjacent to the SEDA office.
- Explore partnering with Cheslatta Carrier Nation to maintain the boat launch near the Southside ferry adjacent to SEDA beach on François Lake. Explore opportunities to add parking and a washroom.

Public docks and boat launches have been located close to both the north and south shore ferry landings, providing a good foundation to investigate the feasibility of the Regional District providing upgraded public docks and boat launches in these areas. The tenure for the boat launch on the Southside is held by the Cheslatta Carrier Nation and is in need of significant repair and upgrade. The boat launch and dock near the north shore ferry landing is operated by SEDA, and its use is limited by parking availability.

In 2025, staff intend to work with First Nations and stakeholders to facilitate the repair and improvement of the existing boat launch on the Southside. This work is in advance of the longer-term project of upgrading the parking and beach area and establishing a dock in cooperation with SEDA. This project includes the following:

- surveying;
- consulting with the Province regarding the use of Crown lands, environmental approvals, licenses of occupation, and design standards; and
- designing the boat launches, docks, parking areas, and breakwaters in consultation with the community, First Nations, and stakeholders.



Historical Wistaria Post Office/Nelson Homestead

A fee-simple property on the shore of Ootsa Lake, owned by Rio Tinto, has been identified as having high historical and recreational values. It is located close to Wistaria church and community hall and contains remnants of the old Wistaria post office, as well as an old homestead and scenic views overlooking the lake and Tweedsmuir Park.



In 2025, staff are proposing to engage with Rio Tinto Alcan to discuss access to the property for the purposes of establishing a park. The project is not expected to result in any short-term development or maintenance costs; however, there may be limited cost long term associated with access improvements and the development of a small parking lot.



FORT ST JAMES/ELECTORAL AREA C PARKS AND TRAIL SERVICE AREA

Parks and Trails Master Plan for Electoral Area C

A useful step in the implementation of the parks and trail service is the development of a Parks and Trails Master Plan. The Plan serves as a strategy and action plan for recreation, parks and trails in the rural area over the next 10 years, and to establish a priority list of projects and tasks to be undertaken to meet community recreation needs, based on a comprehensive engagement strategy with the community. It helps ensure the Regional District provides parks and trails services in a coordinated, cooperative, and cost-effective manner at a level that is sustainable for taxpayers. Policies in the recently completed Fort. St James Rural Official Community Plan strongly support the development of an Electoral Area C Parks and Trails Master Plan.

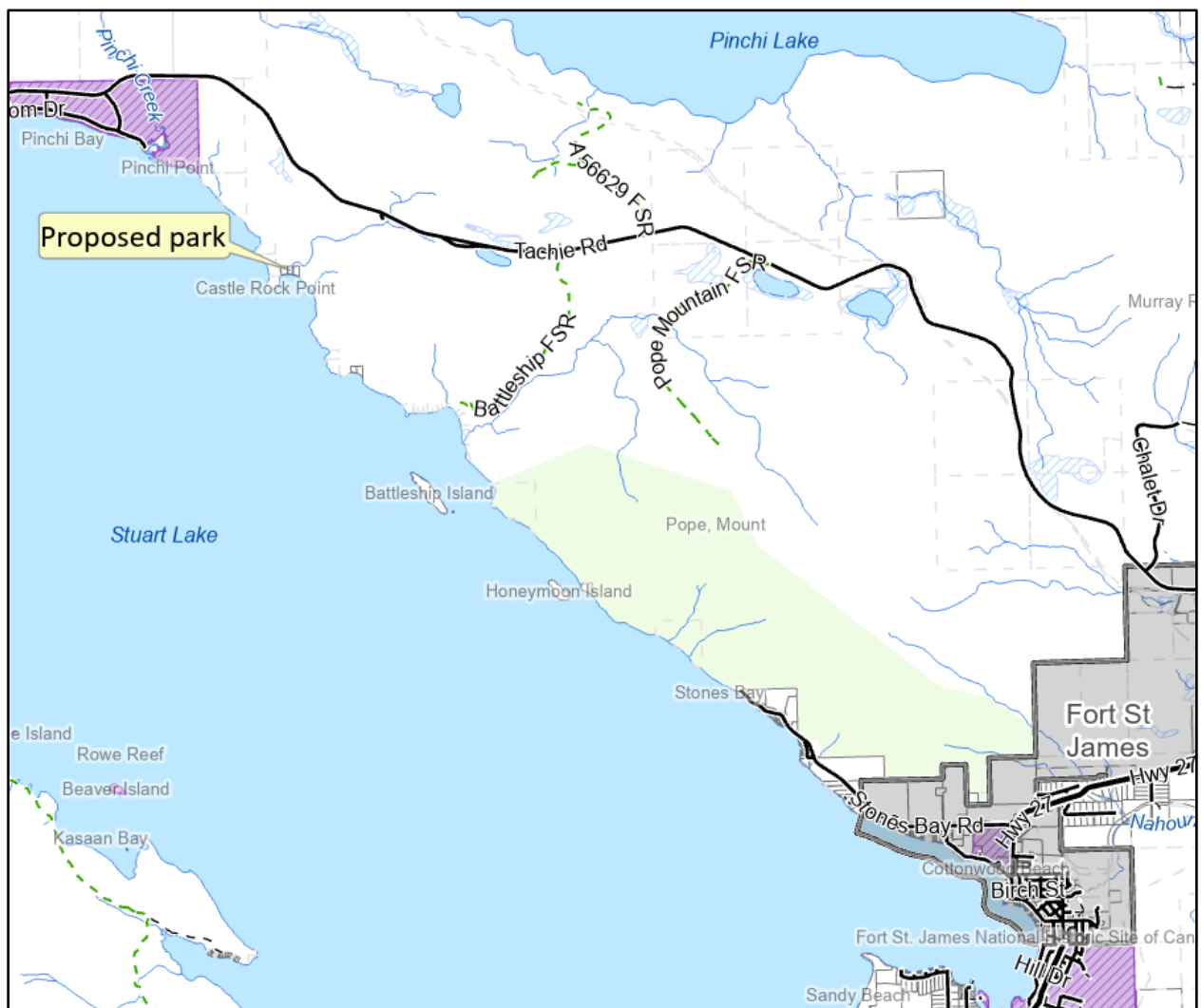
The draft 2025 budget includes \$50,000 for completion of this project.



Proposed park on Stuart Lake

During the recent development of the Fort St James Rural Official Community Plan, the need for rustic lakeshore campsites accessible to boaters, kayakers and canoers, was raised. A 4-acre property, owned by the District of Fort St. James, on Stuart Lake has been identified as suitable for this type of development.

Staff has formally approached the District of Fort St. James regarding their interest in participation in the project and contribution of the land for development as a park.



HOUSTON/GRANISLE/ELECTORAL AREA G PARKS AND TRAILS SERVICE AREA

Parks and Trails Master Plan for Electoral Area G

A useful step in the implementation of the parks and trail service is the development of a Parks and Trails Master Plan. The Plan serves as a strategy and action plan for recreation, parks and trails in the rural area over the next 10 years, and to establish a priority list of projects and tasks to be undertaken to meet community recreation needs, based on a comprehensive engagement strategy with the community. It helps ensure the Regional District provides parks and trails services in a coordinated, cooperative, and cost-effective manner at a level that is sustainable for taxpayers.

Staff propose moving forward with a Parks and Trails Master Plan for Electoral Area G in early 2025. It is anticipated that the request for proposals for the master plans for Electoral Areas C and G will be posted at the same time to allow consultants to bid on both projects at the same time. This may result in efficiencies and cost savings. The draft 2025 budget includes \$50,000 for completion of this project.



Granisle Topley Landing Connector Trail

In 2020, the Village of Granisle hired a consultant to develop a conceptual design for a trail from the marina in the Village to Marine Way, west of Topley Landing, approximately 11 kilometres in length. Staff propose to move forward with preliminary design and planning for this trail, and initiation of the public, First Nations and Provincial consultation.

The draft 2025 budget includes \$50,000 for phase 1 of this project.



RECREATION GRANT FUNDING

Staff will continue to administer the recreation grant program and release funds in 2025 and 2026 as approved by the Board in 2024, and in accordance with Board Policy. The organizations that were approved for multi-year funding are expected to submit annual reporting for the funds received in 2024 and 2025.

The Recreation Contribution Service Advisory Committees for the four service areas are required to meet at least once per year. Meetings were held in January 2025 to discuss the 2025 budget and to receive an update on the distribution of funds. Meetings will also be scheduled for December 2025 to discuss the 2026 budget.

The next call for recreation grant applications is anticipated to happen in 2026; although, surplus funds are available for critical maintenance needs at the discretion of the Committees and Board.

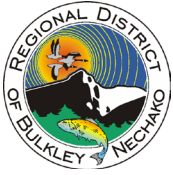
SIGNAGE STRATEGY

Staff are working on the development of a standardized and comprehensive approach to signage for RDBN parks and trails. Staff will work together with Corporate Communication staff to develop highly visible and legible signage that is cost effective, contemporary and aesthetically pleasing in design, and which align with the organization's branding.

HISTORIC TELEGRAPH TRAIL

The historic Yukon (Dominion) Telegraph Trail was constructed in the late 1800's and was used to service the telegraph line which ran from Ashcroft in the south to Dawson City in the north. Staff propose a project to research and identify the location of the telegraph trail through the Regional District, with the help of a planning summer student. The project is somewhat time sensitive as the physical remnants of the trail continue to disappear and become overgrown with time.

The outcome of this project may provide some recreational opportunities. Many parts of the trail throughout the province have been developed as recreation amenities. This project has ties to the Regional District's Telegraph Cabin park development in Quick.



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Steve Davis, Building Inspector
Date: February 27, 2025
Subject: Section 57 Notice on Title, 5264 Raceway Road, Electoral Area A
(Smithers/Telkwa Rural)

RECOMMENDATION: (all/directors/majority)

1. That the Board receive any input provided by the property owner.
2. That the Corporate Officer be directed to file a Notice in the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* relating to land legally described as Lot B, Section 27, Township 1A, Range 5, Coast District, Plan EPP36255 (5264 Raceway Road).

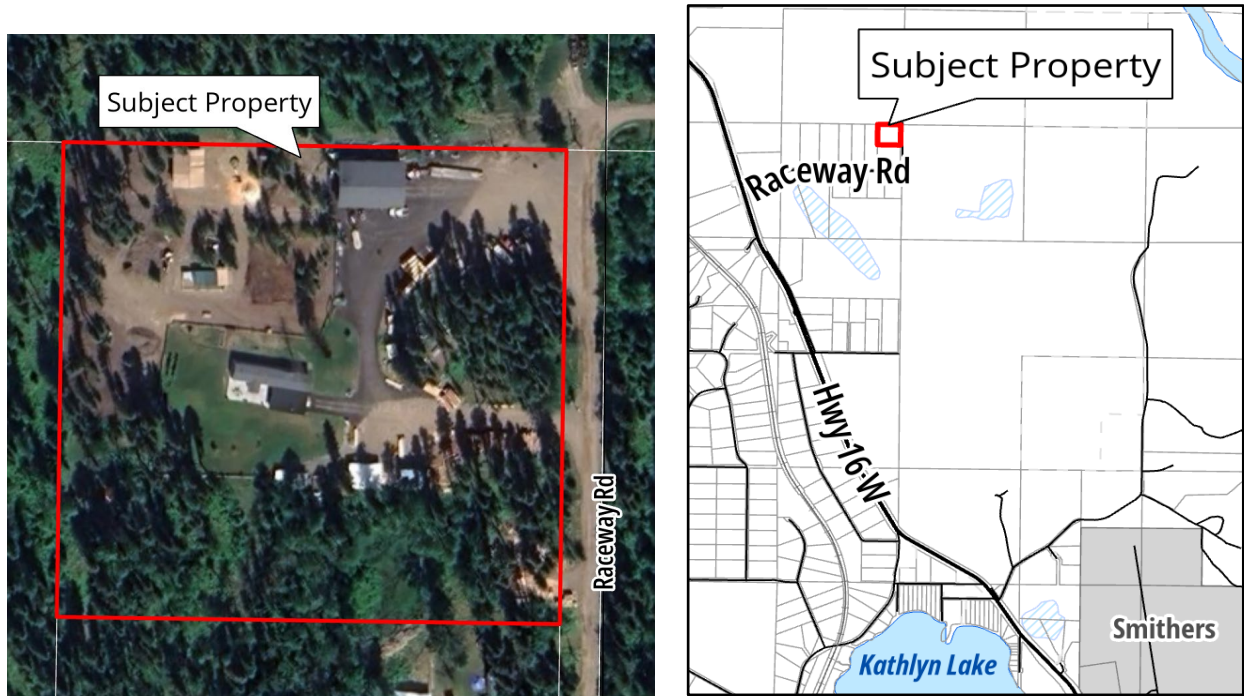
EXECUTIVE SUMMARY

A shop at 5264 Raceway Road was built without a building permit or inspections required pursuant to "RDBN Building Bylaw No. 1634, 2012".

The Building Inspector recommends that a notice be placed on title of the subject property in accordance with Section 57 of the *Community Charter*. This notice serves to advise interested parties, including potential buyers, of the situation.

BACKGROUND

The property owner has constructed a shop without a building permit.



HISTORY

The following is a chronology of events leading to the recommendation for a Section 57 Notice on Title. Copies of emails, letters and other correspondence related to the referral below are available upon request from the Planning Department.

June 17, 2022

After receiving a complaint from the public about a sawmill operating contrary to the Zoning Bylaw, the Building Inspector conducted a site visit to the property. The visit confirmed the presence of the sawmill, and a shop under construction without a building permit. There was also an unpermitted manufactured home on the property as well as other unpermitted storage buildings. The Building Inspector left a business card and a copy of the building permit application at the



dwelling. The contractor was contacted by phone and requested to stop work on the shop until a building permit was obtained.

June 20, 2022

The Building Inspector sent a letter by registered mail to the property owners asking them to submit a completed building permit application for the shop. A copy of the letter was also hand delivered to the property.

August 11, 2022

A Stop Work Notice was posted on the unpermitted shop. A letter explaining the notice was hand delivered to the property owner, and the need for the building permit was explained by the Building Inspector.

September 1, 2022

An incomplete building permit application was submitted by the property owner.

September 8, 2022

A letter was mailed to the property owner asking for the outstanding items to complete the building permit application.

January 11, 2023

Another letter was mailed to the property owner asking for the outstanding items to complete the building permit application.

October 1, 2024

A letter was sent to the property owner requesting immediate action to prevent further enforcement action.

October 10, 2024

The property owner phoned the Building Inspector regarding the letter and claimed that the contractor would supply the outstanding items to complete the building permit application. An email was sent to the contractor with a list of the outstanding items. No further communication was received from the contractor or the property owner and none of the outstanding items were received.

February 3, 2025

Notice was sent to the property owners informing them that the Board would be considering the Building Inspector's recommendation for a notice on title, and that they or a representative may provide representations to the RDBN Board in person, in writing or

electronically at the Regional District Board meeting concerning the matter. This notice was sent by registered mail to the address provided in the completed application.

SECTION 57 REQUIREMENTS

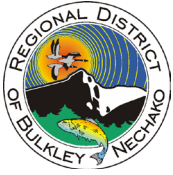
Section 57 of the *Community Charter* authorizes the RDBN to file a notice on title of a property when the Building Inspector discovers bylaw contraventions that relate to the building or safety of a structure. To place a Notice on Title the following must occur:

- The Building Inspector must provide a recommendation in writing to the Corporate Officer that the Regional District Board consider a resolution directing the Corporate Officer to file a notice in the land title office stating that a resolution relating to the non-compliance of the property to the BC Building Code and the Regional District's Building Bylaw has been made, and further information about it may be inspected at the Regional District offices. This report serves as the written recommendation from the Building Inspector to the Corporate Officer.
- The Corporate Officer must give notice to the registered owner of the land to which the recommendation relates that the Board will be considering a recommendation that notice be placed on title pursuant to Section 57 of the *Community Charter*, and subsequently place the matter before the Regional District Board for consideration. This notice has been given to the property owner by the Planning Department on behalf of the Corporate Officer.
- Once the Regional District Board has provided the Building Inspector and the owner with an opportunity to be heard, the Board may confirm the recommendations of the Building Inspector by the recommended resolution directing the Corporate Officer to file a notice in the land title office.
- The RDBN must then ensure that public records relating to the resolution and the reason for the resolution are available for public view.

If the property owner completes the building permit process, or removes the unpermitted building from the property, the Notice on Title can be removed from title.

FURTHER ENFORCEMENT ACTION

The Regional District Board may direct staff to undertake additional enforcement action, including the initiation of action to have the building removed.



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Cheryl Anderson, Director of Corporate Services
Date: February 27, 2025
Subject: **Harrop Procter Ferry Committee Society – Request for Resolution re: Essential Service Levels of Inland Ferries**

RECOMMENDATION: (all/directors/majority)

Direction.

BACKGROUND

The Harrop Procter Ferry Committee Society has requested that the RDBN consider submitting a resolution to the North Central Local Government Association regarding the essential service levels of Inland Ferries. The following resolution has been provided for the Board's consideration:

Whereas Inland Ferries provide historically critical infrastructure to the communities served, equivalent to roads, highways and bridges;

Whereas Inland Ferry services are essential services whose costs are funded by a portion of the taxes on sales of gasoline and diesel;

Therefore be it resolved that all Inland Ferries are entitled to the same legal status as roads, highways and bridges, that all remain toll-free, and that the regular schedule of each Inland Ferry (whether on-demand or set schedule) be deemed the minimum necessary to protect the health, safety and welfare of the communities served.

ATTACHMENTS:

Letter from the Harrop Procter Ferry Committee Society

February 7, 2025

Dear Ms. Anderson,

Re: Inland Ferries Resolution

We write on behalf of the Harrop Procter Ferry Committee Society (HPFCS) and the Glade Ferry Committee (GFC) to request support for a resolution protecting the essential service levels of Inland Ferries, which function as highways and bridges for the communities served.

As you may know, there is presently a labour dispute between Western Pacific Marine (WPM) and the BCGEU which has resulted in severe disruptions to the Kootenay Lake Ferry and potential disruptions to the Glade and Harrop cable ferries. Our communities have stayed neutral in this labour dispute.

We believe that only a provincial legislative solution will protect the health, safety and welfare of the communities served by the Inland Ferries in the long term.

To this end, we enclose a fact sheet which contains a proposed resolution. Through the good offices of our Area Directors, this resolution will be put before the next meeting of the Regional District of Central Kootenays (RDCK), to be submitted as a resolution at the next meeting of the Association of the Kootenay Boundary of Local Governments (AKBLG) April 25th – 27th, 2025. If passed by the AKBLG, we are requesting that it be submitted to the UBCM at their next meeting in Fall, 2025.

As an Area Director that includes a population served by an Inland Ferry, we ask that you submit a similar resolution to your Regional District to be approved and forwarded to SILGA for submission to the UBCM.

We thank you for your consideration of the enclosed resolution and look forward to answering any questions you may have.

David Okros - phoebe6@shaw.ca - cell -250-354-3750

Garry Kalinski - kalinskigarry@gmail.com - 250-505-4552

Rob Girard - rob-debgirard@shaw.ca - 250-304-9078

Support for Communities Served by Inland Ferries

Overview

- Inland ferries have served rural British Columbians for at least 100 years
- 14 inland ferries: 5 cable ferries, 5 reaction ferries, 4 free floating*
- Almost all serve isolated, rural communities with few services; for some, the ferry is the only way in or out
- All are toll free
- Most run on demand throughout the day and night, some operate on a schedule
- The majority of crossings cover short distances and take only 5 minutes
- More than 2 million British Columbians were passengers and more than 1.3 million vehicles were carried on Inland Ferries in 2023 alone

Objectives

- That Inland Ferries be recognized for what they are: essential services critical to the lives and livelihoods of the rural communities served;
- That Inland Ferries be subject to the same legal protections as roads, highways and bridges;
- That the regular schedule of each Inland Ferry be deemed the minimum schedule necessary to protect the health, safety and welfare of the communities served; and
- That all Inland Ferries remain toll-free.

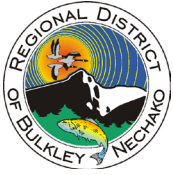
Proposed Resolution in Support of Inland Ferries

Whereas, Inland Ferries provide historically critical infrastructure to the communities served, equivalent to roads, highways and bridges;

Whereas Inland Ferry services are essential services whose costs are funded by a portion of the taxes on sales of gasoline and diesel;

Therefore, be it resolved that all Inland Ferries are entitled to the same legal status as roads, highways and bridges, that all remain toll-free, and that the regular schedule of each Inland Ferry (whether on-demand or set schedule) be deemed the minimum necessary to protect the health, safety and welfare of the communities served.

* Source: <https://www2.gov.bc.ca/gov/content/transportation/passenger-travel/water-travel/inland-ferries>



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Cheryl Anderson, Director of Corporate Services
Date: February 27, 2025
Subject: Resolution – Twinning of Highway 16

RECOMMENDATION:

(all/directors/majority)

That the Twinning of Highway 16 resolution be submitted to the North Central Local Government Association for consideration at its upcoming AGM and Convention.

BACKGROUND

At the February 13, 2025 Board meeting, discussion took place regarding a joint resolution with the District of Fort St. James (and other interested municipalities) regarding Twinning of Highway 16.

The attached resolution has been drafted for the Board's consideration.

ATTACHMENTS:

Trinning of Highway 16 Resolution

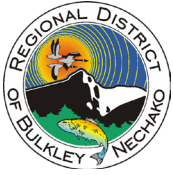
Twinning of Highway 16

WHEREAS Highway 16 serves as a critical transportation corridor for Northern British Columbia, facilitating the movement of goods, services, and residents across the region;

AND WHEREAS traffic volumes on Highway 16 have significantly increased due to the expansion of the Port of Prince Rupert, major infrastructure projects such as LNG and transmission line construction, and increased industrial and commercial activities;

AND WHEREAS the existing highway infrastructure presents safety concerns, particularly in areas of high traffic congestion and adverse weather conditions, leading to increased risks for motorists, with limited opportunities for safe passing along significant stretches of the highway, further exacerbating traffic congestion and safety risks;

THEREFORE BE IT RESOLVED that the North Central Local Government Association (NCLGA) urge the Provincial Government to undertake a feasibility study and develop a long-term plan for the twinning of Highway 16 to enhance safety, improve transportation efficiency, and support tourism and economic growth in the region.



Regional District of Bulkley-Nechako Board Meeting

To: Chair and Board
From: Cheryl Anderson, Director of Corporate Services
Date: February 27, 2025
Subject: **Bylaw 2059 Burns Lake and Area Victims' Services**

RECOMMENDATION:**(all/directors/majority)**

That the Burns Lake and Area Victims' Services Service Amendment Bylaw No. 2059, 2025 be adopted this 27th day of February 2025.

BACKGROUND

Burns Lake and Area Victims' Services Service Amendment Bylaw No. 2059, 2025 was given three readings by the Board at its January 23, 2025 meeting. The bylaw was subsequently provided to the Village of Burns Lake for consideration of approval. The Village of Burns Lake has consented to the adoption of the bylaw, so the Board may now adopt the bylaw.

Attachments:

Bylaw 2059
Village of Burns Lake Consent

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 2059

**A bylaw to amend the tax limit for Burns Lake and Area Victims' Services
Service Establishment Bylaw 1682, 2013 from \$20,000 to \$25,000 per annum**

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 1682, a service for the purpose of providing counselling and other services to victims of crime and other trauma in Burns Lake and Area;

AND WHEREAS the Regional Board wishes to increase the tax limit for the service from TWENTY THOUSAND (\$20,000) per annum to TWENTY-FIVE THOUSAND (\$25,000) per annum;

AND WHEREAS under Section 349 (1)(b) of the *Local Government Act*, the participants have consented to the adoption of this bylaw;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 6 of Bylaw No.1682 is hereby repealed
and the following substituted therefore:

The maximum amount of taxation that may be requisitioned
for the cost of this service shall be TWENTY-FIVE THOUSAND
(\$25,000) per annum;

2. This bylaw may be cited as "Burns Lake and Area Victims' Services
Service Establishment Amendment Bylaw No. 2059, 2025."

READ A FIRST TIME this 23 day of January, 2025

READ A SECOND TIME this 23 day of January, 2025

READ A THIRD TIME this 23 day of January, 2025

ADOPTED this day of , 2025

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 2059 as adopted.

Corporate Administrator



14/02/2025

Re: Topic or grant title

CERTIFIED RESOLUTION OF THE DULY ELECTED COUNCIL OF THE VILLAGE OF BURNS LAKE

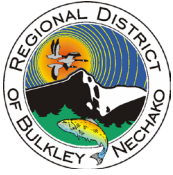
I, Laina Helgesen, for the Corporation of the Village of Burns Lake, hereby certify that the following is a true copy of the Resolution carried unanimously at the February 11, 2025, Regular Meeting of Council.

2025 02 11:043

THAT Council grants consent for the adoption of the Regional District of Bulkley Nechako Bylaw entitled Burns Lake and Area Victims' Services Service Establishment Amendment Bylaw No. 2059, 2025.

CARRIED

Laina Helgesen
Deputy Corporate Officer
Corporation of the Village of Burns Lake



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board

From: Cheryl Anderson, Director of Corporate Services

Date: February 28, 2025

Subject: **Smithers Rural Fire Protection Service Area Boundary Amendment
Bylaw No. 2068, 2025**

RECOMMENDATION: (all/directors/majority)

That Smithers Rural Fire Protection Service Area Boundary Amendment Bylaw No. 2068, 2025 be adopted this 27th day of February, 2025.

BACKGROUND

Smithers Rural Fire Protection Service Area Boundary Amendment Bylaw No. 2068, 2025 was given three readings by the Board at its January 23, 2025 meeting. The Board may now adopt the bylaw.

ATTACHMENTS:

Bylaw 2068



REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 2068

A bylaw to amend the boundaries of the Smithers Rural Fire Protection Service Area within a portion of Electoral Area "A"

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 884 a service of fire prevention and suppression and assistance in the case of emergencies to a portion of Electoral Area "A" known as the "Smithers Rural Fire Protection Service Area;"

AND WHEREAS the Regional District may amend a Local Service Establishment Bylaw;

AND WHEREAS the Regional District has received a request from owners of three properties to be included in the Smithers Rural Fire Protection Service Area;

AND WHEREAS the Director of Electoral Area "A" has consented in writing to the adoption of a bylaw which would amend the boundaries of the service area which amendments are described herein;

NOW THEREFORE, the Board of Directors of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

- 1) That the Regional District hereby amends the boundaries of the Smithers Rural Fire Protection Service Area by including the following properties:

LOT 1 DISTRICT LOTS 1191 AND 1192 RANGE 5 COAST DISTRICT PLAN BCP16335

LOT 1 DISTRICT LOTS 1190, 1191 AND 1192 RANGE 5 COAST DISTRICT PLAN EPP49078

LOT A DISTRICT LOTS 1190, 1191 AND 1192 RANGE 5 COAST DISTRICT PLAN PRP41664
EXCEPT PARTS IN PLANS BCP16335 AND EPP49078

and that the resulting boundaries of the Smithers Rural Fire Protection Service Area are as shown on Schedule "A";

- 2) This bylaw may be cited as "Smithers Rural Fire Protection Service Area Boundary Amendment Bylaw No. 2068, 2025."

READ A FIRST TIME this 23rd day of January, 2025

READ A SECOND TIME this 23rd day of January, 2025

READ A THIRD TIME this 23rd day of January, 2025

ADOPTED this day of ,2025

Chairperson

Director of Corporate Services

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 2068 as adopted.

Director of Corporate Services

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Properties Subject to Bylaw No. 2068

McCabe Rd

Telkwa High Rd

Old Babine Lake Rd

Smithers



Bylaw 2068: Schedule A
Regional District of Bulkley-Nechako
Produced: 2025-01-13

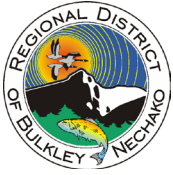


Smithers Rural Fire Protection Area

0 250 500 1,000



Meters



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Cheryl Anderson, Director of Corporate Services
Date: February 27, 2025
Subject: **Smithers Rural Recreation and Culture Service Area Boundary
Amendment Bylaw No. 2069, 2025**

RECOMMENDATION: (all/directors/majority)

That Smithers Rural Recreation and Culture Service Area Boundary Amendment Bylaw No. 2069, 2025 be adopted this 27th day of February, 2025.

BACKGROUND

Smithers Rural Recreation and Culture Service Area Boundary Amendment Bylaw No. 2069, 2025 was given three readings by the Board at its January 23, 2025 meeting. The Board may now adopt the bylaw.

ATTACHMENTS:

Bylaw 2069



REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 2069

A bylaw to amend the boundaries of the Smithers Rural Recreation and Culture Service Area within a portion of Electoral Area "A"

WHEREAS the Regional District of Bulkley-Nechako has adopted Smithers Rural Recreation and Culture Service Establishment Bylaw No. 886, 1995 establishing the Smithers Rural Recreation and Culture Service Area in a portion of Electoral Area "A";

AND WHEREAS the Regional District has received a request from the owners of three properties to be included in the Smithers Rural Recreation and Culture Service Area;

AND WHEREAS the Director of Electoral Area "A" has consented in writing to the adoption of this bylaw in accordance with Section 349 of the *Local Government Act*;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

- 1) That the Regional District of Bulkley-Nechako hereby amends the boundaries of the Smithers Rural Recreation and Culture Service Area by including the following properties:

LOT 1 DISTRICT LOTS 1191 AND 1192 RANGE 5 COAST DISTRICT PLAN BCP16335

LOT 1 DISTRICT LOTS 1190, 1191 AND 1192 RANGE 5 COAST DISTRICT PLAN EPP49078

LOT A DISTRICT LOTS 1190, 1191 AND 1192 RANGE 5 COAST DISTRICT PLAN PRP41664
EXCEPT PARTS IN PLANS BCP16335 AND EPP49078

and that the resulting boundaries of the Smithers Rural Recreation and Culture Service area are as shown on Schedule A;

This bylaw may be cited as "Smithers Rural Recreation and Culture Service Area Amendment Bylaw No. 2069, 2025."

READ A FIRST TIME this 23rd day of January, 2025

READ A SECOND TIME this 23rd day of January, 2025

READ A THIRD TIME this 23rd day of January, 2025

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 2069.

Corporate Administrator

ADOPTED this day of , 2025

Chairperson

Corporate Administrator

71

Properties Subject to Bylaw No. 2069

McCabe Rd

Telkwa High Rd

Old Babine Lake Rd

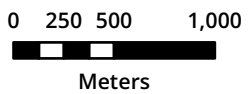
Smithers



Bylaw 2069: Schedule A
Regional District of Bulkley-Nechako
Produced: 2025-01-13



Smithers Rural Recreation
& Culture Service Area Bylaw





Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: John Illes, Chief Financial Officer
Date: February 27, 2025
Subject: 2025 Budget

RECOMMENDATION:**(all/directors/weighted)**

That Bylaw No. 2070, being a bylaw to adopt the annual budget for 2025, be given second reading as amended this 27th day of February 2025.

BACKGROUND and SUMMARY**Major Services:**

The remaining 2024 accounting entries have been completed and the updated major service and minor service budgets are included as attachments to this memo.

This second draft budget now includes 1.0 FTE (full time equivalent) in Economic Development (Agriculture) which is a 0.5 FTE increase, and the Protective Services budget has been reduced by 0.5 FTE to reflect the Board's discussion and uncertainty around how the EDMA regulations will impact service levels.

Aside from these two major updates, only minor changes have been made to the budgets to adjust for better information being available concerning the 2024 Year-End. For example, changes have been made to the street lighting services to include information about the total hydro costs for 2024.

This current revision to the major service budgets increases the tax rate per \$1,000 by 0.4% for rural property owners and decreases in the tax rate by 1.8% for municipal property owners. Adjusting for the increase in property values the "average" rural property owner will see a 4.9% increase in the amount of taxes that they have paid compared to the amount that they paid in 2024 and similarly the average municipal taxpayer will see a 2.6% increase. Residential rural property owners should see an increase of 4.0% and municipal residential property owners should see a 1.8% increase.

The Environmental Services taxation amount has now reached its maximum at \$4.375 million. Part of the long-term financial strategy to make this service sustainable is to

increase the maximum taxation by bylaw amendment for the 2026 taxation year. The new maximum requisition will be \$5.468 million.

Minor Services:

Most minor service budgets are included as an attachment to this memo. The minor service budgets for Burns Lake, Smithers, Telkwa, Fort St. James, and Luck Bay rural fire departments are waiting for budget information from member municipalities and will be brought forward at a later meeting. Likewise, Smithers Arts and Culture service is waiting for information from the Town of Smithers.

Burns Lake Victim Services and Smithers and Area Victim Services budgets are the subject of bylaw amendments. If these bylaws are adopted by March 13th, changes to these budgets may be considered. The Bylaw for Burns Lake Victim Services is included in this budget for adoption.

Similarly, the Regional Transit Service is subject to a bylaw amendment. If this bylaw is adopted by March 13th, the terms of the new bylaw will be utilized for the 2025 Financial Plan (and municipal requisition), otherwise the terms of the old bylaw will be used.

Requisitions:

Requisitions are provided for all jurisdictions. Municipal requisitions may be used as a draft in determining municipal tax rates; however, it is important to note that the final municipal tax requisitions are adjusted every year based on the “final assessments” as compared to the “revised assessments”.

The figures for Electoral Areas include an estimate of the requisition on a per \$1,000 of hospital assessments. Electoral Area directors may wish to adjust their requisitions by discussing their “discretionary” budgets with staff.

The Capital Budget remains unchanged since the February 13 board meeting.

Regional District staff are available upon request to do budget presentations to member municipalities.

Attachments:

Bylaw 2070 – Five Year Financial Plan 2025-2029

Requisition Summary

TABLE 1 – Major Services Tax Summary

Major Service Budgets

Minor services (51)

REGIONAL DISTRICT OF BULKLEY-NECHAKO**BYLAW NO. 2070****Being a bylaw to adopt the Financial Plan
for the years 2025 to 2029**

The Regional District of Bulkley-Nechako in open meeting assembled
ENACTED as follows:

1. Schedule "A", attached hereto and made part of this bylaw, is the Financial Plan for the Regional District of Bulkley-Nechako for the years 2025 through 2029.
2. This bylaw may be cited as "Regional District of Bulkley-Nechako Five Year Financial Plan Bylaw No. 2070, 2025".

READ A FIRST TIME this 13th day of February, 2025

READ A SECOND TIME as amended this ____ day of ____, 2025

READ A THIRD TIME this ____ day of _____, 2025

ADOPTED this ____ day of _____, 2025

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true copy of Bylaw No. 2070 as adopted.

