



REGIONAL DISTRICT OF BULKLEY-NECHAKO
COMMITTEE OF THE WHOLE MEETING
MINUTES

Thursday, November 06, 2025

Directors Present: Chair Mark Parker
Gladys Atrill - via Zoom - left at 10:50 a.m.,
returned at 10:54 a.m.
Shane Brien
Leroy Dekens
Martin Elphee
Judy Greenaway
Clint Lambert
Linda McGuire
Shirley Moon - via Zoom
Kevin Moutray - via Zoom
Chris Newell
Michael Riis-Christianson
Stoney Stoltenberg
Sarrah Storey
Henry Wiebe

Directors Absent:

Alternate Directors:

Staff: Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Director of Corporate Services
John Illes, Chief Financial Officer
Megan D'Arcy, Regional Agriculture Coordinator -
arrived at 10:54 a.m., left at 12:08 p.m.
Nellie Davis, Manager of Strategic Initiatives and
Rural Services - left at 12:08 p.m.
Janette Derksen, Waste Diversion Supervisor -
arrived at 10:42 a.m., left at 11:55 a.m.
Alex Eriksen, Director of Environmental Services -
arrived at 10:42 a.m., left at 11:55 a.m.
Jason Llewellyn, Director of Planning and
Development Services- via Zoom - left at 11:00
a.m., returned at 12:50 p.m.
Deneve Vanderwolf, Planning Technician/Regional
Transit Coordinator - via Zoom - arrived at 12:49

p.m.

Wendy Wainwright, Deputy Director of Corporate Services

Scott Zayac, Director of Protective Services - arrived at 11:09 a.m., left at 12:08 p.m.

Others: Lara Beckett, Chair, Regional District of Fraser-Fort George - arrived at 12:47 p.m.
Matt O'Halloran, Government Relations Liaison, BC Transit - arrived at 11:51 a.m., left at 11:56 a.m.

CALL TO ORDER

Chair Parker called the meeting to order at 10:30 a.m.

First Nations Acknowledgement

*** AGENDA**

November 6, 2025

2025-COWM-029

Moved by Director Stoltenberg

Seconded by Director Lambert

That the Committee of the Whole Agenda for November 6, 2025 be approved.

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole Meeting Minutes - October 9, 2025

2025-COWM-030

Moved by Director Stoltenberg

Seconded by Director Dekens

That the Committee of the Whole Meeting Minutes of October 9, 2025 be approved.

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

Water Referral

Cameron Kral, Planner - Water Sustainability Act Referral 7003390 - Electoral Area D (Fraser Lake Rural)

2025-COWM-031

Moved by Director Riis-Christianson

Seconded by Director Elphee

That the comment sheet be provided to the Province as the Regional District's comments on *Water Sustainability Act* Referral 7003390.

CARRIED UNANIMOUSLY

Discussion took place regarding the following:

- Foreshore Integrated Management Plan for Fraser Lake completed by Living Lakes Canada
 - Ministry of Water, Land and Resource Stewardship is aware of the Plan
 - RDBN Guidelines for Responsible Waterfront Development
 - Staff will forward the information to Director Moon
 - Docks
 - Education and awareness for the public
- Possible consideration for use of the dock and area for the community
 - The location has limited space
 - Village of Fraser Lake community docks
 - Chair Parker will reach out to Stelat'en First Nation to discuss future planning
- RDBN Parks and Trails Service does not include Electoral Area D (Fraser Lake Rural).

Other

Jason Llewellyn, Director of Planning and Development Services - Proposed Regulatory Policy for Renewable Energy Projects

2025-COWM-032

Moved by Director Brien

Seconded by Director Elphee

That the Committee receive the Director of Planning and Development Services'

Proposed Regulatory Policy for Renewable Energy Projects memorandum.

CARRIED UNANIMOUSLY

2025-COWM-033

Moved by Director McGuire

Seconded by Director Greenaway

That staff provide the BC Energy Regulator (BCER) with the comment that the review process for renewable projects should include the opportunity for local governments to review and comment on the various management plans to be submitted by the proponents with their application to the BCER.

CARRIED UNANIMOUSLY

*** ADMINISTRATION REPORT**

Cheryl Anderson, Director of Corporate Services - General Bylaw Process

2025-COWM-034

Moved by Director Greenaway

Seconded by Director Stoltenberg

That the Committee receive the Director of Corporate Services' - General Bylaw Process memorandum.

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES

*** 2026 BUDGET KICK-OFF Presentation**

CAO Helgesen provided a PowerPoint of the 2026 Budget Kick-Off Presentation.

