



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SUPPLEMENTARY AGENDA
Thursday, June 19, 2025**

ADMINISTRATION REPORTS

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Recommendation

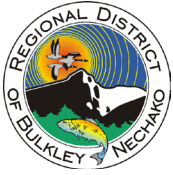
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ADJOURNMENT



Regional District of Bulkley-Nechako Board of Directors Supplemental

To: Chair and Board
From: Nellie Davis, Manager of Strategic Initiatives and Rural Services
Date: June 19, 2025
Subject: **Grant in Aid – Chinook Emergency Response Society**

RECOMMENDATION: **(all/directors/majority)**

That the Board approve a grant of \$15,000 to the Chinook Emergency Response Society for a volunteer training and PPE project from Electoral Area E (Francois/Ootsa Lake Rural)'s allocation of Regional Grant in Aid.

BACKGROUND

Please see the attached application for further detail.

Director Lambert is supportive of a \$15,000 contribution from Area E.

The Regional Grant in Aid balance for Area E (Francois/Ootsa Lake Rural) is \$47,167.75

Nellie Davis

From: website@rdbn.bc.ca
Sent: Monday, June 9, 2025 1:14 PM
To: Nellie Davis
Subject: Website Form Submission – Online Grant in Aid Application Form

[EXTERNAL EMAIL] Please do not click on links on open attachments from unknown sources.

There has been a submission of the form Online Grant in Aid Application Form through your concrete5 website.

Organization Legal Name:
 Chinook Emergency Response Society

Contact Email Address:
 mathiesonnora@gmail.com

Contact Phone Number:
 250 551 3366

Organization Mailing Address:
 14164 Cheslatta Road, Buns Lake, BC, V0J 1E4

Project or purpose for which you require assistance:

This funding is intended to provide training for RDBN Area E residents to build resilience towards wildfire through the delivery of an S100/S185 course, Power Saw Operator course and personal protective equipment for residents participating in the cooperative community wildfire response program

Amount of Grant Requested:
 15000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?:

To assist in the preparation of community members and businesses in the Lakes District Region to respond and react to all disasters and emergencies.

The society is continuing the work started in November of 2018. One of the priorities determined by the board is to increase training opportunities for residents of Regional District of Bulkley Nechako (RDBN) Area E.

The Chinook Emergency Response Society is unique in the services it provides to Area E residents.

Is your organization voluntary and non-profit?:

Yes

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None paid

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

The society has been in operation since 2018. Membership is open to residents of RDBN Electoral Area E

Assistance is being requested for.:

Other purpose - please explain below

Other Purpose:

The purpose of this project is to build wildfire resiliency for Area E residents through wildfire training and the purchase of PPE.

Please describe the project/event for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.:

This funding is intended to provide training for RDBN Area E residents to build resilience towards wildfire through the delivery of an S100/S185 course, Power Saw Operator course and personal protective equipment for up to 20 residents participating in the cooperative community wildfire response program with BC Wildfire.

Describe how this proposal will benefit the community.:

The project will help build resiliency to wildfire for RDBN Area E residents

Have you applied for a grant/funding from other source(s)?:

Yes - please provide information below

Name of Grant or Funding Agency:

Burns Lake and District Community Foundation

Amount applied for:

Status of application:

Approved

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Has the organization received assistance (grant in aid/waiving of fees, etc.), from the Regional District of Bulkley-Nechako in previous years?:

Unknown

If yes, please provide the year, the amount, and the purpose for the assistance.:

Does your Organization: (Please check all that apply):

Contact Name:

Nora Hannon

Attach supporting financial information, ie: budget/financial report. Ensure all information is clearly itemized, including: total cost of project, grants/funding from other sources, funding contributed by applicant, total expenses for the fiscal year.:

9215

Contact Name:

Sharon Vare

Contact Phone Number:

403 308 3546

Contact Email Address:

cers.information@gmail.com

Which RDBN electoral area(s) receive services or benefits from your organization?:

Electoral Area E (Francois/Ootsa Lake Rural)

Is your organization signed up to receive funds from the RDBN via Electronic Funds Transfer?:

No, we prefer a cheque.

