



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
COMMITTEE OF THE WHOLE MEETING
AGENDA
Thursday, February 12, 2026**

CALL TO ORDER

First Nations Acknowledgement

AGENDA & SUPPLEMENTARY AGENDA

February 12, 2026

Approve

MINUTES

Committee of the Whole Meeting Minutes - January 15, 2026

Page 4-12

Approve

PLANNING AND DEVELOPMENT

**Jason Llewellyn, Director of Planning and Development Services -
Direct Action Enforcement Policy**

Page 13-21

Discussion

ENVIRONMENTAL SERVICES

**Alex Eriksen, Director of Environmental Services - DRAFT Solid Waste
Management Facility and User Fee Bylaw No. 2090**

Page 22-48

Receive

ADMINISTRATION REPORTS

**John Illes, Chief Financial Officer - Updated Budget for Major
Services**

Page 49-63

Receive

John Illes, Chief Financial Officer - 2026 Draft Capital Budget	Page 64-66
Receive	
John Illes, Chief Financial Officer - Northern Capital and Planning Grant (NCPG) Update	Page 67-69
Recommendation	
John Illes, Chief Financial Officer - Growing Community Fund Update	Page 70-71
Recommendation	
John Illes, Chief Financial Officer - Northwest Revenue Sharing (RBA) Update	Page 72-74
Receive	
Megan D'Arcy, Regional Agriculture Coordinator - European Union Deforestation Regulation	Page 75-76
Receive	
Megan D'Arcy, Regional Agriculture Coordinator - Growing Opportunities Podcast, Series 3	Page 77
Receive	

ADMINISTRATION CORRESPONDENCE

Recommendations from the Premier's Taskforce on Agriculture and Food Economy	Page 78
Receive	

SUPPLEMENTARY AGENDA

NEW BUSINESS**IN-CAMERA MOTION**

That this meeting be closed to the public pursuant to Sections 90(1)(c) and 90(1)(l) of the *Community Charter* for the Board to deal with matters relating to:

- Labour Relations
- Strategic Plan

ADJOURNMENT**VISION**

"A World of Opportunities
Within Our Region"

MISSION

"We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership"

2022-2026 Strategic Plan

1. Relationships with First Nations
2. Advocacy with the Province
3. Housing Supply
4. Community and Economic Sustainability



REGIONAL DISTRICT OF BULKLEY-NECHAKO
COMMITTEE OF THE WHOLE MEETING
MINUTES

Thursday, January 15, 2026

Directors Present: Chair Mark Parker
 Gladys Atrill
 Shane Brien
 Leroy Dekens
 Martin Elphee
 Judy Greenaway - via Zoom
 Clint Lambert
 Linda McGuire
 Shirley Moon
 Kevin Moutray
 Chris Newell
 Michael Riis-Christianson
 Stoney Stoltenberg
 Sarrah Storey - via Zoom
 Henry Wiebe

Staff: Curtis Helgesen, Chief Administrative Officer
 Cheryl Anderson, Director of Corporate Services
 John Illes, Chief Financial Officer
 Nellie Davis, Manager of Strategic Initiatives and Rural Services - left at 11:28 a.m.
 Wendy Wainwright, Deputy Director of Corporate Services
 Scott Zayac, Director of Protective Services - left at 10:57 a.m., returned at 11:00 a.m.

Others: Susan Stanford, Assistant Deputy Minister, Ministry of Citizens' Services -left at 10:56 a.m.
 Jeanne Holliss, Executive Director, Connected Communities, Ministry of Citizens' Services - left at 10:56 a.m.
 Michael Jeffery, Director, Network BC, Ministry of Citizens' Services - left at 10:56 a.m.
 Krista Zens, Director, Data and Analytics, Ministry of Citizens' Services - left at 10:56 a.m.

Megan Chadwick, Director, Community Relations,
Ministry of Citizens' Services - left at 10:56 a.m.

CALL TO ORDER

Chair Parker called the meeting to order at 10:00 a.m.

First Nations Acknowledgement

AGENDA & SUPPLEMENTARY AGENDA

January 15, 2026

2026-COWM-043

Moved by Director Stoltenberg

Seconded by Director McGuire

That the Committee of the Whole Agenda for January 15, 2026 be approved; and that the Supplementary Agenda be dealt with at this meeting.

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole Minutes - November 6, 2025

2026-COWM-044

Moved by Director Dekens

Seconded by Director Elphee

That the Committee of the Whole Meeting Minutes of November 6, 2025 be approved.

CARRIED UNANIMOUSLY

DELEGATIONS

Ministry of Citizens' Services - via Zoom

Susan Stanford, Assistant Deputy Minister

Jeanne Holliss, Executive Director, Connected Communities

Michael Jeffery, Director, Network BC

Thursday, January 15, 2026

3 of 9

Krista Zens, Director, Data and Analytics
Megan Chadwick, Director, Community Relations
Re: Cellular Drive Data Study Overview

Chair Parker welcomed Susan Stanford, Assistant Deputy Minister, Jeanne Holliss, Executive Director, Connected Communities, Michael Jeffery, Director, Network BC, Krista Zens, Director, Data and Analytics, Megan Chadwick, Director, Community Relations, Ministry of Citizens' Services.

A PowerPoint Presentation was provided.

BC Cellular Drive Study Overview

- Highway Cellular in B.C.
- Why a Cellular Drive Study?
- Cellular Drive Study Rollout
- Cellular Drive Study Findings
- New Picture of Highway Cellular in B.C.
- Highways with the most significant coverage gaps
- RDBN Highway Cellular Findings
- Cellular Drive Study Dashboard
- Going Forward
- Evolving Satellite-to-Cellular Services.

The following was discussed:

- Breakdown by service provider
 - Depending on service carrier a person travelling the highways may or may not have coverage
 - The dashboard can provide that detail and view road segments closely
- Highway 27 coverage
- Range of signal levels in correlation to bars of service on a phone
- Safety on Highway 16 in the event of an accident
 - Inability to call 911 and having to travel to access cell service
 - Reported incident to Telus
- Intermittent changes in service levels depending on the day
 - Vegetation and high volumes of precipitation may impact cellular service
 - Carriers can have technical challenges
- Ministry of Citizens' Services will bring the Cellular Drive Study forward to the carriers along highways

Thursday, January 15, 2026

4 of 9

- 4G vs. 5G access and impacted coverage
 - Carriers are looking into concerns regarding the changes in service levels
 - Changing phone settings from 5G to 4G may improve service levels
- Highway 118
 - Steps to increase coverage
 - Sharing information with Telecommunication carriers
- Satellite cellular coverage
 - Rogers is using for texting
 - Apple has satellite option on newer devices
 - Other Telcoms working on initiatives
 - Unpopulated sections Telcoms investigating satellite options
 - Cellular to satellite coverage
- Study looked at 10kms sections of highway
 - Can be a significant distance in the event of an emergency if it is an area of no cellular coverage
 - Carriers utilize the 10kms distance threshold when reviewing equipment requirements to bridge distances for service levels
- Dashboard is not yet available to the public
 - Snapshot in time
 - Process to release access to the dashboard
 - Reach out to Ministry of Citizens' Services if there is any information from the Dashboard the Board would like to review
- Federal Government readdressing how it amassess cellular data from providers
- Union of B.C. Municipalities work along 911 and land line levy
 - Technological shift in relation to mobile technology
 - 911 levy for cellular providers
- Ministry of Citizens' Service shared the data with Innovation, Science and Economic Development Canada (ISED) and the Canadian Radio-television and Telecommunications Commission (CRTC)
 - Use the data to improve how coverage mapping is displayed for Canadians
 - New consultation opening to ask all Canadians and experts in telecommunications
 - CRTC wanting more granular data from service providers
 - Reviewing satellite to cell service mapping
 - Province intending to participate
- Newer devices vs. older devices to access satellite service on cellular devices
 - Ministry of Citizens' Service will provide additional information
- Opportunity for feedback.

Thursday, January 15, 2026

5 of 9

Chair Parker thanked Assistant Deputy Minister Stanford, Mr. Jeffery, Mss. Holliss, Zens and Chadwick for attending the meeting.

ADMINISTRATION REPORTS

Nellie Davis, Manager of Strategic Initiatives and Rural Services - 2026 Regional Grant in Aid

2026-COWM-045

Moved by Director Riis-Christianson

Seconded by Director Stoltenberg

That the Committee recommend that the Board approve carrying unspent Regional Grant in Aid from the 2025 Budget into the 2026 Regional Grant in Aid budget.

CARRIED UNANIMOUSLY

Nellie Davis, Manager of Strategic Initiatives and Rural Services - Community Works Funds for Topley Fire Hall Generator Project - Electoral Areas G (Houston/Topley Rural) and B (Burns Lake Rural)

2026-COWM-046

Moved by Director Riis-Christianson

Seconded by Director Newell

1. That the Board authorize contributing up to \$57,600 of Electoral Area G (Houston/Granisle Rural) and \$14,400 of Electoral Area B (Burns Lake Rural) Canada Community-Building Fund BC allocation monies to a Fire Hall Infrastructure project at the Topley Fire Hall, and further,
(participants/weighted/majority)
2. That the Board authorize the withdrawal of up to \$72,000 from the Federal Gas Tax Reserve Fund.

CARRIED UNANIMOUSLY

John Illes, Chief Finance Officer - Changes in Market and Non-Market Assessments

2026-COWM-047

Moved by Director Dekens

Seconded by Director Wiebe

That the Committee receive the Chief Financial Officer's Changes in Market and Non-Market Assessments memorandum.

Thursday, January 15, 2026

6 of 9

CARRIED UNANIMOUSLY

Chief Financial Officer Illes provided an overview of the changes in market and non-market assessments.

Discussion took place regarding:

- Loss of major industry
- Outcome with no change to requisition
- Single family residential classes average market increase of 3.64%
- Compared change of requisition for each jurisdiction from 2025 to 2026 and percentage of Total RD Assessments 2026 to 2025
- Simplifying the information in the tax notices provided to residents
- Decrease in non-market assessments and increased market assessment
- Electoral Area E - 2026 Requisition for major services only
 - Includes all assessments
- Taxation increase dependent on requisition for services that the Board is wanting to provide
- Reclassification of farmland to single family residential
- Anticipated major projects for 2026
- Dismantling of mill sites will see a further decrease in industrial taxation
- Hospital District Assessment
- Average house price in Smithers and anticipated taxation
 - Increase in new homes in Smithers
- BC Assessment appeal process
 - Providing BC Assessment information on RDBN website.

Wendy Wainwright, Deputy Director of Corporate Services - Canada's Remote and Rural Broadband Conference (CRRBC)- Director Riis-Christianson Follow up

2026-COWM-048

Moved by Director Riis-Christianson

Seconded by Director Lambert

That the Committee receive the Deputy Director of Corporate Services' Canada's Remote and Rural Broadband Conference (CRRBC) - Director Riis-Christianson Follow up memorandum.

CARRIED UNANIMOUSLY

Thursday, January 15, 2026

7 of 9

ADMINISTRATION CORRESPONDENCE**Office of the Premier/The Honourable Brittney Anderson, Minister of State for Local Governments and Rural Communities - UBCM Follow-up****2026-COWM-049**

Moved by Director Elphee

Seconded by Director Dekens

That the Committee receive the Administration Correspondence from the Office of the Premier/The Honourable Brittney Anderson, Minister of State for Local Governments and Rural Communities regarding UBCM Follow-up.

CARRIED UNANIMOUSLY**Ministry of Forests - Community Resiliency Investment (CRI) Program Funding****2026-COWM-051**

Moved by Director Lambert

Seconded by Director Wiebe

That the Committee receive the Administration Correspondence from the Ministry of Forests regarding Community Resiliency Investment (CRI) Program Funding.

CARRIED UNANIMOUSLY**Ministry of Water, Land and Resource Stewardship - Response - Health and Restoration of the Nechako River****2026-COWM-052**

Moved by Director Stoltenberg

Seconded by Director Brien

That the Committee receive the Administration Correspondence from the Ministry of Water, Land and Resource Stewardship regarding the Health and Restoration of the Nechako River.

CARRIED UNANIMOUSLY**North Central Local Government Association - 2025 Mental Health and Addictions Accord****2026-COWM-053**

Moved by Director McGuire

Thursday, January 15, 2026

8 of 9

Seconded by Director Elphee

That the Committee receive the Administration Correspondence from the North Central Local Government Association regarding the 2025 Mental Health and Addictions Accord.

CARRIED UNANIMOUSLY

Union of B.C. Municipalities - Canada Community - Building Fund-Second Community Works Fund Payment 2025 - 2026

2026-COWM-054

Moved by Director Lambert

Seconded by Director Stoltenberg

That the Committee receive the Administration Correspondence from the Union of B.C. Municipalities regarding the Canada Community - Building Fund - Second Community Works Fund Payment 2025-2026.

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

*** ADMINISTRATION REPORT**

*** Shari Janzen, Community Development Coordinator - 2026 Regional Business Forum**

2026-COWM-055

Moved by Director Storey

Seconded by Director Moutray

That the Committee receive the Community Development Coordinator's 2026 Regional Business Forum memorandum.

CARRIED UNANIMOUSLY

IN-CAMERA MOTION

2026-COWM-056

Moved by Director Stoltenberg

Seconded by Director Dekens

That this meeting be closed to the public pursuant to Sections 90(1)(a), of the Community Charter for the Board to deal with matters relating to:

Thursday, January 15, 2026

9 of 9

- Board Relations.

CARRIED UNANIMOUSLY

ADJOURNMENT

2026-COWM-057

Moved by Director Stoltenberg

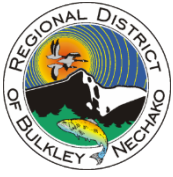
Seconded by Director Newell

That the meeting be adjourned at 11:28 a.m.

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Deputy Director of Corporate Services



Regional District of Bulkley-Nechako Committee of the Whole

To: Chair and Committee
From: Jason Llewellyn, Director of Planning and Development Services
Date: February 12, 2026
Subject: **Direct Action Enforcement Policy**

RECOMMENDATION: (all/directors/majority)

Discussion

DISCUSSION

A draft Direct Action Enforcement Policy is attached to this report for the Board's consideration. This policy is a detailed guide for RDBN staff regarding the process to take direct action enforcement.

The authority for direct action is contained in Provincial legislation. Direct action enforcement is a process where the RDBN formally requires a person to take action to remedy an unsafe situation or non-compliance with a building regulation or comply with the Regional District of Bulkley-Nechako Unsightly Premises Bylaw No. 1649, 2012. Under this process if the person subject to the requirements fails to take such action, the RDBN may complete the action on behalf of the person and then recover any costs of fulfilling that action (as per the *Local Government Act*).

This policy provides direction to RDBN staff regarding the steps to be followed to ensure procedural fairness, compliance with legislation, and a consistent and predictable direct action enforcement process with minimal risk to the RDBN.

On a number of occasions the RDBN Board has ordered a property owner to take action to bring their property into compliance with the Unsightly Premises Bylaw or address an unsafe situation. However, in the last 20 years the RDBN has never gone through with the process to complete work where a property owner has failed to take action. In all cases, once the property owner understood that the RDBN was prepared to do the work at their expense they did the work themselves.

This policy is intended to be applied in conjunction with the RDBN's Bylaw Enforcement Policy.

ATTACHMENTS:

Direct Action Enforcement Policy - Draft

[Bylaw Enforcement Policy \(link\)](#)

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:

Not Applicable



REGIONAL DISTRICT OF BULKLEY-NECHAKO

DIRECT ACTION ENFORCEMENT POLICY

Approved: "date"

POLICY STATEMENT

1. This Policy establishes the procedures and practices by which the Regional District of Bulkley-Nechako ("RDBN") undertakes enforcement by direct action. Direct action enforcement is a process where the RDBN formally requires a person to take action to comply with the Regional District of Bulkley-Nechako Unsightly Premises Bylaw No. 1649, 2012 (as amended or succeeded) (the "Unsightly Premises Bylaw"), or remedy an unsafe situation or non-compliance with a building regulation. If the person subject to the requirement fails to take such action, the RDBN may complete the action on behalf of the person and then recover any costs of fulfilling that action (as per the *Local Government Act*). This Policy provides direction to RDBN staff regarding the steps to be followed to ensure procedural fairness, compliance with legislation, and a consistent and predictable direct action enforcement process.
2. This Policy is intended to work in conjunction with the RDBN's Bylaw Enforcement Policy.

PART I. DIRECT ACTION LEGISLATIVE AUTHORITY

3. Section 305 of the *Local Government Act* (the "LGA") makes Division 12 of Part 3 of the *Community Charter* (the "CC") applicable to the RDBN in relation to the matters referred to in sections 73(1)(a) and (b) of the CC (being buildings, structures, erections of any kind, similar matters and things, natural and artificial openings in the ground, and similar matters and things). Sections 72 and 73 of the CC (as limited by section 305 of the LGA) empowers the Board to impose remedial action requirements in relation to structures, excavations and similar matters or things that are unsafe or contravene building bylaws.
4. Section 325 and 418 of the LGA allows the Board to direct that, if a person subject to a requirement of the Unsightly Premises Bylaw or a remedial action order fails to take the required action, the RDBN may fulfill the requirement at that person's expense and recover the costs incurred as a debt, or applied to property taxes and collected in the same way as taxes, in accordance with Section 399 of the LGA.