Corporate Administrator

Regional District of Bulkley-Nechako
2025 to 2029 Financial Plan - Bylaw No. 2070 Schedule A
Five Year Plan

	2025					2026					2027					2028					2029					2025					2026					2027					2028					2029					TRANSFERS From(To)					2025		2026																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
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**REQUISITION AMOUNTS SUMMARY
ALL SERVICES**

	2025 Requisition Amount	2024 Requisition Invoiced	% Year over Year
Municipalities			
District of Houston	454,072	445,726	1.9%
Town of Smithers	2,220,144	2,027,309	9.5%
Village of Burns Lake	422,895	392,021	7.9%
District of Fort St. James	433,866	427,785	1.4%
Village of Fraser Lake	192,369	183,173	5.0%
Village of Granisle	25,368	25,920	-2.1%
Village of Telkwa	257,713	254,297	1.3%
District of Vanderhoof	760,100	729,107	4.3%
	4,766,527	4,485,338	6.3%
Electoral Areas			
Electoral Area "A"	1,858,073	1,776,000	4.6%
Electoral Area "B"	812,795	818,055	-0.6%
Electoral Area "C"	836,465	787,185	6.3%
Electoral Area "D"	894,313	749,242	19.4%
Electoral Area "E"	1,194,380	1,082,770	10.3%
Electoral Area "F"	1,635,114	1,603,885	1.9%
Electoral Area "G"	680,043	655,922	3.7%
	7,911,183	7,473,059	5.9%
Other Taxes			
Specified Areas	16,129	20,145	-19.9%
Service Areas -Taxation on Land & Improvements	1,765,779	1,753,684	0.7%
Service Areas -Taxation on Improvements Only	304,234	304,838	-0.2%
Defined Areas	250,479	250,601	0.0%
	2,336,621	2,329,268	0.3%
Parcel Taxes			
Parcel	34,838	34,255	1.7%
Frontage	113,626	112,138	1.3%
	148,464	146,394	1.4%
TOTAL REQUISITION	15,162,796	14,434,059	5.0%

			2025	2024
			Requisition	Requisition
			Draft	Invoiced
District of Houston				
Taxation on Land & Improvements:				
Revised 2024 Hospital Converted Total - 100%				
Account 1201	General Government	General Government	129,044	98,283
2500	Regional Economic Development	Bylaw 1652, 2012	7,908	19,502
4301	Development Services	General Government	14,364	15,005
5101	Waste Disposal	Bylaw 1726, 2015	230,244	232,898
10501	Television Rebroadcasting	Bylaw, 630, 1990	6,889	6,990
10913	Regional Recreation	Bylaw 1979, 2022	3,649	21,913
Revised 2024 Hospital Converted Total - 66%				
4101	Planning and Zoning	SLP - No. 1	14,439	14,246
			406,537	408,837
Taxation on Improvements only:				
Revised 2024 Hospital Converted Total - 100%				
7501	9-1-1 Emergency Telephone Response	Bylaw 1483, 2009	22,302	21,446
10903	Regional Parks & Trails	Bylaw 1928, 2021	5,676	0
			27,978	21,446
Taxation on Population				
8203	Regional Public Transit	Bylaw 1790, 2017	19,557	15,443
			19,557	15,443
Total			454,072	445,726
Town of Smithers				
Taxation on Land & Improvements:				
Revised 2024 Hospital Converted Total - 100%				
1201	General Government	General Government	399,313	297,086
2500	Regional Economic Development	Bylaw 1652, 2012	24,472	58,952
4301	Development Services	General Government	44,448	45,357
5101	Waste Disposal	Bylaw 1726, 2015	712,470	703,998
7702	Smithers Victim Services	Bylaw 1776, 2016	22,880	22,472
10101	Bulkley Valley Regional Pool	Bylaw 1350,2005	699,698	667,567
10501	Television Rebroadcasting	Bylaw, 630, 1990	21,318	21,129
10912	Regional Recreation	Bylaw 1976, 2022	40,658	27,791
Revised 2024 Hospital Converted Total - 66%				
4101	Planning and Zoning	SLP - No. 1	44,680	43,064
			2,009,937	1,887,416
Taxation on Improvements only:				
Revised 2024 Hospital Converted Total - 100%				
7501	9-1-1 Emergency Telephone Response	Bylaw 1483, 2009	54,099	50,767
10902	Regional Parks & Trails	Bylaw 1927, 2021	121,647	61,916
			175,746	112,683
Taxation on Population				
8203	Regional Public Transit	Bylaw 1790, 2017	34,461	27,210
			34,461	27,210
Total			2,220,144	2,027,309

Village of Burns Lake**Taxation on Land & Improvements:****Revised 2024 Hospital Converted Total - 100%**

			2025 Requisition 1.41 Draft	2024 Requisition 1.44 Invoiced
1201	General Government	General Government	66,447	48,904
1206	Nechako Watershed/Fraser Basin Council	General Government	226	237
2500	Regional Economic Development	Bylaw 1652, 2012	4,072	9,704
4301	Development Services	General Government	7,396	7,466
5101	Waste Disposal	Bylaw 1726, 2015	118,556	115,886
9108	Gowan Loop Street Lighting	Bylaw 1983, 2022	1,459	1,774
10914	Regional Recreation	Bylaw 1977, 2022	7,687	13,096

Revised 2024 Hospital Converted Total - 66%

4101	Planning and Zoning	SLP - No. 1	7,435	7,089
			<u>213,278</u>	<u>204,156</u>

Taxation on Improvements only:**Revised 2024 Hospital Converted Total - 100%**

7501	9-1-1 Emergency Telephone Response	Bylaw 1483, 2009	11,269	10,610
7701	Burns Lake & Area Victim Services	Bylaw 1682, 2013	10,795	10,672
8101	Lakes District Airport	Bylaw 1751, 2015	12,493	9,179
10202	Burns Lake Tom Forsyth Arena Grant	Bylaw 1609, 2012	83,686	79,079
10303	Lakes District Arts & Culture	Bylaw 1831, 2018	61,192	60,547
10504	Burns Lake & Area TV Rebroadcast	Bylaw 982, 1997	4,310	3,924
10904	Regional Parks & Trails	Bylaw 1929, 2021	15,242	5,460
			<u>198,987</u>	<u>179,471</u>

Taxation on Population

8203	Regional Public Transit	Bylaw 1790, 2017	10,630	8,394
			<u>10,630</u>	<u>8,394</u>

Total

422,895	392,021
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District of Fort St. James**Taxation on Land & Improvements:****Revised 2024 Hospital Converted Total - 100%**

			2025 Requisition Draft	2024 Requisition Invoiced
1201	General Government	General Government	95,381	71,117
1206	Nechako Watershed/Fraser Basin Council	General Government	325	345
2500	Regional Economic Development	Bylaw 1652, 2012	5,845	14,112
4301	Development Services	General Government	10,617	10,858
5101	Waste Disposal	Bylaw 1726, 2015	170,182	168,524
8202	Fort St. James Seniors Helping Seniors	Bylaw 1750, 2016	0	22,954
10503	Television Rebroadcasting	Bylaw 1765, 2016	93,413	94,260
10915	Regional Recreation	Bylaw 1978, 2022	17,789	17,346

Revised 2024 Hospital Converted Total - 66%

4101	Planning and Zoning	SLP - No. 1	10,672	10,309
			<u>404,224</u>	<u>409,825</u>

Taxation on Improvements only:**Revised 2024 Hospital Converted Total - 100%**

7501	9-1-1 Emergency Telephone Response	Bylaw 1483, 2009	17,964	16,558
10905	Regional Parks & Trails	Bylaw 1930, 2021	9,902	0
			<u>27,866</u>	<u>16,558</u>

Taxation on Population

8203	Regional Public Transit	Bylaw 1790, 2017	1,776	1,402
			<u>1,776</u>	<u>1,402</u>

Total

433,866	427,785
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Village of Fraser Lake**Taxation on Land & Improvements:****Revised 2024 Hospital Converted Total - 100%**

1201	General Government	General Government
1206	Nechako Watershed/Fraser Basin Council	General Government
2500	Regional Economic Development	Bylaw 1652, 2012
4301	Development Services	General Government
5101	Waste Disposal	Bylaw 1726, 2015
10502	Television Rebroadcasting	Bylaw 1855, 2019

2025 Requisition Draft	2024 Requisition Invoiced
52,365	40,028
178	194
3,209	7,943
5,829	6,111
93,432	94,852
14,817	13,425
175,689	168,355

Revised 2024 Hospital Converted Total - 66%

4101	Planning and Zoning	SLP - No. 1
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Taxation on Improvements only:**Revised 2024 Hospital Converted Total - 100%**

7501	9-1-1 Emergency Telephone Response	Bylaw 1483, 2009
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10,497	9,936
10,497	9,936

Taxation on Population

8203	Regional Public Transit	Bylaw 1790, 2017
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6,183	4,882
6,183	4,882

Total

192,369	183,173
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Village of Granisle**Taxation on Land & Improvements:****Revised 2024 Hospital Converted Total - 100%**

1201	General Government	General Government
2500	Regional Economic Development	Bylaw 1652, 2012
4301	Development Services	General Government
5101	Waste Disposal	Bylaw 1726, 2015
10913	Regional Recreation	

2025 Requisition Draft	2024 Requisition Invoiced
7,646	6,036
469	1,198
851	922
13,643	14,303
216	1,346

Revised 2024 Hospital Converted Total - 66%

4101	Planning and Zoning	SLP - No. 1
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Taxation on Improvements only:**Revised 2024 Hospital Converted Total - 100%**

7501	9-1-1 Emergency Telephone Response	Bylaw 1483, 2009
10903	Regional Parks & Trails	Bylaw 1928, 2021

919	899
336	0
1,255	899

Taxation on Population

8203	Regional Public Transit	Bylaw 1790, 2017
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432	341
432	341

Total

25,368	25,920
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Village of Telkwa**Taxation on Land & Improvements:****Revised 2024 Hospital Converted Total - 100%**

1201	General Government	General Government
2500	Regional Economic Development	Bylaw 1652, 2012
4301	Development Services	General Government
5101	Waste Disposal	Bylaw 1726, 2015
7702	Smithers Victim Services	Bylaw 1776, 2016
10101	Bulkley Valley Regional Pool	Bylaw 1350, 2005
10501	Houston/Smithers TV Rebroadcasting	Bylaw 1818, 2018

Revised 2024 Hospital Converted Total - 66%

4101	Planning and Zoning	SLP - No. 1
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Taxation on Improvements only:**Revised 2024 Hospital Converted Total - 100%**

7501	9-1-1 Emergency Telephone Response	Bylaw 1483, 2009
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Taxation on Population

8203	Regional Public Transit	Bylaw 1790, 2017
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Total**District of Vanderhoof****Taxation on Land & Improvements:****Revised 2024 Hospital Converted Total - 100%**

1201	General Government	General Government
1206	Nechako Watershed/Fraser Basin Council	General Government
2500	Regional Economic Development	Bylaw 1652, 2012
4301	Development Services	General Government
5101	Waste Disposal	Bylaw 1726, 2015

Revised 2024 Hospital Converted Total - 66%

4101	Planning and Zoning	SLP - No. 1
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Taxation on Improvements only:**Revised 2024 Hospital Converted Total - 100%**

7501	9-1-1 Emergency Telephone Response	Bylaw 1483, 2009
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Taxation on Population

8203	Regional Public Transit	Bylaw 1790, 2017
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Total

2025	2024
Requisition	Requisition
Draft	Invoiced
58,883	44,441
3,609	8,818
6,554	6,785
105,061	105,310
3,374	3,362
61,907	59,917
3,143	3,161
6,588	6,442
249,119	238,235
8,594	8,604
8,594	8,604
0	7,458
0	7,458
257,713	254,297

2025	2024
Requisition	Requisition
Draft	Invoiced
226,099	173,400
770	841
13,856	34,407
25,168	26,474
403,414	410,899
25,299	25,135
694,606	671,156
37,646	35,962
37,646	35,962
27,848	21,989
27,848	21,989
760,100	729,107

ELECTORAL AREAS

		2025 Requisition Draft	2024 Requisition Invoiced
	Electoral Area "A"	1.2622	1.2579
	Taxation on Land & Improvements:		
1101	Rural Government Services (1101)	86,912	87,822
1131	Area A Grant in Aid (1131)	0	40,000
1201	General Government (1201)	327,179	253,393
2500	Regional Economic Development (2500)	78,976	50,280
4101	Planning and Zoning (4101)	54,915	55,097
4301	Development Services (4301)	36,420	38,687
4401	Building Numbering (4401)	4,697	2,351
4501	Unsightly Premises Regulatory Control (4501)	8,867	9,327
5101	Waste Disposal (5101)	583,766	600,457
5901	Weed Control (5901)	7,033	7,142
7601	Emergency Preparedness Planning (7601)	124,345	146,306
7702	Smithers Victim Services	18,747	19,167
10101	Bulkley Valley Regional Pool and Rec Centre (10101)	343,981	341,631
10912	Regional Recreation (10912)	33,314	23,704
		1,709,152	1,675,364
	Taxation on Improvements Only:		
2401	Area "A" Economic Development (2401)	0	0
7501	9-1-1 Emergency Telephone Response (7501)	49,249	47,826
8201	Smithers Para-Transit (8201)	0	0
10902	Regional Parks & Trails (10902)	99,672	52,810
		148,921	100,636
		1,858,073	1,776,000

ELECTORAL AREAS

		2025 Requisition Draft	2024 Requisition Invoiced
	Electoral Area "B"	1.655	1.779
	Taxation on Land & Improvements:		
1101	Rural Government Services (1101)	29,002	28,599
1132	Area B Grant In Aid (1132)	0	14,499
1201	General Government (1201)	109,178	82,517
1206	Nechako Watershed/Fraser Basin Council (1206)	372	400
2500	Regional Economic Development (2500)	26,354	16,374
4101	Planning and Zoning (4101)	18,324	17,942
4301	Development Services (4301)	12,153	12,598
4401	Building Numbering (4401)	1,567	766
4501	Unsightly Premises Regulatory Control (4501)	2,958	3,037
5101	Waste Disposal (5101)	194,799	195,538
5901	Weed Control (5901)	2,347	2,326
7601	Emergency Preparedness Planning (7601)	41,493	47,645
10914	Regional Recreation (10914)	12,630	22,097
		451,177	444,338
	Taxation on Improvements Only:		
2402	Electoral Area 'B' Economic Development (2402)	61,615	98,566
7501	9-1-1 Service (7501)	17,224	16,538
7701	Burns Lake & Area Victim Services (7701)	3,598	3,557
8101	Lakes District Airport (8101)	19,095	14,307
10202	Burns Lake Tom Forsyth Arena Grant (10202)	127,910	123,259
10303	Lakes District Arts & Culture (10303)	100,544	102,162
10504	Burns Lake & Area TV Rebroadcast (10504)	6,587	6,116
10904	Regional Parks & Trails (10904)	25,045	9,212
		361,618	373,717
		812,795	818,055

ELECTORAL AREAS

	2025 Requisition Draft	2024 Requisition Invoiced
Electoral Area "C" Complete	1.050	1.033
Taxation on Land & Improvements:		
1101 Rural Government Services (1101)	47,046	47,410
1133 Area C Grant in Aid (1133)	0	35,851
1201 General Government (1201)	177,105	136,794
1206 Nechako Watershed/Fraser Basin Council (1206)	603	664
2500 Regional Economic Development (2500)	42,751	27,144
4101 Planning and Zoning (4101)	29,725	29,743
4301 Development Services (4301)	19,714	20,885
4401 Building Numbering (4401)	2,543	1,269
4501 Unsightly Premises Regulatory Control (4501)	4,799	5,034
5101 Waste Disposal (5101)	315,997	324,156
5901 Weed Control (5901)	3,807	3,856
7601 Emergency Preparedness Planning (7601)	67,309	78,983
10603 Fort Saint James Library (10603)	21,483	17,120
10915 Regional Recreation (10915)	33,033	33,366
	765,915	762,276
Taxation on Improvements Only:		
2403 Area "C" Economic Development (2403)	26,951	
7501 9-1-1 Emergency Telephone. Response (7501)	25,214	24,910
10905 Regional Parks & Trails (10905)	18,386	0
	97,501	24,909
	836,465	787,185
	2025 Requisition Draft	2024 Requisition Invoiced
Electoral Area "D" Complete	1.122	1.083
Taxation on Land & Improvements:		
1101 Rural Government Services (1101)	48,666	43,015
1134 Area D Grant in Aid (1134)	0	10,473
1201 General Government (1201)	183,202	124,112
1206 Nechako Watershed/Fraser Basin Council (1206)	624	602
2500 Regional Economic Development (2500)	44,224	24,628
4101 Planning and Zoning (4101)	30,748	26,986
4301 Development Services (4301)	20,392	18,949
4401 Building Numbering (4401)	2,631	1,152
4501 Unsightly Premises Regulatory Control (4501)	4,964	4,567
5101 Waste Disposal (5101)	326,875	294,104
5901 Weed Control (5901)	3,938	3,498
7601 Emergency Preparedness Planning (7601)	69,626	71,661
10502 Television Rebroadcasting (10502)	51,838	41,626
	787,728	665,374
Taxation on Improvements Only:		
2402 Area "D" Economic Development (2404)	34,302	29,527
7501 9-1-1 Emergency Telephone. Response (7501)	31,068	25,093
10602 Fraser Lake Library (10602) 755	41,214	29,248
	106,584	83,868
	894,313	749,242

ELECTORAL AREAS**Electoral Area "E"****Taxation on Land & Improvements:**

		2025 Requisition Draft	2024 Requisition Invoiced
		1.329	1.308
1101	Rural Government Services (1101)	53,056	51,482
1135	Area E Grant in Aid (1135)	0	15,038
1201	General Government Services (1201)	199,728	148,542
1206	Nechako Watershed/Fraser Basin Council (1206)	681	721
2500	Regional Economic Development (2500)	48,212	29,475
4101	Planning and Zoning (4101)	33,522	32,297
4301	Development Services (4301)	22,232	22,679
4401	Building Numbering (4401)	2,867	1,379
5101	Waste Disposal (5101)	356,361	351,995
5901	Weed Control (5901)	4,294	4,187
7601	Emergency Prep Planning (7601)	75,907	85,767
10914	Regional Recreation (10914)	23,106	39,779

819,966	783,341
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Taxation on Improvements Only:

2405	Area "E" Economic Development (2405)	52,059	21,571
7501	9-1-1 Emergency Telephone. Response (7501)	35,731	33,026
7701	Burns Lake & Area Victim Services (7701)	3,598	3,557
8101	Lakes District Airport (8101)	39,612	28,570
10303	Lakes District Arts & Culture (10303)	183,932	183,906
10504	Burns Lake & Area TV Rebroadcast (10504)	13,666	12,215
10904	Regional Parks & Trails (10904)	45,816	16,584
		374,414	299,429

1,194,380	1,082,770
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ELECTORAL AREAS**Electoral Area "F"****Taxation on Land & Improvements:**

		2025 Requisition Draft	2024 Requisition Invoiced
		1.401	1.451
1101	Rural Government Services (1101)	68,914	68,745
1136	Area F Grant in Aid (1136)	0	16,000
1201	General Government (1201)	259,425	198,352
1206	Nechako Watershed/Fraser Basin Council (1206)	884	962
2500	Regional Economic Development (2500)	62,623	39,358
4101	Planning and Zoning (4101)	43,541	43,128
4301	Development Services (4301)	28,877	30,283
4401	Building Numbering (4401)	3,724	1,841
4501	Unsightly Premises Regulatory Control (4501)	7,030	7,300
5101	Waste Disposal (5101)	462,875	470,027
5901	Weed Control (5901)	5,577	5,591
7601	Emergency Preparedness Planning (7601)	98,595	114,526

1,042,065	996,114
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Taxation on Improvements Only:

2406	Area "F" Economic Development (2406)	0	0
7501	9-1-1 Emergency Telephone. Response (7501)	41,360	39,028
10102	Vanderhoof Pool (10102)	551,689	568,743
		593,049	607,771

1,635,114	1,603,885
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	2025 Requisition Draft	2024 Requisition Invoiced
Electoral Area "G" Complete	0.950	0.996
Taxation on Land & Improvements:		
1101 Rural Government Services (1101)	42,276	40,957
1137 Area G Grant in Aid (1137)	0	18,385
1201 General Government (1201)	159,147	118,173
2500 Regional Economic Development (2500)	38,416	23,449
4101 Planning and Zoning (4101)	26,710	25,695
4301 Development Services (4301)	17,714	18,042
4401 Building Numbering (4401)	2,285	1,097
4501 Unsightly Premises Regulatory Control (4501)	4,313	4,349
5101 Waste Disposal (5101)	283,954	280,029
5901 Weed Control (5901)	3,421	3,331
7601 Emergency Preparedness Planning (7601)	60,484	68,232
10913 Regional Recreation (10913)	4,499	26,347
	<u>643,219</u>	<u>628,085</u>
Taxation on Improvements Only:		
2407 Area "G" Economic Development (2407)		
7501 9-1-1 Emergency Telephone. Response (7501)	29,824	27,837
10903 Regional Parks & Trails (10901)	7,000	0
	<u>36,824</u>	<u>27,837</u>
	<u>680,043</u>	<u>655,922</u>

RDBN - 2025 Budget
Projected Tax Rates for Regional Services
TABLE 1

Dept	Service	Taxation			Tax on a \$100,000 Residential Property					
		2025 Tax	2024 Tax	Increase (Decrease)	Rural Taxpayers			Municipal Taxpayers		
					2025	2024	Increase (Decrease)	2025	2024	Increase (Decrease)
<u>Region-Wide Services</u>										
1201	General Government	2,450,142	1,841,178	608,963	22.23	17.95	4.28	22.23	17.95	4.28
				-	-	-	-	-	-	-
2500	Regional Economic Development	150,156	365,339	(215,183)	1.36	3.56	(2.20)	1.36	3.56	(2.20)
4101	Electoral Area Planning	353,310	343,846	9,464	3.73	3.90	(0.17)	2.49	2.60	(0.11)
4301	Development Services	272,730	281,100	(8,370)	2.47	2.74	(0.27)	2.47	2.74	(0.27)
5101	Environmental Services	4,371,626	4,362,973	8,653	39.66	42.65	(2.99)	39.66	42.65	(2.99)
7501	9-1-1 Service	392,961	369,043	23,918	3.56	3.60	(0.03)	3.56	3.60	(0.03)
Total Region-Wide Services		7,990,926	7,575,506	427,446	73.01	74.39	(1.38)	71.77	73.09	(1.32)
<u>Regional Rural Services</u>										
1101	Rural Government	375,873	368,031	7,842	5.90	6.22	(0.32)			
2500	Regional Economic Development	254,841		254,841	4.00		4.00			
5901	Weed Control	30,418	29,932	486	0.48	0.51	(0.03)			
7601	Emergency Preparedness	537,759	613,121	(75,362)	8.45	10.36	(1.92)			
Total Rural-Wide Services		1,198,890	1,011,084	187,806	18.83	17.09	1.74			
TOTAL		9,189,816	8,586,590	615,253	91.84	91.48	0.36	71.77	73.09	(1.32)

Major Services Requisition Change

		Tax Rate \$\$/\$1000 Assessment	0.918	0.915	0.004	0.718	0.731	(0.013)
		Tax amount increase for a \$250,000 Assessment	\$ 0.90	0.4%		-\$ 3.31	-1.8%	
THIS IS THE AVERAGE RD PROPERTY	4.45% MARKET INCREASE	Tax amount increase for a NOW \$261,125 Assessment	\$ 11.10	4.9%		\$ 4.65	2.6%	
THIS IS THE AVERAGE RD RESIDENTIAL PROPERTY	3.64% MARKET INCREASE	Tax amount increase for a NOW \$259,100 Assessment	\$ 9.31	4.0%		\$ 3.25	1.8%	

REVENUE:

EXPENDITURE:
Legislative Expenses

Administration Expenses

TOTAL EXPENDITURE:.....	1,013,248	1,085,480	990,681	739,251	790,746	758,246	778,835	742,271
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Reserve Budget

	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Transfer from Reserves								
420099 Transfer From Federal Gas Tax Reserve	497,442	600,000	570,957	250,000	250,000	250,000	250,000	250,000
420005 Transfer From Election Reserve	24,538				50,000			
	521,980	600,000	570,957	250,000	300,000	250,000	250,000	250,000
Transfer to Reserves								
781004 Contribution to Insurance Reserve		10,000	10,000	10,000	10,000	10,000	10,000	10,000
781005 Contribute to Rural Election Reserve	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Net Reserves	521,980	590,000	560,957	240,000	290,000	240,000	240,000	240,000
Revenues minus Expenditures and Transfers	9,024	-	76,394	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

GENERAL GOVERNMENT SERVICES 1201

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Taxation	936,658	985,281	1,841,178	1,841,178	2,450,142	1,453,793	1,701,516	1,852,794	2,058,637
442101 Other Grant Revenue <i>Provincial</i>	64,098	1,782,924	70,000	414,845	70,000				
443006 Northwest Regional Funding				2,126,217	380,000	200,000	200,000	200,000	200,000
443001 Province of B.C. - Admin. Grant	147,374	121,200	115,200	122,200	115,200	115,200	115,200	115,200	115,200
443004 Climate Action Program Grant	112,082	112,082	112,082	328,408			112,082	112,082	112,082
444001 Grant from UBCM				5,000					
445001 NDI Grant	16,122	67,202							
446001 Grants in Lieu of Taxes	10,094	8,625	20,500	13,472	12,000	12,000	12,000	12,000	12,000
446002 Grant in Lieu of Alcan Taxes	112,711	116,454	160,012	168,605	205,723	205,723	205,723	205,723	205,723
460001 Admin. Recovery - SNRHD	15,900	17,799	15,900	23,758	15,900	15,900	15,900	15,900	15,900
480001 Miscellaneous Revenue	4,000	18,290		3,033					
499999 Prior Year's Surplus	134,000	450,000	300,000	300,000	-	500,000	300,000	200,000	
TOTAL REVENUE:	1,553,040	3,679,858	2,634,872	5,346,716	3,248,965	2,502,616	2,662,422	2,713,699	2,719,543
EXPENDITURE:									
600101 Director's Remuneration	290,305	327,056	362,194	338,524	355,343	362,449	369,698	377,092	384,634
15 Directors	168,660								
Chair, Vice Chair & Committee Chairs	30,936								
Travel Time	21,938								
Cheque Signer Fees	3,384								
25 Board Meetings	106,875								
Other Meetings (2)	8,550								
Minister and Deputy Minister Meeting	15,000								
	<u>355,343</u>								
601101 Directors' Medical and Dental Benefits	53,799	58,075	60,000	58,185	60,000	60,000	60,000	60,000	60,000
600197 Director's Accident Insurance			1,400		1,400	1,400	1,400	1,400	1,400
600199 Directors Employment Taxes	12,739	13,327	22,546	15,790	24,718	25,212	25,717	26,231	26,755
600201 Director's Travel	36,171	35,967	93,653	47,908	64,013	65,293	66,599	67,931	69,289
600201 Directors Travel Ministry and Deputy Minister					25,000	25,000	25,000	25,000	25,000
601109 Employer Health Tax	5,739	7,955	7,063	6,408	8,101	7,068	7,209	7,353	7,500
604001 Computer Network	20,191	1,913	2,500	240	2,500	2,000	2,000	25,000	2,000
606001 Communications			7,500		4,257	7,500	7,500	7,500	7,500
607001 Legal Expense (FCM Defense Fund \$500)			500	639	500	500	500	500	500

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
608002 Liability Insurance (MIA \$4K)	8,841	4,000	4,000	5,528	4,000	4,000	4,000	4,000	4,000
608003 Vehicle Insurance		196	3,000	1,074	3,000	3,000	3,000	3,000	3,000
609011 Board meetings - supplies & food	19,448	23,516	25,000	21,468	30,000	30,000	30,000	30,000	30,000
601101 Employee Benefits	1,691								
612100 Regional Grant In Aid	75,000	200,000	38,000	294,201	724,000	724,000	724,000	724,000	724,000
612801 Special Projects		46,464	903,333	841	770,000	50,000	50,000	50,000	50,000
Northwest Resource Benefit Alliance									
All Nations Conference		70,000							
Operational Reserve Contribution		700,000							
Business Continuity Plan and EOC									
		<u>770,000</u>							
Total Legislative Expenses	<u>523,923</u>	<u>718,468</u>	<u>1,530,688</u>	<u>790,806</u>	<u>2,076,831</u>	<u>1,367,422</u>	<u>1,376,623</u>	<u>1,409,007</u>	<u>1,395,579</u>
Administrative Expenses	719,948	822,021	986,184	890,030	1,137,135	1,155,194	1,173,717	1,192,610	1,211,881
Financial Expenses	421,386	(105,555)	0	(57,310)	(0)	(0)	(0)	(0)	(0)
HR Expenses	16,061	(132,746)	-	(33,464)	-	-	-	-	-
Total General Government Expenses	<u>1,681,319</u>	<u>1,302,187</u>	<u>2,516,872</u>	<u>1,590,062</u>	<u>3,213,965</u>	<u>2,522,616</u>	<u>2,550,340</u>	<u>2,601,617</u>	<u>2,607,461</u>
Revenues minus Expenditures	<u>(128,279)</u>	<u>2,377,670</u>	<u>118,000</u>	<u>3,756,654</u>	<u>35,000</u>	<u>(20,000)</u>	<u>112,082</u>	<u>112,082</u>	<u>112,082</u>
RESERVE BUDGET									
Transfer from Reserves									
420001 Transfer from NCPG Reserve		35,701	100,000	45,796					
420003 Transfer from Vehicle Reserve	42,943		82,000			50,000		50,000	
420097 Transfer from Climate Reserve				139,378	55,000	20,000			
Transfer To Reserves									
781097 Climate Reserve Contribution/Growing Communities	92,082	1,764,000		308,408					
781095 Contribution to Northwest Revenue Reserve				2,126,217			112,082	112,082	112,082
Net Reserves	<u>49,139</u>	<u>(1,728,299)</u>	<u>182,000</u>	<u>(2,249,452)</u>	<u>55,000</u>	<u>70,000</u>	<u>(112,082)</u>	<u>(62,082)</u>	<u>(112,082)</u>
CAPITAL BUDGET									
780001 New Capital Items	84,237	205,436	300,000	236,864	90,000	50,000	-	50,000	
490001 Use of Capital Items	80,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000
780101 Amortization	80,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000
	<u>(261,655)</u>	<u>443,935</u>	<u>-</u>	<u>1,270,339</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

REGIONAL DISTRICT OF BULKLEY-NECHAKO

ELECTORAL AREA PLANNING 4101

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenue:									
400002 Taxation	309,430	288,694	343,846	343,846	353,310	359,486	367,497	427,593	434,627
420096 Provincial Grant Growing Community	(731)				53,200	53,200	53,200		
446001 Grants in Lieu of Taxes	2,870	2,115	1,500	2,004	1,500	1,500	1,500	1,500	1,500
446002 Grants in Lieu of Alcan Taxes	42,147	38,617	39,325	41,431	37,011	37,011	37,011	37,011	37,011
450017 Application Fees (Zoning, Variance etc)	8,146	13,500	20,000	9,800	20,000	20,000	20,000	20,000	20,000
450002 Sign Rental Revenue	25								
480001 Miscellaneous Revenue	1,740	3,780		3,615					
499999 Prior Year's Surplus									
TOTAL REVENUE.....	363,627	346,706	404,671	400,696	465,021	471,197	479,208	486,104	493,138
EXPENDITURE:									
601001 Salaries	167,619	163,238	189,427	186,230	232,266	236,911	241,649	246,482	251,412
601101 Benefits	72,537	52,222	62,291	53,009	72,374	73,822	75,298	76,804	78,340
604001 Computer Systems	5,949	14,943	12,500	17,489	17,500	17,500	17,500	17,500	17,500
606003 Advertising	5,799	12,698	12,000	5,442	10,000	10,000	10,000	10,000	10,000
607001 Legal	8,315	8,354	10,000	10,028	10,000	10,000	10,000	10,000	10,000
608002 Liability Insurance - MIA	3,000	3,000	3,000	5,320	7,000	7,000	7,000	7,000	7,000
609001 Supplies & Subscriptions	4,006		3,000	4,237	3,000	3,000	3,000	3,000	3,000
605007 Board of Variance - Travel & meals			600	0	600	600	600	600	600
607003 Title Search and Document Filing	1,500	1,500	2,000	1,500	2,000	2,000	2,000	2,000	2,000
609011 Supplies - Meetings	209	4,545	1,750	118	1,750	1,750	1,750	1,750	1,750
612801 Special Projects	457								
651012 Contribution to Bylaw Enforcement	31,725	30,555	36,784	36,784	35,981	36,064	37,860	38,417	38,985
670100 Advisory Planning Commissions			1,000	200	1,000	1,000	1,000	1,000	1,000
651010 Administration Fees	19,515	18,078	20,061	20,061	23,608	23,608	23,608	23,608	23,608
651014 Shared Expenses	27,294	31,474	50,258	50,258	47,942	47,942	47,942	47,942	47,942
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	347,923	340,608	404,671	390,677	465,021	471,197	479,208	486,104	493,138
Revenues minus Expenditures	15,703	6,098	-	10,019	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
DEVELOPMENT SERVICES 4301
PART OF ADMINISTRATION

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenue:									
400002 Taxation	327,410	281,989	281,100	281,100	272,730	302,735	312,667	376,512	386,264
442101 Provincial Grant Housing				65,414	40,000				
451001 Cost Sharing by Municipalities	7,240	16,696	0	726	0				0
446001 Grants in Lieu of Taxes	3,815	2,399	2,500	2,057	2,500	2,500	2,500	2,500	2,500
446002 Grant in Lieu of Alcan Taxes	39,397	33,329	24,414	25,742	22,899	42,538	42,538	42,538	42,538
420096 Provincial Grant GCF			133,000		79,800	79,800	79,800		
450017 A.L.R. Fees	2,950	9,000	2,000	3,350	2,000	2,000	2,000	2,000	2,000
450002 Map and Plan Sales	125	759	500	769	500	500	500	500	500
480001 Miscellaneous Revenue		480							
499999 Prior Year's Surplus									
TOTAL REVENUE.....	380,936	344,652	443,514	379,158	420,429	430,073	440,006	424,051	433,803
EXPENDITURE:									
601001 Salaries	183,435	195,157	252,351	209,613	250,760	258,282	266,031	251,536	259,082
601101 Benefits	70,735	68,324	73,605	61,278	70,689	72,809	74,994	73,533	75,739
612805 Consulting Fees									
603005 Repairs for Map Copier			1,000		1,000	1,000	1,000	1,000	1,000
604001 Computer Systems	7,293	14,943	12,500	11,694	12,500	12,500	12,500	12,500	12,500
606003 Advertising			2,000	150	2,000	2,000	2,000	2,000	2,000
607001 Legal			5,000	1,296	5,000	5,000	5,000	5,000	5,000
607003 Title Search and Document Filing			1,000		1,000	1,000	1,000	1,000	1,000
608002 Liability Insurance	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
609001 Supplies	2,028	969	3,250	6,876	3,250	3,250	3,250	3,250	3,250
651010 Administration Service Charge	18,931	16,064	21,162	21,162	20,892	20,892	20,892	20,892	20,892
651014 Shared Costs	32,512	33,822	69,646	69,646	51,339	51,339	51,339	51,339	51,339
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	316,933	331,278	443,514	383,714	420,429	430,073	440,006	424,051	433,803
Revenues minus Expenditures									
420003 Withdrawal from capital reserves					18,000				
780001 Capital Items(Plotter)					18,000				
	64,003	13,373	-	(4,556)	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO ENVIRONMENTAL SERVICES

(5101)

Five Year Financial Plan:

ADMINISTRATION

Bylaw 1909 \$4.375 Million October 2020

\$5.468 Million October 2025

REVENUE:

TAXATION AND RESERVE REVENUE

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
400001 Taxation + Service Agreement	9,398	8,954	9,000	6,066	6,000	6,000	6,000	6,000	6,000	6,000
400002 Requisition	3,788,323	4,349,787	4,362,973	4,362,973	4,371,626	5,411,084	5,452,235	5,477,783	5,478,240	5,436,036
420001 Transfer From NCPG Reserve	245,000	114,016	5,000	195,000	225,000					
420095 Northwest Revenue Sharing				759,016	2,245,000	1,000,000	1,000,000	1,000,000	1,000,000	
420096 Transfer from Growing Community Fund Reserve			776,838	776,838						
420099 Transfer from Federal Gas Tax	70,000	200,000		115,000	724,000	724,000	724,000	724,000	724,000	
445001 Misc Grants	4,348	75,000	250,000		200,000	200,000				
446001 Grants in Lieu of Taxes	43,342	37,993	35,000	28,505	35,000	35,000	35,000	35,000	35,000	35,001
446002 Grant in Lieu of Alcan Taxes	432,932	491,760	428,674	451,533	393,454	393,454	393,454	393,454	393,454	393,454

RECYCLING AND TIPPING FEE REVENUE (3% per year increase after 2025)

450003 Metal Recycling	320,188	500,582	200,000	293,154	275,000	275,000	288,750	303,188	318,347	327,897
450004 Paint & Solvent Recovery		1,974	2,000	4,838	5,000	5,000	5,000	5,150	5,305	5,464
450005 Major Appliance Recovery	41,894	44,015	40,000	40,884	40,000	40,000	40,000	41,200	42,436	43,709
450006 Contaminated Soils	105,311	28,951	50,000	31,332	25,000	50,000	50,000	51,500	53,045	54,636
450007 Specified Risk Material Waste	571	697	1,000	384	0	-	-	-	-	-
450008 Construction, Demolition & Landclearing Waste	300,062	240,954	100,000	453,171	250,000	262,500	275,625	289,406	303,877	312,993
450009 Battery Recovery	14,653	17,715	15,000	17,286	20,000	20,000	20,000	20,600	21,218	21,855
450010 Recycle BC - Top Up Revenue	26,150	23,672	25,000	35,536	30,000	30,000	30,000	30,900	31,827	32,782
450011 Camp Waste	644,925	818,554	100,000	406,073	100,000	50,000	25,000	25,750	26,523	27,318
450013 Unsegregated Loads	38,042	25,810	10,000	33,854	35,000	35,000	35,000	36,050	37,132	38,245
450014 Asbestos	4,337	5,824	5,000	16,402	15,000	15,000	15,000	15,450	15,914	16,391
450015 Out of Region Waste				149,492	100,000	100,000	100,000	103,000	106,090	109,273
450019 Bulkey Waste				227						
450023 Clean Soil Disposal				4,634						
452001 Recycling Revenue - Houston		992	5,000	6,048	7,000	10,000	10,000	10,300	10,609	10,927
452002 Recycling Revenue - Smithers/Telkwa	24,042	33,299	30,000	32,863	40,000	40,000	40,000	41,200	42,436	43,709
452003 Recycling Revenue - Vanderhoof	31,153	32,512	30,000	36,700	40,000	40,000	40,000	41,200	42,436	43,709
452004 Recycling Revenue - Fort St. James	15,212	22,542	20,000	23,605	25,000	25,000	25,000	25,750	26,523	27,318
452005 Recycling Revenue - Burns Lake	23,743	20,353	20,000	26,879	27,000	27,000	27,000	27,810	28,644	29,504
452006 Recycling Revenue - Fraser Lake		4,247	5,000	7,187	7,000	7,000	7,000	7,210	7,426	7,649
480001 Miscellaneous Revenue	25,452	298,498	75,000	339,763	100,000	100,000	100,000	103,000	106,090	109,273
480003 Sale of Capital Asset				47,150	30,000					
499999 Prior Year Surplus	1,500,000	1,400,000	1,400,000	1,270,831	1,000,000					

