



Regional District of Bulkley-Nechako

Landfill Operator 2

Knockholt Landfill

The Regional District of Bulkley-Nechako is seeking applicants to fill a permanent position of Landfill Operator 2 at the Knockholt Landfill, located approximately 12 km east of Houston, BC. This position is full-time permanent (40 hours per week) and has a starting wage of \$39.01 per hour with a comprehensive benefits package and is subject to a 3-month probation period. The landfill operation hours are Monday through Friday from 10:00 am to 4:00 pm and is closed on weekends and statutory holidays.

The primary responsibilities of the Landfill Operator 2 are receiving, processing, and covering permitted waste and assisting with the maintenance of the landfill facilities, infrastructure, and equipment. Landfill Operator 2 must be familiar with current landfiling strategies and techniques and operate the site in accordance with the Operational Certificate, other regulatory requirements, and instructions from the Director of Environmental Services. Operators must educate the users of the site in proper weigh-scale usage, disposal restrictions and other site protocol. Landfill operators are responsible for coordinating the day-to-day activities of the site and assisting with the long-term planning for landfiling, diversion, and other development.

The Landfill Operator 2 takes a lead role on site, working alongside at least one regular Landfill Attendant and coordinating the work of all personnel. The position also supports planning for waste diversion and long-term landfill development.

This position requires: Prolonged walking, wearing respirator masks for periods of two hours or more (note: no facial hair or beards), lifting weights up to 40 pounds, continuous bending, operating heavy equipment, maintaining a high level of physical activity to manage the Landfill, and providing instructions to the Landfill Attendants.

Responsibilities and Duties:

General:

- Understand the Operational Certificate for the landfill and its operational requirements and restrictions.
- Follow all safety protocols in accordance with WorkSafe BC requirements and RDBN safe work procedures.
- Ensure that the users of the site follow proper safety procedures.
- Educate the public and promote awareness of the re-use and recycling programs.
- Understand and operate the weigh scale system and instruct/assist users of the site in the correct operation of the scales. Review daily load data and correct errors.
- Inform users of the site of controlled, restricted, or banned materials and where to appropriately dispose of them.



- Train, mentor, provide directions, and coordinate the daily activities of the Landfill Attendant if applicable.
- Ensure that all access roads and turning pads are appropriately maintained.
- Maintain site and building cleanliness in all seasons; conduct routine maintenance of facilities and infrastructure.
- Inspect and maintain the perimeter electric fence.
- Maintain appropriate site signage.
- Ensure that emergency response equipment is accessible and in good working condition.
- Respond to on-site emergencies such as landfill fires.
- Ensure that the required paperwork for any recycling, diversion or salvage programs operating at the site is completed.
- Document and report site activities. Submit all required reporting to the RDBN office as required.
- Conduct any other duties required for the function of the landfill or as assigned by the Director of Environmental Services or Delegate.

Landfill:

- Assist the Director of Environmental Services with the development and implementation of the Landfill Filling Plan.
- Direct the haulers to the appropriate disposal areas and assist with positioning trucks, bins, and trailers for off-loading.
- Receive and process solid waste at the active face with landfill equipment as per approved procedures.
- Receive all Specified Risk Material (SRM) by ensuring that weighing, documenting, and handling of the material is completed as per the Federal SRM manual.
- Receive all Asbestos Containing Materials (ACM) by ensuring that weighing, documenting, and handling of the material is completed as per the asbestos disposal plan.
- Receive and process contaminated soil as approved by the Director of Environmental Services.
- Develop and maintain the storage, staging, and processing areas for wood waste and other materials as needed.
- Conduct open burning and air-curtain burning of wood waste and related reporting in accordance with current regulations.
- Receive other waste materials that are to be repurposed or not immediately landfilled, at designated areas.
- Develop and maintain an on-site burrow pit for year-round access to cover soil.

Liquid Waste (if applicable)

- Receive liquid waste at approved septage receiving beds, monitor the capacity and performance of the septage beds and conduct routine clean-out of the septage beds.



- Assist with monitoring and maintaining the leachate collection and treatment system.
- Assist with special projects related to the liquid waste infrastructure.

Transfer Station (if applicable)

- Maintain safe access to public drop-off areas.
- Assist the public in the proper use of disposal, recycling, and re-use areas.
- Monitor and maintain waste disposal area and empty the bins as required.
- Monitor and maintain the wood, metal, yard waste and other material drop-off areas; process and/or dispose appropriately.
- Monitor and maintain the re-use shed and re-use bays.

Equipment:

- Must be able to operate safely and efficiently, the following vehicles and equipment:
 - Passenger Vehicle (Pick-up truck)
 - Tandem Dump truck
 - Tandem Water Tanker Truck and pumping equipment
 - Tandem Roll-off Truck
 - Excavator
 - Crawler Dozer
 - Landfill Compactor (large wheeled loader)
 - Wheeled or Tracked Skid steer
 - Air Curtain Burner
 - Other permanent site equipment and tools
- General maintenance of the above equipment including fueling, greasing, cleaning, regular inspections, and logbook records.
- Light service of the above equipment including oil changes, air, fuel and cab filter replacement, small repairs, and troubleshooting problems.
- Assist with assessing repair and replacement strategies for the above equipment.

Skills and Qualifications:

- Good communication and public relations skills.
- Safety conscious.
- Leadership skills.
- Work independently.
- Able to adapt to change.
- Physically fit and capable of working outdoors in all weather conditions.
- Experience operating and maintaining heavy equipment (excavator, dozer, loader).
- Comfortable with technology (computers, smartphones, tablets).
- Ability to correctly fill out paperwork and maintain records.



- Ability to keep an organized, clean, and tidy facility.
- Ability to respond to, organize, and take an active role in emergency situations.

Required Certifications:

- Grade 12 or Equivalent
- SWANA Manager of Landfill Operations
- Class 3 driver's license with air brakes endorsement
- Heavy Equipment Operator Certificate
- Experience maintaining heavy equipment
- OFA Level 1
- S-100 and Landfill Fire Training
- WHMIS

Resumes will be accepted until the position is filled with review beginning on August 5, 2025, which should be addressed to:

Alex Eriksen, Director of Environmental Services

Subject Line: Landfill Operator 2 - Knockholt Landfill

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