PART II. INVESTIGATIONS

5. Where sufficient evidence exists of:

- a. a contravention of the Unsightly Premises Bylaw;
 - b. an unsafe condition; or
 - c. a contravention of a Provincial or RDBN building regulation;
- (all such conditions referred to as a "Contravention")

the Chief Administrative Officer or the Director of Planning and Development may initiate, or direct that RDBN staff initiate the direct action enforcement process set forth in Part III of this Policy.

6. The Chief Administrative Officer or the Director of Planning and Development, as the case may be, shall have the sole discretion to determine whether sufficient evidence of a condition described in Section 5 above exists.

7. Evidence may include, but is not limited to, the following types of information and records:

- a. site inspection records from a Bylaw Enforcement Officer and any other RDBN staff, employee, agent, or retained professional;
- b. photographs, videos, notes and reports from a Bylaw Enforcement Officer and any other RDBN staff, employee, agent, or retained professional which relate to the condition of the location where a Contravention exists;
- c. evidence provided by the public;
- d. title search and assessment roll search to ascertain owners and persons who have an interest in the property; and
- e. any other documentation available which relates to the condition of the location where a Contravention exists.

PART III. DIRECT ACTION ENFORCEMENT PROCESS

8. The following steps should be followed to complete the Board consideration process for remedial action under Sections 72 and 73 of the CC, or the establishment of requirements for work necessary to come into compliance with the Unsightly Premises Bylaw. For clarity, all references in Section 8 to remedial action includes reference to the work necessary to come into compliance with the Unsightly Premises Bylaw. The Chief Administrative Officer

or Director of Planning and Development should consider waiving steps 11a and 11c where a hazardous condition requires timely action.

9. **Notices** – Wherever the RDBN is to provide notice under this Part of the Policy, all such notices should follow templates provided by the Director of Planning and Development, and shall be sent, except as otherwise provided and in the case of sections 11a and 11c where such notice may be sent via regular mail, via registered mail, personally served, or hand delivered to the following person(s) involved in a Contravention:
 - a. The registered owners of the subject property based on a BC Land Title Search and/or Assessment Roll;
 - b. Any persons holding a charge to the subject property based on a BC Land Title Search and/or Assessment Roll, and such persons, which class of persons may be notified via regular mail; and
 - c. All occupiers of the subject property.
10. **Court Order for Substituted Service** – If the RDBN is unable to effect service in accordance with Section 9, where such service is required and cannot be deemed served, the RDBN may apply to a court to seek an order permitting such notice to be effected by alternative methods pursuant to section 161 of the CC.
11. **Procedure:**
 - a. **Notice of Staff-Directed Compliance Date** – The RDBN may provide notice to demand remedial action with respect to a Contravention prior to the Board Consideration of a Contravention. Such notice should:
 - i. describe the Contravention(s) that require(s) remedial action(s);
 - ii. set out the specific remedial action(s) required to be taken and the reasonable date for completion of the action(s) (taking into consideration whether there is a significant risk to health or safety if action is not taken);
 - iii. cite the statutory authority for undertaking the remedial action, including reference to the RDBN's option to fulfill the requirement with its own workforce or a contractor at the expense of that person or sell the matter or thing in relation to which the remedial action requirement was imposed (if applicable); and
 - iv. include a copy of this Policy.

Such notice is deemed to have been served on the date it is actually mailed, personally served, or hand delivered to the person(s) involved in a Contravention as set out in Section 9 of this Policy, and if such notice is returned, unclaimed, or refused the item should proceed with further steps under this Policy.

- b. **Site Inspection** - On or shortly following the date for compliance as set out in the letter referenced in Section 11a, RDBN staff shall inspect the site and record (in writing and with photographs or video) the condition of the property.
- c. **Notice of Board Consideration** - If the condition has not been adequately remedied, following notice under section 11a where provided, the RDBN should provide notice of the Board's consideration of the Contravention(s). Such notice should:
 - i. state that the matter will be reported to the Board at its meeting at the specified location on the specified date for the Board to consider issuing an order to take remedial action (including any additional remedial action that is required as a result of a change in condition);
 - ii. state that the persons who are the subject of the requirement to undertake remedial action or the property owner has an opportunity to address the Board regarding the requested remedial action order; and
 - iii. state the date and location where the staff report to the Board on the matter shall be available for review.

Such notice is deemed to have been served on the date it is actually mailed, personally served, or hand delivered to the person(s) involved in a Contravention as set out in Section 9 of this Policy, and if such notice is returned, unclaimed, or refused the item should proceed to the Board as scheduled.

- d. **Staff Report** - The report to the Board should include:
 - i. background materials and evidence confirming a Contravention;
 - ii. recommendations as to whether the Board should pass a resolution to impose remedial action requirements and the reasons why the recommendations are made;
 - iii. an outline of the remedial action(s) considered necessary along with comment on the estimated cost;
 - iv. identification of the persons who are the subject of the requirement to undertake remedial action; and
 - v. the time limit for completion of the remedial action (in accordance with Section 76 and 79 of the CC).
- e. **Board Consideration** - On the date of the Board's consideration of the staff report and recommendations regarding remedial action, when the item comes up on the agenda, the Chair or Corporate Administrator should announce the item and state that if anyone wishes to make submissions to the Board on the matter they should come forward, state their name, address and their interest in the real property or other

property that is the subject of the remedial action order. The Board should listen and then make its decision by resolution.

- f. **Notice of Board Resolution** - If the Board adopts a resolution imposing a remedial action requirement the RDBN shall provide notice of the resolution in accordance with Section 9 of this Policy. Such notice should:
 - i. include a copy of the Board's resolution;
 - ii. state that the person/persons subject to the remedial action or the owner of the land may request that the Board reconsider the remedial action;
 - iii. state that a request for reconsideration must be given in writing and received by the RDBN within 14 days of the notice being considered received (unless a shorter or longer period is set by the Board);
 - iv. state that the RDBN may fulfill the requirement with its own workforce or a contractor at the expense of that person if the remedial action requirements are not met within the stated time limit; and,
 - v. include a copy of this Policy.
- g. **Notice of Reconsideration** - If reconsideration is requested within 14 days, then a notice that the Board will take the matter under reconsideration shall be sent out to the person requesting reconsideration in accordance with section 9 of this Policy.
 The notice should:
 - i. state that reconsideration will be considered by the Board at its meeting at the specified location on the specified date;
 - ii. state that the property owner has an opportunity to address the Board regarding reconsideration; and
 - iii. state the date and location where a staff report to the Board on the matter shall be available for review.
- h. **Board Reconsideration** - On the date of the reconsideration, when the item comes up on the agenda, the Board Chair or Corporate Administrator should announce the item and state that if anyone wishes to make submissions to the Board on the matter, they should come forward, state their name, address and their interest in the real property or other property that is the subject of the remedial action order. The Board should listen and then make its decision by resolution.
- i. **Notice of Board Reconsideration Decision** - Notice of the Board's decision on the reconsideration must be provided in accordance with section 9 of this Policy. Such notice should:
 - i. include a copy of the Board's reconsideration decision resolution;

- ii. state that the RDBN may fulfill the requirement with its own workforce or a contractor at the expense of that person if the remedial action requirements are not met within the stated time limit; and
 - iii. include a copy of this Policy.
- j. **Site Inspection** - Once the time limit for compliance with a remedial action requirement has expired as per the original resolution of the Board or as revised by the Board after reconsideration, an inspection shall be conducted to ascertain compliance with the remedial action requirement. Pursuant to Section 16 of the CC, the RDBN and its staff, employees, and agents shall be able to enter the subject property at any reasonable time to complete such an inspection. Should the work be completed in compliance with the requirement, the owner/occupier shall be notified either by regular mail or hand delivery and the file closed. Should the work not be completed as per the Board resolution and all time limits to take remedial action have expired then the RDBN may proceed and fulfill the requirement with its own workforce or a contractor at the owner's expense and recover the costs incurred in accordance with the provisions of the LGA and the CC.

PART IV. DIRECT ACTION PROCEDURE AND COST RECOVERY

12. RDBN staff may retain the services of a contractor from a pre-qualified list of contractors to complete the remedial action or work necessary to comply with the Unsightly Premises Bylaw. The RDBN Chief Administrative Officer and/or Director of Planning and Development shall have the sole authority and discretion to create a list of pre-qualified contractors for such work. The contractor used will be selected in accordance with the applicable RDBN Procurement Policies.
13. RDBN staff may provide the person subject to the remedial action requirement and/or the owner/occupier of the subject with an opportunity to provide input regarding the date the work is undertaken by the RDBN. The RDBN may provide notice of this opportunity via regular mail. Such input shall be provided to the RDBN within 14 days of being given such an opportunity.
14. Where considered necessary by the Chief Administrative Officer or the Director of Planning and Development the RCMP shall be requested to be present while the direct enforcement action work is underway. Should the RCMP refuse to attend the RDBN may seek a Court Order requiring RCMP attendance.
15. Whenever goods, chattels or things of apparent value are removed from the property by the RDBN to gain compliance with the Unsightly Premises Bylaw the RDBN may place such goods, chattels or things in storage and give notice to the occupant or such other persons

who appear to be the owner of the goods, chattels or things that, unless within one (1) month the occupant or such other persons pays the cost incurred by the RDBN for the removal and storage and takes possession of such goods, chattels or things, the RDBN may dispose of them by public auction or private sale and that all monies received by the RDBN from such disposal shall be applied firstly against payment of the cost of the remedial action removal, storage and disposal, and secondly, to the credit of the occupant or such person. All such notice under this section may be sent to the person subject to the remedial action requirement or the owner/occupier of the subject property may be sent via regular mail and shall be deemed to have been received on the date it was delivered.

16. In the event that the RDBN undertakes the remedial action or work necessary to comply with the Unsightly Premises Bylaw the cost to the RDBN of undertaking the remedial action or work necessary to comply with the Unsightly Premises Bylaw should be billed to the persons responsible. Such bill may be sent via regular mail and shall be deemed to have been received on the date it was delivered.
17. In the event that the person responsible does not pay to the RDBN the cost of the RDBN undertaking remedial action or work necessary to comply with the Unsightly Premises Bylaw RDBN staff are authorized to recover costs as permitted in accordance with the CC and LGA.
18. The costs shall be treated as a debt and may be collected by way of Court action or applied to the property taxes and collected in the same way as taxes, if they are incurred as a result of work done or services provided in relation to the land or improvements in accordance with Section 399 of the LGA. In addition, under Section 80 of the CC the RDBN may sell the matter or thing in relation to which the remedial action requirement was imposed (not Unsightly Premises Bylaw work) or any part or material of it. The RDBN may retain from the proceeds the costs it incurred in carrying out the sale and, if applicable, the costs incurred in doing the work in default of the affected persons who are directed to do the work. Any remainder after those costs have been deducted must be paid to the owner or other person who is lawfully entitled to them.

PART V. OFFENCES AND PENALTIES

19. In addition to direct enforcement, the RDBN may consider court proceedings to seek injunctive relief or the issuance of a Bylaw Notice at any time in accordance with the RDBN's Bylaw Enforcement Policy.



Regional District of Bulkley-Nechako Committee of the Whole

To: Chair and Committee
From: Alex Eriksen, Director of Environmental Services
Date: February 12, 2026
Subject: **DRAFT Solid Waste Management Facility and User Fee Bylaw No. 2090**

RECOMMENDATION: (all/directors/majority)

Receive

BACKGROUND

On June 23, 2016, the Solid Waste Management Facility Regulation and User Fee Bylaw No. 1764 was adopted by the RDBN.

On April 23, 2020, the Solid Waste Management Facility Regulation & User Fee Amendment Bylaw 1879 was adopted by the RDBN. This bylaw amended the RDBN's Solid Waste Management Facility Regulation and User Fee Bylaw No. 1764, 2016. The amended bylaw incorporated some changes associated with the recent adoption of the RDBN Solid Waste Management Plan (2018) and adjusted the fee schedules.

On November 7, 2025, the Board reviewed and provided feedback on proposed amendments to Schedule 'D' of Bylaw 1879.

On December 11, 2025, the Board reviewed and provided feedback on proposed amendments to Bylaw 1764, 2016 and 1879, 2020.

Staff have prepared the attached Draft Bylaw 2090 to replace Bylaws 1764 and 1879, incorporating the amendments and Board input. There are several proposed amendments that were not presented to the Board previously, which are explained in the next section.

AMENDMENTS NOT PREVIOUSLY PRESENTED

1. Appropriate bylaw repeal language
2. Multiple minor clerical edits and adjustments
3. Definitions:
 - a. Various definitions updated for clarity of relevance
 - b. New Definitions include: "Administrative Fee", "Brush", "Contaminated Corrugated Cardboard", "Deposit Container", "Handling Fee", "Ministry", "Waste", "Work Camp Waste"

- c. Removed Definitions include: "Camp Waste", "Salvage", "Program Tires", "Non-program Tires"
- 4. Schedule "A" - updated facility names
- 5. Schedule "B" - updated Prohibited Waste list
- 6. Schedule "C" - updated Regulated Recyclable Material list
- 7. Schedule "D" - Multiple Changes to Fees as follows:
 - a. "Brush/Land Clearing Debris – greater than 6" diameter" originally had a proposed fee of \$120/MT (same as DRC). After considering the low volumes of this material historically received and the impact to residents should they be turned away at Transfer Stations (additional travel to Landfill), it was decided that imposing additional cost was unnecessary.
 - b. "Biosolids" was added to the fee schedule with a fee of \$25/MT (same as Clean Soil) as this material is allowed under current Landfill Permits as a soil amendment that can be used for Landfill final cover.
 - c. "De-watered Lagoon Sludge" was added with a fee of \$75/MT (same as Contaminated Soil) as affordable disposal of this material is important to the communities in our region. It is important to note that the RDBN does not currently have the required infrastructure (approved composting facility) to accept this material, however, staff are currently working towards establishing this.
 - d. "Clean Soil" originally had a proposed fee of \$50/MT, which was double the previous rate. As this material is useful as Landfill final cover, it was decided that the fee should remain at \$25/MT to encourage the "disposal" at our landfills.
 - e. "Contaminated Soil" originally had a proposed fee of \$100/MT, an increase of \$40/MT from the previous rate. Due to the high weight of this material, the non-hazardous nature (below industrial standards) and the usefulness as daily/intermediate Landfill cover, it was decided to set the new fee at \$75/MT.
 - f. "Specified Risk Material" originally had a proposed fee of \$0/MT, consistent with the previous fee. It was decided to set the fee at \$50/MT as a way to apply Out-of-Region rates (2 x regular fees) to this material. This was important because the largest disposal of SRM comes from Out-of-Region patrons.

- g. "Administration Fee" of \$100/ Load was added to the Fee Schedule to help account for additional administrative work associated with a disposal event.
- h. "Handling Fee" of \$100/Load was added to the Fee Schedule to account for additional physical efforts associated with a disposal event.
- i. "Finance Fee" of 3.5% for credit card payments was added to the Fee Schedule to recover the actual cost of these transactions to the RDBN.

ATTACHMENTS:

1. DRAFT - Solid Waste Management Facility Regulation and User Fee Bylaw No. 2090, 2026

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:

NA

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 2090

A bylaw to regulate and set fees for the use of Regional District of Bulkley-Nechako municipal solid waste disposal and recycling facilities

WHEREAS the Regional District of Bulkley-Nechako may make bylaws to establish the service for the regulation, storage and management of solid waste and recyclable material, including the regulation of facilities and commercial vehicles used in relation to these matters;

AND WHEREAS the Regional District of Bulkley-Nechako has enacted Refuse Disposal Local Service Establishment Bylaw No. 683, 1990 and established a local service for garbage disposal which includes all Municipal and Electoral Areas of the Regional District as participants;

AND WHEREAS the Regional District of Bulkley-Nechako is authorized under the *Local Government Act* to regulate the collection, storage, management, and disposal of solid waste and recyclable material, including the regulation of solid waste management facilities;

AND WHEREAS the Regional District of Bulkley-Nechako may, by bylaw, impose fees and charges payable in respect of all or part of a service of the Regional District;

AND WHEREAS the Regional District of Bulkley-Nechako has an approved Regional Solid Waste Management Plan;

AND WHEREAS the Regional District of Bulkley-Nechako has enacted the Solid Waste Management Facility Regulation and User Fee Bylaw No. 1764, 2016 and Regional District of Bulkley-Nechako Solid Waste Management Facility Regulation and User Fee Amendment Bylaw No. 1879, 2019 to regulate such disposal and to impose fees and charges payable in respect of all or part of this service;

AND WHEREAS the Regional District of Bulkley-Nechako considers it desirable to repeal those bylaws and enact a new bylaw to comprehensively regulate solid waste management facilities, update and clarify definitions, and establish revised user fees and disposal rules consistent with current operational, financial and waste management needs;

NOW THEREFORE the Board of Directors of the Regional District of Bulkley-Nechako, in open meeting assembled, enact as follows:

1. CITATION

This bylaw may be cited as “Solid Waste Management Facility Regulation and User Fee Bylaw No. 2090, 2026”.