TOTAL REVENUE:

7,709,078	8,798,701	8,000,486	9,973,222	10,371,080	8,901,038	8,744,063	8,814,901	8,862,570	7,133,143
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EXPENDITURES: (Salaries and benefits 6% 2024 4% 2025 2% thereafter)

601001 Salaries	535,871	448,477	520,883	580,158	791,679	815,429	839,892	865,089	891,041	917,772
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REGIONAL DISTRICT OF BULKLEY-NECHAKO ENVIRONMENTAL SERVICES

(5101)

Five Year Financial Plan:

ADMINISTRATION

Bylaw 1909 \$4.375 Million October 2020

\$5.468 Million October 2025

	2022	2023	2024	2024	2025	2026	2027	2028	2029	2030
	Actual	Actual	Budget	Actual	Budget	Budget	Budget	Budget	Budget	Budget
601101 Employee Benefits	248,892	534,826	177,228	145,891	260,283	268,091	276,134	284,418	292,951	301,739
601501 Stuff Functions	2,555		3,000	3,590	5,000	5,000	5,000	5,000	5,000	5,000
601901 Safety Program (Includes Replay, boot allowance & first aid)	21,367	33,800	25,000	69,852	98,000	25,000	25,000	25,000	30,000	30,000
603501 Post Closure (old landfills 2024 onwards)			5,000	42	4,000	5,000	5,000	5,000	5,000	5,000
604001 Computer Network (Transfer Stations PC's)			2,000	3,529	10,000	4,000	4,000	5,000	5,000	5,000
605301 Environmental Monitoring (includes old landfills 2024 onwards)	7,828	10,000	10,000	21,558	30,000	30,000	30,000	30,000	30,000	30,000
605701 Agriplastic Recycling (2024 onwards)			20,000	1,043	20,000	20,000	20,000			20,000
605720 Ozone Removal Charges (2024 onwards)			20,000	22,244	23,000	20,000	20,000	20,000	20,000	20,000
606001 Communications	9,108	10,000	10,000	18,501	20,000	20,000	20,000	20,000	20,000	20,000
606003 Advertising	1,572	2,500	2,500	40	2,000	2,000	2,000	2,000	2,000	2,000
608001 Property Insurance	50,658	55,000	55,000	53,599	55,000	56,100	57,222	58,366	59,534	60,724
608002 Liability Insurance	12,100	12,100	16,820	16,820	16,820	17,156	17,500	17,850	18,207	18,571
608003 Vehicle Insurance	29,497	32,000	32,000	35,414	40,000	40,000	40,000	40,000	40,000	40,000
608004 Permits & Fees	150	600	600	900	1,000	1,000	1,000	1,000	1,000	1,000
609001 Supplies	8,644	1,000	1,000	5,750	5,000	5,000	5,000	5,000	5,000	5,000
308008 Vehicle Maintenance and Expense	8,159	20,000	20,000	15,850	16,000	20,000	20,000	25,000	25,000	25,000
641001 Vehicle Fuel	22,627	25,000	25,000	25,164	26,500	27,030	27,571	28,122	28,684	29,258
651010 Administration Service Charge	326,110	372,215	368,251	368,251	453,643	480,862	500,096	510,098	520,300	530,706
651012 Transfer from salaries to Sewer/Water Services	(35,000)	(35,000)	(35,000)	(35,000)	(32,132)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
651014 Shared Expenses	159,054	188,554	251,858	253,037	251,456	266,543	277,205	282,749	288,404	294,172
799999 Prior Year's Deficit										
TOTAL - Administrative Expenses	1,409,196	1,239,380	1,531,140	1,606,232	2,097,248	2,093,211	2,157,619	2,194,691	2,252,120	2,325,943
612801 Special Projects	11,063	15,000	20,000	24,982	70,000	15,000	15,000			15,000
612805 Consulting Fees	14,759	55,000	55,000	39,413	75,000	100,000	50,000	40,000	50,000	50,000
612806 Waste Characterization	57,857	65,000	65,000		50,000	10,000				10,000
612807 Engineering		75,000	75,000		50,000	100,000	50,000	40,000	50,000	50,000
612808 Solid Waste Advisory	1,182	2,500	2,500		2,500	2,500	2,500	2,500	2,500	2,500
Total Special Projects	84,862	212,500	217,500	64,395	247,500	227,500	117,500	82,500	102,500	127,500
Total Administrative	1,494,057	1,451,880	1,748,640	1,670,627	2,344,748	2,320,711	2,275,119	2,277,191	2,354,620	2,453,443
Net Admin	6,215,021	6,008,603	6,251,846	8,302,595	8,026,332	6,580,327	6,468,944	6,537,709	6,507,949	4,679,700
Landfilling Sites 5200	878,492	911,936	955,691	1,088,423	1,160,436	1,141,020	1,169,596	1,184,865	1,200,439	1,216,324
Transfer Stations 5300	2,551,402	3,148,666	3,036,154	2,931,580	3,400,895	3,239,307	3,299,348	3,352,844	3,407,510	3,463,376
Closure Cost (until 2023) 5400	20,828	79,000								
Recycling Costs (until 2023) 5500	216,555	230,000								
Surplus	2,547,744	1,639,000	2,260,000	4,282,592	3,465,000	2,200,000	2,000,000	2,000,000	1,900,000	(0)

REGIONAL DISTRICT OF BULKLEY-NECHAKO

INVASIVE PLANT CONTROL 5901

By-law No. 1019, 1997 No limitation
All Electoral Areas

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Taxation	4,352	31,002	29,932	29,932	30,418	30,710	30,710	30,710	30,710
400001 Taxation & Service Agreement	39	140	75	71	75	75	75	75	75
420003 Transfer from Vehicle Reserve									
446001 Grant in Lieu of Taxes	3	39		20					
446002 Grant in Lieu of Alcan Taxes	961	6,546	5,095	5,371	4,740	4,740	4,740	4,740	4,740
499999 Prior Year's Surplus	20,681		423	423	292				
TOTAL REVENUE.....	26,036	37,727	35,525	35,817	35,525	35,525	35,525	35,525	35,525
EXPENDITURE:									
605006 Contribution to NW Invasive Plant Council	27,316	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
651010 Administration Service Charges	500	525	525	525	525	525	525	525	525
799999 Prior Year's Deficit		1,779				-	-	-	-
TOTAL EXPENDITURE.....	27,816	37,304	35,525	35,525	35,525	35,525	35,525	35,525	35,525
Revenues minus Expenditures	(1,779)	423	-	292	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**9-1-1 Service****7501****Five Year Financial Plan:**

Bylaw 1483 No Tax Limitation
Apportioned on Improvements Only

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
Taxation on Improvements Only - All Municipalities and all Electoral Areas									
400002 Taxation	432,574	388,849	370,044	369,043	392,961	447,442	451,585	460,810	465,120
446001 Grants in Lieu of Taxes	5,210	3,337	2,000	2,481	2,000	2,000	2,000	2,000	2,000
446002 Grants in Lieu of Alcan Taxes	44,580	40,254	38,528	40,617	38,467	38,467	38,467	38,467	38,467
444001 Grant from UBCM		22,500	22,500						
450020 Users Fees for Landlines	54,840	80,654	72,000	78,319	72,000	70,000	70,000	65,000	65,000
400001 Indiginous Service Agreements	36,382	35,371	35,000	35,516	35,000	35,000	35,000	35,000	35,000
499999 Surplus from prior year		34,730	22,500	22,500					
TOTAL REVENUE:	573,586	605,695	562,572	548,476	540,428	592,909	597,052	601,278	605,588
EXPENDITURE:									
601001 Salaries	51,346	51,702	86,414	88,205	74,703	97,025	98,966	100,945	102,964
601101 Employee Benefits	12,447	12,804	26,763	23,071	23,952	24,431	24,919	25,418	25,926
603008 Repairs and Maintenance	49,071	40,862	50,000	64,012	65,000	65,000	65,000	65,000	65,000
606001 Communications (includes back up communication)	18,543	41,266	42,000	36,775	42,000	42,000	42,000	42,000	42,000
606008 Public Education	1,267		1,000		1,000	1,000	1,000	1,000	1,000
608002 MIA Liability Insurance	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
609001 Supplies	86		1,000		1,000	1,000	1,000	1,000	1,000
609011 Meeting Expenses	519		500		500	500	500	500	500
612801 Special Projects	15,476		25,000	7,416	10,000				
617501 PSAP E-Comm Costs (starting in Oct 2014)	70,603	76,564	84,000	75,644	84,000	85,680	87,394	89,141	90,924
617502 FOCC Operating Costs	140,248	177,564	185,000	179,814	185,000	223,000	223,000	223,000	223,000
617504 CAD/RMS Licence	1,635	3,335	3,200	3,747	3,200	3,200	3,200	3,200	3,200
679999 Telus Fees		7,674				-	-	-	-
651010 Administration Service Charge	29,010	30,392	30,533	30,533	30,411	30,411	30,411	30,411	30,411
651014 Shared Services	6,557	7,958	23,162	22,160	15,663	15,663	15,663	15,663	15,663
799999 Prior Year's Deficit									
	400,806	454,120	562,572	535,376	540,428	592,909	597,052	601,278	605,588
Revenues minus Expenditures	172,780	151,575	-	-	-	-	-	-	-
420001 Transfer from Capital Reserve					75,000				
781001 Contribution to Capital Reserve									
781003 Contribution to Vehicle Reserve									
490001 Transfer from Equity in Tangible Capital Assets	4,583	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
780101 Amortization Expense	4,583	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
780001 Capital Expenses	64,550	18,190	-	56,760	75,000				
Revenues minus Expenditures less Reserves and Capital	108,230	133,385	-	(43,660)	-	-	-	-	-

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
EMERGENCY PREPAREDNESS PLANNING 7601**

Five Year Financial Plan:

BYLAW 1201 ALL ELECTORAL AREAS NO LIMIT
LAND AND IMPROVEMENTS

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Taxation	385,508	421,381	613,121	613,121	537,759	519,520	528,712	538,088	547,651
420001 Northern Capital and Planning Grant	172,662	382,241	80,000	31,536	240,000				
420099 Transfer from Community Works Fund	8,850		167,000		286,000				
444001 UBCM Grant (25k ESS, 25k EOC)	136,807	70,311	80,000	40,864	80,000	50,000	50,000	50,000	50,000
446001 Grants in Lieu of Taxes	313	750	250	410	250				
446002 Grants in Lieu of Alcan Taxes	89,088	88,964	104,365	110,020	83,776	83,776	83,776	83,776	83,776
480001 Miscellaneous Revenue		5,809	3,000	90,355	56,000				
499999 Prior Year's Surplus	6,700								
TOTAL REVENUE.....	799,927	1,087,485	1,047,736	886,307	1,283,785	653,296	662,488	671,864	681,428
EXPENDITURE:									
601001 Salaries	182,972	225,359	316,780	270,274	334,768	341,463	348,293	355,259	362,364
601101 Benefits	78,258	59,182	89,854	81,564	115,818	118,135	120,497	122,907	125,365
603008 Repairs & Maintenance			5,000	2,341	2,500				
605803 Emergency Management Training	354	1,582	7,000	3,746	7,000	7,000	7,000	7,000	7,000
605810 Emergency Support Services Program	28,196	42,439	55,000	17,891	55,000	55,000	55,000	55,000	55,000
606001 Communications (Sat Phones)	3,584	3,611	4,000	2,624	4,000	4,000	4,000	4,000	4,000
606003 Advertising									
606008 Public Education	1,782		7,500			-	-	-	-
607001 Legal Fees			1,000			-	-	-	-
608002 Liability Insurance	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
608003 Vehicle Insurance	123	250	250	427					
609001 Supplies	3,125	5,384	6,400	4,823	10,000	10,000	10,000	10,000	10,000
609011 Meeting Expense	3,315	2,409	4,000	5,464	7,000	7,000	7,000	7,000	7,000
612801 Special Projects	128,223		258,000	139,235	161,000	50,000	50,000	50,000	50,000
ESS Grant Expenditures	25,000								
EOC Grant Expenditures	25,000								
EOC Culture	30,000								
EDMA Contract	56,000								
Rail Safety									
Engagement Initiatives	25,000								
	<u>161,000</u>								
651010 Administration Service Charges	48,944	75,180	58,872	58,872	61,202	61,202	61,202	61,202	61,202
651012 Share of Salaries to Rural Fire Departments					(75,500)	(75,500)	(75,500)	(75,500)	(75,500)
651014 Shared Services	57,457	58,040	91,160	91,160	70,996	70,996	70,996	70,996	70,996
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	540,333	589,955	908,817	682,420	757,785	653,296	662,488	671,864	681,428
Rural Fire Department Costs		90,295	58,919	34,385					
Revenues minus Expenditures	259,595	407,235	80,000	169,502	526,000	(0)	-	-	-
Reserve, Capital, and Amorization									
490001 Transfer from Equity in Tangible Capital Assets	34,730	34,730	34,730	34,730	34,730	34,730	34,730	34,730	34,730
780101 Amortization Expense	34,730	34,730	34,730	34,730	34,730	34,730	34,730	34,730	34,730
780001 Capital Expenditures	172,662	384,195	80,000	47,102	526,000	-	-	-	-
Net Cash Balance	86,933	23,039	-	122,400	-	(0)	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

ELECTORAL AREA "A" ECONOMIC DEVELOPMENT

2401

Five Year Financial Plan:

Bylaw 1566, 2010, tax limit \$0.11 per \$1,000

Taxation on Improvements Only

Taxation on Improvements Only	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Electoral Area "A"		-	-	-	-	-	-	-	-
499999 Prior Year's Surplus	24,500	9,500	8,500	8,500	42,902				
TOTAL REVENUE.....	24,500	9,500	8,500	8,500	42,902	-	-	-	-
EXPENDITURE:									
612220 Monthly Grants									
612801 Special Projects	15,000	1,000	8,500	6,600	42,902	0	0	0	0
651010 Administration Fees						0	0	0	0
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	15,000	1,000	8,500	6,600	42,902	-	-	-	-
Revenues minus Expenditures	9,500	8,500	-	1,900	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**ELECTORAL AREA "B" ECONOMIC DEVELOPMENT****2402****Five Year Financial Plan:**

Bylaw 1867 No Limit

Taxation on Improvements Only

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Electoral Area "B"	76,364	81,200	98,566	98,566	61,615	81,200	81,200	81,200	81,200
446001 Grant in Lieu of Taxes		297	100	161	100				
499999 Prior Year's Surplus	-	-	297	297	19,485				
TOTAL REVENUE.....	76,364	81,497	98,963	99,024	81,200	81,200	81,200	81,200	81,200
EXPENDITURE:									
612110 Grant to Village of Burns Lake (for Info Centre)	25,000	25,000	25,000	25,000					
612110 Grant to Village of Burns Lake (For EDO)	50,000	55,000	57,500	57,500					
612110 Funding Agreement with VBL					60,000	40,000			
612801 Special Projects	-	-	15,000	15,000	20,000	40,000	80,000	80,000	80,000
651010 Administration Fees	1,125	1,200	1,463	1,463	1,200	1,200	1,200	1,200	1,200
799999 Prior Year Deficit	239	-		-					
TOTAL EXPENDITURE.....	76,364	81,200	98,963	98,963	81,200	81,200	81,200	81,200	81,200
Revenues minus Expenditures	-	297	-	61	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**ELECTORAL AREA "C" ECONOMIC DEVELOPMENT****2403****Five Year Financial Plan:**

Bylaw 1885 No Limit

Taxation on Improvements Only

REVENUE:

400002 Taxation

499999 Prior Year's Surplus

EXPENDITURE:

612801 Special Projects

799999 Prior Year's Deficit

TOTAL EXPENDITURE.....

Revenues minus Expenditures

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	-	-	-	-	26,951	25,000	25,000	25,000	25,000
	878	878	878	878	23,049	-	-	-	-
	878	878	878	878	50,000	25,000	25,000	25,000	25,000
	-		878		50,000	25,000	25,000	25,000	25,000
	-	-	878	-	50,000	25,000	25,000	25,000	25,000
	878	878	-	878	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**ELECTORAL AREA "D" ECONOMIC DEVELOPMENT****2404****Five Year Financial Plan:**

Bylaw 1884 No Limit

Taxation on Improvements Only

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Taxation	-	-	29,527	29,527	34,302	13,000	13,000	13,000	13,000
446002 Grant in Lieu of Alcan Taxes			19,560	20,635	19,782	12,000	12,000	12,000	12,000
499999 Prior Year's Surplus	2,913	913	913	913	70,916				
TOTAL REVENUE.....	2,913	913	50,000	51,075	125,000	25,000	25,000	25,000	25,000

EXPENDITURE:

651010 Establishment Costs						-	-	-	-
612801 Special Projects	2,000		50,000	11,000	125,000	25,000	25,000	25,000	25,000
TOTAL EXPENDITURE.....	2,000		50,000	11,000	125,000	25,000	25,000	25,000	25,000

Revenues minus Expenditures

	913	913	-	40,075	-	-	-	-	-
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REGIONAL DISTRICT OF BULKLEY-NECHAKO**ELECTORAL AREA "E" ECONOMIC DEVELOPMENT****2405****Five Year Financial Plan:**

Bylaw 1868 No Limit

Taxation on Improvements Only

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Taxation	9,044	9,861	21,571	21,571	52,059	58,069	58,069	58,069	56,819
446002 Grant in Lieu of Alcan Taxes	11,417	11,238	14,290	15,075	30,022	15,000	15,000	15,000	15,000
499999 Prior Year's Surplus	11,077	9,888	9,337	9,337	40,988	-	-	-	-
TOTAL REVENUE.....	31,538	30,987	45,198	45,983	123,069	73,069	73,069	73,069	71,819

EXPENDITURE:

612110 Funding Agreement with VBL	20,000	20,000	20,000	20,000	20,000	10,000	-	-	-
612801 Special Projects Contingency	1,200	1,200	23,280		100,000	60,000	70,000	70,000	70,000
612801 SEDA			1,250	1,200	1,250	1,250	1,250	1,250	
651010 Administration Service Charge	450	450	668	668	1,819	1,819	1,819	1,819	1,819
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	21,650	21,650	45,198	21,868	123,069	73,069	73,069	73,069	71,819

Revenues minus Expenditures

	9,888	9,337	-	24,115	-	-	-	-	-
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REGIONAL DISTRICT OF BULKLEY-NECHAKO**ELECTORAL AREA "F" ECONOMIC DEVELOPMENT****2406****Five Year Financial Plan:**

Bylaw 1886 No Limit

Taxation on Improvements Only

REVENUE:

400002 Electoral Area "F"

499999 Prior Year's Surplus

TOTAL REVENUE.....

2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	-	-	-	-	-	-	-	-
2,274	2,274	2,274	2,274	18,370				
2,274	2,274	2,274	2,274	18,370	-	-	-	-

EXPENDITURE:

612801 Special Projects

799999 Prior Year's Deficit

TOTAL EXPENDITURE.....

		2,274		18,370	-	-	-	-
	-	2,274	-	18,370	-	-	-	-

Revenues minus Expenditures

2,274	2,274	-	2,274	-	-	-	-	-
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REGIONAL DISTRICT OF BULKLEY-NECHAKO

ELECTORAL AREA "G" ECONOMIC DEVELOPMENT

2407

Five Year Financial Plan:

Bylaw 1875 No Limit

Taxation on Improvements Only

[illegible]

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LAKE KATHLYN AQUATIC WEED HARVESTING**

BYLAW 969 NO LIMITATION

PORTION OF A

5902

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Number of Parcels		55	55	55	55				
Parcel Tax per Parcel		159.10	155.45	155.45	\$ 155.45				

REVENUE:

400003 Parcel Tax	8,182	8,751	8,550	8,550	8,550	8,765	8,765	8,765	8,765
450002 Fees from Watson's Landing	600	600	600	600	600	600	600	600	600
400001 Other Revenue									
450001 Payment in lieu of taxes - Town of Smithers	150	150	150	150	150	150	150	150	150
499999 Prior Year's Surplus	583	14	215	215	215	-	-	-	-
TOTAL REVENUE.....	9,515	9,515	9,515	9,515	9,515	9,515	9,515	9,515	9,515

EXPENDITURE:

606003 Advertising - parcel tax local court of revision	201		215		215	215	215	215	215
612201 Annual Contribution to Society	8,800	8,800	8,800	8,800	8,800	8,800	8,800	8,800	8,800
651010 Administration Fees	500	500	500	500	500	500	500	500	500
781001 Contribution to Capital Reserves									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	9,501	9,300	9,515	9,300	9,515	9,515	9,515	9,515	9,515

Revenues minus Expenditures

14	215	-	215	-	-	-	-	-	-
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REGIONAL DISTRICT OF BULKLEY NECHAKO GLACIER GULCH WATER DIVERSION

BYLAW 1816 LIMIT \$6,250

PARCEL TAX

PORTION OF A

5903**Five Year Financial Plan:**

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Number of Parcels		55	55	55	55				
Parcel Tax per Parcel		56.85	55.64	55.64	59.42				
REVENUE:									
400003 Parcel Tax	3,167	3,127	3,060	3,060	3,268	2,978	2,978	2,978	2,978
450002 Fee from Watson's Landing	180	180	180	180	180	180	180	180	180
450001 Fees in lieu of taxes - Town of Smithers	25	25	25	25	25	25	25	25	25
499999 Prior Year's Surplus	61	2,301	3,068	3,068	110				
TOTAL REVENUE	3,433	5,633	6,333	6,333	3,583	3,183	3,183	3,183	3,183
EXPENDITURE:									
603004 Maintenance/Reconstruction of Water Diversion	592	2,065	5,500	5,723	3,000	2,600	2,600	2,600	2,600
606003 Advertising - parcel tax local court of revision	201		333		333	333	333	333	333
607001 Legal									
781004 Capital/Equipment Reserve									
651010 Administration Service Charge	250	500	500	500	250	250	250	250	250
608004 Water Licence	90	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	1,132	2,565	6,333	6,223	3,583	3,183	3,183	3,183	3,183
Revenues minus Expenditures	2,301	3,068	-	110	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

FORT FRASER SEWER SYSTEM

6101

15845
metres

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400003 Frontage Tax	45,474	45,153	49,791	49,791	50,392	53,976	53,628	53,277	52,921
442101 Other Grant Revenue									
450001 Connection Fees									
450002 User Fees (2022 \$156.00 2023 \$166.00)	28,222	30,041	31,062	30,937	31,741	32,376	33,024	33,684	34,358
499999 Prior Year's Surplus	33,105	26,506	9,914	8,192	13,469	0	0	0	0
TOTAL REVENUE.....	106,802	101,700	90,768	88,920	95,602	86,352	86,652	86,961	87,279
EXPENDITURE:									
602001 Utilities	5,107	956	5,000	6,508	5,000	5,000	5,000	5,000	5,000
603008 R & M System	6,649	9,393	10,000	5,260	7,000	10,000	10,300	10,609	10,927
605301 Environmental Monitoring	975	513	1,000	1,237	1,000	1,000	1,000	1,000	1,000
606001 Communications - (split 1/2 office phone/fax with water)	47		250		250	250	250	250	250
606003 Advertising		103	250		250	250	250	250	250
608001 Property Insurance	1,965	1,280	2,000	261	750	750	750	750	750
608002 Liability Insurance	1,000	1,000	1,000		1,000	1,000	1,000	1,000	1,000
608004 Permits/Fees	341	1,630	10,375	341	10,375	375	375	375	375
609001 Supplies		428		1,213	250				
651010 Administration Fees	4,047	3,882	3,293	3,293	3,127	3,127	3,127	3,127	3,127
651012 Admin Service Charge to Enviro	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	32,631	31,686	45,668	30,613	41,502	34,252	34,552	34,861	35,179
Revenues minus Expenditures	74,171	70,014	45,100	58,308	54,100	52,100	52,100	52,100	52,100
RESERVE BUDGET									
Transfer from Reserves									
420099 Transfer from Capital or NCPG Reserve or Gas Tax Reserve		232,554	30,000		86,000				
Transfer to Reserves									
781001 Contribution to Capital Reserve	42,500	60,000	0	0	0	42,000	42,000	42,000	42,000
781004 Contribute to Insurance Reserve	83	100	100	100	100	100	100	100	100
781009 Contribute to Major Equipment Reserve									
Net Reserves									
CAPITAL BUDGET									
780001 New Capital Items	5,082	232,554	75,000	44,739	140,000	10,000	10,000	10,000	10,000
490001 Use of Capital Items	13,651	13,650	13,650	13,650	13,650	13,650	13,650	13,650	13,650
780101 Amortization	13,651	13,650	13,650	13,650	13,650	13,650	13,650	13,650	13,650
Revenues minus Expenditures and Transfers	26,506	9,914	0	13,469	0	0	0	0	0

REGIONAL DISTRICT OF BULKLEY-NECHAKO

FORT FRASER WATER SYSTEM
Parcel Tax Bylaw 1243,1593,1789 \$78,125

6201

18,532
metres

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400003 Frontage Tax	63,196	61,448	62,347	62,347	63,234	66,445	65,982	66,016	65,547
450001 Connection Fees									
450002 User Fees (2022 \$281.00 2023 \$300)	46,656	49,805	51,498	51,641	52,984	54,043	55,124	56,227	57,351
499999 Prior Year's Surplus	4,788	41,043	16,290	16,290	28,170				
TOTAL REVENUE.....	114,641	152,296	130,135	130,278	144,388	120,488	121,106	122,243	122,898
EXPENDITURE:									
602001 Utilities	3,477	4,175	5,000	4,067	5,000	5,500	5,500	6,000	6,000
603005 Connection Expenses									
603008 R & M System	231	4,202	20,000	7,783	20,000	20,600	21,218	21,855	22,510
605301 Monitoring	369	800	500	1,410	500	500	500	500	500
606001 Communications - (control line & 1/2 phone/fax)	380	2,572	250	2,451	2,000	2,000	2,000	2,000	2,000
606003 Advertising	47	151	250		250	250	250	250	250
608001 Property Insurance	199	1,608	1,600	4,130	4,000	4,000	4,000	4,000	4,000
608002 Liability Insurance	1,000	1,000	1,000	757	1,000	1,000	1,000	1,000	1,000
608004 Permits, Licenses & Fees	630	1,060	650		650	650	650	650	650
609001 Supplies	165		500	1,125	500	500	500	500	500
651010 Administration Service Charge	4,461	3,801	2,735	2,735	2,838	2,838	2,838	2,838	2,838
651012 Admin charge to Enviro Services	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500
679999 Miscellaneous Expense		1,860							
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	23,458	33,728	44,985	36,958	49,238	50,338	50,956	52,093	52,748
Revenues minus Expenditures	91,183	118,568	85,150	93,320	95,150	70,150	70,150	70,150	70,150
RESERVE BUDGET									
Transfer from Reserves									
420099 Transfer from Capital or NCPG Reserve or Gas Tax Reserve	332,306								
Transfer to Reserves									
781001 Contribution to Capital Reserve	50,000	85,000	65,000	65,000	20,000	70,000	70,000	70,000	70,000
781004 Contribute to Insurance Reserve	140	150	150	150	150	150	150	150	150
Net Reserves									
CAPITAL BUDGET									
780001 New Capital Items	332,306	17,128	20,000	0	75,000				
490001 Use of Capital Items	95,352	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000
780101 Amortization	95,352	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000
Revenues minus Expenditures and Transfers	41,043	16,290	0	28,170	0	0	0	0	0

REGIONAL DISTRICT OF BULKLEY-NECHAKO CLUCULZ LAKE - SOMERSET ESTATES SEWER

6301

BYLAW 1860 LIMITATION \$11,250

BYLAW 2057 LIMITATION \$14,063 Dec 2024

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
Number of Parcels		89	89	89	89				
Parcel Tax per Parcel		117.82	126.41	126.41	158.01				
450001 Connection Fees	250								
400003 Taxation	8,500	10,486	11,250	11,250	14,063	14,063	14,063	14,063	14,063
480001 Other Revenue		85,198		74					
499999 Prior Years Surplus	15,386		79,930	79,930					
TOTAL REVENUE.....	24,136	95,685	91,180	91,254	14,063	14,063	14,063	14,063	14,063
EXPENDITURE:									
602001 Utilities		164	600	686	1,000	1,000	1,000	1,000	1,000
603008 Repairs and Maintenance				5,569					
606003 Advertising	186	103	150						
607001 Legal Expense	4,970								
609003 Supplies		231							
651010 Administration Fee	500	500	500	500	500	500	500	500	500
651012 Administration Fee (Enviro)	10,000	10,000	10,000	10,000	7,132	10,000	10,000	10,000	10,000
781001 Contribution to Sewer Reserve	13,236		79,930	79,930		2,563	2,563	2,563	2,563
799999 Prior Year Deficit		4,756			5,431	0			
TOTAL EXPENDITURE.....	28,892	15,755	91,180	96,685	14,063	14,063	14,063	14,063	14,063
Revenues minus Expenditures	(4,756)	79,930	-	(5,431)	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

FORT FRASER RURAL FIRE PROTECTION 7101

Bylaw 1961 Limit \$70,312

BC Assessment A 756 26 LSA #1

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400001 Taxation & Service Agreement	6,101	20,336	7,500	18,696	7,500	7,500	7,500	7,500	7,500
400002 Taxation	57,404	62,098	61,020	61,020	64,946	70,210	70,271	70,271	70,271
480001 Miscellaneous Revenue	50,440	6,000		440					
499999 Prior Year's Surplus	32,089	38,937	11,330	11,330	11,072				
TOTAL REVENUE.....	146,034	127,371	79,850	91,486	83,518	77,710	77,771	77,771	77,771
EXPENDITURE:									
651012 Contribution for Rural Fire Chief	21,500	21,500	21,500	21,500	21,500	20,000	20,000	20,000	20,000
601102 Accident Insurance - Volunteers	543	651	700	843	850	850	850	850	850
601801 Association Dues	399	264	400	275	400	400	400	400	400
608001 Property Insurance - Fire Hall	4,693	2,473	2,500	2,795	3,000	3,060	3,121	3,121	3,121
608002 Liability Insurance (MIA)	1,801	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
608003 Vehicle Insurance	1,347	2,703	3,000	3,252	4,000	3,500	3,500	3,500	3,500
612220 Monthly Grant to Fort Fraser Fire Department	19,600	19,600	20,000	20,000	20,000	20,000	20,000	20,000	20,000
651010 Administration Fees	8,030	3,797	500	500	518	650	650	650	650
799999 Prior year's deficit									
TOTAL EXPENDITURE.....	57,914	52,238	49,850	50,414	51,518	49,710	49,771	49,771	49,771
Revenues minus Expenditures	88,120	75,133	30,000	41,072	32,000	28,000	28,000	28,000	28,000
420001 Transfer from NCPG	191,237				7,500				
420003 Transfer from Capital Reserve		168,543							
420099 Transfer from Gas Tax Reserves	200,500	115,000							
780001 Capital	440,920	347,346			7,500				
781003 Contribute to Capital Reserve	0	0	30,000	30,000	32,000	28,000	28,000	28,000	28,000
781004 Contribute to Insurance Reserve									
490001 Transfer from Equity in TCA	20,049	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000
780101 Amortization Expense	20,049	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000
Revenues minus Expenditures and Transfers	38,937	11,330	0	11,072	0	0	0	0	0

REGIONAL DISTRICT OF BULKLEY-NECHAKO

SOUTHSIDE RURAL FIRE PROTECTION 7102

Five Year Financial Plan:

Bylaw No. 1923 Greater of \$40,710.77 and \$1.53

EST 1.25

BC Assessment C 755 26 LSA #11

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Taxation	56,500	62,570	67,588	67,588	67,668	74,802	74,802	74,802	74,802
420001 Northern Capital and Planning Grant					7,500				
420096 Withdrawal Growing Community*	660			30,414	152,000				
420099 Withdrawal from Community Works Fund	4,747				288,000				
420095 Transfer from RBA Reserve					110,000				
499999 Prior Year's Surplus	3,398	3,496	33	33					
TOTAL REVENUE.....	65,305	66,066	67,621	98,035	625,168	74,802	74,802	74,802	74,802

EXPENDITURE:

651012 Contribution for Rural Fire Chief	17,800	17,800	19,000	19,000	21,500	22,000	22,000	22,000	22,000
601102 Accident Insurance	543	651	700	843	900	900	900	900	900
601801 Association Dues	399	264	400		400	400	400	400	400
603008 Repairs and Maintenance	4,747								
608002 Liability Insurance (MIA)	1,801	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
608001 Property Insurance	452	4,305	4,500	5,484	5,500	5,881	5,881	5,881	5,881
608003 Vehicle Insurance	2,918	3,597	3,600	3,754	3,800	3,800	3,800	3,800	3,800
612220 Monthly Grant to Southside Volunteer Fire Dept	27,600	27,600	27,600	29,184	27,600	30,000	30,000	30,000	30,000
779999 Misc. Expense									
651010 Administration Fees	548	566	571	571	6,167	571	571	571	571
799999 Prior year's deficit					551				
TOTAL EXPENDITURE.....	56,809	56,033	57,621	60,087	67,668	64,802	64,802	64,802	64,802

Revenues minus Expenditures

781003 Contribution to Capital Reserve	5,000	10,000	10,000	10,000		10,000	10,000	10,000	10,000
781004 Contribute to Insurance Reserve									
780001 Capital Expenditures				28,500	557,500				
490001 Transfer from Equity in TCA	35,400	35,400	35,400	35,400	35,400	35,400	35,400	35,400	35,400
780101 Amortization Expense	35,400	35,400	35,400	35,400	35,400	35,400	35,400	35,400	35,400

Revenues minus Expenditures and Transfers

	3,496	33	0	(551)	0	0	0	0	0
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REGIONAL DISTRICT OF BULKLEY-NECHAKO

TOPLEY RURAL FIRE PROTECTION 7103

Bylaw No. 1924, \$90,000

BC ASSESSMENT I 755 26 SRVA #35

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Taxation	89,935	89,747	89,656	89,656	89,782	89,504	89,504	89,504	89,504
420001 NCPG	2,993		5,000	5,000	23,500				
490002 MFA Acturial Recognized					2,310	2,310	2,310	2,310	2,310
499999 Prior Year's Surplus		1,766	2,160	5,586	2,722				
TOTAL REVENUE.....	92,928	91,513	96,816	100,242	118,314	91,814	91,814	91,814	91,814
EXPENDITURE:									
651012 Contribution for Rural Fire Chief	21,500	21,500	21,500	21,500	21,500	22,000	22,000	22,000	22,000
601102 Accident Insurance WCB/TOS	543	651	700	843	900	900	900	900	900
601801 Association Dues (Fire Chief's)	140	264	400	275	400	400	400	400	400
608001 Property Insurance	2,030	2,491	2,500	3,446	3,500	3,500	3,500	3,500	3,500
608002 Liability Insurance (MIA)	1,801	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
608003 Vehicle Insurance	2,827	3,182	3,500	3,240	3,500	3,500	3,500	3,500	3,500
612220 Monthly Grant to Topley Volunteer Fire Dept	32,944	34,140	40,000	40,000	35,000	35,000	35,000	35,000	35,000
683001 Interest Expense MFA	9,145	7,693	7,693	7,693	7,693	7,693	7,693	7,693	7,693
784001 Sinking Fund Payments MFA	12,113	10,048	10,048	10,048	12,358	12,358	12,358	12,358	12,358
651010 Administration Service Charge	640	633	725	725	903	903	903	903	903
799999 Prior year's deficit	1,579								
TOTAL EXPENDITURE.....	85,262	81,853	88,316	89,020	87,004	87,504	87,504	87,504	87,504
Revenues minus Expenditures	7,666	9,660	8,500	11,222	31,310	4,310	4,310	4,310	4,310
781003 Contribution to Capital Reserve	5,900	7,500	8,500	8,500	5,500	2,000	2,000	2,000	2,000
780001 Capital Items	-	-	-	-	23,500	-	-	-	-
490001 Transfer from Equity in TCA	34,410	32,170	32,170	32,170	32,170	32,170	32,170	32,170	32,170
780101 Amortization Expense	34,410	32,170	32,170	32,170	32,170	32,170	32,170	32,170	32,170
Revenues minus Expenditures and Transfers	1,766	2,160	-	2,722	2,310	2,310	2,310	2,310	2,310

REGIONAL DISTRICT OF BULKLEY-NECHAKO CLUCULZ LAKE FIRE

7104

Five Year Financial Plan:

Bylaw No. 1874, 2019 \$23,437 Limitation

Bylaw No. 2056, 2024 \$29,296 Limitation Dec 2024

BC ASSESSMENT Q 756 26 LSA #25

Bylaw No. 1895, 2019 Reserve Creation

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Taxation	23,377	23,211	23,319	23,319	29,296	29,247	29,247	29,247	29,247
420001 Northern Capital and Planning Grant					7,500				
420099 Transfer from Gas Tax Reserves					288,000				
420096 Transfer from Growing Community Fund					155,500				
420095 Transfer from RBA Reserve					110,000				
400001 Miscellaneous revenue	13,000	17,000							
499999 Surplus		10,728	15,693	15,693					
	36,377	50,939	39,012	39,012	590,296	29,247	29,247	29,247	29,247

EXPENDITURE:

651012 Contribution for Regional Fire Chief	3,450	-				1,150	1,150	1,150	1,150
601102 Accident Insurance	543	651	700	843	897	897	897	897	897
601801 Association Dues	399	264	400		400	400	400	400	400
612220 Grant to Fire Department	17,000	15,500	16,000	16,000	16,000	18,500	18,500	18,500	18,500
608001 Property Insurance	1,879	4,287	4,250	5,393	5,500	5,500	5,500	5,500	5,500
608002 Liability Insurance	1,801	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
608003 Vehicle Insurance		343	800	698	800	800	800	800	800
609001 Supplies		12,362	15,000	16,216					
651010 Administration Service Charges	577	589	612	612	5,948	750	750	750	750
799999 Prior year's deficit					2,001				

TOTAL EXPENDITURE.....

