



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SUPPLEMENTARY AGENDA
Thursday, November 20, 2025**

ADMINISTRATION REPORTS

**Nellie Davis, Manager of Strategic Initiatives and Rural Services -
Grant in Aid - Nechako Valley Search and Rescue**

Page 2-5

Recommendation

**Nellie Davis, Manager of Strategic Initiatives and Rural Services -
Grant in Aid for Neighbourlink Vanderhoof**

Page 6-10

Recommendation

ADJOURNMENT



Regional District of Bulkley-Nechako Board of Directors Supplementary

To: Chair and Board
From: Nellie Davis, Manager of Strategic Initiatives and Rural Services
Date: November 20, 2025
Subject: **Grant in Aid - Nechako Valley Search and Rescue**

RECOMMENDATION: **(all/directors/majority)**

That the Board approve allocating \$6,325 from Regional Grant in Aid, split evenly between the Area F (Vanderhoof Rural) and Area D (Fraser Lake Rural) allocations, to Nechako Valley Search and Rescue for the purchase of a trailer to transport equipment for search operations.

BACKGROUND

Please see the attached application for further information.

The Regional Grant in Aid balance for Area D is \$58,126

The Regional Grant in Aid balance for Area F is \$118,957

Directors Parker and Moon are supportive of the request.

ATTACHMENTS:

Grant in Aid Application for Nechako Valley Search and Rescue Trailer Replacement

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:
Not Applicable

Nellie Davis

From: website@rdbn.bc.ca
Sent: November 14, 2025 10:19 AM
To: Nellie Davis
Subject: Website Form Submission – Online Grant in Aid Application Form

[EXTERNAL EMAIL] Please do not click on links on open attachments from unknown sources.

There has been a submission of the form Online Grant in Aid Application Form through your concrete5 website.

Organization Legal Name:
 Nechako Valley Search and Rescue

Contact Email Address:
 nechakovalleysar@gmail.com

Contact Phone Number:
 250-692-9399

Organization Mailing Address:
 Box 378 Vanderhoof BC V0J 3A0

Project or purpose for which you require assistance:

Nechako Valley Search and Rescue respectfully requests funding to purchase a Marlon RAT-04 Tandem Sport trailer to replace the aging volunteer-owned trailer we currently rely on. Our team conducts search operations across mixed terrain — forested backcountry, rough logging roads, and heavy snow conditions — and requires a trailer that is both durable and maneuverable. The proposed trailer is sized to transport either two snow-sleds or our large, heavy ATV (which has secure space for stretchers), personal protective equipment and rescue tools.

Amount of Grant Requested:
 6325

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business:
 Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?:

NVSAR has provided volunteer emergency search, rescue, recovery and evacuation notice deliveries in the Vanderhoof and Fraser Lake area since 1991. Our members also respond across northern BC as requested by other SAR teams. We work with Emergency Management BC, the RCMP, BC Ambulance, BC Coroner Service and various other government agencies within our response area when requested. Our capabilities include wilderness and urban search and rescue, wilderness first aid, tracking, swiftwater and flat ice responses. Our members donate 3,000-4,000 hours each year in training and on task activities.

Is your organization voluntary and non-profit?:
 Yes

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

100% non-paid volunteer organization.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

We have 35 members and have been in operation since 1991.

Assistance is being requested for::

Capital project and/or equipment

Other Purpose:

Please describe the project/event for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.:

Outlined above, quote for the trailer is attached.

Describe how this proposal will benefit the community.:

Purchasing this trailer strengthens NVSAR's ability to respond quickly and safely to emergencies across the region. Faster deployment of our ATV and snow machines means lost or injured community members can be located and treated sooner, improving patient outcomes and reducing risk during severe weather or remote-area incidents. A reliable trailer also ensures volunteers are not relying on aging personal equipment, which supports a more resilient, dependable emergency response for residents, visitors and neighbouring agencies.