To view all of this form's submissions, visit

https://protect.checkpoint.com/v2/r03/___https://www.rdbn.bc.ca/index.php/dashboard/reports/forms/view/2315___YzFjOnJkYm46YzpvOjJhOGZmZjY1MjkzN2FjNTBiYTU3M2lzYzdjNjBiZjc0Ojc6NjQyZjo3MjM1MWM3YTl0NTFiNDBhZGZjYzQwNTc1ZTU3NmRINDg5MjcyMGI0ZDA4MDY4ODdmOThhYjA1YjM5YTRmOTA4OnA6VDpO



Regional District of Bulkley-Nechako Board of Directors Supplemental

To: Chair and Board
From: Nellie Davis, Manager of Strategic Initiatives and Rural Services
Date: June 19, 2025
Subject: **Grant in Aid –Round Lake Community Hall Association**

RECOMMENDATION: **(all/directors/majority)**

That the Board approve a grant of \$86,750 to the Round Lake Community Hall Association for an exterior renovation project from Electoral Area A (Smithers/Telkwa Rural)'s allocation of Regional Grant in Aid.

BACKGROUND

Please see the attached application for further detail.
An additional \$4,250 has been included to account for GST not calculated in the original request.

Director Stoltenberg is supportive of a \$86,750 contribution from Electoral Area A.

The Regional Grant in Aid balance for Area A (Smithers/Telkwa Rural) is \$183,103

Nellie Davis

From: website@rdbn.bc.ca
Sent: Thursday, June 5, 2025 9:07 PM
To: Nellie Davis
Subject: Website Form Submission – Online Grant in Aid Application Form

[EXTERNAL EMAIL] Please do not click on links on open attachments from unknown sources.

There has been a submission of the form Online Grant in Aid Application Form through your concrete5 website.

Organization Legal Name:
 Round Lake Community Association

Contact Email Address:
 canyoncreekresources@gmail.com

Contact Phone Number:
 250-643-5472

Organization Mailing Address:
 14112 Round Lake Road, Telkwa, BC, V0J 2X2

Project or purpose for which you require assistance:

To upgrade the exterior of the Round Lake Hall to meet today's building standards and provincial initiatives, such as the Firesmart Program, while at the same time maintaining the historic character of the structure.

Amount of Grant Requested:
 82500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?:

The Round Lake Community Association (RLCA) draws the community together by supporting facilities and activities.

1. The Hall acts as a central location for events such as weddings, family reunions, coffee houses, educational forums, meetings, and as a gathering place for the community during emergency situations (such as poor air quality conditions).

2. Recreational activities are supported at the Hall and the area adjacent to the Hall, including the Round Lake waterfront. The RLCA has also entered into a Partnership Agreement with Rec Sites and Trails BC to manage the Bulkley River Rec Site near the West End Road in Quick.

The above services/benefits are not supported by other organizations.

Is your organization voluntary and non-profit?:

Yes

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Not applicable

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Currently there are 42 members in the RLCA organization. Additional volunteers support various fund raising activities. The organization has been active since 1921, although operating under different names.

Assistance is being requested for::

Capital project and/or equipment

Other Purpose:

Please describe the project/event for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.:

To upgrade the Round Lake Hall by replacing the existing 35+ year metal roof with new Galvalum roofing, chinking cracks in the siding, repairing old siding, and installing new corrugated metal skirting. The completed work will maintain the character of this historic structure.

Describe how this proposal will benefit the community.:

The Hall upgrade will help ensure the structure continues to serve the community well into the future. The proposed work will render the structure more fire safe.

Have you applied for a grant/funding from other source(s)?:

No

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Has the organization received assistance (grant in aid/waiving of fees, etc.), from the Regional District of Bulkley-Nechako in previous years?:

Yes

If yes, please provide the year, the amount, and the purpose for the assistance.:

Year: 2008

Gas Tax Funds: \$30,000

Grant in Aid: \$3,000

Grant Purpose: Funds helped to improve the Hall electrical, flooring, plumbing, water treatment, etc.