2. INTERPRETATION

- 2.1 Words or phrases defined in the *British Columbia Interpretation Act*, *Community Charter*, or *Local Government Act* or any successor legislation shall have the same meaning

when used in this Bylaw, unless otherwise defined in this Bylaw. Unless otherwise stated, and notwithstanding the case used (upper case or lower case), when words or phrases that are defined in section 3 of this Bylaw are used in the body or schedules of this Bylaw, they have the meaning ascribed to them as set out in section 3.

- 2.2 The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting the scope or the intent of the provisions of this Bylaw.
- 2.3 Any act or enactment referred to herein is a reference to an enactment of the Province of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time, and any bylaw referred to herein (as may be cited by short title or otherwise) is a reference to an enactment of the Regional District, as amended, revised, consolidated or replaced from time to time.
- 2.4 If any provision of this Bylaw is held to be invalid by a court of competent jurisdiction, the provision may be severed from the Bylaw and such invalidity shall not affect the validity of the remaining portions of this Bylaw.

3. **DEFINITIONS**

- 3.1 In this bylaw, unless the context otherwise requires:

“Administrative Fee” means a fee charged for administrative efforts such as managing special disposal contracts, government submissions, or other non-standard processes.

“Agricultural Waste” means solid waste that is discarded from agricultural operations, including, but not limited to: dead animals, slaughter waste, waste from crops, spoiled crops, manure and large quantities of film plastics, twine, and plastic containers used in agricultural operations.

“Asbestos Containing Material (ACM)” means any material, whether friable or non-friable, with an asbestos content of greater than 1% either at the time of manufacture, or as determined using a method specified in Section 40(1) of the *Hazardous Waste Regulation*, B.C. Reg. 63/88.

“Auto Hulk” means a vehicle that is no longer used for transportation purposes and/or is not registered.

“Batteries - Lead-Acid” means a product that falls under the ‘Lead-acid Battery’ product category in the *Recycling Regulation*, B.C. Reg. 449/2004, including, but not limited to: Lead-acid batteries for automobiles, motorcycles, recreation vehicles, marine vehicles and locomotives.

“Batteries - Household” means batteries that fall under the ‘Electronic and Electrical’ product category in the *Recycling Regulation*, B.C. Reg. 449/2004, including, but not limited to: Nickel Cadmium (NiCd), Lithium Ion (Li-Ion), Nickel Metal Hydride (Ni-MH), or Small-Sealed Lead (Pb) batteries weighing no more than 5 kilograms (11 pounds) each.

“Biomedical Waste” means waste defined as such in the *Hazardous Waste Regulation*, B.C. Reg. 63/88.

“Biosolids” means stabilized municipal sewage sludge resulting from a municipal wastewater treatment process or septage treatment process which has been sufficiently treated to reduce pathogen densities and vector attraction to allow the sludge to be beneficially recycled.

“Board” means the Board of Directors of the Regional District.

“Brush” means branches and small trees with a diameter of less than 6 inches.

“Bulky Waste” means items with a volume greater than 2 cubic meters when crushed including, but not limited to: recreational vehicles, pre-fabricated homes, trailers, watercraft, and other articles that the Director determines require special handling and disposal techniques.

“Chief Administrative Officer (CAO)” means the Chief Administrative Officer of the Regional District.

“Clean Soil” means soil or sediment material containing substances in quantities or concentrations less than Commercial Standards as specified in the *Contaminated Sites Regulation*, B.C. Reg. 375/96.

“Clean Wood Waste” means wood waste, typically originating from construction or demolition, that is not painted, treated with preservatives, or containing adhesives or filler.

“Commercial waste” means any waste originating from a business.

“Concrete” means a hardened mixture of cement with sand, gravel and metal reinforcement.

“Contaminated Corrugated Cardboard” means corrugated cardboard material which are soiled with blood, grease, oil chemicals, food residue, or wax, or have polyethylene, polystyrene, foil or other non-paper liners, or are contaminated with a material which will render the containers or materials non-marketable.

“Contaminated Soil” means soil or sediment or fill material containing substances in quantities or concentrations greater than Commercial Standard but less than Industrial Standard as specified in the *Contaminated Sites Regulation*, B.C. Reg. 375/96.

“Contaminated Wood Waste” means wood waste that is not defined as Clean Wood Waste, and includes wood that is painted, stained, or treated with preservatives, or that contains filler or adhesives, but does not include non-wood materials such as drywall, insulation, metal or plastic. Creosote treated wood is considered hazardous material and does not qualify as contaminated wood.

“Corrugated Cardboard” means multi-layer paper packaging material consisting of a wavy or fluted inner layer sandwiched between two flat layers.

“Creosote Treated Wood” means wood that has been preserved by a pressure treatment with an anti-microbial pesticide product containing creosote, including, but not limited to, railway ties, telephone poles, and dock pilings.

“Decision” means a decision made by a Person exercising their authority as granted to them pursuant to this Bylaw.

“Demolition, Renovation and Construction Waste” or “DRC Waste” means largely inert solid waste, resulting from the construction, remodeling, repair, and demolition of structures, roads, sidewalks and utilities, including, but not limited to, asphalt, bricks, Concrete and other masonry materials, roofing materials, wall coverings, plaster, gypsum board or wallboard, insulation, plumbing components and fixtures, electrical fixtures, electrical wiring, electrical components and clean soil, rock and other debris from clean-up.

“Deposit Container” means any container , typically ready-to-drink beverages, that qualifies for a deposit pay/return under the “ Return-it” program, or Brewers deposit program in BC.

“Dewatered Lagoon Sludge” means unprocessed sediments collected from private, community or municipal sewage treatment lagoons that have a solids content greater than 30%.

“Director” means the Director of Environmental Services of the Regional District or designate or, where one or both of those persons is absent or unable to act, the Chief Administrative Officer.

“Extended Producer Responsibility (EPR) Program” means a recycling program managed by an external steward, whether public or private, for a specific material or group of materials.

“Facility” means a Landfill or Transfer Station Facility leased, owned or operated by the Regional District and used for receiving or processing Municipal Solid Waste.

“Fire Smarting Material” means brush and wood waste originating from fire smarting activities as identified by the RDBN FireSmart program.

“Free Liquid” means any portion of material that passes through and drops from a paint filter using the USEPA Method 9095A Paint Filter Liquids Test (within a 5-minute test period).

“General Waste” means mixed non-hazardous waste that is non-recyclable, such as household & kitchen waste, non-recyclable packaging, and other soiled or end-of-life items.

“Glass Containers” means all clear and coloured containers made of glass, used to hold consumer products, but does not include window glass, laminated glass, safety or tempered glass, mirrored glass, automotive glass, fiberglass, plexiglass, light bulbs, fluorescent tubes, kitchenware, ceramics, or containers that have contained Hazardous Waste or Asbestos.

“Handling Fee” means a fee charged for specialized disposal requirements such as trench preparation, cover soil, stockpiling or other non-standard physical effort related to disposal activities.

“Hazardous Waste” means any material defined as such in the Hazardous Waste Regulation B.C Reg. 63/88, including, but not limited to, toxins, poisons, corrosives, irritants, strong sensitizers, flammables, and ignitables, but does not include Asbestos.

“ICI Material” means waste and recyclables generated from industrial, commercial and institutional sources such as businesses, offices, manufacturing facilities, hospitals and schools. The Term ICI is typically used to identify non-residential recyclables, which are typically managed separately.

“Illegal Dumping” means waste that has been deposited anywhere other than in designated waste facilities or receptacles.

“Industrial Waste” means solid waste materials discarded from extraction, harvesting, manufacturing, processing or production of goods and products, including, but not limited to production waste generated from industrial operations such as forestry, pulp and paper, mining, fisheries, oil and gas and food processing. This does not include waste generated during the construction or demolition of related facilities.

“In-Region Waste” means Waste that originates within the administrative boundaries of the Regional District.

“Institutional Waste” means waste generated from the operation of the public service sector such as schools, hospitals, government etc.

“Land Clearing Waste” means residual wastes and vegetation produced from land clearing and grubbing, municipal utility maintenance, and seasonal or storm-related cleanup, including, but not limited to stumps, tree trunks and branches, and wood chips.

“Landfill” means a location for final disposal of Municipal Solid Waste on land regulated by the British Columbia Ministry of Environment and Parks where Municipal Solid Waste is spread and compacted, and cover soil or alternate cover is applied, so that effects on the environment (including public health and safety) are minimized.

“Large Dead Animals and Dead Stock” means any dead stock, deceased animal or part thereof, weighing more than 15 kilograms, but does not include Specified Risk Material.

“Major Project” means a construction or demolition project that will generate significant waste that may impact short or long term landfill planning. This may include but is not limited to: transmission line construction, pipeline construction, major institution (school/hospital etc.) demolition and construction.

“Metal Containers” means any food or beverage container made of aluminum or tin-plated steel.

“Metal Drums and Tanks” means any empty metal container with a non-removable top, including, but not limited to drums to contain fuel and underground oil tanks, but does not include metal tanks used to hold compressed gasses, such as Propane Tanks.

“Ministry” means the British Columbia Ministry of Environment and Parks, or as updated from time-to-time.

“Mixed Waste Paper” means a mixture of various types and qualities of recyclable paper including, but not limited to: newspapers, magazines, white and coloured office paper, non-thermal printer paper, gift wrap, box board (cereal boxes, file folders etc.) and corrugated cardboard. As a recycling stream, materials cannot be soiled, have non-paper layers or wax coating.

“Municipal Solid Waste” means discarded or abandoned materials, substances or objects that originate from residential, commercial, institutional, demolition, land clearing or construction sources, including Recyclable Material, or material that is specified by the British Columbia Ministry of Environment and Parks to be included in a waste management plan. Also see “Waste”.

“Noxious Weeds” means all weeds designated within the Provincial and Regional Noxious Weed lists of the *Weed Control Regulation*, B.C. Reg. 66/85.

“Officer” means any member of the Royal Canadian Mounted Police, a Conservation Officer, the Chief Administrative Officer, a Regional District Bylaw Officer or other Regional District Personnel appointed from time to time by the Chief Administrative Officer or Director to administer and enforce this Bylaw.

“ODS Appliance” means refrigeration or heating appliances designed to operate with an Ozone Depleting Substance as the coolant or refrigerant in the function of the appliance.

“Ozone Depleting Substances (ODS)” means chlorofluorocarbons (CFCs), halons, chlorocarbons, and hydrochlorofluorocarbons or other chemical substance known to harm the earth's ozone layer.

“Out-of-Region Waste” means Municipal Solid Waste that originates outside the administrative boundaries of the Regional District.

“Person” means an individual, a body corporate, a firm partnership, association or any other legal entity or an employee or agent thereof.

“Product Stewardship Material” means material that falls under a product category of the *Recycling Regulation*, B.C. Reg. 449/2004.

“Prohibited Waste” means materials not disposed of at RDBN waste Facilities under any circumstances as determined by the Ministry of Environment and Parks, and/or the RDBN. Those materials listed in Schedule “B” attached hereto.

“Propane Tank” means a refillable or non-refillable metal container rated at a capacity of less than 46 kg (101 lb) which is used to contain flammable hydrocarbon gases for use as fuel.

“Recyclable Material” means waste materials that can be used in the creation of new products, where there are existing markets for such new products.

“Recycling Depot” means a facility operated by the Regional District that collects recyclables for various EPR programs excluding deposit container recycling (Bottle Depot).

“Regional District” means the Regional District of Bulkley-Nechako.

“Regional District Personnel” means an employee of the Regional District.

“Regulated Recyclable Material” means those materials that have viable recycling pathways within the RDBN and are generally not accepted for disposal. Those materials listed in Schedule “C” attached hereto.

“Residential Waste” means waste originating from private residents.

“Re-use” means intact reusable items that can be freely retrieved by the public from designated areas.

“Rules” has the meaning assigned in section 8.1.

“Scrap Metal” means Recyclable Material which contains ferrous and/or non-ferrous metals, including, but not limited to sheet metal, siding, roofing, rebar, flashings, pipes, window frames, doors, furnaces, duct work, empty tanks, wire, cable, bathtubs, fencing, bicycle frames, automotive body parts, machinery, garbage cans, metal furniture, tire rims, appliances and fixtures, but does not include ODS Appliances (unless properly certified as having refrigerants professionally removed).

“Site Operator” means that person employed by or having a contract or agreement with the Regional District for attendant duties at a Facility.

“Small Dead Animals” means any deceased animal or portions thereof, weighing less than 15 kilograms, but does not include Specified Risk Material.

“Slaughter House or Abbatoir Waste” means meat processing waste excluding specified Risk Material.

“Specified Risk Material” means the skull, brain, trigeminal ganglia (nerves attached to the brain), eyes, tonsils, spinal cord and dorsal root ganglia (nerves attached to the spinal cord) of cattle aged 30 months or older, the distal ileum (portion of the small intestine) of cattle of all ages, and cattle deadstock.

“Suspect Asbestos” means any material older than 1993 that may contain asbestos but has not been proven to contain asbestos.

“Tires” means a product that falls under the ‘Tire’ product category of the *Recycling Regulation*, B.C. Reg. 449/2004.

“Transfer Station” means a Facility that collects waste but is not a Landfill and which is owned or operated by the Regional District for collecting Municipal Solid Waste.

“Unsegregated Waste” means waste loads that have not been sorted according to RDBN guidelines and contain more than 10% of a restricted, banned or recyclable material.

“Used Oil” means used oil which falls under the ‘Lubricating Oil’ product category as defined in the *Recycling Regulation*, B.C. Reg. 449/2004.

“Used Oil Containers” means any plastic container, which falls under the ‘Empty Oil Containers’ product category as defined in the *Recycling Regulation*, B.C. Reg. 449/2004, with a capacity of less than 30 Litres, that was manufactured to hold lubricating oil.

“Used Oil Filters” means used oil filters which fall under the ‘Oil Filters’ product category as defined in the *Recycling Regulation*, B.C. Reg. 449/2004.

“User Fee(s)” means the user fees as set out and itemized in Schedule “D” attached hereto.

“Valid Identification” means government issued photo identification including a valid British Columbia Identification Card, Canadian driver’s license, International driver’s license, passport, or citizenship papers or immigration documents.

“Waste” means discarded materials destined for final disposal at a landfill.

“Wet Organic Waste” means waste comprised primarily of organic materials that contain fluid in concentrations less than Free Liquid but at levels to require special handling and disposal procedures.

“Work Camp Waste” means waste generated from the normal operation of industry worker camps whether permanent or temporary. This may include but is not limited to construction camps for major projects, long-term mine camps, logging camps etc.

“Yard Waste” means biodegradable, organic including, but not limited to: grass, lawn and hedge clippings, flowers, weeds, leaves, shrubs and material which originates from household, commercial or municipal gardening or other horticulture activities, but does not include tree stumps, tree branches, Noxious Weeds, rocks, sand, soil, or fruit or vegetable material.

4. SCHEDULES

- 4.1 The following schedules are hereby made and declared to be integral parts of this Bylaw and are attached to and form part of this Bylaw and are enforceable in the same manner as this Bylaw:

SCHEDULE “A	RDBN Solid Waste Facilities
SCHEDULE “B”	Prohibited Waste
SCHEDULE “C”	Regulated Recyclable Material
SCHEDULE “D”	User Fees
SCHEDULE “E”	Volume to Weight Material Conversion Factors

5. APPLICATION

- 5.1 This bylaw shall apply to all Municipal Solid Waste Facilities owned or operated by the Regional District.

6. EXEMPTIONS

- 6.1 Schedule “D” does not apply to the Manson Creek Landfill.

7. COMPLIANCE WITH OTHER LAWS

- 7.1 Except as otherwise specifically provided, nothing in this Bylaw excuses any person from complying with all other applicable enactments and laws.

8. CONDITIONS OF USE / REGULATIONS

- 8.1 The Regional District hereby authorizes Officers and the Director to make rules governing the use of a Facility (“**Rules**”) and further the Regional District hereby authorizes Officers, the Director, Site Operators and Regional District Personnel to enforce and provide directions to users of the Facility which are consistent with this Bylaw and which are necessary or convenient for the efficient and lawful operation of the Facility.
- 8.2 The Director shall, in the event of a dispute concerning the application of this Bylaw to the disposal of Municipal Solid Waste, determine the acceptability of the Municipal Solid Waste, direct to which Facility the Municipal Solid Waste may be disposed or may refuse the acceptance of the Municipal Solid Waste in accordance with this Bylaw. The Director may deny acceptance of or limit the volume and frequency of any Municipal Solid Waste delivered to a Facility due to operational or other considerations.