Revenues minus Expenditures

	25,649	35,246	39,012	41,013	32,796	29,247	29,247	29,247	29,247
	10,728	-	-	-	557,500	-	-	-	-
781003 Contribution to Capital Reserve									
780001 Capital Project/Truck/Hall					557,500				
490001 Transfer from Equity in TCA	36,501	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
780101 Amortization Expense	36,501	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000

Revenues minus Expenditures and Transfers

	10,728	15,693	-	(2,001)	-	-	-	-	-
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REGIONAL DISTRICT OF BULKLEY-NECHAKO

HOUSTON RURAL FIRE PROTECTION

7203

Five Year Financial Plan:

Bylaw 1838 \$2.57

BC ASESMENT J 754 25 SRVA #29

REVENUE:

400002 Taxation

499999 Prior year's Surplus

TOTAL REVENUE.....

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Taxation	18,562	27,629	24,385	24,385	26,497	27,584	27,978	29,176	30,435
499999 Prior year's Surplus	20								
TOTAL REVENUE.....	18,582	27,629	24,385	24,385	26,497	27,584	27,978	29,176	30,435

EXPENDITURE:

Annual Contract with District of Houston

Projected Operating Budget	256,919	188,800	391,314	391,314	384,215	403,426	423,597	444,777	467,016
Projected Capital Budget	26,620	286,250	141,256	141,256	760,914				-
Lease Funding									
Debt/lease Repayment	-	-	-	-	-	-	-	-	-
Transfers to Capital Reserve	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Less Other Funding	(3,000)	(59,250)	(197,274)	(197,274)	(803,414)	(42,500)	(55,718)	(55,718)	(55,718)
Withdrawal from Capital Reserves	(26,620)								
Total	353,919	515,800	435,296	435,296	441,715	460,926	467,879	489,059	511,298

Converted Hospital Assessment - Improvements Only (Completed Roll)

District of Houston	39,981,307	43,632,857	44,754,090	44,754,090	46,761,951				
Rural	2,027,546	2,328,301	2,483,424	2,483,424	2,646,300				
Total	42,008,853	45,961,158	47,237,514	47,237,514	49,408,251	49,408,251	49,408,251	49,408,251	49,408,251
Rural Share	4.8%	5.1%	5.3%	5.3%	5.7%	5.7%	5.7%	5.7%	5.7%

612115 Payable to District of Houston

651012 Contribution for Regional Fire Chief

651010 Administratin Service Charges

799999 Prior Year's Deficit

TOTAL EXPENDITURE.....

612115 Payable to District of Houston	17,082	26,129	22,885	22,885	24,997	26,084	26,478	27,676	28,935
651012 Contribution for Regional Fire Chief	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
651010 Administratin Service Charges	500	500	500	500	500	500	500	500	500
799999 Prior Year's Deficit	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE.....	18,582	27,629	24,385	24,385	26,497	27,584	27,978	29,176	30,435

Revenues minus Expenditures

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
VANDERHOOF RURAL FIRE PROTECTION 7207**

BYLAW LIMITATION Bylaw 1793 \$44,375

IMPROVEMENTS ONLY

BC ASESSMENT H 756 26 LSA #10

Five Year Financial Plan:

[illegible]

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BURNS LAKE & AREA VICTIM SERVICES 7701

Five Year Financial Plan:

Bylaw 1682 Limit \$20,000

Taxation on Improvements only

Taxes apportioned 60% VBL, 20% Area "B" and 20% Area "E"

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Taxation	12,963	12,327	17,784	17,784	17,991	18,428	18,428	18,428	18,428
446001 Grants in Lieu of Taxes	859	228	0	307	0	0	0	0	0
446002 Grant in Lieu of Alcan Taxes	3,273	2,809	2,356	2,486	2,072	2,072	2,072	2,072	2,072
499999 Prior Year's Surplus	251	1,171	360	360	437				
TOTAL REVENUE.....	17,346	16,535	20,500	20,937	20,500	20,500	20,500	20,500	20,500

EXPENDITURE:

612110 Annual Grant to the Village of Burns lake	15,675	15,675	20,000	20,000	20,000	20,000	20,000	20,000	20,000
605999 Special Projects Contingency	0	0	0	0	0	0	0	0	0
651010 Administration Fees	500	500	500	500	500	500	500	500	500
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	16,175	16,175	20,500	20,500	20,500	20,500	20,500	20,500	20,500
Revenues minus Expenditures	1,171	360	-	437	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**Smithers Victim Services****7702****Five Year Financial Plan:**

Bylaw 1776 Limit \$45,000

Smithers, Telkwa, Area A

Land and Improvements

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Taxes	36,940	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
446001 Grants in Lieu of Taxes	505	595	500	581	500	500	500	500	500
499999 Prior Year's Surplus	185	103	95	95	81				
TOTAL REVENUE.....	37,630	45,698	45,595	45,676	45,581	45,500	45,500	45,500	45,500

EXPENDITURE:

612240 Annual Grant to Nothern Society for Domestic Peace	36,973	44,929	44,921	44,921	44,907	44,826	44,826	44,826	44,826
651010 Administration Service Charge	555	674	674	674	674	674	674	674	674
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	37,528	45,603	45,595	45,595	45,581	45,500	45,500	45,500	45,500
Revenues minus Expenditures	103	95	-	81	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY NECHAKO**LAKES DISTRICT AIRPORT****8101****Five Year Financial Plan:**

BYLAW 1751 LIMITATION \$190,000

IMPROVEMENTS ONLY

VILLAGE OF BURNS LAKE, ALL OF B, ALL OF E

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition	79,311	71,565	52,055	52,055	71,199	63,196	63,196	63,196	63,196
420001 Withdrawal from Capital Reserve									
442101 Grants									
446001 Grants in Lieu of Taxes	2,517	688	688	264	264	264	264	264	264
446002 Grant in lieu of Alcan Taxes	30,734	27,345	27,345	19,966	22,815	22,815	22,815	22,815	22,815
499999 Prior Year's Surplus	36,010	82,945	170,000	170,000		0	0	0	0
TOTAL REVENUE.....	148,573	182,543	250,088	242,285	94,278	86,275	86,275	86,275	86,275

EXPENDITURE:

612220 Monthly Grant to LD Airport Society	34,375	0	165,000	163,500	80,000	80,000	80,000	80,000	80,000
784001 Principal Payments on 5 year loan (2017-2021)									
783001 Interest Payments									
781001 Contribution to Capital Reserve	25,000	10,000	75,000	75,000					
651010 Administration Service Charge	1,753	2,543	2,588	2,588	1,275	1,275	1,275	1,275	1,275
607002 Accounting Fees	4,500		7,500	9,200	5,000	5,000	5,000	5,000	5,000
799999 Prior year's deficit					8,003				
TOTAL EXPENDITURE.....	65,628	12,543	250,088	250,288	94,278	86,275	86,275	86,275	86,275

Revenues minus Expenditures

82,945	170,000	-	(8,003)	-	-	-	-	-	-
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REGIONAL DISTRICT OF BULKLEY-NECHAKO
DECKER LAKE STREET LIGHTING

9101

Five Year Financial Plan:

BYLAW 123 NO LIMITATION

Parcel Tax	2022	2023	2024	2024	2025	2026	2027	2025	2029
Specified portion of Electoral Area B	Actual	Actual	Budget	Actual	Budget	Budget	Budget	Budget	Budget

REVENUE:

Number of Parcels	60	60	60	60	60
Parcel Tax per Parcel	197.72	183.68	189.91	189.91	149.28

400003 Taxation	11,863	11,021	11,395	11,395	8,957	10,650	10,650	10,650	10,650
450001 School District # 91 CHARGE FOR 2 LIGHTS		700	350	350	350	350	350	350	350
499999 Prior Year's Surplus		234	320	320	1,693				

TOTAL REVENUE.....	11,863	11,955	12,065	12,065	11,000	11,000	11,000	11,000	11,000
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EXPENDITURE

602001 Utilities - Hydro	10,496	10,783	11,215	9,872	10,500	10,500	10,500	10,500	10,500
606003 Advertising	317	351	350						
651010 Administration Service Charge	500	500	500	500	500	500	500	500	500
799999 Prior Year's Deficit	316	0	0	0	0				

TOTAL EXPENDITURE.....	11,629	11,635	12,065	10,372	11,000	11,000	11,000	11,000	11,000
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Revenues minus Expenditures	234	320	-	1,693	-	-	-	-	-
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REGIONAL DISTRICT OF BULKLEY-NECHAKO**ENDAKO STREET LIGHTING****9102****Five Year Financial Plan:**

BYLAW 130 NO LIMITATION

Specified Portion of Electoral Area D

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Taxation	4,160	3,447	3,990	3,904	3,283	3,679	3,679	3,679	3,679
460001 Ministry of Highways Cost Recovery	407	321	321	343	321	321	321	321	321
499999 Prior Year's Surplus		348			396				
TOTAL REVENUE.....	4,567	4,116	4,311	4,247	4,000	4,000	4,000	4,000	4,000
EXPENDITURE:									
602001 Utilities - Hydro	3,890	3,886	4,041	3,581	3,750	3,750	3,750	3,750	3,750
651010 Administration Service Charge	250	250	250	250	250	250	250	250	250
799999 Prior Year's Deficit	80	0	20	20					
TOTAL EXPENDITURE.....	4,220	4,136	4,311	3,851	4,000	4,000	4,000	4,000	4,000
Revenues minus Expenditures	348	(20)	-	396	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORT FRASER STREET LIGHTING****9103****Five Year Financial Plan:**

LETTERS PATENT NO LIMIT

SPECIFIED PORTION OF AREA D

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Taxation	10,005	9,986	12,038	12,038	8,958	10,600	10,600	10,600	10,600
460001 Ministry of Highways Cost Recovery	350	451	350	462	400	400	400	400	400
499999 Prior Year's Surplus		1,013			1,642				
TOTAL REVENUE.....	10,354	11,450	12,388	12,500	11,000	11,000	11,000	11,000	11,000

EXPENDITURE:

602001 Utilities - Hydro	8,697	11,195	11,643	10,114	10,500	10,500	10,500	10,500	10,500
779999 Misc. Expense	0	-	-	-	-	-	-	-	-
651010 Administration Service Charge	500	500	500	500	500	500	500	500	500
799999 Prior Year Deficit	145	0	245	245					
TOTAL EXPENDITURE.....	9,341	11,695	12,388	10,858	11,000	11,000	11,000	11,000	11,000
Revenues minus Expenditures	1,013	(245)	-	1,642	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

GEROW ISLAND STREET LIGHTING 9104

BYLAW 456 NO LIMITATION

Specified Portion Electoral Area "B"

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Taxation	5,206	4,573	4,204	4,204	3,888	4,350	4,350	4,350	4,350
420099 Gas Tax Funds		12,442							
499999 Prior Year's Surplus		408	486	486	462				
TOTAL REVENUE.....	5,206	17,423	4,690	4,690	4,350	4,350	4,350	4,350	4,350
EXPENDITURE:									
602001 Utilities - Hydro	4,341	3,913	4,440	3,978	4,100	4,100	4,100	4,100	4,100
651010 Administration Service Charge	250	582	250	250	250	250	250	250	250
612801 Special Projects		12,442							
799999 Prior Year's Deficit	206	0	0	0	0				
TOTAL EXPENDITURE.....	4,798	16,937	4,690	4,228	4,350	4,350	4,350	4,350	4,350
Revenues minus Expenditures	409	486	-	462	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COLONY POINT STREET LIGHTING****9106****Five Year Financial Plan:**

BYLAW 1792 LIMITATION \$0.36 PER \$1,000

BC ASSESSMENT U 756 26 SRVA #33 PORTION OF C

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Taxation - Land and Improvements	2,155	2,973	3,886	3,886	2,925	3,450	3,450	3,450	3,450
480001 Miscellaneous Revenue									
499999 Prior Year's Surplus	695	575			525				
TOTAL REVENUE.....	2,850	3,548	3,886	3,886	3,450	3,450	3,450	3,450	3,450
EXPENDITURE:									
602001 Utilities - Hydro	2,025	3,399	3,535	3,010	3,200	3,200	3,200	3,200	3,200
651010 Administration Service Charge	250	250	250	250	250	250	250	250	250
799999 Prior Year's Deficit			101	101					
TOTAL EXPENDITURE.....	2,275	3,649	3,886	3,361	3,450	3,450	3,450	3,450	3,450
Revenues minus Expenditures	575	(101)	-	525	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
GOWAN LOOP LIGHTING SERVICE 9108

BYLAW 1983 LIMIT \$1,800
 VILLAGE OF BURNS LAKE

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Requisition		1,772	1,774	1,774	1,459	1,700	1,700	1,700	1,700
480001 Miscellaneous Revenue		52		51					
499999 Prior Year's Surplus			56	56	241				
TOTAL REVENUE.....		1,824	1,830	1,881	1,700	1,700	1,700	1,700	1,700
EXPENDITURE:									
611001 Repayment of Alternative Approval Costs									
602001 Utilities - Hydro		1,518	1,580	1,390	1,450	1,450	1,450	1,450	1,450
651010 Administration Service Charge		250	250	250	250	250	250	250	250
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....		1,768	1,830	1,640	1,700	1,700	1,700	1,700	1,700
Revenues minus Expenditures		56	-	241	-	-	-	-	-

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BULKLEY VALLEY REGIONAL POOL 10101
AND RECREATION CENTRE**

**BYLAW 1350 LIMITATION \$0.85 PER \$1,000
0.3957**

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Requisition	956,583	1,035,365	1,069,114	1,069,114	1,105,586	1,123,424	1,141,958	1,160,938	1,180,376
441001 Donations Received	\$2,000	4,000		5,000					
442101 Other Grant Revenue (Gas Tax)	27,750								
446001 Grants in Lieu of Taxes	16,265	16,937	17,000	17,027	17,000	17,000	17,000	17,000	17,000
	1,002,598	1,056,302	1,086,114	1,091,141	1,122,586	1,140,424	1,158,958	1,177,938	1,197,376
EXPENDITURE:									
601401 Staff Travel									
602001 Utilities (Natural Gas)	54,467	49,647	55,000	62,485	60,000	61,800	63,654	65,564	67,531
603008 Repairs and Maintenance				2,268					
307001 Legal Expense				3,208					
608001 Property Insurance	36,735	37,262	38,000	32,617	36,000	37,800	39,690	41,675	43,758
608002 Liability Insurance (share of MIA)	10,250	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000
608004 Permits & Fees	721	636	750	310	750	750	750	750	750
612220 Monthly Contribution to BVR Pool	550,694	684,980	708,269	712,417	725,000	739,500	754,290	769,376	784,763
779999 Miscellaneous Expense									
651010 Administration Service Charge	36,284	37,535	40,386	40,386	38,974	38,974	38,974	38,974	38,974
799999 Prior Year's Deficit			17,109	17,109	262				
TOTAL EXPENDITURE.....	689,151	821,060	870,514	881,800	871,986	889,824	908,358	927,338	946,776
Revenues minus Expenditures	313,447	235,242	215,600	209,341	250,600	250,600	250,600	250,600	250,600
RESERVE BUDGET									
Transfer from Reserves									
420003 Withdrawal from Operational Reserve			35,000	35,000					
420003 Withdrawal from Capital Reserves			130,000	85,000					
499999 Transfer from Prior Year Surplus	55,000	30,675	0	0	0	0	0	0	0
Transfer to Reserves									
781001 Contribution to Capital Reserve	200,000	75,675			100,000	100,000	100,000	100,000	100,000
781004 Contribute to Insurance Reserve	600	600	600	600	600	600	600	600	600
781007 Contribution in Operational Reserve									
Net Reserves	(145,600)	(45,600)	164,400	119,400	(100,600)	(100,600)	(100,600)	(100,600)	(100,600)
CAPITAL BUDGET									
780001 New Capital Items	137,171	206,751	380,000	329,003	150,000	150,000	150,000	150,000	150,000
490001 Use of Capital Items	159,663	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000
780101 Amorization	159,663	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000
NET BUDGET SUPPLUS - (DEFICIT)	30,675	(17,109)	0	(262)	0	0	0	0	0

REGIONAL DISTRICT OF BULKLEY-NECHAKO

VANDERHOOF POOL

BYLAW 1644 LIMITAITON OF \$0.74 PER \$1,000 OR \$256,000

IMPROVEMENTS ONLY

ELECTORAL AREA F

REVENUE:

Total Assessments (Land & Improvements)

Tax Rate on Total Assessments

400002 Requisition

446001 Grants in Lieu of Taxes

499999 Surplus

TOTAL REVENUE.....

EXPENDITURE:

Converted Hospital Assessment (Completed Roll)									
District of Vanderhoof	86,176,390	93,545,141	96,765,828	96,765,828	101,728,893				
Area "F"	55,578,107	71,693,411	81,602,767	81,602,767	86,719,262				
Total	141754497	165,238,552	178,368,595	178,368,595	188,448,155				
Rural Share	39.2%	43.4%	45.7%	45.7%	46.0%	46.0%	46.0%	46.0%	46.0%
Projected Operating Budget	756,200	786,000	925,000	925,000	925,000	943,500	962,370	981,617	1,001,250
Capital (Debenture Payments until)	206,148	206,148	206,148	206,148	206,148	206,148	206,148	206,148	206,148
Contribution to Reserve	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Operating Contingency	-	-	-	-	-	-	-	-	-
Less: Surplus (Deficit from previous year)	(30,066)	(23,835)	43,648	43,648	-	-	-	-	-
Total	982282	1,018,313	1,224,796	1,224,796	1,181,148	1,199,648	1,218,518	1,237,765	1,257,398
Rural share	385,126	441,824	560,338	560,338	543,536	552,049	560,732	569,590	578,624

612116 Annual Grant to District of Vanderhoof

781001 Contribution to Capital Reserve

651010 Administration Service Charge

799999 Prior Year's Deficit

TOTAL EXPENDITURE.....

Revenues minus Expenditures

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORT ST. JAMES ARENA GRANT****10201****Five Year Financial Plan:**

BYLAW 1819 LIMITATION OF \$0.12 PER \$1,000 FOR EACH OF OPERATING AND CAPITAL
 BC ASSESSMENT P 756 26 LSA 24 PORTION OF C

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Requisition	36,061	38,062	38,062	38,062	38,062	38,063	38,063	38,063	38,063
446001 Grants in Lieu				1					
499999 Surplus from Prior Year	1	2	1	1	1				
TOTAL REVENUE.....	38,063	38,064	38,063	38,064	38,063	38,063	38,063	38,063	38,063
EXPENDITURE:									
Annual Grant to District of Fort St. James									
612117 For operation of arena	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750
612117 For capital improvements at arena	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750
651010 Administration Service Charge	563	563	563	563	563	563	563	563	563
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	38,062	38,063	38,063	38,063	38,063	38,063	38,063	38,063	38,063
Revenues minus Expenditures	1	1	-	1	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**BURNS LAKE ARENA****10202****Five Year Financial Plan:**

BYLAW 1609 LIMITATION \$0.77 PER \$1,000

LAND AND IMPROVEMENTS

VILLAGE OF BURNS LAKE, ALL OF B, PORTION OF E

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition	211,183	214,601	230,614	230,614	237,978	242,692	247,525	252,454	257,482
420001 Transfer from capital reserve									
441001 Donations Received									
446001 Grants in Lieu of Taxes	8,979	2,836	2,500	2,476	2,500	2,500	2,500	2,500	2,500
480001 Miscellaneous Revenue									
499999 Prior Year's Surplus		8,229	336	336					
TOTAL REVENUE.....	220,162	225,666	233,450	233,426	240,478	245,192	250,025	254,954	259,982

EXPENDITURE:

612110 Annual Grant to the Village of Burns Lake - Operating	207,800	222,000	230,000	230,000	236,900	241,638	246,471	251,400	256,428
651010 Administration Service Charge	3,117	3,330	3,450	3,450	3,554	3,554	3,554	3,554	3,554
799999 Prior Year's Deficit	1,016				24				
TOTAL EXPENDITURE.....	211,933	225,330	233,450	233,450	240,478	245,192	250,025	254,954	259,982
Revenues minus Expenditures	8,229	336	-	(24)	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

VANDERHOOF RECREATION AND CULTURE 10302

BYLAW 1195, LIMIT OF THE GREATER OF \$50,000 AND \$0.4752 PER \$1,000

IMPROVEMENTS ONLY

BC ASSESSMENT R 756 26 SRVA #28 PORTION OF F

Five Year Financial Plan:

[illegible]

REGIONAL DISTRICT OF BULKLEY-NECHAKO

LAKES DISTRICT ARTS AND CULTURE 10303

Five Year Financial Plan:

BYLAW 1831 LIMITATION OF \$0.55 PER \$1000

IMPROVEMENTS ONLY

VILLAGE OF BURNS LAKE, ALL OF B AND E

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Requisition	252,590	257,511	346,615	346,615	345,668	339,630	350,931	362,568	374,551
446001 Grants in Lieu of Taxes	7,019	2,187	750	1,909	1,500	1,500	1,500	1,500	1,500
446002 Grant in Lieu of Alcan Taxes	110,688	109,073	122,022	128,525	105,934	105,934	105,934	105,934	105,934
499999 Prior Year's Surplus	40,805	68,657	47,222	47,222	112,988				
TOTAL REVENUE:	411,102	437,428	516,609	524,270	566,090	447,065	458,365	470,002	481,986
EXPENDITURE:									
606001 Communication - Internet for Library	12,840	14,482	14,124	14,124	14,124	14,406	14,695	14,989	15,288
608002 Liability Insurance	500	500	500	500	500	500	500	500	500
609001 Supplies		907							
612100 Arts and Culture Grant in Aid		23,000	80,000		100,000	25,000	25,000	25,000	25,000
612108 Arts and Culture Capital Grant		-	25,000	-	75,000	20,000	20,000	20,000	20,000
612220 Annual Grant to the Lakes District Museum	53,078	57,000	64,000	63,673	66,000	67,980	70,019	72,120	74,284
612221 Annual Grant to the Burns Lake Library	260,000	277,000	282,000	282,000	290,400	299,112	308,085	317,328	326,848
612222 Annual Grant to the Lakes District Arts Council	7,500	8,000	8,500	8,500	8,500	8,500	8,500	8,500	8,500
612220 One-time Grant to the Lakes District Museum			15,000	15,000					
612225 One-time Grant to the Lakes District Fall Fair Society			16,650	16,650					
612223 Annual Grant to Lakes District Festival Society	2,500	2,750	3,000	3,000	3,000	3,000	3,000	3,000	3,000
781004 Contribution to Insurance Reserve	200	200	200	200	200	200	200	200	200
651010 Administration Service Charge	5,827	6,367	7,635	7,635	8,366	8,366	8,366	8,366	8,366
799999 Prior Year's Deficit									
TOTAL EXPENDITURE:	342,445	390,206	516,609	411,282	566,090	447,065	458,365	470,002	481,986
Revenues minus Expenditures	68,657	47,222	-	112,988	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORT FRASER CEMETERY GRANT****10401****Five Year Financial Plan:**

BYLAW 712 LIMITATION \$5,000

IMPROVEMENTS ONLY

Portions of Electoral Areas "D" & "F" LSA #6**REVENUE:**

400001 Taxation & Service Agreement

400002 Requisition

499999 Prior Year's Surplus

TOTAL REVENUE.....

EXPENDITURE:

612201 Annual Grant to Ft Fraser Cemetery Society

651010 Administration Service Charge

799999 Prior Year's Deficit

TOTAL EXPENDITURE.....

Revenues minus Expenditures

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400001 Taxation & Service Agreement	309	316	40	155	100	100	100	100	100
400002 Requisition	1,721	1,941	1,934	1,934	4,035	4,150	4,150	4,150	4,150
499999 Prior Year's Surplus	489	269	276	276	115				
TOTAL REVENUE.....	2,519	2,526	2,250	2,365	4,250	4,250	4,250	4,250	4,250
EXPENDITURE:									
612201 Annual Grant to Ft Fraser Cemetery Society	2,000	2,000	2,000	2,000	4,000	4,000	4,000	4,000	4,000
651010 Administration Service Charge	\$250	250	250	250	250	250	250	250	250
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	2,250	2,250	2,250	2,250	4,250	4,250	4,250	4,250	4,250
Revenues minus Expenditures	269	276	-	115	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**TOPLEY CEMETERY GRANT****10402****Five Year Financial Plan:**

BYLAW 805 LIMITATION \$2500

IMPROVEMENTS ONLY

PORTION OF B, PORTION OF G

REVENUE:

400002 Requisition

499999 Prior Year's Surplus

TOTAL REVENUE.....

EXPENDITURE:

612201 Annual Grant to Topley Cemetery Society

651010 Administration Service Charge

799999 Prior Years Deficit

TOTAL EXPENDITURE.....

Revenues minus Expenditures

	2022 Budget	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition	1,754	1,750	1,746	1,746	1,746	1,750	1,750	1,750	1,750
499999 Prior Year's Surplus		4	4	8	4				
TOTAL REVENUE.....	1,754	1,754	1,750	1,754	1,750	1,750	1,750	1,750	1,750
612201 Annual Grant to Topley Cemetery Society	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
651010 Administration Service Charge	250	250	250	250	250	250	250	250	250
799999 Prior Years Deficit									
TOTAL EXPENDITURE.....	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750
Revenues minus Expenditures	4	4	-	4	-	-	-	-	-

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SMITHERS, TELKWA, HOUSTON
TELEVISION REBROADCASTING**

BYLAW 1818 LIMITATION \$62,500

10501

Five Year Financial Plan:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Requisition	59,806	60,335	60,884	60,884	60,355	60,200	60,200	60,200	60,200
446001 Grants in Lieu of Taxes	565	16	700	545	700	700	700	700	700
499999 Prior Year's Surplus	393								
TOTAL REVENUE.....	60,764	60,351	61,584	61,429	61,055	60,900	60,900	60,900	60,900
EXPENDITURE:									
612201 Monthly Grant to Rebroadcasting Society	54,849	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
651010 Administration Service Charge	900	900	900	900	900	900	900	900	900
607002 Miscellaneous Expenses	5,150								
799999 Prior Year's Deficit		135	684	684	155				
TOTAL EXPENDITURE.....	60,899	61,035	61,584	61,584	61,055	60,900	60,900	60,900	60,900
Revenues minus Expenditures	(135)	(684)	-	(155)	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
FRASER LAKE AND AREA
TELEVISION REBROADCASTING

10502

Five Year Financial Plan:

BYLAW 1855 LIMITATION \$83,750

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Requisition	46,206	44,119	55,051	55,051	66,656	60,881	61,001	61,001	61,001
400001 Taxation & Service Agreement	1,560	1,277	500	856	500	500	380	380	380
446001 Grants in Lieu of Taxes	140	131	100	132	100	100	100	100	100
446002 Grants in Lieu of Alcan Taxes	38,967	34,892	35,254	29,091	29,869	29,869	29,869	29,869	29,869
499999 Prior Year's Surplus	3,166	5,033	445	445					
TOTAL REVENUE.....	90,039	85,451	91,350	85,575	97,125	91,350	91,350	91,350	91,350
EXPENDITURE:									
612220 Monthly Grant to Fraser Lake and District	83,750	83,750	90,000	90,000	90,000	90,000	90,000	90,000	90,000
651010 Administration Service Charge	1,256	1,256	1,350	1,350	1,350	1,350	1,350	1,350	1,350
799999 Prior Year's Deficit					5,775				
TOTAL EXPENDITURE.....	85,006	85,006	91,350	91,350	97,125	91,350	91,350	91,350	91,350
Revenues minus Expenditures	5,033	445	-	(5,775)	-	-	-	-	-

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT ST. JAMES AND AREA
TELEVISION REBROADCASTING**

10503

Five Year Financial Plan:

BYLAW 1765 LIMITATION \$164,062

Portion of Electoral Area "C" LSA #9

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Requisition	162,655	164,053	163,357	163,357	162,376	162,445	162,445	162,445	162,445
446001 Grants in Lieu of Taxes	2,915	3,396	3,000	3,069	3,000	3,000	3,000	3,000	3,000
499999 Prior Year's Surplus	1,209		696	696	69				
TOTAL REVENUE.....	166,779	167,449	167,053	167,122	165,445	165,445	165,445	165,445	165,445
EXPENDITURE:									
612220 Monthly Grant to Fort St. James Television Society	164,398	164,200	164,500	164,500	163,000	163,000	163,000	163,000	163,000
651010 Administration Service Charge	2,466	2,468	2,468	2,468	2,445	2,445	2,445	2,445	2,445
799999 Prior Year's Deficit		85	85	85					
TOTAL EXPENDITURE.....	166,864	166,753	167,053	167,053	165,445	165,445	165,445	165,445	165,445
Revenues minus Expenditures	(85)	696	-	69	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BURNS LAKE AND AREA
TELEVISION REBROADCASTING

10504

Five Year Financial Plan:

BYLAW 982 \$30,000 OR \$0.115 PER \$1,000
 VILLAGE OF BURNS LAKE, ALL OF B ALL OF E

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Requisition	23,949	24,058	22,257	22,257	24,564	24,414	24,414	24,414	24,414
446001 Grants in Lieu of Taxes	760	762	190	123	190	190	190	190	190
446002 Grant in Lieu of Alcan Taxes	9,280	9,192	8,096	8,537	7,872	8,396	8,396	8,396	8,396
499999 Prior Year's Surplus	465	1,454	2,457	2,457	374				
TOTAL REVENUE:.....	34,454	35,466	33,000	33,374	33,000	33,000	33,000	33,000	33,000
EXPENDITURE:									
612220 Monthly Grant to Burns Lake Rebroadcasting Society	32,500	32,500	32,500	32,500	32,500	32,500	32,500	32,500	32,500
781001 Contribution to Capital Reserve									
651010 Administration Service Charge	500	509	500	500	500	500	500	500	500
799999 Prior Year's Deficit									
TOTAL EXPENDITURE:.....	33,000	33,009	33,000	33,000	33,000	33,000	33,000	33,000	33,000
Revenues minus Expenditures	1,454	2,457	-	374	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FRASER LAKE LIBRARY****10602****Five Year Financial Plan:**

ELECTORAL AREA D

By-law No. 1349, 2005: Limitation the greater of:

\$0.16 per \$1,000 Total Land & Improvements
or \$15,000

Improvements Only

REVENUE:

400002 Requisition

400001 Taxation & Service Agreement

446001 Grants In Lieu of Taxes

446002 Grant in Lieu of Alcan Taxes

499999 Surplus

TOTAL REVENUE.....

EXPENDITURE:

612220 Monthly Grant to the Fraser Lake Public Library Associatic

651010 Administration Service Charge

799999 Prior Year's Deficit

TOTAL EXPENDITURE.....

Revenues minus Expenditures

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition	16,038	18,578	29,249	29,249	41,214	49,215	49,215	49,215	49,215
400001 Taxation & Service Agreement	872	330	200	433	400	200	200	200	200
446001 Grants In Lieu of Taxes									
446002 Grant in Lieu of Alcan Taxes	20,249	21,172	18,320	20,440	23,767	18,320	18,320	18,320	18,320
499999 Surplus	3,770	2,681	2,982	2,982	2,353				
TOTAL REVENUE.....	40,930	42,761	50,750	53,103	67,735	67,735	67,735	67,735	67,735
EXPENDITURE:									
612220 Monthly Grant to the Fraser Lake Public Library Associatic	37,683	39,191	50,000	50,000	66,734	66,734	66,734	66,734	66,734
651010 Administration Service Charge	565	588	750	750	1,001	1,001	1,001	1,001	1,001
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	38,248	39,779	50,750	50,750	67,735	67,735	67,735	67,735	67,735
Revenues minus Expenditures	2,682	2,982	-	2,353	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORT ST JAMES LIBRARY****10603****Five Year Financial Plan:**

BYLAW 1856 LIMITATION \$17,187

BYLAW 2062 LIMITATION \$21,483 DEC 2024

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
REVENUE:									
400002 Requisition	17,150	17,156	17,120	17,120	21,483	21,483	21,483	21,483	21,483
446001 Grants in Lieu of Taxes	81	117	50	46	50	50	50	50	50
499999 Prior Year's Surplus	37	31	67	67					
TOTAL REVENUE:	17,268	17,304	17,237	17,233	21,533	21,533	21,533	21,533	21,533
EXPENDITURE:									
612220 Monthly Grant to the Fort St. James Library	16,737	16,737	16,737	16,737	21,029	21,033	21,033	21,033	21,033
651010 Administration Service Charge	500	500	500	500	500	500	500	500	500
799999 Prior Year's Deficit					4				
TOTAL EXPENDITURE:	17,237	17,237	17,237	17,237	21,533	21,533	21,533	21,533	21,533
Revenues minus Expenditures	31	67	-	(4)	(0)	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORT FRASER COMMUNITY HALL****10801****Five Year Financial Plan:**

BYLAW 887 LIMITATION \$2,500

IMPROVEMENTS ONLY

PORTION OF "D" LSA #17

REVENUE:

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition	2,244	2,315	2,365	2,365	2,564	2,657	2,657	2,657	2,657
400001 Taxation & Service Agreement Payments	435	385	93	186	93	93	93	93	93
441001 Donations Received									
499999 Surplus from Prior Year	413	342	292	292	93				
TOTAL REVENUE.....	3,092	3,042	2,750	2,843	2,750	2,750	2,750	2,750	2,750

EXPENDITURE:

612201 Annual Grant to Society	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
651010 Administration Service Charge	250	250	250	250	250	250	250	250	250
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750

Revenues minus Expenditures

342	292	-	93	-	-	-	-	-	-
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REGIONAL DISTRICT OF BULKLEY-NECHAKO

BRAESIDE COMMUNITY HALL

10802

Five Year Financial Plan:

BYLAW 1808 LIMITATION \$5,000

PORTION OF AREA F

Taxation on Improvements Only

REVENUE:

400002 Requisition

441001 Donations Received

499999 Surplus from Prior Year

TOTAL REVENUE.....

2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
5,000	5,000	5,000	5,000	2,850	2,850	2,850	2,850	2,850
5,000	5,000	5,000	5,000	2,850	2,850	2,850	2,850	2,850

EXPENDITURE:

611001 Repayment of Alternative Approval Costs

612201 Annual Grant to Society

651010 Administration Service Charge

799999 Prior Year's Deficit

TOTAL EXPENDITURE.....