Does your Organization: (Please check all that apply):

Offer direct financial assistance to individuals or families?

Provide an opportunity for individuals to make direct contributions?

Contact Name:

Gary Hanson

Attach supporting financial information, ie: budget/financial report. Ensure all information is clearly itemized, including: total cost of project, grants/funding from other sources, funding contributed by applicant, total expenses for the fiscal year.:

9191,9192,9193,9194

Contact Name:

Mack Schat

Contact Phone Number:

250-846-9552

Contact Email Address:

Schatmack@gmail.com

Which RDBN electoral area(s) receive services or benefits from your organization?:

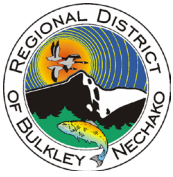
Electoral Area A (Smithers/Telkwa Rural) Electoral Area G (Houston/Granisle Rural)

Is your organization signed up to receive funds from the RDBN via Electronic Funds Transfer?:

No, but we would like to be.

To view all of this form's submissions, visit

https://protect.checkpoint.com/v2/r03/___https://www.rdbn.bc.ca/index.php/dashboard/reports/forms/view/2315___YzFjOnJkYm46YzpvOjg4MWYxOTY5MDA2NzBIYmQyZmZkZmVhNzFjZTg2OGRiOjc6MDNhNT01ZDQzMmY0YjM5MDQ2OTlkMTFkMjg1MWQ1OTI4YzkuNzNkNThhOWM3YzRiYjc0ZTA4ODIIZjNjYzE2NmQyNzQ0OnA6VDpO



Regional District of Bulkley-Nechako Board of Directors Supplemental

To: Chair and Board

From: Shari Janzen, Community Development Coordinator

Date: June 19, 2025

Subject: **Letter of Support Request**

RECOMMENDATION: **(all/directors/majority)**

That the Board provide a letter to the Lakes District Senior Citizen Housing Association to support its application to the BC Housing Community Housing Fund for the planning phase of a new seniors housing development in Burns Lake.

BACKGROUND

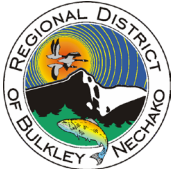
The Lakes District Senior Citizen Housing Association has a waitlist of over 300 applicants for affordable seniors housing. They are undertaking a project to plan for additional seniors housing options in the community.

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:
3. Housing Supply

Additionally, the recommendation supports the following objective(s) related to this Focus Area(s):

3.1 Provide support to the non-profit sector in their pursuit of affordable housing projects and initiatives.



Regional District of Bulkley-Nechako Board of Directors Supplemental

To: Chair and Board

From: Nellie Davis, Manger of Strategic Initiatives and Rural Services

Date: June 19, 2025

Subject: Northern BC Supply Chain Forum Seeking Input

RECOMMENDATION: **(all/directors/majority)**

Receive.

BACKGROUND

In addition to in-person engagement that staff contributed to in the Fall of 2024, the Northern BC Supply Chain Forum has reached out to CAOs seeking input on specific transportation infrastructure, safety, and economic development challenges in communities throughout the region. The request letter, which contains the list of questions, is attached to this memo.

Any comments or concerns conveyed by the Board will be included in the RDBN's survey submission and will assist staff in providing a comprehensive response. Responses not collected at this meeting can be conveyed to staff via email until Thursday, June 26.

The survey also accepts existing documentation as part of the submission, so staff will be sure to include relevant items such as the RDBN Rail Safety Engagement Report.