Have you applied for a grant/funding from other source(s)?:

No

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Has the organization received assistance (grant in aid/waiving of fees, etc.), from the Regional District of Bulkley-Nechako in previous years?:

Unknown

If yes, please provide the year, the amount, and the purpose for the assistance.:

We have an RDBN logo on the building, but we're unsure of if there was a donation made

Does your Organization: (Please check all that apply):

Provide an opportunity for individuals to make direct contributions?

Contact Name:

Chris Walker

Attach supporting financial information, ie: budget/financial report. Ensure all information is clearly itemized, including: total cost of project, grants/funding from other sources, funding contributed by applicant, total expenses for the fiscal year.:

9612,9611

Contact Name:

Willene Perez

Contact Phone Number:

250-469-0184

Contact Email Address:

willeneperez@gmail.com

Which RDBN electoral area(s) receive services or benefits from your organization?:

Electoral Area D (Fraser Lake Rural)

Electoral Area F (Vanderhoof Rural)

Is your organization signed up to receive funds from the RDBN via Electronic Funds Transfer?:

No, we prefer a cheque.

To view all of this form's submissions, visit

https://protect.checkpoint.com/v2/r03/___https://www.rdbn.bc.ca/index.php/dashboard/reports/forms/view/2315___YzFjOnJkYm46YzpvOjRmMjlmYjVhYjRiYjU4NWU1OWFkOGYyNzlhOTcwOTljOjc6NWYzMDoyZjU2ZWZWRmYTgzOTI0NzllMmMzYzU1NWQ4NWY4MjM0YmViY2Y4Y2M4ZTBkYzRjNjNmY2U0NmQzNzg1Njc5MGUyOnA6VDpO



Regional District of Bulkley-Nechako Board of Directors Supplementary

To: Chair and Board
From: Nellie Davis, Manager of Strategic Initiatives and Rural Services
Date: November 20, 2025
Subject: **Grant in Aid for Neighbourlink Vanderhoof**

RECOMMENDATION: (all/directors/majority)

That the Board approve a \$50,000 Regional Grant in Aid from the Area F (Vanderhoof Rural) allocation for Neighbourlink Vanderhoof to support the purchase of their rented building.

BACKGROUND

Neighbourlink, which offers a wide variety of programming to support the community, plans to purchase the building they currently rent.

Please see the attached application for further detail.

Please note: a typo in the application indicates a requested amount of \$500,000, the amount should read \$50,000.

The remaining balance of Electoral Area F Regional Grant in Aid is \$118,957.
Director Moon is supportive of the application.

ATTACHMENTS:

Neighbourlink Grant in Aid Application

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:
Not Applicable

Nellie Davis

From: website@rdbn.bc.ca
Sent: November 15, 2025 10:43 AM
To: Nellie Davis
Subject: Website Form Submission – Online Grant in Aid Application Form

[EXTERNAL EMAIL] Please do not click on links on open attachments from unknown sources.

There has been a submission of the form Online Grant in Aid Application Form through your concrete5 website.

Organization Legal Name:
 NeighbourLink Vanderhoof

Contact Email Address:
 margaretehall55@gmail.com

Contact Phone Number:
 2505670878

Organization Mailing Address:
 Box 2353 Vanderhoof BC V0J 3A0

Project or purpose for which you require assistance:
 Funds towards the purchase of our now rented building at 189 Columbia Street Vanderhoof. This is the home of NeighbourLink which includes Act II Thrift Store, the Food bank, weekly lunch program plus numerous other programs offering social services for the greater community.

Amount of Grant Requested:
 500000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business:
 Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?:

We offer a variety of programs through a team of very enthusiastic, committed volunteers.

Food Bank – recently provided 100 hampers, serving 151 adults and 54 children.

Act II Thrift Store – staffed by one employee and 25+ volunteers.

Best Mom and Dad's Group – a group for parents and children who come together Monday mornings and Thursday evenings with a gathering of up to 40 parents.