4,750	4,750	4,750	4,750	2,600	2,600	2,600	2,600	2,600
250	250	250	250	250	250	250	250	250
5,000	5,000	5,000	5,000	2,850	2,850	2,850	2,850	2,850

Revenues minus Expenditures

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REGIONAL DISTRICT OF BULKLEY-NECHAKO**Regional Parks and Trails****10902****Five Year Financial Plan:****Smithers Area A****Bylaw No. 1927 No Limit**

Taxation on Improvements Only

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition	70,317	109,202	114,726	114,726	221,319	180,320	180,321	180,322	180,323
446001 Grants in Lieu of Taxes	1,024	698		1,546					
446002 Grant in Lieu of Alcan Taxes									
420001 Transfer from NCPG Reserve			100,000	80,063					
420003 Transfer from Capital Reserve		25,000	30,000	26,056					
420096 Transfer from Growing Community			285,000		175,000				
420099 Transfer from Gas Tax	54,299	99,304	110,000						
480001 Miscellaneous Revenue	1,313,014	237,358							
450001 Rent	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
499999 Prior Year's Surplus					-				
TOTAL REVENUE:	1,447,653	480,562	648,726	231,391	405,319	189,320	189,321	189,322	189,323
EXPENDITURE:									
601001 Share of Salaries	58,022	63,592	63,592	42,610	47,204	47,204	47,204	47,204	47,204
601101 Staff Expenses		14,653	14,653	10,374	11,317	11,317	11,317	11,317	11,317
602001 Utilities and Property Taxes	4,256	7,504	7,500	7,762	7,500	7,501	7,502	7,503	7,504
603008 Repairs and Maintenance	1,278	10,589	110,000	4,441	35,000	35,000	35,000	35,000	35,000
606001 Communications		-	-		-	-	-	-	-
608001 Property Insurance	2,354	2,431	2,500	2,388	2,500	2,500	2,500	2,500	2,500
608002 Liability Insurance	3,000	4,000	4,000	3,000	4,000	4,000	4,000	4,000	4,000
606003 Advertising		-	2,500	214	2,500	500	500	500	500
608004 Permits and Fees				250					
607001 Legal	7,306	3,942	2,500	1,647	2,500	1,000	1,000	1,000	1,000
609001 Supplies	490		5,000	324	5,000	5,000	5,000	5,000	5,000
609011 Meeting Expenses			2,500	84,006	2,500	-	-	-	-
612801 Special Projects		23,835	60,000	8,143	50,000	-	-	-	-
651014 Shared Supplies		5,306		8,442	7,657	7,657	7,657	7,657	7,657
651010 Administration Charges	21,265	14,614	19,785	19,785	11,451	11,451	11,451	11,451	11,451
780604 Lease Closure Expense		35,000		35,000	35,000				
799999 Prior Year's Deficit		17,630	24,196	59,196	56,189	56,189	56,189	56,189	56,189
Total Expenses	97,970	203,096	318,726	287,580	280,319	189,320	189,321	189,322	189,323
Revenues less Expenditures	1,349,683	277,466	330,000	(56,189)	125,000	-	-	-	-
CAPITAL BUDGET									
780001 Capital Costs	1,367,312	336,662	330,000		125,000	-	-	-	-
490001 Use of Capital Items	27,346	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
780101 Amoritization	27,346	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Revenues less Expenditures and Transfers	(17,630)	(59,196)	-	(56,189)	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**Regional Parks and Trails****10903****Five Year Financial Plan:****Houston Granisle Area G****Bylaw No. 1928 No Limits**

Taxation on Improvements Only

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition	23,874	0	0	0	13,013	18,193	18,193	18,193	18,193
446001 Grants in Lieu of Taxes	14								
443006 Northwest Regional Funding					50,000				
480001 Miscellaneous Revenue									
420001 Transfer from NCPG		4,137			50,000				
446110 Admin Recovery									
499999 Prior Year's Surplus		18,844	17,564	17,564	7,909				
TOTAL REVENUE:	23,888	22,980	17,564	17,564	120,923	18,193	18,193	18,193	18,193
EXPENDITURE:									
601001 Share of Salaries	3,805	2,271	2,271	5,326	11,801	11,801	11,801	11,801	11,801
601101 Staff Expenses		523	523	1,297	2,829	100	100	100	100
606001 Communications		0	0	0	0	0	0	0	0
608001 Property Insurance		0	0	0	0	0	0	0	0
608002 Liability Insurance		0	0	0	0	0	0	0	0
608003 Vehicle Insurance		0	0	0	0	0	0	0	0
609001 Supplies		0	0	0	0	0	0	0	0
609011 Meeting Expenses		0	0	0	0	0	0	0	0
612801 Special Projects		0	12,553	0	50,000	0	0	0	0
651014 Shared Services		1,296	1,296	2,110	1,914	1,914	1,914	1,914	1,914
651010 Administrative Recovery	1,240	1,326	921	921	4,378	4,378	4,378	4,378	4,378
Total Expenses	5,045	5,416	17,564	9,655	70,923	18,193	18,193	18,193	18,193
780001 Capital Items					50,000				
Revenues less Expenditures	18,844	17,564	-	7,909	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**Regional Parks and Trails****10904****Five Year Financial Plan:****Burns Lake, Area B, Area E****Bylaw No. 1929 No Limits**

Taxation on Improvements Only

	2022 Actuals	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition	30,658	49,066	32,042	31,256	86,103	89,018	89,018	89,018	89,018
442101 Other Grant Revenue		50,000	38,442	17,057					
446001 Grants in Lieu of Taxes	852	404		172					
446002 Grant in Lieu of Alcan Taxes	13,435	20,783	11,000	11,590	26,388	12,156	12,156	12,156	12,156
420001 Transfer from NCPG Reserve	52,534	58,164	50,000	30,107	125,000	95,000			
499999 Prior Year's Surplus		2,029	47,458	47,458					
TOTAL REVENUE:	97,479	180,446	178,942	137,640	237,491	196,174	101,174	101,174	101,174
EXPENDITURE:									
601001 Share of Salaries	31,389	22,712	62,048	53,263	47,204	47,204	47,204	47,204	47,204
601101 Staff Expenses		5,233	100	12,967	11,317	100	100	100	100
602001 Utilities	109	110	200	118	200	100	100	100	100
603008 Repairs and Maintenance		262	3,500	4,099	37,000	37,000	37,000	37,000	37,000
606001 Communications		-	-		-	-	-	-	-
606003 Advertising				40					
608001 Property Insurance		-	-	-	-	-	-	-	-
608002 Liability Insurance	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
608003 Vehicle Insurance		-	-	-	-	-	-	-	-
609001 Supplies		208	-	22	-	-	-	-	-
609011 Meeting Expenses		-	-	-	-	-	-	-	-
612801 Special Projects		85,839	45,000	42,859		-	-	-	-
651014 Shared Services		5,306	8,824	8,442	7,657	7,657	7,657	7,657	7,657
651010 Administrative Recovery	7,162	11,319	7,271	7,248	7,113	7,113	7,113	7,113	7,113
					3,652				
Total Expenses	40,660	132,987	128,942	131,060	112,491	101,174	101,174	101,174	101,174
Revenues less Expenditures	56,819	47,458	50,000	6,581	125,000	95,000	-	-	-
CAPITAL BUDGET									
780001 Capital	54,790	-	50,000	10,232	125,000	95,000			
490001 Use of Capital Items	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
780101 Amoritization	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Revenues less Expenditures and Transfers	2,029	47,458	-	(3,652)	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO**Regional Parks and Trails****10905****Five Year Financial Plan:****Fort St. James, Area C****Bylaw No. 1930 No Limits**

Taxation on Improvements Only

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition	23,874	-	-	-	28,288	17,629	17,629	17,629	17,629
446001 Grants in Lieu of Taxes	316								
443006 Northwest Regional Funding					50,000				
480001 Miscellaneous Revenue									
420001 Transfer from NCPG		3,623			30,000				
446110 Admin Recovery									
499999 Prior Year's Surplus		21,048	19,158	19,158	9,341				
TOTAL REVENUE:.....	24,190	24,671	19,158	19,158	117,629	17,629	17,629	17,629	17,629
EXPENDITURE:									
601001 Share of Salaries	1,902	2,271	2,271	5,326	11,801	11,801	11,801	11,801	11,801
601101 Staff Expenses		523	523	1,297	2,829	2,829	2,829	2,829	2,829
606001 Communications		-	-	-	-	-	-	-	-
608001 Property Insurance		-	-	-	-	-	-	-	-
608002 Liability Insurance		-	-	-	-	-	-	-	-
608003 Vehicle Insurance		-	-	-	-	-	-	-	-
609001 Supplies		-	-	-	-	-	-	-	-
609011 Meeting Expenses		-	-	-	-	-	-	-	-
612801 Special Projects		-	15,280		50,000	-	-	-	-
651014 Shared Services		1,326		2,110	1,914	1,914	1,914	1,914	1,914
651010 Administrative Charges	1,240	1,392	1,084	1,084	1,084	1,084	1,084	1,084	1,084
Total Expenses	3,142	5,513	19,158	9,817	67,629	17,629	17,629	17,629	17,629
780001 Capital Items					50,000				
Revenues less Expenditures	21,048	19,158	-	9,341	-	-	-	-	-

Revenues less Expenditures

Recreation Contribution
Houston Granisle Area G
Bylaw No. 1979 Limit \$0.50 per \$1,000
 Taxation on Land and Improvements

10913

Five Year Financial Plan:

400002 Requisition
 446001 Grants in Lieu of Taxes
 499999 Prior Year's Surplus

TOTAL REVENUE:.....

EXPENDITURE:

612220 Grant to Societies
 651010 Administration Charges

Total Expenses

Revenues less Expenditures

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
		25,375	49,606	49,606	8,364	50,900	50,900	50,900	50,900
		1,519		36					
			26,519	26,519	52,536				
		26,894	76,125	76,161	60,900	50,900	50,900	50,900	50,900
			75,000	22,500	60,000	50,000	50,000	50,000	50,000
		375	1,125	1,125	900	900	900	900	900
		375	76,125	23,625	60,900	50,900	50,900	50,900	50,900
		26,519	-	52,536	-	-	-	-	-

Recreation Contribution**Burns Lake, Area B, Area E****Bylaw No. 1977 Limit \$0.50 per \$1,000**

Taxation on Land and Improvements

10914**Five Year Financial Plan:**

	2022 Actuals	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
400002 Requisition		18,079	74,972	74,972	43,424	56,830	56,830	56,830	56,830
446001 Grants in Lieu of Taxes		148		441	250				
446002 Grant in Lieu of Alcan Taxes		7,658	26,393	27,800	13,307	20,000	20,000	20,000	20,000
499999 Prior Year's Surplus			25,510	25,510	66,848				
TOTAL REVENUE:.....		25,885	126,875	128,723	123,830	76,830	76,830	76,830	76,830
EXPENDITURE:									
612220 Grant to Societies			125,000	60,000	122,000	75,000	75,000	75,000	75,000
651010 Administration Charges		375	1,875	1,875	1,830	1,830	1,830	1,830	1,830
Total Expenses		375	126,875	61,875	123,830	76,830	76,830	76,830	76,830
Revenues less Expenditures		25,510	-	66,848	-	-	-	-	-

Recreation Contribution**Fort St. James, Area C****Bylaw No. 1978 Limit \$0.50 per \$1,000**

Taxation on Land and Improvements

400002 Requisition

446001 Grants in Lieu of Taxes

499999 Prior Year's Surplus

TOTAL REVENUE:.....

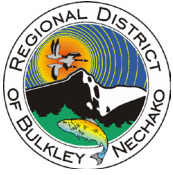
EXPENDITURE:

612220 Grant to Societies

651010 Administration Charges

Total Expenses**Revenues less Expenditures****10915****Five Year Financial Plan:**

	2022 Actual	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
		50,750	50,711	50,711	50,821	51,725	51,725	51,725	51,725
		789		654	250				
			50,789	50,789	65,654				
TOTAL REVENUE:.....		51,539	101,500	102,154	116,725	51,725	51,725	51,725	51,725
EXPENDITURE:									
612220 Grant to Societies		0	100,000	35,000	115,000	50,000	50,000	50,000	50,000
651010 Administration Charges		750	1,500	1,500	1,725	1,725	1,725	1,725	1,725
Total Expenses		750	101,500	36,500	116,725	51,725	51,725	51,725	51,725
Revenues less Expenditures		50,789	-	65,654	-	-	-	-	-



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Nellie Davis, Manager of Strategic Initiatives and Rural Services
Date: February 27, 2025
Subject: **CWF for District of Vanderhoof – Pump Track Project**

RECOMMENDATION:**(all/directors/majority)**

- 1) That the Board authorize contributing up to \$130,000 in Canada Community Building Fund BC monies from Area F (Vanderhoof Rural) to the District of Vanderhoof for a Recreation Infrastructure project and further,

(participants/weighted/majority)

- 2) That the Board authorize the withdrawal of up to \$130,000 from the Federal Gas Tax Reserve Fund.

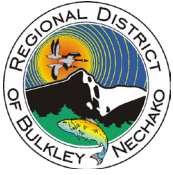
BACKGROUND

The proposed project involves the construction of a Pump Track Park adjacent to the existing skate park in Vanderhoof. This initiative is a key component of a broader recreational strategy aimed at developing a central recreation hub in the community, which will include the skate park, pump track, and future pickleball courts. A Pump Track is designed with features to support mountain bike skill development.

This request is for \$130,000 towards a \$1.2M total project budget.

The available Area F CWF allocation is \$425,584.

Director Moon is supportive of this application and of contributing CWF to the project.



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Nellie Davis, Manager of Strategic Initiatives and Rural Services
Date: February 27, 2025
Subject: **CWF for Luck Bay Fire Hall Generator**

RECOMMENDATION:**(all/directors/majority)**

- 1) That the Board authorize contributing up to \$11,000 in Canada Community Building Fund BC monies from Area C (Fort St. James Rural) to a Fire Hall Infrastructure project at the Luck Bay Fire Hall and further,

(participants/weighted/majority)

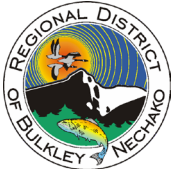
- 2) That the Board authorize the withdrawal of up to \$11,000 from the Federal Gas Tax Reserve Fund.

BACKGROUND

The Luck Bay Fire Hall provides rural fire protection under agreement with the District of Fort St. James Volunteer Fire Department. The rural Hall is vulnerable to service disruption in the event of a power outage, and installing a permanent generator will significantly reduce this risk.

The available Area C CWF allocation is \$184,282.

Director Greenaway is supportive of the application and contributing CWF to this project.



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Nellie Davis, Manager of Strategic Initiatives and Rural Services
Date: February 27, 2025
Subject: **CWF for Topley Fire Hall Generator**

RECOMMENDATION:**(all/directors/majority)**

- 1) That the Board authorize contributing up to \$16,000 in Canada Community Building Fund BC monies from Area G (Houston/Granisle Rural) to a Fire Hall Infrastructure project at the Topley Fire Hall and further,

(participants/weighted/majority)

- 2) That the Board authorize the withdrawal of up to \$16,000 from the Federal Gas Tax Reserve Fund.

BACKGROUND

The rural Topley Fire Hall is vulnerable to service disruption in the event of a power outage, and installing a permanent generator will significantly reduce this risk. Because the Topley Fire Hall does not already have a generator, there are installation costs in addition to the purchase included in this project.

The available Area G CWF allocation is \$596,002

Director Newell is supportive of the application and of contributing funds to this project.



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Christopher Walker, Emergency Services Manager
Date: February 27, 2025
Subject: Program to Enhance Rail Safety Engagement Final Report

RECOMMENDATION: (all/directors/majority)

Receive.

BACKGROUND

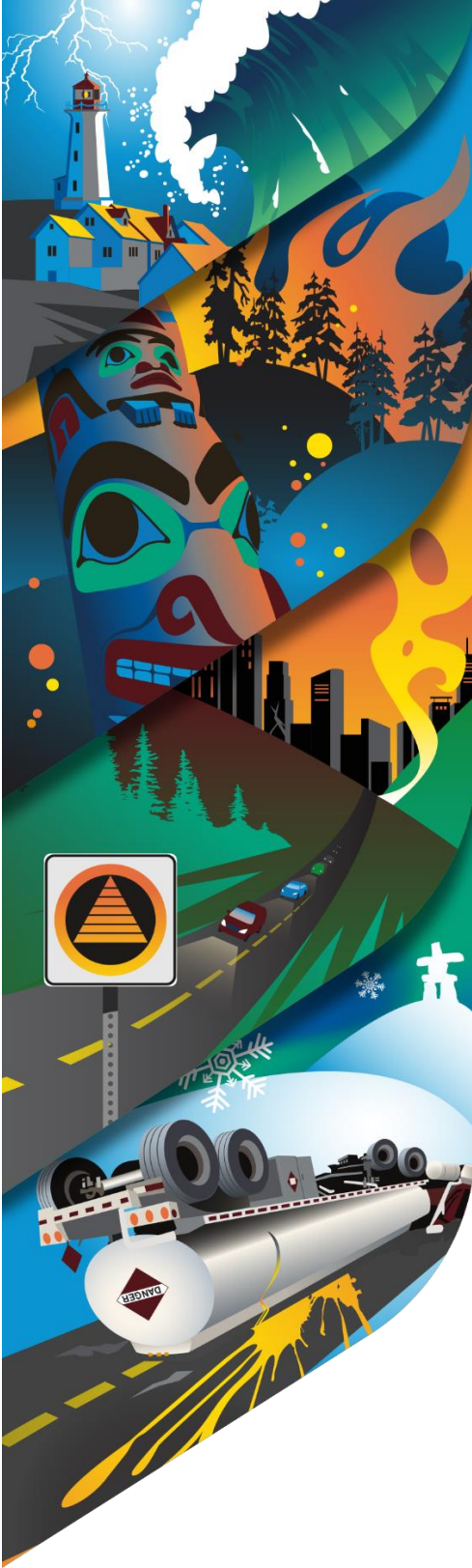
In the RDBN's Hazard Risk and Vulnerability Analysis (HRVA), rail incidents were ranked fourth out of fifty-one hazards identified in the HRVA. It was recommended that this hazard be examined in greater detail.

in 2023, Protective Services applied to Transport Canada for the 'Program to Enhance Rail Safety Engagement' funding for a maximum of \$150,000. Calian Group Ltd. was the successful contractor for the project, which started in August 2024 and concluded in January 2025.

The project focused on the capacity and roles of First Response agencies and CN, as well as the response plans and concerns of local governments and First Nations communities. The public also had an opportunity to provide input through a survey.

ATTACHMENTS:

RDBN Rail Safety Report



Regional District of Bulkley- Nechako Rail Safety Engagement Report

Submitted to: **Christopher Walker**
Emergency Services Manager
Regional District of Bulkley-Nechako

Submitted by: **Calian Emergency Management**
Calian Group
770 Palladium Drive
Ottawa, ON K2V 1C8
www.calian.com

Date: January 19, 2025



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1 Executive Summary

1.1 Purpose

The Rail Safety Report for the Regional District of Bulkley-Nechako (RDBN) was developed to evaluate rail safety risks, assess the region's capacity to respond to rail-related incidents, and provide actionable recommendations for strengthening preparedness and response capabilities. This initiative reflects the RDBN's commitment to safeguarding its communities, enhancing coordination among stakeholders, and addressing public concerns regarding rail operations, particularly those involving the transportation of dangerous goods.

1.2 Key Findings and Recommendations

The assessment highlighted several findings. Rail operations within the RDBN are extensive, with significant transportation of hazardous materials posing potential risks to communities and the environment. Emergency services demonstrated strong foundational response capabilities but identified challenges such as resource constraints, specialized training gaps, and equipment shortfalls. The Risk Assessment Workshop prioritized derailments, hazardous good spills, and environmental impacts as critical concerns. Public survey results emphasized the need for better public awareness around rail safety and emergency preparedness.

To address these findings, the report recommends:

- **Short-Term Actions:** Enhanced inter-agency coordination, targeted training for emergency responders, and addressing equipment shortages.
- **Long-Term Actions:** Policy updates, infrastructure investments, and collaborative initiatives with rail operators, Indigenous communities, municipalities and emergency services.
- **Community Engagement:** Developing public education programs to improve awareness and preparedness for rail-related emergencies.

1.3 Summary of Engagement and Recommendations

Engagement with stakeholders formed the foundation of this report. A **Risk Assessment Workshop** brought together emergency services, and key stakeholders to identify and prioritize rail safety risks. The **Incident Response Workshop** focused on evaluating current response capabilities, identifying gaps, and recommending improvements for coordinated

emergency management. An **online public survey** captured valuable insights from residents across the RDBN, highlighting community concerns around safety, preparedness and communication.

The recommendations outlined in this report address immediate needs while establishing a sustainable framework for long-term rail safety improvements. By fostering collaboration, enhancing emergency response capacity, and engaging the community, the RDBN can mitigate risks and strengthen overall resilience to rail-related incidents.

2 Introduction

2.1 Background

Rail operations play a vital role in the RDBN, supporting economic activity while presenting unique safety and environmental challenges. With increasing volumes of rail traffic, including the transportation of dangerous goods, concerns about rail safety, incident response capabilities, and community preparedness have become a priority for the region. Recognizing the need for a comprehensive assessment, the RDBN initiated this Rail Safety Report to evaluate existing systems, identify gaps, and provide actionable strategies to enhance rail safety and emergency management across the Regional District.

2.2 Report Objectives

The Rail Safety Report aims to:

1. Assess the current state of rail safety operations, infrastructure, and emergency response programs within the RDBN.
2. Identify key risks and hazards associated with rail operations, including those involving dangerous goods.
3. Evaluate the capacity of emergency services and local agencies to respond to rail-related incidents effectively.
4. Incorporate feedback and insights from key stakeholders, emergency services, Indigenous leaders, and the public to inform recommendations.
5. Develop short-and long-term strategies to improve rail safety, enhance inter-agency coordination, and build community resilience.

2.3 Methodology Overview

A multi-faceted approach was adopted to ensure a thorough and inclusive assessment of rail safety across the RDBN:

- **Program Discovery:** A review of existing policies, infrastructure, and EM programs to determine the current state of rail safety preparedness.
- **Risk Assessment Workshop:** Engagement with emergency services, Indigenous leaders, and stakeholders to identify and prioritize rail safety risks.
- **Incident Response Workshop:** Focused discussions on evaluating current response protocols, identifying gaps, and exploring opportunities to enhance coordination and capacity. The workshop also included a survey for emergency responders.
- **Public Survey:** An online survey distributed to the RDBN population to capture community perspectives, concerns, and insights regarding rail safety and preparedness.

By integrating program discovery, targeted workshops, and public engagement, the methodology ensures that the report's findings and recommendations are data-driven, stakeholder-informed, and reflective of regional priorities.

3 Current State Assessment

3.1 Program Discovery

The program discovery process evaluated the RDBN's emergency management (EM) framework, focusing on its goals, structure, and approach to risk assessment. The findings indicate that the EM program has a defined scope and clear objectives, particularly in identifying and managing risks associated with rail safety. However, while the hazard identification process is robust, it is primarily reactive, and there are gaps in integrating these efforts with broader regional planning initiatives. This creates opportunities to incorporate rail-specific risks into comprehensive long-term planning.

The Emergency Executive Committee plays a central role in overseeing EM activities, ensuring organizational roles and responsibilities are assigned. However, current structures lack formalized processes for inter-agency communication and decision-making during rail

incidents. Enhancing governance structures and accountability frameworks will strengthen overall preparedness and response coordination.

A significant gap identified during program discovery is the presence of [un-serviced](#) areas within the region – areas where no fire department is available to provide coverage. These [un-serviced](#) areas pose a critical challenge for incident response, particularly for rail-related emergencies that may require timely containment of hazardous materials or fire suppression. Addressing these gaps will require collaborative planning and resource allocation to ensure coverage in high-risk, remote areas.

Key findings include:

- The EM program identifies hazards effectively but lacks consistent prioritization of rail-specific risks.
- Communication processes between internal teams, rail operators, and external agencies needs improvement.
- Measurable, actionable goals related to rail incidents are limited and need further refinement to guide EM activities.
- [Un-serviced](#) Areas: Areas within the region that lack dedicated fire department response coverage, as well as those areas that may be difficult to access.

3.2 Infrastructure Overview

The current state of rail infrastructure within the RDBN was reviewed as part of the discovery process. Findings indicate that the region contains significant rail activity, including major rail lines, crossings, and key transport hubs that support both economic activity and the movement of hazardous goods. Rail corridors traverse populated and environmentally sensitive areas, which amplifies the potential impact of incidents such as derailments, spills and crossing accidents.

While rail infrastructure is generally well-maintained, gaps remain in monitoring and mitigation measures, particularly at high-risk locations. These include unprotected crossings in rural areas and rail segments near densely populated or environmentally vulnerable zones. Additionally, emergency services personnel emphasized the need for proactive engagement with rail operators to address infrastructure risks before they escalate into incidents.

Key findings include:

- Rail infrastructure serves a vital economic function but presents risks that require more focused mitigation.
- Existing rail crossings and vulnerable areas lack consistent monitoring and preventative safety measures.
- Greater collaboration with rail operators on maintenance, incident reporting, and risk mitigation strategies is needed.

3.3 Community Capacity

The assessment of community capacity examined the readiness of emergency services, resources, and response protocols to address rail-related incidents. Findings from program discovery highlighted that while emergency services in the RDBN have strong foundational capabilities, there are gaps in equipment, coordination, and preparedness specific to rail emergencies. Fire services, police, and emergency responders operated within their mandates effectively, but limited resources and formalized processes hinder their ability to manage large-scale or complex rail incidents.

The resource constraints are a notable concern, with emergency responders identifying insufficient access to specialized equipment, such as hazardous materials containment tools, spill kits, and rail-specific response apparatus. Additionally, limited availability of personnel, particularly in rural or remote areas, creates challenges for timely responses. Emergency plans are in place but are often generalized and lack rail-specific considerations.

The findings also reveal coordination gaps across jurisdictions and agencies. While local emergency services can respond to smaller incidents effectively, managing larger or multi-jurisdictional rail emergencies requires clearer coordination frameworks. For example, formalized communication and joint protocols with rail operators, provincial agencies, and neighboring jurisdictions are limited, delaying response efforts during incidents.

Additionally, findings suggest that while current EM plans are functional, they primarily address broad hazards and lack detailed strategies specific to rail incidents. These include:

- Defined roles and responsibilities during rail-related emergencies.
- Inter-agency communication protocols for incidents involving hazardous materials.
- Regional collaboration strategies for incidents that cross jurisdictional boundaries.

Key findings include:

- **Resource Gaps:** Limited availability of specialized tools and equipment for managing rail-related incidents.
- **Personnel Challenges:** Staffing limitations, particularly in rural areas, impact response times and capacity.
- **Coordination Gaps:** Limited formalized protocols for inter-agency collaboration and rail operator engagement.
- **Rail-Specific Planning:** Existing EM plans lack detailed considerations for rail-specific risks and response measures.
- **Business Continuity Risks:** The Emergency Operations Centre (EOC) for the RDBN is co-located within the region administration building, which sits less than 100m from the rail line. This proximity increases the risk of operational disruptions during a rail incident, necessitating contingency planning for EOC relocation, continuity of governance functions, and redundant communication.

4 Engagement Overview

4.1 Emergency Services Risk Assessment Workshop

The Emergency Services Risk Assessment Workshops were designed to gather participants' insights into rail-related risks and their perceptions of the current hazard landscape. Discussions focused on identifying key risks, exploring factors that could influence these hazards over time, and considering how such changes might either heighten or mitigate potential threats.

A total of three (3) workshops were conducted to capture a broad range of perspectives from across the region. Participants included municipal and regional Fire Chiefs, Emergency Program Coordinators, Regional District staff, representatives from the BC Ambulance Service, Health Emergency Management BC, BC Wildfire Service, the Ministry of Transportation, and CN Rail.

4.2 Incident Response Workshop

The Incident Response Workshops offered a platform to examine rail-related scenarios, identify immediate response actions, and evaluate resource requirements and critical

training gaps. These workshops aimed to enhance community preparedness and resilience by fostering a collaborative approach to addressing rail incidents.

Participants engaged in two realistic scenarios designed to reflect plausible challenges: one involving a hazardous material derailment near a residential area, and the other focusing on a train blocking emergency access routes during a critical incident. These scenarios facilitated in-depth discussions on response strategies and highlighted areas where improvements in coordination, resources, and training are needed.

4.3 Online Public Survey

The Online Public Survey was conducted to gather community perspectives on rail safety within the RDBN. The survey aimed to identify residents' concerns, assess their awareness of rail-related risks, and understand their preparedness for potential emergencies. Responses provided valuable insights into public perceptions of hazardous materials transport, confidence in emergency response capabilities, and the adequacy of existing safety measures. Additionally, the survey captured input on the types of resources and information residents feel are necessary to improve preparedness, such as evacuation routes, guidance on responding to rail incidents, and details about hazardous materials being transported through the region. This feedback forum was available for two weeks, from December 12 – 24, 2024.

5 Risk and Hazard Assessment

5.1 Overview of Identified Risks

The risk and hazard assessment revealed significant concerns related to rail operations within the RDBN. These risks were identified through a comprehensive review of existing EM frameworks and facilitated workshops with emergency services and stakeholders. The identified risks primarily relate to rail infrastructure, dangerous goods, and the impacts on people, communities, and critical infrastructure.

One of the key findings is the increased movement of dangerous goods through the region, coinciding with the ongoing expansion of the Port of Prince Rupert. This expansion will result in higher rail traffic volumes transporting dangerous goods such as Liquefied Petroleum Gas (LPG), liquified petroleum gases, and chemicals. Workshop participants emphasized that this increase in dangerous goods poses a growing risk to both environmental and human safety, particularly given the region's proximity to waterways, forests, and critical infrastructure.

A critical infrastructure concern identified was the presence of aging rail ties throughout the region. The status of these rail ties may increase the risk of derailments, particularly in areas of heavy traffic or where infrastructure intersects with environmentally sensitive zones. While overheads were also discussed as a potential risk, the state of aging rail ties was highlighted as a more significant and widespread issue requiring attention to prevent future incidents.

Additionally, stakeholders raised concerns about secondary hazards, particularly fires resulting from derailments or hazardous materials spills. Fires can escalate quickly, especially if combustible materials such as LPG or propane are involved, significantly increasing the potential for explosions, posing catastrophic threats to emergency responders, residents, and critical infrastructure.

Workshop participants emphasized that fires occurring in remote areas or on rough terrain present unique challenges. In these cases, accessing the fire to initiate suppression efforts can be delayed to limited road access, rugged landscapes, or the absence of fire department coverage in [un-serviced](#) areas. Such delays allow fires to escalate and spread, endangering communities, ecosystems, and critical infrastructure.

Specific risks include:

- **Derailments and Hazardous Materials Spills:** Increased traffic carrying dangerous goods heightens the likelihood of incidents that could result in large-scale environmental contamination and safety hazards.
- **Fires as Secondary Hazards:** Fires resulting from derailments involving hazardous materials can escalate rapidly, with the potential for explosions that threaten nearby communities, infrastructure, and emergency responders.
- **Access Challenges in Remote Terrain:** Fires in remote or rugged areas may face delays in suppression efforts due to rough terrain, limited road access, and potential lack of fire department coverage.
- **Old Rail Ties and Aging Infrastructure:** Condition of rail ties may increase the potential for rail failures, posing risks to communities and surrounding ecosystems.
- **Transportation Corridor Disruptions:** As a vital link for movement throughout the region, disruptions along the rail corridor could have cascading impacts on regional and national supply chains.

- **Community-Wide Impacts:** Rail incidents occurring within community boundaries are likely to affect entire populations and surrounding infrastructure due to interconnected transportation networks and emergency response systems.

5.2 Risk Prioritization Based on Workshop Findings

During the facilitated workshops, stakeholders collaboratively identified and prioritized risks based on severity, likelihood, and potential impacts. Using maps and facilitated discussions, participants highlighted areas of vulnerability and concern. The following priorities emerged:

1. **Environmental Impacts:** Environmental concerns were identified as the top priority. Hazardous materials spills were considered a significant risk due to their potential to contaminate waterways and ecosystems. Specific concerns include:
 - Contamination of rivers, lakes, and streams, which serve as critical water sources and fish habitats.
 - Threats to ecosystems, vegetation, and Indigenous food sources, particularly fish.
 - The long-term impacts of spills or leaks on natural resources, which would significantly affect the local communities and industries.
2. **Accessibility Challenges:** Accessibility was identified as the second-highest priority, particularly the risk of rail incidents obstructing transportation routes and critical infrastructure. The ability to access and respond to a rail incident is a critical concern, as many sections of the rail corridor pass through remote or rugged terrain with limited or no road access. This creates significant challenges for emergency responders attempting to reach an incident site, potentially delaying containment and mitigation. Key concerns also include:
 - **Blocked Emergency Access:** Rail incidents could restrict the movement of fire, police, and paramedic services, delaying responses to emergencies.
 - **Critical Infrastructure and Vulnerabilities:** Facilities such as water treatment plants, hospitals, schools, pipelines, and government offices are highly dependent on accessible transportation corridors and uninterrupted operations.
 - **Community Access:** Many residents, including students and workers, rely on ferries, buses, and regional road networks to travel between communities. Participants noted that some students travel nearly two hours by ferry and bus,

underscoring the importance of maintaining safe and reliable transportation routes.

3. **Fires and Explosions:** Fires were identified as a significant secondary hazard, particularly in incidents involving flammable or combustible materials like LPG. Fires pose:

- **Risks of Explosions:** Escalating fire incidents increase the likelihood of explosions, endangering first responders, residents, and critical infrastructure.
- **Challenges in Remote Areas:** Fires occurring in remote or rugged areas present significant delays in suppression efforts due to rough terrain, limited access, and [un-serviced](#) areas without fire department coverage. These delays allow fires to spread further, amplifying their impact on nearby communities and natural resources.

4. **Community-Wide Effects:** Given the interconnected nature of communities in the RDBN, a rail incident in one area would have cascading impacts throughout the region. For example:

- **Economic Disruption:** Increased movement of goods to the Port of Prince Rupert means that disruptions to rail corridors would impact industries such as forestry, mining, and agriculture, leading to economic losses and potential job impacts.
- **School and Work Commutes:** Rail incidents could disrupt daily commutes, delaying workers and students who travel significant distances.
- **Un-serviced Areas:** [Un-serviced](#) areas remain a major vulnerability, where the lack of fire department coverage leaves communities reliant on delayed RCMP intervention during emergencies.

5.3 Environmental Economic and Community Impacts

The discussions highlighted that the increased transportation of dangerous goods amplifies the potential for economic, environmental, and social disruptions throughout the RDBN. Rail serves as the primary link to the Port of Prince Rupert, which has seen significant expansion and increased volumes of hazardous cargo, such as LPG and chemicals. A major incident would disrupt regional and national supply chains, directly impacting industries that rely on rail for the transport of raw materials and finished goods.

From a community perspective, rail incidents pose significant risks to critical infrastructure and services, including hospitals, educational institutions, childcare facilities, pipelines, water treatment plants, and government facilities. Workshop participants emphasized that any disruption to these services would jeopardize public health and safety, particularly in areas where alternative resources are not readily available. Additionally, vulnerable populations living near rail lines or in [un-serviced](#) areas face elevated risks due to the lack of timely emergency response capabilities.

Environmental impacts remain the most pressing concern. Contamination of rivers, lakes, and other water bodies could have devastating consequences for ecosystems, fish populations, and the communities – particularly Indigenous groups – that rely on these resources for food and cultural purposes. Participants also discussed challenges of implementing proactive measures, such as shelter-in-place or evacuation order, in cases where access and egress routes are obstructed by rail incidents.

5.4 Accountability and Risk Ownership

Risk responsibility in the RDBN involves defining the roles and obligations of various partners when a rail-related incident occurs. **CN Rail**, as the primary rail operator, holds responsibility for rail safety, infrastructure maintenance, and incident response on its property. **Shippers and transporters of hazardous materials** are accountable for ensuring regulatory compliance and may bear financial responsibility for spills or contamination. While **municipal and regional governments** are not responsible for rail infrastructure, they play a critical role in emergency planning, coordination, and public safety, including evacuation and shelter-in-place orders. **Provincial and federal agencies**, such as Transport Canada, oversee regulatory enforcement and may provide support in large-scale incidents. When an incident occurs, responsibility is distributed based on jurisdiction. CN Rail is responsible for managing incidents on its property, but when hazardous materials impact surrounding communities or critical infrastructure, response coordination shifts to local emergency services. In remote or [un-serviced](#) areas, the **RCMP and provincial agencies** often become involved.

Financial liability is another key component, as hazardous materials incidents often result in significant cleanup costs. Without cost recovery bylaws, municipalities risk absorbing these expenses. Infrastructure damage from derailments or fires can further complicate liability, requiring collaboration between local governments, industry partners, and regulatory bodies to determine accountability. Strengthening regional preparedness through clear risk ownership, formalized response agreements, and regulatory enforcement will assist incident management activities while preventing undue financial and operational burdens.