ATTACHMENTS:

Northern BC Supply Chain Forum Request for Input Letter

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:

2. Advocacy with the Province

Additionally, the recommendation supports the following objective related to this Focus Area:

2.2 Prioritize topics and develop strategic, consistent messaging about mutual goals.



PRINCE RUPERT PORT AUTHORITY
200-215 COW BAY RD.
PRINCE RUPERT, BC V8J 1A2

P 250 627 8899
F 1+ 250 627 8980

June 10, 2025
Curtis Helgesen
Chief Administrative Officer
Regional District of Bulkley-Nechako
37 3rd Avenue Burns Lake, BC V0J 1E0

Delivered via email: curtis.helgesen@rdbn.bc.ca

Dear Mr. Helgesen,

Re: Northern BC Supply Chain Forum – Request for Input

We are writing to inform you about the ongoing work of the Northern BC Supply Chain Forum (“the Forum”) and to invite your participation in a key engagement initiative focused on strengthening economic development and community safety along the Northern Transportation Corridor.

The Northern BC Supply Chain Forum is a collaborative platform established to address challenges and opportunities related to goods movement along Highway 16 (including Highways 97 and 37) and the rail corridor. The Forum brings together stakeholders from government, industry, Indigenous communities, and economic development agencies to coordinate multi-agency responses that ensure the competitiveness and resilience of the northern corridor.

Building on previous consultations, the Forum is placing renewed emphasis on two critical themes:

- *Economic Development:* Identifying opportunities to grow and diversify the economy, improve supply chain efficiency, and support local businesses and labour force needs.
- *Transportation Safety:* Enhancing infrastructure, emergency preparedness, and public safety to support both residents and the movement of goods throughout the corridor.

Information We Are Seeking

As part of this initiative, we are looking for infrastructure challenges along the Highway 16 corridor and connecting transportation networks that you consider critical to making the corridor more effective and efficient. Whether you have existing material to share or would like to provide a summary, some key questions for consideration include:

Critical Safety Barriers

1. What are the most significant safety challenges or risks currently facing your community or region along the Highway 16 corridor and connecting transportation networks?
2. Please identify specific locations (e.g., intersections, bridges, stretches of highway, rail crossings) where accidents, dangerous goods incidents, or near-misses are most common?

Emergency Preparedness Gaps

3. Where do you see major gaps in emergency response capacity or infrastructure (e.g., access to first responders, lack of emergency pullouts, limited communications/cell coverage) that put people or goods at risk?
4. What infrastructure deficiencies most impact your community's ability to respond effectively to transportation-related emergencies?

Movement of Dangerous Goods

5. What infrastructure problems or bottlenecks do you see that increase the risk or complexity of transporting dangerous goods through your community or region?
6. Are there specific areas where the movement of dangerous goods raises community concern or affects social license for industry operations?

Trade and Goods Movement Barriers

7. What specific infrastructure barriers most hinder the efficient and reliable movement of goods to and from your community (e.g., weight-restricted bridges, poor road conditions, lack of rest stops/truck parking, etc.)?
8. Where do you see recurring congestion, bottlenecks, or delays affecting supply chain reliability or economic growth?

Supporting Economic Diversification

9. Which infrastructure problems are cited most often by businesses as barriers to investment, expansion, or new sector development?

Top Priority Areas

10. Of the infrastructure issues you've identified, which three do you feel have the greatest negative impact on safety, dangerous goods movement, or your community's economic development?
11. For each, briefly describe the nature of the problem, the affected location or corridor segment, and the consequences for safety and/or economic activity.

Community Concerns and Social License

12. Are there infrastructure problems that have resulted in community opposition, social license risks, or reputational challenges for trade and transportation activities? If so, please describe.

To participate:

Please send your response to the above questions to hosmar@rupertport.com by **June 30** or existing documentation can be shared.

Alternatively, you can share your responses directly here: [Northern Forum Infrastructure Questionnaire](#)

If you have any questions or require further information, please do not hesitate to contact Halie Osmar by email at hosmar@rupertport.com or by phone at (250) 600-0915.

Thank you for your ongoing commitment to strengthening Northern BC's communities and supply chains. We look forward to your input.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ki I.', with a stylized flourish at the end.

Kevin Moraes

Director, Government & External Relations
Prince Rupert Port Authority