- Changes for 2026
 - Amendments to Solid Waste Management Facility Regulation and User Fee Bylaw No. 1764, 2016 and Refuse Disposal Local Service Establishment Bylaw No. 638, 1990
- In 2021 new Bylaws were adopted with the maximum requisition increased allowed by the *Local Government Act* (25% every five years).
- In 2023 the service reached the maximum requisition, though the requisition alone was not sufficient to support service delivery.
- In 2024 and 2025 the service was heavily subsidized by grants such as the

Community Works Fund and the Resource Benefits Alliance

- In 2026 the Bylaw is eligible for an increase of 25%, which will increase the maximum potential requisition by \$1.1M
- 2025 and 2026 Administration and Environmental Services
- Environmental Services (ES) Budget Summary
 - Revenue 2024/2025
 - Expenses 2024/2025
- 2024 Taxes
 - Municipal portion 42% of total 2024 requisition
 - Rural portion 58% of the total 2024 requisition
- Average municipalities 2024/2025
 - Total Taxes
 - RDBN Taxes
 - ES Taxes
- 2024 & 2025 Data Comparison and percentage change from 2024-2025
 - Regional District of Kitimat-Stikine
 - Cariboo Regional District
 - Regional District of Fraser-Fort George
 - Regional District of Bulkley-Nechako
 - Capital Regional District
 - British Columbia (the Province)
- RDBN in a good position for future projects and to generate revenue to prepare for the future.

Alex Eriksen, Director of Environmental Services - Bylaw 1879 Schedule "D"
- Preliminary Bylaw Amendment Discussion

2025-COWM-035

Moved by Director Storey

Seconded by Director Greenaway

That the Committee receive the Director of Environmental Services' Bylaw 1879 Schedule "D" - Preliminary Bylaw Amendment Discussion memorandum.

CARRIED UNANIMOUSLY

The following was discussed:

- Schedule "D" to Bylaw No. 1879
 - Concrete less than 2m³ and Roofing/Asphalt Shingles less than 2m³
 - Concerns regarding having product delivered to Transfer Stations

- Providing options for small scale disposal
- Specified Risk Material (SRM)
- Dead Animals and Dead Stock Excluding SRM Waste
- Process and involvement of various ministries if there is a larger scale SRM event
- FireSmart material
 - determining a solution to accommodate for the disposal of FireSmart waste
- Incrementally increasing rates yearly until reach the provincial average
- BC Assessment Change in assessment methods for pipelines
- Large generators of waste have been notified of upcoming changes to rates
- Staff bring forward bylaw with rate increase options for the Board to consider.

ADMINISTRATION REPORTS (CONT'D)

John Illes, Chief Financial Officer - Introduction to the 2026 Budget

2025-COWM-036

Moved by Director Dekens

Seconded by Director Stoltenberg

That the Committee receive the Chief Financial Officer's Introduction to the 2026 Budget memorandum.

CARRIED UNANIMOUSLY

Discussion took place regarding:

- Environmental Services taxation outlined in Bylaw 1909
 - Is a fixed amount
- Environmental Services budget and the past and current use of reserves and grant funding
 - Other revenues such as camp waste, metal recycling, etc.

Megan D'Arcy, Regional Agriculture Coordinator - Growing Opportunities Newsletter - Issue 30, October 2025

2025-COWM-037

Moved by Director Dekens

Seconded by Director Brien

That the Committee receive the Regional Agriculture Coordinator's Growing

Opportunities Newsletter - Issue 30, October 2025 memorandum.

CARRIED UNANIMOUSLY

Nellie Davis, Manager of Strategic Initiatives and Rural Services - Inaugural BC Agriculture Forum

2025-COWM-038

Moved by Director Riis-Christianson

Seconded by Director Stoltenberg

That the Committee recommend that the Board approve attendance for any interested Directors at the 2026 BC Agriculture Forum hosted by the BC Agriculture Council in Penticton, BC on June 24 and 25, 2026.

CARRIED UNANIMOUSLY

*** Lunch**

Break for Lunch at 12:08 p.m.

Reconvened at 12:47 p.m.

John Illes, Chief Financial Officer, BC Assessment Change in Assessment Methods for Pipelines

2025-COWM-039

Moved by Director Riis-Christianson

Seconded by Director McGuire

That the Committee receive the Chief Financial Officer's BC Assessment Change in Assessment Methods for Pipelines memorandum.

CARRIED UNANIMOUSLY

Discussion took place regarding expenses created by industry should be borne by industry and supporting local governments across the province.

ADMINISTRATION CORRESPONDENCE

CN's Commitment to Responsible Rail Tie Management in the RDBN

2025-COWM-040

Moved by Director Riis-Christianson

Seconded by Director Stoltenberg

That the Committee receive the Administration Correspondence from CN regarding its

Commitment to Responsible Rail Tie Management in the RDBN.

CARRIED UNANIMOUSLY

Staff will follow up regarding the ability to recycle railway ties that had been sold in the past by CN to residents for use on their properties.

Break

Break for Regional Transit Committee Meeting at 12:56 p.m.
Reconvened at 1:24 p.m.

IN-CAMERA MOTION

2025-COWM-041

Moved by Director Stoltenberg

Seconded by Director Storey

That this meeting be closed to the public pursuant to Sections 90(1)(c) of the Community Charter for the Board to deal with matters relating to:

- Labour Relations.

CARRIED UNANIMOUSLY

ADJOURNMENT

2025-COWM-042

Moved by Director McGuire

Seconded by Director Lambert

That the meeting be adjourned at 1:25 p.m.

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Deputy Director of Corporate Services