6 Incident Response and Resource Gaps

6.1 Current Response Capabilities

Response capabilities across the region share a common challenge: wherever an incident occurs, the ability to effectively mitigate it is significantly limited. Fire Departments in the region lack the specialized equipment and training required to manage most hazardous materials (Haz-Mat) incidents. Only a small percentage of responders are trained to the **National Fire Protection Association (NFPA) 1072 Haz-Mat Operations Level**. The limited equipment available on fire apparatus is sufficient for managing smaller-scale incidents, such as diesel or gasoline spills.

Using handheld gas detectors, responders can assess air quality to identify **Immediate Dangerous to Life or Health (IDLH)** environments, such as areas with reduced oxygen levels. However, these devices cannot identify the specific IDLH threat. Discussions during the three-day workshops highlighted that current training supports basic product identification and, with the assistance of resource applications such as the Wireless Information System for Emergency Responders (WISER) and the Canadian Transport Emergency Center (CANUTEC), responders can:

- Establish hot zones and safe boundaries.
- Identify necessary evacuation zones.
- Provide decontamination strategies for potentially exposed individuals.

However, the ability to mitigate Haz-Mat incidents diminishes the longer the situation remains unresolved. Delayed mitigation increases potential risks to life safety and the environment. While delayed intervention might reduce responder exposure as contaminants off-gas or leach into the ground, it exponentially raises clean-up costs. Clean-up tasks often fall outside the scope of Fire Department responsibilities and are typically managed by private contractors. Without clear bylaws outlining responsibility for response and clean-up costs, the **Authority Having Jurisdiction (AHJ)** may face a significant financial burden.

The local rail authority possesses the most robust Haz-Mat response capabilities in the region. It maintains trained personnel and strategically placed storage sites (Sea-Cans) equipped with personal protective equipment (PPE) and specialized tools to address a variety of Haz-Mat scenarios. These resources are tailored to manage risks associated with rail operations and the assortment of transported products. However, the effectiveness of these response capabilities depends on the availability of trained personnel and their ability to quickly access storage sites and respond with the required equipment.

Workshop discussions revealed that while these resources are primarily designed to serve the rail authority's needs, there is potential for them to be leveraged for regional Haz-Mat

incidents that do not involve rail assets. This would require coordination between the rail authority and local emergency services to ensure timely and effective response support.

6.2 Identified Resource, Training and Equipment Shortfalls

Within the fire departments surveyed in the Regional District, there is no dedicated Hazardous Materials Apparatus. Equipment available on frontline fire apparatus is limited to basic damming and dyking tools and gas monitors. At the Smithers, Burns Lake, and Vanderhoof Fire Departments, a small percentage of firefighters are trained to the NFPA 1072 Haz-Mat Operations level. With this level of training, the available equipment allows for mitigation of small ground spills involving substances such as diesel, gasoline, and certain other chemicals.

However, any spill requiring PPE beyond Bunker Gear (Structural Firefighting PPE) would exceed their training and equipment capabilities. In such cases, a third-party service provider would be required for both incident mitigation and clean-up.

The capacity of other fire departments in the region to respond to Haz-Mat incidents is unclear. It is reasonable to assume that departments outside Smithers, Burns Lake, and Vanderhoof likely have response capabilities and training levels below those described above. This potential gap underscores the importance of addressing regional Haz-Mat response capabilities to enhance preparedness.

6.3 Opportunities

1. Develop Cost Recovery Bylaws

Establish municipal and Regional District cost recovery bylaws to address expenses incurred during various incidents, including Haz-Mat events. These bylaws would allow the recovery of response and clean-up costs from responsible parties, reducing the financial burden on local governments and ensuring accountability for incidents involving hazardous materials.

2. Partner with Local Industry to Sponsor Equipment

Collaborate with local industries to sponsor the acquisition of specialized equipment, including a Hazardous Materials Response Trailer. Such partnerships can offset capital costs and provide mutual benefits by enhancing regional response capabilities while supporting industries reliant on safe rail and road transport.

3. Increase Training and Response Capacity

Invest in increasing firefighting training to the **NFPA 1072 Haz-Mat Technician level** to elevate response capabilities for Haz-Mat incidents. Establish mutual aid fee-for-service agreements with one or more fire departments to provide initial response services to areas outside of municipal boundaries. These agreements could be extended to other incident types, such as structure fires and motor vehicle collisions, providing value-added services to ratepayers currently lacking emergency coverage.

4. Establish a Regional Haz-Mat Team

Create a regional Haz-Mat Team modeled after the **Capital Regional District Hazardous Materials Team**. Key elements of this model include:

- **Team Structure:** Designate one fire department to house, maintain, and respond with Haz-Mat apparatus and equipment. This department would ensure at least one certified Haz-Mat Technician is available for deployment.
- **Team Membership:** Develop a pool of trained firefighters from multiple departments across the region. This ensures team diversity and allows for each AHJ to have at least one Haz-Mat Technician available at incidents to assess risks and establish hot and evacuation zones.
- **Training Standards:** Train team members to the **NFPA 1072 Haz-Mat Technician level** (a two-week-course) and require monthly training sessions (3-4 hours) at a centralized location to maintain skills, operational readiness, and equipment familiarity.

5. Expanding CN Rail Emergency Support

The RDBN has the opportunity to collaborate with CN Rail to enhance emergency preparedness and response capacity for rail incidents. By leveraging CN Rail's resources and expertise, the region can improve response times and coordination efforts.

- Advocate for additional response equipment: Work with CN Rail to position Haz-mat trailers, spill containment kits, and firefighting resources at key locations.

- Formalize response agreements: Establish partnerships for training, resource access, and coordinated emergency response with CN Rail's specialized teams.

These collaborative approaches not only enhance regional response capabilities but also builds a network of skilled responders across jurisdictions, ensuring that local knowledge and expertise are available at all incidents involving hazardous materials.

7 Community Engagement Insights

7.1 Key Concerns

The RDBN Rail Safety Engagement project highlighted several critical concerns through workshops, Emergency Responder Survey, and the Community Survey, each offering unique insights into the challenges associated with rail safety.

From the Community Survey, concerns about the transportation of hazardous materials emerged as a major issue, with 80% of respondents aware of dangerous goods, such as LPG, being transported near their areas. Nearly 80% identified hazardous material spills as the most significant risk, with environmental damage, derailments near residential areas, and inadequate response resources also being frequently cited. Workshop discussions reinforced these concerns, particularly noting the potential for contamination of waterways and ecosystems in the event of a spill.

A key finding from the Community Survey was the lack of public awareness and preparedness regarding rail-related emergencies. Only 34% of respondents reported knowing what to do in such situations, and 93% indicated they had not received any guidance or information from local authorities. When asked what additional resources they would like, residents most commonly requested:

- **Guidance on responding to rail incidents (81%)**
- **Evacuation Routes (66%)**
- **Information on hazardous materials (78%)**

The Emergency Responder Survey and workshops identified resource and response challenges as a primary concern. Responders noted significant issues accessing remote or rugged areas during emergencies, particularly for fire suppression. The potential for fires and explosions involving hazardous materials was highlighted as a significant secondary

hazard, with responders emphasizing the critical delays caused by limited road access and [un-serviced](#) areas.

Both surveys and workshops consistently emphasized the need for improved emergency response coordination and public education. These findings underline the urgency of addressing rail safety risks by enhancing community preparedness, regulatory oversight, and responder resources, particularly for hazardous materials incidents and their cascading impacts.

7.2 Indigenous Community Perspectives

The RDBN Rail Safety Engagement aimed to include diverse voices, including those of Indigenous Communities, in assessing rail safety challenges and opportunities. While direct in-person engagement with Indigenous Communities was limited, key perspectives were captured through workshop discussions, survey responses, and broader partner input.

Indigenous Community representatives and workshop participants emphasized the profound connection between rail safety and **environmental stewardship**. The transportation of hazardous materials, such as LPG, raises significant concerns regarding the contamination of waterways, which are critical for subsistence, cultural practices, and community well-being. Workshop discussions highlighted that contamination of fish, a vital food source for many Indigenous Communities, could have devastating impacts on both immediate food security and long-term cultural heritage. Participants reinforced the importance of prioritizing environmental protection in rail safety planning.

Accessibility challenges were also identified as a shared concern. Indigenous Communities in remote areas face heightened risks during rail incidents due to limited access to emergency response services and evacuation routes. Workshop discussions noted that these accessibility issues could exacerbate the impacts of rail incidents, particularly for communities relying on ferries or other constrained transportation networks.

The Community Survey highlighted broader concerns about inadequate public awareness and preparedness, which also apply to Indigenous Communities. With over 93% of all respondents reporting, they had not received guidance or information from local authorities, Indigenous Communities may face additional barriers to accessing critical information and resources. This gap underscores the need for targeted outreach and culturally relevant communication strategies to ensure Indigenous residents are informed and prepared for potential rail-related emergencies.

Indigenous representation also stressed the importance of **collaboration and consultation** in rail safety initiatives. Strengthening partnerships between rail companies, local authorities, and Indigenous Communities was seen as essential to developing inclusive safety measures that respect and protect Indigenous cultural values, traditional knowledge, and environmental priorities.

These perspectives highlight the critical need for improved engagement with Indigenous Communities, ensuring their unique concerns and contributions are integral to rail safety planning and response strategies. Enhanced outreach, environmental safeguards, and culturally informed approaches will be key to addressing these challenges and fostering collaborative resilience.

7.3 Communication and Education Gaps

Effective communication and public education are critical to ensuring community preparedness and resilience in the face of rail-related incidents. Findings from the RDBN Rail Safety Engagement, workshops, and surveys revealed significant gaps in both communication and education efforts across the region, underscoring a need for targeted improvement.

The Community Survey revealed that 93% of respondents had not received any guidance or information from local authorities regarding rail safety or emergency procedures. This lack of proactive communication leaves residents unprepared for potential impacts, with only 34% of respondents indicating they would know what to do in a rail-related emergency. Additionally, residents expressed a strong demand for more information with the most commonly requested resources including, guidance or responding to rail incidents, evacuation routes, details on hazardous materials being transported.

Workshop participants further highlighted challenges in delivering protective safety recommendations, such as shelter-in-place order or evacuation directives, particularly in areas with limited access or obstructed transportation routes. These difficulties are compounded by the general lack of public awareness about emergency protocols, making it harder to implement protective measures effectively during an incident.

The Responder Survey echoed these concerns, with participants identifying gaps in communication and coordination among emergency services, rail operators, and local authorities. Responders emphasized that inconsistent messaging and lack of shared communication protocols could hinder timely response during complex rail incidents, especially in scenarios involving hazardous materials or fires.

The limited engagement with Indigenous Communities also highlighted the need for culturally informed communication strategies to address specific concerns and ensure equitable access to rail safety information and resources. Indigenous partners emphasized the importance of collaboration and consultation in designing communication materials that respect cultural values and traditional knowledge.

Addressing these gaps will require:

- **Proactive Public Education Campaigns:** Providing residents with clear, accessible information about rail safety risks, emergency procedures, and available resources.
- **Enhanced Coordination Among Partners:** Establishing consistent communication protocols between local authorities, emergency responders, rail operators, and Indigenous Communities.
- **Culturally Relevant Outreach:** Developing tailored communication strategies to effectively engage with Indigenous Communities and other vulnerable populations.
- **Training and Drills:** Expanding public and responder training programs to include scenarios that emphasize communication challenges and coordination requirements.

8 Recommendations

8.1 Short-Term Actions

To address the immediate risks and challenges associated with rail safety in the RDBN, the following short-term actions are recommended:

1. Enhance Public Awareness and Education

Launch a targeted public education campaign to improve residents' understanding of rail safety risks and emergency preparedness. This should include:

- Clear guidance on responding to rail incidents, such as evacuation and shelter-in-place procedures.
- Accessible information about hazardous materials transported through the region.

- Distribution of emergency contact numbers and evacuation route maps tailored to local communities.

2. **Strengthen Emergency Response Coordination**

Develop and implement standardized communication protocols between local authorities, emergency responders, rail operators, and Indigenous Communities. These protocols should focus on:

- Streamline information sharing during emergencies.
- Coordinating roles and responsibilities in multi-agency responses.
- Establishing regular joint training exercises to improve operational readiness.

3. **Engage Directly with CN Rail**

Strengthen collaboration with CN Rail as the primary rail operator in the region to enhance rail safety and emergency preparedness. This engagement should focus on:

- Establishing clear expectations for CN Rail's response during emergencies, including roles, timelines, and communication protocols.
- Ensuring CN Rail provides an augment to support local responders, such as access to specialized equipment, personnel, and technical expertise during incidents.
- Encouraging CN Rail to participate in local training exercises and workshops to build stronger relationships with emergency services and foster effective coordination.
- Advocating for CN Rail to prioritize inspections, maintenance, and upgrades to aging rail infrastructure in high-risk areas.

4. **Address Resource Gaps**

Prioritize the allocation of essential resources to emergency services and identify solutions in areas identified as [un-serviced](#) areas or remote locations. Immediate resource needs include:

- Specialized equipment for hazardous materials containment and fire suppression.
- Basic spill kits and protective gear for first responders in underserved areas.

4. **Engage Indigenous Communities**

Conduct targeted outreach to Indigenous Communities to understand their specific concerns and ensure culturally relevant communication strategies. Collaborate with Indigenous leaders to develop tailored emergency preparedness resources that respect traditional knowledge and values.

5. **Improve Risk Mitigations at Key Locations**

Focus on high-risk areas, such as aging rail ties and crossings, to reduce the likelihood of derailments and incidents. This should include:

- Conducting or requesting inspections and maintenance on vulnerable infrastructure.
- Installing monitoring systems at critical rail crossings to detect potential hazards.

6. **Strengthen Crisis Communication**

Enhance crisis communications by developing a Regional Crisis Communication Framework to streamline information sharing between emergency responders, CN Rail, municipal staff, and the public. Implement a Multi-Agency Notification System for real-time alerts and establish a Public Alerting Strategy using text alerts, social media, and community networks. Conduct joint communication drills to test messaging effectiveness and coordination.

8.2 Long-Term Strategies

To ensure sustainable improvements in rail safety and emergency preparedness across the RDBN, the following long-term strategies are recommended:

1. **Develop a Regional Rail Safety Master Plan**

Create a comprehensive, multi-year Rail Safety Master Plan that outlines a strategic vision for managing rail-related risks in the region. This plan should incorporate:

- Long-term objectives for risk reduction, public education, and infrastructure modernization.
- Regular assessments of emerging risks due to changes in rail traffic, hazardous materials, or regional development.
- A framework for integrating local, regional, and Indigenous perspectives into safety planning.

2. **Establish a Rail Safety Oversight Committee**

Form a dedicated committee to oversee rail safety initiatives and ensure accountability. This committee would:

- Include representatives from municipal governments, Indigenous Communities, industry stakeholders, and emergency services.
- Monitor the implementation of safety measures, training programs, and infrastructure upgrades.
- Act as a liaison between the public, rail operators, and local authorities to address concerns and foster collaboration.

3. **Adopt Cost Recovery Bylaws**

Develop and implement Regional District cost recovery bylaws to manage financial implications of rail-related incidents. These bylaws should:

- Establish a framework for recovering response and clean-up costs from responsible parties, such as rail operators or shippers of hazardous materials.
- Clearly outline procedures for incident reporting, cost determination, and invoicing.
- **Example Bylaws:** [Abbotsford Fire Rescue Services](#), [Cranbrook Fire Services](#), [Courtenay Fire Department](#)
- Align with provincial and federal regulations to ensure enforceability and fairness. This recommendation can be considered both a short-term and long-term strategy, depending on its complexity. Basic bylaw structures can be developed in the short term, while advanced mechanisms for

enforcement and integration into broader emergency response frameworks may require long-term planning.

4. **Invest in Advanced Risk Modelling and Analytics**

Leverage technology and data analytics to predict and mitigate rail-related risks more effectively. This includes:

- Using geographic information systems (GIS) to identify and monitor high-risk zones.
- Developing predictive models to assess the likelihood and impact of incidents based on rail traffic, cargo, and environmental conditions.
- Sharing data with local responders to enhance pre-incident planning and decision-making.

5. **Expand Regional Emergency Response Resources**

Plan for long-term investments in regional emergency response capacity by:

- Establishing emergency response hubs in strategic locations to reduce response times.
- Expanding equipment caches with multi-purpose tools suitable for various incident types.
- Recruiting and retaining responders through incentive programs, such as scholarships or professional development funding.

6. **Adopt Regional Environmental Safeguards**

Incorporate environmental resilience into rail safety planning by:

- Establishing long-term monitoring programs for ecosystems near rail lines.
- Implementing vegetation management and erosion control measures to reduce the impact of derailments or spills.
- Developing partnerships with environmental organizations to promote restoration projects in areas affected by rail-related incidents.

7. **Promote Legislative and Policy Advocacy**

Advocate for provincial and federal policy changes to improve rail safety standards and funding mechanisms. This includes:

- Lobbying for stricter regulations on hazardous materials transport and rail infrastructure maintenance.
- Seeking dedicated funding streams for regional safety and emergency preparedness initiatives.
- Partnering with other regional districts to present unified recommendations to higher levels of government.

8. **Integrate Resilience into Community Development Planning**

Ensure that future land-use planning and community development decisions consider rail safety by:

- Incorporating buffer zones around rail lines to reduce risks to residential and commercial areas.
- Designing transportation networks to improve access and egress during emergencies.
- Building community resilience through long-term planning for housing, schools, and critical infrastructure near rail corridors.

8.3 Collaborative Opportunities

Collaboration among stakeholders is a cornerstone of enhancing rail safety and emergency preparedness across the RDBN. The findings and recommendations throughout this report highlight the critical need for coordinated efforts involving local governments, Indigenous Communities, emergency responders, rail operators, and industry stakeholders. By working together, the region can address current gaps, build resilience, and ensure the safety of residents and the environment.

1. **Strengthen Coordination with CN Rail**

Collaborating with CN Rail as the primary rail operator in the region is essential to enhancing response capabilities. Key opportunities include:

- Establishing **response expectations**, including timelines, roles, and communication protocols during incidents.
- Leveraging CN Rail's resources, such as strategically placed storage sites and specialized equipment, to support local emergency responders.
- Encouraging CN Rail's participation in regional training exercises to build relationships and ensure alignment of protocols.
- Advocating for regular inspections and maintenance of aging rail infrastructure to mitigate risks proactively.

2. **Expand CN Rail Emergency Support and Resources**

CN Rail should enhance regional emergency preparedness by:

- Deploying additional emergency response equipment, position Haz-mat trailers, spill containment kits, and firefighting resources at key locations along the rail corridor.
- Strengthen coordination with local responder, establishing agreements for resource-sharing, equipment access, and joint response training with fire departments and emergency services.
- Investing in local responder training: provide Haz-mat training, technical workshops, and simulation exercises to improve rail incident response capabilities.
- Increasing availability of CN Response Teams. Ensure CN Rail emergency personnel can rapidly deploy to support containment and mitigation efforts.

3. **Build Partnerships with Industry Stakeholders**

Local industries reliant on rail transport can play a vital role in supporting safety initiatives. Collaboration opportunities include:

- Sponsoring equipment, such as a **Hazardous Materials Response Trailer**, to offset capital costs for local governments.
- Participating in joint planning sessions to align industry and responder priorities for hazardous materials incidents.

- Funding public education campaigns to improve community awareness and preparedness for potential rail-related emergencies.

4. **Engage Indigenous Communities**

Building strong relationships with Indigenous Communities is critical to ensuring that rail safety initiatives are inclusive and culturally relevant. Collaborative efforts should focus on:

- Incorporating Indigenous perspectives and traditional knowledge into safety planning and risk assessments.
- Developing tailored communication strategies to address specific concerns and barriers faced by Indigenous communities.
- Partnering on environmental restoration projects in areas affected by rail incidents to reflect shared stewardship values.

5. **Foster Regional Collaboration Among Emergency Services**

Establishing formal mutual aid agreements and regional response frameworks will enhance the collective capacity to address rail-related incidents. Collaborative strategies include:

- Creating a **Regional Hazardous Materials (Haz-Mat) Response Team**, pooling resources and expertise from multiple fire departments.
- Standardizing communication and response protocols across jurisdictions to ensure seamless coordination during multi-agency incidents.
- Hosting regular joint training exercises to build familiarity with regional resources, including CN Rail's capabilities and industry-sponsored equipment.

6. **Advocate for Provincial and Federal Support**

Collaboration with higher levels of government is essential to securing the resources and policy changes needed to enhance rail safety. Opportunities include:

- Lobbying for stricter regulations on hazardous materials transport and rail infrastructure maintenance.

- Seeking funding for infrastructure upgrades, such as modernizing rail ties and crossings in high-risk areas.
- Partnering with neighboring regional districts to present unified recommendations to provincial and federal agencies.

7. **Enhance Public Communication and Education**

Collaborative communication efforts are crucial to addressing the identified gaps in public awareness and preparedness. Suggested actions include:

- Partnering with local governments, CN Rail, and industries to create a comprehensive public education campaign.
- Sharing resources such as evacuation maps, hazardous materials information, and response guidance through centralized communication channels.
- Involving community groups, Indigenous organizations, and educational institutions in outreach initiatives to broaden the reach and effectiveness of safety messages.

9 Conclusion

9.1 Summary of Findings

The RDBN Rail Safety Engagement project has highlighted critical insights into the challenges and opportunities associated with rail safety and emergency preparedness across the region. These findings, derived from workshops, surveys, and stakeholder discussions, underscore the pressing need for coordination action, resource investment, and strategic planning.

Key findings include:

1. **Significant Risks Associated with Hazardous Materials**

The transportation of hazardous materials, such as LPG, chlorine, etc., poses substantial risks to the region's residents, environment, and infrastructure. Workshop participants and survey respondents emphasized concerns about spills, derailments, and secondary hazards like fires and explosions. The potential for environmental

contamination, particularly to waterways and ecosystems, was identified as a top priority.

2. **Limited Response Capabilities**

Fire departments across the region lack dedicated hazardous materials apparatus and have limited equipment and training to manage complex Haz-Mat incidents. Most departments rely on basic tools, such as damming and dyking equipment and gas monitors, which are insufficient for large-scale or high-risk scenarios. Response capacity outside Burns Lake, Houston, Smithers, Telkwa and Vanderhoof is particularly limited, further emphasizing the need for enhanced regional capabilities.

3. **Resource and Infrastructure Gaps**

Aging rail infrastructure, including deteriorating rail ties and major crossings, increases the likelihood of derailments and other incidents. Remote areas with limited emergency access, or [un-serviced](#) areas, exacerbate delays in response and mitigation efforts. These gaps highlight the need for infrastructure modernization and strategic placement of emergency resources.

4. **Low Public Awareness and Preparedness**

The Community Survey revealed a significant lack of public knowledge about rail safety and emergency procedures, with 93% of respondents reporting no guidance from local authorities. Residents expressed strong interest in resources such as evacuation routes, hazardous materials information, and response guidance, highlighting a critical communication and education gap.

5. **Opportunities for Collaboration**

Collaboration with stakeholders, including CN Rail, local industries, and Indigenous Communities, offer significant potential to address rail safety challenges. Stakeholders emphasized the value of partnerships for resource sharing, training, and developing tailored emergency preparedness initiatives. Additionally, mutual aid agreements and regional Haz-Mat teams were identified as key opportunities to enhance collective response capabilities.

6. **Financial and Legislative Needs**

The lack of cost recovery mechanisms places a financial burden on local governments for response and clean-up efforts. Developing bylaws to recover costs and clarify

responsibilities for incident management is essential. Advocacy for stricter provincial and federal regulations and funding support was also identified as a critical need.

These findings illustrate the multifaceted nature of rail safety challenges in the RDBN, requiring a combination of short-term actions and long-term strategies. By addressing these issues through collaborative efforts, targeted investments, and policy development, the region can build a resilient framework to safeguard its residents, environment, and economy.

9.2 Final Recommendations for Rail Safety

To effectively address the complex challenges associated with rail safety in the RDBN, a comprehensive strategy that integrates collaboration, investment, and policy development is essential. The RDBN must prioritize enhancing emergency response capabilities through the creation of regional Hazardous Materials Response Teams. This team would provide specialized skills and resources, supported by regular training and strategic placement of equipment to mitigate the risks of hazardous materials incidents. Such an initiative would strengthen regional readiness and ensure consistent response capabilities across all jurisdictions, including underserved and remote areas.

Collaboration is a cornerstone of this strategy. The RDBN should foster partnerships with CN Rail, local industries, and Indigenous Communities to leverage expertise, share resources, and align safety objectives. CN Rail's robust response capabilities, combined with industry-sponsored equipment and training, can fill critical gaps in the region's emergency preparedness. Engaging Indigenous communities ensures that safety initiatives are inclusive, culturally relevant, and reflective of traditional knowledge, particularly in protecting the environment and critical ecosystems.

Public education is equally vital. The Community Survey revealed significant gaps in awareness and preparedness, with the majority of residents reporting no guidance from local authorities. A targeted public education campaign should address this by providing clear information on evacuation routes, hazardous materials, and emergency procedures. Empowering residents with this knowledge will build community resilience and improve the effectiveness of emergency responses.

Cost recovery mechanisms and legislative advocacy must also be prioritized. Developing municipal and regional bylaws to recover response and clean-up costs will ensure financial sustainability and accountability for hazardous materials incidents. Advocacy efforts aimed at securing stricter provincial and federal regulations, along with dedicated funding for rail

infrastructure modernization and emergency preparedness, are critical to achieving long-term goals.

By implementing these recommendations, the RDBN can create a resilient and collaborative framework for rail safety. This approach not only addresses immediate risks, but also establishes a foundation for sustainable safety and preparedness, protecting residents, the environment, and the regional economy from the escalating challenges of rail-related incidents.

10 ANNEX A: Workshop Details & Invite

The Regional District of Bulkley-Nechako Presents:

Regional Rail Safety Engagement

AUDIENCE:	Local Government and First Nations Staff, Fire Chiefs, Emergency Management Personnel, Law Enforcement and BC Emergency Health Services.
DATE:	Dec 3, 2024: Smithers Town Chambers, 1027 Aldous St Dec 4, 2024: Burns Lake RDBN Board Room 37 3rd Ave Dec 5, 2024: Vanderhoof Fire Hall 2230 Nechako Ave
TIME:	Morning Session: 9:00 AM – 12:00 PM (<i>Risk Assessment</i>) Afternoon Session: 1:00 PM – 4:00 PM (<i>Incident Response</i>)
CONTACT:	<p>Note: Light snacks and beverages will be available; lunch will not be provided</p> <p>protective.services@rdbn.bc.ca</p>

The Regional District of Bulkley -Nechako (RDBN) is developing a Rail Safety Report to address concerns from residents, first responders, local authorities, and First Nations about rail safety. These workshops aim to:

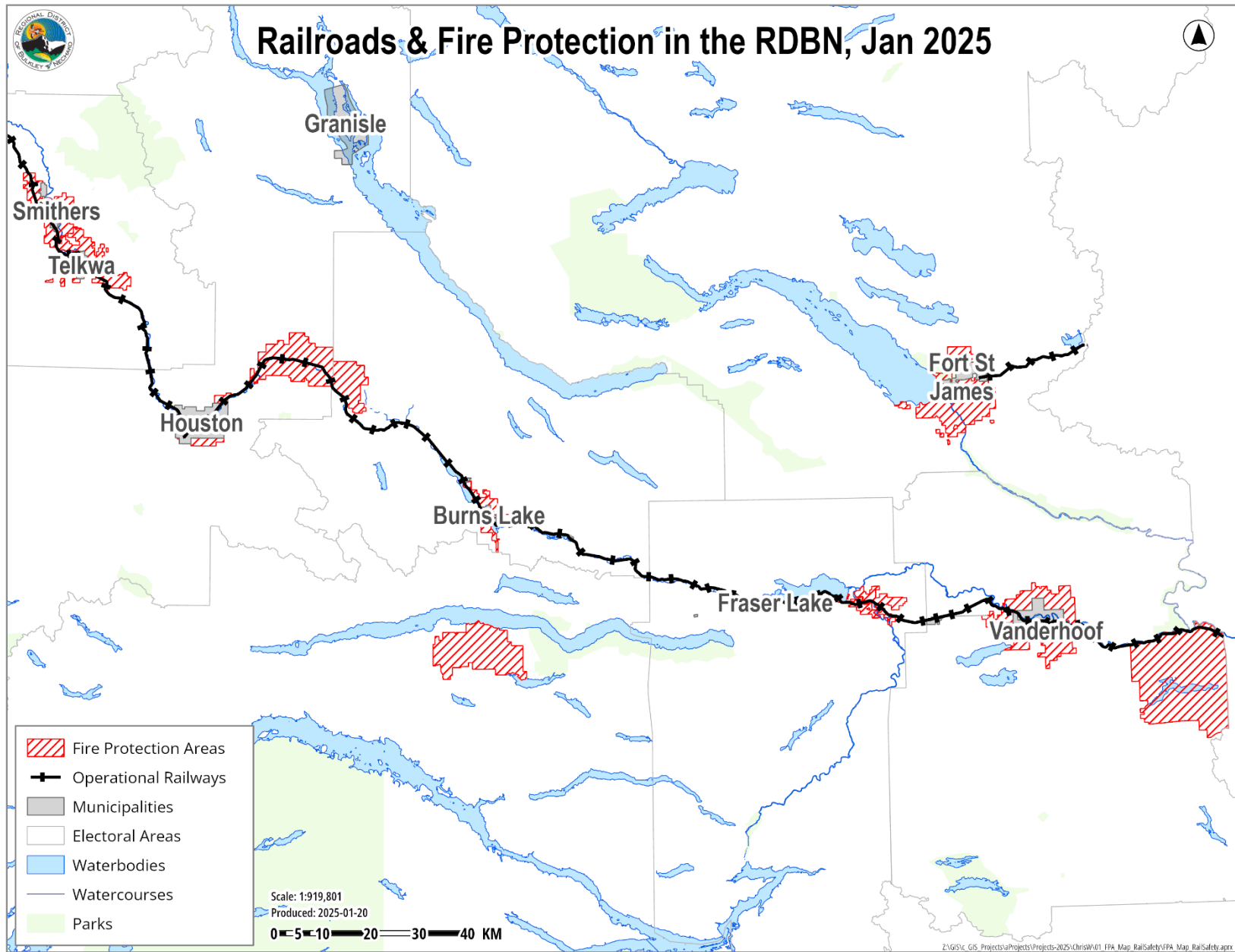
- Identify risks and assess gaps in rail response capacity.
- Develop strategies to enhance training, resources and safety measures.
- Address challenges from hazardous material transport and increased rail activity due to the Port of Prince Rupert's expansion.

Morning sessions will focus on risk assessments for the Region, while the afternoon focuses on response to a rail incident scenario.

Your input will be critical in shaping actionable solutions and informing the RDBN Rail Safety Report.



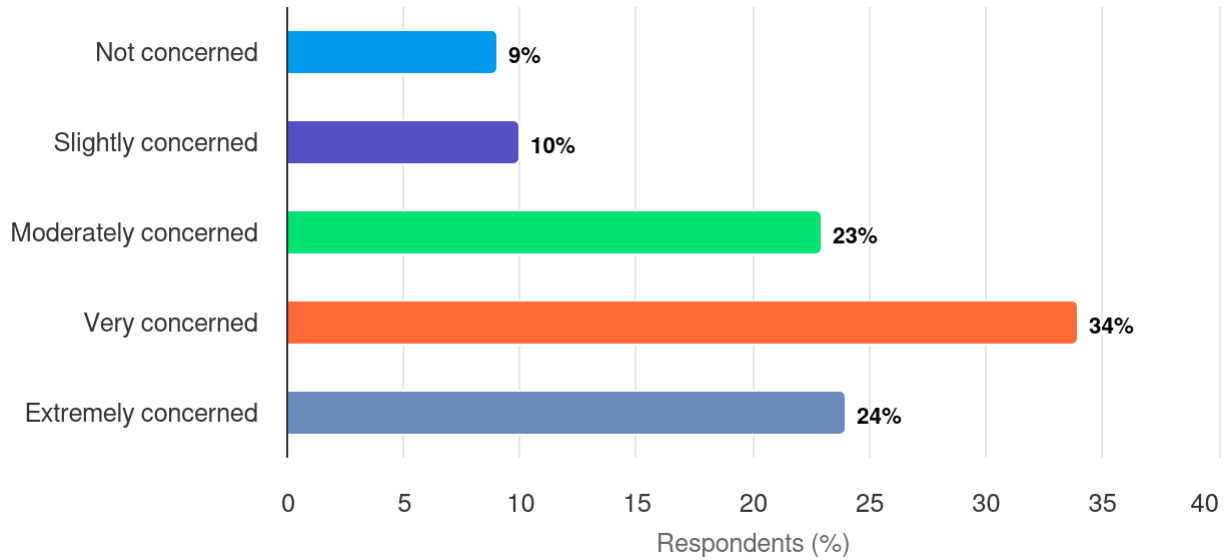
11 ANNEX B: RDBN Fire Protection Area

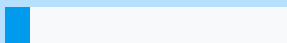
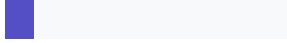
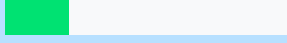
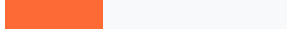
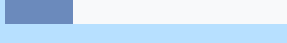


12 ANNEX C: Survey Data & Analysis

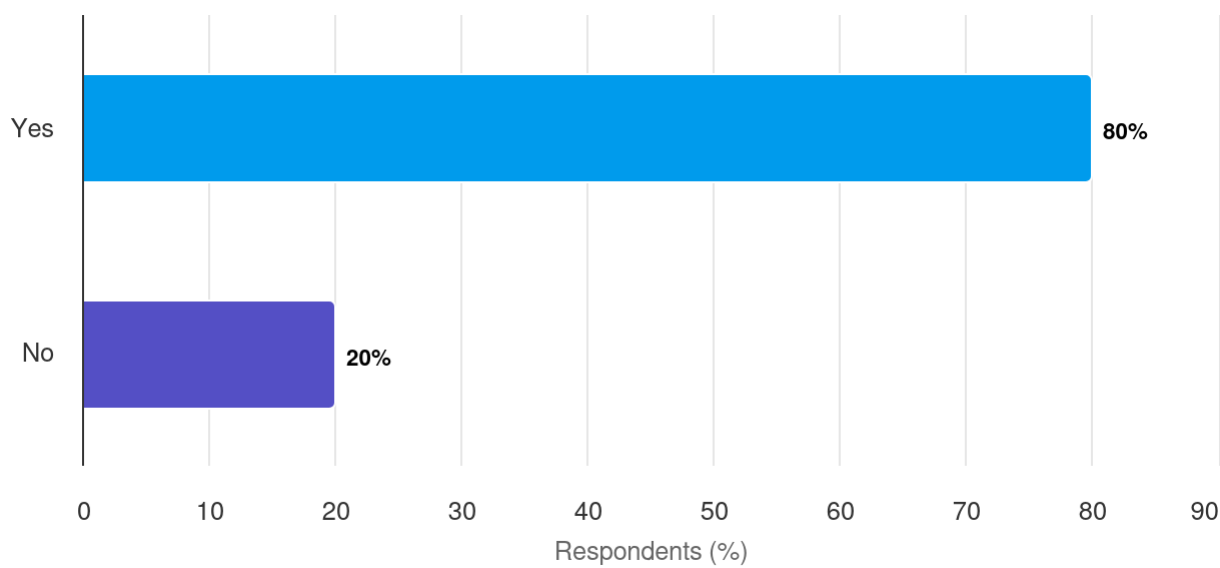
12.1 Community Survey

How concerned are you about rail safety in your community? *145 respondents*



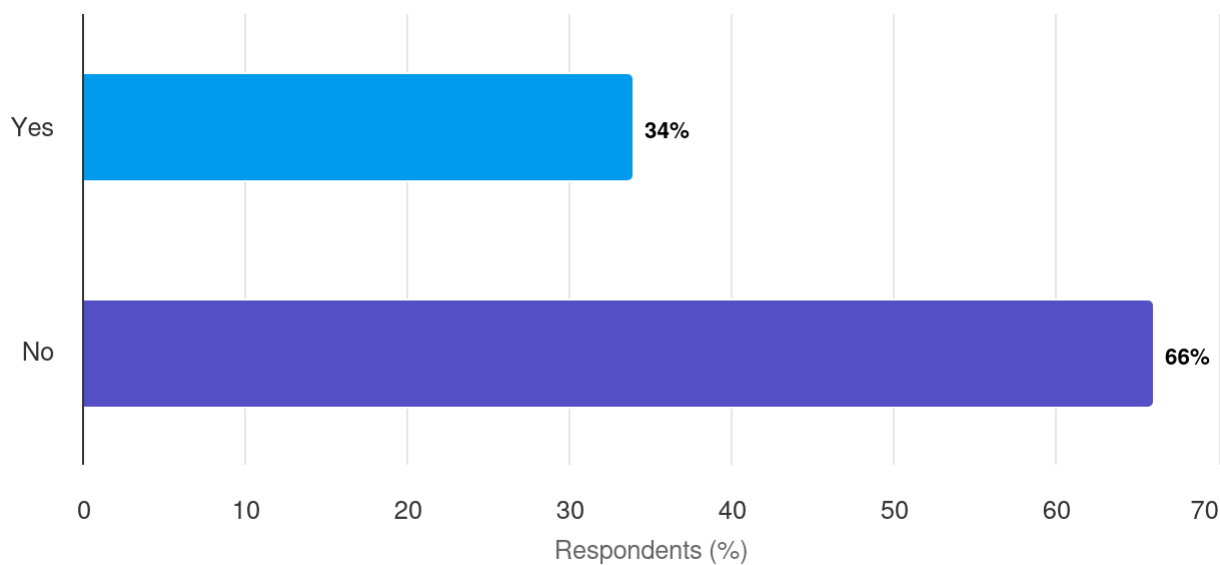
	%	Frequency	
Not concerned	8.97%	13	
Slightly concerned	10.34%	15	
Moderately concerned	22.76%	33	
Very concerned	34.48%	50	
Extremely concerned	24.14%	35	
Total		145	