- 8.3 The Regional District accepts no responsibility or liability for damage or injury to any Person or property. Each Person entering a Facility does so solely at their own risk and, as a condition of entry to a Facility, waives all claims against the Regional District and releases the Regional District from any and all liability and claims for all injury, death, loss, damage and expense of any kind that the Person or any other Person may suffer as a result of or in connection with the Person's use of a Facility due to any cause whatsoever, including but not limited to negligence, breach of contract, breach of any statutory duty or duty of care on the part of any of the Regional District and also including the failure on the part of the Regional District to safeguard or protect any Person from the risks, dangers and hazards associated with the use of a Facility.
- 8.4 Every Person depositing Municipal Solid Waste at a Facility shall comply with and abide by:
- (a) the terms and conditions of this Bylaw; and
 - (b) all rules and directions of the Director, Site Operator, Regional District Personnel, Officers whether such rules or directions are in the form of signage, written or verbal instructions.
- 8.5 Any person entering a Facility must, upon request, produce Valid Identification.
- 8.6 All material deposited at a Facility becomes the property of the Regional District, except where such material is deposited or disposed of contrary to the provisions of this Bylaw.
- 8.7 The Regional District hereby establishes and imposes the User Fees set out in Schedule "D" attached hereto. The billable weight (tonnage) shall be determined by the use of weigh scales at the Landfill Facility. In the event that the weigh scales are not operational, the weight (tonnage) shall be determined by measuring the load size and applying the material conversion factors set out in Schedule "E" attached hereto.
- 8.8 Every Person depositing Municipal Solid Waste at a Facility shall pay the applicable User Fees to the Regional District.
- 8.9 Every Person depositing billable volumes of Municipal Solid Waste must provide all information required for the Regional District to generate applicable invoicing or point-of-sale payment.
- 8.10 A Person with Out-of-Region Waste may be refused entry to a Facility.
- 8.11 No Person shall:
- (a) deposit or dispose of any material at a Facility except in accordance with this Bylaw and any Rules posted at a Facility;
 - (b) deposit Prohibited Waste at a Facility, unless the acceptance of such waste is specifically authorized in writing by both the Regional District and the BC Government, or in accordance with section 8.14 of this Bylaw.
 - (c) deposit Industrial Waste at a Facility, unless the acceptance of such waste is specifically authorized in writing by both the Regional District and the BC

Government;

- (d) deposit or dispose any Municipal Solid Waste at a Facility in a manner or in a location contrary to the signage or written or verbal direction and designation of the Site Operator;
- (e) deposit or dispose of any Out-of-Region Waste at a Facility, unless prior written approval is received from the Director;
- (f) enter a Facility or deposit or dispose of any material at a Facility at any time other than the designated hours of operation, except by prior arrangement with the Director;
- (g) verbally abuse or threaten any Person at a Facility, including the Site Operator, Regional District Personnel, or any Officer;
- (h) act at a Facility in a manner that is discourteous, disruptive, threatening, or reckless;
- (i) act in a manner contrary to Facility Rules, or directions given by Officers, the Site Operator, the Director, or Regional District Personnel;
- (j) remove, alter, or deface any sign placed or erected at a Facility;
- (k) operate a vehicle in a Facility exceeding the posted speed limit or in a manner deemed to be dangerous by a Site Operator, Regional District Personnel, or Officer. Operating a vehicle in a dangerous manner may include, but is not limited to: operating an overloaded vehicle or with a load not adequately secured, or driving too close to equipment, personnel or the public;
- (l) without authorization, drive a motor vehicle on any part of the Facility other than on roads or areas designated by signage or the Site Operator;
- (m) light or smoke any cigarette, cigar, pipe or any other substance within the boundaries of a Facility;
- (n) remove or salvage any material deposited at a Facility without prior permission of the Director, unless within an area that is clearly designated for reuse activities;
- (o) cause the release of an Ozone Depleting Substance at a Facility;
- (p) ignite a fire or cause a fire to be ignited at any Facility or bring any burning materials or hot ashes to a Facility;
- (q) discharge any firearm at a Facility, except as permitted under an applicable enactment and prearranged by the Director, for example, as may be necessary to control wildlife;
- (r) allow children under the age of 10 years to be outside a vehicle unsupervised at a Facility at any time, unless specifically directed or permitted otherwise by signage, or by the Site Operator or Regional District Personnel.

- (s) Allow pets outside of a vehicle at a Facility at any time
- 8.12 Without written approval of the Director, no Person shall remain at a Facility longer than is required to deposit Municipal Solid Waste or conduct other approved activities or business related to Facility operation.
- 8.13 All persons must truthfully disclose the origin of the waste brought to a Facility.
- 8.14 As an exception to the prohibition against depositing Regulated Recycling Material at a Facility, the Director may temporarily permit the deposit at a Facility specified by the Director of a Regulated Recyclable Material originating from one of the classes of operation specified in Schedule "D", and upon payment of the corresponding fee. The Director may only permit such deposit if the Director believes that pre-existing options for the deposit or disposal of the Regulated Recycling Material are temporarily unavailable, and may only permit the deposit until the Director believes that the pre-existing option is available again or has been replaced with another option.

9. VIOLATION AND PENALTIES

- 9.1 No Person shall do any act or suffer or permit any act or thing to be done in contravention of this Bylaw.
- 9.2 Every Person who contravenes this Bylaw by the doing of an act that it forbids, or omitting to do an act that it requires to be done, shall be deemed to have committed an offence against this Bylaw and:
 - (a) shall be liable, upon summary conviction, to a fine of not less than five hundred dollars (\$500) and not more than ten thousand dollars (\$10,000); and
 - (b) may be prohibited, by written notice, from depositing or disposing material at a Facility for a specified period of time as the Regional District may determine.
- 9.3 Notwithstanding any other provision of this Bylaw, any Person who:
 - (a) contravenes this Bylaw and causes damage to a Facility shall be responsible to pay all costs associated with remediation of the Facility;
 - (b) contravenes this Bylaw and deposits waste in a non-designated location or causes contamination of stockpiles/storage areas, shall be responsible for removing and subsequently depositing the waste materials in the appropriate location;
 - (c) contravenes this Bylaw and deposits hazardous or suspected hazardous material that requires specialized clean-up shall be responsible to pay all cost associated with the removal of material and remediation of the facility.
 - (d) contravenes this Bylaw and commits theft or vandalism of Regional District property shall be responsible to pay all costs associated with remediation of the Facility and/or may be prohibited entry into any or all Regional District Facilities for a specified period of time at the discretion of the Director;

- (e) contravenes this Bylaw and/or fails to comply with Rules or directions of a Site Operator, Regional District Personnel, or Officer at a Facility may be prohibited entry into any or all Regional District Facilities for a specified period of time at the discretion of the Director;
- (f) contravenes this Bylaw and is deemed to be abusive or threatening may be ordered to immediately leave the Facility by a Site Operator, Regional District Personnel, or Officer. Any Person deemed to be abusive or threatening may be prohibited entry into any or all Regional District Facilities for a specified period of time at the discretion of the Director;
- (g) contravenes this Bylaw and fails to pay the fees and charges required under this Bylaw may be refused entry into any or all Regional District Facilities until all fees and charges are paid in full.

9.4 A separate offence shall be deemed to be committed upon each event or day during and in which a contravention occurs or continues.

9.5 The penalties imposed by this Bylaw shall be in addition to and not in substitution for any other penalty or remedy imposed by any other statute, law or regulation.

10. INSPECTIONS

10.1 An Officer, Site Operator, Regional District Personnel, or the Director may inspect any load entering a Facility for the purposes of determining:

- (a) compliance with this Bylaw; or
- (b) compliance with operating permits or other regulatory requirements
- (c) the nature of the contents of the waste contained in the load for the purpose of a waste audit.

11. DISPUTE MECHANISM NOTICE

11.1 A Person using a Facility may file a written notice of appeal with the Director in respect of Decisions made under this Bylaw by the Director, a Site Operator, Regional District Personnel, or an Officer.

11.2 The Person for whom a Decision has been made with respect to this Bylaw must file written notice of appeal to the Director within thirty days of the date of Decision.

11.3 Upon considering a matter under appeal, the Director may:

- (a) confirm, reverse or vary the Decision under appeal; and
- (b) make any Decision that the Director considers appropriate.

11.4 The Person for whom the appeal Decision has been made under section 11.3 may further appeal the Director's appeal Decision in writing to the Chief Administrative Officer within thirty days of the date of the appeal Decision.

11.5 Upon considering a matter under appeal, the Chief Administrative Officer may:

- (c) confirm, reverse or vary the Decision under appeal; and
 - (d) make any Decision that the Chief Administrative Officer considers appropriate.
- 11.6 The Person for whom the appeal Decision has been made under section 11.5 may further appeal the Chief Administrative Officer's appeal Decision in writing to the Board within thirty days of the date of the appeal Decision.
- 11.7 Upon considering the matter under appeal, the Board may:
 - (a) confirm, reverse or vary the Decision under appeal; and
 - (b) make any Decision that the Board considers appropriate.
- 11.8 An appeal under this Bylaw does not operate as a stay or suspend the operation of the Decision being appealed unless the authority that has jurisdiction under this Bylaw to consider appeal of the Decision decides otherwise.
- 11.9 At the request of the Chief Administrative Officer and Director, whose Decision is being appealed, the Board shall permit the Chief Administrative Officer and Director to have full party status at the appeal.
- 12. NO LIMITATION**
- 12.1 Nothing in this Bylaw shall limit the Regional District from utilizing any other remedy that would otherwise be available to the Regional District at law.
- 13. EFFECTIVE DATE**
- 13.1 This Bylaw shall take effect on the date of its adoption.
- 14. REPEAL**
- 14.2 Bylaw No. 1764 cited as "Regional District of Bulkley-Nechako Municipal Solid Waste Management Facility Regulation and User Fee Bylaw No. 1764, 2016" and Bylaw No. 1879 cited as "Regional District of Bulkley-Nechako Solid Waste Management Facility Regulation and User Fee Amendment Bylaw No. 1879, 2019" are hereby repealed upon the adoption of this bylaw.

READ A FIRST TIME this day of , 2026.

READ A SECOND TIME this day of , 2026.

READ A THIRD TIME this day of , 2026.

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 2090 at third reading.

Corporate Administrator

APPROVED BY THE MINISTER OF ENVIRONMENT AND PARKS this ____ day of _____ ,
2026

ADOPTED THIS ____ day of _____, 2026.

Corporate Administrator

Chair

SCHEDULE "A" TO BYLAW NO. 2090**RDBN SOLID WASTE FACILITIES**

Facility Name	Civic Address
Knockholt Western Sub-Regional Landfill	8072 Aitken Road
Clearview Eastern Sub-Regional Landfill	22095 Hwy 27 South
Manson Creek Landfill	188653 Thutade Forest Service Road
Smithers/Telkwa & Area 'A' Transfer Station & Recycling Depot	6150 Donaldson Road
Burns Lake & Area 'B' Transfer Station & Recycling Depot	4410 Babine Lake Road
Fort St. James & Area 'C' Transfer Station & Recycling Depot	1521 Necoslie Road
Fraser Lake & Area 'D' Transfer Station & Recycling Depot	3366 Fraser Lake Airport Road
Southside & Area 'E' Transfer Station & Recycling Depot	36007 Eakin Settlement Road
Vanderhoof & Area 'F' Transfer Station & Recycling Depot	650 Dump Road
Houston & Area 'G' Transfer Station & Recycling Depot	8072 Aitken Road
Granisle & Area 'G' Transfer Station & Recycling Depot	66201 Babine Drive

SCHEDULE "B" TO BYLAW NO. 2090**PROHIBITED WASTE**

1. Free Liquids
2. Hazardous Waste (not including Asbestos).
Common hazardous materials include but are not limited to:
 - (a) PCBs (electrical transformers and light fixture ballasts)
 - (b) Creosote treated wood
 - (c) Biomedical Waste
 - (d) Sulfur waste or waste contaminated with sulfur
 - (e) Mercury containing products
 - (f) Lead containing products
 - (g) Radioactive materials
3. Industrial Waste
4. Waste on Fire or Smoldering
5. Soil exceeding industrial standards
6. Explosives and Ammunition
7. Compressed cylinders
8. Batteries
 - (a) Lithium
 - (b) Lead-acid
 - (c) Household
9. Automotive Fuels and Lubricants

SCHEDULE "C" TO BYLAW NO. 2090**REGULATED RECYCLABLE MATERIAL**

1. Tires.
2. Corrugated Cardboard.
3. Metal
4. Lead-acid batteries

SCHEDULE "D" TO BYLAW NO. 2090**USER FEES AND DISPOSAL RULES****(Applicable at all RDBN Solid Waste Facilities Except Manson Creek Landfill)**

WASTE TYPE	USER FEES						Disposal Rules/Special Conditions
	Landfill					Transfer Station	
	2026	2027	2028	2029	2030	2026 to 20230	
General Residential and Commercial	No Charge					No Charge	<ul style="list-style-type: none"> Loose items must be bagged No limit Vehicle restrictions may apply
Mixed DRC less than 2m ³	Not Accepted					No Charge	<ul style="list-style-type: none"> Suspect Asbestos Containing Materials are prohibited Concrete must be broken into pieces less than 12 inches in any direction and have no protruding rebar. Linear items must be cut into 4ft lengths Plastic tanks and culverts must be cut in half lengthwise Creosote treated wood is prohibited
Mixed DRC greater than 2m ³	\$120.00/MT	\$144.00/MT (+20%)	\$172.80/MT (+20%)	\$207.36/MT (+20%)	\$248.83/MT (+20%)	Not Accepted	
Temporarily Permitted Regulated Recyclable Material	\$120.00/MT	\$144.00/MT (+20%)	\$172.80/MT (+20%)	\$207.36/MT (+20%)	\$248.83/MT (+20%)	Not Accepted	<ul style="list-style-type: none"> Requires approval of the Director;
Bulky Waste – boats, hot tubs, campers etc.	\$120.00/MT	\$144.00/MT (+20%)	\$172.80/MT (+20%)	\$207.36/MT (+20%)	\$248.83/MT (+20%)	Not Accepted	
Intact Prefabricated homes, motorhomes, travel trailers etc.	\$120.00/MT (DRC) + \$150/MT (unsegregated)	\$144.00/MT (+20% DRC) + \$150/MT (unsegregated)	\$172.80/MT (+20% DRC) + \$150/MT (unsegregated)	\$207.36/MT (+20% DRC) + \$150/MT (unsegregated)	\$248.83/MT (+20% DRC) + \$150/MT (unsegregated)	Not Accepted	<ul style="list-style-type: none"> Suspect asbestos containing materials must be tested and proved to be free of asbestos OR proof of age newer than 1993 Forty-eight (48) hours prior notice

Clean Wood Waste	No Charge					No Charge	<ul style="list-style-type: none"> Residential Loads not accepted at Landfills High volume generators may be re-directed to the Landfills
Contaminated Wood Waste	No Charge					No Charge	<ul style="list-style-type: none"> Residential Loads not accepted at Landfills High volume generators may be re-directed to the Landfills
Brush/Land Clearing Debris - less than 6" diameter	No Charge					No Charge	<ul style="list-style-type: none"> Tree stumps not accepted at transfer station Residential loads not accepted at Landfills High volume generators may be re-directed to the Landfills
Brush/Land Clearing Debris - greater than 6" diameter	No Charge					Not Accepted	<ul style="list-style-type: none"> Tree trunks must be cut into 4ft lengths
Garden/Yard Waste	Not Accepted					No Charge	<ul style="list-style-type: none"> No tree fruit or kitchen scraps
Noxious Weeds	No Charge					No Charge	<ul style="list-style-type: none"> Must be bagged Disposed of as General Waste
Asbestos Containing Materials – including suspect material and burnt buildings older than 1993	\$150/MT + \$100/load Admin Fee	\$180/MT (+20%) + \$100/Load Admin Fee	\$216/MT (+20%) + \$100/load Admin Fee	\$259.20/MT (+20%) + \$100/load Admin Fee	\$311.04/MT (+20%) + \$100/load Admin Fee	Not Accepted	<ul style="list-style-type: none"> Requires approval of the Director; Must be packaged as per current Asbestos Disposal regulations (30 yard) maximum load size Forty-eight (48) hours prior notice; Material must be deposited a minimum of one hour before Landfill closing time.