Monthly Seniors' Brunch – a popular event for nearly 100 seniors every month.

Weekly Meals – Wednesday lunch, serving meals to approximately 40+ (and increasing) people each week.

Men's Breakfast – hosted weekly as planning permits.

Celebrate Recovery – a safe space for those struggling with addictions.

Sojourners Program – short-term help for those stranded in Vanderhoof without funds.

Farmers' Market Coupon Program – providing fresh, local food for low-income families and seniors.

Is your organization voluntary and non-profit?:

Yes

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Our Act II coordinator is a paid position (about 35 hours per week), our NeighbourLink coordinator is a paid position (about 20 hours per week) and we have a paid position within our Mom and Dad's group of a few hours per week.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

In the first six months of 2025 a combined 4,112 hours has been contributed by our various volunteers in the ministries that Neighbourlink supports.

This equates to 103 40-hour work weeks or approx. 170 hours of volunteer time each week.

Assistance is being requested for::

Capital project and/or equipment

Other Purpose:

Please describe the project/event for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.:

Established in 1992, NeighbourLink Vanderhoof has been connecting people and building community in the District of Vanderhoof, RDBN Area F and Saik'uz First Nation for 33 years.

In 2024 we moved into our new home at the corner of Bute and Columbia Street. The change of locations has proven to be a huge benefit, especially for the Act II Thrift Store and easier access to our food bank and weekly lunch programs. We currently have a three-year lease with a "Right of First Refusal.

Our vision is to purchase the building to secure a permanent home for NeighbourLink

Describe how this proposal will benefit the community.:

The advantages of us owning the building are:

Financial Stability: Owning the property will help us manage our long term-occupancy costs, avoiding the uncertainties of rising rents that can occur with leases.

Increased Visibility and Community Presence: Owning the building allows us to brand and customize the space, this increases visibility and strengthens our identity within the community.

Flexibility: Owning the property gives us the freedom to design spaces that match our needs.

Community and Mission Impact: Ownership can enhance our role as a community anchor, promoting social cohesion, and demonstrating a long-term commitment to the neighbourhood. This can lead to donor confidence as supporters and funders see our organization as established and enduring

Have you applied for a grant/funding from other source(s)?:

Yes - please provide information below

Name of Grant or Funding Agency:

District of Vanderhoof

Amount applied for:

50000

Status of application:

Pending

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Name of Grant or Funding Agency:

Amount applied for:

Status of application:

Has the organization received assistance (grant in aid/waiving of fees, etc.), from the Regional District of Bulkley-Nechako in previous years?:

No

If yes, please provide the year, the amount, and the purpose for the assistance.:

Does your Organization: (Please check all that apply):

Provide an opportunity for individuals to make direct contributions?

Contact Name:

Margaret Hall

Attach supporting financial information, ie: budget/financial report. Ensure all information is clearly itemized, including: total cost of project, grants/funding from other sources, funding contributed by applicant, total expenses for the fiscal year.:

9614,9615

Contact Name:

Amy Martens

Contact Phone Number:

250 567-9007

Contact Email Address:

neigh09@telus.net

Which RDBN electoral area(s) receive services or benefits from your organization?:

Electoral Area F (Vanderhoof Rural)

Is your organization signed up to receive funds from the RDBN via Electronic Funds Transfer?:

No, but we would like to be.

To view all of this form's submissions, visit

https://protect.checkpoint.com/v2/r03/___https://www.rdbn.bc.ca/index.php/dashboard/reports/forms/view/2315___.YzFjOnJkYm46YzpvOjhkM2VhMDcyM2E1NTQ4MDAyODIzZDcxNTAwMmWYyNWZjOjc6NDEzODo3NDBlYTg4YTA0ZDE2ZTI1YzA4MTcyNmEyZjM1ZTUyNmU3MjAxZDIjYWQxMzAyMDJmYzFIY2ZlOTewZTY4MjI3OnA6VDpO