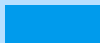

Are you aware of hazardous materials being transported through the rail network near your area? 143 respondents



	%	Frequency	
Yes	80.42%	115	
No	20.28%	29	
Total		143	

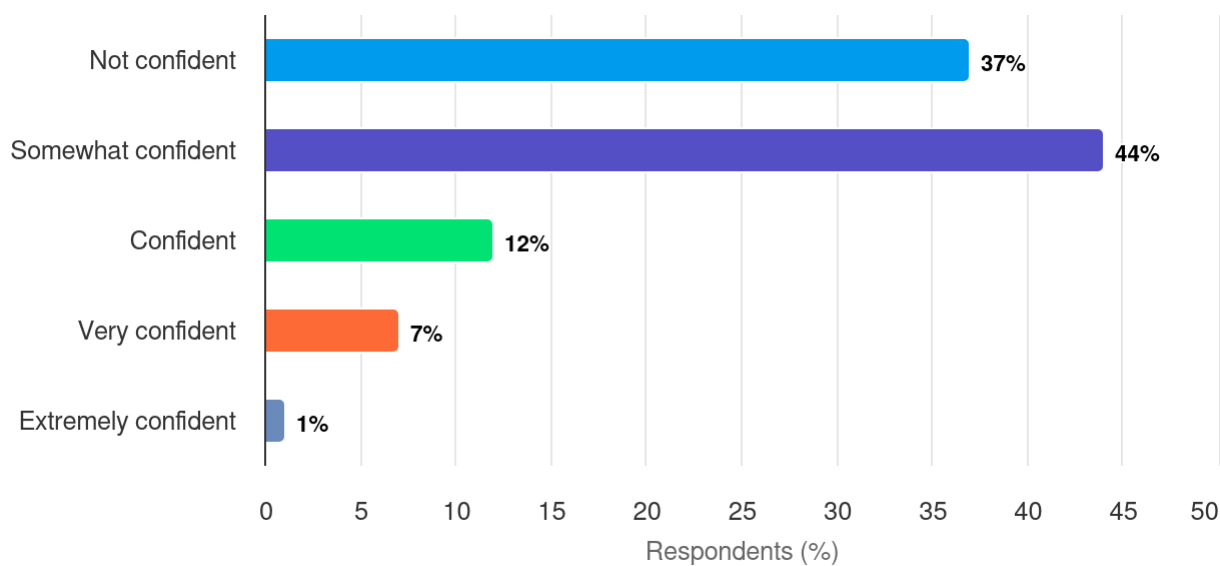
Do you know what to do in the event of a rail-related emergency? 145 respondents



	%	Frequency	
Yes	33.79%	49	
No	66.21%	96	
Total		145	

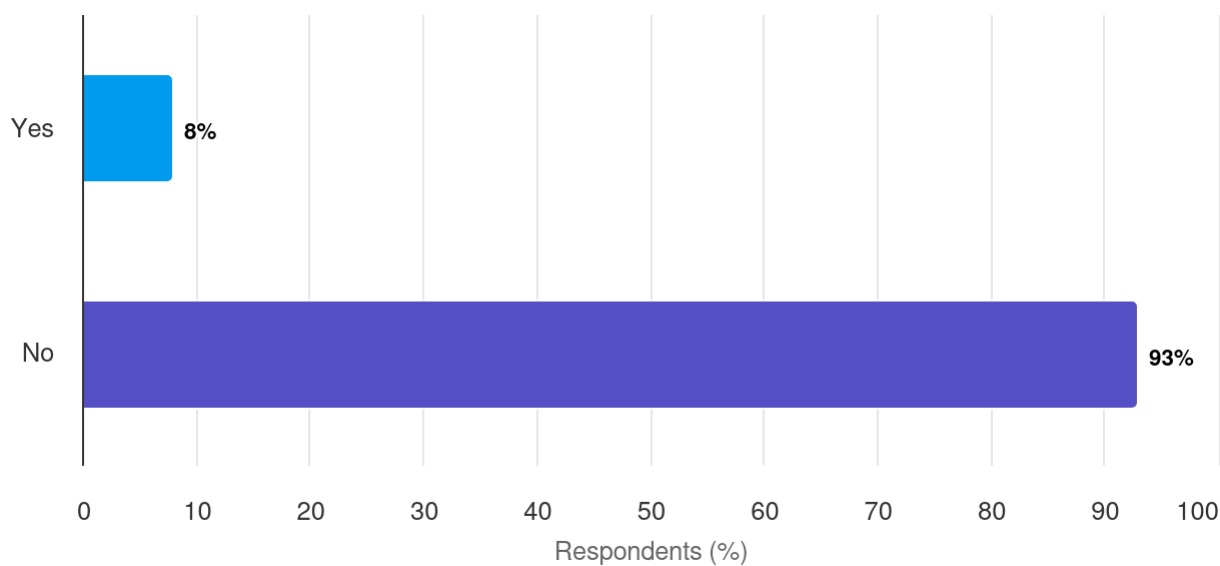
How confident are you in local emergency responders' ability to handle a rail incident?

137 respondents



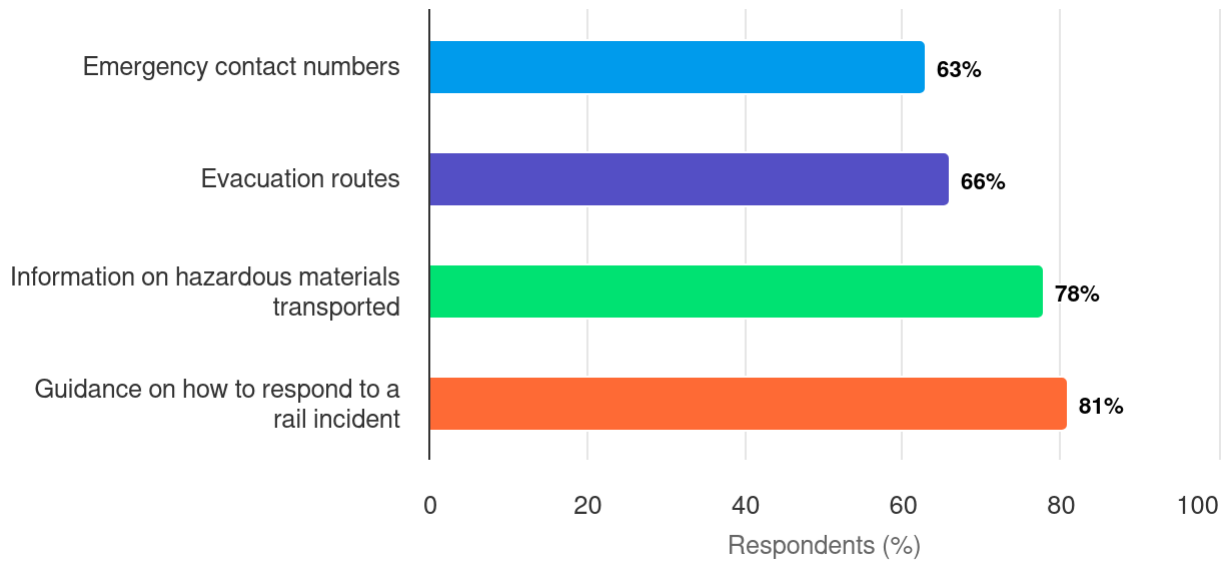
	%	Frequency	
Not confident	36.50%	50	
Somewhat confident	43.80%	60	
Confident	11.68%	16	
Very confident	6.57%	9	
Extremely confident	1.46%	2	
Total		137	

Have you received information or guidance from local authorities about rail safety or emergency procedures? 137 respondents



	%	Frequency	
Yes	8.03%	11	
No	92.70%	127	
Total		137	

What additional information or resources would you like regarding rail safety? (Select all that apply) 130 respondents

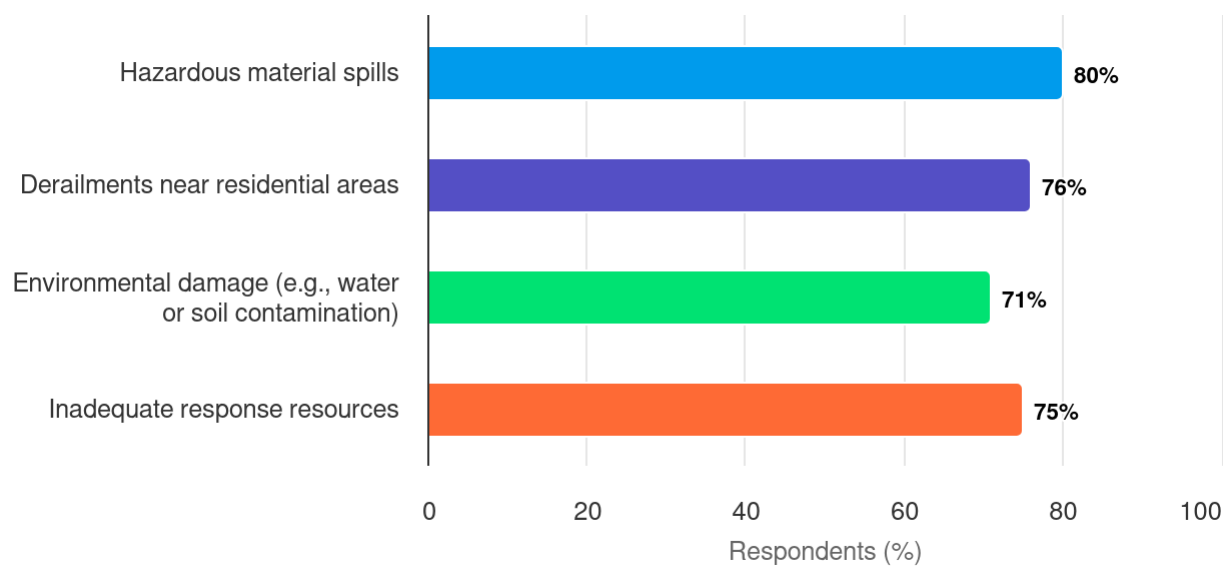


% Frequency

Emergency contact numbers	63.08%	82	
Evacuation routes	66.15%	86	
Information on hazardous materials transported	77.69%	101	
Guidance on how to respond to a rail incident	80.77%	105	
Total		130	

What do you believe are the biggest risks associated with rail transport in the RDBN?

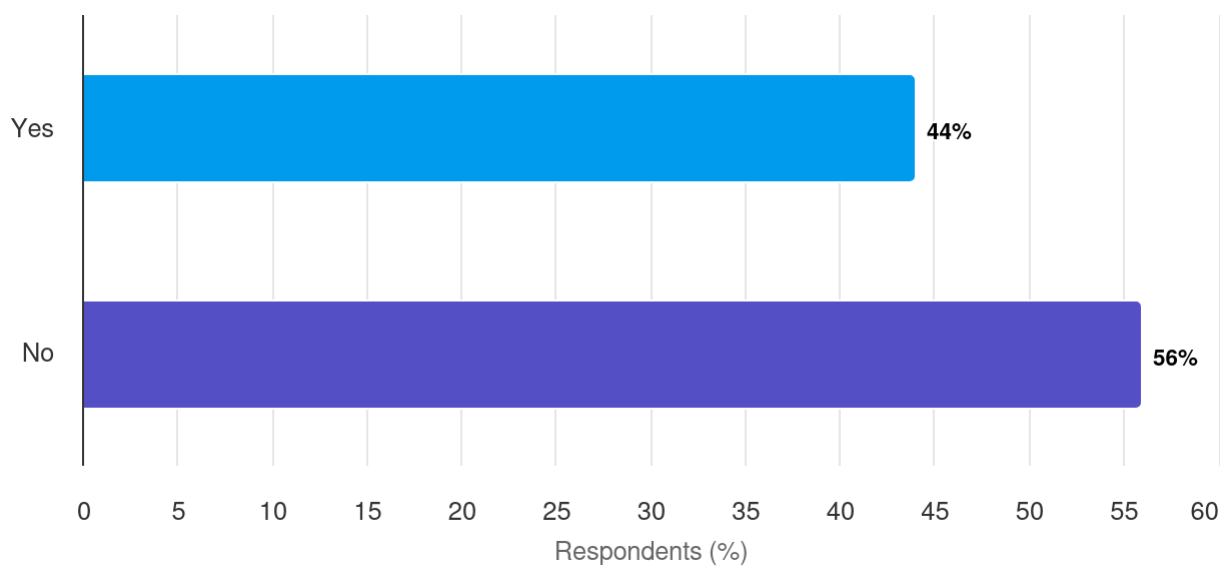
124 respondents



% Frequency

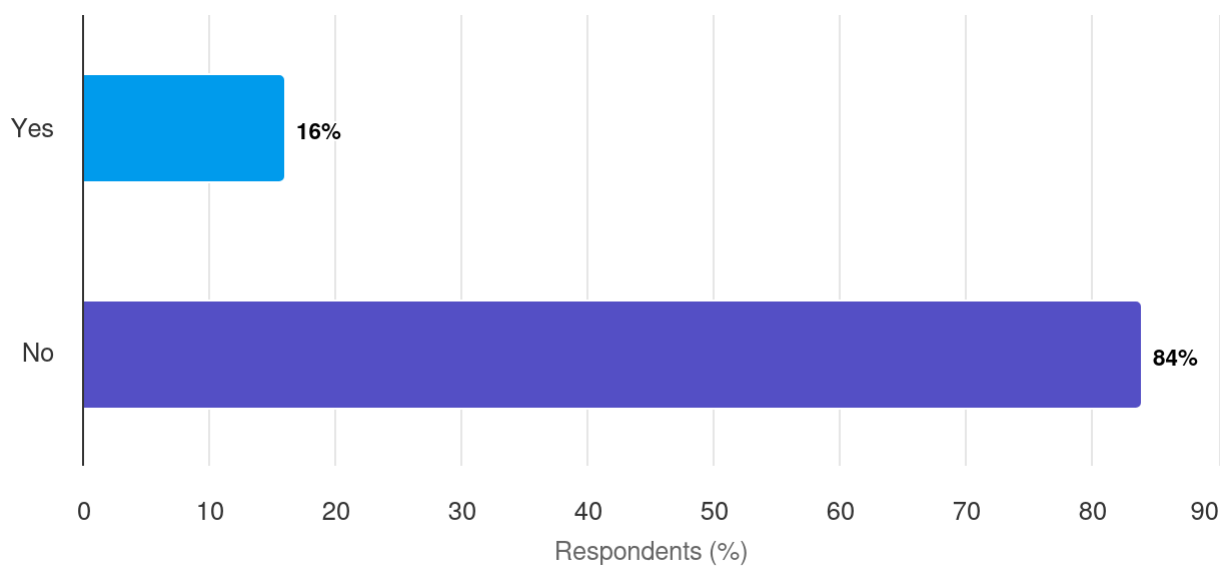
Hazardous material spills	79.84%	99	<div><div></div></div>
Derailments near residential areas	75.81%	94	<div><div></div></div>
Environmental damage (e.g., water or soil contamination)	70.97%	88	<div><div></div></div>
Inadequate response resources	75.00%	93	<div><div></div></div>
Total		124	

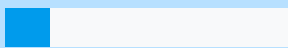

Have you experienced or observed any incidents related to rail safety in your area? 132 respondents



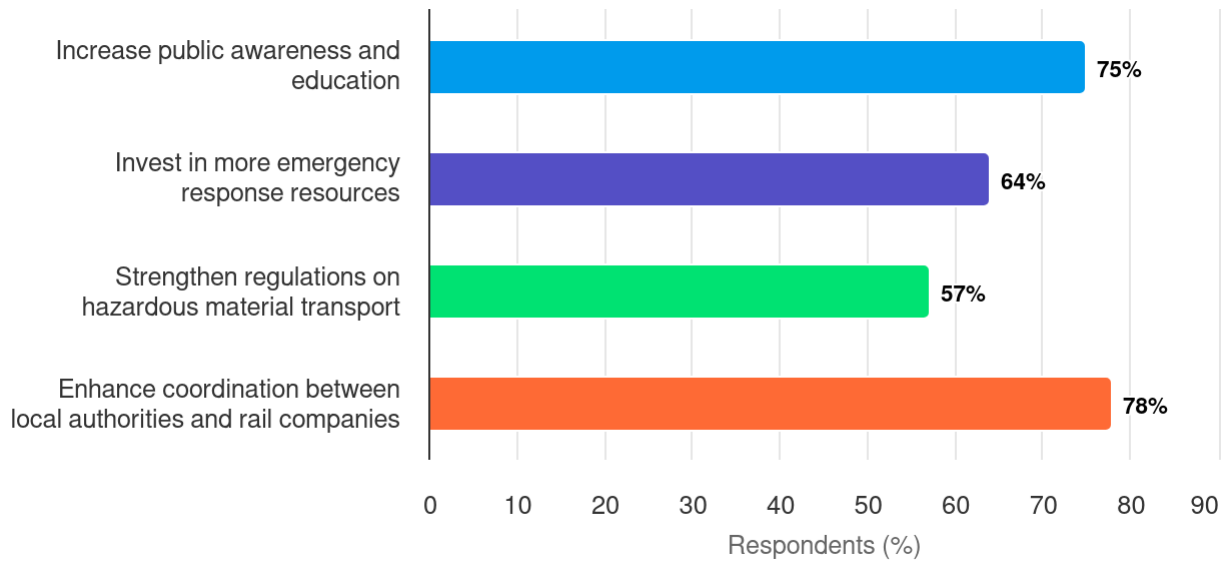
	%	Frequency	
Yes	43.94%	58	<div><div style="width: 43.94%;"></div></div>
No	56.06%	74	<div><div style="width: 56.06%;"></div></div>
Total		132	

Do you feel that your community's concerns about rail safety are being adequately addressed? 120 respondents

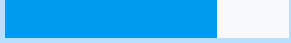





	%	Frequency	
Yes	15.83%	19	
No	84.17%	101	
Total		120	

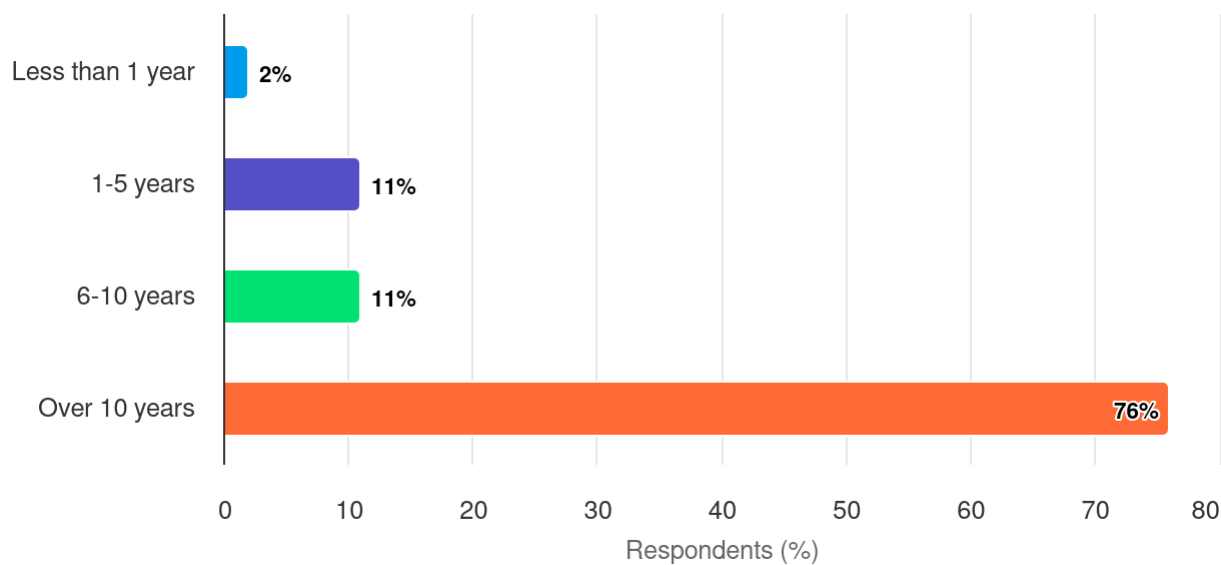
What additional steps should be taken to improve rail safety in your area? 119 respondents



% Frequency

Increase public awareness and education	74.79%	89	
Invest in more emergency response resources	63.87%	76	
Strengthen regulations on hazardous material transport	57.14%	68	
Enhance coordination between local authorities and rail companies	78.15%	93	
Total		119	

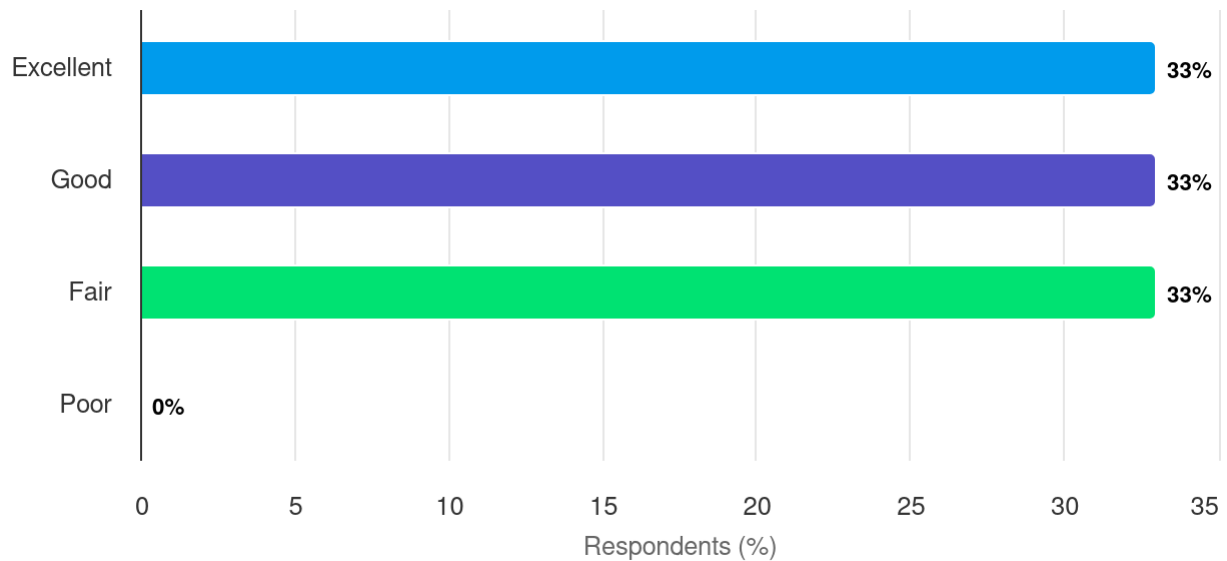
How long have you lived in the RDBN? 127 respondents



	%	Frequency	
Less than 1 year	2.36%	3	
1-5 years	11.02%	14	
6-10 years	11.02%	14	
Over 10 years	75.59%	96	
Total		127	

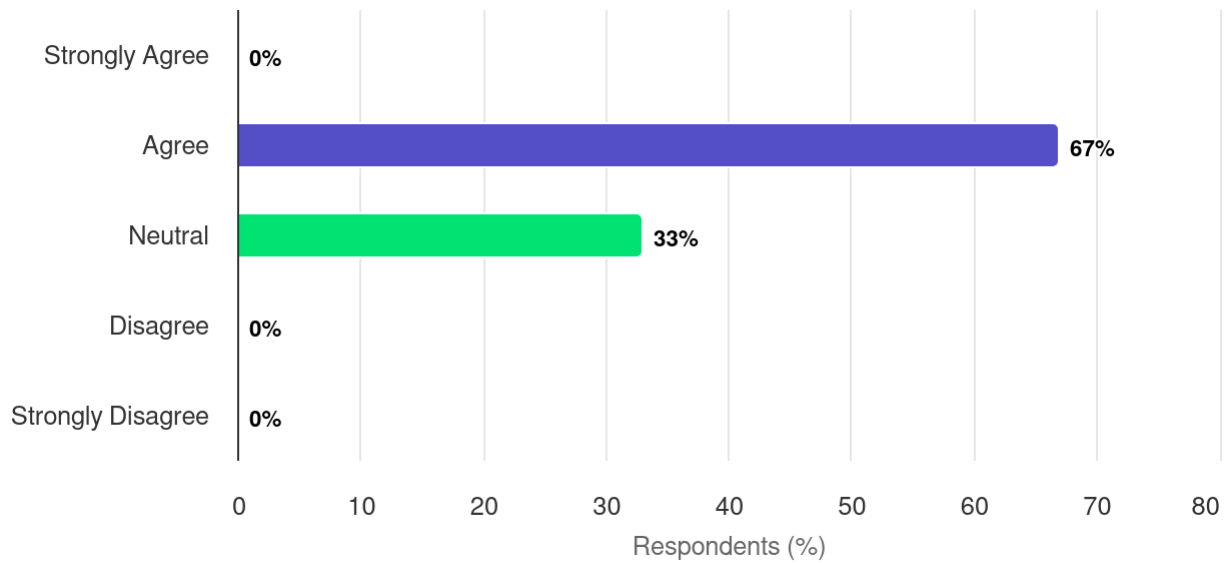
12.2 Emergency Services Survey

How would you rate the overall effectiveness of the morning session in identifying and prioritizing rail-related risks in the RDBN? 3 respondents



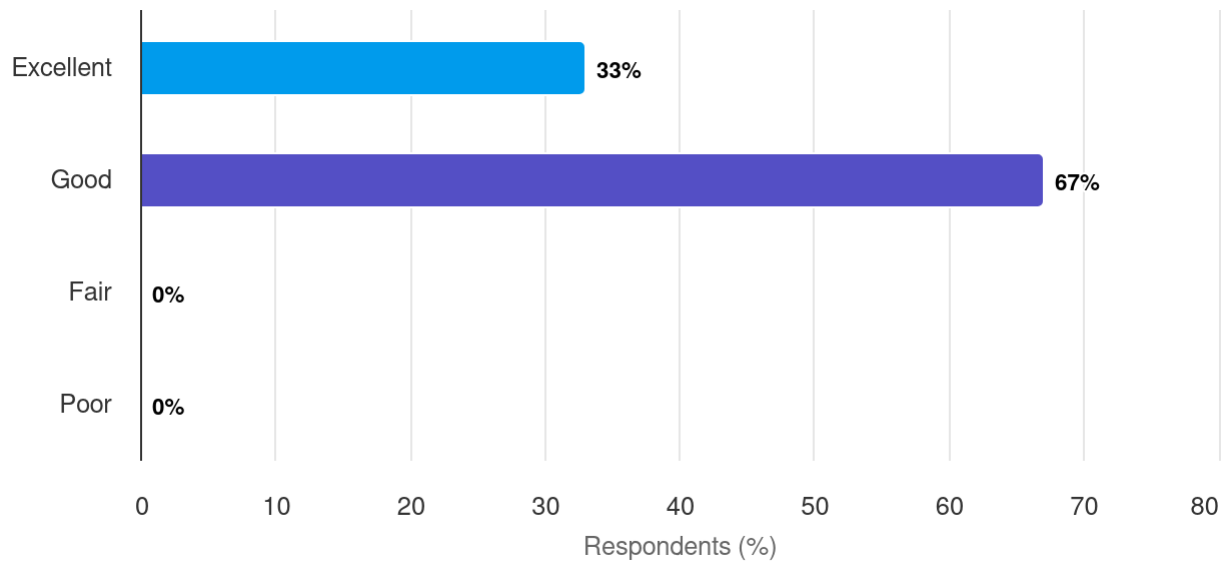
	%	Frequency	
Excellent	33.33%	1	<div><div></div></div>
Good	33.33%	1	<div><div></div></div>
Fair	33.33%	1	<div><div></div></div>
Poor	0.00%	0	<div><div></div></div>
Total		3	

Did the activities (e.g., risk mapping, discussions) help you better understand the current rail safety challenges in the region? 3 respondents



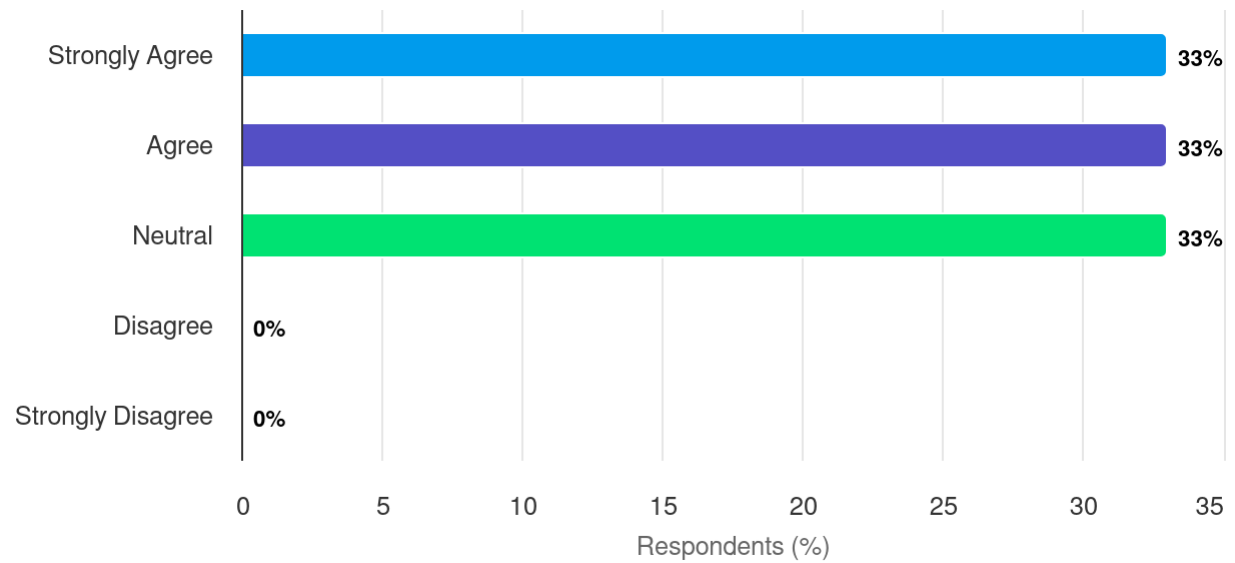
	%	Frequency	
Strongly Agree	0.00%	0	<div></div>
Agree	66.67%	2	<div></div>
Neutral	33.33%	1	<div></div>
Disagree	0.00%	0	<div></div>
Strongly Disagree	0.00%	0	<div></div>
Total		3	

How would you rate the overall effectiveness of the afternoon session in preparing participants for rail-related emergencies? 3 respondents



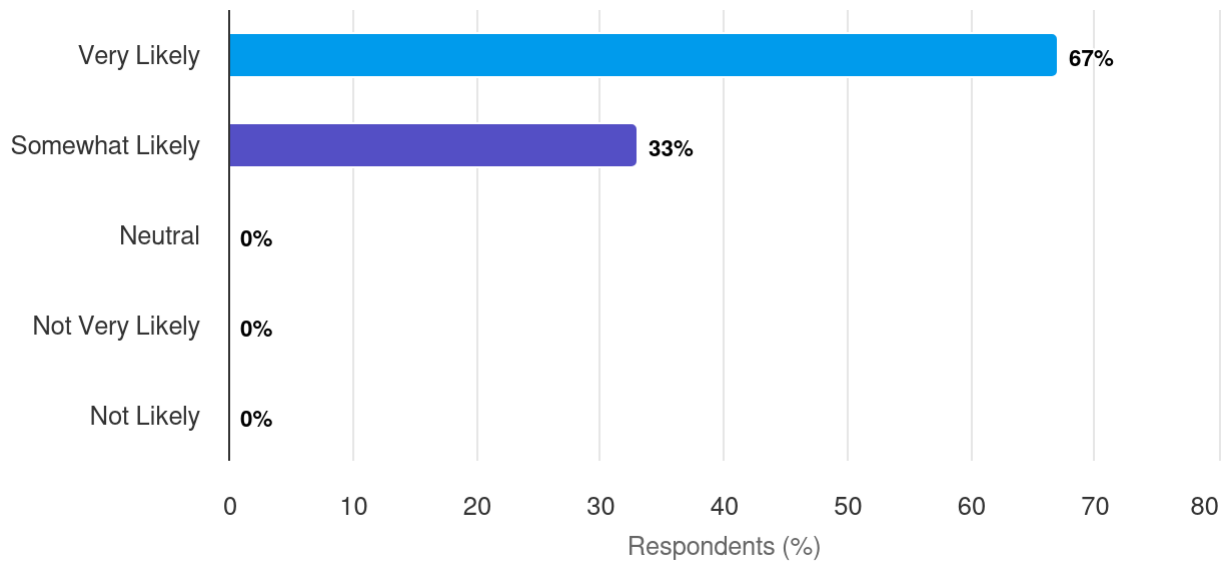
	%	Frequency	
Excellent	33.33%	1	<div><div></div></div>
Good	66.67%	2	<div><div></div></div>
Fair	0.00%	0	<div><div></div></div>
Poor	0.00%	0	<div><div></div></div>
Total		3	

Did the scenarios provide practical insights into response actions, resource needs, and coordination challenges? 3 respondents



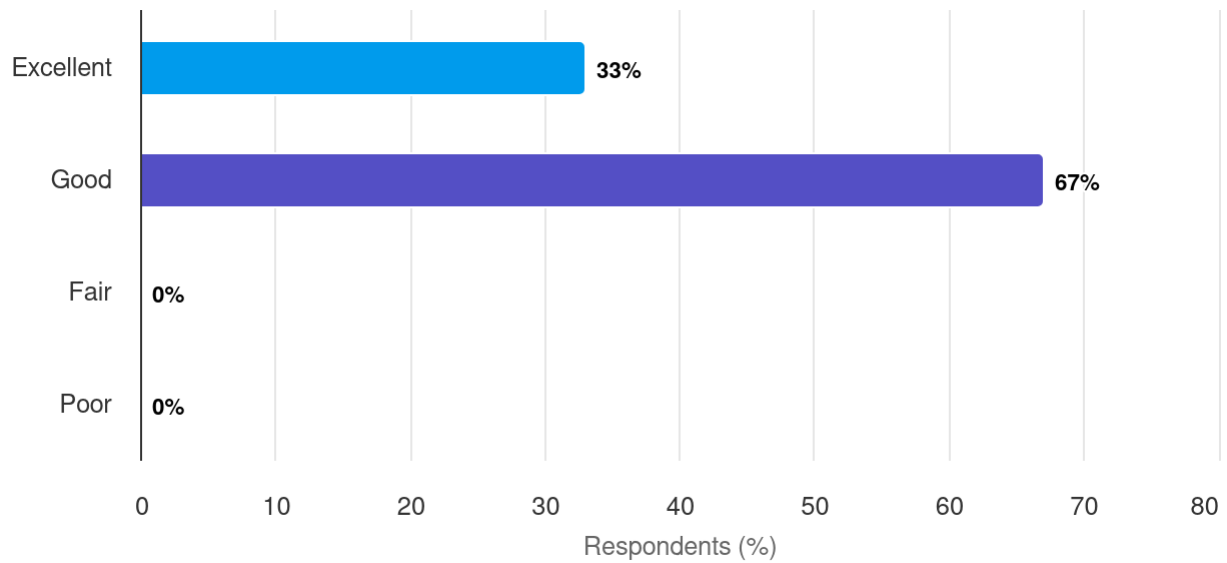
	%	Frequency	
Strongly Agree	33.33%	1	<div><div></div></div>
Agree	33.33%	1	<div><div></div></div>
Neutral	33.33%	1	<div><div></div></div>
Disagree	0.00%	0	<div><div></div></div>
Strongly Disagree	0.00%	0	<div><div></div></div>
Total		3	

How likely are you to apply the strategies discussed in this session to your role or organization? 3 respondents



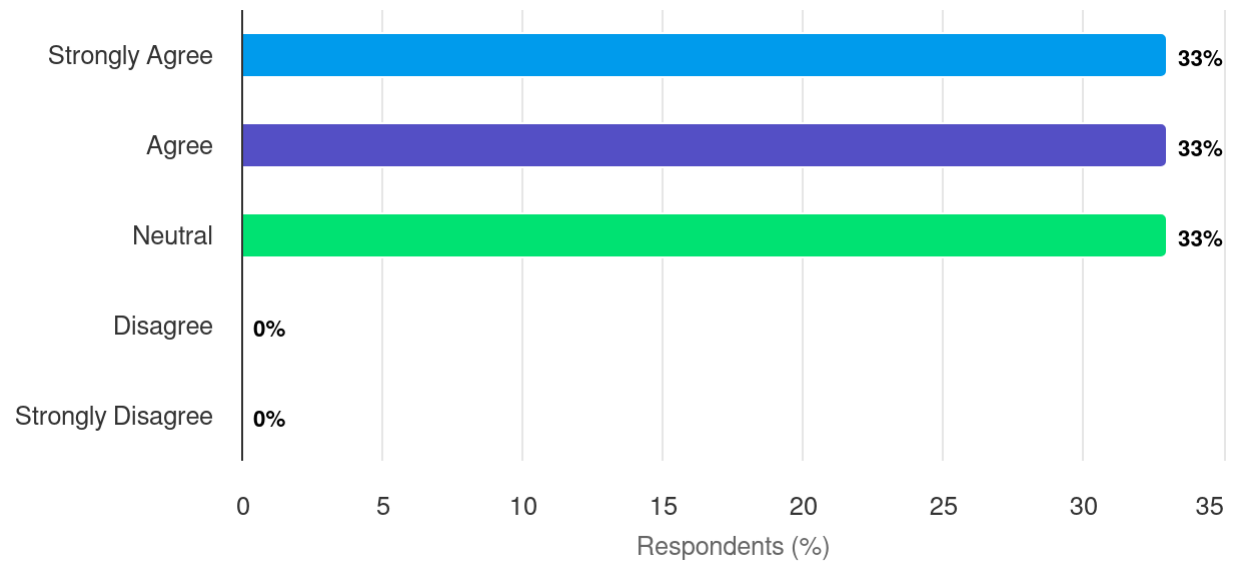
	%	Frequency	
Very Likely	66.67%	2	<div><div></div></div>
Somewhat Likely	33.33%	1	<div><div></div></div>
Neutral	0.00%	0	<div><div></div></div>
Not Very Likely	0.00%	0	<div><div></div></div>
Not Likely	0.00%	0	<div><div></div></div>
Total		3	

How would you rate the facilitation of both sessions in guiding discussions and capturing participant input? 3 respondents



	%	Frequency	
Excellent	33.33%	1	<div><div></div></div>
Good	66.67%	2	<div><div></div></div>
Fair	0.00%	0	<div><div></div></div>
Poor	0.00%	0	<div><div></div></div>
Total		3	

Were the materials and resources provided (e.g., maps, templates, scenarios) sufficient and useful? 3 respondents



	%	Frequency	
Strongly Agree	33.33%	1	<div><div></div></div>
Agree	33.33%	1	<div><div></div></div>
Neutral	33.33%	1	<div><div></div></div>
Disagree	0.00%	0	<div><div></div></div>
Strongly Disagree	0.00%	0	<div><div></div></div>
Total		3	

13 ANNEX D: City of Abbotsford Fire Service Bylaw, 2020

[City of Abbotsford Fire Service Bylaw, 2020](#)

Part 6 — Fees and Cost Recovery

Division 1 — General Cost Recovery

14 City action at defaulter's expense

76 The fire chief may direct that, if a person subject to a requirement under this bylaw fails to take the required action, the City may

- (a) fulfill the requirement at the expense of the person, and
- (b) recover the costs incurred from that person as a debt.