Biosolids	\$25/MT	\$25/MT	\$25/MT	\$25/MT	\$25/MT	Not Accepted	<ul style="list-style-type: none"> • Must be In-Region Source; • Requires approval of the Director; • Forty-eight (48) hours prior notice;
*De-watered Lagoon Sludge Acceptance of this material is dependent on Ministry approvals and site development	\$75/MT	\$82.50/MT (+10%)	\$90.75/MT (+10%)	\$99.83/MT (+10%)	\$109.81/MT (+10%)	Not Accepted	<ul style="list-style-type: none"> • Must be In-Region Source; • Requires approval of the Director; • Forty-eight (48) hours prior notice;
Clean Soil - less than Commercial Standards	\$25/MT	\$25/MT	\$25/MT	\$25/MT	\$25/MT	Not Accepted	<ul style="list-style-type: none"> • Must be In-Region Source; • Requires approval of the Director; • Forty-eight (48) hours prior notice;
Contaminated Soil – greater than commercial Standards and less than industrial standards	\$75/MT	\$82.50/MT (+10%)	\$90.75/MT (+10%)	\$99.83/MT (+10%)	\$109.81/MT (+10%)	Not Accepted	<ul style="list-style-type: none"> • Must be In-Region Source; • Requires approval of the Director; • Forty-eight (48) hours prior notice;
Specified Risk Material (SRM)(bovine spine and brain matter)	\$50/MT	\$50/MT	\$50/MT	\$50/MT	\$50/MT	Not Accepted	<ul style="list-style-type: none"> • Verification of Canadian Food Inspection Agency (CFIA issued transportation permit required; • Special handling procedures apply
Small dead animals and dead stock excluding SRM	No Charge					No charge	<ul style="list-style-type: none"> • Dead animals must be sealed in a container or bagged to prevent Bloodborne Pathogens
Large dead animals and dead stock excluding SRM	No Charge					Not Accepted	<ul style="list-style-type: none"> • If possible, Dead animals must be bagged or tarped to prevent Bloodborne Pathogens • Disposal of greater than two (2) large carcasses requires approval of the Director;

Slaughter House (Abattoir) Waste Excluding Specified Risk Material Waste	No Charge					Not Accepted	<ul style="list-style-type: none"> Forty-eight (48) hours prior notice must be given to the Regional District for disposal; Special handling procedures apply.
Appliances including ODS and non-ODS units	No Charge					No charge	
Commercial ODS Appliances & HVAC	No Charge					No Charge	<ul style="list-style-type: none"> Must have proof of ODS removal
Auto Hulks excluding Electric Vehicles	No Charge					No Charge	<ul style="list-style-type: none"> Must be able to offload unassisted All fluids, batteries, ODS and tires must be removed prior to disposal; Multiple vehicles will be directed to the Landfills
Auto Hulks - Electric Vehicles	Not Accepted					Not Accepted	
Scrap Metal	No Charge					No Charge	<ul style="list-style-type: none"> Large volumes of small items are to be placed in a metal container (welding rods, nails screws); High volume generators may be redirected to the Landfills
Metal Drums, Tanks and pressurized tanks	No Charge					No Charge	<ul style="list-style-type: none"> Material must be visibly decommissioned: cut open or flattened and free of any liquids or contamination; Propane bottles placed in designated area Size restriction requirements may apply.
Major Project or Work Camp DRC	\$300/MT	\$330.00MT (+10%)	\$363.00/MT (+10%)	\$399.30/MT (+10%)	\$439.23/MT (+10%)	Not Accepted	<ul style="list-style-type: none"> Requires Approval of the Director Sorting Requirements apply

Work Camp General Waste	\$300/MT	\$330.00MT (+10%)	\$363.00/MT (+10%)	\$399.30/MT (+10%)	\$439.23/MT (+10%)	Not Accepted	<ul style="list-style-type: none"> Requires Approval of the Director Sorting Requirements apply
Work Camp Temporarily Permitted Regulated Recyclable Material	\$300/MT	\$330.00MT (+10%)	\$363.00/MT (+10%)	\$399.30/MT (+10%)	\$439.23/MT (+10%)	Not Accepted	<ul style="list-style-type: none"> Requires Approval of the Director
Unsegregated loads	\$150/MT	\$150/MT	\$150/MT	\$150/MT	\$150/MT	Not Accepted	<ul style="list-style-type: none"> Loads that are not segregated will be charged with this fee in addition to the regular disposal fees
Out-of-Region Waste	2 x Applicable Fee					Not Accepted	<ul style="list-style-type: none"> Requires Approval of the Director
Administration	\$100 per load					Not applicable	<ul style="list-style-type: none"> Disposal Contract Administration Ministry Submissions Non-standard process
Handling Fee	\$100 per load					Not Applicable	<ul style="list-style-type: none"> Assistance required to unload Additional labour required to dispose Preparation required for disposal
Finance Fee (Credit Card Payments)	3.5% surcharge					3.5% surcharge	<ul style="list-style-type: none"> Applied to all fees

SCHEDULE “E” TO BYLAW NO. 2090**VOLUME TO WEIGHT MATERIAL CONVERSION FACTORS**

Table 1: Material Conversion Factors

Material Code	Primary Waste Material Type	Material Conversion Factor
A	Concrete	1.2
B	Wood	0.5
C	Roofing	0.5
D	Land Clearing	0.4
E	Mixed	0.6

Note: Load Volume (m³) x Material Conversion Factor = Weight in Metric Tonnes

Table 2: Typical Vehicle Type and Volume Guide

Vehicle Type	Load Volume
Passenger vehicle or short pickup truck	Less than 2 m ³
8 ft Pickup truck box filled level	2 m ³
8ft Pickup truck box with side-board extensions filled level	4 m ³
12 ft dump trailer filled level	4 m ³
16 ft dump trailer filled level	6 m ³
Single axle truck (5-ton)	6 m ³
Tandem axle truck	10 m ³
Pup trailer	8 m ³
End dump	18 m ³
Other	Measurement of box size in meters



Regional District of Bulkley-Nechako Committee of the Whole

To: Chair and Committee
From: John Illes, CFO
Date: February 12, 2026
Subject: Updated Budget for Major Services

RECOMMENDATION: (all/directors/majority)

Receive

BACKGROUND

The major services budget is included as an attachment to this memo. It has been updated with the now complete draft capital budget for 2026. In addition, staff have reviewed the budgets and have "tightened up" the numbers in a few spots which has provided for a further small decrease in the requisition.

This budget summary also includes the proposed budget for Environmental Services with the actuals for 2025 (for all invoices and revenue received by the end of January). This budget proposes to contribute \$400,000 each year for the next five years to the Land Fill Closure Reserve. These contributions are funded from 2025's budget surplus.

Several Directors have requested the budget impacts to their residential taxpayers. Included in this summary is the impact to single family residential taxpayers for each jurisdiction. This summary should not be extrapolated to other classes of properties or other types of residential properties (such as strata properties).

The average tax increase of all property classes is 1.4% for Electoral Area properties and 2.1% for Municipal Properties. The reason for this difference is the decrease in requisition between 2025 and 2026 for rural only services.

ATTACHMENTS:

Budget Summary for Major Services

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:
 Not Applicable

RDBN - 2026 Budget
Projected Tax Rates for Regional Services
TABLE 1

<u>Dept</u>	<u>Service</u>	Taxation			Tax on a \$100,000 Residential Property					
		2026 Tax	2025 Tax	Increase (Decrease)	Rural Taxpayers			Municipal Taxpayers		
					2026	2025	Increase (Decrease)	2026	2025	Increase (Decrease)
<u>Region-Wide Services</u>										
1201	General Government	1,609,076	2,538,265	(929,189)	14.13	23.06	(8.93)	14.13	23.06	(8.93)
4101	Electoral Area Planning	355,396	398,295	(42,899)	3.62	4.21	(0.59)	3.62	4.21	(0.59)
4301	Development Services	358,641	295,978	62,663	3.15	2.69	0.46	3.15	2.69	0.46
5101	Environmental Services	5,368,222	4,373,467	994,755	47.14	39.74	7.40	47.14	39.74	7.40
7501	9-1-1 Service	458,965	395,061	63,904	4.03	3.59	0.44	4.03	3.59	0.44
Total Region-Wide Services		8,150,300	8,001,066	149,234	72.07	73.29	(1.22)	72.07	73.29	(1.22)
<u>Regional Rural Services</u>										
1101	Rural Government	610,040	619,335	(9,295)	9.18	9.73	(0.55)			
5901	Weed Control	29,961	30,427	(466)	0.45	0.48	(0.03)			
7601	Emergency Preparedness	541,758	544,432	(2,674)	8.15	8.56	(0.40)			
Total Rural-Wide Services		1,181,759	1,194,194	(12,435)	17.78	18.77	(0.98)			
TOTAL		9,332,059	9,195,260	136,799	89.85	92.05	(2.20)	72.07	73.29	(1.22)

Major Services Requisition Change

		Tax Rate \$\$/\$1000 Assessment	0.899	0.921	(0.022)	0.721	0.733	(0.012)
		Tax amount for a \$400,000 Assessment	\$ 359.40			\$ 288.27		
		Tax amount increase for a \$400,000 Assessment	-\$ 8.80 -2.4%			-\$ 4.87 -1.7%		
ALL PROPERTY CLASSES	3.87% MARKET INCREASE	Tax amount increase for a NOW \$415,480 Assessment	\$ 5.11 1.4%			\$ 6.29 2.1%		
RESIDENTIAL PROPERTY CLASSES	3.64% MARKET INCREASE	Tax amount increase for a NOW \$414,560 Assessment	\$ 4.28 1.2%			\$ 5.62 1.9%		

**REQUISITION AMOUNTS SUMMARY
ALL SERVICES**

	2026 Requisition Amount	2025 Requisition Amount	% Year over Year
Municipalities			
District of Houston	447,807	448,101	-0.1%
Town of Smithers	2,263,761	2,215,843	2.2%
Village of Burns Lake	421,805	423,631	-0.4%
District of Fort St. James	462,486	434,187	6.5%
Village of Fraser Lake	162,104	191,569	-15.4%
Village of Granisle	30,476	25,331	20.3%
Village of Telkwa	282,049	257,945	9.3%
District of Vanderhoof	734,286	750,281	-2.1%
	4,804,774	4,746,888	1.2%
Electoral Areas			
Electoral Area "A"	1,916,369	1,875,006	2.2%
Electoral Area "B"	830,495	824,609	0.7%
Electoral Area "C"	861,084	836,737	2.9%
Electoral Area "D"	911,041	895,388	1.7%
Electoral Area "E"	1,225,897	1,193,877	2.7%
Electoral Area "F"	1,691,869	1,685,214	0.4%
Electoral Area "G"	734,397	680,100	8.0%
	8,171,152	7,990,931	2.3%
All Jurisdictions - Subtotal	12,975,926	12,737,819	1.9%
Other Taxes			
Specified Areas	18,871	16,129	17.0%
Service Areas -Taxation on Land & Improvements	2,020,297	1,841,732	9.7%
Service Areas -Taxation on Improvements Only	318,447	306,604	3.9%
Defined Areas	288,215	250,711	15.0%
	2,645,830	2,415,176	9.6%
Parcel Taxes			
Parcel	41,835	35,638	17.4%
Frontage	111,926	117,250	-4.5%
	153,761	152,888	0.6%
TOTAL REQUISITION	15,775,517	15,305,883	3.1%

IMPACTS TO RESIDENTIAL TAX PAYERS

	TAXES PER \$1,000		Residential Market Increase	Tax increase for residential	For a house in 2025 worth	For the same house in 2026 now worth		2026 Taxes	Tax Increase	Monthly Tax Increase
	2026	2025				2025 Taxes				
A	1.225	1.276	4.47%	0.31%	400,000	\$ 510.30	417,880	\$ 511.90	\$ 1.60	\$ 0.13
B	1.611	1.650	4.13%	1.67%	400,000	\$ 659.84	416,520	\$ 670.85	\$ 11.01	\$ 0.92
C	1.096	1.052	4.76%	9.17%	400,000	\$ 420.79	419,040	\$ 459.36	\$ 38.57	\$ 3.21
D	1.160	1.087	3.76%	10.66%	400,000	\$ 435.00	415,040	\$ 481.37	\$ 46.37	\$ 3.86
E	1.268	1.332	5.40%	0.33%	400,000	\$ 532.79	421,600	\$ 534.53	\$ 1.74	\$ 0.15
F	1.407	1.447	-0.55%	-3.27%	400,000	\$ 578.78	397,800	\$ 559.86	-\$ 18.92	-\$ 1.58
G	1.160	1.087	2.92%	9.76%	400,000	\$ 435.00	411,680	\$ 477.47	\$ 42.48	\$ 3.54
Houston	0.825	0.777	-1.86%	4.11%	400,000	\$ 310.99	392,560	\$ 323.77	\$ 12.78	\$ 1.07
Smithers	1.195	1.235	4.47%	1.12%	400,000	\$ 493.85	417,880	\$ 499.40	\$ 5.55	\$ 0.46
Burns Lake	1.364	1.418	3.41%	-0.53%	400,000	\$ 567.23	413,640	\$ 564.25	-\$ 2.98	-\$ 0.25
Fort St. James	1.007	1.012	13.89%	13.30%	400,000	\$ 404.74	455,560	\$ 458.56	\$ 53.83	\$ 4.49
Fraser Lake	0.798	0.813	4.36%	2.39%	400,000	\$ 325.26	417,440	\$ 333.03	\$ 7.77	\$ 0.65
Granisle	0.782	0.736	11.29%	18.17%	400,000	\$ 294.52	445,160	\$ 348.04	\$ 53.52	\$ 4.46
Telkwa	0.963	0.974	8.72%	7.55%	400,000	\$ 389.55	434,880	\$ 418.96	\$ 29.41	\$ 2.45
Vanderhoof	0.733	0.744	1.19%	-0.30%	400,000	\$ 297.44	404,760	\$ 296.55	-\$ 0.88	-\$ 0.07

REGIONAL DISTRICT OF BULKLEY-NECHAKO

GENERAL GOVERNMENT SERVICES 1201

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
REVENUE:									
400002 Taxation	985,281	1,841,178	2,538,265	2,538,265	1,609,076	1,915,661	2,282,075	2,308,553	2,401,917
442101 Other Grant Revenue <i>Provincial</i>	1,782,924	414,845	70,000		35,000	35,000			
443006 Northwest Regional Funding		2,126,217	340,000	213,666	185,000	185,000	100,000	100,000	100,000
443001 Province of B.C. - Admin. Grant	121,200	122,200	115,200	115,200	115,200	115,200	115,200	115,200	115,200
443004 Climate Action Program Grant	112,082	328,408					112,082	112,082	112,082
444001 Grant from UBCM		5,000							
445001 NDI Grant	67,202								
446001 Grants in Lieu of Taxes	8,625	13,472	12,000	16,083	12,000	12,000	12,000	12,000	12,000
446002 Grant in Lieu of Alcan Taxes	116,454	168,605	198,905	242,114	146,597	175,917	211,100	253,320	253,320
460001 Admin. Recovery - SNRHD	17,799	23,758	15,900	26,385	15,900	15,900	15,900	15,900	15,900
480001 Miscellaneous Revenue	18,290	3,033		11,742					
480003 Sale of Capital Asset (Net)				550					
499999 Prior Year's Surplus	450,000	300,000	-		500,000	250,000			
TOTAL REVENUE:.....	<u>3,679,858</u>	<u>5,346,716</u>	<u>3,290,270</u>	<u>3,164,005</u>	<u>2,618,773</u>	<u>2,704,678</u>	<u>2,848,357</u>	<u>2,917,055</u>	<u>3,010,420</u>
EXPENDITURE:									
600101 Director's Remuneration	327,056	338,524	355,343	324,418	364,005	374,925	386,173	397,758	409,691
15 Directors	171,540								
Chair, Vice Chair & Committee Chairs	31,452								
Travel Time	25,536								
Cheque Signer Fees	3,432								
25 Board Meetings	108,375								
Other Meetings (2)	8,670								
Minister and Deputy Minister Meeting	15,000								
	<u>364,005</u>								
601101 Director's Benefits (CPP)	15,780	15,790	24,718	15,210	20,000	20,600	21,218	21,855	22,510
600197 Director's Accident Insurance			1,400	2,035	2,100	2,100	2,100	2,100	2,100
600198 Director's Health Insurance	58,075	58,185	60,000	49,553	60,000	61,800	63,654	65,564	67,531
600201 Director's Travel	35,967	47,908	64,013	40,557	74,310	76,539	78,835	81,201	83,637
600201 Directors Travel Minister and Deputy Minister			25,000			12,500	12,500	12,500	12,500
601109 Employer Health Tax	7,955	6,408	8,101	6,188	8,289	8,538	8,794	9,058	9,330
604001 Computer Network	1,913	240	2,500	6,874	25,000	2,500	2,500	2,500	25,000
606001 Communications			4,257		5,203	7,500	7,500	7,500	7,500
607001 Legal Expense (FCM Defense Fund \$500)		639	500	1,285	500	500	500	500	500

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
608002 Liability Insurance	4,000	5,528	4,000	4,000	10,000	10,000	10,000	10,000	10,000
608003 Vehicle Insurance	196	1,074	3,000	958	3,000	3,000	3,000	3,000	3,000
609011 Board meetings - supplies & food	23,516	21,468	30,000	20,966	24,000	24,720	25,462	26,225	27,012
609012 Public Relations					2,500	5,000	5,000	5,000	5,000
612100 Regional Grant In Aid	200,000	294,201	724,000	712,466	724,000	724,000	724,000	724,000	724,000
612101 Grants to Indigenous Groups				21,250					
612801 Special Projects	46,464	841	895,000	29,901	65,000	65,000	30,000	30,000	30,000
All Nations Conference		35,000							
RBA Expenses		30,000							
		65,000							
Total Legislative Expenses	720,921	790,806	2,201,831	1,235,661	1,387,907	1,399,223	1,381,236	1,398,760	1,439,310
Corporate Services Expenses	895,119	963,137	1,076,470	1,056,960	1,105,588	1,137,564	1,170,476	1,204,351	1,239,217
Financial Services Expenses	625,730	610,219	894,407	775,547	824,547	846,438	868,953	892,111	915,932
HR Expenses	78,623	176,894	217,162	171,887	214,859	221,104	227,531	234,147	240,958
Agricultural Expenses			163,797	129,463	249,799	169,277	173,885	178,626	183,504
651010 Less Administration Charges from Local Services	(735,652)	(732,797)	(823,396)	(823,396)	(843,928)	(843,928)	(860,807)	(878,023)	(895,583)
651012 Less Rural Government Admin Charge	(225,000)	(225,000)	(225,000)	(225,000)	(225,000)	(225,000)	(225,000)	(225,000)	(225,000)
Total General Government Expenses	638,820	1,583,259	3,505,271	2,321,121	2,713,773	2,704,678	2,736,275	2,804,973	2,898,338
Revenues minus Expenditures	3,041,037	3,763,457	(215,000)	842,884	(95,000)	-	112,082	112,082	112,082
RESERVE BUDGET									
Transfer from Reserves									
420001 Transfer from NCPG Reserve	35,701	45,796		18,800	534,908				
420003 Transfer from Internal Reserve				27,508	27,500		50,000		50,000
420097 Transfer from Climate Reserve		139,378	305,000	51,642	20,000				
Transfer To Reserves									
781097 Climate Reserve Contribution/Growing Communities	1,764,000	308,408					112,082	112,082	112,082
781095 Contribution to Northwest Revenue Reserve		2,126,217							
Net Reserves	(1,728,299)	(2,249,452)	305,000	97,950	582,408	-	(62,082)	(112,082)	(62,082)
CAPITAL BUDGET									
780001 New Capital Items	205,436	236,864	90,000	117,957	487,408		50,000		50,000
490001 Use of Capital Items	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000
780101 Amortization	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000
	1,107,302	1,277,142	(0)	822,877	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

