



September 16, 2025

Notice of Intent -NOI- RDBN-BVPOOL-25-01

The Board of the Regional District of Bulkley-Nechako (the Regional District) hereby gives notice of its intent to directly award a contract to the following organization:

Proposed Contractor: Bulkley Valley Aquatic Centre Management Society

Contract purpose: Operation and management of the Bulkley Valley Aquatic Centre and Racquet Courts/Climbing Wall

Summary of Services:

The proposed contract will provide for:

- Full operation and day-to-day management of the pool, climbing wall, racquet ball courts, and weightlifting room.
- Delivery of aquatic programs, including public swimming, swimming lessons, and other special events located in the pool complex.
- Compliance with all applicable health and safety, and regulatory requirements for public pools
- Facility maintenance and stewardship to ensure the pool remains a safe, accessible, and valued community resource.
- In general, the Regional District pays for the property insurance associated with the pool complex, natural gas, electricity, and any capital projects over \$10,000 that would not normally be considered regular maintenance.
- The proponent would among other costs be responsible for wages, benefits, and other costs associated with the staff managing the pool, regular repairs and maintenance, liability insurance of at least \$10,000,000 coverage per occurrence, internet costs, telephone costs, pool management software, and chemicals and other supplies for water treatment. This list is not comprehensive and is for illustrative purposes only.

The Regional District has determined that a direct award is appropriate due to the historical management of the Bulkley Valley Aquatic Centre and Racquet Courts/Climbing Wall by the Bulkley Valley Aquatic Centre Management Society, demonstrating capacity, experience, and community trust. The Society is uniquely positioned to continue operations given its established staffing and programming expertise. Continuity of service is critical to ensure uninterrupted access to the aquatic programs for the community.

Contract Details:

Annual Grant:

Term: Five (5) Years commencing December 1, 2025, and at a first-year contract price of \$725,000 per annum.

This Notice of Intent is issued in accordance with the Canadian Free Trade Agreement and the New West Partnership Trade Agreement obligations.

Vendors or interested parties who believe they are qualified to provide these services may submit a statement of capabilities before 2:00PM Thursday October 16, 2025 to bid@rdbn.bc.ca.

If no valid objections are received by the stated deadline, the Regional District will proceed with direct award to Bulkley Valley Aquatic Centre Management Society as described.