15 Recovery of fees and costs as special fees

77 If the City does work or provides services in relation to land or improvements, the City may recover the fees and costs incurred by the City as special fees in accordance with Division 14 *Recovery of Special Fees* of Part 7 *Municipal Revenue* of the *Community Charter*.

Division 2 — Attendance by Fire Department

16 Incident costs

78 (1) A person must pay costs calculated in accordance with subsection (2) if the person does any of the following that results in an incident to which the fire department responds:

- (a) causes damage to property by
 - (i) intentionally starting or adding fuel to a fire, or
 - (ii) using an explosive device or substance;
- (b) summons the fire department without reasonable belief that an incident was imminent or occurring;

(c)contravenes this bylaw, a permit issued under this bylaw or an order issued under this bylaw;

(d)contravenes the [*Controlled Substance Property Bylaw*](#).

(2)The cost that applies to the type of equipment used by the fire department set out in Column 1 of Table 1 is the cost set out in Column 2 of Table 1 opposite the type of equipment.

Table 1 - Equipment Costs		
Item	Column 1	Column 2
	Equipment	Cost
1	fire engine (4-person unit)	\$500 per hour
2	tender (2-person unit)	\$400 per hour
3	squad (2-person unit)	\$400 per hour
4	aerial (6-person unit)	\$750 per hour

(3)The cost that applies to the type of unit dispatched by the fire department set out in Column 1 of Table 2 is the cost set out in Column 2 of Table 2 opposite the type of unit.

Table 2 - Unit Costs		
Item	Column 1	Column 2
	Unit	Cost
1	hazardous materials unit and trailer	\$750 per hour

Table 2 - Unit Costs

Item	Column 1	Column 2
	Unit	Cost
2	special operations unit and trailer	\$750 per hour
3	wildland unit	\$400 per hour

(4)The cost that applies to the member dispatched by the fire department set out in Column 1 of Table 3 is the cost set out in Column 2 of Table 3 opposite the member.

Table 3 - Personnel Costs

Item	Column 1	Column 2
	Member	Cost
1	duty officer	\$120 per hour
2	fire prevention officer	\$85 per hour
3	training officer	\$85 per hour
4	captain	\$75 per hour
5	lieutenant	\$70 per hour
6	firefighter	\$60 per hour

(5)The cost that applies to consumables used by the fire department is the actual costs of consumables used.

17 Dangerous goods

79 A person who fails to comply with [section 39](#) *dangerous goods* must pay

- (a) a fee calculated in accordance with [section 78](#) *incident costs*,
- (b) the costs incurred by the City to clean up and dispose of the dangerous goods,
- (c) the costs incurred by the City to mitigate the incident, and
- (d) the costs incurred by the City for the repair, decontamination and replacement of equipment damaged or contaminated while attending the incident.

18 Security alarms

80 An owner or occupier of a premises to which the fire department has attended in response to an activation of a security alarm system that has been routed to the fire department must pay a fee of \$250 for each occasion that the fire department has attended in response to an activation of the security alarm system.

19 False alarms

81 (1) An owner or occupier of a premises to which the fire department has attended in response to a false alarm must pay the costs calculated in accordance with [section 78](#) *incident costs*.

(2) For each subsequent occasion that the fire department has attended a premises in a 12-month period from the date of the most recent false alarm, in addition to the costs payable under subsection (1), an owner or occupier of the premises must pay a fee as follows:

- (a) for a residential building of up to 4 dwelling units per lot, including a single-family dwelling, townhouse and duplex,
 - (i) \$50 for a second false alarm,
 - (ii) \$150 for a third false alarm,
 - (iii) \$200 for a fourth false alarm, and
 - (iv) \$400 for a fifth false alarm and each subsequent false alarm;
- (b) for a residential building of more than 4 dwelling units per lot,

- (i) \$150 for a second false alarm,
 - (ii) \$300 for a third false alarm,
 - (iii) \$600 for a fourth false alarm, and
 - (iv) \$1 200 for a fifth false alarm and each subsequent false alarm;
- (c) for a commercial building, including a commercial building with residential units,
- (i) \$150 for a second false alarm,
 - (ii) \$300 for a third false alarm,
 - (iii) \$600 for a fourth false alarm, and
 - (iv) \$1 200 for a fifth false alarm and each subsequent false alarm.
- (3) The fire chief may waive a cost or fee payable under subsection (1) or (2) if the following conditions are met:
- (a) the owner or occupier provides the fire chief with written evidence from a fire protection technician that improvements have been made to the premises to reduce or eliminate subsequent false alarms;
 - (b) the owner or occupier submits the evidence to the fire chief within 30 days of the most recent false alarm.

20 Fire alarm system testing

82 An owner or occupier must pay the costs calculated in accordance with section 78 *incident costs* if the owner or occupier fails to notify the fire alarm system monitoring service provider or fire department when carrying out testing, repair or maintenance to a fire alarm system and members attend the premises as a result of that failure.

21 Special events

83 (1) A person must pay the costs calculated in accordance with section 78 *incident costs* if any of the following applies:

- (a) the person has a fire in connection with a special event;

- (b) the person requests the attendance of the fire department at a special event;
 - (c) the fire chief considers that the supervision by members is necessary to ensure the safety of persons and property at a special event.
- (2) Despite subsection (1), if a member attends a special event in accordance with the subsection (1) (b) or (c), the fee for the attendance of a member at a special event is
- (a) \$115 per hour for the attendance of the first member, and
 - (b) \$85 per hour for the attendance of each additional member.

22 Inspections

84 The fee payable for an inspection or re-inspection of a premises by the fire department is \$115 per hour.

Division 3 — Fees for Other Services

23 Investigation and report under the Fire Services Act

85 If the fire department responds to a fire where damage to a premises is more than \$2,500 and the fire department must complete an investigation and report under the *Fire Services Act*, the owner or occupier of the premises must pay a fee of \$500.

24 Occupant loads

86 The fee payable for

- (a) a calculation of occupant load under the [Fire Code](#), including the sign stating the occupant load, is \$50, and
- (b) an occupant load sign is \$25.

25 Comfort letter

87 The fee payable for a comfort letter identifying the dates of inspection of a building and whether the building complies with applicable codes and bylaws is \$130.

14 ANNEX E: City of Cranbrook Fire Services Bylaw 3676, 2010

[Cranbrook Fire Services Bylaw 3676, 2010](#)

Residential

Accumulation of combustible material in any building, yard, vacant lot, carport, garage or open space is not allowed.

Regulation of residential indoor burning prohibits burning of residential waste and limits burning materials to ONLY seasoned fire wood or clear construction material.

Requires all homes and other places of residence to have their address clearly marked.

A minimum required clearance around fire hydrants.

Provision for cost recovery - Wherever the Bylaw imposes the requirement on a person that something be done, Council may by resolution direct the person to take action. If the person does not take action, City staff may do the work at the expense to the person and recover those costs.

Businesses/Public Spaces & Buildings

For the purposes of prevention, control and enforcement the Director of Fire & Emergency Services or other member is authorized to enter and inspect premises for conditions that may cause fire or increase the danger of fire. The Director may immediately take action to eliminate the danger and may evacuate and close a hotel or public building. Further, if an emergency arises from a fire hazard or risk of explosion and causes the Director to be apprehensive of imminent or serious danger to life or property he may take steps he thinks advisable to remove the hazards, which may include evacuation of a building or area.

Vacant Buildings – every owner of an abandoned or unoccupied premise is required to ensure the premises is made and kept secure against an unauthorized entry.

Provision to regulate the size, location and construction of commercial or communal garbage containers.

Monitoring and transmission of signals to Fire & Emergency Services will be required in all buildings containing fire alarm systems.

Requirement for an owner to provide alternative fire protection measures in event of interruption of fire protection systems.

Requirement to maintain exit paths in open floor storage areas in buildings.

Materials stored indoors and outdoors are not to create a fire hazard nor create an obstacle or obstruction for fire fighting.

Requires all businesses and other workplaces to have their address clearly visible.

A minimum required clearance around fire hydrants.

Enforcement options which include City of Cranbrook Municipal Ticketing Information, charges under the Offence Act and options available in the capacity of a Local Assistant of the Fire Commissioner.

Provision for cost recovery - Wherever the Bylaw imposes the requirement on a person that something be done, Council may by resolution direct the person to take action. If the person does not take action, City staff may fulfill the requirement at the expense to the person and recover the costs incurred from that person as a debt.

15 ANNEX F: The Corporation of The City of Courtenay Bylaw No. 2556 A Bylaw to establish fire protection regulations within the City

[The Corporation of The City of Courtenay Bylaw No. 2556 A Bylaw to establish fire protection regulations within the City](#)

“Cost Recovery” means the method the City may use to recover any costs and expenses of and incidental to the taking of certain measures pursuant to this Bylaw, as set out in section 85 and Schedule ‘C’ attached to and forming part of this Bylaw;

PREVENTION, CONTROL AND ENFORCEMENT

7. The Fire Department may prevent, suppress, control and extinguish fires, mitigate the effects of incidents involving Dangerous Goods, and generally protect persons and property, including performing rescue operations and administering first aid. The Fire Chief and Officers may enforce the Fire Code and any City bylaws and regulations for the prevention and suppression of fires. The Fire Chief and Fire Inspectors may exercise the powers provided by the Fire Services Act.
8. Where the Fire Department has responded to a fire call or an incident for the purpose of preserving life or property from injury or destruction, including any such action taken by responding to a False Alarm, the City may, in respect of any costs incurred by the Fire Department in taking such action, charge those costs so incurred by the Fire Department to the owner of the Premises or the person in possession of the Premises where the Incident occurred.

That charge may be collected as a Cost Recovery charge pursuant to section 85.

ACCUMULATION OF COMBUSTIBLES

15. No person shall permit any accumulation of combustible growth, materials, waste or rubbish of any kind to be or to remain upon any Premises which, in the opinion of the Fire Chief, or a Fire Inspector, is liable to catch fire and endanger property. If not complied with, the Fire Chief or Designate may issue a Municipal Ticket (MTI). The MTI fine is specified in Schedule "C".

16. All vegetation or combustible materials that are liable to catch fire and endanger property must be cut down and removed by the Occupant of the premises on which the vegetation or combustible materials are located. All waste or rubbish of any kind that is liable to catch fire and endanger property must be removed by the Occupant. If the Occupant does not comply with an order of the Fire Chief or his designate under this section, the Fire Chief or his designate may cause the required work to be completed and invoice the property owner for Cost Recovery in accordance with section 85.

INSPECTION FEE COST RECOVERY

31. If there are any violations under the Fire Code, Fire Services Act or this bylaw while performing a fire inspection, an Officer will write an order (an "Order for Deficiencies") requesting that the violations be corrected within a defined time period and will advise of a return date for a re-inspection to ensure that the corrections are made. If the Occupant has not complied with the Order for Deficiencies, upon the re-inspection a subsequent Order for Deficiencies will be written requesting any continuing violations be corrected within a defined time period and will advise of a return date for a re-inspection to ensure that the violations are corrected. If the Order for Deficiencies from the re-inspection has not been complied with after the second re-inspection, a fee will be charged for that reinspection and each additional re-inspection if required. The charge is subject to Cost Recovery in accordance with section 85.

SECURING VACANT PREMISES SECURE VACANT PREMISES

32. (1) The owner of any vacant or unoccupied Premises must ensure that the Premises are secure against unauthorized entry by any person.

(2) If an Officer finds premises which are accessible, contrary to Section 32 (1), the Officer may contact the owner of the Premises and require that the Premises be secured against unauthorized entry.

(3) If an owner of that Premises fails to bring the Premises into compliance with Section 32 (1) within 24 hours of receiving notice to do so, or if the Officer is unable to contact the owner of that Premises within 24 hours of finding the Premises unsecured, the Officer may have the Premises secured by a City contractor who may board up or otherwise secure doors, windows and other points of entry into the Premises in order to prevent fires, and charge the Occupant for Cost Recovery pursuant to section 85.

SECURE FIRE-DAMAGED PREMISES

33. The owner of a fire-damaged Building must ensure that the Premises are guarded or that all openings of any fire-damaged Buildings are kept securely closed and fastened so as to prevent the entry of unauthorized persons. If an Officer finds a Premises that is accessible contrary to this section, the Officer may contact the owner of the Premises and require that the Premises be secured against unauthorized entry. If the owner fails bring the fire damaged Building into compliance within 24 hours after receiving an order to do so from an Officer, then the Fire Chief or his designate may have the work performed and charge the owner for Cost Recovery pursuant to section 85. Those costs will include the cost of boarding-up by City crews or City contractors.

CONTACT PERSONS REQUIREMENTS CONTACT PERSONS

34.(1) The Occupant of a Building or Premises having either a Fire Alarm System or an automatic Sprinkler System, whether monitored or not monitored, must provide the Fire Department, on a form approved by the Fire Chief, yearly and on a change in contact information, the names and phone, cellular phone, pager and beeper numbers, as available, for three persons ("Contact Persons") who will be available to attend, enter and secure the Premises in case of Alarm or Incident. Contact Persons must have full access to the Building or Premises of which they have responsibility and be able to take control of the Building or Premises on completion of the Incident from the fire company. Any changes to designated Contact Persons or their contact numbers during the current year must be submitted to the Fire Department. The form of notice for Contact Persons must contain the written consent of the persons to act as Contact Persons.

(2) Failure to comply with the requirements in section 34 (1) will result in a charge being levied against the owner or occupant for any standby time at a Building or Premises where an alarm has sounded, the Fire Department has attended, and a Contact Person has not attended within the time specified in Section 34(1). This charge is subject to Cost Recovery in accordance with section 85.

COST RECOVERY FOR FAILURE TO NOTIFY

41. The owner or occupant of any building containing an Automatic Sprinkler System or a Fire Alarm System shall be assessed a charge as a Cost Recovery charge pursuant to section 85 for any False Alarm that occurs when the owner or Occupant fails to notify the Fire Department prior to service, testing, repair, maintenance, adjustment or alterations, or installation of that system.

BURNING PERMITS

51. (1) All Burning Permits issued pursuant to this Part are subject to such conditions, restrictions, and provisions, as the Officer may consider necessary to include therein. Without limitation, the Burning Permit may regulate: (a) the location of a fire; (b) the dates and times a fire may be maintained; (c) the maximum area occupied by a fire; (d) the materials to be burned in a fire; (e) precautions to be taken in connection with the fire.

(2) No person to whom a Burning Permit has been issued shall burn or combust Trade Waste, tires, animal carcasses, oil, tar, asphalt, shingles, battery boxes, plastic materials, or any similar material which may produce heavy black smoke, on or in any fire. If not complied with, the Fire Chief may charge the owner of the Premises on which the fire occurs for the cost incurred by the City to extinguish the fire, as a Cost Recovery charge pursuant to section 85.

(3) Every person who burns outdoors shall place a competent person in charge of that fire at all times and must provide that person with sufficient equipment to prevent that fire from getting beyond control, causing damage, or becoming dangerous.

(4) At any time an Officer may, on account of hazardous fire conditions, cancel or suspend until such time as is specified in the order, all or any permits issued pursuant to this bylaw, or may impose further conditions and restrictions on those permits.

(5) A fire may be deemed out of control under this Part when it spreads beyond the boundaries of the parcel of land on which it was started, or threatens to do so, or endangers any building or property.

(6) If a fire is deemed to be out of control, or in contradiction of this bylaw, and the Fire Department makes efforts to extinguish that fire, the City may charge the owner of the property on which the fire starts for the cost incurred by the City to extinguish the fire, as a Cost Recovery charge pursuant to section 85.

RECOVERY OF COSTS

63. (1) Every Occupant of Premises in respect of which the Fire Department responds to a Dangerous Goods Incident must pay the City a charge based on the actual costs of the Fire Department response to the Dangerous Goods Incident, as a Cost Recovery charge pursuant to section 85.

(2) The Fire Chief may charge an Occupant of a Premises for the replacement or repair of Fire Department equipment where as a result of an Incident at that Premises, such equipment has been damaged or contaminated by a hazardous substance or Dangerous Good and consequently requires decontamination, repair or replacement. That charge may be collected as a Cost Recovery charge pursuant to section 85.

HIGH HAZARD FIREWORKS PERMIT CHARGE

82. On application for a permit for High Hazard Fireworks or Movie/TV Pyrotechnics as set out in section 79, a Cost Recovery charge will be charged pursuant to section 85 for administration and review of Fire Safety Plans.

FIRE PROTECTION AT MOVIE/TV PYROTECHNICS

84. The amount of fire protection required at a Movie/TV Pyrotechnics event must be approved by the Fire Chief or his designate with consideration to the minimum staffing requirements as reviewed at the site for the appropriate life safety and emergency resource needs. The cost of fire protection provided by the Fire Department at such an event may be recovered as a Cost Recovery fee pursuant to section 85.

PENALTIES AND ENFORCEMENT COST RECOVERY

85. The City may recover all costs and expenses it incurred incidentally to the taking of any measures pursuant to sections 8, 16, 31, 32, 33, 34, 41, 51, 63, 82, and 84 jointly and severally from any person who at the time had the charge, management or control of the Building, Premises or property that is the subject of the charge, which costs and expenses are set out in Schedule "C" attached to and forming part of this Bylaw. If that person fails to pay those costs and expenses within 6 months after they were incurred, the City may recover those costs and expenses from the owner of the Building or Premises by direct invoice, together with costs and interest at the rate set out in the Taxation (Rural Area) Act. Default on those costs, expenses and interest will

result in their being added to the property taxes of the owner of the Building or Premises.

BYLAW NO. 2556, 2008

SCHEDULE "C" – MTI FINES AND COST RECOVERY

SECTION		DESCRIPTION	MTI FINE	COST RECOVERY
8	Prevention, Control and Enforcement	Response to Fire Call or Incident		Fire crew and fire truck costs \$400.00 each truck and crew per hour (minimum 1 hour).
12	Interference with Egress or Access to Buildings	Interfering with Egress or Access to a Building or Premises	\$100.00	
13	Interference with Fire Protection Equipment	Interfering with Fire Protection Equipment	\$100.00	
14	Interference with Fire Protection Equipment	Activating Fire Alarm when no Fire	\$100.00	
15	Accumulation of combustibles	Permit combustible material to remain on Premises	\$100.00	
16	Accumulation of combustibles	Failure to maintain property		Cost of removal by City crews or City contractor and invoiced to the property owner.
17	Accumulation of Daily Combustibles	Fail to remove combustible items or store same in safe manner	\$100.00	
18	Storage of Combustible Materials	Failure to provide non-combustible container	\$100.00	
19	Fire Doors or Fire Separation Devices	Failure to keep fire doors in good repair	\$100.00	

20	Quantity and Storage of Flammable or Combustible Liquids	Improper storage of Flammable or Combustible Liquids	\$100.00	
23	Cleaning with Combustible Liquids	Cleaning with Combustible Liquids	\$100.00	
25	Fire Extinguishers	Failure to Provide and Maintain Fire Extinguisher	\$100.00	
27	Obstruction	Obstruction of Officer	\$100.00	
28	Access for Fire Inspection	Failure to provide access for Fire Inspection	\$100.00	
31	Inspection fee cost recovery	Failure to correct violation after re-inspection		\$100.00 per re-inspection
32 33	Secure Vacant Premises; Secure Fire-damaged Premises	Failure to board-up		Cost of board up by City crews or City contractor and invoiced to the property owner.
34 35	Contact Persons	Failure for contact person to attend at a Premises		Fire crew and fire truck costs \$400.00 each truck and crew per hour (minimum 1 hour).
38	Maintenance of Fire Alarm and Sprinkler Systems	Failure to Maintain Fire Alarm and Sprinkler Systems	\$100.00	
39	Correction of Deficiencies	Failure to correct fire alarm deficiencies	\$100.00	
41	Cost Recovery for failure to notify	Activation of alarm system, and failure to notify of testing.		Fire crew and fire truck costs \$400.00 each truck and crew per hour (minimum 1 hour).
44	Private Fire Hydrants	Failure to maintain hydrant	\$100.00	

45	Fire Hose	Tamper with Fire Hose	\$100.00	
46	Emergency Access to Building	Obstructing Emergency Access	\$100.00	
47	During Construction Phases	Obstructing Emergency Access during Construction	\$100.00	
48	Security Gates	Fail to receive approval for security gates	\$100.00	
49	Signage	Failure to post signs	\$100.00	
50	Open Air Burning Regulations	Open Air Burn without Burning Permit	\$100.00	
51 (2)	Burning permits	Burning prohibited materials. Fire extinguished by Fire Department		Fire crew and fire truck costs \$400.00 each truck and crew per hour (minimum 1 hour).
51 (6)	Burning Permits	Fire under permit deemed out of control, and extinguished by Fire Department		Fire crew and fire truck costs \$400.00 each truck and crew per hour (minimum 1 hour).
59	Authorization of Coverage	Covering tank without authorization	\$100.00	
62	Dangerous Goods Regulation	Failure to handle or store Dangerous Goods safely	\$100.00	
63 (1)	Dangerous good response	Cost recovery for response to dangerous goods incident		Fire crew and fire truck costs \$400.00 each truck and crew per hour (minimum 1 hour), plus the cost of any extra measures required on account of Dangerous Goods on the Premises.
63 (2)	Contamination and replacement of equipment	Contamination and replacement of damaged equipment from hazardous material or dangerous goods		Equipment replacement cost or decontamination costs including taxes.

67	Regulations – Low Hazard Fireworks	Possession of Low Hazard Fireworks	\$100.00	
68	Regulations – High Hazard Fireworks	Possession of High Hazard Fireworks	\$100.00	
69	Sales Prohibition	Sale of Fireworks	\$100.00	
78	Firecrackers	Sale or Detonation of Firecrackers	\$100.00	
82	High Hazard Fireworks Permit Charge	Review and administration of Fire Safety Plans		\$150.00
84	Fire Protection at Movie/TV pyrotechnics	Fee charged for providing fire protection at movie or TV productions as required		Current fire equipment and staffing cost recovery as approved by the Fire Chief

16 ANNEX G: Acronyms

Acronym	Definition
AHJ	Authority Having Jurisdiction
BCAS	BC Ambulance Service
BCEM	BC Emergency Management
BCWS	BC Wildfire Service
CIRT	Critical Incident Response Team
CN	Canadian National Railway
CRD	Capital Region District
EOC	Emergency Operations Centre
GIS	Geographic Information System
Haz-Mat	Hazardous Materials
HUSAR	Heavy Urban Search and Rescue
IDLH	Immediate Danger to Life or Health
MOU	Memorandum of Understanding
NFPA	National Fire Protection Association
PPE	Personal Protective Equipment
RDBN	Regional District of Bulkley-Nechako
SAR	Search and Rescue
SOP	Standard Operating Procedure



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Cheryl Anderson, Director of Corporate Services
Date: February 27, 2025
Subject: **Electoral Area Directors' Forum – Electoral Area Perspectives on RD Legislative Reform**

RECOMMENDATION: (all/directors/majority)

Receive.

BACKGROUND

The Electoral Area Directors' Forum took place February 6-7, 2025 in Richmond, BC. The focus of day 2 was Legislative Reform.

Jim Martin, former CAO of the Regional District of Fraser Fort-George facilitated the session.

Mr. Martin provided an overview of the legislation:

Background and Legislative Evolution

- Regional Districts (RDs) established in 1965
- Purpose:
 - Provide local government services to unincorporated areas.
 - Facilitate service provision across jurisdictions.
 - Designed as federations representing municipalities and unincorporated areas.
 - Function primarily as administrative bodies.
- Variability among RDs:
 - Board composition ranges from 5 to 41 members.
 - Diversity in services provided and revenue generation.
- Legislative Framework:
 - **Municipal Act** introduced in the late 1960s.
 - **Local Government Act (LGA)** replaced the Municipal Act in 1998.
 - **Community Charter (CC)** introduced in 2003.
 - Discussion on developing Part 2 of the Community Charter.
- LGA provides:
 - Broad corporate and service powers.
 - More tools for service design.

Legislative Changes and Challenges

- RDs governed under Section 185 of the LGA – services deemed necessary or desirable.
- Incremental legislative changes include:
 - Official Community Plan (OCP) and zoning adjustments.
 - Development Variance Permitting.
 - Borrowing from reserves.
 - Broadband infrastructure support.
 - Service area alignment.
- Letters Patent were issued to incorporate local governments.
 - The Local Government Act allows Regional Districts to establish services with service establishment bylaws (approvals required).
- Changes have been made so some bylaws no longer require ministerial approval.

Advocacy for Legislative Reform

- RD of Nanaimo began advocacy for legislative reform, addressing:
 - Power imbalances between municipalities and RDs.
 - Electoral Assent Processes (Referenda, Alternative Approval Processes).
 - Indigenous participation in regional governance.
- Consultation efforts:
 - 2021: Initiative proposed by RDN at Chair/CAO Forum.
 - 2022: Workshop at AVICC Convention; UBCM resolution.
 - 2023: Continued discussions at Chair/CAO Forum, second AVICC session, UBCM panel.
- Identified themes:
 - Indigenous governments must be invited to participate.
 - Growing RD responsibilities without adequate tools or authority.
 - Need for more flexibility in service delivery and governance.

Provincial Response

- Recognition of current challenges.
- General consensus that the system functions well.
- Past cooperation between the Province and RDs to address legislative issues.
- Importance of RD consensus in advocating for change.

Breakout sessions took place where SWOT analyses were conducted.

Strengths

- Forum for regional issues.
- Shared service provision with municipalities.
- People only pay for services they are getting.
- No deficit budgets, strong financial management.
- Balanced governance (gender, municipal/Electoral Area representation).

- Experienced staff with unique skill sets.
- Strong partnerships (e.g., Columbia Basin Trust, First Nations).
- Functional boards with respectful debate and strategic planning.
- Codes of Conduct.
- Local government understanding and community engagement.
- Boards have diverse backgrounds.
- Effective regional initiatives and mutual aid agreements.
- Understanding local culture.

Weaknesses

- Regional vs. local representation tensions.
- Challenges in service establishment due to electoral assent.
- Weighted voting structure favors municipalities.
- Lack of financial support for downloading responsibilities.
- Limited revenue sources (primarily taxation).
- Limited capacity for large projects.
- Lack of sustainable funding.
- Lack of business licensing authority.
- Census data does not reflect seasonal populations.
- Regulatory barriers (e.g., subdivision authority with MoTI, land use planning inconsistencies).
- Challenges adapting to climate change and emergency management demands.
- Public lacks knowledge of RDs.
- Scope and expectations.
- Economies of scale ie. water/sewer systems.
- EA Directors not afforded same level of respect as municipal councils.
- Each service must be accounted for and budgeted individually with its own dedicated revenue and associated expenditures – money cannot be moved around.

Opportunities

- Strengthening municipal relationships and Indigenous partnerships.
- Encouraging young families to settle in rural areas.
- Teaching people about local government.
- Affordable housing, quality of life.
- Expanding revenue-sharing agreements.
- Technology.
- Broadband expansion.
- Building community resilience.
- Mutual Aid Agreements.
- Community Works Funds.
- Governance inclusivity with First Nations – room at the table for more voices.
- Increased flexibility in grant funding and infrastructure expansion.
- Networking – ie. EA Forum, area association conferences, UBCM.

Threats

- Growing demand for services with limited fiscal capacity.
- Legislative complexity and outdated provisions.
- Urban-rural divide and shifting demographics.
- Rising infrastructure costs, inflation, and climate-related risks.
- Inadequate emergency management support.
- Outdated land use planning tools.
- Staff turnover and knowledge transfer challenges/staffing shortages.
- Provincial downloading of responsibilities without funding.
- Need for greater autonomy in taxation and revenue generation.
- Asset Management – building adequate reserves.
- Inability to set mill rates.
- Cost of building.
- Lack of focus – need to focus on mandate.
- Intergenerational equity transfer (why are we taxing for things down the road?).
- Homelessness.
- NG 911 mandated without adequate funding.
- Aging infrastructure.
- Need authorization from Province/municipalities/electorate for service establishment.
- Lack of growth in rural areas.
- Municipal boundary expansion.

Mr. Martin outlined the BC Government Mandate:

- Grow economy.
- Reduce costs for families.
- Strengthen healthcare.
- Make our neighbourhoods and communities safer.
- Taking action on climate change.
- Advancing partnerships with Indigenous peoples.

Breakout groups discussed the following:

- What is working well?
- What needs to be addressed?
- Are these issues common among RDs?
- How do these issues fit in with the legislation?
- How do these topics fit in with the Provincial mandate?

Wrap up Discussion included:

- Modernizing legislation to:
 - Improve flexibility in service delivery and governance.
 - Review weighted/unweighted voting structures.
 - Include part-time residents in census data.
- Applying a rural lens to legislation and governance.
- Enhancing Electoral Area planning autonomy.
- Improving financial support for emergency management, waste management, and infrastructure.
- Legislative review is long overdue – should be regular review of legislation (every 5 years).
- More flexibility with grant funding streams.
- EA Area Planning – EA Director voting only.
- Funding for asset management.
- Would like same flexibility as municipalities.

Themes Identified at Previous Legislative Reform Sessions:

- Legislative powers.
- Weighted voting structure.
- Subdivision approvals.
- Inclusive governance.
- Revenue alternatives – long-term borrowing, AAPs/referendums, service establishment, business licensing.
- Responding to emergencies.
- Mitigating effects of climate change.
- Electoral areas lack of power.
- Unable to fund necessary projects.

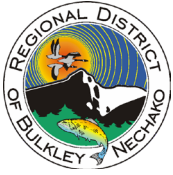
Next Steps

- Ongoing discussions at upcoming UBCM meetings and legislative reform sessions.
- Feb 28 meeting for Elected Officials, CAOs and Corporate Officers – Reforming the Local Government Act: A Roadmap [All-in-one virtual event platform | Zoom Events](#)

Further engagement with provincial authorities and advocacy efforts will be essential in addressing these challenges and opportunities.

ATTACHMENTS:

None



Regional District of Bulkley-Nechako Board of Directors

To: Chair and Board
From: Megan D'Arcy, Regional Agriculture Coordinator
Date: February 27, 2025
Subject: Ministry of Forests – Pest Management Plan Consultation Period

RECOMMENDATION:**(all/directors/majority)**

Receive.

BACKGROUND

The Ministry of Forests encourages comments, concerns, and questions during the public consultation period for the Pest Management Plan for the plan area, which is specific to public land within the geographic area defined by the Regional Districts of: Bulkley-Nechako, Fraser-Fort George, Kitimat-Stikine, North Coast (excluding Haida Gwaii), Peace River, Stikine and Northern Rockies Regional Municipality.

The public consultation period opened January 10 (first ad published) and will close on March 15, 2025. Invasive plant management will only be successful through the continued collaboration among land managers in education, awareness, prevention, and control. The proposed plan is posted for your review here:

https://www2.gov.bc.ca/assets/gov/environment/plants-animals-and-ecosystems/invasive-species/pest-management/faq_northern_interior_pmp.pdf

Please contact by email: Invasive.Plants@gov.bc.ca or by phone: 1-250-219-3349.

Please see the attached letter for more details.

ATTACHMENTS

PMP Consultation Letter for Regional Districts

FOR-N-PMP-2025-2030

PMP # 402-0680-25/30

February 19, 2025

Regional District of Bulkley-Nechako37 3rd Avenue

PO Box 820

Burns Lake, BC V0J 1E0

To Whom it May Concern:

This letter is your notification that the Ministry of Transportation and Transit, in collaboration with the Ministries of Forests; Water, Land and Resource Stewardship and Environment and Parks in Northern B.C. The Ministry of Forests is the PMP (Pest Management Plan) holder as described in the *BC Integrated Pest Management Act Regulation* and all four Ministries will operate under the plan.

The plan area is specific to public land within the geographic area defined by the Regional Districts of: Bulkley-Nechako, Fraser-Fort George, Kitimat-Stikine, North Coast (excluding Haida Gwaii), Peace River, Stikine and Northern Rockies Regional Municipality.

The plan is a guidance document and outlines an Integrated Pest Management (IPM) approach for the control of invasive plants including prevention strategies plus manual, mechanical, cultural, biological and chemical control methods. The PMP is not an operational plan. Annual operational plans are developed collaboratively by the Ministries and with First Nations and other land managers.

We encourage your comments, concerns, and questions during the public consultation period from January 10 (first ad published) to March 15, 2025. Invasive plant management will only be successful through the continued collaboration among land managers in education, awareness, prevention, and control. The proposed plan is posted for your review here:

https://www2.gov.bc.ca/assets/gov/environment/plants-animals-and-ecosystems/invasive-species/pest-management/faq_northern_interior_pmp.pdf

Please contact us at Invasive.Plants@gov.bc.ca or by phone: 1-250-219-3349.

Yours truly,

Mike Pangman

Agent for the Ministry of Forests