ELECTORAL AREA PLANNING 4101

Five Year Financial Plan:

	2024 Actual	2025 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
Revenue:									
400002 Taxation	288,694	343,846	398,295	398,295	355,396	357,093	362,895	368,814	374,852
446001 Grants in Lieu of Taxes	2,115	2,004	1,500	1,959	1,500	1,500	1,500	1,500	1,500
446002 Grants in Lieu of Alcan Taxes	38,617	41,431	41,626	47,135	39,360	39,360	39,360	39,360	39,360
450017 Application Fees (Zoning, Variance etc)	13,500	9,800	20,000	9,550	20,000	20,000	20,000	20,000	20,000
450002 Sign Rental Revenue				-675					
480001 Miscellaneous Revenue	3,780	3,615							
499999 Prior Year's Surplus									
TOTAL REVENUE.....	346,706	400,696	461,421	456,264	416,255	417,952	423,755	429,674	435,711
EXPENDITURE:									
601001 Salaries	163,238	186,230	229,656	227,662	191,218	195,042	198,943	202,922	206,980
601101 Benefits	52,222	53,009	71,733	76,375	65,714	67,029	68,369	69,737	71,131
604001 Computer Systems	14,943	17,489	17,500	19,254	20,000	20,000	20,000	20,000	20,000
605007 Board of Variance - Travel & meals		-	600		600	600	600	600	600
606003 Advertising	12,698	5,442	10,000	2,898	10,000	10,000	10,000	10,000	10,000
607001 Legal	8,354	10,028	10,000	1,853	10,000	10,000	10,000	10,000	10,000
607003 Title Search and Document Filing	1,500	1,500	2,000	3,500	2,000	2,000	2,000	2,000	2,000
608002 Liability Insurance - MIA	3,000	5,320	7,000	3,000	5,000	5,000	5,000	5,000	5,000
609001 Supplies		4,237	3,000	6,746	5,000	5,000	5,000	5,000	5,000
609011 Meeting Expense	4,545	118	1,750	496	2,000	2,000	2,000	2,000	2,000
612801 Special Projects									
651012 Contribution to Bylaw Enforcement	30,555	36,784	35,996	35,996	42,826	39,384	39,946	40,518	41,103
670100 Advisory Planning Commissions		200	1,000		1,000	1,000	1,000	1,000	1,000
651010 Administration Fees	18,078	20,061	23,415	23,414	21,321	21,321	21,321	21,321	21,321
651014 Shared Expenses	31,474	50,258	47,771	47,771	39,576	39,576	39,576	39,576	39,576
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	340,608	390,677	461,421	448,965	416,255	417,952	423,755	429,674	435,711
Revenues minus Expenditures	6,098	10,019	(0)	7,298	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
DEVELOPMENT SERVICES 4301
PART OF ADMINISTRATION

Five Year Financial Plan:

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
Revenue:									
400002 Taxation	327,410	281,100	295,978	295,978	358,641	424,847	488,245	500,134	512,379
442101 Provincial Grant Housing		35,586	5,000	10,412					
451001 Cost Sharing by Municipalities	7,240	726	0	5,127	40,000	40,000			
446001 Grants in Lieu of Taxes	3,815	2,057	2,500	1,876	2,500	2,500	2,500	2,500	2,500
446002 Grant in Lieu of Alcan Taxes	39,397	25,742	24,793	28,103	31,856	31,856	25,000	25,000	25,000
420096 Provincial Grant GCF		14,914	27,500		10,000	5,000			
445001 Grant from NDIT		14,914	27,500	42,162	50,000				
450017 A.L.R. Fees	2,950	3,350	2,000	4,050	2,000	2,000	2,000	2,000	2,000
450002 Map and Plan Sales	125	769	500	1,552	500	500	500	500	500
480001 Miscellaneous Revenue		32,034		1,435					
499999 Prior Year's Surplus									
TOTAL REVENUE.....	380,936	411,192	385,772	390,695	495,497	506,703	518,245	530,134	542,379
EXPENDITURE:									
601001 Salaries	183,435	241,648	227,272	223,866	290,776	299,499	308,484	317,738	327,271
601101 Benefits	70,735	61,278	64,916	74,763	82,766	85,249	87,807	90,441	93,154
612805 Consulting Fees									
603005 Repairs for Map Copier			1,000		1,000	1,000	1,000	1,000	1,000
604001 Computer Systems	7,293	11,694	12,500	17,600	20,000	20,000	20,000	20,000	20,000
606003 Advertising		150	2,000		2,000	2,000	2,000	2,000	2,000
607001 Legal		1,296	5,000	5,286	5,000	5,000	5,000	5,000	5,000
607003 Title Search and Document Filing			1,000		1,000	1,000	1,000	1,000	1,000
608002 Liability Insurance	2,000	2,000	2,000	2,000					
609001 Supplies	2,028	6,876	3,250	694	3,250	3,250	3,250	3,250	3,250
651010 Administration Service Charge	18,931	69,646	19,136	19,136	24,348	24,348	24,348	24,348	24,348
651014 Shared Costs	32,512	21,162	47,698	47,698	65,357	65,357	65,357	65,357	65,357
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	316,933	415,748	385,772	391,042	495,497	506,703	518,245	530,134	542,379
Revenues minus Expenditures									
420003 Withdrawal from capital reserves			18,000	24,843					
780001 Capital Items(Plotter)			18,000	24,843					
	64,003	(4,556)	-	(347)	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO ENVIRONMENTAL SERVICES (5101)

Five Year Financial Plan:

ADMINISTRATION

Bylaw 1909 \$4.375 Million October 2020
\$5.468 Million October 2025

REVENUE:

TAXATION AND RESERVE REVENUE

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget
400001 Taxation + Service Agreement	8,954	6,066	6,000	5,651	6,000	6,000	6,000	6,000	6,000	6,000
400002 Requisition	4,349,787	4,362,973	4,373,467	4,373,467	5,368,222	5,419,100	5,879,463	5,889,587	5,974,208	7,437,936
420001 Transfer From NCPG Reserve	114,016	195,000	225,000	224,807						
420095 Northwest Revenue Sharing		759,016	2,245,000	843,366	2,125,920	3,500,000	1,200,000	1,300,000	1,400,000	1,000,000
420096 Transfer from Growing Community Fund Reserve		776,838			415,080					
420099 Transfer from Federal Gax Tax	200,000	115,000	724,000	724,000	724,000	724,000	724,000	724,000	724,000	724,000
445001 Misc Grants	75,000		200,000		200,000					
446001 Grants in Lieu of Taxes	37,993	28,505	35,000	27,726	35,000	35,000	35,000	35,000	35,000	35,000
446002 Grant in Lieu of Alcan Taxes	491,760	451,533	392,701	444,795	509,452	509,452	509,452	509,452	509,452	636,815

RECYCLING AND TIPPING FEE REVENUE

450003 Metal Recycling	500,582	293,154	275,000	244,123	250,000	250,000	262,500	275,625	289,406	298,088
450004 Paint & Solvent Recovery	1,974	4,838	5,000	6,738	6,000	6,000	6,000	6,180	6,365	6,556
450005 Major Appliance Recovery	44,015	40,884	40,000	34,295	35,000	35,000	35,000	36,050	37,132	38,245
450006 Contaminated Soils	28,951	31,332	25,000	908,657	25,000	50,000	50,000	51,500	53,045	54,636
450007 Specified Risk Material Waste	697	384	-	426	-	-	-	-	-	-
450008 Construction, Demolition & Landclearing Waste	240,954	453,171	250,000	571,437	250,000	262,500	275,625	289,406	303,877	312,993
450009 Battery Recovery	17,715	17,286	20,000	22,870	20,000	20,000	20,000	20,600	21,218	21,855
450010 Recycle BC - Top Up Revenue	23,672	35,536	30,000	29,539	30,000	30,000	30,000	30,900	31,827	32,782
450011 Camp Waste	818,554	406,073	100,000	41,297	50,000	50,000	25,000	25,750	26,523	27,318
450013 Unsegregated Loads	25,810	33,854	35,000	268,374	50,000	50,000	50,000	51,500	53,045	54,636
450014 Asbestos	5,824	16,402	15,000	15,945	15,000	15,000	15,000	15,450	15,914	16,391
450015 Out of Region Waste		149,492	100,000	365,246	100,000	100,000	100,000	103,000	106,090	109,273
450019 Bulkey Waste		227		700						
450023 Clean Soil Disposal		4,634		41						
452001 Recycling Revenue - Houston	992	6,048	7,000	24,004	20,000	20,400	20,808	21,224	21,649	22,082
452002 Recycling Revenue - Smithers/Telkwa	33,299	32,863	40,000	75,434	60,000	61,200	62,424	63,672	64,946	66,245
452003 Recycling Revenue - Vanderhoof	32,512	36,700	40,000	59,761	50,000	51,000	52,020	53,060	54,122	55,204
452004 Recycling Revenue - Fort St. James	22,542	23,605	25,000	50,163	40,000	40,800	41,616	42,448	43,297	44,163
452005 Recycling Revenue - Burns Lake	20,353	26,879	27,000	65,180	40,000	40,800	41,616	42,448	43,297	44,163
452006 Recycling Revenue - Fraser Lake	4,247	7,187	7,000	20,662	15,000	15,300	15,606	15,918	16,236	16,561
480001 Miscellaneous Revenue	298,498	339,763	100,000	15,852	100,000	102,000	104,040	106,121	108,243	110,408
480003 Sale of Capital Asset		47,150	30,000	(35,048)						
499999 Prior Year Surplus	1,400,000	1,270,831	1,000,000	1,000,000	400,000	400,000	400,000	400,000	400,000	

TOTAL REVENUE:

8,798,701	9,973,222	10,372,168	10,429,508	10,939,674	11,793,551	9,961,169	10,114,893	10,344,891	11,171,350
-----------	-----------	------------	------------	------------	------------	-----------	------------	------------	------------

EXPENDITURES: (Salaries and benefits 3% increase per annum)

601001 Salaries	448,477	580,158	791,679	660,208	731,363	753,304	775,903	799,180	823,155	847,850
601101 Employee Benefits	534,826	145,891	260,283	315,308	258,207	265,953	273,932	282,150	290,614	299,332
601501 Stuff Functions		3,590	5,000	5,996	5,000	5,150	5,305	5,464	5,628	5,796
601901 Safety Program (Includes Replay, boot allowance & first a	33,800	69,852	98,000	76,829	98,000	100,940	103,968	107,087	110,300	113,609
603501 Post Closure (old landfills 2024 onwards)		42	4,000	110	4,000	4,120	4,244	4,371	4,502	4,637

REGIONAL DISTRICT OF BULKLEY-NECHAKO

ENVIRONMENTAL SERVICES (5101)

ADMINISTRATION

Five Year Financial Plan:										
Bylaw 1909 \$4.375 Million October 2020	2023	2024	2025	2025	2026	2027	2028	2029	2030	2031
\$5.468 Million October 2025	Actual	Actual	Budget	Actual	Budget	Budget	Budget	Budget	Budget	Budget
604001 Computer Network (Transfer Stations PC's)		3,529	10,000	3,975	10,000	10,300	10,609	10,927	11,255	11,593
605301 Environmental Monitoring (includes old landfills 2024 onw.	10,000	21,558	30,000	27,139	30,000	30,900	31,827	32,782	33,765	34,778
605701 Agriplastic Recycling (2024 onwards)		1,043	20,000	16,766	-					
605702 Recycling Expenses (General)				6,011	1,000	1,030	1,061	1,093	1,126	1,159
605720 Ozone Removal Charges (2024 onwards)		22,244	23,000	24,323	25,000	25,750	26,523	27,318	28,138	28,982
606001 Communications	10,000	18,501	20,000	24,700	20,000	20,600	21,218	21,855	22,510	23,185
606003 Advertising	2,500	40	2,000		2,000	2,060	2,122	2,185	2,251	2,319
608001 Property Insurance	55,000	53,599	55,000	75,015	80,000	82,400	84,872	87,418	90,041	92,742
608002 Liability Insurance	12,100	16,820	16,820	18,205	20,000	20,600	21,218	21,855	22,510	23,185
608003 Vehicle Insurance	32,000	35,414	40,000	46,185	50,000	51,500	53,045	54,636	56,275	57,964
608004 Permits & Fees	600	900	1,000	3,538	5,000	5,150	5,305	5,464	5,628	5,796
609001 Supplies	1,000	5,750	5,000	7,421	6,000	6,180	6,365	6,556	6,753	6,956
308008 Vehicle Maintenance and Expense	20,000	15,850	16,000	23,843	25,000	25,750	26,523	27,318	28,138	28,982
641001 Vehicle Fuel	25,000	25,164	26,500	27,605	30,000	30,900	31,827	32,782	33,765	34,778
651010 Administration Service Charge	372,215	368,251	453,643	453,643	480,541	509,373	529,748	540,343	551,150	562,173
651012 <i>Transfer from salaries to Sewer/Water Services</i>	(35,000)	(35,000)	(32,132)	(32,132)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
651014 Shared Expenses	188,554	253,037	252,544	126,536	306,403	312,531	318,781	325,157	331,660	338,293
799999 Prior Year's Deficit										
TOTAL - Administrative Expenses	1,239,380	1,606,232	2,098,337	1,911,225	2,152,513	2,229,491	2,299,394	2,360,941	2,424,164	2,489,111
Net Admin	6,008,603	8,302,595	8,026,332	8,518,282	8,787,161	9,564,060	7,661,775	7,753,952	7,920,727	8,682,240
EXPENDITURES: Operations										
Landfilling Sites 5200	911,936	1,088,423	1,160,436	1,160,275	1,264,025	1,320,617	1,359,828	1,400,208	1,441,790	1,484,612
Transfer Stations 5300	3,148,666	2,931,580	2,602,619	2,323,304	2,519,123	2,595,436	2,674,074	2,755,111	2,838,619	2,924,675
Waste Hauling (after 2024) 5320			798,277	846,757	966,512	995,507	1,025,373	1,056,134	1,087,818	1,120,452
Closure Cost (until 2023) 5400	79,000									
Recycling Costs (until 2023) 5500	230,000									
EXPENDITURES: Other										
612801 Special Projects	15,000	24,982	70,000		50,000	50,000	50,000			
612805 Consulting Fees	55,000	39,413	75,000	28,395	75,000	100,000	100,000	100,000	100,000	100,000
612806 Waste Characterization	65,000		50,000							
612807 Engineering	75,000		50,000		100,000	100,000	50,000	40,000	50,000	50,000
612808 Solid Waste Advisory	2,500		2,500		2,500	2,500	2,500	2,500	2,500	2,500
Total Special Projects	212,500	64,395	247,500	28,395	227,500	252,500	202,500	142,500	152,500	152,500
Surplus	1,639,000	4,282,592	3,465,000	4,187,946	3,810,000	4,400,000	2,400,000	2,400,000	2,400,000	3,000,000

RESERVE BUDGET

Transfer to Reserves

781001 Contribution to Landfill Closure Reserve

400,000 400,000 400,000 400,000 400,000

REGIONAL DISTRICT OF BULKLEY-NECHAKO**9-1-1 Service****7501****Five Year Financial Plan:****Bylaw 1483 No Tax Limitation
Apportioned on Improvements Only**

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
REVENUE:									
Taxation on Improvements Only - All Municipalities and all Electoral Areas									
400002 Taxation	388,849	369,043	395,061	395,061	458,965	473,035	485,348	502,907	515,716
446001 Grants in Lieu of Taxes	3,337	2,481	2,000	2,292	2,000	2,000	2,000	2,000	2,000
446002 Grants in Lieu of Alcan Taxes	40,254	40,617	38,583	43,784	47,537	47,537	47,537	47,537	47,537
444001 Grant from UBCM	22,500								
450020 Users Fees for Landlines	80,654	78,319	72,000	72,516	72,000	70,000	70,000	65,000	65,000
400001 Indigenous Service Agreements	35,371	35,516	35,000	35,497	35,000	35,000	35,000	35,000	35,000
499999 Surplus from prior year	34,730	22,500							
TOTAL REVENUE:.....	605,695	548,476	542,644	549,150	615,503	627,573	639,885	652,444	665,254
EXPENDITURE:									
601001 Salaries	51,702	88,205	76,492	75,216	88,886	90,664	92,477	94,327	96,214
601101 Employee Benefits	12,804	23,071	24,167	18,827	28,160	28,723	29,297	29,883	30,481
603008 Repairs and Maintenance	40,862	64,012	65,000	67,818	70,000	71,400	72,828	74,285	75,770
606001 Communications (includes back up communication)	41,266	36,775	42,000	45,372	46,000	46,920	47,858	48,816	49,792
606008 Public Education			1,000	1,621	1,500	1,500	1,500	1,500	1,500
608002 MIA Liability Insurance	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
609001 Supplies			1,000		1,000	1,000	1,000	1,000	1,000
609011 Meeting Expenses			500		500	500	501	502	503
612801 Special Projects		7,416	10,000		5,000	5,000	5,000	5,000	5,000
617501 PSAP E-Comm Costs (starting in Oct 2014)	76,564	75,644	84,000	80,179	84,000	85,680	87,394	89,141	90,924
617502 FOCC Operating Costs	177,564	179,814	185,000	207,082	223,000	227,460	232,009	236,649	241,382
617504 CAD/RMS Licence	3,335	3,747	3,200	3,972	4,000	4,080	4,162	4,245	4,330
679999 Telus Fees	7,674			6,832	7,000	7,140	7,283	7,428	7,577
651010 Administration Service Charge	30,392	30,533	30,532	30,532	33,783	34,459	35,148	35,851	36,568
651014 Shared Services	7,958	22,160	15,753	15,753	18,673	19,047	19,428	19,816	20,213
799999 Prior Year's Deficit									
	454,120	535,376	542,644	557,203	615,503	627,573	639,885	652,444	665,254
Revenues minus Expenditures	151,575	-	-	(8,053)	-	-	-	-	-
420001 Transfer from Capital Reserve			75,000	113,909					
781001 Contribution to Capital Reserve									
781003 Contribution to Vehicle Reserve									
490001 Transfer from Equity in Tangible Capital Assets	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
780101 Amortization Expense	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
780001 Capital Expenses	18,190	56,760	75,000	113,909					
Revenues minus Expenditures less Reserves and Capital	133,385	(43,660)	-	(8,053)	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO
RURAL GOVERNMENT SERVICES **1101 1102 1104**
Legislative

		2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
REVENUE:									
400002	General Taxation on All Electoral Areas (A to G)	368,031	619,335	619,335	610,040	659,840	629,623	680,293	670,100
443001	Province of B.C. - Admin. Grant	<u>185,000</u>	71,800	64,800	64,800	64,800	64,800	64,800	64,800
	General Government (1201)	28,800							
	General Government (1202)	57,600							
	General Government (1203)	28,800							
	Rural Government (1101)	64,800							
	Fort Fraser Local Community (1501)	5,000							
446001	Grant in Lieu of Taxes	246	4,750	9					
446002	Grant in Lieu of Alcan Taxes	66,041	110,899	125,603	99,179	99,179	99,179	99,179	99,179
480001	Miscellaneous Revenue								
499999	Prior Year's Surplus - Operations								
TOTAL REVENUE:.....		<u>500,292</u>	<u>799,784</u>	<u>809,747</u>	<u>774,019</u>	<u>823,819</u>	<u>793,602</u>	<u>844,271</u>	<u>834,079</u>
EXPENDITURE:									
Legislative Expenses									
600101	Director's Remuneration	-	73,310	-	74,246	76,473	75,731	78,003	77,246
	Rural Directors' Monthly Fee	<u>49,644</u>							
	Rural Directors' Committee Chair	5,724							
	Population Pay	16,378							
	Contingency	<u>2,500</u>							
		<u>74,246</u>							
600151	Director's Remuneration - Area "A"	15,581	4,800	12,848	4,800	6,600	4,800	6,000	4,800
600152	Director's Remuneration - Area "B"	12,073	4,800	17,866	4,800	6,600	4,800	6,000	4,800
600153	Director's Remuneration - Area "C"	13,763	4,800	13,498	4,800	6,600	4,800	6,000	4,800
600154	Director's Remuneration - Area "D"	12,014	4,800	11,872	4,800	6,600	4,800	6,000	4,800
600155	Director's Remuneration - Area "E"	18,147	4,800	12,460	4,800	6,600	4,800	6,000	4,800
600156	Director's Remuneration - Area "F"	16,158	4,800	15,470	4,800	6,600	4,800	6,000	4,800
600157	Director's Remuneration - Area "G"	11,246	4,800	11,930	4,800	6,600	4,800	6,000	4,800
600251	Electoral Area "A" Travel	4,814	12,000	3,621	12,000	16,000	12,000	16,000	12,000
600252	Electoral Area "B" Travel	7,212	12,000	7,633	12,000	16,000	12,000	16,000	12,000
600253	Electoral Area "C" Travel	9,422	12,000	12,189	12,000	16,000	12,000	16,000	12,000
600254	Electoral Area "D" Travel	2,317	12,000	7,219	12,000	16,000	12,000	16,000	12,000
600255	Electoral Area "E" Travel	9,587	12,000	7,545	12,000	16,000	12,000	16,000	12,000
600256	Electoral Area "F" Travel	10,412	12,000	10,239	12,000	16,000	12,000	16,000	12,000

	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
600257 Electoral Area "G" Travel	6,537	12,000	10,313	12,000	16,000	12,000	16,000	12,000
601109 Employer Health Tax and CPP Matching	2,124	2,085	2,002	2,103	2,392	2,132	2,340	2,161
601801 Association Dues & Memberships	22,757	25,200	28,425	25,200	25,956	26,735	27,537	28,363
NCLGA	8,500							
FCM	5,200							
Civic Info BC	1,000							
UBCM	10,500							
	25,200							
607001 Legal Expense			1,184					
604001 Computer Systems - Contribution for Electronics	4,757	2,500	1,995	20,000	2,500	2,500	2,500	20,000
606001 Communications (Directors Internet)	6,774	13,300	7,643	13,300	13,300	13,300	13,300	13,300
651014 Allocation Cellular	4,631	4,257	4,257	5,203	5,359	5,359	5,359	5,359
606003 Advertising		2,000	394	2,000	2,060	2,000	2,000	2,000
608002 Liability Insurance	4,000	4,000	4,000	5,000	5,000	5,000	5,000	5,000
609011 Meeting and Directors Local Government Expenses	399	7,500	2,339	5,000	5,000	5,000	5,000	5,000
609012 Public Relations				2,500	2,500	2,500	2,500	2,500
610001 Election Expenses				60,000				60,000
Rural Government Staff Services (1104)		313,033	241,104	276,867	287,578	298,246	309,233	320,550
Administration Expenses (1102)								
612301 Federal Gas Tax Grants	570,957	250,000	995,956	250,000	250,000	250,000	250,000	250,000
651012 Admin Recoveries	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000
TOTAL EXPENDITURE:.....	990,681	1,039,784	1,669,002	1,084,019	1,061,319	1,031,102	1,081,771	1,134,079
Revenues minus Expenditures	(490,389)	(240,000)	(859,255)	(310,000)	(237,500)	(237,500)	(237,500)	(300,000)
Transfer from Reserves								
420099 Transfer From Federal Gas Tax Reserve	570,957	250,000	995,956	250,000	250,000	250,000	250,000	250,000
420005 Transfer From Election Reserve				60,000				50,000
	570,957	250,000	995,956	310,000	250,000	250,000	250,000	300,000
Transfer to Reserves								
781004 Contribution to Insurance Reserve	10,000	10,000	10,000		12,500	12,500	12,500	
781005 Contribute to Rural Election Reserve	10,000	10,000	10,000	-	12,500	12,500	12,500	-
Net Reserves	560,957	240,000	985,956	310,000	237,500	237,500	237,500	300,000
Revenues minus Expenditures and Transfers	70,568	0	126,701	-	-	-	-	-

REGIONAL DISTRICT OF BULKLEY-NECHAKO

INVASIVE PLANT CONTROL 5901

By-law No. 1019, 1997 No limitation
All Electoral Areas

Five Year Financial Plan:

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
REVENUE:									
400002 Taxation	31,002	29,932	30,427	30,427	29,961	30,580	30,580	30,580	30,580
400001 Taxation & Service Agreement	140	71	75	71	75	75	75	75	75
420003 Transfer from Vehicle Reserve									
446001 Grant in Lieu of Taxes	39	20							
446002 Grant in Lieu of Alcan Taxes	6,546	5,371	4,731	5,353	4,870	4,870	4,870	4,870	4,870
499999 Prior Year's Surplus		423	292	292	619				
TOTAL REVENUE.....	37,727	35,817	35,525	36,144	35,525	35,525	35,525	35,525	35,525
EXPENDITURE:									
605006 Contribution to NW Invasive Plant Council	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
651010 Administration Service Charges	525	525	525	525	525	525	525	525	525
799999 Prior Year's Deficit	1,779					-	-	-	-
TOTAL EXPENDITURE.....	37,304	35,525	35,525	35,525	35,525	35,525	35,525	35,525	35,525
Revenues minus Expenditures	423	292	-	619	-	-	-	-	-

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
EMERGENCY PREPAREDNESS PLANNING 7601**

Five Year Financial Plan:

**BYLAW 1201 ALL ELECTORAL AREAS NO LIMIT
LAND AND IMPROVEMENTS**

	2023 Actual	2024 Actual	2025 Budget	2025 Actual	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
REVENUE:									
400002 Taxation	421,381	613,121	544,432	544,432	541,758	537,017	546,080	555,325	564,754
420095 Transfer from Northwest Revenue	382,241	31,536	240,000		52,000				
420099 Transfer from Community Works Fund	118,030		286,000		115,000				
444001 UBCM Grant (25k ESS, 25k EOC)	70,311	40,864	80,000	154,681	48,624	50,000	50,000	50,000	50,000
446001 Grants in Lieu of Taxes	750	410	250		250				
446002 Grants in Lieu of Alcan Taxes	88,964	110,020	84,646	95,768	87,850	87,850	87,850	87,850	87,850
480001 Miscellaneous Revenue	5,809	90,355	56,000	26,790	100,624				
499999 Prior Year's Surplus									
TOTAL REVENUE.....	1,087,485	886,307	1,291,329	821,671	946,106	674,867	683,930	693,175	702,604
EXPENDITURE:									
601001 Salaries	225,359	270,274	334,440	324,680	327,936	334,494	341,184	348,008	354,968
601101 Benefits	59,182	81,564	115,072	107,599	116,338	118,664	121,038	123,458	125,928
603008 Repairs & Maintenance		2,341	2,500	294	2,500				
605803 Emergency Management Training	1,582	3,746	7,000	776	5,000	5,000	5,000	5,000	5,000
605810 Emergency Support Services Program	42,439	17,891	55,000	44,370	55,000	55,000	55,000	55,000	55,000
606001 Communications (Sat Phones)	3,611	2,624	4,000	2,119	2,500	2,500	2,500	2,500	2,500
606003 Advertising			4,000		2,500	2,500	2,500	2,500	2,500
606008 Public Education									
607001 Legal Fees						-	-	-	-
608002 Liability Insurance	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
608003 Vehicle Insurance	250	427		304					
609001 Supplies	5,384	4,823	10,000	4,046	5,000	5,000	5,000	5,000	5,000
609011 Meeting Expense	2,409	5,464	7,000	361	5,000	5,000	5,000	5,000	5,000
612801 Special Projects	112,520		127,227	145,611	160,624	50,000	50,000	50,000	50,000
ESS Grant Expenditures	30,000								
EOC Grant Expenditures	30,000								
EOC Culture									
EDMA Agreement	100,624								
Engagement Initiatives									
	<u>160,624</u>								
651010 Administration Service Charges	75,180	58,872	61,438	61,438	56,777	56,777	56,777	56,777	56,777
651012 Share of Salaries from Rural Fire Departments			(71,500)	(71,500)	(63,000)	(63,000)	(63,000)	(63,000)	(63,000)
651014 Shared Services	58,040	91,160	105,152	105,152	98,932	98,932	98,932	98,932	98,932
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	589,955	682,420	765,329	729,249	779,106	674,867	683,930	693,175	702,604
Rural Fire Department Costs	90,295	34,385							
Revenues minus Expenditures	407,235	169,502	526,000	92,423	167,000	-	-	-	-
Reserve, Capital, and Amorization									
490001 Transfer from Equity in Tangible Capital Assets	34,730	34,730	34,730	34,730	34,730	34,730	34,730	34,730	34,730
780101 Amortization Expense	34,730	34,730	34,730	34,730	34,730	34,730	34,730	34,730	34,730
780001 Capital Expenditures	384,195	47,102	526,000		167,000	-	-	-	-
Revenues minus Expenditures	23,039	122,400	-	92,423	-	-	-	-	-



Regional District of Bulkley-Nechako Committee of the Whole

To: Chair and Committee

From: John Illes, CFO

Date: February 12, 2026

Subject: **2026 Draft Capital Budget**

RECOMMENDATION: **(all/directors/majority)**

Receive

BACKGROUND

Attached to this memo is the 2026 Draft Capital Budget.

This budget includes 3.41 million of capital projects for Environmental Services. Funds for these projects are proposed to come from the Northwest Revenue Sharing reserves, the Growing Community Reserves, the Community Works Fund, and taxation. The focus of this year's capital projects is landfill construction and compliance for both major landfills.

The capital budget for other services is \$2.851 million. Highlights include major upgrades for the Fort Fraser Sewer and Water Systems, several Parks and Trails projects, and a preliminary proposal for new Command Vehicles for the Rural Fire Services (might be pushed to 2027/2028).

ATTACHMENTS:

2026 Draft Capital Budget

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:
Not Applicable

ENVIRONMENTAL SERVICES

Location	Project	Budget	Northern				Taxation	Reserves
			North West Revenue Sharing	Planning and Capital Grant	Growing Community Fund	Community Works Fund		
ADMIN	Signs	35,000					35,000	
ADMIN	Diversion projects	65,000					65,000	
ADMIN	Screening booths or enclosed trailer	25,000					25,000	
ADMIN	Cameras - additions	20,000					20,000	
Clearview	Leachate Lagoon	1,000,000	584,920		415,080			
Clearview	New Dump Truck	400,000	-			400,000		
Clearview	Cover Mats	20,000	20,000					
Clearview	3 Monitoring wells	75,000	75,000					
Clearview	Final Cover Soil	40,000	40,000					
Knockholt	Phase 4 Expansion - design, Geotech, pre-work	250,000	250,000					
Knockholt	6 monitoring wells	150,000	150,000					
Knockholt	Cover Mats	20,000	20,000					
Knockholt	Wetland dock	10,000	10,000					
Knockholt	T3 convert to KLF water	30,000	30,000					
Knockholt	Lagoon liner repair	15,000	15,000					
Burns Lake	Fall protection WSBC	40,000	40,000					
Burns Lake	Septage receiving beds upgrades	30,000	30,000					
Fraser Lake	Trailer Roof Structure	200,000	200,000					
Fraser Lake	Landfill closure topsoil (conjunction with CLF)	15,000	15,000					
Fraser Lake	Re-use shed upgrades	15,000	15,000					
Granisle	Site Upgrades	15,000	15,000					
Vanderhoof	Re-use shed upgrades	20,000	20,000					
Vanderhoof	2 skidsteers	240,000	240,000					
Vanderhoof	Fall protection WSBC	40,000	40,000					
Southside	Site upgrades	15,000	15,000					
Smithers Telkwa	New Gate	20,000	20,000					
Smithers Telkwa	Fall protection WSBC	40,000	40,000					
Smithers Telkwa	concrete pads behind seacans	10,000	10,000					
Smithers Telkwa	Plumb new Office	15,000	15,000					
Fort St. James	Fall protection WSBC	40,000	40,000					
Haul Fleet	New Tractor Truck - replace T1	300,000	-			300,000		
Haul Fleet	Walking floor refurb x 1 - R8	75,000	75,000					
Haul Fleet	T2 Motor Rebuild	60,000	36,000			24,000		
Field Operations	Gooseneck tandem duelly	30,000	30,000					
Field Operations	Small Trailer for Recycling & canopy	15,000	15,000					
Field Operations	Dozer Tracks	20,000	20,000					
	SUBTOTAL	3,410,000	2,125,920	-	415,080	724,000	145,000	-

OTHER SERVICES

Location	Project	Budget	North West Revenue Sharing	Northern Planning and Capital Grant	Growing Community Fund	Community Works Fund	Taxation	Reserves
Building Inspection	Passenger Vehicle	50,000						50,000
Administration	Main Building Improvements/Land Purchase	359,908		359,908				
Administration	Board Room Upgrades	25,000		25,000				
Administration	Photocopier Replacement	27,500						27,500
Administration	Minor Capital Upgrades and Repairs	25,000		25,000				
Administration	New Main Firewall and VPN unit	50,000		50,000				
Cluculz Lake Fire	Tender -Final Payment	260,000	260,000					
Cluculz Lake Fire	Command Vehicle	125,000	125,000					
Cluculz Lake Fire	Minor Capital	30,000	30,000					
Fort Fraser Fire	Minor Capital	30,000	30,000					
Fort Fraser Fire	Command Vehicle	125,000	125,000					
Topley Fire	Generator	72,000				72,000		
Topley Fire	Tender -Final Payment	260,000	260,000					
Topley Fire	Command Vehicle	125,000	125,000					
Topley Fire	Minor Capital	30,000	30,000					
Southside Fire	Minor Capital	30,000	30,000					
Southside Fire	Command Vehicle	125,000	125,000					
Luck Bay	Underground Water Storage	167,000	52,000			115,000		
Parks and Trails Area A	Round Lake	25,000			25,000			
Parks and Trails Area BE	Imeson's Beach & Francois Boat Launch	160,000		160,000				
Parks and Trails Area G	Granisle Connector Trail	50,000			50,000			
Parks and Trails Area C	Stuart Lake Access	50,000			50,000			
Fort Fraser Sewer	Manhole Repairs	200,000	120,000				80,000	
Fort Fraser Water	SCADA System and Pump Replacement	280,000	134,000			46,375	99,625	
Cluculz Lake Sewer	SCADA Upgrade	30,000				30,000		
Bulkley Valley Pool	Engineering Design and Minor Capital	140,000					140,000	
	SUBTOTAL	2,851,408	1,446,000	619,908	125,000	263,375	319,625	77,500
	GRAND TOTAL	6,261,408	3,571,920	619,908	540,080	987,375	464,625	77,500



Regional District of Bulkley-Nechako Committee of the Whole

To: Chair and Committee
From: John Illes, CFO
Date: February 12, 2026
Subject: Northern Capital and Planning Grant (NCPG) Update

RECOMMENDATION: (all/directors/majority)

That the Committee recommend that the Board support the final utilization of the Northern Capital and Planning Grant as proposed in the summary, and to include these amounts in the 2026 five-year financial plan as outlined.

And That the Committee recommend that the Board request permission from the Province to transfer any unused reserve funds as of December 31, 2026 to the Environmental Services reserve to be utilized against 2026 capital purchases.

BACKGROUND

The province created the NCPG in 2019 and provided \$5.8 million in 2019 and \$1.565 million in 2020. The Board was required to strategically place these funds in statutory reserves. The Board is required to seek provincial approval if the placement of the funds was to be modified in any way.

There are currently \$1,089,402 of NCPG funds left with \$746,264 of these funds proposed to be spent in the 2026 budget. These funds are restricted to be used for the creation of Master Plans (such as the current Recreation Master Plans) or for capital projects. The funds can also be used for the purchase of real property.

The creation of the Northwest Revenue Sharing grant (RBA) was, at least in part, a replacement of the NCPG model. With the receipt of annual funds from the province for this new fund, it is an opportune time to spend the remains of the NCPG and publish the final report in the Regional District's Audited Financial Statements.

In particular, staff have found it difficult to find projects to fund from the Economic Development reserve that meet the eligibility criteria. The first use of this fund is proposed in 2026 with the Economic Development Strategy Master Plan and the Tourism Master Plan.

As an alternate to the recommendation, the Board can direct staff to bring back projects that will utilize the remainder of the funds in the 2026 and/or the 2027 budget as per the original allocation.

Some of the planning projects that the NCPG was used to complete were the Agriculture Master Plans; RBA Sustainability Plan, the Hazard, Risk, and Vulnerability Plans and the recent agricultural irrigation study. Major capital initiatives were the construction of the Clucluz Lake Fire Hall, supporting the purchase of four different fire trucks, underground water storage stations, 911 tower improvements, the purchase of the Trout Creek property, and the creation of the recycling stations.

Any projects that may be delayed from 2025 to 2026 will see their funding source changed to the Northwest Revenue Sharing (RBA) funds.

ATTACHMENTS:

NCPG Summary

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:

Not Applicable

Statutory Reserve	NORTHERN CAPITAL AND PLANNING GRANT							
	2019 Allocation	2020 Allocation	Interest Allocation	Total Allocated	Planning	Capital	December 31, 2025 Balance	Budget 2026
General Administration (including Agricultural Planning)	1,019,248		105,978	1,125,226	437,003	228,315	459,908	459,908
Clucluz Lake Fire Service	40,000	583,068	11,088	634,156	31,008	603,148	-	
Protective Services (Emergency Management)	1,325,000	50,000	95,067	1,470,067	186,927	1,283,141	-	
Glacier Gulch Water Diversion	30,000		6,110	36,110		21,006	15,105	
Round Lake Fire Service	10,000		1,154	11,154		11,154	-	
Luck Bay Fire Service		60,000	2,357	62,357		62,357	-	
Fort Fraser Fire		186,595	4,642	191,237		191,237	-	
Economic Development	185,273		41,693	226,966			226,966	75,000
Regional Parks and Trails	370,008	685,337	95,393	1,150,738	116,807	646,508	387,423	211,356
Environmental Services	2,394,843		94,232	2,489,075		2,489,075	-	
Fort Fraser Water and Sewer Utilities	425,628		21,606	447,234		447,234	-	
	5,800,000	1,565,000	479,322	7,844,322	771,745	5,983,175	1,089,402	746,264



Regional District of Bulkley-Nechako Committee of the Whole

To: Chair and Committee
From: John Illes, CFO
Date: February 12, 2026
Subject: **Growing Community Fund Update**

RECOMMENDATION: **(all/directors/majority)**

That the Committee recommend that the Board support the final utilization of the Growing Community Funds as proposed in the summary, and to include these amounts in the 2026 five-year financial plan as outlined.

BACKGROUND

In 2023, the province provided the Regional District with \$1.764 million calling the grant the Growing Community Fund. The fund was proposed by the province to be used for capital projects that would support the increasing populations throughout the province.

The Regional District utilized some of the fund for capital projects in Parks and Trails and Environmental Services, towards the purchase of two new fire trucks, and to support the salary of the housing position.

The attached summary outlines the proposed final utilization of these funds within the 2026 five-year financial plan, with the remainder at the end of 2026 to be transferred to landfill capital.

The province has indicated that use of these funds should be completed within five years of receipt.

ATTACHMENTS:

Growing Community Fund Summary

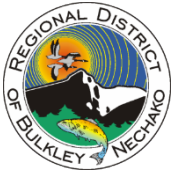
STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:
Not Applicable

Statutory Reserve**GROWING COMMUNITY FUND**

	2023 Allocation Amount	Interest Allocation	December 31, 2025 Total with Interest
General (All Funds) Reserve	1,764,000	110,750	1,874,750

	Initial Allocation	Spent to End of 2025	Budget 2026
Housing	400,000	14,914	10,000
Environmental Services	776,838	776,838	415,080
Protective Services	302,162	358,577	-
Parks and Trails	285,000	149,341	150,000
	1,764,000	1,299,670	575,080



Regional District of Bulkley-Nechako Committee of the Whole

To: Chair and Committee
From: John Illes, CFO
Date: February 12, 2026
Subject: Northwest Revenue Sharing (RBA) Update

RECOMMENDATION: (all/directors/majority)

Receive

BACKGROUND

At the end of 2024, the Regional District had \$2,160,330 of unspent RBA funds. In 2025, the Regional District had in the budget to utilize \$3,010,000 of these funds but ended the year spending \$1,639,684. Of the variance, approximately \$1 million was deferred with the delay of the Houston Transfer Station project.

The Regional District may use 15% of the funds or \$432,785 each year for operational purposes. While considered operational, the \$80,000 towards the asset management position is separate from this 15% allocation. This year \$270,000 of operational funds are proposed for:

\$75,000 contribution to the Regional Transit Service
\$105,000 contribution towards the First Nations Liaison position
\$90,000 towards operation funding of the four rural fire departments

The 2026 column indicates the planned RBA expenditures in the draft 2026 Five-year Financial Plan. The amount highlighted in blue in the 2028 column for Solid Waste Management capital is a "placeholder" figure to show the funds are being spent on eligible projects by the end of 2028.

The capital contributions are outlined in the capital budget memo.

ATTACHMENTS:

Northwest Revenue Sharing Update

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:
4. Community and Economic Sustainability

Long-term Development Plan for the Local Government of:

Regional District of Bulkley-Nechako

Date Adopted by the Local Gov:

For Calendar Years

2024

to

2028

	2024	2025	2025 Actual	2026	2027	2028	TOTAL
General Government and Development							
Asset Management		80,000	80,000	80,000	80,000	80,000	240,011
Planning							0
Capital		35,000	40,007				40,007
Capital Maintenance							0
Operations		65,000	60,557		100,000	100,000	260,557
Total	0	180,000	180,565	80,000	180,000	180,000	620,565
First Nation Outreach Projects & Initiatives							
Planning							0
Capital			21,250				21,250
Capital Maintenance							0
Operations		235,000	118,711	180,000	185,000	190,000	673,711
Total	0	235,000	139,961	180,000	185,000	190,000	694,961
Water							
Planning							0
Capital				134,000			134,000
Capital Maintenance							0
Operations							0
Total	0	0		134,000	0	0	134,000
Housing							
Planning							0
Capital							0
Capital Maintenance							0
Operations							0
Total	0	0		0	0	0	0
Childcare Facilities							
Planning							0
Capital							0
Capital Maintenance							0
Operations							0
Total	0	0		0	0	0	0
Sewer & Wastewater							
Planning							0
Capital				120,000			120,000
Capital Maintenance							0
Operations							0
Total	0	0		120,000	0	0	120,000
Solid Waste & Recycling							
Planning							0
Capital	759,016	2,245,000	843,366	2,125,920	3,500,000	3,424,517	10,652,819
Capital Maintenance							0
Operations							0
Total	759,016	2,245,000	843,366	2,125,920	3,500,000	3,424,517	10,652,819
Public Safety & Emergency Management							
Planning							0
Capital		250,000	475,792	1,192,000	120,000	490,000	2,277,792
Capital Maintenance							0
Operations				90,000	90,000	90,000	270,000
Total	0	250,000		1,282,000	210,000	580,000	2,072,000
Roads & Transportation							
Planning							0
Capital							0
Capital Maintenance							0
Operations							0
Total	0	0		0	0	0	0
Parks, Recreation & Culture							
Planning							0

Capital		100,000					0
Capital Maintenance							0
Operations							0
Total	0	100,000		0	0	0	0

Other

Description of "Other"							
Planning							0
Capital							0
Capital Maintenance							0
Operations							0
Total	0	0		0	0	0	0

TOTAL

Asset Management	-	80,000	80,000	80,000	80,000	80,000	320,000
Planning	-	-	-	-	-	-	0
Capital	759,016	2,630,000	1,380,415	3,571,920	3,620,000	3,914,517	13,245,868
Capital Maintenance	-	-	-	-	-	-	0
Operations	-	300,000	179,269	270,000	375,000	380,000	1,204,269
Total	759,016	3,010,000	1,639,684	3,921,920	4,075,000	4,374,517	14,770,137

Reconciliation

Funds Received	2,885,233	8,655,699	8,655,699			2,885,233	14,426,165
Fund Spent	759,016	3,010,000	1,639,684	3,921,920	4,075,000	4,374,517	14,770,137
Interest Received on Reserves	34,113		309,858				
Running Unspent Funds	2,160,330	5,645,699	9,486,204	5,564,284	1,489,284	-	



Regional District of Bulkley-Nechako Committee of the Whole

To: Chair and Committee
From: Megan D'Arcy, Regional Agriculture Coordinator
Date: February 12, 2026
Subject: **European Union Deforestation Regulation**

RECOMMENDATION: (all/directors/majority)

Receive.

BACKGROUND

The European Union (EU) adopted the EU Deforestation Regulation (EUDR) in June 2023 to increase transparency of global market supply chains and increase their sustainability.

Objectives of the EUDR include:

- "Ensure that products consumed in the EU do not contribute to deforestation or forest degradation in the EU or globally
- Cut carbon emissions linked to EU consumption and production of the covered commodities by at least 32 million tonnes per year
- Address deforestation driven by agricultural expansion and forest degradation linked to the commodities in scope."^[1]

The EUDR was scheduled to go into force on December 30, 2025, but has been delayed by the European Parliament until December 30, 2026, for large-or medium-sized corporations, and June 30, 2027, for small businesses (less than 50 employees and earning less than \$10M euros or \$16,122,200 CAD).

Products affected by the EUDR include timber, cattle, cocoa, coffee, palm oil, rubber, and soy, as well as products made from these commodities such as beef, leather, furniture, and chocolate. Once the EUDR comes into effect, these commodities and products can only be sold in or exported to the EU market if they meet the following criteria:

- Commodities were not produced on or procured from land that was deforested or contributed to forest degradation after December 31, 2020.
- Products were produced in compliance with the relevant laws of the country of origin.
- Products are covered by a due diligence statement ensuring that companies have confirmed that they meet the EUDR requirements.^[2]

Deforestation is defined in the EUDR as the "conversion of forest to agricultural use, whether human-induced or not."^[3]

Forest degradation means “structural changes to forest cover, taking the form of the conversion of: (a) primary forests or naturally regenerating forests into plantation forests or into other wooded land; or (b) primary forests into planted forests.”

Planted forest means “forest predominantly composed of trees established through planting and/or deliberate seeding, provided that the planted or seeded trees are expected to constitute more than 50% of the growing stock at maturity.”

Canada’s Response

The European Union Deforestation Regulation is an internal EU law, not an international treaty. Canada’s government has expressed concerns about the potential trade impacts of the EUDR to Canadian exports (e.g., timber, pulp, paper, and beef). Canada also has concerns with elements of the EUDR like the geolocation requirements, the definitions of forest degradation, and the potential impact to trade under the Canada-EU Comprehensive Economic and Trade Agreement.

Once the EUDR comes into effect, Canadian companies and corporations will have to comply to access EU markets. The Standard Council of Canada (SCC) is expanding its accreditation offerings to help Canadian companies meet EUDR requirements. Resources, official updates, and other information are available from Global Affairs Canada and the Standard Council of Canada (SCC).

The Canadian government has lobbied for delays and amendments, with an emphasis on the difference between forest management practices in Canada versus deforestation of tropical rainforests.

^[1] EU Energy, Climate Change, Environment: Regulation on Deforestation-free Products: https://environment.ec.europa.eu/topics/forests/deforestation/regulation-deforestation-free-products_en

^[2] Reference: World Resources Institute EUDR - <https://www.wri.org/insights/explain-eu-deforestation-regulation>

^[3] Regulation (EU) 2023/1115 of the European Parliament and the Council: <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A02023R1115-20241226>

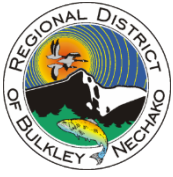
STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:

4. Community and Economic Sustainability

Additionally, the recommendation supports the following objective(s) related to this Focus Area(s):

4.2 Revisit, prioritize and advance recommendations of the RDBN Food and Agriculture Plan and the work of the Agriculture Coordinator.



Regional District of Bulkley-Nechako Committee of the Whole

To: Chair and Committee
From: Megan D'Arcy, Regional Agriculture Coordinator
Date: February 12, 2026
Subject: **Growing Opportunities Podcast, Series 3**

RECOMMENDATION: (all/directors/majority)

Receive.

BACKGROUND

Production of the RDBN Growing Opportunities podcast, Series 3 is underway. The series includes a trailer which will be published in the second week of February, followed by four full-length podcasts. Topics include assessing water feasibility for community irrigation, managing invasive plant species with the help of the Northwest Invasive Plant Council, livestock services ecosystem assessment and toolkit, and emergency livestock evacuations. The first episode will be published mid-February; subsequent episodes will be published weekly.

The podcast is available on all the major streaming services, including Apple Podcasts, Spotify, Audible, Stitcher, and Castbox.

Previous podcast series are also available on the RDBN [website](#).

ATTACHMENTS:

None.

STRATEGIC PLAN ALIGNMENT:

This topic aligns with the following Strategic Focus Area(s) from the RDBN Strategic Plan:

4. Community and Economic Sustainability

Additionally, the recommendation supports the following objective(s) related to this Focus Area(s):

4.2 Revisit, prioritize and advance recommendations of the RDBN Food and Agriculture Plan and the work of the Agriculture Coordinator.



February 5, 2026

Honourable David Eby
Premier
PO Box 9041 STN PROV GOVT
Victoria, BC V8W 9E1
Via email: premier@gov.bc.ca

Dear Premier Eby:

Re: Recommendations from Premier's Task Force on Agriculture and Food Economy

The Regional District of Bulkley-Nechako has been following the progress and outcomes of the above-referenced task force created by the B.C. government in response to the implementation of U.S. government tariffs on Canadian exports. There are several significant, ongoing impacts of these tariffs and other external factors impacting agriculture in our regional district, including issues around water availability and regulation of land in the Agriculture Land Reserve.

This letter is a follow-up to our request in March 2025 to address representation gaps in this process. The task force's implementation recommendation indicates that there will be industry-led biannual meetings to develop a road map and vision that is based on the current task force recommendations. Including primary agriculture producers from northern and central BC that may or may not be represented by the BC Agriculture Council (BCAC) is critical to ensure that the development of a roadmap is inclusive and properly prioritizes action for all areas in the province. As mentioned previously, not all agricultural producers and food processors in our region are well represented by either BCAC or BC Food & Beverage.

In addition, the Regional District of Bulkley-Nechako would like to be part of any joint advisory panel convened to develop an attraction and retention investment strategy. Excluding agricultural production in the central and northern areas of the province will undermine the effectiveness of this work and jeopardize critical future investment opportunities. Our region is already experiencing the consequences of significant foreign investment pressures, which are increasingly constraining domestic growth and limiting opportunities for local producers. Ensuring our direct participation is therefore essential to achieving a balanced, equitable, and forward-looking provincial strategy.

Sincerely,

Mark Parker
Chair

cc: Honourable Lana Popham, Minister of Agriculture and Food